



José G. Roig
Director
Ph: 512-974-1605 | [Email](#)

- 1.1 Office of the Director
- 1.2 Public Information & Outreach
Stakeholder & Community
Engagement
- 1.3 Plan Review Intake
Building & Trade Contractor Services
Development Process Team
- 1.4 Finance

Call 3-1-1 to report a Code Violation


Equity & Inclusion

Arlet Gonzalez-Martinez
Customer Solutions Coord
Ph: 512-978-4630 | [Email](#)

Doron Silberstein
Equity & Inclusion Pgrm Mgr I
Ph: 512-978-1732 | [Email](#)

Jasmine Fabian
Customer Solutions Coord
Ph: 512-974-2311 | [Email](#)

April Sassani
OD & Training Specialist Sr
Ph: 512-978-4568 | [Email](#)



Angela Means
Deputy Director
Customer & Employee
Experience
Ph: 512-974-1534 | [Email](#)

On Temp Assignment
with Parks and
Recreational Dept.



Brenda de la Garza
Assistant Director
Building Plan Review &
Inspections
Ph: 512-487-9815 | [Email](#)

- 2.1 Building Plan Review
- 2.2 Expedited Plan Review
- 2.3 Building Inspections



Keith Mars
Assistant Director
Land Development
Review
Ph: 512-466-4598 | [Email](#)

- 3.1 Land Use Review
- 3.2 Regulatory Policy &
Administration
Community Tree Preservation
Land Development
Information Services
- 3.3 Public Projects Review
Affordable/Permanent
Supportive Housing
Small Cells



Elaine Garrett
Assistant Director
Code Compliance
Ph: 512-974-1991 | [Email](#)

- 4.1 Neighborhood Field
Enforcement Districts 1, 2 & 3
- 4.2 Neighborhood Field
Enforcement Districts 4, 5 & 6
- 4.3 Austin Center for Events
Entertainment Services
- 4.4 Environmental Inspections
Tree Inspections &
Enforcement



Daniel Word
Assistant Director
Code Compliance
Ph: 512-974-6559 | [Email](#)

- 5.1 Licensing & Registration
Short-Term Rental
Enforcement
Alarm Administration
- 5.2 Repeat Offender Program
Lodging & Other
- 5.3 Site & Subdivision
Inspections
Excavation ROW Inspections
Telecom Inspections

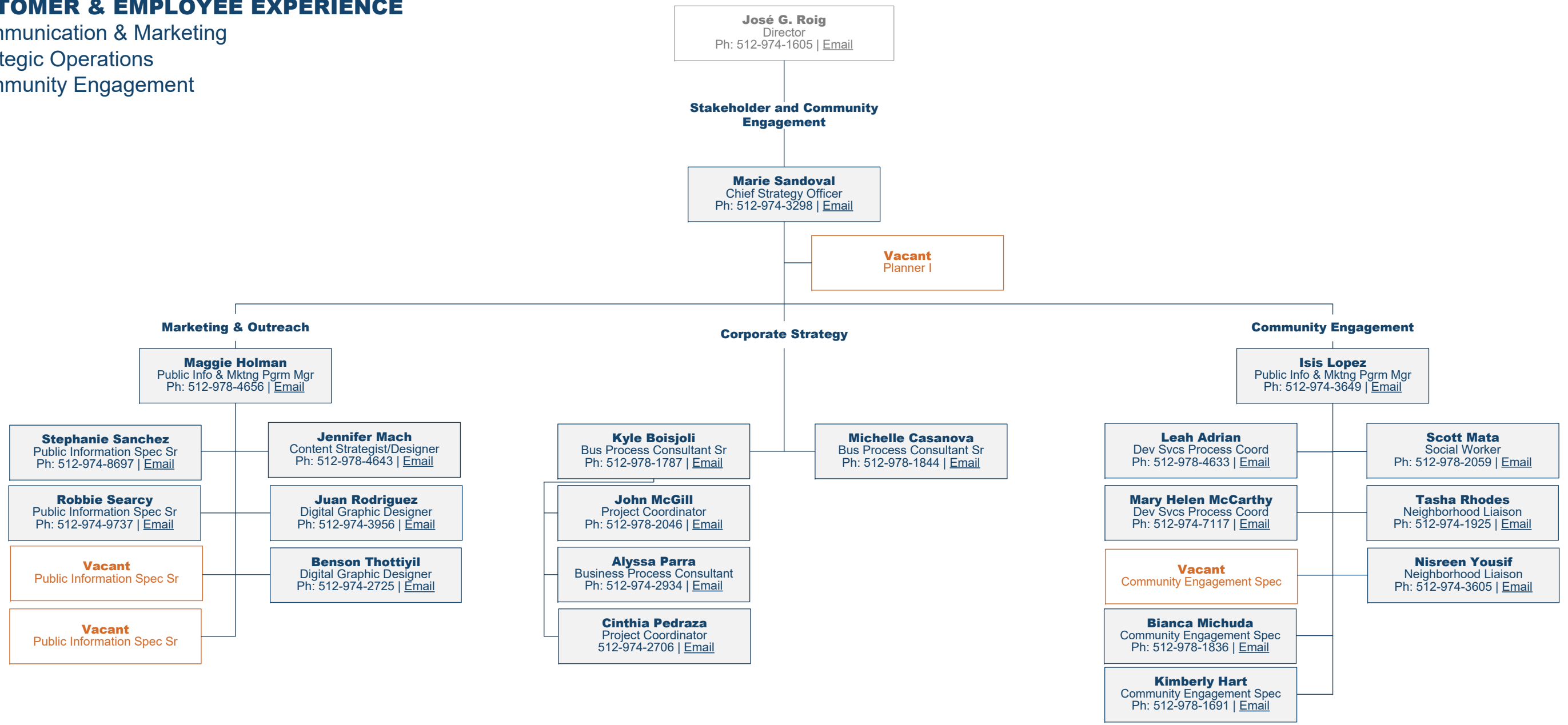


Tracey Allen
Assistant Director
Support Services
Ph: 512-974-9191 | [Email](#)

- 6.1 Information Technology
- 6.2 Training & Professional
Standards
Code Connect 3-1-1
- 6.3 Case Review & Escalation
- 6.4 Human Resources, Safety,
Fleet & Equipment, Records,
Information Mgmt., Standard
Operating Procedures

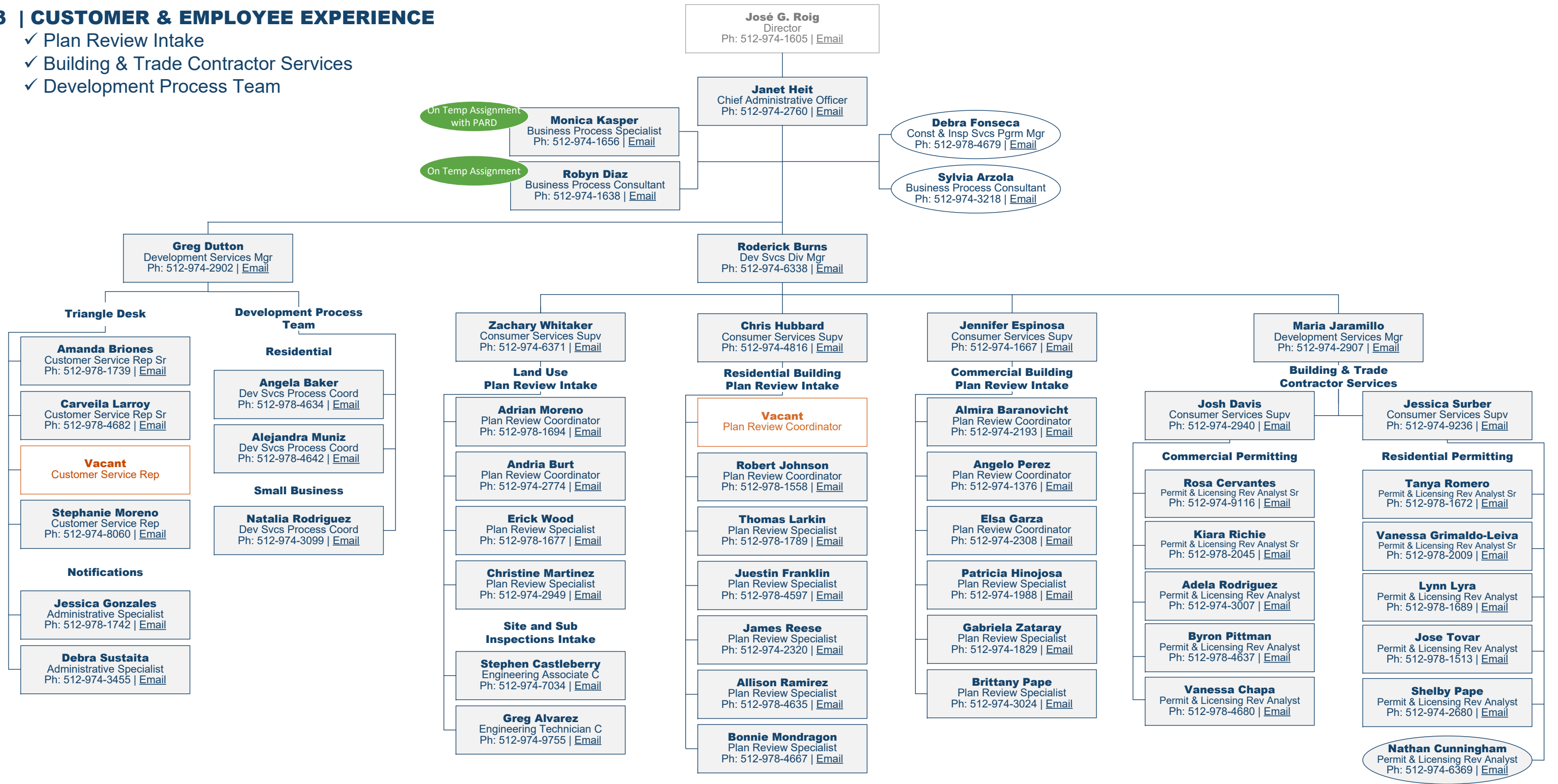
1.2 | CUSTOMER & EMPLOYEE EXPERIENCE

- ✓ Communication & Marketing
- ✓ Strategic Operations
- ✓ Community Engagement



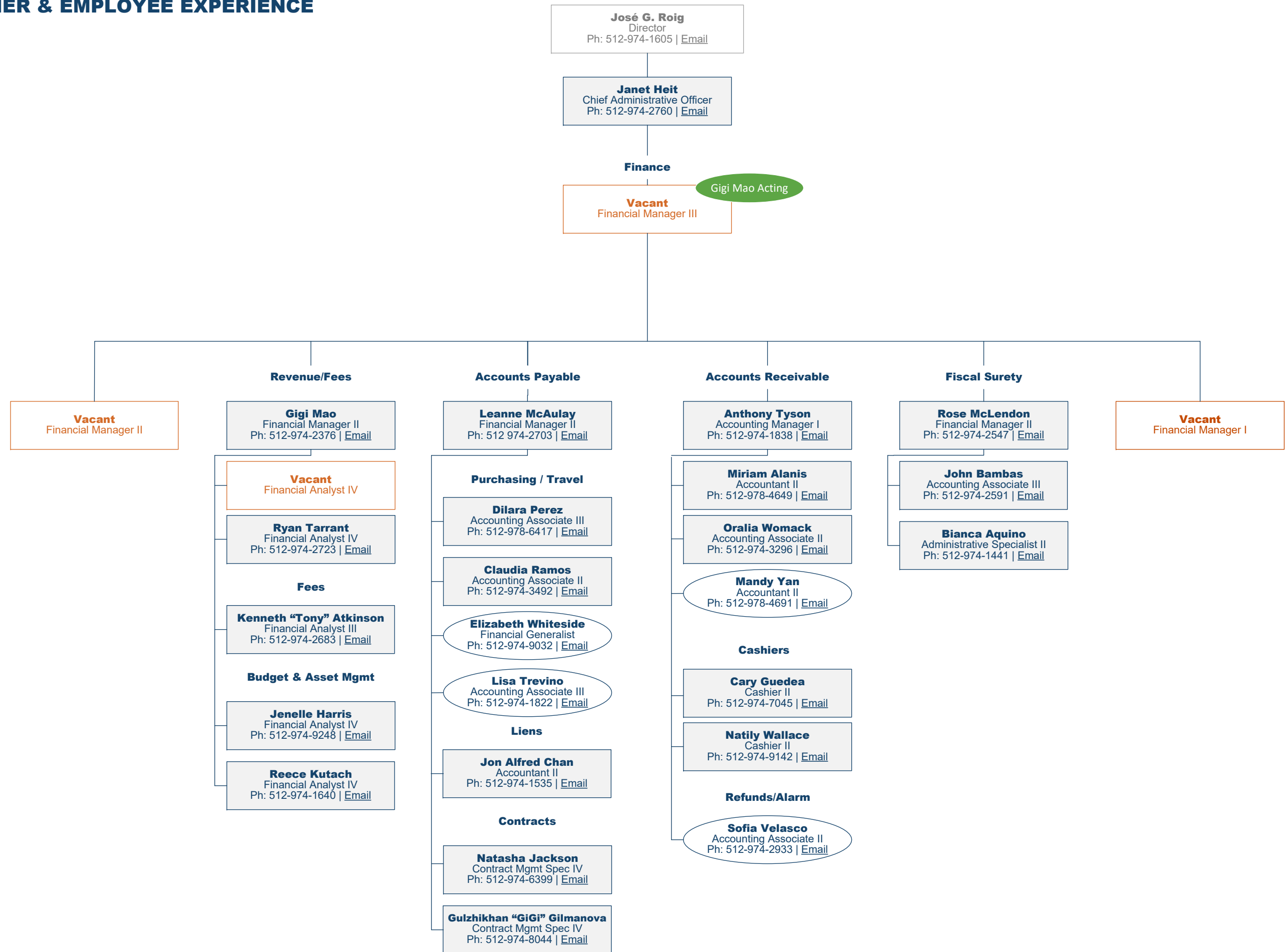
1.3 | CUSTOMER & EMPLOYEE EXPERIENCE

- ✓ Plan Review Intake
- ✓ Building & Trade Contractor Services
- ✓ Development Process Team



1.4 | CUSTOMER & EMPLOYEE EXPERIENCE

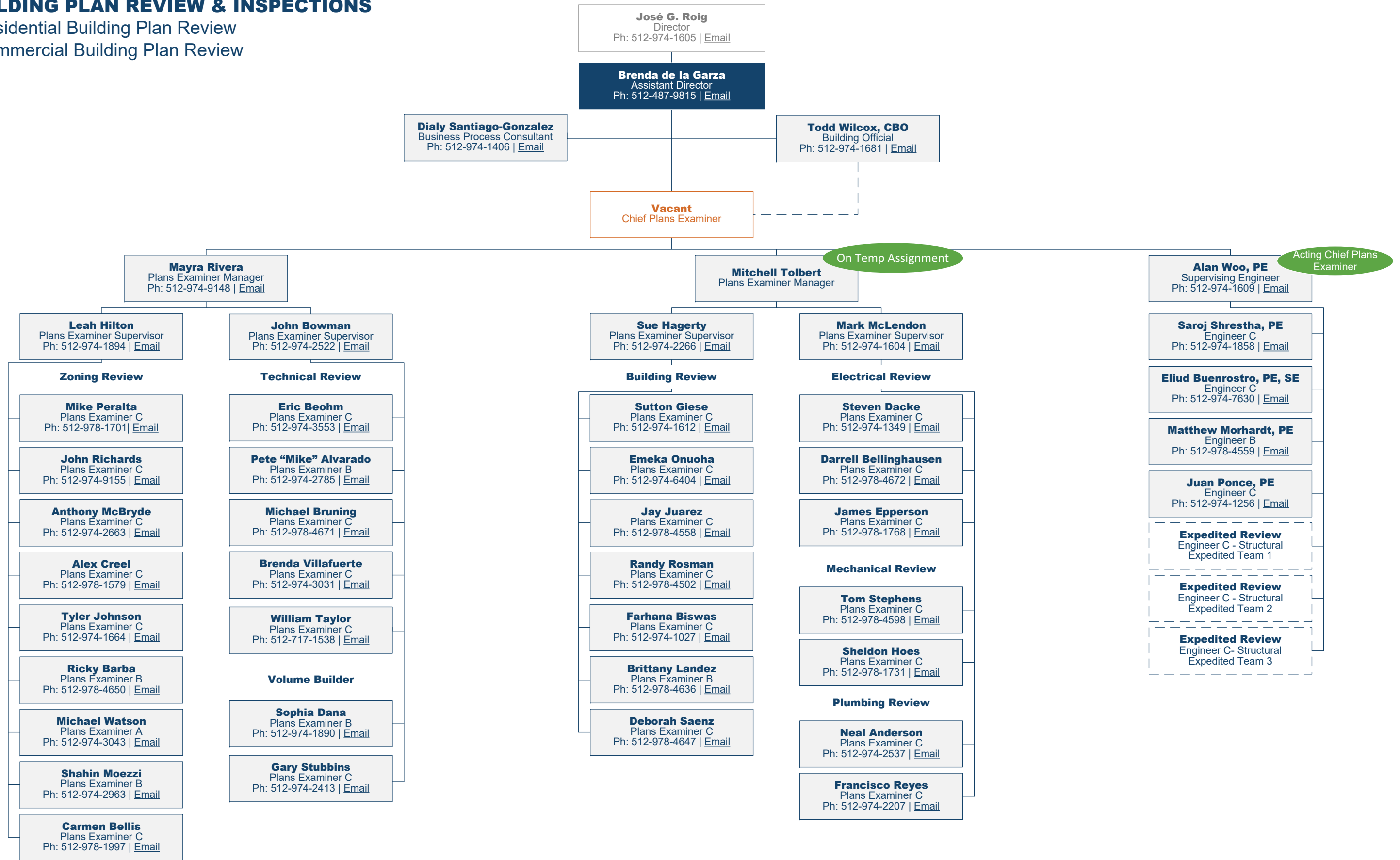
✓ Finance



DSD EMPLOYEE	DSD VACANCY	OTHER DEPT EMPLOYEE	TEMP EMPLOYEE	VACANT TEMPORARY	CONTRACTOR
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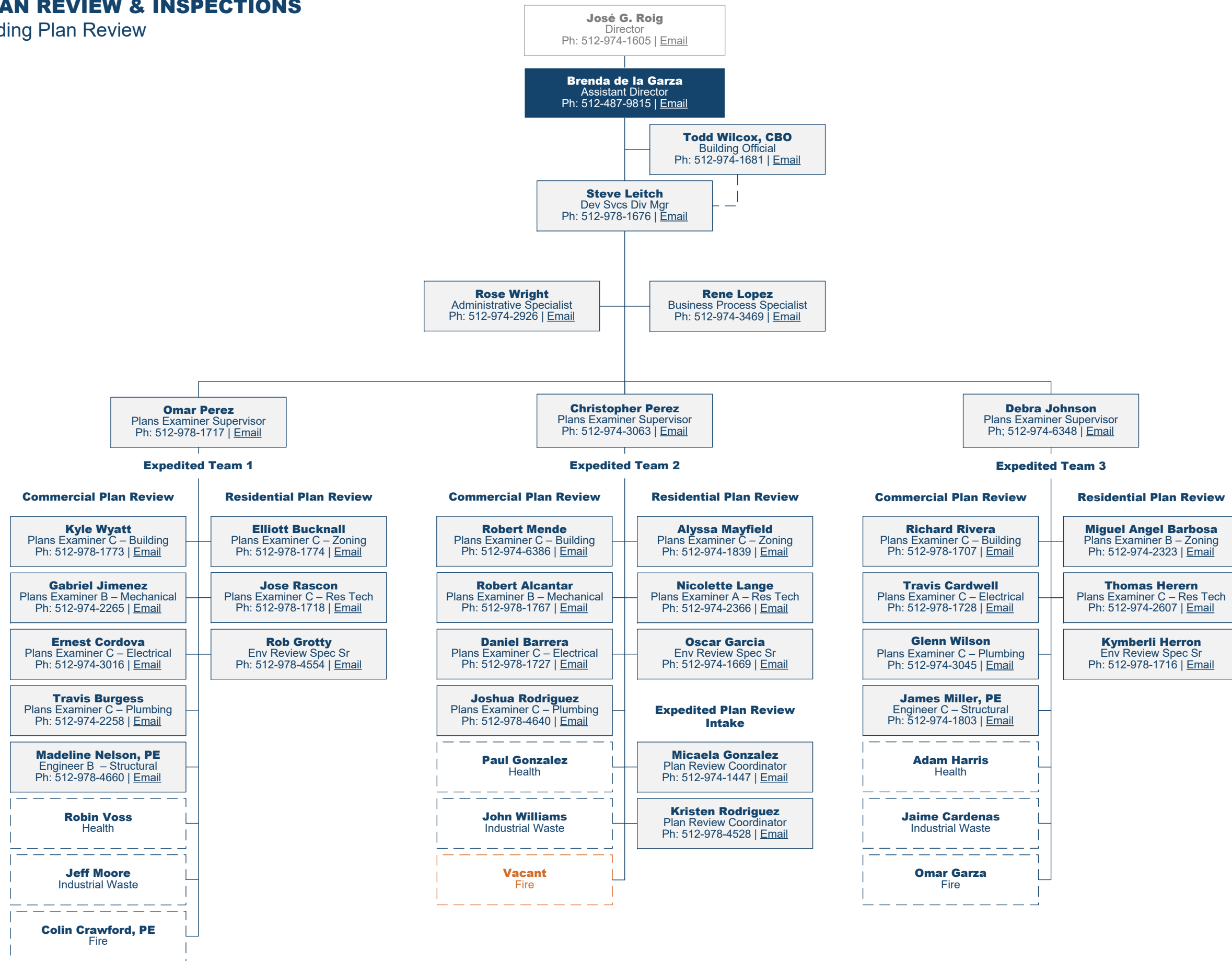
2.1 | BUILDING PLAN REVIEW & INSPECTIONS

- ✓ Residential Building Plan Review
- ✓ Commercial Building Plan Review



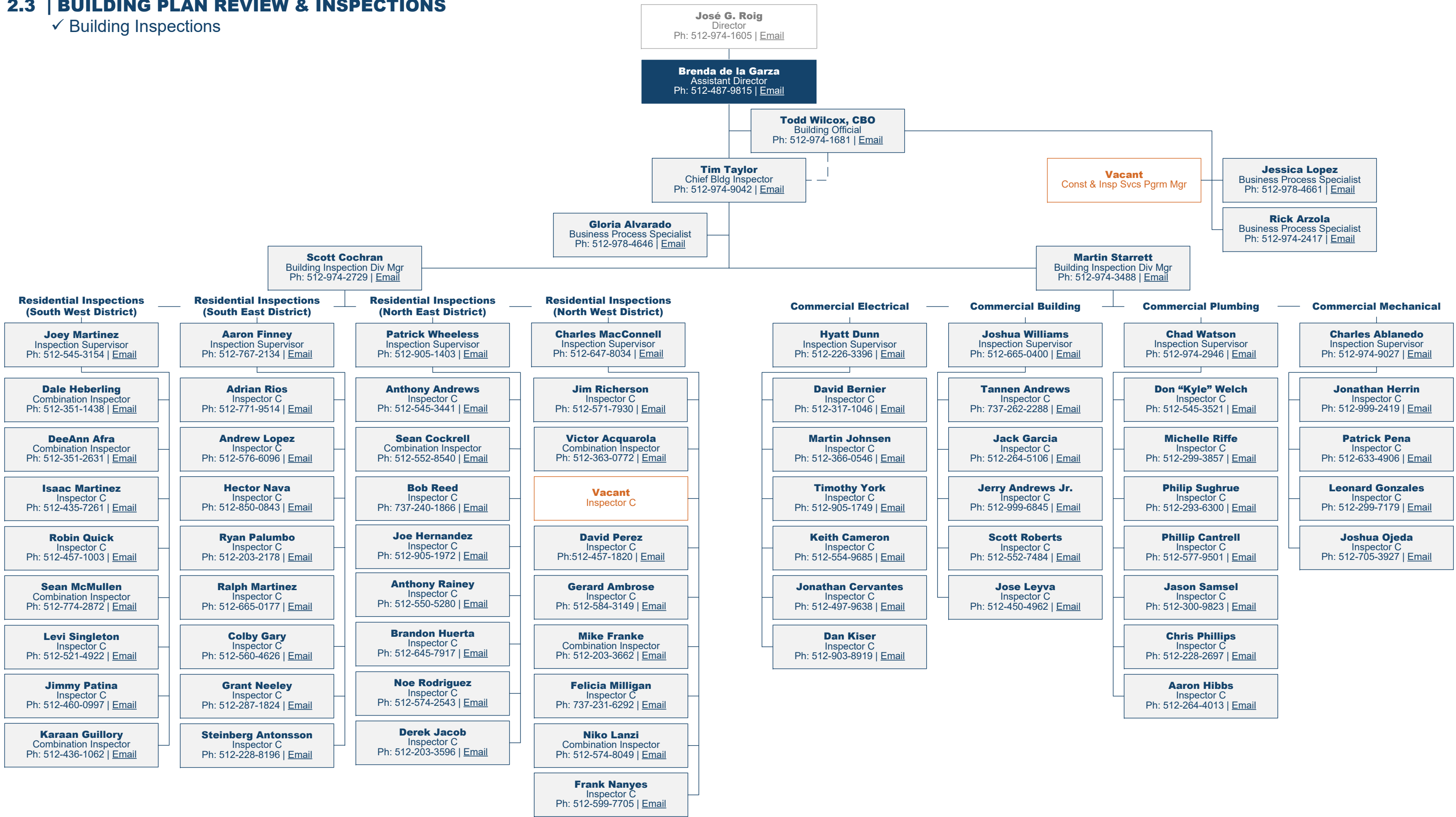
2.2 | BUILDING PLAN REVIEW & INSPECTIONS

✓ Expedited Building Plan Review



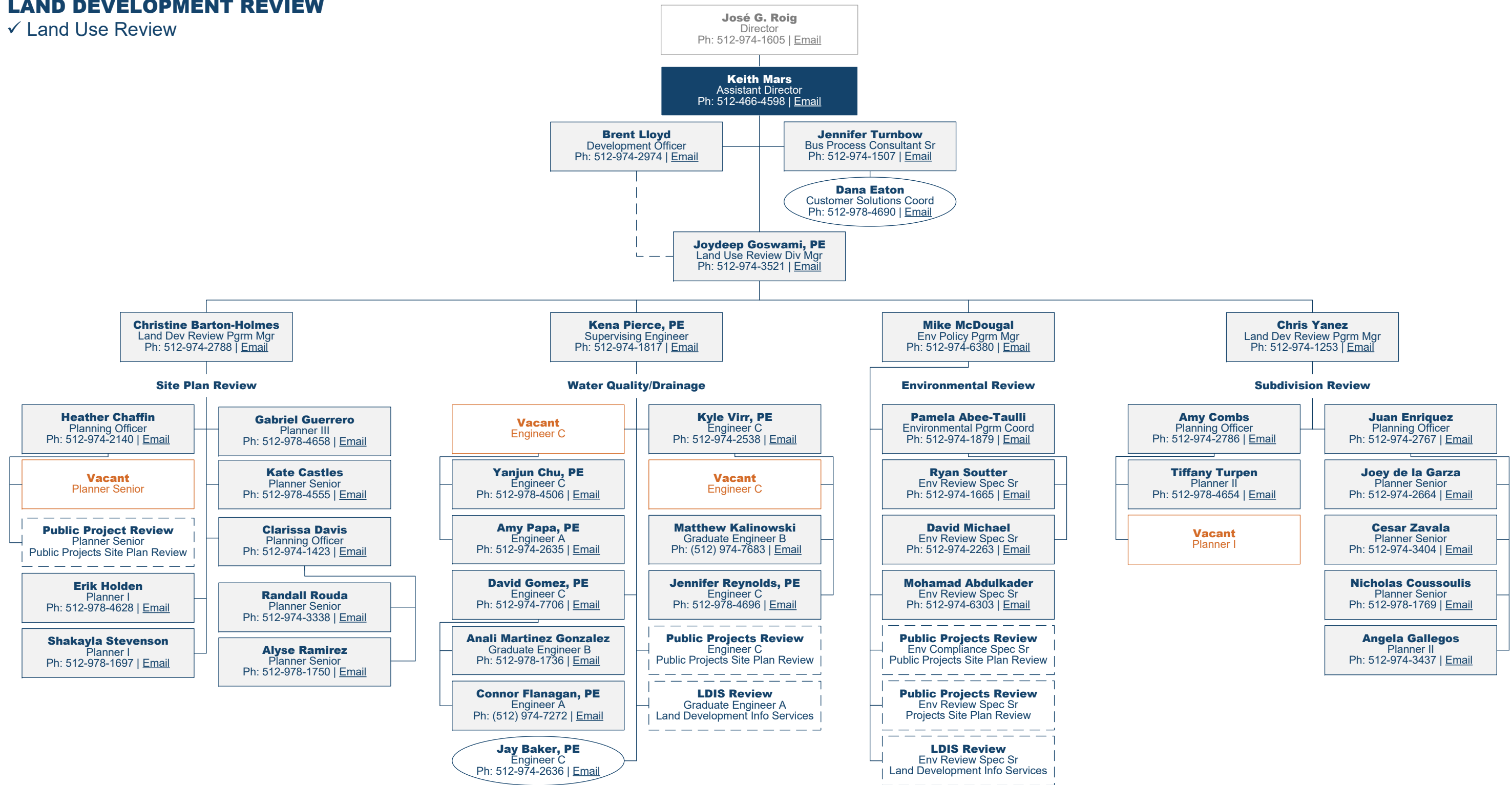
2.3 | BUILDING PLAN REVIEW & INSPECTIONS

✓ Building Inspections



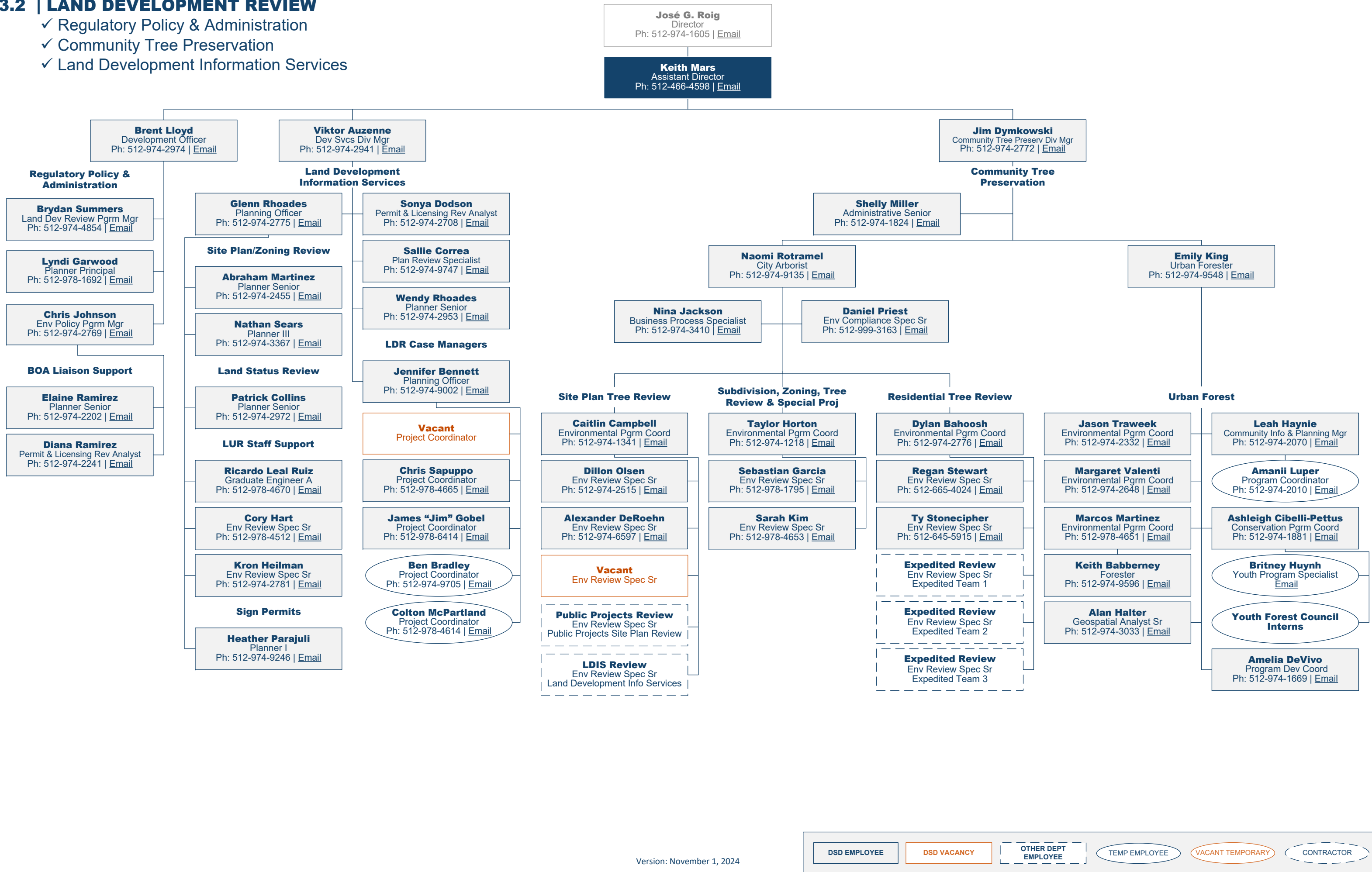
3.1 | LAND DEVELOPMENT REVIEW

✓ Land Use Review



3.2 | LAND DEVELOPMENT REVIEW

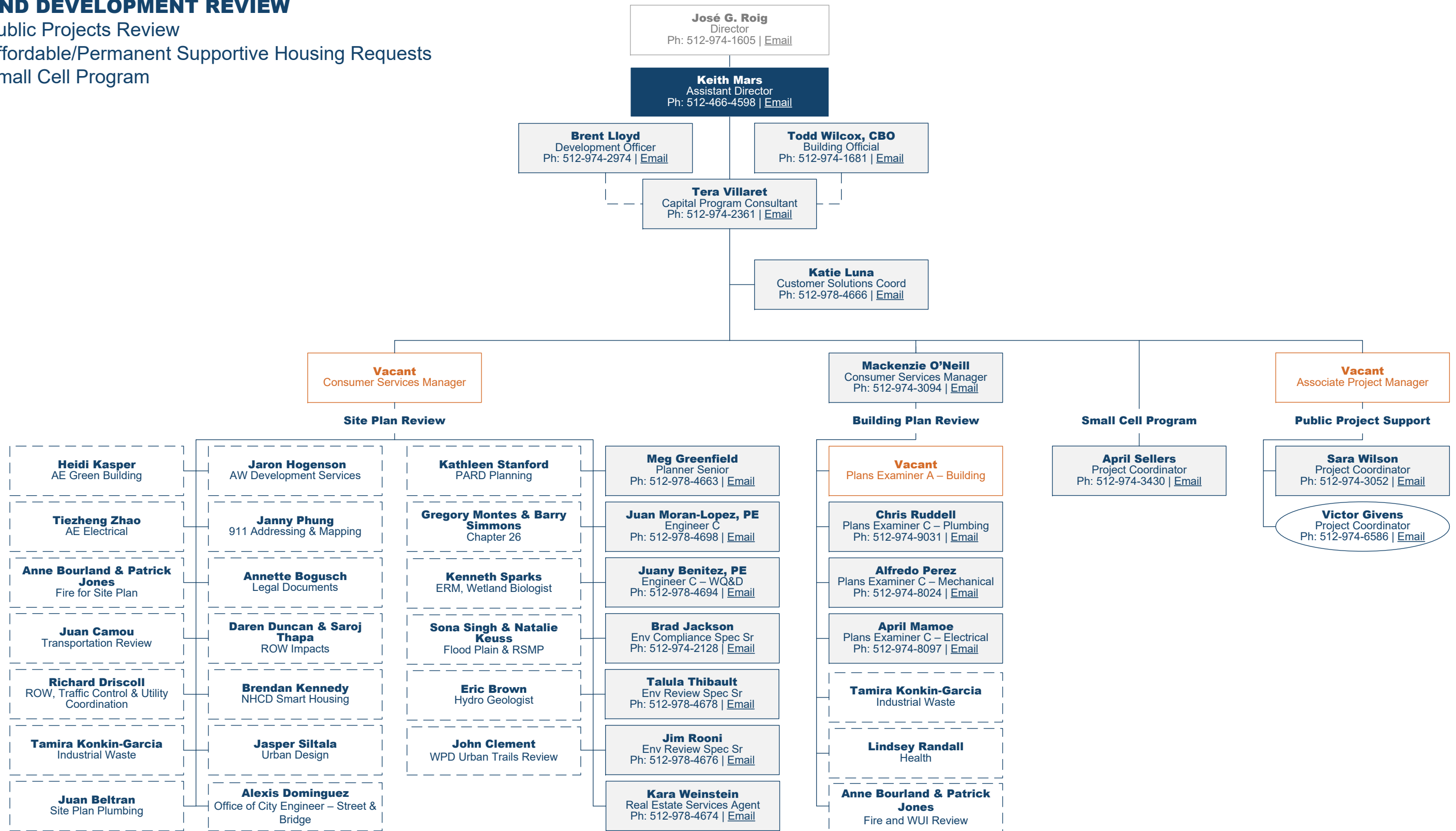
- ✓ Regulatory Policy & Administration
- ✓ Community Tree Preservation
- ✓ Land Development Information Services



DSD EMPLOYEE	DSD VACANCY	OTHER DEPT EMPLOYEE	TEMP EMPLOYEE	VACANT TEMPORARY	CONTRACTOR
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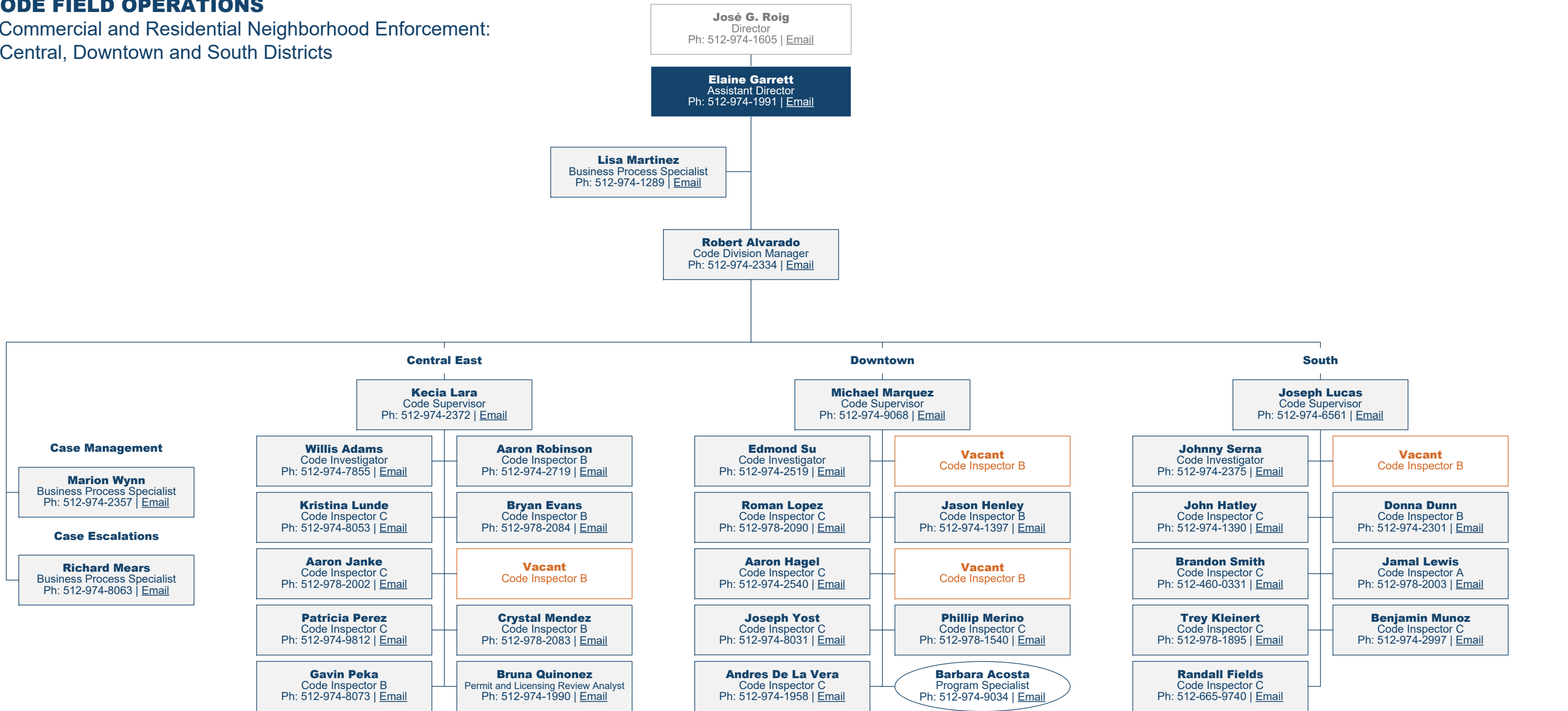
3.3 | LAND DEVELOPMENT REVIEW

- ✓ Public Projects Review
- ✓ Affordable/Permanent Supportive Housing Requests
- ✓ Small Cell Program



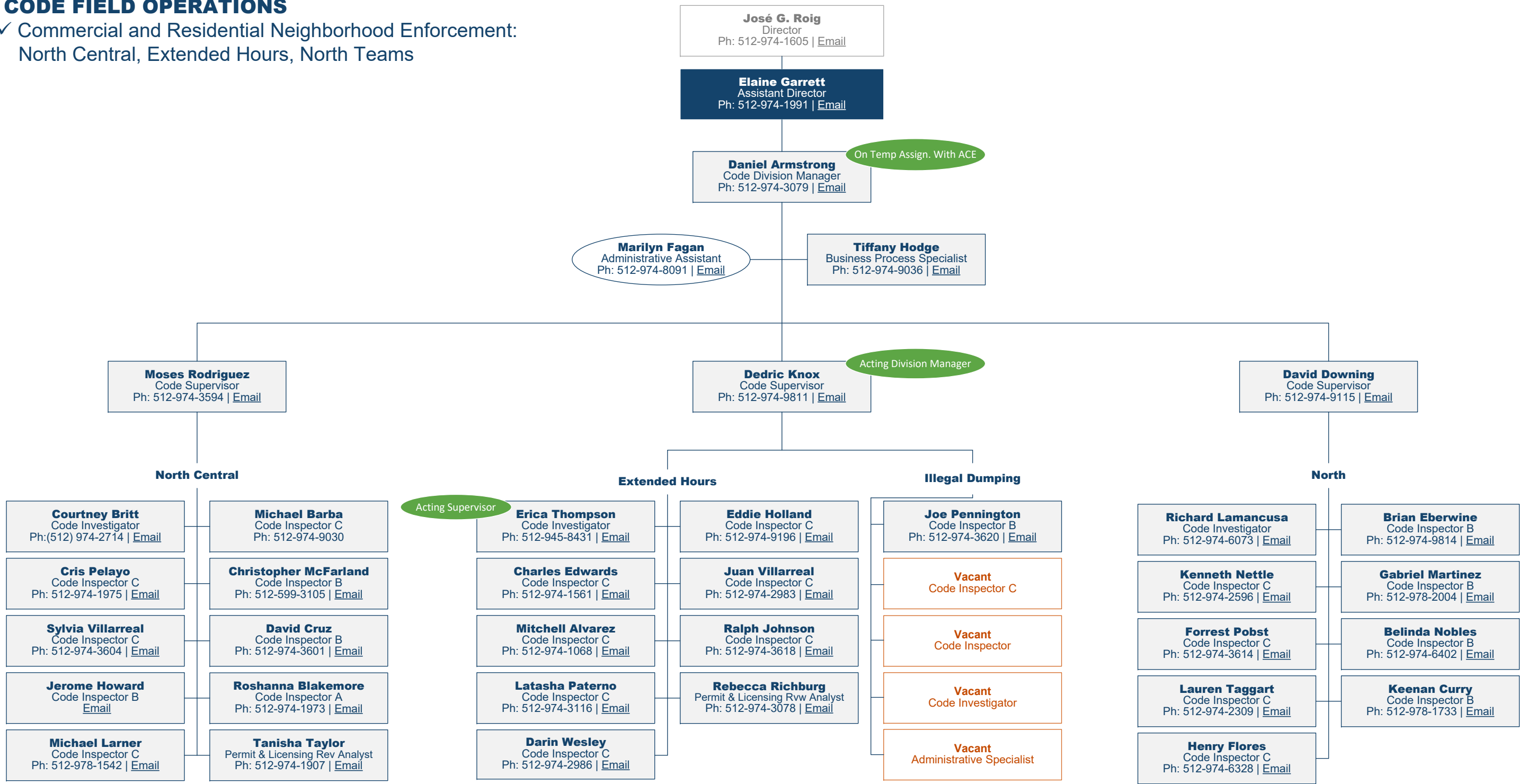
4.1 | CODE FIELD OPERATIONS

- ✓ Commercial and Residential Neighborhood Enforcement: Central, Downtown and South Districts



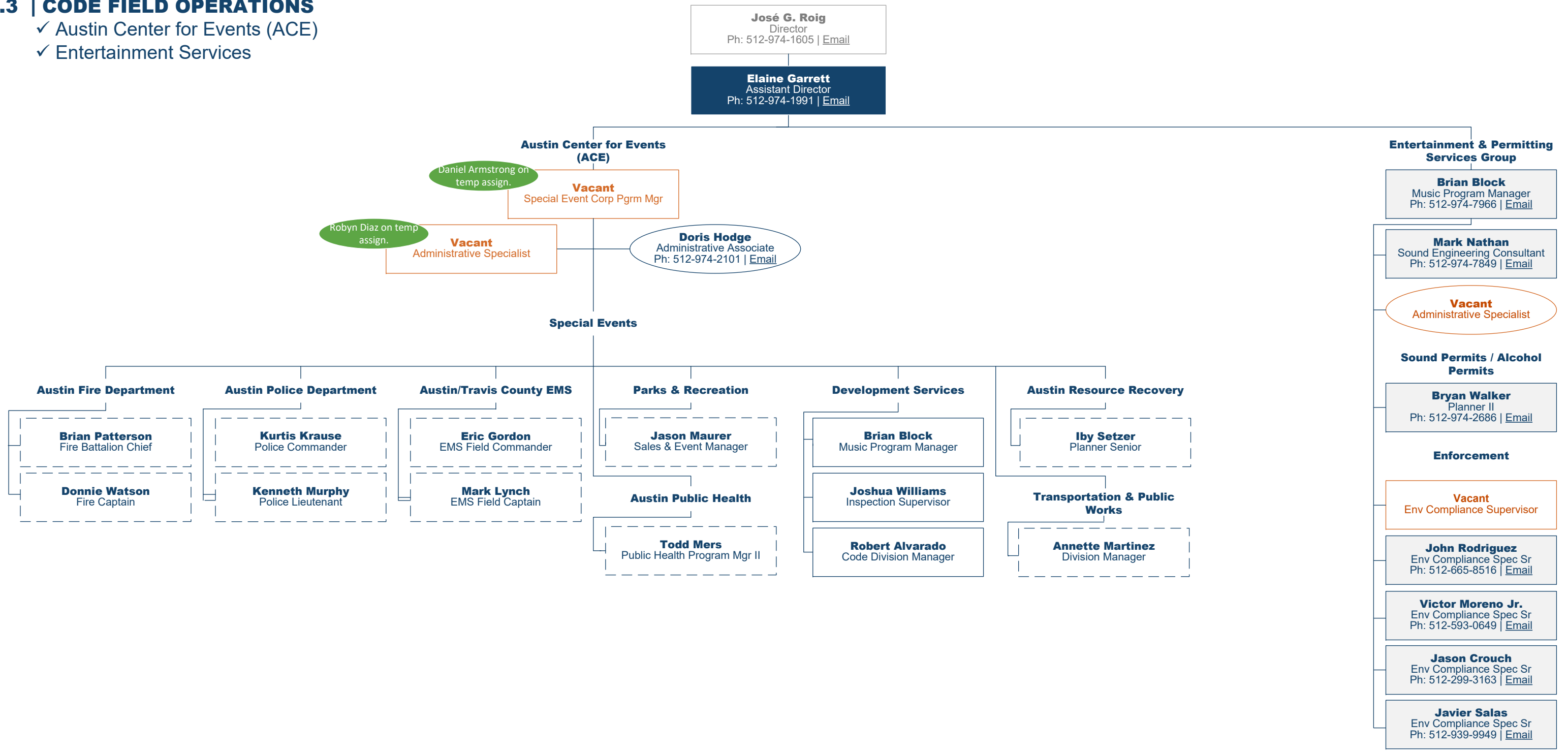
4.2 | CODE FIELD OPERATIONS

- ✓ Commercial and Residential Neighborhood Enforcement: North Central, Extended Hours, North Teams



4.3 | CODE FIELD OPERATIONS

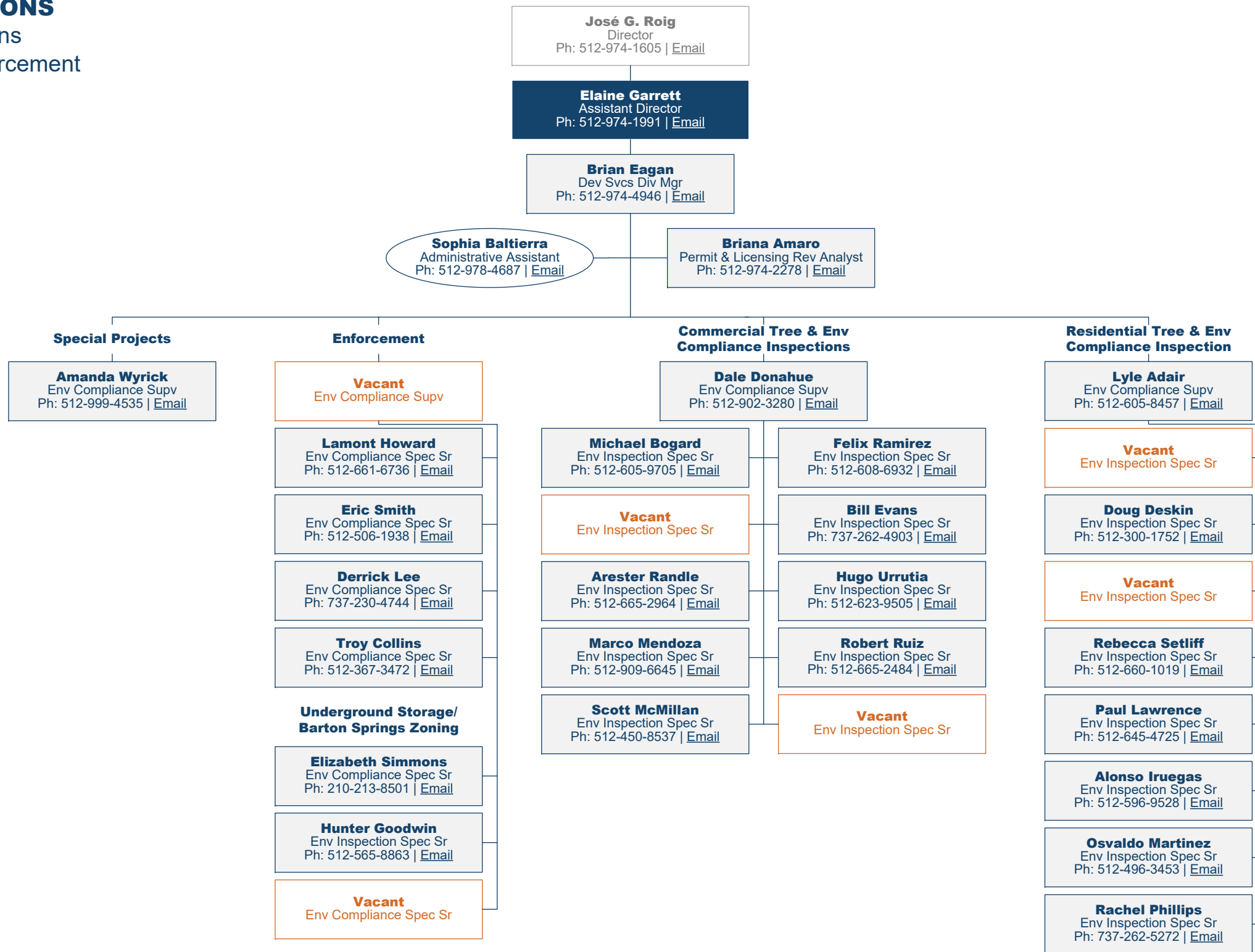
- ✓ Austin Center for Events (ACE)
- ✓ Entertainment Services



DSD EMPLOYEE	DSD VACANCY	OTHER DEPT EMPLOYEE	TEMP EMPLOYEE	VACANT TEMPORARY	CONTRACTOR
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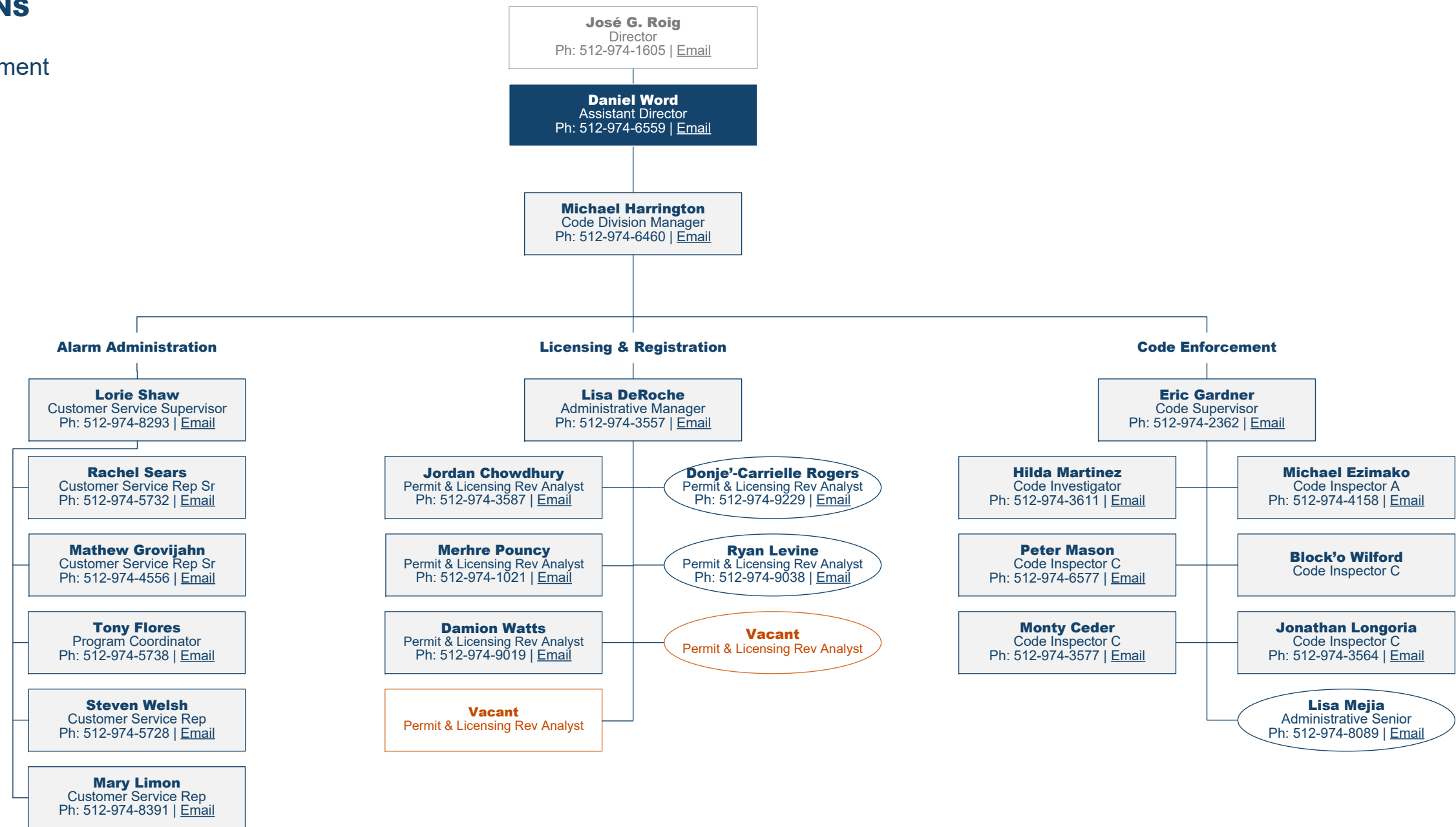
4.4 | CODE FIELD OPERATIONS

- ✓ Environmental Inspections
- ✓ Tree Inspections & Enforcement



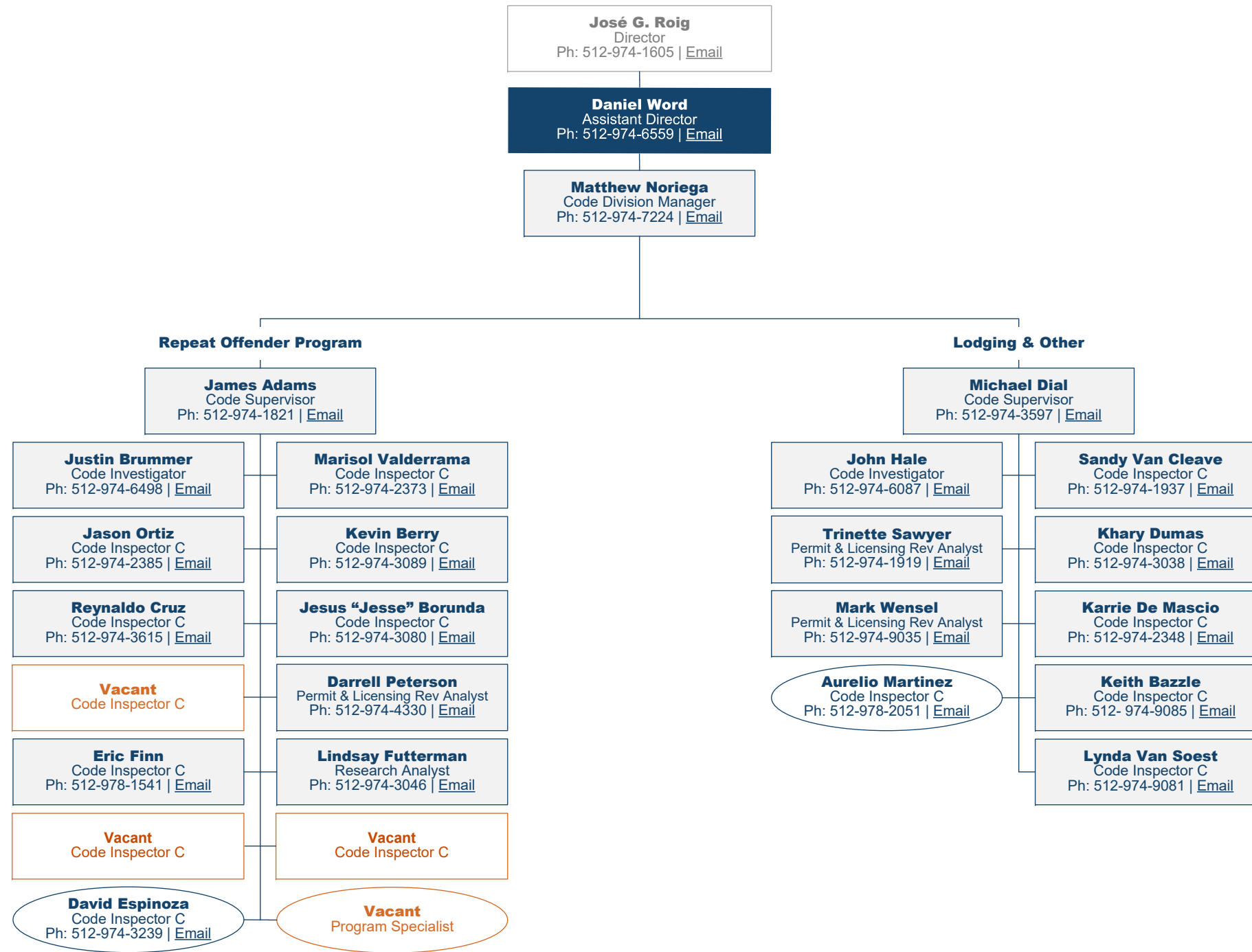
5.1 | CODE FIELD OPERATIONS

- ✓ Licensing & Registration
- ✓ Short-Term Rental Enforcement
- ✓ Alarm Administration



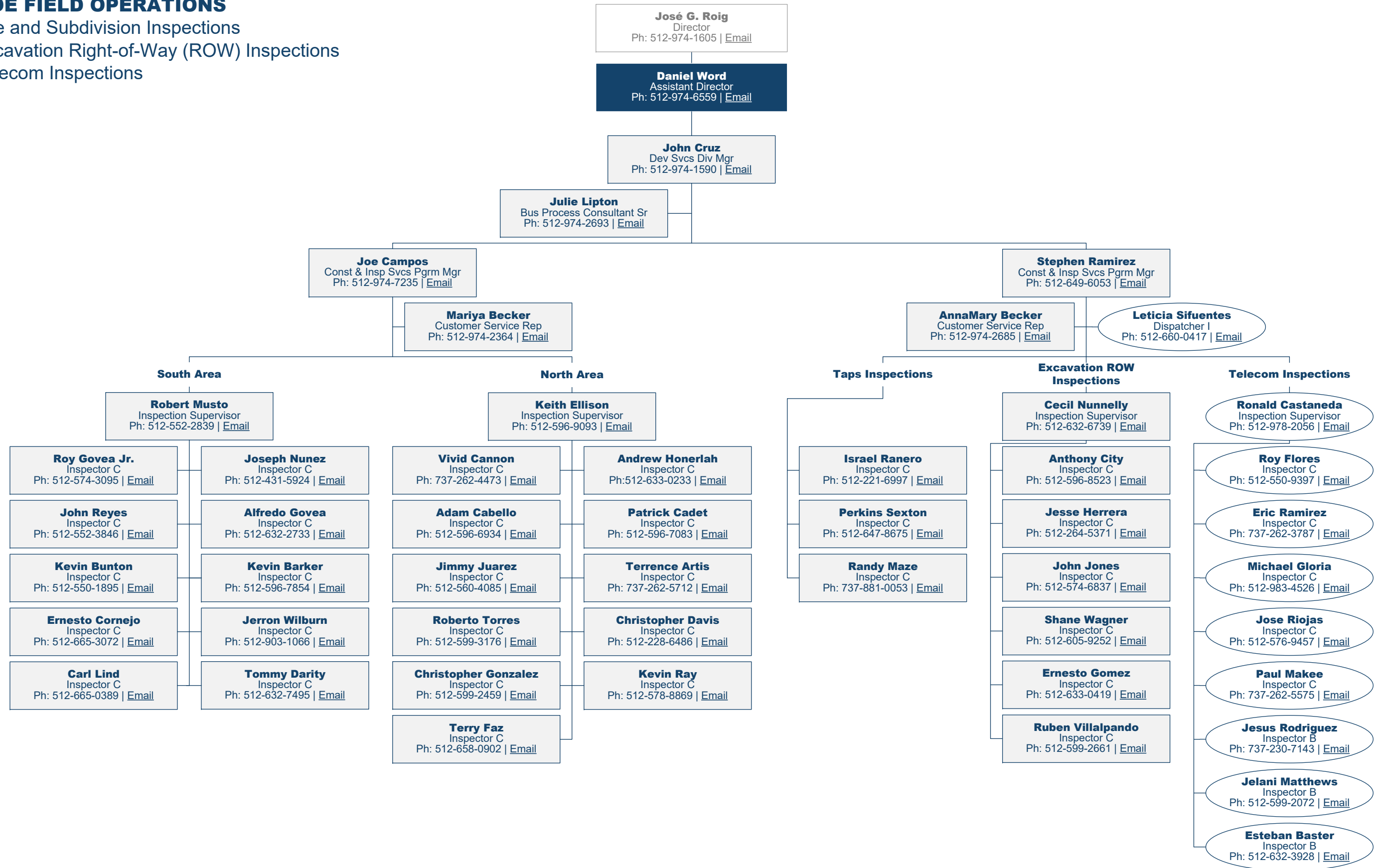
5.2 | CODE FIELD OPERATIONS

- ✓ Repeat Offender Program
- ✓ Lodging & Other



5.3 | CODE FIELD OPERATIONS

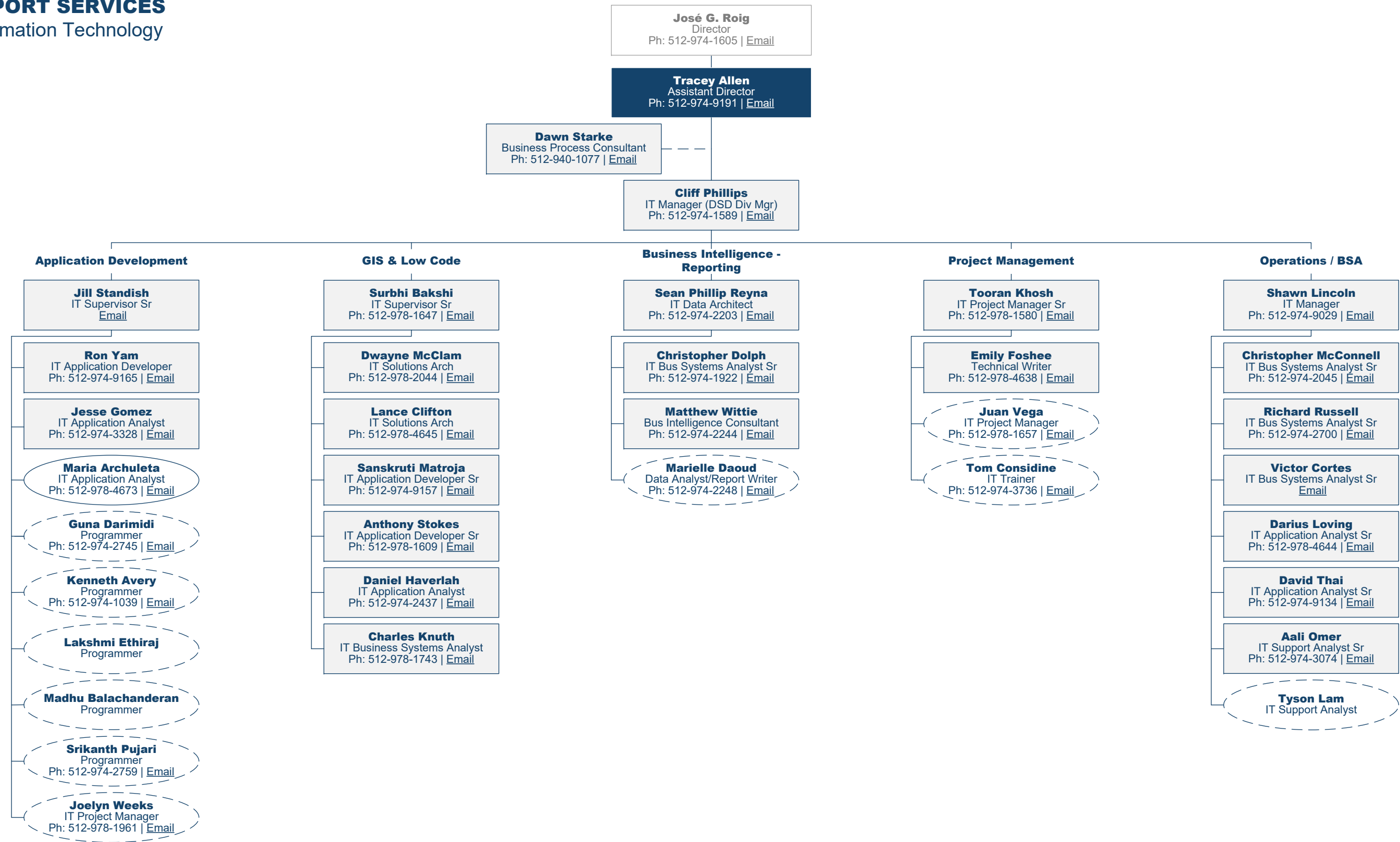
- ✓ Site and Subdivision Inspections
- ✓ Excavation Right-of-Way (ROW) Inspections
- ✓ Telecom Inspections



DSD EMPLOYEE	DSD VACANCY	OTHER DEPT EMPLOYEE	TEMP EMPLOYEE	VACANT TEMPORARY	CONTRACTOR
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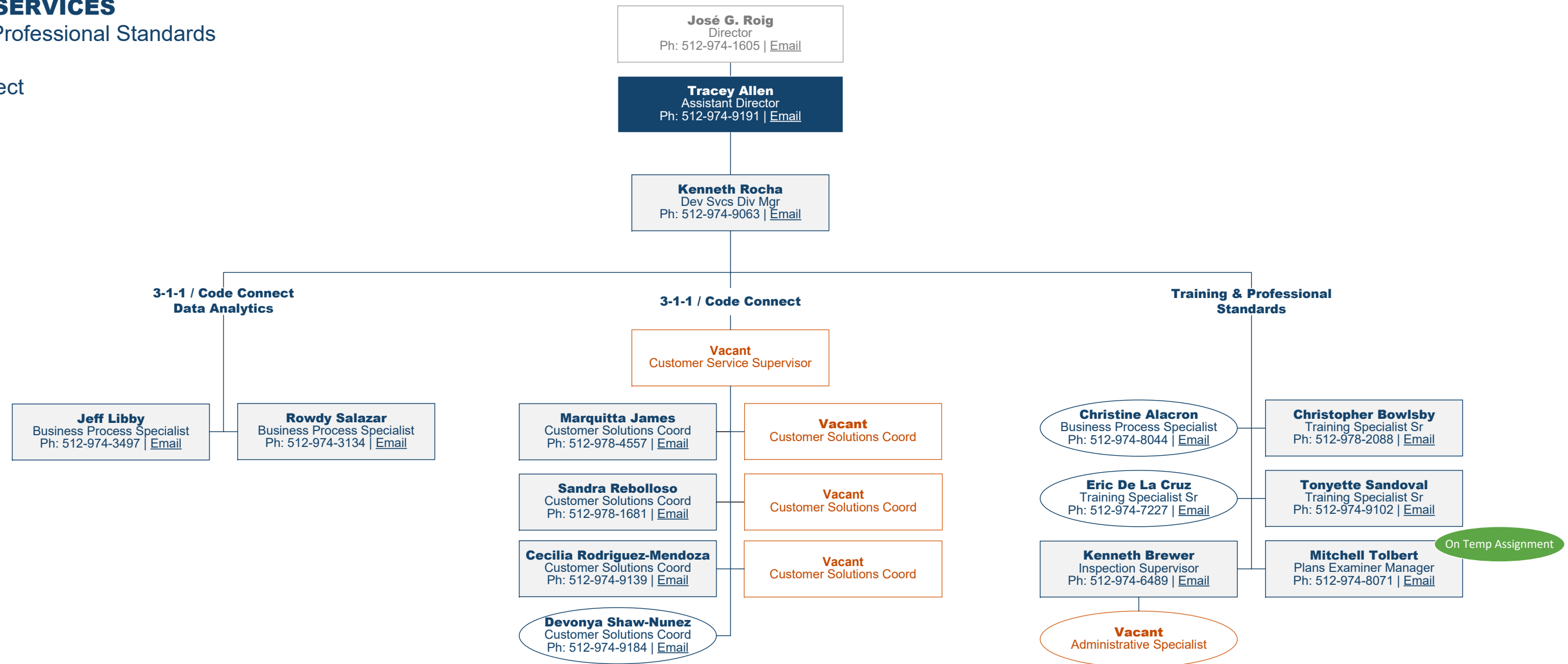
6.1 | SUPPORT SERVICES

✓ Information Technology



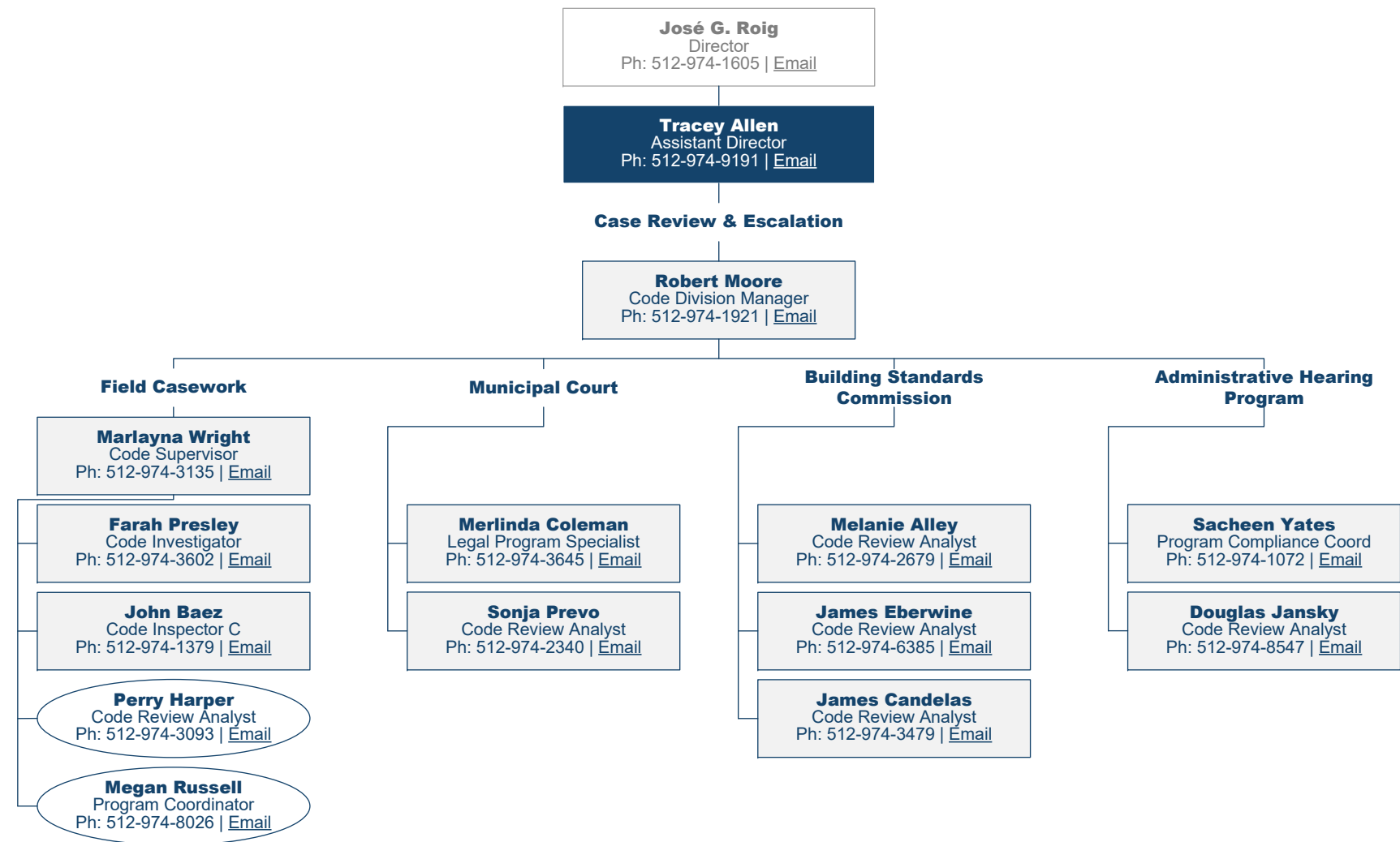
6.2 | SUPPORT SERVICES

- ✓ Training & Professional Standards
- ✓ 3-1-1
- ✓ Code Connect



6.3 | SUPPORT SERVICES

✓ Case Review & Escalation



6.4 | CUSTOMER & EMPLOYEE EXPERIENCE

- ✓ Human Resources
- ✓ Safety, Fleet, Tools & Equipment, Dispatch
- ✓ Records Management, Information Requests & SOP

