

Construction Training Program

Frequently Asked Questions (FAQs)

- 1) Q: What type of training do the training/pipeline organizations provide?
A: The training organizations provide a variety of preconstruction training such as: Procedure Writing, Safety (PPE), Heavy Equipment, Construction Management, Blue Printing, etc.
- 2) Q: Can we (Contractors/Subcontractors) use trainees from our own training programs to meet the requirement?
A: No, only training organizations on the training organizations list can be used to meet the training requirement. If desired, the Contractor may seek to establish their program as a CTP training organization. The trainees who complete this program could be used to meet the construction-readiness training requirements for other awarded Contractors.
- 3) Q: If I am fully staffed, do I still have to hire trainees?
A: The trainee requirements can be satisfied by the prime contractor or subcontractors. The prime contractor is ultimately responsible for meeting the trainee requirements as specified in Section 00840 of the solicitation (and contract) by utilizing the trainees acquired from the training organizations/providers. For consideration of any adjustments to trainee requirements, reasonable efforts must be shown in accordance with subsection 3.10 of the contract. Evidence to support the contractor's position will be required.
- 4) Q: Construction Training Program – Section 00840 - Paragraph 3.4. states that OWNER will provide a list of available Pipeline Organizations. Can you provide this list prior to the bid date?
A: Yes. Attached is a list of training providers and community organizations we're working with currently. Additional sources of training are being explored. If an awarded Contractor is aware of another preferred training program, CCO would be happy to review their program, to determine if it has a construction focus and provides value in fostering training and employment in construction.
- 5) Q: Can NTP be issued prior to Training Plan approval/submittal?
A: Per Section 00840 – Paragraph 3.1 (for ALL contracts less than \$10M): Prior to the execution of the contract, the CONTRACTOR shall provide a Training Plan **for OWNER's approval**, specifying how the CONTRACTOR intends to satisfy the contract requirement. The CONTRACTOR will have fulfilled its responsibilities under Section 00840 of the contract by having complied with the CONTRACTOR's Training Plan approved by the OWNER.

Also, per Section 00840 – Paragraph 3.1 (for ALL contracts greater than \$10M): Prior to the issuance of the Notice to Proceed, the Contractor shall provide a Training Plan **for OWNER's approval**, listing the anticipated trades to be used. The plan shall specify how the CONTRACTOR intends to satisfy its contract requirement. The CONTRACTOR will have fulfilled its responsibilities under Section 00840 of the contract by having complied with the CONTRACTOR's Training Plan approved by the OWNER.

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Frequently Asked Questions (FAQs) cont.

- 6) Q: Construction Training Program – Section 00840 - Paragraph 3.5. states that the Contractor shall submit a Construction Training Program Reporting Form to CCO for each trainee. Can you provide this form prior to the bid date?
A: We will provide those at the time of contract award to the Contractor. For contracts less than \$10M, the Training Plan is to be submitted/provided by the awarded Contractor prior to execution. For contracts greater than \$10M, the Training Plan is to be submitted/provided by the awarded Contractor prior to Notice-to-Proceed (NTP).
- 7) Q: Construction Training Program – Section 00840 - Paragraph 4. NON COMPLIANCE could be considered BREACH of CONTRACT. Please clarify.
A: Section 00840 will be modified with the following language: “Lack of demonstrated reasonable effort to comply with the Construction Training Program will be reflected in the Contractor’s Performance Evaluation and may impact the receipt of future business with the City of Austin.”
- 8) Q: After review of the specification, what time duration are trainees required to be on the project.
A: The trainee(s) shall remain on the project as long as the training opportunity exists or until the training is completed. If a trainee is terminated or resigns, the Contractor is required to make a reasonable effort to replace the trainee within 30 calendar days.
- 9) Q: What are the requirements for trainees participating in an Apprenticeship program? Does the contract require that trainees be onsite for the full duration of construction or just when the apprentice type of work is being performed. How many hours does the apprentice have to work to get credit for the Construction Training Program?
A: Trainees are expected to be onsite as long as there is a training opportunity. Trainees are not expected to be trained outside their wage classification; however, the City does not object, provided that the trainee is paid for that work in accordance with Section 00830 of the contract. The total number of apprentice training hours will vary by Apprenticeship program, as registered/approved by the Dept. of Labor (DOL).