



2024 City of Austin Employee Youth Camp Scholarship Program

The 2024 Youth Camp Scholarship Program is open to all regular City of Austin employees with dependent children ages 5 through 12, and older children with special needs. If you plan to apply for a scholarship for an older student with special needs, please notify the PARD Inclusion Office by phone (512) 974-3914 or email inclusion@austintexas.gov. Employees can receive up to **\$50 per child, per week** reduction in the cost of spring and summer camp fees at City of Austin Parks and Recreation Department (PARD) camps. Payments are only made for attendance at week-long, all-day camps.

You must apply for this program by the following deadlines to be approved for funding:

Spring Break - 5 p.m., February 16, 2024

Summer Break - 5 p.m., May 3, 2024

Only dependent children of regular City of Austin Employees are eligible for this program.

Eligible children include:

- Biological children, stepchildren, legally adopted children, children for whom you have obtained court-ordered guardianship or conservatorship, and qualified children placed pending adoption.
- Dependent grandchildren must meet the requirements stated above, and must qualify as a dependent, as defined by the IRS, on your or your spouse's Federal income tax return at the time of enrollment.

Nieces, nephews, visiting grandchildren, friend's children, etc., are not eligible.

Please email your completed application to: Benefits.HRD@austintexas.gov ATTN: YCSP.

To Use Your Scholarship to pay for a Spring Break or Summer Camp:

Contact the Parks and Recreation Department center(s) after you have secured a space in the camp(s) to notify staff that you have been awarded a Youth Camp Scholarship. You must notify the center prior to the final payment deadline, or you will be responsible for the full camp fee.

Spring Break Camps require payment in full at registration.

Pay for the Spring Break Camp in full to secure a space in the camp. After you register, contact the center to notify staff that you have been awarded a scholarship. They will issue a refund for the scholarship amount.

Summer Camps require full or partial payments (a 'deposit' to hold a space in camp) at registration.

Make a partial payment upon initial camp registration. Make all other payments due, minus the scholarship amount (\$50 per child, per week), prior to the payment deadline. Staff will apply the scholarship after the parents' portion of the class fees have been paid.

List of Participating Parks and Recreation Centers 2024 Youth Camp Scholarship Program

Visit the Parks and Recreation Department website for the most current information on summer camps at austintexas.gov/departments/youth. For questions about specific camps, contact the recreation, nature, arts, or cultural center directly. For general assistance, you may call 512-974-6700.

Camp Name	Address and Austin ZIP Code	Phone Number
Asian American Resource Center	8401 Cameron Road 78754	512-974-1700
Austin Nature & Science Center	301 Nature Center Drive 78746	512-974-3888
Danny G. McBeth Recreation Center	2401-A Columbus Drive 78746	512-974-9011
Delores Duffie Recreation Center	1182 North Pleasant Valley Rd. 78702	512-978-2465
Dittmar Recreation Center	1009 W. Dittmar Rd. 78745	512-974-6090
Dottie Jordan Recreation Center	2803 Loyola Lane 78723	512-978-2380
Dougherty Arts Center	1110 Barton Springs Road 78704	512-974-4040
George Morales Dove Springs Recreation Center	5801 Ainez Drive 78744	512-974-3840
Emma S. Barrientos Mexican American Cultural Center	600 River Street 78701	512-974-3785
George Washington Carver Museum and Cultural Center	1165 Angelina Street 78702	512-974-4926
Givens Recreation Center	3811 East 12 th Street 78721	512-974-2430
Gustavo "Gus" L. Garcia Recreation Center	1201 E. Rundberg Ln. 78753	512-978-2525
Hancock Recreation Center	811 East 41st Street 78751	512-978-2335
Lorraine "Grandma" Camacho Center	35 Robert Martinez Jr. Street 78702	512-978-2420
Rodolfo "Rudy" Mendez Recreation Center	2407 Canterbury Street 78702	512-978-2399
Montopolis Recreation Center	1200 Montopolis Drive 78741	512-978-2300
Northwest Recreation Center	2913 Northland Drive 78757	512-974-6972
Oswaldo A.B. Cantu/ Pan Am Recreation Center	2100 East 3 rd Street 78702	512-978-2425
Parque Zaragoza Recreation Center	2608 E. Gonzales 78702	512-978-2460
South Austin Recreation Center	1100 Cumberland Rd. 78704	512-978-2440
Turner Roberts Recreation Center	7201 Colony Loop Dr. 78724	512-978-2690
Virginia L. Brown Recreation Center	7500 Blessing Ave. 78752	512-974-7865



City of Austin Youth Camp Scholarship Program - 2024 Application Form

Employee Information

Employee First Name	Employee Last Name	Employee I.D. Number(Required)
Street Address	City, State, ZIP Code	Telephone # (Cell or Home)
Department	Physical Work Location	Work Phone #

Information on Child(ren):

Name (Last, First, Middle Initial)	Custody of Child (Yes/No)	Date of Birth

Please read and initial acknowledgment for each of the guidelines below.

I understand that Youth Camp scholarships are awarded only to regular City of Austin employees who have dependent children who have enrolled and attended all-day, weeklong City of Austin Parks and Recreation Department programs.

The above identified children meet the definition of dependent as stated below:

1. Biological children, stepchildren, legally adopted children, children for whom I have obtained court-ordered guardianship or conservatorship, and qualified children placed pending adoption.
2. Dependent grandchildren must meet the requirements stated above, and must qualify as a dependent, as defined by the IRS, on my or my spouse’s Federal income tax return at the time of enrollment.
3. I may be asked to provide required documentation for dependents to verify eligibility.

The IRS has determined that certain employees may receive favorable tax treatment on funds up to \$5,000 per year in dependent care assistance programs established by their employer. This \$5,000 limit includes the combined funds applied to the following programs: The City of Austin Childcare Assistance Program, the City of Austin Youth Camp Scholarship Program, and Dependent Care Flexible Spending Accounts. For most employees, only the combined funding received from these programs during the calendar year which exceeds the \$5,000 IRS limit will be reported to the IRS as taxable income and taxes will be withheld.

SIGNATURE: _____

DATE: _____

Deadline to apply for Spring Break - 5 p.m., February 16, 2024
Deadline to apply for Summer Break - 5 p.m., May 3, 2024