

**2016 STANDARD TITLES FOR PROFESSIONAL SERVICES
CAPITAL CONTRACTING OFFICE**

COA Standard Title	Minimum Qualifications
Computer-Aided Drafting and Design (CADD) Technician - Provides drafting, mapping, design, 3-D modeling and presentation drawings using CADD, Geographic Information System (GIS) and/or other graphic software for use in a wide range of projects. Associate degree in Applied Science or a related technical discipline may substitute for 2 years of the required work experience.	
CADD Technician I (1+)	Graduation from High School or equivalent, plus 1+ years of related work experience.
CADD Technician II (5+)	Graduation from High School or equivalent, plus 5+ years of related work experience.
CADD Technician III (10+)	Graduation from High School or equivalent, plus 10+ years of related work experience.
CADD Technician IV (15+)	Graduation from High School or equivalent, plus 15+ years of related work experience.
CADD Technician V (20+)	Graduation from High School or equivalent, plus 20+ years of related work experience.
CADD Technician VI (25+)	Graduation from High School or equivalent, plus 25+ years of related work experience.
COA Standard Title	
Minimum Qualifications	
Supervisory CADD - Under nominal direction, accountable for managing and implementing CADD functions of a major division, program, and/or activities including budgeting, staffing, development of policies and procedures, and providing support in an effort to accomplish overall goals and objectives of the company.	
Supervisory CADD I (8++)	Graduation from an accredited four-year college or university with major course work in CADD, plus 8+ years of CADD work experience, 2 years of which were in a lead or supervisory capacity.
Supervisory CADD II (10++)	Graduation from an accredited four-year college or university with major course work in CADD, plus 10+ years of CADD work experience, 2 years of which were in a lead or supervisory capacity.
Supervisory CADD III (12++)	Graduation from an accredited four-year college or university with major course work in CADD, plus 12+ years of CADD work experience, 2 years of which were in a lead or supervisory capacity.
Supervisory CADD IV (15++)	Graduation from an accredited four-year college or university with major course work in CADD, plus 15+ years of CADD work experience, 2 years of which were in a lead or supervisory capacity.
Supervisory CADD V (20++)	Graduation from an accredited four-year college or university with major course work in CADD, plus 20+ years of CADD work experience, 2 years of which were in a lead or supervisory capacity.
Supervisory CADD VI (25++)	Graduation from an accredited four-year college or university with major course work in CADD, plus 25+ years of CADD work experience, 2 years of which were in a lead or supervisory capacity.