## Speaking at a Committee Meeting

Speakers may sign up to speak at a committee meeting in-person or remotely. Speakers may only register to speak on action items, or items on which the committee will vote or make recommendations). Briefings and executive session items are not action items and therefore are not open for speaker registration. Registration will begin two days prior to the committee meeting (or 48 hours). Please see the information below for instructions on registering to speak.

Speakers may also speak in the public communication portion of the agenda. However, registration for this section can only be done in person. This section has a limited number of spots available and is first come, first serve. Use the in-person speaker instructions below to register.

## **In-Person speakers:**

To speak in person, or register in person, go to the Austin City Hall lobby, and find a kiosk. The kiosks will present the option to sign up for any committee that is in its 48-hour signup window. Sign up will close 45 minutes before the start of the meeting.

## **Remote Speakers:**

To speak remotely, contact your committee's Liaison (found on page 2 of this document, or use the link below, click on the specific committee, and scroll down to the section titled "staff contact." <u>https://www.austintexas.gov/department/city-council/council/council\_committee\_info\_center.htm</u>). Remote signup will be open 48 hours before the committee meeting and will close at 12pm the day before the committee meeting.

Once you have contacted the committee's Liaison, they will register you to speak. Please provide them with the phone number you will call from as this is the only way for our team to differentiate between remote speakers. Additionally, inform them of the item on which you would like to speak, and whether you are against, neutral, or for the item.

The Liaison will provide you with the meeting phone number, the event number, and the password. Fifteen minutes prior to the start of the meeting, please call the number and input the event number and password. When it is your turn to speak, the Liaison will include your phone number in the meeting and inform you that you may begin speaking.

## Committee Liaison Contacts:

Audit and Finance Committee

- Angie Guerrero: 512-974-2861 <u>angie.guerrero@austintexas.gov</u>
- Sarah Torchin: 512-974-7141 Sarah.torchin@austintexas.gov

Austin Energy and Utility Oversight Committee

Robin Otto: 512-322-6254 <u>robin.otto@austinenergy.com</u>

Austin Water Oversight Committee

- Heather Cooke: 512-972-0083 <u>heather.cooke@austintexas.gov</u>
- Blanca Madriz: 512-972-0115 <u>blanca.madriz@austintexas.gov</u>

Housing and Planning Committee

• Robin Harvey: 512-974-3152 robin.harvey@austintexas.gov

Mobility Committee:

• Christopher Parks: 512-978-1568 <u>christopher.parks@austintexas.gov</u>

Public Health Committee

- Juanita Jackson: 512-972-6163 juanita.jackson@austintexas.gov
- Karen Gonzalez: 512-972-5010 karen.gonzalez@austintexas.gov

Public Safety Committee

• Johnny Arispe: juan.arispe@austintexas.gov