

SURETY BOND  
FOR PERFORMANCE OF IMPROVEMENTS

REQUIRED FORMAT

BOND # \_\_\_\_\_

**THE STATE OF TEXAS**

**COUNTY OF TRAVIS**

**KNOW ALL MEN BY THESE PRESENTS,** that

\_\_\_\_\_ having its principal place of business located at

\_\_\_\_\_ (address, city, state, zip code) as Principal (the "Principal"), and

\_\_\_\_\_ having its principal place of business located at

\_\_\_\_\_ (address, city, state, zip code), being an entity authorized under the laws of the State of Texas to act as Surety on bonds for principals (the "Surety"), are held and firmly bound unto the City of Austin, a Texas home-rule municipal corporation, acting through its duly authorized City Manager, or designee, (the "CITY"), in the sum of \_\_\_\_\_ dollars (\$\_\_\_\_\_ ) (the "Fiscal Deposit Amount") for the payment, which, well and truly to be made. Principal and Surety by and through the respective signature(s) of an authorized representative below, warrant and guarantee on behalf of the Principal and Surety, and their respective executors, administrators, heirs, successors, and assigns, jointly and severally, by these presents to realize all obligations as set forth herein:

**WHEREAS,** the Principal has filed with the CITY that certain Site Plan/Project No. \_\_\_\_\_ (the "Project") pertaining to project location \_\_\_\_\_; and

**WHEREAS,** the CITY requires the Principal, as a condition of approval and acceptance of the Project, to provide a fiscal deposit as a condition that the Principal will complete those certain required improvements.

**NOW, THEREFORE,** in consideration of value received, Principal and Surety agree as follows:

1. Incorporation by Reference. The foregoing Recitals paragraphs are contractual and not merely recitals and are incorporated by this reference.
  
2. Release of Fiscal Deposit Amount. In the event the Principal shall furnish, install and complete, under the inspection and to the satisfaction of the CITY, then this obligation shall be void; otherwise to remain in full force and effect.
  
3. Payment on Written Demand. In the event the CITY, in its sole discretion, at the direction of Director of the Development Services Department, designee (Financial Manager–Fiscal Surety Office) or successor department in writing, in a form acceptable to the CITY, demand upon the Surety, delivered by US Mail, facsimile, or email, the Surety shall immediately pay and deliver all sums directed by the CITY, up and to the full Fiscal Deposit Amount, payable to the CITY, without presentment of evidence or description in support of the CITY’s written demand for payment.

IN WITNESS WHEREOF, Principal and Surety have signed and sealed this instrument this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_

**PRINCIPAL:**

**SURETY:**

By: \_\_\_\_\_

By: \_\_\_\_\_

Authorized Signature

Authorized Signature

Printed Name: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Title: \_\_\_\_\_

Title: \_\_\_\_\_

Address: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Email: \_\_\_\_\_

Facsimile: \_\_\_\_\_

Facsimile: \_\_\_\_\_

**Resident Agent of Surety (If applicable):**

By: \_\_\_\_\_

Authorized Signature

Printed Name: \_\_\_\_\_

Title: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_



**Development**  
SERVICES DEPARTMENT

*Building a Better and Safer Austin Together*

**FISCAL SURETY DELIVERIES**

If USPS:

City of Austin Development Services  
Attn: Fiscal Surety  
P.O. Box 1088  
Austin, TX 78767

If Overnight:

City of Austin Development Services  
Permitting & Development Center  
Attn: Fiscal Surety 4th Floor  
6310 Wilhelmina Delco Drive  
Austin TX 78752

Visit us online at [austintexas.gov/page/fiscal-surety](http://austintexas.gov/page/fiscal-surety)