



Repeat Offender Rental Registration Form

DevelopmentATX.com | Phone: 311 (or 512 974 2000 outside Austin)
For additional information regarding registration, please visit: <http://www.austintexas.gov/department/repeat-offender-program>

Section 1: Property Information

Property Name: _____

Property Address: _____

City: _____ State: _____ Zip: _____

Year Built: _____ Total Number of Buildings: _____ Total Number of Rented Units: _____

Section 2: Property Owner Information

Owner's Name: _____

Registered Agent - **If owned by LLC, LP or Association:** _____

Owner's Mailing Address: _____

City: _____ State: _____ Zip: _____

Owner's Primary Phone Number: _____ Owner's Secondary Phone Number: _____

Email Address: _____

Section 3: Emergency Contact Information

Management Company: _____

Local After-Hours Phone Number: _____
(AVAILABLE 24 HRS/7 DAYS A WEEK)

Mailing Address: _____

City: _____ State: _____ Zip: _____

Email Address: _____

Management Company Primary Phone Number: _____

Management Company Secondary Phone Number: _____

Section 4: Registration Verification

- I attest that the information submitted related to this rental registration application is true, complete and correct to the best of my knowledge.

Owner or Agent's Signature

Printed Name

Title

Date

Please complete the following steps to register your property with the City of Austin's Repeat Offender Program:

1. Fill out and print the application
2. Execute a check or Money Order in the amount of **\$660** payable to the "CITY of AUSTIN"
3. Please include the relevant property address or a copy of your invoice with the payment
4. MAIL via USPS Certified Mail/Return Receipt Requested to:

City of Austin - PDC
Department Attn: Finance - ROP
PO Box 1088
Austin, TX 78767

The Registration Form may also be submitted **in-Person** at:

City of Austin - PDC
6310 Wilhelmina Delco Dr.
Austin, TX 78752

This is not a mailing address. Applications mailed to this address will be returned.