



# General Permit Program Development Permit Project Submittal Application

DevelopmentATX.com | Phone: 311 (or 512 974 2000 outside Austin)  
For submittal and fee information, see [austintexas.gov/digitaldevelopment](http://austintexas.gov/digitaldevelopment)

## Section 1: Primary Project Data

Excavation in a street Right-of-Way?  Yes  No If Yes, specify:  COA  TxDOT  County: \_\_\_\_\_

Project under 300 l.f / 3000 s.f.  Project over 300 l.f / 3000 s.f.

Project Name: \_\_\_\_\_

Current Annual General Development Permit Number: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

Sponsoring Department (for CIPs): \_\_\_\_\_

CIP ID#, if applicable: \_\_\_\_\_

Utility Coordination (UC) Folder # (if applicable): \_\_\_\_\_

Project Street Address (or range): \_\_\_\_\_

\_\_\_\_\_ Zip Code: \_\_\_\_\_

If project address cannot be defined, such as for utility lines, provide the following information:

\_\_\_\_\_ along the \_\_\_\_\_ side of \_\_\_\_\_  
*Property Frontage Rd.* *Property Frontage Rd.*

Approximately \_\_\_\_\_ from the intersection with \_\_\_\_\_  
*Distance* *Cross Street*

County: \_\_\_\_\_

Jurisdiction:  Full  Limited  2-mile  5-mile

## Section 2: Property Description\*

\*Property description will be required only if address or range of addresses is not available.

Provide either subdivision reference or a brief legal description.

Subdivision Reference

Name: \_\_\_\_\_ Approved: \_\_\_\_\_

Block(s): \_\_\_\_\_ Lot(s): \_\_\_\_\_ Outlot: \_\_\_\_\_

Plat Book: \_\_\_\_\_ Page Number: \_\_\_\_\_

Brief Legal Description

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### Section 3: Site Area

Acres: \_\_\_\_\_ or Sq. or linear ft.: \_\_\_\_\_

Acres: \_\_\_\_\_ or Sq. or linear ft.: \_\_\_\_\_

Acres: \_\_\_\_\_ or Sq. or linear ft.: \_\_\_\_\_

Utility Storm Sewer Length: \_\_\_\_\_ Linear Feet Specify type: \_\_\_\_\_

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Watershed Name: \_\_\_\_\_ Watershed Class: \_\_\_\_\_

All Projects are subject to Watershed Protection Regulations.

In Aquifer Recharge Zone?  Yes  No

In Barton Spring Zone?  Yes  No

In a CWQZ?  Yes  No

In a 100-year Floodplain?  Yes  No

Pending Easements?  Yes  No

USACE?  Yes  No

County ROW  Yes  No If Yes, include name: \_\_\_\_\_

TxDOT ROW?  Yes  No

In COA Parkland?  Yes  No If Yes, please include documentation confirming review by City of Austin Park and Recreation Department.

On a Hill Country Roadway?  Yes  No Specify Principal or Hill Country Roadway: \_\_\_\_\_

Grid Number(s) \_\_\_\_\_

Existing Site Plan?  Yes  No Case Number: \_\_\_\_\_

### Section 4: Ownership Information

Type of Ownership:  Sole  Community Property  Trust

Partnership  Corporation  City of Austin Department

If the ownership is other than sole or community property, list the individuals, partners, principals, etc. below.

**FACILITY OWNER**

Signature: \_\_\_\_\_ Name: \_\_\_\_\_

Firm Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Department (for CIP projects): \_\_\_\_\_

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Contact: \_\_\_\_\_ Email: \_\_\_\_\_

**AGENT/PRINCIPAL CONTACT (if applicable, to receive case reports)**

Signature: \_\_\_\_\_ Name: \_\_\_\_\_

Firm Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Department (for CIP projects): \_\_\_\_\_

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Contact: \_\_\_\_\_ Email: \_\_\_\_\_

**ADDITIONAL CONTACT (if applicable, to receive case reports)**

Signature: \_\_\_\_\_ Name: \_\_\_\_\_

Firm Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Department (for CIP projects): \_\_\_\_\_

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Contact: \_\_\_\_\_ Email: \_\_\_\_\_

**ADDITIONAL CONTACT (check all that apply):  DESIGNER  ENGINEER  LARCH  OTHER**

Signature: \_\_\_\_\_ Name: \_\_\_\_\_

Firm Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Department (for CIP projects): \_\_\_\_\_

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Contact: \_\_\_\_\_ Email: \_\_\_\_\_

**ADDITIONAL CONTACT (check all that apply):  DESIGNER  ENGINEER  LARCH  OTHER**

Signature: \_\_\_\_\_ Name: \_\_\_\_\_

Firm Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Department (for CIP projects): \_\_\_\_\_

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Contact: \_\_\_\_\_ Email: \_\_\_\_\_

## Submittal Verification for Non-ROW Projects

- My signature attests to the fact that the attached application package is complete and accurate to the best of my knowledge.
- I understand that proper City staff review of this project is dependent upon the accuracy of the information provided and that any inaccurate or inadequate information provided by me/my firm/etc. may delay the proper review of this application.

Please sign below and indicate firm represented, if applicable.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Name: \_\_\_\_\_

Firm: \_\_\_\_\_

## Inspection Authorization

- As owner or authorized agent, my signature authorizes staff to visit and inspection the property for which this application is being submitted.

Please sign below and indicate firm represented, if applicable.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Name: \_\_\_\_\_

Firm: \_\_\_\_\_