



Austin – Travis County Emergency Medical Services Department

Emergency Services, Emergency Communications, Community Education, Community Health
Changing the lives of the people we serve

TO: Prospective Instructor Candidate

FROM: Austin-Travis County EMS, CPR Division

SUBJECT: New Instructor Process

In order to become a BLS CPR Instructor, you must first become certified in the American Heart Association BLS for Healthcare Providers course and score at least 90% on the written exam. This class is offered every first, second, third and fourth Saturday of the month. The cost is \$50.00.

Course Requirements:

1. If you have a current BLS for Healthcare Provider student level card, you must submit a copy of your answer sheet to verify that you have scored at least 90% on the written exam.
2. Next, you will need to contact the CPR Coordinator to schedule an interview and complete a skills test at the Healthcare Provider level.
3. After you have passed the interview and skills test, you will then be eligible to enroll in the discipline-specific BLS Instructor program and the AHA BLS Instructor Essentials online course. The cost for the BLS Instructor course is \$220.00, the Instructor Essentials online course cost is \$30.00. The BLS Instructors Essentials online course is required by the American Heart Association for all new instructors.
4. When you have completed the Instructor Essentials online course you will need to print out the course completion certificate and bring it with you to the BLS Instructor class along with a 3 ring binder (2" or more).

After you have successfully completed all of the above, you will need to observe a Healthcare Provider class being taught at the ATCEMS Training Academy. Then, you will be required to teach a Healthcare Provider class while being monitored. Once you have successfully taught the class you will receive your BLS Instructor card and you will be able to teach any of the AHA CPR and First Aid classes. You must complete the Instructor process within 90 days of your initial Instructor class.

Your total cost will be \$250.00 which includes the cost for the BLS Instructor Essentials course (\$30). Payment can be made with cash, credit card, check, or money order made payable to: CITY OF AUSTIN.

If you have any other questions, please do not hesitate to contact me. Thank you for your interest in teaching others to save lives.

Respectfully,

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