

5202 E. Ben White, Suite 60 Austin, Texas 78741 Phone: 512.972-5000

August 26, 2020

[Sorority/Fraternity Name] [Street Address] Austin, TX [Zip Code]

Via electronic mail: [email address in italics, if chosen method of delivery, otherwise delete this line]

Re: City of Austin Mayor's Stay Home, Mask and Otherwise Be Safe Order (Order No. 20200815-019) dated August 15, 2020, and Ordinance No. 20200709-003 and related Health Authority Emergency Rules.

Dear [name of site operator of sorority/fraternity]:

We understand you are the site operator for the [name of sorority/fraternity house] house. As I am sure you are aware, there are many new requirements related to COVID-19, including City of Austin Mayor's Stay Home, Mask and Otherwise Be Safe Order (Order No. 20200815-019), and Ordinance No. 20200709-003 and related Health Authority Emergency Rules. For ease of reference, we are attaching them here. Additional information can be found on the City's COVID-19 website at: https://www.austintexas.gov/covid19. Please note specific requirements for businesses and sites can be found in Sections 5 and Exhibits A, B, and C of Order No. 20200815-019; and Section 3 of the Health Authority Emergency Rules (dated August 14, 2020). Also, a violation of Order No. 20200815-019 and the Health Authority Emergency Rules can lead to criminal prosecution and a fine.

We appreciate your continued dedication to ensure the safety of the Austin/Travis County community as we all respond to the COVID-19 pandemic.

Please do not hesitate to let us know if we can further assist with this matter. Specific questions can be answered by 3-1-1. Enforcement related questions and complaints will primarily handled by the Austin Code Department.

Sincerely,

Mark E Escott, MD, MPH, FACEP, FAEMS

Interim Medical Director and Health Authority, City of Austin/Travis County

Physical address: 5202 E. Ben White, Suite 600, Austin, Texas 78741

E-mail: mark.escott@austintexas.gov