



**Purchasing Service Agreement
CITY OF AUSTIN
RECOMMENDATION FOR COUNCIL ACTION**

**AGENDA ITEM NO.: 49
AGENDA DATE: Thu 09/29/2005
PAGE: 1 of 2**

SUBJECT: Authorize execution of a 37-month supply agreement with SIRSIDYNIX, Provo, UT, for the purchase of self-check systems for the Library Department in an amount not to exceed \$285,976.

AMOUNT & SOURCE OF FUNDING: Funding in the amount of \$80,275 is available in the Fiscal Year 2004-2005 Approved Operating Budget of the Communications and Technology Management Department. Funding in the amount of \$32,110 is available in the Fiscal Year 2004-2005 Approved Capital Budget of the Library Department. Funding for the remaining 36 months of the original contract period is contingent upon availability in future budgets.

FISCAL NOTE: A fiscal note is attached.

REQUESTING Purchasing
DEPARTMENT:for Library;

DIRECTOR'S
AUTHORIZATION: Vickie Schubert

FOR MORE INFORMATION CONTACT: Mick Osborne, Senior Buyer/974-2995

PRIOR COUNCIL ACTION: N/A

BOARD AND COMMISSION ACTION: N/A

PURCHASING: Lowest bid meeting specification of five bids received.

MBE / WBE: This contract will be awarded in compliance with Chapter 2-9 of the City Code (Minority-Owned and Women-Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified; therefore, no goals were established for this solicitation.

This contract is for the purchase of 18 self-check systems over a 37-month period.

The Austin Public Library system currently employs six self-check systems in six library locations: the Carver Branch Library, Milwood Branch Library, Daniel E. Ruiz Branch Library, Spicewood Springs Branch Library, the Hampton Branch at Oak Hill, and the Faulk Central Library. The self-check system allows library customers who have clear borrower records to checkout and/or renew library materials without direct staff intervention at the circulation desk. Use of the self-check systems generates less overall wait time at the circulation desk and allows library staff to concentrate on and assist customers who have questions or concerns needing direct intervention. Since installation of the first self-check system in FY 2003, over 167,000 transactions have been completed on all systems.

Since the installation of the first system, the Austin Public Library has sought to increase the total number of systems available to the public. This contract will allow for the addition of multiple self-check systems in four expanded and newly constructed branches: the Terrazas Branch Library, the Spicewood Springs Branch Library, the North Village Branch Library, and the Twin Oaks Branch Library. Other systems will be purchased and added to other library locations throughout the system. This purchase supports the Circulation Activity objective to provide direct support of, and access to, all circulating library materials for Library customers in order to meet their information and reading needs.

MBE/WBE Solicited: 0/0

MBE/WBE Bid: 0/0

RCA Serial#: 9266 **Date:** 09/29/05 **Original:** Yes

Published: Fri 09/23/2005

Disposition:

Adjusted version published:



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**BID TABULATION
IFB # MO05100128A
Library Self-Check Systems**

<u>VENDOR</u>	<u>TOTAL BID</u>
SIRSIDYNIX PROVO, UT	\$285,976
Library Automation Technologies Somerdale, NJ	\$264,120 *
3M Company St. Paul, MN	\$290,660
Highsmith, Inc. Fort Atkinson, WI	\$301,724
Libramation Edmonton, Alberta, Canada	\$344,750

* Did not meet specification and did not submit the required bid submittals.

A complete bid tabulation is available in the Purchasing Office.

PRICE ANALYSIS

- a. Adequate competition.
- b. Nineteen notices were sent. Six solicitations were issued. Five bids were received. There are no MBE/WBE firms listed under this commodity code.
- c. The bid pricing represents an approximate 20% decrease over the previous purchase for this item in July, 2004. That purchase was for three units only. This decrease can be attributed to the higher volume of this purchase.

APPROVAL JUSTIFICATION

- a. Lowest bid meeting specification.
- b. The Library Department concurs with the recommended award.
- c. Advertised in the Austin American-Statesman and Internet.

**CIP BUDGET
FISCAL NOTE**

DATE OF COUNCIL ACTION:
WHERE ON AGENDA:
DEPARTMENT:

**09/29/05
Resolution
Library**

DESCRIPTION: Authorize execution of a 37-month supply agreement with SIRSIDYNIX, Provo, UT, for the purchase of self-check systems for the Library Department in an amount not to exceed \$285,976.

Parent Project Name: Terrazas Branch Library Expansion Project
Project Authorization: 2004-2005 Approved Capital Budget
Funding Source: 1998 GO Bond, P4
Fund/Agency/Orgn: 8101-857-6002

Current Appropriation:	\$	3,635,000
Unencumbered Balance:	\$	124,102
Amount of This Action:	\$	32,110
Remaining Balance:	\$	91,992

Use of Remaining Balance:

Remaining funds will be used for construction, equipment, furniture and materials as necessary to complete the project.

Austin Public Library Financial Manager:

Signature *Celene M. Bee*

Date: *9/19/05*