

AGENDA ITEM NO.: 35 AGENDA DATE: Thu 07/28/2005

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SUBJECT: Authorize execution of a 12-month supply agreement with ALLIED SALES CO., Austin, TX for the purchase of industrial lubricants for the Austin Water Utility in an amount not to exceed \$62,672.93, with two 12-month extension options in an amount not to exceed \$62,672.93 per extension option, for a total contract amount not to exceed \$188,018. 79.

AMOUNT & SOURCE OF FUNDING: Funding in the amount of \$5,222.74 is available in the Fiscal Year 2004-2005 Approved Operating Budget of the Austin Water Utility. Funding for the remaining 11 months of the initial contract and extension options is contingent upon available funding in future budgets.

FISCAL NOTE: There is no unanticipated fiscal impact. A fiscal note is not required.

REQUESTING Purchasing

DIRECTOR'S

DEPARTMENT: for Austin Water Utility; AUTHORIZATION: Vickie Schubert

FOR MORE INFORMATION CONTACT: Stephen Aden, Supervising Senior Buyer/974-2021

PRIOR COUNCIL ACTION: N/A

BOARD AND COMMISSION ACTION: N/A

PURCHASING: Lowest bid of three bids received.

<u>MBE / WBE:</u> This contract will be awarded in compliance with Chapter 2-9 of the City Code (Minority-Owned and Women-Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified; therefore, no goals were established for this solicitation.

This contract establishes a 12-month supply agreement to provide industrial lubricants for equipment at the Austin Water Utility's treatment plants. Upon request by the maintenance supervisor at each plant, the contractor shall delivery the products to the various plants. In addition, and at no additional cost, the contractor shall conduct an annual lubrication audit and an annual equipment lubrication analysis to examine suitability and compatibility of lubricants in use at the requesting facility and to recommend any product changes that may be appropriate.

MBE/WBE solicited: 5/2 MBE/WBE bid: 0/0

RCA Serial#: 9093 Date: 07/28/05 Original: Yes Published:

Disposition:

Adjusted version published:

Purchasing Supply Agreement CITY OF AUSTIN RECOMMENDATION FOR COUNCIL ACTION

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\$94,046.46

BID TABULATION IFB # SA05100062 (Industrial Lubricants 44 line items)

YENDOR
Allied Sales, Co.
S62,672.93

Hopkins Oil Co.
S64,519.34

Hydrotex Partners, LTD

PRICE ANALYSIS

a. Adequate competition.

Mart, TX

Carrollton, TX

- b. Fifty-four notices were sent, including 5 MBEs and 2 WBEs. Four bids were issued, none of which were to MBE or WBE firms. Three bids were received. One "No Bid" response was received.
- c. The current pricing represents a 16% increase from the last contract awarded in April 2003. This increase can be attributed to the rising cost in manufacturing and transportation.

APPROVAL JUSTIFICATION

- a. Low bidder.
- b. The Austin Water Utility concurs with the recommended award herein.
- c. Advertised in the Austin American-Statesman and on the Internet.

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Disposition: Adjusted version published: