



**Purchasing Supply Agreement  
CITY OF AUSTIN  
RECOMMENDATION FOR COUNCIL ACTION**

**AGENDA ITEM NO.: 34  
AGENDA DATE: Thu 08/18/2005  
PAGE: 1 of 2**

**SUBJECT:** Authorize execution of a 12-month supply agreement with TOMLINSON'S FEED AND PETS, INC., Austin, TX for the purchase of pet food for the Town Lake Animal Center in an amount not to exceed \$59,000, with four 12-month extension options in an amount not to exceed \$59,000 per extension option, for a total agreement amount not to exceed \$295,000.

**AMOUNT & SOURCE OF FUNDING:** Funding in the amount of \$9,833 is available in the Fiscal Year 2004-2005 Approved Operating Budget of the Health and Human Services Department. Funding for the remaining 10 months of the original contract period and extension options is contingent upon available funding in future budgets.

**FISCAL NOTE:** There is no unanticipated fiscal impact. A fiscal note is not required.

**REQUESTING** Purchasing **DIRECTOR'S**  
**DEPARTMENT:**for Health and Human **AUTHORIZATION:** Vickie Schubert  
Services;

**FOR MORE INFORMATION CONTACT:** Brad Brill, Associate Buyer, 972-4012

**PRIOR COUNCIL ACTION:** N/A

**BOARD AND COMMISSION ACTION:** N/A

**PURCHASING:** Low bid of two bids received.

**MBE / WBE:** This contract will be awarded in compliance with the Chapter 2-9 of the City Code (Minority Owned and Women-Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified; therefore, no goals were established for this solicitation.

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This supply agreement is for the purchase of approximately 100,000 pounds of pet food for the Town Lake Animal Center (TLAC).

To foster the health of the animals in its care, the TLAC utilizes quality pet foods as animals often arrive at the shelter in poor physical condition. Additionally, many animals experience high levels of stress in the new and unfamiliar surroundings as well as increased exposure to zoological disease. Proper nutrition is critical to the health and well-being of the animals being sheltered in this type of environment.

This contract will provide food for adult dogs, adult cats, puppies, kittens, rabbits, goats, horses, chickens, mini pigs, ferrets, guinea pigs, hamsters, gerbils and birds.

MBE/WBE Solicited: 0/0

MBE/WBE Bid: 0/0



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**BID TABULATION  
IFB # BB05100012**

**Pet Food for the Town lake Animal Center  
(Estimated annual expenditures of \$59,000)**

<b><u>VENDOR NAME</u></b>	<b><u>BID TOTAL*</u></b>
<b>TOMLINSON'S FEED &amp; PETS, INC. Austin, TX</b>	<b>\$45,986.40</b>

<b>Georgetown Farm Supply Georgetown, TX</b>	<b>\$48,648.00</b>
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- \* The Bid Total of \$45, 986.40 is representative of the prices bid for dog, puppy, cat, and kitten foods only. Food for other types of animals will be purchased through this supply agreement; however, bid award was based on the four food types that constitute 80% of the purchases made by the TLAC: dog, puppy, cat, and kitten foods.

**PRICE ANALYSIS**

- a) Adequate competition.
- b) There are no known MBE/WBE firms listed for this commodity code. Seven solicitations were sent. Two bids were received.
- c) The pricing offered represents a 6.4% increase from the last contract awarded.

**APPROVAL JUSTIFICATION**

- a) Low bidder.
- b) The Health and Human Services Department concurs with the recommended award.
- c) Advertised in the Austin American-Statesmen and Internet.