

Financial and Administrative Services Department
Purchasing Office
P. O. Box 1088, Austin, TX 78767

(512) 974-2500

October 6, 2005

Mr. Thomas Applegate
Austin Community College
5030 Middle Fiskville Rd. #100
Austin, TX 78752

Re: Solicitation No. N/A
Quick Books Training Interlocal

Dear Mr. Applegate:

The Austin City Council has approved the execution of a contract with your company for the above-referenced item as follows:

Date of Award: October 6, 2005

Contract Term: September 30, 2005 through September 30, 2006, with two 12-month extension options

Contract No.: S050453

Dollar Value: \$30,000.00

Council Agenda Date: 8/25/05

Attached is a copy of all contract terms and conditions. Thank you for your interest in doing business with the City of Austin. If you have any questions regarding this contract, please contact me at (512) 974-2995.

Sincerely,

Mick Osborne, Sr. Buyer
Purchasing Office
Finance and Administrative Services Department
Enclosure

cc: Blake Smith, EGRSO