



**Purchasing Service Agreement
CITY OF AUSTIN
RECOMMENDATION FOR COUNCIL ACTION**

**AGENDA ITEM NO.: 49
AGENDA DATE: Thu 07/28/2005
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SUBJECT: Authorize execution of a 12-month service agreement with AUSTIN SOFTBALL UMPIRES ASSOCIATION, INC., Austin, TX for softball umpire operations and management program services in an amount not to exceed \$250,624, with one 12-month extension option in amount not to exceed \$250,624, for a total contract amount not to exceed \$501,248.

AMOUNT & SOURCE OF FUNDING: Funding in the amount of \$20,886 is available in the Fiscal Year 2004-2005 Approved Operating Budget of the Softball Enterprise Fund of the Parks and Recreation Department. Funding for the remaining eleven months of the original contract period and extension option is contingent upon available funding in future budgets.

FISCAL NOTE: There is no unanticipated fiscal impact. A fiscal note is not required.

REQUESTING Purchasing **DIRECTOR'S**
DEPARTMENT: for Parks and Recreation; **AUTHORIZATION:** Vickie Schubert

FOR MORE INFORMATION CONTACT: Steve Aden, Supervising Senior Buyer/974-2021; Jay Stone, Financial Manager, PARD/974-6712

PRIOR COUNCIL ACTION: N/A

BOARD AND COMMISSION ACTION: N/A

PURCHASING: Only proposal received.

MBE / WBE: This contract will be awarded in compliance with Chapter 2-9 of the City Code (Minority-Owned and Women-Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified; therefore, no goals were established for this solicitation.

This service agreement is for softball umpire operations and management of all City-owned and operated softball complexes. Under the terms of the agreement, scheduling of umpires for each game, certification and training of all umpires, and related administrative services will be provided.

Since the 1940's, the Austin Softball Umpires Association has been officiating City of Austin softball leagues. All umpires of this association have been through a local training school consisting of 12 hours of classroom training and 12 hours of actual on-field training under game conditions. Umpires will be officiating league and tournament games throughout the summer, spring, fall, and winter. Approximately 8,400 games are played each year at various City softball fields.

The softball officiating contract has been solicited four times in the past twelve years. The Austin Softball Umpires Association has been the only proposer each time.

MBE/WBE solicited: 2/1

MBE/WBE bid: 0/0



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**PROPOSAL ANALYSIS
(RFP # LT05300021)**

- a. Only proposal submitted.
- b. Bids were sent to ten firms including two MBEs and one WBE firm. One proposal was received.
- c. The pricing proposed represents an 8% increase from the last contract awarded in October 2002. This increase can be attributed to the increase in hourly wage rates for the umpires.

APPROVAL JUSTIFICATION

- a. The proposal submitted by the recommended firm meets the requirements of the request for proposal.
- b. The Parks and Recreation Department concurs with the recommended award.
- c. Advertised in the Austin American-Statesman and on the Internet.