

Neighborhood Services Unit

Eligibility Documents

1.	Picture ID <i>(Driver License, Government Issued Identification Card, etc)</i>
2.	Proof of Address <i>(Current Utility bill, Current Lease Agreement, etc)</i>
3.	Proof of Income <i>(For all household members 18+ years old)</i>
4.	Current Electricity Bill <u>(Austin Energy Service Only)</u> and Disconnect Notice <i>(Front and backside, only if applying for utility assistance)</i>
5.	Current Rent Statement/Ledger, Notice to Vacate, Hearing Notice <i>(Only if applying for Rent Assistance)</i>

Proof of Income Examples

	Checks stubs: weekly pay = 4 stubs, bi-weekly pay = 2-3 stubs, twice a month pay = 2 stubs, monthly pay = 1 stub. *Do not submit W2 Tax forms or bank statements*
	Letter from employer including signature, phone #, amount & dates paid (if paid in cash)
	2020 Award Letter(s) showing 2020-dollar amount (Social Security, SSDI, VA, TANF, SSI, etc.)
	Unemployment Income Statement
	Child Support Statement
	Pension Statements