



**DATE:** April 11, 2023  
**POLICY MEMO NO:** PM2023-0002  
**TITLE:** Meeting Room Floor Outlets  
**RELATED DEPT:** Development Services Department  
**TOPIC:** Electrical  
**DECISION MAKER:** Todd Wilcox, Building Official

---

**SUMMARY:** This policy memo establishes the number of required floor outlets in meeting rooms per the National Electric Code (NEC) § 210.65 (B)(2) (*Floor Outlets*).

**CODE SECTIONS:** [2020 National Electric Code](#)

- § 210.65 (B)(2) (*Floor Outlets*)

**POLICY:**

For a meeting room with a dimension of 12 feet or greater in any direction, the following number of floor outlet(s) are required to be placed 6 feet or greater from any fixed wall:

<u>Square Footage of Meeting Room (sq. ft.)</u>	<u>Required Number of Floor Outlets</u>
1 to 214	0
215 to 322	1
323 to 538	2
539 to 754	3
755 to 970	4
971 to 1,186	5
1,187+	+1 per each additional 215 sq. ft.

---

Todd Wilcox, Building Official