

**DOWNTOWN AUSTIN COMMUNITY COURT
REPRESENTATIVE PAYEE AND SOAR APPLICATION ASSISTANCE
(RPS2024EMS)
QUESTIONS & ANSWERS**

1. Question: Within these 2 RFAs, is there a request/requirement for nutritional meals for these targeted populations? I read through them both but wanted to understand how these vulnerable folks are fed and by whom. Happy to work with CoA and/or partners to include nutrition in these programs.

Answer: The City does not require nutritional meals for the target populations as a necessary program component of the RFA# PSH2024EMS or RFA# PS2024EMS, however nutritional meals are not an unallowable cost if proposed as a component of a comprehensive program that meets the purpose of either RFA as outlined on page 1 of Form 2.

2. Question: I noticed that only “qualified non-profits and government providers” are eligible to apply... can I assume that as a CoA vendor we qualify? Of course, we’d only be interested in any nutrition/meal requirements if that requirement is included in the RFAs.

Answer: As stated on page 3 of Form 2 – Scope of Work, Applicants must meet all of the following criteria to be eligible for a grant award through this solicitation process.

- a. Applicants shall be a nonprofit or government entity that can legally contract with the City of Austin (City)
 - 1. City policy does not permit entering into an agreement with an entity that owes taxes to the City.
 - 2. The Applicant and its principals may not be currently suspended or debarred from doing business with the Federal Government, as indicated by the United States General Services Administration list of Parties Excluded from Federal Procurement and Non-Procurement Programs, the State of Texas, or the City of Austin.
- b. Applicants shall be able to meet the City’s insurance requirements for social services grantees. See the insurance requirements in Exhibit B of the RFA.
- c. The Applicant’s Board of Directors shall:
 - 1. Have specific terms delineated by a beginning and ending date
 - 2. Meet in person a minimum of four times per fiscal year
- d. Within the last five years, the Applicant shall have a minimum of two years successful experience working with the proposed target populations and/or providing the proposed service(s) to clients.

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3. Question: Is there preference to give both to one entity or will the 2 RFAs be competitive regardless of which entity receives one or the other? (My org does not do PSH (we refer) but we do SOAR support for this population.

Answer: No preference is given to an applicant who applies for both PSH2024EMS and RPS2024EMS RFAs.

4. Question: While additional funding not req, if we are using, must we include?

Answer: Only include funding in the budget that is certain to be part of the proposed program.

5. Question: If signature required then I assume post ward, contract negotiation is not an option? Some City boilerplate can/should be tweaked regarding outdated insurance language as compared with the new industry standards and availability of certain clauses in the current insurance market:

Answer: The City will negotiate a final contract with the awarded Applicant(s).

6. Question: Are prior contracts publicly available?

Answer: Prior contracts are not posted online but can be requested through a Public Information Request.

7. Question: How will referrals be made?

Answer: As stated on page 1 of Form 2 – Scope of Work, under Introduction: The proposed program shall target individuals enrolled in the DACC’s ICM program and referrals into the proposed program will come solely and directly from DACC ICM staff.

A referral process will be developed with the awarded Applicant(s) and our ICM program.

8. Question: How many clients do you anticipate/refer needing RP/SOAR services per year?

Answer: Based on current contract performance:

- | | | |
|------------------------|------------------------|---------------------|
| • Representative Payee | 16 clients anticipated | 8 clients referred |
| • SOAR | 20 clients anticipated | 37 clients referred |

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9. Question: Do you have to be a non-profit to participate?

Answer: Please see the response provided for Question #2.

10. Question: Can we serve a certain population?

Answer: Please see the response to Question #7. You cannot turn away a referral without a very clear and specific reason, i.e., prior history with that client, restraining order, etc.

11. Question: What is the target # of men/women that need to be served.

Answer: There is no specific target of number of men or women that need to be served outlined in the solicitation. Individuals referred for service will come solely and directly from DACC ICM staff that need the proposed services and are appropriate to refer over.

12. Question: How long will a DACC client stay with DACC and will they continue to be eligible for SOAR/Rep Payee services through this contract?

Answer: There is no time limit for clients to be served through DACC if they are actively participating in services and continue to maintain program eligibility requirements.

13. Question: If the client is no longer actively participating in DACC, and they are no longer a DACC client, will rep payee and SOAR services need to continue?

Answer: No.

14. Question: In the last fiscal year, how many SOAR applications were submitted?

Answer: 37.

15. Question: How many clients were receiving representative payee services?

Answer: 22.

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16. Question: What was the number of unduplicated clients served last year?

Answer: 59.