

Received: _____	CK-CC-CH #: _____	Amount: _____	Invoice #: _____
Paid On: _____	Initial: _____	Permit: _____	Juris: COA / TC / ILA

Pre-Opening Inspection Application
Type: Food Enterprises

Establishment Information *Note: Incomplete applications **will not** be processed and will be returned.*

Establishment Name: _____			
Physical Address: _____			
Street (include Suite/Unit)		City	State Zip Code
Establishment Type: Retail Food <input type="checkbox"/> Food Product <input type="checkbox"/> Charitable Feeding Organization (CFO) <input type="checkbox"/> Food Vending Machine <input type="checkbox"/>			
Opening Date: _____			
Projected Opening Date			
Was this a previously permitted food establishment? Yes <input type="checkbox"/> No <input type="checkbox"/> Are you the new owner? Yes <input type="checkbox"/> No <input type="checkbox"/>			
Is this a Remodel? Yes <input type="checkbox"/> No <input type="checkbox"/> Is this brand-new construction with no previous food permit? Yes <input type="checkbox"/> No <input type="checkbox"/>			
Building Permit: _____		Water Provider: _____	
For New or Remodel Construction Only		Potable Water Provider	Wastewater Disposal Provider
Food Types: _____			
List the types of food to be served and attach a menu along with this application.			

Contact Information *Print full legal names as they would appear on a Government Issued Photo ID(s)*

On Site Contact: _____	Phone: _____
Contact for Inspections (Last Name, First Name)	(###) ### - ####
Email Address: _____	
Email addresses will not be distributed. (Internal use only)	

Fee Information: *Note: Refund requests **will not** be honored after 180 days from date of payment*

<i>Inspection Type Requested</i>	<i>City of Austin (Contracted Municipalities*)</i>	<i>Travis County</i>
Pre-Opening Inspection	\$178.00 (Per Inspection)	No Fee Required
Outside Normal Hours Inspection	\$173.00 (Additional Fee, Per Inspection)	No Fee Required
* Not limited to Bee Cave, Lakeway, Manor, Pflugerville, Rollingwood, Sunset Valley, Volente, Westlake Hills		

DO NOT MAIL CASH PAYMENTS

Payment Forms Accepted:

City of Austin and ILA Jurisdiction: Cash, Check, Money Order, Visa, MasterCard, Discover, AMEX, On-line
Unincorporated Travis County Jurisdiction: Cash, Check, Money Order
Make checks and money orders payable to: Austin Public Health

Payment must accompany applications submitted by mail (Environmental Health Services Division, PO BOX 142529, Austin, TX 78714) or in person at the walk-in location (1520 Rutherford LN, Suite 205). For customers submitting via email (ehsd.service@austintexas.gov), payment instructions will be emailed to you to make credit card payment over the phone for City of Austin and ILA jurisdictions. Online payments <https://austinpays.healthinspections.us/index.cfm> **No Travis County Online payments accepted.**

Applicant's Signature _____	Print Name _____	Date _____
-----------------------------	------------------	------------

I acknowledge that all information supplied above is true and correct to the best of my knowledge and belief. I further acknowledge that the service, for which I am applying, is subject to all provisions of the orders and ordinances of Austin & Travis County, and all of the provisions of the codes, statutes and rules adopted under the codes and statutes of the State of Texas governing food establishments.