



**Purchasing Service Agreement
CITY OF AUSTIN
RECOMMENDATION FOR COUNCIL ACTION**

**AGENDA ITEM NO.: 51
AGENDA DATE: Thu 07/28/2005
PAGE: 1 of 2**

SUBJECT: Authorize execution of a 12-month service agreement with A-1 QUALITY BLUEPRINT & FAST COPY, Austin, TX for blueline printing services in an amount not to exceed \$104,253, with three 12-month extension options in an amount not to exceed \$104,253 per extension option, for a total agreement amount not to exceed \$417,012.

AMOUNT & SOURCE OF FUNDING: Funding in the amount of \$17,376 is available in the Fiscal Year 2004-2005 Approved Operating Budget of various City Departments. Funding for the remaining 10 months of the original contract period and extension options is contingent upon available funding in future budgets.

FISCAL NOTE: There is no unanticipated fiscal impact. A fiscal note is not required.

REQUESTING Purchasing **DIRECTOR'S**
DEPARTMENT: for Parks and Recreation; **AUTHORIZATION:** Vickie Schubert
Public Works; Watershed
Protection and
Development Review;
Financial and
Administrative Services -
Communications and
Technology
Management;

FOR MORE INFORMATION CONTACT: Sydney Ceder, Buyer II/974-2035

PRIOR COUNCIL ACTION: N/A

BOARD AND COMMISSION ACTION: N/A

PURCHASING: Lowest bid of four bids received.

MBE / WBE: This contract will be awarded in compliance with Chapter 2-9 of the City Code (Minority-Owned and Women-Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified; therefore, no goals were established for this solicitation.

This contract establishes a source for the various departments to obtain blueline printing services. These prints are required for all construction projects. Depending on the project and the department, the number of blueline copies will vary in order to allow all of the contractors and subcontractors to have a set of prints. These services will be used by the Department of Public Works (82%), Parks and Recreation Department (16%), Department of Watershed Protection & Development Review (1%) and Communication Technology Management (1%).

MBE/WBE Solicited: 3/3

MBE/WBE Bid: 0/2



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BID TABULATION

IFB# SC05300029

PRINTING, BLUELINE SERVICES

(12 line items)

<u>VENDOR</u>	<u>TOTAL AWARD</u>
A-1 Quality Blueprint & Fast Copy Austin, TX	\$104,253.13
K2 Partners (WBE) Austin, TX	\$119,284.75
Ridgeway's Inc. Austin, TX	\$135,338.75
D & J Blueline (WBE) Austin, TX	\$159,958.75

PRICE ANALYSIS

- a. Adequate competition.
- b. Sixteen notices were sent including three MBEs and three WBEs. Six bids were issued including three WBEs. Four bids were received, including two WBEs. The MBEs did not respond.
- c. The pricing proposed represents an approximately 8% increase from the last contract awarded in February 2002. The increase is in line with the overall increase in paper throughout the industry.

APPROVAL JUSTIFICATION

- a. Low bidder.
- b. Department of Public Works, Parks and Recreation Department, Department of Watershed Protection & Development Review and Communication Technology Management concur with recommended award.
- c. Advertised in the Austin American-Statesman and Internet.