

Financial and Administrative Services Department  
Purchasing Office  
P. O. Box 1088, Austin, TX 78767

(512) 974-2500

August 17, 2005

Mr. Neil F. Treo  
Recorded Books LLC  
270 Skipjack Rd.  
Prince Frederick, MD 20678

Re: Solicitation No. N/A  
Audio Books

Dear Mr. Treo:

The Purchasing Office has approved the execution of a contract with your company for the above-referenced item as follows:

Date of Award: August 17, 2005

Contract Term: September 1, 2005 through August 31, 2006, with two 12-month extension options

Contract No.: C050272

Dollar Value: \$231,250.00

Council Agenda Date: August 4, 2005, Item #22

Attached is a copy of all contract terms and conditions. Thank you for your interest in doing business with the City of Austin. If you have any questions regarding this contract, please contact me at (512) 974-2995.

Sincerely,

Mick Osborne, Sr. Buyer  
Purchasing Office  
Finance and Administrative Services Department  
Enclosure

cc: Zady Chouinard, Library