



**MANDATORY HEALTH & SAFETY POLICIES FOR COMMERCIAL ENTITIES  
SUPPLEMENTAL TO ORDER NO 2020-11, COVID-19 PREVENTION GUIDELINES AND  
ORDER**

**BY**

**THE COUNTY JUDGE OF TRAVIS COUNTY**

**County Judge Order 2020-12, Relating to the Declaration regarding COVID-19**

**Whereas**, on March 6, 2020, a Declaration of Local Disaster was issued by the Travis County Judge to allow the County of Travis (“County” or “Travis County”), Texas to take measures to reduce the possibility of exposure to COVID-19 and promote the health and safety of Travis County residents, and

**Whereas**, on March 13, 2020, a Declaration of State of Disaster was issued by Governor Greg Abbott to take additional steps to prepare for, respond to, and mitigate the spread of COVID-19 to protect the health and welfare of Texans, and

**Whereas**, the virus that causes COVID-19 is contagious and spreads through person-to-person contact, especially in group settings, and

**Whereas**, on June 3, 2020, Governor Abbott issued the most recent Executive Order GA-26 (“Governor’s Order”) related to the expansion and reopening of services as part of a strategic plan to “Open Texas,” with reduced occupancy limits and continuing recommended health protocols and social distancing measures to attempt to mitigate increased transfer of COVID-19 associated with the expanding commercial and social interactions, and

**Whereas**, as of June 18, 2020, Travis County has experienced 4,991 confirmed cases of COVID-19 and 108 deaths as a result of the disease, while the number of new cases confirmed daily has not shown a downward trajectory over any fourteen-day period since the Declaration of Local Disaster was issued on March 6<sup>th</sup> and is expected by the Health Authority to continue rising with the administration of additional testing, and

**Whereas**, Dr Mark Escott, the interim health authority for Austin/Travis County, finds that the area still needs to increase testing and contact tracing capabilities, to maintain social distancing and hygiene, and to wear face coverings to provide for the safety of the public while businesses are reopening, and

**Whereas**, the transmission of COVID-19 has not dissipated but remains a significant threat to the health and safety of the Travis County Community and rates of infection are increasing at an alarming exponential rate and the number of people ending up in the hospital, ICU, or on ventilators is also dramatically rising despite efforts by local authorities to control the spread,

**Whereas**, the County Judge has determined that extraordinary emergency measures must be taken to try and mitigate the effects of this public health emergency and to facilitate a response to the public health threat,

**Whereas**, pursuant to Government Code section 418 108(g), a County Judge is authorized to control ingress and egress from a local disaster area, and control the movement of persons and the occupancy of premises in that disaster area, and

**Whereas**, on June 17 Governor Abbott publicly announced that according to his plans and orders “local governments can require stores and business to require masks ” Governor Abbott further articulated that every county is authorized “to impose requirement on business operations” “just like they can require people to wear shoes and shirts ”

**Whereas**, because Travis County residents seek quality information and guidance to make informed decisions about what is permitted under the Governor’s Order and the ongoing risks of the continued spread of COVID-19, the Travis County Judge issued these Prevention Guidelines and Order to continue the recommendations and guidance communicated by the Centers for Disease Control and Prevention (“CDC”) and Austin/Travis County Health Authority, including recommendations to wear face coverings and maintain social distancing in order to help to reduce and eventually eliminate COVID-19 infection in our community while also advancing economic recovery

**NOW THEREFORE, I, COUNTY JUDGE OF TRAVIS COUNTY, PURSUANT TO THE AUTHORITY VESTED BY TEXAS GOVERNMENT CODE CHAPTER 418, HEREBY FIND AND ORDER THAT**

Effective as of 11 59 on Thursday, June 18, 2020 (“Effective Date”), and continuing through 11 59 p m on August 15, 2020 unless extended, modified or terminated early by Travis County Judge Samuel Biscoe or as otherwise indicated below

- 1 **Public Health Emergency** That this Order shall continue the local disaster declaration and public health emergency for Travis County for the period specified herein and shall incorporate and adopt the most recent executive order GA-26 issued by Governor Greg Abbott on June 3, 2020, and any subsequent orders by the Governor relating to the expanded opening of Texas in response to the COVID-19 disaster
- 2 **Mandatory Health and Safety Policy – Commercial Entities** All commercial entities in Travis County that provide goods or services directly to the public must develop and implement a health and safety policy (“Health and Safety Policy”) related to COVID-19 Travis County includes all municipalities within the boundaries of Travis County listed in Exhibit A The Health and Safety Policy must require, at a minimum, that all employees and visitors to the commercial entity’s business premises or other facilities wear face coverings when in an area or performing an activity which will necessarily involve close contact or proximity to co-workers or the public where six feet of separation is not feasible All governmental entities should follow the recommendations and guidelines for face coverings as set forth in Travis County’s Prevention Guidelines and Order attached as Exhibit B The Health and Safety Policy required to be developed and implemented by this Order may also include the implementation of other mitigating measures designed to control and reduce the transmission of COVID-19 such alternative

methods of service for those unable to wear mask or temperature checks or health screenings

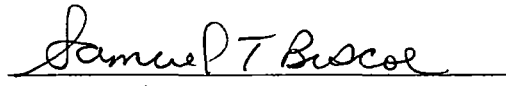
Commercial entities must post the Health and Safety Policy required by this Order in a conspicuous location sufficient to provide notice to employees and visitors of all health and safety requirements **Failure to develop and implement the Health and Safety Policy required by this Order on or before June 23, 2020 may result in a fine not to exceed \$1,000 for each violation**

- 3 A sample a Health and Safety Policy and signage containing the minimum requirements is attached as Exhibit C and may be used by a commercial entity as its own Health and Safety Policy, and can include additional requirements as determined by the business
- 4 **Face Coverings – Prevention Guidelines** It is strongly recommended that all individuals continue to follow the face covering guidelines and recommendations set forth in Travis County’s COVID-19 Prevention Guidelines and Order, attached as Exhibit B
- 5 For any outdoor gathering that is estimated to be in excess of 500 people, and not otherwise exempted under Governor Abbott’s Executive Order GA-26, individuals present or attending the gathering are required to wear a face covering
- 6 **Travis County Governmental Operations** That members of the public seeking services of or conducting business with Travis County shall follow the Travis County policy adopted on June 16, 2020 by the Travis County Commissioners Court that requires members of the public to wear face coverings in designated County facilities, or alternatively to conduct business online or via regular mail to avoid visiting any Travis County facility unless absolutely necessary
- 7 **Prior Orders** This Order is issued in accordance with and incorporates by reference all declarations, findings, and recitations set out in the preamble to this Order This Order supplements any prior order issued by the Travis County Judge
- 8 The Austin Public Health Department and the Travis County Clerk will post this Order on their websites In addition, the owner, manager, or operator of any facility that is likely to be impacted by this Order is strongly encouraged to post a copy of this Order onsite and to provide a copy to any member of the public asking for a copy If any subsection, sentence, clause, phrase, or word of this Order or any application of it to any person, structure, gathering, or circumstance is held to be invalid or unconstitutional by a decision of a court of competent jurisdiction, then such decision will not affect the validity of the remainder of this Order and its application
- 9 **Savings Clause** If any provision of this Order or its application to any person or circumstance is held to be invalid, then the remainder of the Order, including the application of such part or provision to other persons or circumstances, shall not be

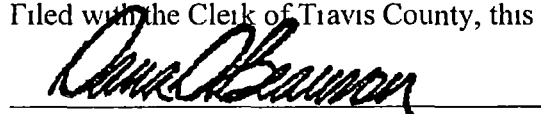
affected and shall continue in full force and effect To this end, the provisions of this Order are severable

- 10 This Order incorporates by reference the following
- Exhibit A** List of Cities and Municipalities within Travis County Jurisdiction Covered by this Order
  - Exhibit B** County Judge Order 2020-11, COVID-19 Prevention Guidelines and Order
  - Exhibit C** Health and Safety Policy sample with signage

**ORDERED** this the 18<sup>th</sup> day of June, 2020 in the County of Travis Texas

  
County Judge  
County of Travis Texas

Filed with the Clerk of Travis County, this 18<sup>th</sup> day of June, 2020

  
Dana, DeBeauvoir, County Clerk

**Exhibit A List of Cities and Municipalities within Travis County  
Jurisdiction covered by the Order**

- City of Austin
- City of Bee Cave
- City of Cedar Park
- City of Creedmoor
- City of Elgin
- City of Jonestown
- City of Lago Vista
- City of Lakeway
- City of Leander
- City of Manor
- City of Mustang Ridge
- City of Pflugerville
- City of Rollingwood
- City of Round Rock
- City of Sunset Valley
- City of West Lake Hills
- Village of Briarcliff
- Village of Point Venture
- Village of San Leanna
- Village of The Hills
- Village of Volente
- Village of Webberville



**COVID-19 PREVENTION  
GUIDELINES AND ORDER**

**BY**

**THE COUNTY JUDGE OF TRAVIS COUNTY**

**County Judge Order 2020-11, Relating to the Declaration regarding COVID-19**

**Whereas**, on March 6, 2020, a Declaration of Local Disaster was issued by the Travis County Judge to allow the County of Travis (“County” or “Travis County”), Texas to take measures to reduce the possibility of exposure to COVID-19 and promote the health and safety of Travis County residents, and

**Whereas**, on March 13, 2020, a Declaration of State of Disaster was issued by Governor Greg Abbott to take additional steps to prepare for, respond to, and mitigate the spread of COVID-19 to protect the health and welfare of Texans, and

**Whereas**, the virus that causes COVID-19 is contagious and spreads through person-to-person contact, especially in group settings, and

**Whereas**, on June 3, 2020, Governor Abbott issued the most recent Executive Order GA-26 (“Governor’s Order”) related to the expansion and reopening of services as part of a strategic plan to “Open Texas,” with reduced occupancy limits and continuing recommended health protocols and social distancing measures to attempt to mitigate increased transfer of COVID-19 associated with the expanding commercial and social interactions, and

**Whereas**, as of June 10, 2020, Travis County has experienced 3,976 confirmed cases of COVID-19 and 99 deaths as a result of the disease, while the number of new cases confirmed daily has not shown a downward trajectory over any fourteen-day period since the Declaration of Local Disaster was issued on March 6<sup>th</sup> and is expected by the Health Authority to continue rising with the administration of additional testing, and

**Whereas**, Dr Mark Escott, the interim health authority for Austin/Travis County, finds that the area still needs to increase testing and contact tracing capabilities, to maintain social distancing and hygiene, and to wear face coverings to provide for the safety of the public while businesses are reopening, and

**Whereas**, because Travis County residents seek quality information and guidance to make informed decisions about what is permitted under the Governors Order and the ongoing risks of the continued spread of COVID-19, the Travis County Judge issues these Prevention Guidelines and Order to continue the recommendations and guidance communicated by the Centers for Disease Control and Prevention (“CDC”) and Austin/Travis County Health Authority, including recommendations to wear face coverings and maintain social distancing in order to help to reduce and eventually eliminate COVID-19 infection in our community while also advancing economic recovery

**NOW THEREFORE, I, COUNTY JUDGE OF TRAVIS COUNTY, PURSUANT TO THE AUTHORITY VESTED BY TEXAS GOVERNMENT CODE CHAPTER 418, HEREBY FIND AND ORDER THAT**

**SECTION 1** The findings and recitations set out in the preamble to this ORDER are found to be true and correct and are hereby adopted by the County Judge and made a part hereof for all purposes Effective June 16, 2020 at 12 00 a m and continuing until 11 59 p m on August 15, 2020, unless terminated or modified by a subsequent Order, the County Judge of Travis County, Texas, deems it in the public interest for all individuals currently living within Travis County, including but not limited to all of the cities and municipalities within the boundaries of Travis County and specifically listed in **Exhibit A**, to continue following these Prevention Guidelines and Order regarding Social Distancing and Hygiene practices and the Face Covering Recommendations of the CDC and Austin/Travis County Health Authority as defined in Section 2 and **Exhibits B and C**, unless excepted by this Order Except as otherwise provided herein, enforcement of this Order is substantially reliant on self-regulation and a community commitment to public health and safety under the novel threat of COVID-19

**SECTION 2 Prevention Guidelines to slow the spread and avoid a surge in COVID-19 infections** COVID-19 remains a public health emergency While services and businesses begin to reopen, medical and scientific experts agree that doing so presents a risk to public health and increased community spread of COVID-19 For these reasons, the County Judge strongly recommends that residents, businesses, and the community of Travis County continue to follow the guidance and health protocols issued by the Austin-Travis County Health Authority and CDC as follows:

- a Social Distancing and Hygiene** All persons should practice Social Distancing and Hygiene as defined below, except when in the presence of only members of one's own household or residence, or when otherwise exempted by this Order Parents and Guardians of children under 10 are responsible for maintaining social distance between child members of their household and others' households For purposes of this Order, and as outlined in the Guidelines from the CDC and Austin/Travis County Health Authority, Social Distancing and Hygiene include maintaining at least a six-foot distance from other individuals, washing hands with soap and water for at least 20 seconds as frequently as possible or using hand sanitizer with at least 60% alcohol, covering coughs or sneezes (into the sleeve or elbow, not into hands), regularly cleaning high-touch surfaces, and not shaking hands
- b Face Covering** Because an infected person can transmit the COVID-19 virus to others before showing any symptoms, the covering of a person's nose and mouth is essential and necessary to help slow the spread of the virus When leaving one's residence, all persons over the age of ten (10) should wear some form of covering over their nose and mouth, such as a homemade mask, scarf, bandana, or handkerchief, except when

1 Alone in a separate single space, whether indoor or outdoor,

- 2 In the presence only of other members of one's household or residence whether inside or outside the residence,
- 3 When doing so poses a greater mental or physical health, safety or security risk,
- 4 For purposes of eating and drinking

Parents and Guardians of children under ten (10) years of age should appropriately mask children when outside their residence. All non-residents in nursing homes, assisted living facilities, and long-term care facilities should wear a fabric face covering, except as otherwise required by an order issued by the Health Authority. In addition, residents in facilities with confirmed COVID-19 cases should follow requirements of **Exhibit B**, except when doing so poses a greater mental or physical health, safety, or security risk. These requirements do not supersede the specific requirements set forth by the Governor or the Public Health Authority. See **Exhibit C** for further guidance on Face Covering Recommendations.

**Wearing a face covering is not a substitute for maintaining 6-foot social distancing and hand washing, as these working together remain important steps to slowing the spread of the virus.**

**SECTION 3 Limited Gatherings** People should not be in groups larger than ten (10) people and should maintain social distancing from those not in their group and wear face coverings as set forth in Section 2(b).

Nursing homes, assisted living facilities, and long-term care facilities are to prohibit non-critical assistance visitors or providers from accessing their facilities, as determined through the guidance from the Texas Health and Human Services Commission and set forth in the Governor's Report to Open Texas at <https://gov.texas.gov/uploads/files/organization/open-texas/Open-Texas-Report.pdf>. All non-residents in nursing homes, assisted living facilities, and long-term care facilities should wear a fabric face covering as provided for in Section 3 and **Exhibit C**. In addition, residents in facilities with confirmed COVID-19 cases should follow the recommendations of **Exhibit C**, except when doing so poses a greater mental or physical health, safety, or security risk.

**SECTION 4** Any deadline or expiration date imposed by County code, order, rule, or regulation for site plans, subdivisions, development permits, and similar development applications or approvals is extended until August 15, 2020, or the date they would have normally expired, whichever is later. Notwithstanding the date this Order terminates, this section shall remain in effect until August 15, 2020.

**SECTION 5 Prior Orders** This Order is issued in accordance with and incorporates by reference all declarations, findings, and recitations set out in the preamble to this Order. This Order rescinds and replaces any prior Order.



**SECTION 6** The Austin Public Health Department and the Travis County Clerk will post this Order on their websites. In addition, the owner, manager, or operator of any facility that is likely to be impacted by this Order is strongly encouraged to post a copy of this Order onsite and to provide a copy to any member of the public asking for a copy. If any subsection, sentence, clause, phrase, or word of this Order or any application of it to any person, structure, gathering, or circumstance is held to be invalid or unconstitutional by a decision of a court of competent jurisdiction, then such decision will not affect the validity of the remainder of this Order and its application.

**SECTION 7 Savings Clause** If any provision of this Order or its application to any person or circumstance is held to be invalid, then the remainder of the Order, including the application of such part of provision to other persons or circumstances, shall not be affected and shall continue in full force and effect. To this end, the provisions of this Order are severable.

**SECTION 8** This Order incorporates by reference the following:

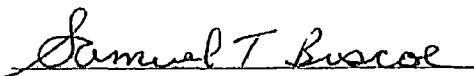
**Exhibit A** List of Cities and Municipalities within Travis County Jurisdiction Covered by this Order

**Exhibit B** Recommendations by the Austin Travis/ County Health Authority

**Exhibit C** Face Covering Recommendations

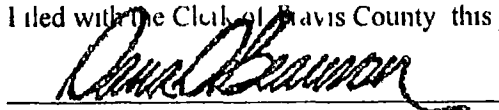
**Exhibit D** Construction Guidance

**ORDERED** this the 12<sup>th</sup> day of June, 2020, in the County of Travis, Texas.



County Judge  
County of Travis, Texas

Filed with the Clerk of Travis County this 12<sup>th</sup> day of June, 2020.



Dana DeBeauvoir, County Clerk

## **Exhibit C- Sample Policy and Signage**

### **Health and Safety Policy**

**POLICY** The virus that causes COVID-19 can be spread to others by infected persons who have few or no symptoms. Because of the hidden nature of this threat, it is the policy of this business to require the following:

**1 FACE COVERING REQUIRED IN ORDER TO ENTER PREMISES** All persons over the age of ten (10), including employees, customers, visitors, invitees and contractors (“Patrons”), who enter this business must wear a face covering over their nose and mouth, such as a homemade mask, scarf, bandana, or handkerchief.

The requirement of face covering does not apply if covering the nose and mouth poses a greater mental or physical health, safety, or security risk, such as anyone who has trouble breathing, or is unconscious, incapacitated, or otherwise unable to remove the cover without assistance.

**2 SOCIAL DISTANCING PROTOCOLS** Even with the use of appropriate face coverings, individuals should maintain six feet of social distancing whenever possible.

a Employees should not work within six (6) feet of one another, except to the extent necessary to provide services,

b Patrons should maintain six (6) feet of separation from other individuals outside their household, to the extent feasible when inside the business premises.

c Patrons of the business queuing or waiting inside or on the premises of the business must maintain six (6) feet of separation from other individuals outside their household.

**3 VIOLATIONS** Patrons who do not wear a face covering may be asked to leave the premises, and may not be provided goods or services until the face covering requirements are followed.

**4 NOTICE AND SIGNAGE** Notice of this Health and Safety Policy will be posted in a conspicuous location of the business. Sample signage is attached.

# ALL CUSTOMERS WEAR FABRIC FACE COVERINGS



**PER CITY AND COUNTY  
ORDER, ALL CUSTOMERS  
MUST BE WEARING A  
FACE COVERING**

Cloth face coverings should—



- fit snugly but comfortably against the side of the face
- be secured with ties or ear loops
- include multiple layers of fabric
- allow for breathing without restriction
- ability to be laundered

**Fabric face coverings are not a substitute for physical distancing measures. Continue to maintain 6-feet when outside your home.**

DIY face cover instructions available  
at [austintexas.gov/covid19](https://austintexas.gov/covid19)



04/13/2020

# TODOS LOS CLIENTES DEBEN USAR CUBIERTAS DE TELA PARA LA CARA



## POR ORDEN DE LA CIUDAD Y DEL CONDADO, TODOS LOS CLIENTES DEBEN USAR UNA CUBIERTA PARA LA CARA

Las cubiertas de tela para la cara deben

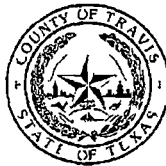
- ser cómodas pero quedar bien ajustadas a los lados de la cara
- asegurarse con tiras de amarre o elásticos alrededor de las orejas
- incluir múltiples capas de tela
- permitir respirar sin restricción
- ser lavables en la lavadora de ropa



**Las cubiertas de tela para la cara no son un sustituto para las medidas de distanciamiento físico. Continúe guardando 6 pies de distancia cuando esté fuera de su casa.**

Instrucciones sobre cómo hacer usted mismo cubiertas de tela para la cara en [austintexas.gov/covid19](https://www.austintexas.gov/covid19)





**FILED AND RECORDED  
OFFICIAL PUBLIC RECORDS**

*Dana DeBeauvoir*

Dana DeBeauvoir, County Clerk  
Travis County, Texas

**2020102153**

Jun 18, 2020 04 40 PM

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**STAYS IN FILE**