



# Request to Rely on Applicant Certifications of Compliance for Single Family Development Interior Remodel

[DevelopmentATX.com](http://DevelopmentATX.com) | Phone: 311 (or 512 974 2000 outside Austin)  
For submittal and fee information, see [austintexas.gov/digitaldevelopment](http://austintexas.gov/digitaldevelopment)

## ***Download document before entering information.***

I hereby request that the building official and the director of the Development Services Department rely on the following certification of compliance in reviewing the residential permit application submitted with this application for the address listed below.

### **1. Qualifications of Applicant**

I certify that I am:

- a. a Registered Architect in the State of Texas who has signed the permit application as the applicant; or
- b. a Certified Building Designer who has signed the permit application as the applicant

### **2. Project Limitations**

I certify that the development proposed does not include

- a. No building square footage increase or conversion of a non-habitable space into a habitable space.
- b. No change in use.

### **3. Certification of Compliance**

- a. Except for the items to be reviewed by staff under Section 4, below, I certify that I am responsible for assuring that any plans submitted by me or my agent and approved by the City of Austin for the subject property are fully compliant with all City of Austin codes, ordinances, regulations, and rules, including but not limited to the applicable requirements of City Code Chapter 25-2, Subchapters (C) (*Use and Development Regulations*) and F (*Residential Design and Compatibility Standards*).
- b. I understand that the City may rely on my certifications of compliance in approving a building permit for the subject property. I further understand that I will be responsible for any subsequently identified violations, even if those violations are reflected in plans or permits approved by the Development Services Department based on my certification of compliance.
- c. I understand that land development regulations are complicated and can sometimes be difficult to interpret. By requesting that staff accept my certification of compliance, I am assuming responsibility for understanding those regulations and am voluntarily foregoing a level of staff review that could identify potential deficiencies in the design of my project.

**4. Scope of Review**

Subject to the director's acceptance of this certification, review of the application for new construction will be limited to the following items, which will be entered into the Plan Review (PR)\_folder in AMANDA:

**a. Floodplain proximity**

Projects within 150' of the 100-year floodplain will be forwarded to floodplain review

**b. Historic applicability**

Any structures 45 years old or older will be forwarded to historic review

**c. Hazardous Pipeline Applicability**

Any project within close proximity to a hazardous pipeline will be forwarded for review

**d. Legal Lot Status**

If the project is on a tract of land that is not a lot platted in a subdivision filed on record with the City of Austin, the applicant will be forwarded to Land Development Information Services to determine if it qualifies for a platting exception. See the legal description of the property.

**e. Zoning District**

The proposed land use occurring on the site will be checked to make sure it is in a zoning district that allows for that use (i.e. single-family, duplex or two-family)

**f. Technical Overview**

A completeness check will be performed for all plans including all structural plans, as well as confirmation of adequate dwelling separation.

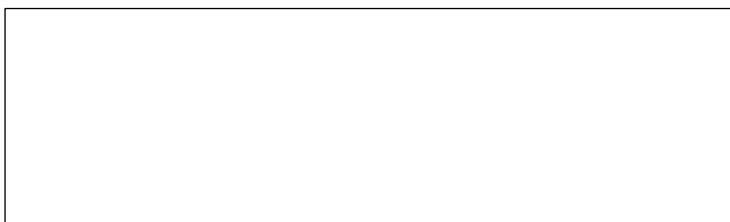
**5. Rejection or Revocation**

This certification may be rejected on any grounds and, if approved, may be revoked at any time, in which case the project will require a full and complete review as deemed necessary by the building official.

\_\_\_\_\_  
Subject Address

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Date



Architect or Certified Professional Building Designer (CPBD) Seal

\_\_\_\_\_  
Owner Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Owner Signature

\_\_\_\_\_  
Date