



**Purchasing Contract  
CITY OF AUSTIN  
RECOMMENDATION FOR COUNCIL ACTION**

**AGENDA ITEM NO.: 45  
AGENDA DATE: Thu 07/28/2005  
PAGE: 1 of 2**

**SUBJECT:** Authorize execution of a contract through Houston-Galveston Area Council of Governments (H-GAC) with PHILPOTT MOTORS, LTD., Nederland, TX, for the purchase of five light duty vehicles in an amount not to exceed \$166,767.21.

**AMOUNT & SOURCE OF FUNDING:** Funding in the amount of \$113,390.97 is available in the Fiscal Year 2004-2005 Approved Vehicle Acquisition Fund, Fleet Services. Funding in the amount of \$53,376.24 is available in the Fiscal Year 2004-2005 Approved Capital Budget of the Austin Fire Department.

**FISCAL NOTE:** A fiscal note is attached.

**REQUESTING** Purchasing  
**DEPARTMENT:** for Fire; Financial and  
Administrative Services - Fleet  
Services;

**DIRECTOR'S  
AUTHORIZATION:** Vickie Schubert

**FOR MORE INFORMATION CONTACT:** Rick Fudge, Deputy Purchasing Officer/974-2033

**PRIOR COUNCIL ACTION:** N/A

**BOARD AND COMMISSION ACTION:** N/A

**PURCHASING:** Purchase Cooperative

**MBE / WBE:** N/A

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This contract is for the purchase of three Ford, E350 commercial stripped chassis with the step van bodies supplied by Utilimaster to support Library delivery staff. The step vans are necessary to prevent back injuries. Employees are currently using standard cargo vans to make deliveries and cannot stand upright inside the cargo area to lift heavy boxes of library books properly. These step vans are designed similarly to delivery vans commonly used by Fed-Ex or UPS. The step van design allows employees to access the cargo from inside the cab and stand upright throughout the cargo area. It also provides safe access from the back of the van body to load and unload, thereby reducing the occurrence of back injuries. The interior cargo space is equipped with shelving along both sides from the rear of the van to the driver and passenger area divider.

Currently, Library delivery staff are using cargo vans from the Fleet Services rental pool to make deliveries. The step vans are additional vehicles and will be a permanent increase to the Library Department's fleet. The Library Department will return the cargo vans to Fleet Services to make these vehicles available to other City departments that can utilize this type of van. The vehicle engine operates on gasoline.

The contract will also provide two new Ford, F150 pick up trucks for the Austin Fire Department. The vehicle engines operate on gasoline, but will be retrofitted for alternative fuel. These vehicles will be additional units placed in the Fire Department's fleet. One of these vehicles will be used by the Safety Chiefs for their response vehicle and one will be used by the Division Chiefs as a response vehicle.



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There are no alternative fuel vehicle options available. These vehicles are supplied by Philpott Motors, Ltd., which is under contract with H-GAC to supply light duty vehicles statewide as a result of a competitively bid process through H-GAC. The use of this cooperative agreement provides volume discounts otherwise unobtainable.

**BID TABULATION**

<b><u>Vehicle Description</u></b>	<b><u>Qty.</u></b>	<b><u>Unit Price</u></b>	<b><u>Total Price</u></b>
Ford, E350 Step Van	3	\$37,796.99	\$113,390.97
Ford, F150	2	\$26,688.12	<u>\$ 53,376.24</u>
Total			\$166,767.21