



**Purchasing Supply Agreement
CITY OF AUSTIN
RECOMMENDATION FOR COUNCIL ACTION**

**AGENDA ITEM NO.: 102
AGENDA DATE: Thu 06/23/2005
PAGE: 1 of 2**

SUBJECT: Authorize execution of a 12-month supply agreement with TESSCO, INC., Hunt Valley, MD for two-way radio parts and accessories in an amount not to exceed \$75,000, with four 12-month extension options in an amount not to exceed \$75,000 for a total agreement amount not to exceed \$375,000.

AMOUNT & SOURCE OF FUNDING: Funding in the amount of \$25,000 is available in Fiscal Year 2004-2005 Approved Operating Budget of the Wireless Communications Services Office. Funding for the remaining eight months of the original contract period and extension option is contingent upon available funding in future budgets.

FISCAL NOTE: There is no unanticipated fiscal impact. A fiscal note is not required.

REQUESTING Purchasing	DIRECTOR'S
DEPARTMENT: for Financial and	AUTHORIZATION: <u>Vickie Schubert</u>
Administrative Services -	
Communications and	
Technology	
Management;	

FOR MORE INFORMATION CONTACT: Barbara McConnell, Buyer I/972-4009

PRIOR COUNCIL ACTION: N/A

BOARD AND COMMISSION ACTION: N/A

PURCHASING: The lowest bid of three bids received.

MBE / WBE: This contract will be awarded in compliance with the Chapter 2-9 of the City Code (Minority-Owned and Women-Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified; therefore, no goals were established for this solicitation.

This supply agreement provides public safety and public service departments with two-way radio repair and replacement parts and accessories through the Wireless Communications Services Office (WCSO). The inventory purchased through this contract will support public safety operations with emergency lights, antennas, batteries, tower site equipment, and vehicular accessories. Regional Radio System Coalition Partners, and other public safety agencies also purchase equipment via this contract through Interlocal Agreements with the City of Austin which support their radio telecommunications.

The selected vendor supplies equipment from a wide variety of manufacturers for multiple types of communication systems, including cellular, video cameras, trunking radios, conventional radio, mobile data, tower site infrastructure and emergency vehicles. This contract will also provide the City of Austin and Interlocal Partners with complete vehicle installation parts, antennas, fuses, cables, and accessories.

This contract will maintain the operations of the City's public safety and public service departments which utilize the Regional Radio System, Mobile Data system, and Conventional Radio system.



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MBE/WBE solicited: 3/1

MBE/WBE bid: 0/0

BID TABULATION

**Two-Way Radio Parts and Accessories (Sampling of 35 Line Items)
Contract Award \$75,000
IFB No.: BM05100014**

VENDOR

TOTAL FOR 35 LINE ITEMS

**TESSCO, INC.
Hunt Valley, MD**

\$55,738.36

**Continental Wireless
Garland, TX**

\$63,096.51

**Electro-Comm Distributing, Inc.
Denver, CO**

\$22,091.12*

***The vendor did not bid all the line items as required by the solicitation.**

It was stated in the specification that the contract award would be \$75,000 per contract year. Award was based on a representative sampling of items that are available from various manufacturers.

PRICE ANALYSIS

- a. Adequate competition.**
- b. One hundred and thirteen notices were sent including three MBEs and one WBE. Ten solicitations were issued in which none were MBEs/WBEs.**
- c. The new pricing represents an overall 10% increase compared to the current contract. The increase is due to manufacturing cost increases and rising transportation cost.**

APPROVAL JUSTIFICATION

- a. Low bidder.**
- b. The Wireless Communications Services Office concurs with the recommended award.**
- c. Advertised in the Austin American-Statesman and on the Internet.**