



**Purchasing Contract  
CITY OF AUSTIN  
RECOMMENDATION FOR COUNCIL ACTION**

**AGENDA ITEM NO.: 14  
AGENDA DATE: Thu 05/26/2005  
PAGE: 1 of 2**

**SUBJECT:** Authorize execution of two service agreements with MEALS ON WHEELS AND MORE, Austin, TX, to supply meals for the Parks and Recreation Department: 1) Three-month agreement for the Summer Food Service Program in an amount not to exceed \$130,200, with two 12-month (for three-month periods each) extension options in an amount not to exceed \$130,200 per extension option, for a total agreement amount not to exceed \$390,600; and 2) Twelve-month agreement for the Senior Congregate Meals Program in an amount not to exceed \$309,890, with two 12-month extension options in an amount not to exceed \$309,890 per extension option, for a total agreement not to exceed \$929,670.

**AMOUNT & SOURCE OF FUNDING:** Funding in the amount of \$207,672.50 is available in the Fiscal Year 2004-2005 Operating Budget for the Parks and Recreation Department. Funding for the remaining eight months of the original contract period for the Senior Congregate Meals Program and the extension options for both Programs is contingent upon available funding in future budgets.

**FISCAL NOTE:** There is no unanticipated fiscal impact. A fiscal note is not required.

**REQUESTING** Purchasing  
**DEPARTMENT:** for Parks and Recreation;

**DIRECTOR'S**  
**AUTHORIZATION:** Vickie Schubert

**FOR MORE INFORMATION CONTACT:** Stephen T. Aden, Supervising Senior Buyer/974-2021

**PRIOR COUNCIL ACTION:** N/A

**BOARD AND COMMISSION ACTION:** N/A

**PURCHASING:** One bid received.

**MBE / WBE:** This contract will be awarded in compliance with Chapter 2-9 of the City Code (Minority-Owned and Women-Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified; therefore, no goals were established for this solicitation.

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These service agreements are for the preparation of meals and beverages for the Summer Food Service Program and the Senior Congregate Meals Program for the Parks and Recreation Department (PARD). The Summer Food Service Program is funded through United States Drug Administration (USDA) and Texas Department of Health and Human Services. The Senior Congregate Meals Program is funded through the USDA's "Older Americans Act".

Under the Summer Food Service Program-PARD, along with Meals on Wheels and More will provide lunches to all children ages 1 to 18 years old at 64 sites, Monday through Friday, throughout the City. Under the Senior Congregate Meals Program, PARD is responsible for providing a hot nutritious lunch meal five days a week to older Americans, 60 years and older, in the City of Austin and Travis County. There are 18 senior nutrition sites where these meals are delivered and served. Thirteen sites are within the city limits of Austin and five are in the Travis County rural area. Meals on Wheels and More have provided this service since July 2002.

**MBE/WBE solicited:** 16/4

**MBE/WBE bid:** 0/0

**RCA Serial#:** 8707 **Date:** 05/26/05 **Original:** Yes

**Disposition:**

**Published:**

**Adjusted version published:**



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**BID TABULATION**

(Summer Food Service Program (SFSP) 62,000 meals annually)  
(Senior Congregate Meals (SCM) 133,000 meals annually)  
IFB No. LT05100134

**Vendor**

Meals On Wheels and More

	<u>Price</u> <u>Per Meal</u>	<u>Total</u>
SFSP	\$2.10	\$130,200
SCM	\$2.33	\$309,890
Total for both Programs		\$440,090

**PRICE ANALYSIS**

- One bid received.
- One hundred and forty notices including 16 MBEs and 4 WBEs. Six bids were issued none of which were MBE/WBE firms. One bid was received. Two "No Bids" were received.
- The current pricing represents a 1.6% decrease from the last purchase made July 2002.

**APPROVAL JUSTIFICATION**

- The Parks and Recreation Department concurs with the recommended award.
- Advertised in the Austin American-Statesman and Internet.