



Residential Preliminary Plan Review Request Form

DevelopmentATX.com | Phone: 311 (or 512-974-2000 outside Austin)
For submittal and fee information, see [austintexas.gov/digitaldevelopment](https://www.austintexas.gov/digitaldevelopment)

This form is for requesting a Residential Preliminary Plan Review Meeting. Please complete and sign the form then submit it by visiting the Expedited Building Plan Review webpage at <https://www.austintexas.gov/departement/expedited-building-plan-review>.

New Construction Addition/Remodel Interior Remodel

Project Address: _____

Brief Project Description/Questions:

Applicant: _____ Company: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone Number: _____ Email: _____

Signing this form verifies that the information provided is deemed accurate and complete based on available records. The customer may be responsible for costs associated with corrections due to invalid information provided.

Name and Signature: _____

Please check the review disciplines you would like present at the meeting. A per hour, per discipline fee applies. Fees can be viewed on the [Expedited Plan Review Fee](#) schedule.

Zoning (minimum documents required: Plot Plan) Tree (minimum documents required: Tree Plan or Survey)

Requested Meeting Date: _____

Requested Meeting Duration: _____

Number of Applicant Attendees (Please limit to 8 attendees): _____