




## MEMORANDUM

**TO:** Mayor and Council Members

**FROM:** Rosie Truelove, Director, Housing and Planning Department 

**THROUGH:** J. Rodney Gonzales, Assistant City Manager

**DATE:** November 18, 2022

**SUBJECT:** Update regarding Palm District Plan Items on December 1<sup>st</sup> City Council Agenda

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The following is an update to the planned agenda items related to the Palm District Plan. As background, the public hearing for the *Palm District Plan* was set for December 1, 2022. This public hearing is part of Council's consideration of an ordinance to adopt the *Palm District Plan* as an amendment to the *Imagine Austin Comprehensive Plan*. Unfortunately, the December 1<sup>st</sup> item will need to be postponed to February 23, 2023.

On November 15, 2022, the Planning Commission postponed action on the plan to their December 20, 2022, regular meeting, where it is anticipated they will postpone the public hearing to a meeting in January 2023. Since adoption of the *Palm District Plan* is an amendment to the *Imagine Austin Comprehensive Plan*, City Council cannot act on adoption prior to the Planning Commission making a recommendation and forwarding it to the City Manager.<sup>1</sup>

However, staff will move forward with the planned November 29<sup>th</sup> work session briefing to provide a summary of the work done leading up to the plan, including the stakeholder engagement. The Changes and Corrections for the December 1<sup>st</sup> City Council meeting will reflect a staff requested postponement of the public hearing and action on the plan to February 23, 2023.

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<sup>1</sup> Article X, Planning, of the City Charter states that the Planning Commission shall "Review and make recommendation to the council on all amendments to the comprehensive plan or element or portion thereof." It also sets the transmittal process for the comprehensive plan and/or amendments from the Planning Commission to the City Council: "The planning commission shall forward the proposed comprehensive plan or element or portion thereof to the city manager, who shall thereupon submit such plan, or element or portion thereof, to the council with recommendations thereon. The council may adopt, or adopt with changes or amendments, the proposed comprehensive plan or element or portion thereof, after at least one public hearing. The council shall act on such plan, element or portion thereof, within sixty (60) days following its submission by the city manager."

If you have any questions, please contact me at 512-974-3064 or [rosie.truelove@austintexas.gov](mailto:rosie.truelove@austintexas.gov) or Erica Leak at 512-974-9375 or [erica.leak@austintexas.gov](mailto:erica.leak@austintexas.gov).

cc: Spencer Cronk, City Manager  
Rodney Gonzales, Assistant City Manager