



Quick Turnaround Permit and 7 Business Day Review Permit

DevelopmentATX.com | Phone: 311 (or 512 974 2000 outside Austin)
For submittal and fee information, see austintexas.gov/digitaldevelopment

Allows certain occupancy types and small projects to be processed within a 24 hour period. Quick Turnaround submittals are limited to a review and evaluation by a Building Plans Examiner.

Quick Turnaround (QT) Eligible Projects/Checklist

Please mark the appropriate category that captures the scope of your project. QTs are limited to one (1) application per review. Projects without a completed QT Checklist will not be accepted. A Commercial Building Application and a Commercial Building Application Checklist must also accompany all Quick Turnaround submittals.

- Tenant Finish-Outs and Interior Remodels**
 - Less than 5,000 square feet
 - Administrative/Business/Professional Offices (no medical or veterinary offices)
 - Retail Sales Occupancies (no work which includes storage racking systems)
 - **Cannot add new electrical services > 200A, 1 Phase; or ≥ 350A 3 phase; or ≥ 277V on any phase**
 - **Cannot involve work with gas lines**
 - **Cannot store, use, or dispense hazardous materials**
 - **Cannot modify structural framing members (ex: balconies, stairs & decks)**
 - **Cannot involve access control or special egress devices**
 - **Cannot involve corridors in non-sprinklered buildings**
 - **Cannot add materials or architectural features that affect fire protection systems**
- Exterior Remodels to Business/ Residential/ Mercantile Occupancies**
 - Includes exterior siding/weather coverings, new awnings, re-roof, window/door replacements (must supply manufacturer specs showing compliance with IECC)
 - **Cannot modify structural framing members**
 - **Cannot increase square footage**
 - **Cannot increase height more than 6 feet**
- Foundation Repair**
- Portable Classroom Buildings**
Limited to AISD and school districts that are part of an interlocal agreement
- Unoccupied and Minor Structures**
 - Carports
 - ATMs
 - Playground shade structures
 - Free-standing pavilions not associated with restaurants, rooftops, or other assembly occupancies
 - Dumpster enclosures
 - Retaining walls
- Multi-Family and Condo Interior Unit Remodels**
 - Includes kitchen and bathroom remodels
 - **Cannot increase square footage of the units**
 - **Cannot modify structural framing**
- Cell Towers, Satellite Dishes, and Rooftop Antennae**
 - Modifications, replacements, and repairs with no new electrical service or generator installation
- Photovoltaic Solar Panel Systems**
 - [See QT PV Solar Requirements](#)
 - Commercial and Multi-Family projects
 - Cannot include stored energy systems
- Electric Vehicle Charging Systems**
 - Outside Building Structure
 - Must be submitted with Site Plan Determination

NOTE: If the reviewer determines that the project scope and/or complexity exceeds the limitations of the QT Eligible list, the project will be reclassified as a 7 or 15 Business Day Review (as applicable) and will be subject to the associated submittal requirements and applicable fees. QT fees will not be refunded.

Signature: _____ Date: _____

Printed Name: _____



7 Business Day Review Permit

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Allows small commercial remodels of certain occupancy types and small projects to be processed within a 7 business day period. 7 Business Day submittals are reviewed and evaluated by all appropriate review teams.

7 Business Day Review (Small Commercial Remodel) Project/Checklist

Please mark the appropriate category that captures the scope of your project. The 7 day reviews are limited to five (5) applications per review. Projects without a completed 7 Day Checklist will not be accepted. A Commercial Building Application and a Commercial Building Application Checklist must also accompany all 7 Business Day submittals.

- Remodels and Tenant Finish-Outs**
 - Less than 5,000 square feet
 - Change of use to retail or administrative office with or without remodel
 - School interior remodel
 - Medical or veterinary office
 - Food service establishments
 - Retail sales for the display and sale of upholstered furniture or mattresses
 - Between 5,000 - 10,000 square feet
 - Administrative/Business/Professional Offices (no medical or veterinary offices)
 - Retail Sales Occupancies
 - **Cannot store, use, or dispense hazardous materials**
- Retrofit of Sprinkler Systems for Existing Buildings**
- Replacement/new installations of walk-in coolers and freezers, refrigeration reach-ins, boilers, chillers and cooling towers.**
- Cell towers with new electrical service/generator or energy storage system.**
- Electric Vehicle Charging Systems**
 - Installation Inside Building Structure
- Swimming Pools**
- Repair/remodel of exterior balconies/stairs**
 - Can include modification to the structural framing system
 - **Cannot increase square footage**
- Amnesty Certificate of Occupancy**
 - Does not include remodels
- Occupant load cards (SROs, multiple layout, occupant load increases)**
- Minor Revisions**
 - Limited to only one review discipline
 - Deferred Submittals
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 - Deferred Submittals
 - Includes new construction, addition, and remodel projects
 - **Cannot increase square footage**
- Portable Classroom/Office Building**
 - [See Portable/Prefab Submittal Requirements](#)
- Site Plan Only Updates**
 - Applies to red stamped site plans for new construction only

NOTE: If the reviewer determines that the project scope and/or complexity exceeds the limitations of the 7 Business Day Eligible Projects List, the project will be reclassified as a 15-business-day-review and will be subject to the associated submittal requirements and applicable fees.

Signature: _____ Date: _____

Printed Name: _____

Building Codes with Local Amendments

<http://www.austintexas.gov/page/codes-and-technical-information>