

# AUSTIN, TEXAS

## 2013-14 APPROVED BUDGET

### VOLUME TWO





2013 - 14  
APPROVED BUDGET  
VOLUME II

**Table of Contents**

**Department Budgets**

*Internal Services*

Communications and Technology Management..... 3

Fleet Services ..... 25

*Support Services* ..... 45

Building Services ..... 49

Communications and Public Information ..... 67

Contract Management..... 83

Financial Services ..... 97

Government Relations ..... 121

Human Resources ..... 129

Law ..... 147

Management Services..... 165

Mayor and Council ..... 185

Office of the City Auditor ..... 191

Office of the City Clerk ..... 203

Office of Real Estate Services..... 215

Small and Minority Business Resources ..... 227

**Other Funds** ..... 241

**Grants** ..... 269

**Capital Budget** ..... 301

**Ordinances/Fee Schedule**

Ordinances ..... 447

Fee Schedule ..... 471

**Supporting Documents**

Budget Process.....	731
Comprehensive Planning .....	735
Information on Austin and Its Economy .....	741
Long-Range Economic and Financial Outlook.....	743
Capital Outlay.....	749
Debt Position.....	757
Bond Indebtedness .....	763
Financial Policies .....	809
<b>Glossary .....</b>	<b>827</b>



## CITY OF AUSTIN, TEXAS

### CITY COUNCIL

Lee Leffingwell  
*Mayor*

Sheryl Cole  
*Mayor Pro Tem*

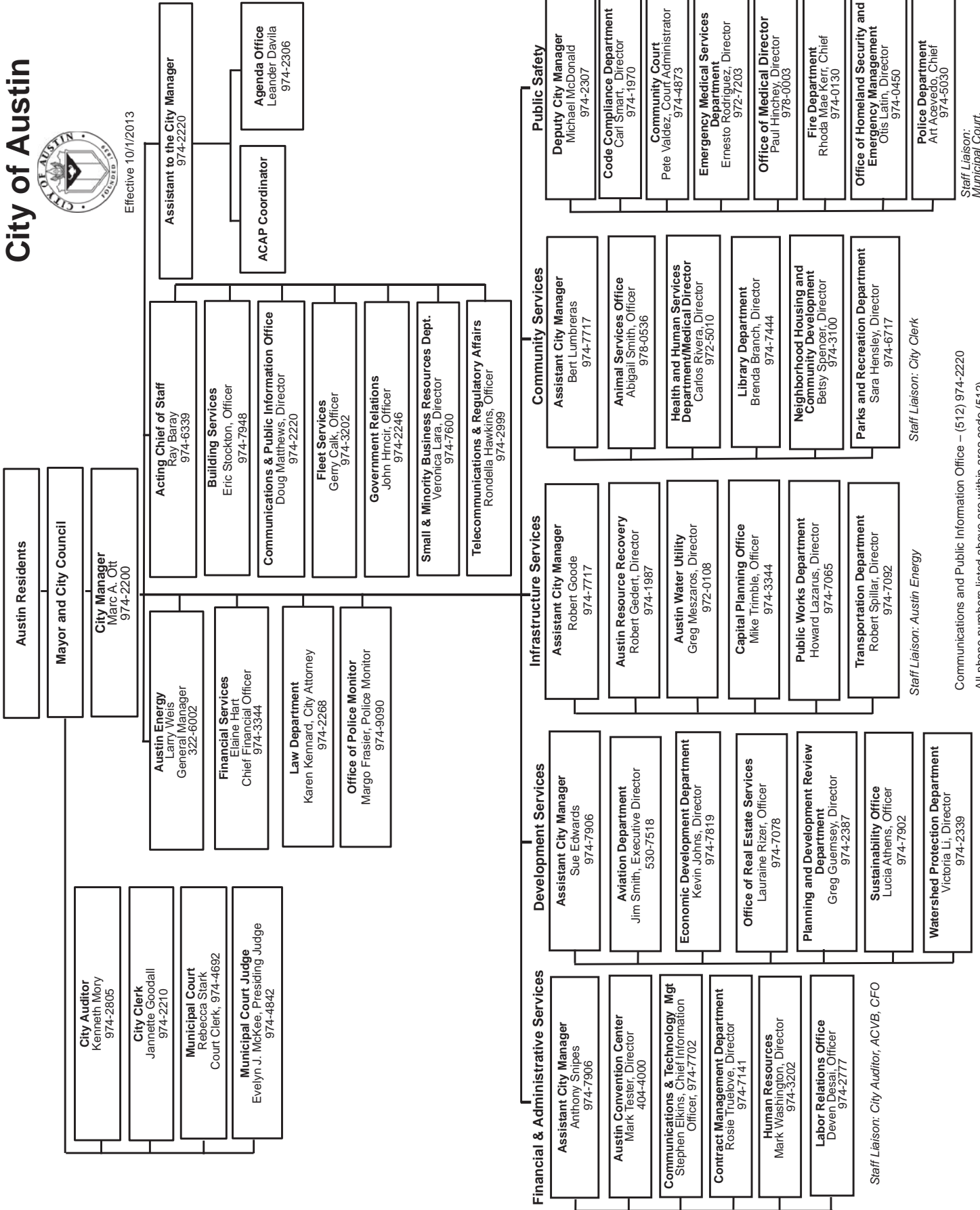
Mike Martinez  
Laura Morrison  
Chris Riley  
Kathie Tovo  
Bill Spelman  
*Council Members*

Marc A. Ott  
*City Manager*

# City of Austin



Effective 10/1/2013



Communications and Public Information Office - (512) 974-2220

All phone numbers listed above are within area code (512)



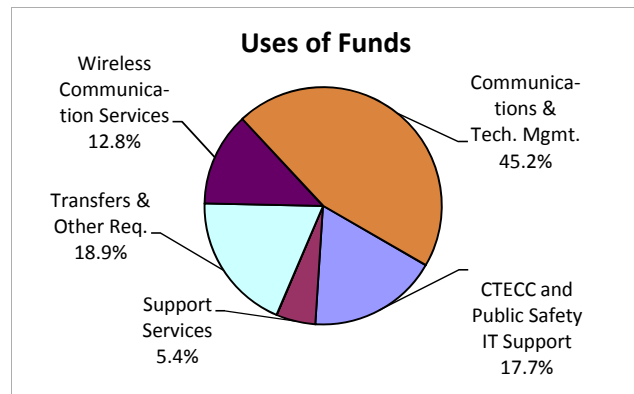
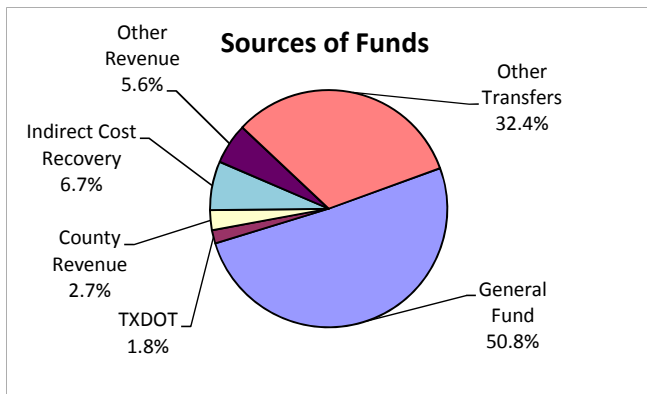
City of Austin  
2013-2014  
Approved  
Budget

Volume II  
Internal Services





# Communications and Technology Management



## Budget Overview

	2010-11 Actual	2011-12 Actual	2012-13 Amended	2012-13 Estimated	2013-14 Approved
<b>Communications and Technology Management Fund</b>					
Revenue	\$193,528	\$191,067	\$219,000	\$219,000	\$219,000
Transfers In	\$33,783,688	\$31,883,030	\$39,664,419	\$39,664,419	\$43,614,183
Requirements	\$33,490,816	\$33,121,557	\$40,290,811	\$40,207,733	\$44,783,649
Full-Time Equivalents (FTEs)	225.00	209.00	217.00	217.00	221.00
<b>Combined Transportation, Emergency, &amp; Communications Center Fund (CTECC)</b>					
Revenue	\$2,898,992	\$2,736,123	\$3,219,316	\$3,220,677	\$3,898,704
Transfers In	\$7,379,915	\$8,688,768	\$10,180,652	\$10,180,652	\$11,722,248
Requirements	\$10,785,584	\$12,121,244	\$13,773,310	\$13,695,079	\$15,549,145
Full-Time Equivalents (FTEs)	41.00	41.00	43.00	43.00	46.00
<b>Wireless Communication Services Fund</b>					
Revenue	\$5,002,798	\$5,920,541	\$5,672,982	\$6,081,482	\$7,557,964
Transfers In	\$2,857,573	\$4,715,237	\$3,278,818	\$3,278,818	\$6,815,056
Requirements	\$7,981,346	\$9,238,001	\$10,597,578	\$10,535,438	\$14,987,967
Full-Time Equivalents (FTEs)	38.00	39.00	40.00	40.00	40.00
Expense Refunds	\$847,197	\$819,870	\$594,601	\$967,917	\$800,996
<b>Total Budget</b>	<b>\$53,104,943</b>	<b>\$55,300,672</b>	<b>\$65,256,300</b>	<b>\$65,406,167</b>	<b>\$76,121,757</b>

\*Footnote: In addition to the amount shown above, the FY 2013-14 Budget also includes \$3,962,384 for additional critical one-time costs.

# Communications and Technology Management Organization by Program and Activity for 2014

## **Communications and Technology Management**

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Applications  
Infrastructure  
Project Management

## **CTECC and Public Safety IT Support**

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CTECC Infrastructure & Public Safety

## **One Stop Shop**

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Inspection, Review, and Support

## **Wireless Communication Services**

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Wireless Infrastructure & Public Safety

## **Support Services**

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Departmental Support Services

## **Transfers & Other Requirements**

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Other Requirements  
Transfers

# Communications and Technology Management Mission and Goals for 2014

## **Mission**

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The mission of Communications and Technology Management (CTM) is to provide citizens and internal and external business partners with reliable information and efficient technology services to assist them in meeting their information needs and business goals.

## **Goals**

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Provide a higher level of customer service

- Improve CTM's overall customer service rating by 5% by 2015.
- Successfully close 85% of Level 3 Helpdesk tickets in 5 days.

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Promote effective utilization of IT resources

- Successfully negotiate one Public Private Partnership or Shared Services agreement by 2015.
- Execute one vendor agreement that supports technology standards.
- Reduce the number of supported applications in the inventory.
- Increase the number of Service Level Agreements for critical applications by 5%.

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Promote innovation using technology

- Implement two innovative projects in 2014.
- Create a template and develop one mobile application in 2014.
- Develop and implement a Citywide policy for mobile device management in 2014.

# Communications and Technology Management

## Message from the Director

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Communications and Technology Management (CTM) provides information technology services to City of Austin departments and external agencies in the Central Texas region. With 307 FTEs, CTM manages three major programs consisting of Communication and Technology Management, Wireless Communications Services Division (WCSD), and the Combined Transportation, Emergency and Communications Center (CTECC).

CTM's customer base includes internal City departments and external governmental entities that are coalition members of the Regional Radio System and the Combined Transportation, Emergency and Communications Center. The Greater Austin/Travis County Regional Radio System is a robust radio network that serves public safety and public works agencies across Central Texas and South Texas. WCSD provides proactive two-way radio system infrastructure installation, removal, and maintenance services to the office's customers so they can experience reliable area-wide radio communication. The CTECC program supports the CTECC Operations Center, Austin Police, Fire, and Emergency Medical Services applications, networks, personal computers (PCs), and peripherals. The CTECC Operations Center brings the City of Austin 911 dispatch for Police, Fire, and EMS, the Travis County 911 dispatch for Sheriff and Constable, the Capital Metropolitan Transportation Authority, and the Texas Department of Transportation (TxDOT) together under one roof to share command-and-control resources in the area.



In 2012 and 2013, CTM's major accomplishments included the receipt of several IT awards. CTM was recognized by the Government Technology Magazine Best of Texas awards with the 2012 Green IT Award and 2013 IT Leadership Award. For its easy navigation and simple and clean design, the Texas Association of Municipal Information Officers granted Austin's [AustinTexas.gov](http://AustinTexas.gov) the Best Website award for populations over 100,000.

Ever-increasing requirements for information, technology support, upgrades, network storage, bandwidth, project management services, public safety support and interoperability of communication services all drive the demand for technology services. CTM has worked to meet these demands while maintaining or improving service and controlling costs.

During FY 2013-14, CTM will continue implementation of major technology upgrades and replacements of the City of Austin's core technology foundation including the migration to Windows 7 with the continuation of the Microsoft Enterprise License Agreement and the PC Lifecycle project. The Windows System upgrade will also require major upgrades to back-end infrastructure, including the email system, authentication system, and file collaboration. In addition, CTM will continue upgrading the City of Austin Telecommunications Network (COATN) to ensure adequate bandwidth resources for existing and future technology requirements.

Numerous technology projects, both Citywide and department specific, were prioritized through this year's IT Governance process and will be implemented as funding is available. For FY 2013-14, the governance process has focused on identifying enterprise IT solutions that can efficiently and effectively meet the broadest range of business needs Citywide, such as the upgrade of the AMANDA case management system and projects which will enable further implementation of MicroStrategy's business intelligence tool. There will be continued emphasis on leveraging existing solutions where possible.

A handwritten signature in black ink that reads "Stephen A. Elkins".

Stephen Elkins, Director

## Budget Highlights

The Communications and Technology Management (CTM) Budget for FY 2013-14 reflects requirements for its major functional areas: Communication and Technology Management; Combined Transportation, Emergency and Communications Center; and Wireless Communication Services. In addition to the fund-specific operating budget requirements noted below, each fund includes increases for employee salaries and benefits and increases in commodities such as fleet fuel and maintenance. Each fund also has significant increases in contributions to the capital budget for replacement of critical infrastructure.

### Communications and Technology Management (CTM) Fund

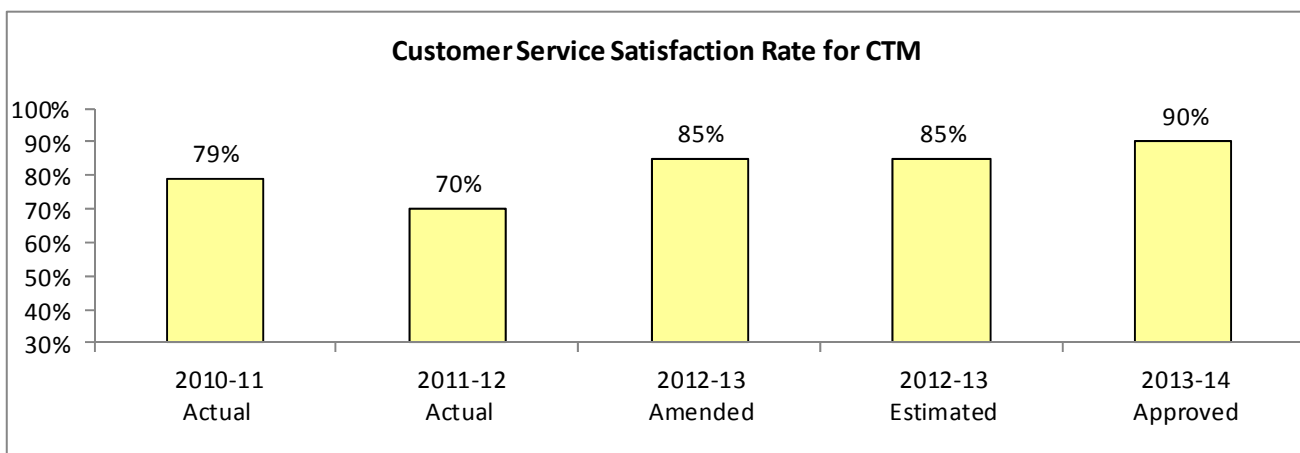
CTM is the City of Austin's principal information technology department and focuses on the delivery and operations of vital IT infrastructure network and telecommunications services, continuous service improvement and solutions to enable customer success. CTM works in partnership internally and with other department's IT groups to deliver and sustain technology solutions across the organization. CTM's services include business application services, enterprise infrastructure management including 24/7 Service Desk support, enterprise architecture, financial and administrative services, and project management office services such as corporate IT training. In 2012, CTM staff responded to 82,535 Service (Help) Desk requests and supported 962 servers and 14,740 user accounts.

The CTM Budget will support new initiatives in FY 2013-14 in addition to increases in the budget for hardware and software maintenance contracts. The FY 2013-14 Budget adds funding for four new positions to improve the department's capacity to meet the large number of initiatives requested by City departments to improve service delivery to citizens. The new staff will also allow CTM to meet the increasing demand for critical applications and technology infrastructure support.

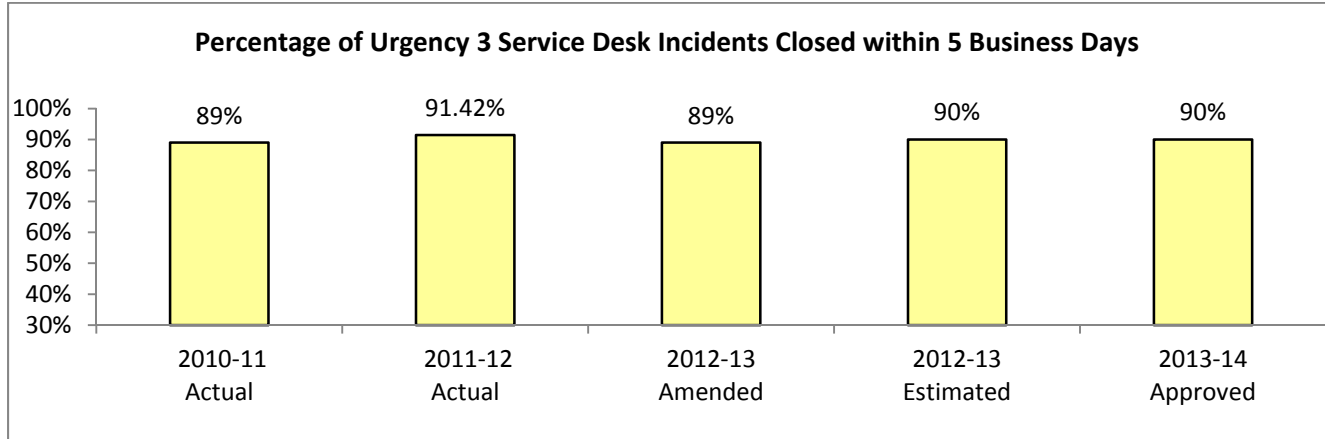
Over the past three budget cycles, CTM has developed an IT Governance practice for reviewing departments' requests for resources for hardware and software to improve business processes. From the projects that were submitted for evaluation by the two IT Governance committees made up of department directors and department information officers, \$4.3 million in funding for initiatives were approved and included in the FY 2013-14 Budget. Included in the funding is the addition of three positions to support the AMANDA case management system upgrade.

### Key Performance Indicators

CTM continues to focus on improving customer service for all stakeholders. The graph below shows that nearly 70% of customer stakeholders taking a satisfaction survey are satisfied with CTM's service. The goal for FY 2013-14 is 90% satisfaction. To achieve this goal, CTM is implementing the IT Infrastructure Library, a set of best practices for IT service management that aligns IT services with the needs of business.



One of the key measures for CTM’s performance is the percentage of the Infrastructure Activity’s Urgency 3 service desk incidents closed within 5 business days. The purpose of the Infrastructure Activity is to provide technology infrastructure for the City of Austin systems and applications and two new positions will be added in FY 2013-14 to allow the department to keep pace with the growing needs in this area. With the additional staff, CTM expects to be able to continue to provide fast issue resolution and has set its goal for FY 2013-14 at 90%.



**Combined Transportation, Emergency and Communications Center (CTECC) Fund**



The budget for CTECC supports requirements for the City of Austin, as well as its partner agencies—Travis County, Capital Metro and the Texas Department of Transportation. CTECC’s FY 2013-14 Budget includes two new positions to increase CTECC’s capacity to support critical applications and technology infrastructure and to begin work on additional public safety projects.

In addition to supporting software and hardware maintenance contract increases, the Budget also includes funding to support the transition to a new telecommunications network circuit service that will complement the advanced information technology solutions at CTECC and have the means to support ever increasing data needs and growth.

**Wireless Communication Services Fund**

The Wireless Communication Services fund continues to maintain a high measure of reliability for users of the Regional Radio System within Austin/Travis County, Williamson County and other jurisdictions. The Wireless Communications program will also have increased service to public safety vehicles for installation and repairs to voice radios, sirens, emergency lighting, and automatic vehicle locations devices.

The Wireless Communications Services program will continue to increase in scope as the Wireless division and the State of Texas execute the Statewide Interoperability Plan for radio services. Because this is a public safety system, it is critical that CTM maintains operations at 99.99%. To meet this measure, Wireless field operations will continue to perform ongoing routine monitoring and maintenance of system components and monitoring of the alarm system for network failures.

Wireless will see increases in the Budget for hardware and software contracts that maintain the City’s 911 recording system and for the broadband activation of radio devices. The Budget also supports increases to the radio shop overflow service.



### Capital Budget and One-Time Critical Equipment

Some of CTM, CTECC and Wireless's major initiatives take place through the capital budget. Over \$20.6 million is appropriated for these initiatives in the FY 2013-14 Capital Budget with more than \$10.5 million in support of public safety.

Over \$2.5 million in funding is included in CTM's FY 2013-14 Budget for the replacement of several pieces of critical equipment and systems such as servers, voice over internet protocol and data load balancers and data storage. CTM's capital budget also includes \$1.9 million for the AMANDA case management system upgrade, and \$1.3 million for an Enterprise ETL (Extract Transform Load) Tool which is instrumental in pushing out a Citywide business intelligence tool. The upgrade of AMANDA, the enterprise permitting system, will not only convert the application to a web browser but will support new modules for better connectivity, electronic document management, financial integration and mobile solutions. The AMANDA system also has the functionality for health permits, code enforcement and a court and justice software system that automates case management and payment processing.



CTECC's capital budget includes \$2.0 million for the replacement of critical equipment such as servers and network infrastructure, as well as the expansion of file storage. In addition to the upgrade of public safety equipment that is out of warranty or failing, CTECC's FY 2013-14 Budget will support the storage expansion and refresh for the Digital Mobile Audio Visual (DMAV) project with Police. Funding is also included for the storage expansion and refresh for other public safety departments and CTECC systems.

Wireless's FY 2013-14 capital budget includes \$2.2 million for replacement of Mobile Data Computers for public safety departments. These devices mount to the console of public safety vehicles and assist personnel in navigating toward incidents and communicating with other emergency personnel. Wireless needs for new Public Safety positions added in FY 2013-14 are also included with \$1.5 million in funding. The continued investment in replacing end of life public safety equipment and systems, including hand held radios and wireless equipment for vehicles, contribute to a significant increase to Wireless' budget.

# Communications and Technology Management

## Significant Changes

### Communications and Technology Management (CTM) Fund

Revenue Changes	Dollars	
Transfer from the General Fund and the transfers from other City departments are a net increase to match the expenditures required for FY 2013-14.		\$3,949,764
<hr/>		
Expenditure Changes	FTEs	Dollars
<hr/>		
<b>Citywide Cost Drivers</b>		
Increase personnel costs to account for the 1.5% wage increase and additional wage adjustment to be implemented in April 2014 for non-civil service employees, and increase in City contributions for health insurance.		\$445,236
<hr/>		
<b>Department Cost Drivers</b>		
Decrease to account for FY 2012-13 CIP one-time transfers and capital outlays not required for FY 2013-14.		(\$2,628,392)
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An increase that includes one-time transfers to CIP for critical replacements including servers, storage, voice over internet protocol, and a data load balancer.		\$1,280,000
<hr/>		
Increases for hardware and software maintenance costs, additional licenses for existing systems, increased warranty costs, and switches to support operations.		\$1,681,646
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Adjustment for one-time costs for CTM Primary Data Center relocation.		(\$432,500)
<hr/>		
Transfer of Innovation Office to Management Services.	(2.00)	(\$250,000)
<hr/>		
To better align budgetary structure with organizational workflow, transfer an Information Systems Division Manager position from CTECC in FY 2013-14.	1.00	\$148,440
<hr/>		
Transfer an IT Project Manager position and an Internet Services and IT Applications Manager position to CTECC to better support Public Safety technology needs.	(2.00)	(\$274,685)
<hr/>		
Vacancy savings increase by 1%.		(\$294,304)
<hr/>		
<b>New Investments</b>		
An increase for prioritized IT Governance projects that includes the AMANDA case management system upgrade and Enterprise ETL Tool.	3.00	\$4,339,300
<hr/>		
Funding for new positions including an IT Project Coordinator, IT Data Architect, Lan Wan Integrator, and System Support Technician to improve the department's capacity to meet growing needs for City initiatives and critical applications and technology infrastructure support.	4.00	\$429,055



## Combined Transportation, Emergency and Communications Center Fund

<b>Revenue Changes</b>	<b>Dollars</b>	
Overall increase in Interlocal Agreement revenue from Travis County, Texas Department of Transportation, and Capital Metro due to an increase in shared expenditures.		\$679,388
Interdepartmental transfers from various enterprise departments increasing due to changes in costs associated with the Emergency Operations Center and use of the Computer Aided Dispatch system.		\$1,541,596
<b>Expenditure Changes</b>	<b>FTEs</b>	<b>Dollars</b>
<b>Citywide Cost Drivers</b>		
Increase personnel costs to account for the 1.5% wage increase and additional wage adjustment to be implemented in April 2014 for non-civil service employees, and increase in City contributions for health insurance.		\$77,363
<b>Department Cost Drivers</b>		
One-time transfer to CIP associated with the critical replacement of various hardware and software improvements and related licensing and service costs.		\$1,595,000
Decrease to account for FY 2012-13 CIP transfers and capital outlays not required in FY 2013-14.		(\$1,285,000)
Temporary employment services costs increase in order to meet customer service demands and provide for technical staff resources to support 24/7/365 operations.		\$100,000
Maintenance budget for computer software and related equipment increase due to costs associated with 911/311 Computer Aided Dispatch, the Police Department and Fire Department records management systems, and core network infrastructure maintenance.		\$267,166
To better align budgetary structure with organizational workflow, transfer an Information Systems Division Manager position to CTM in FY 2013-14.	(1.00)	(\$148,440)
Transfer of an IT Project Manager position and an Internet Services and IT Applications Manager position from CTM to better support Public Safety technology needs.	2.00	\$274,685
<b>New Investments</b>		
Integrate Texas Department of Transportation's Intelligent Transportation System with Emergency Operations Center systems.		\$365,808
An increase for new telecommunications network service.		\$118,708
Funding for new positions including an IT Project Manager and Business Systems Analyst Senior to increase CTECC's capacity to support critical applications and technology infrastructure and to begin work on the implementation of more public safety projects.	2.00	\$230,618

## Wireless Communications Fund

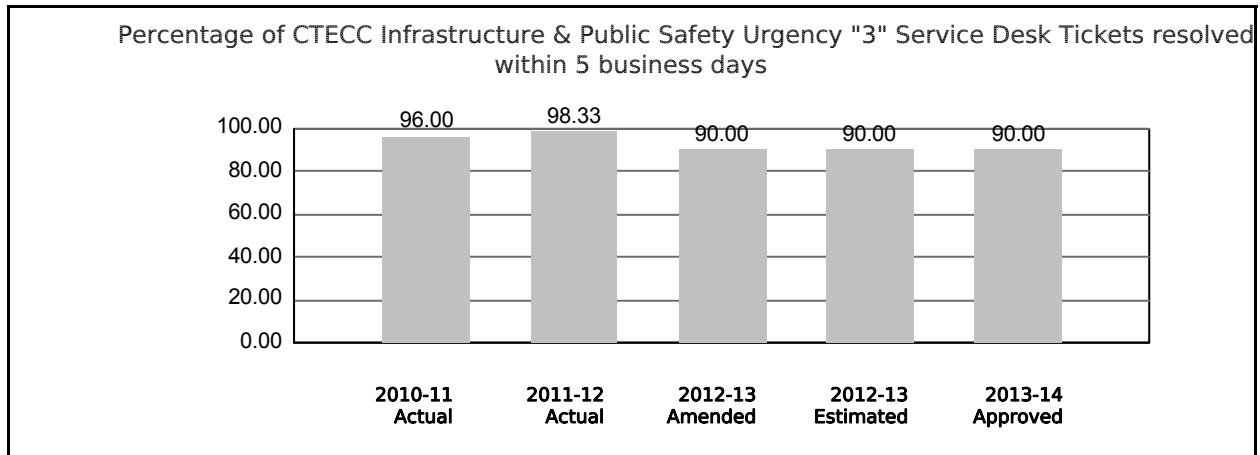
<b>Revenue Changes</b>	<b>Dollars</b>	
A net increase in funding from City departments and interlocal agencies for installation requests, repairs, and maintenance.		\$1,884,982
Transfer from the General Fund and the transfers from other City departments are a net increase to match the expenditures required for FY 2013-14.		\$3,536,238
<b>Expenditure Changes</b>	<b>FTEs</b>	<b>Dollars</b>
<b>Citywide Cost Drivers</b>		
Increase personnel costs to account for the 1.5% wage increase and additional wage adjustment to be implemented in April 2014 for non-civil service employees, and increase in City contributions for health insurance.		\$74,662
<b>Department Cost Drivers</b>		
Decrease to account for FY 2012-13 one-time CIP transfers and capital outlays not required for FY 2013-14.		(\$934,025)
One-time transfer to CIP associated with the critical replacement of wireless equipment including the continued investment in replacing end-of-life public safety hand held radios.		\$2,923,820
Increased funding for parts and contractors for installation requirements.		\$199,000
<b>New Investments</b>		
Wireless equipment in support of new officers added in FY 2013-14 and for new and replacement vehicles.		\$1,901,336

# Communications and Technology Management Budget Detail by Activity

**Program: CTECC and Public Safety IT Support**

**Activity: CTECC Infrastructure & Public Safety**

The purpose of the CTECC Infrastructure and Public Safety activity is to support CTECC, Austin Police, Fire, and EMS applications, networks, and PCs and peripherals.



	2010-11 Actual	2011-12 Actual	2012-13 Amended	2012-13 Estimated	2013-14 Approved
<b>Requirements</b>					
CTECC	10,468,460	10,604,140	12,393,317	12,315,086	13,470,649
Expense Refunds	72,690	171,063	2,000	125,418	2,000
<b>Total Requirements</b>	<b>\$10,541,150</b>	<b>\$10,775,203</b>	<b>\$12,395,317</b>	<b>\$12,440,504</b>	<b>\$13,472,649</b>
<b>Full-Time Equivalent</b>					
CTECC	41.00	41.00	43.00	43.00	46.00
<b>Total FTEs</b>	<b>41.00</b>	<b>41.00</b>	<b>43.00</b>	<b>43.00</b>	<b>46.00</b>
<b>Performance Measures</b>					
Percentage of CTECC Infrastructure & Public Safety Urgency "3" Service Desk Tickets resolved within 5 business days	96	98.33	90	90	90
Percentage of City of Austin Public Safety Applications and Desktop Support Urgency "3" Service Desk Tickets resolved within 5 business days	89	93.25	90	90	90

**Services**

Support of various shared CTECC applications, networks, PCs and peripherals; Computer Aided Dispatch software support to COA/Travis County public safety and transportation agencies; Mobile Data wireless implementation, software and hardware support services to COA/Travis County public safety agencies; network design, security and support as well as data storage for CTECC and its public safety agencies.

**Contact**

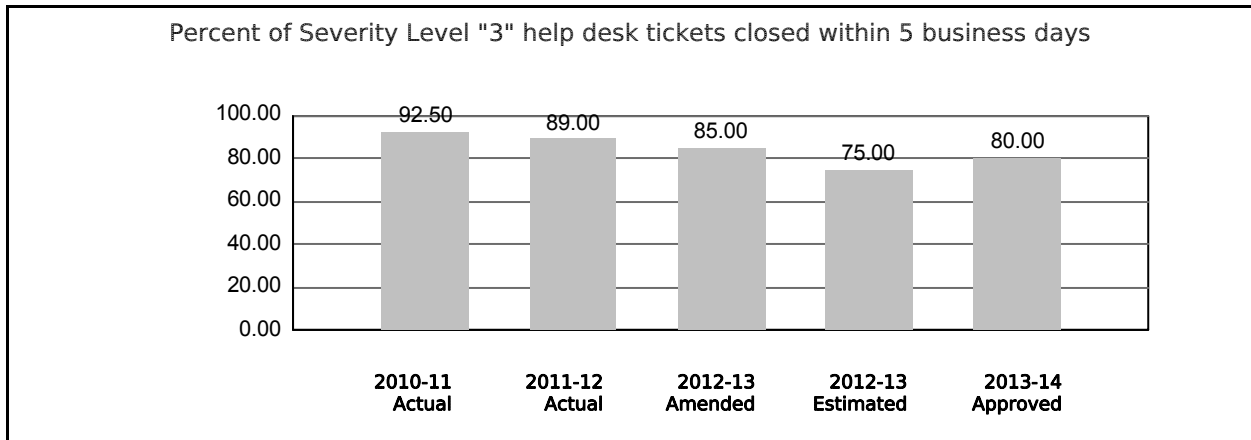
Robert Turner, General Manager, 512-974-0759

# Communications and Technology Management Budget Detail by Activity

**Program: Communications and Technology Management**

**Activity: Applications**

The purpose of the Applications activity is to provide development, support and services for applications, database administration, geospatial services and system consulting.



	2010-11 Actual	2011-12 Actual	2012-13 Amended	2012-13 Estimated	2013-14 Approved
<b>Requirements</b>					
Communications and Technology Management Fund	7,285,686	8,603,800	8,994,617	9,157,658	9,966,105
Expense Refunds	499,810	392,692	327,523	575,558	597,232
<b>Total Requirements</b>	<b>\$7,785,496</b>	<b>\$8,996,491</b>	<b>\$9,322,140</b>	<b>\$9,733,216</b>	<b>\$10,563,337</b>
<b>Full-Time Equivalents</b>					
Communications and Technology Management Fund	66.36	74.25	65.00	65.00	68.00
<b>Total FTEs</b>	<b>66.36</b>	<b>74.25</b>	<b>65.00</b>	<b>65.00</b>	<b>68.00</b>
<b>Performance Measures</b>					
Number of mobile applications implemented	New Meas	New Meas	New Meas	New Meas	1
Number of applications in the inventory	New Meas	New Meas	New Meas	New Meas	325
Number of help desk tickets for Database Administration	4,220	2,627	1,100	1,100	1,100
Percent of Severity Level "3" help desk tickets closed within 5 business days	92.50	89	85	75	80
<b><i>Percentage of applications with service level agreements</i></b>	<b><i>New Meas</i></b>	<b><i>New Meas</i></b>	<b><i>New Meas</i></b>	<b><i>New Meas</i></b>	<b><i>5</i></b>

**Services**

Assessment of customer needs; Evaluation, planning and development of technical solutions; Development, testing and implementation of databases; Performance of proper database backups; Database tuning; Customer access and security; Assuring database utilization is of current, certified versions; Citywide Geographic Information Systems (GIS) coordination; Application development; Support to all City departments; Coordination of regional GIS issues through CAPCOG Planning Council; Provision of GIS software through ESRI Enterprise License Agreement to City staff; GIS training to City employees; Support of the development process through street name review and address creation; Support of public safety routing and location.

**Contact**

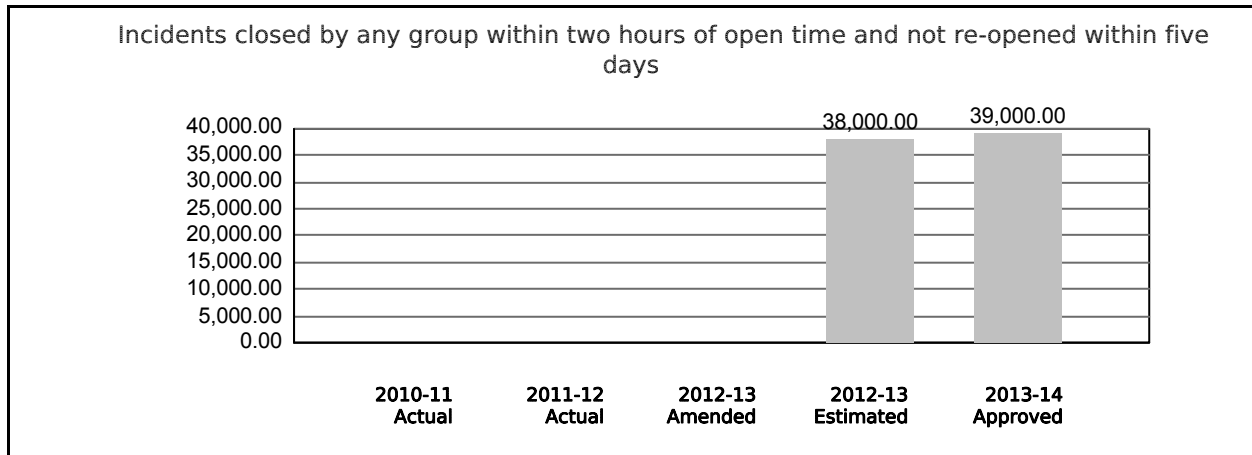
LeeAnne Pacatte, Deputy CIO, 512-974-2614

# Communications and Technology Management Budget Detail by Activity

**Program: Communications and Technology Management**

**Activity: Infrastructure**

The purpose of the Infrastructure activity is to provide technology infrastructure for the City of Austin's systems and applications.



	2010-11 Actual	2011-12 Actual	2012-13 Amended	2012-13 Estimated	2013-14 Approved
<b>Requirements</b>					
Communications and Technology Management Fund	14,185,916	17,035,014	19,771,461	19,640,588	20,728,976
Expense Refunds	195,906	194,941	194,941	194,941	201,764
<b>Total Requirements</b>	<b>\$14,381,822</b>	<b>\$17,229,955</b>	<b>\$19,966,402</b>	<b>\$19,835,529</b>	<b>\$20,930,740</b>
<b>Full-Time Equivalents</b>					
Communications and Technology Management Fund	103.50	100.00	104.00	104.00	106.00
<b>Total FTEs</b>	<b>103.50</b>	<b>100.00</b>	<b>104.00</b>	<b>104.00</b>	<b>106.00</b>
<b>Performance Measures</b>					
<i>Incidents closed by any group within two hours of open time and not re-opened within five days</i>	<i>New Meas</i>	<i>New Meas</i>	<i>No Goal</i>	<i>38,000</i>	<i>39,000</i>
Percentage of time the Data Center is available	100	100	100	100	100
<i>Percentage of Urgency "3" Service Desk incidents closed within five business days</i>	<i>89</i>	<i>91.42</i>	<i>89</i>	<i>90</i>	<i>90</i>
Percentage of average uptime of critical systems	99.99	100	99.99	99.99	99.90
Percentage of time Enterprise System Group critical systems are available	88	100	99	99	99

**Services**

Data center management; Power management; Environmental management; Device monitoring; Server operational support of operating systems and hardware; Infrastructure application installation and management; Backup and storage management; Security audits; Deployment of new security systems; Security for remote access systems; Development of security policies and guidelines; Investigations and incident response.

**Contact**

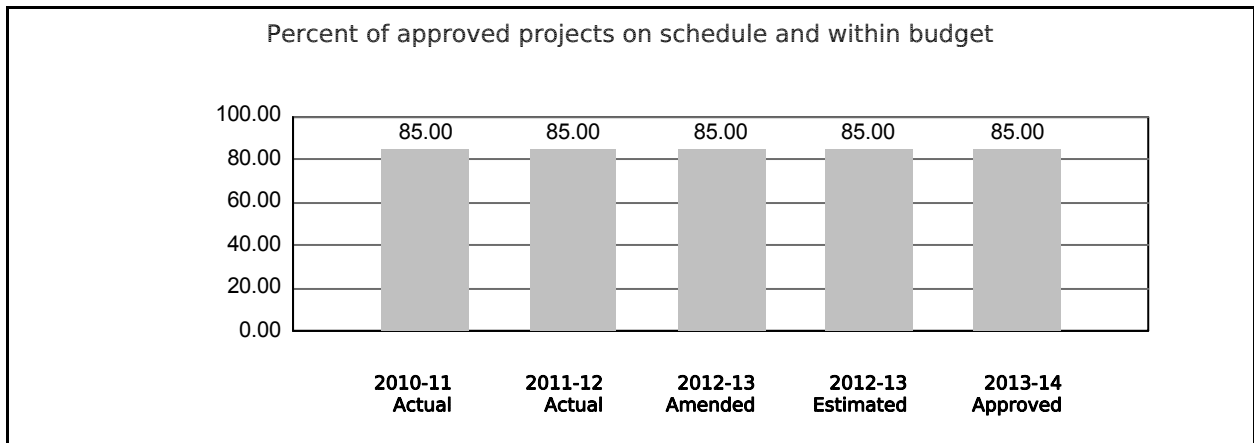
Teri Pennington, Deputy CIO, 512-974-7761

# Communications and Technology Management Budget Detail by Activity

**Program: Communications and Technology Management**

**Activity: Project Management**

The purpose of the Project Management activity is to manage and guide project teams in the planning and implementation of technical projects for City departments and other agencies so that project requirements are met in a timely, cost effective manner.



	2010-11 Actual	2011-12 Actual	2012-13 Amended	2012-13 Estimated	2013-14 Approved
<b>Requirements</b>					
Communications and Technology Management Fund	2,198,460	2,778,521	2,897,156	2,880,069	2,942,381
Expense Refunds	0	60,084	0	72,000	0
<b>Total Requirements</b>	<b>\$2,198,460</b>	<b>\$2,838,605</b>	<b>\$2,897,156</b>	<b>\$2,952,069</b>	<b>\$2,942,381</b>
<b>Full-Time Equivalents</b>					
Communications and Technology Management Fund	23.02	17.50	24.00	24.00	23.75
<b>Total FTEs</b>	<b>23.02</b>	<b>17.50</b>	<b>24.00</b>	<b>24.00</b>	<b>23.75</b>
<b>Performance Measures</b>					
Overall student reaction to effectiveness of course	New Meas	New Meas	4.60	4.50	4.65
<b><i>Percent of approved projects on schedule and within budget</i></b>	<b><i>85</i></b>	<b><i>85</i></b>	<b><i>85</i></b>	<b><i>85</i></b>	<b><i>85</i></b>

**Services**

Project management; reporting and documentation; quality assurance; integration.

**Contact**

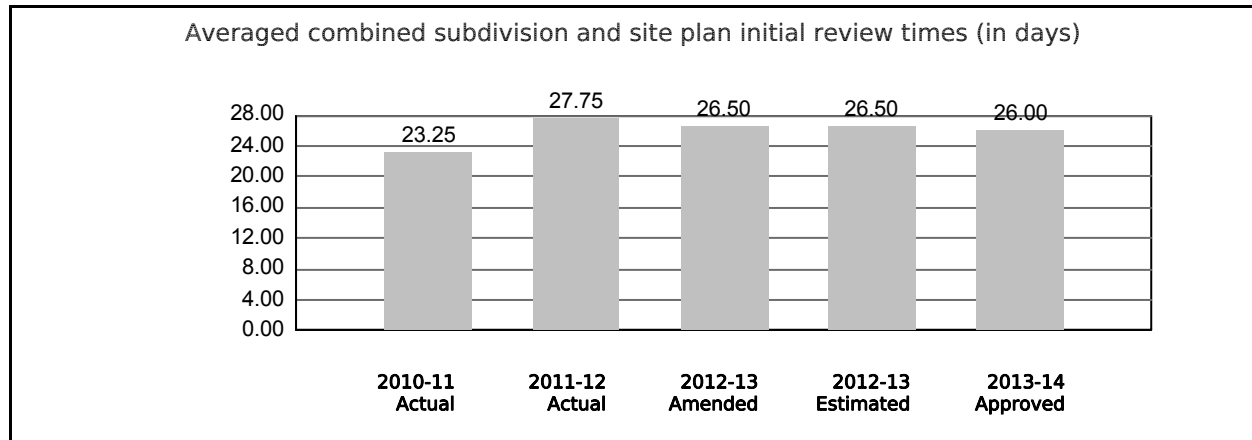
Bruce Hermes, Deputy CIO, 512-974-1424

# Communications and Technology Management Budget Detail by Activity

## Program: One Stop Shop

### Activity: Inspection, Review, and Support

The purpose of Inspection, Review, and Support is to provide development services and assistance to the Citywide, consolidated One Stop Shop so that the community can have an efficient and effective development process.



	2010-11 Actual	2011-12 Actual	2012-13 Amended	2012-13 Estimated	2013-14 Approved
<b>Requirements</b>					
Communications and Technology Management Fund	68,660	115,244	282,273	203,222	396,444
<b>Total Requirements</b>	<b>\$68,660</b>	<b>\$115,244</b>	<b>\$282,273</b>	<b>\$203,222</b>	<b>\$396,444</b>
<b>Full-Time Equivalents</b>					
Communications and Technology Management Fund	1.62	3.50	3.50	3.50	4.50
<b>Total FTEs</b>	<b>1.62</b>	<b>3.50</b>	<b>3.50</b>	<b>3.50</b>	<b>4.50</b>
<b>Performance Measures</b>					
Averaged combined subdivision and site plan initial review times (in days)	23.25	27.75	26.50	26.50	26
Number of combined subdivision and site plan initial reviews	679	673	650	650	650
Number of total applications reviewed (Citywide land use review)	2,667	2,005	2,500	2,500	2,500
Percent of on-time subdivision and site plan initial reviews (Citywide)	66	47	50	50	50

#### Services

Geographic Information Systems mapping and addressing.

#### Contact

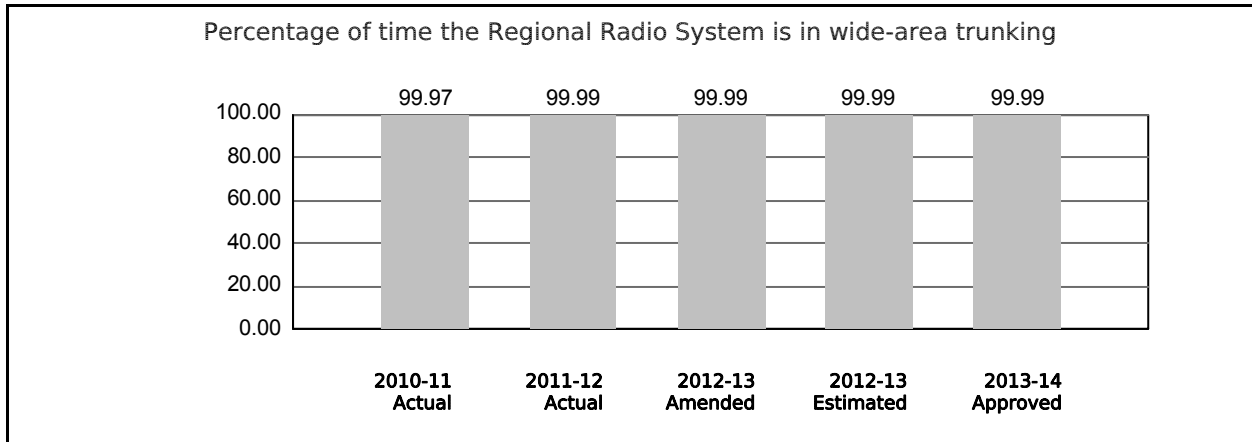
Joseph Meier, Plan Review Specialist II, 512-974-2355

# Communications and Technology Management Budget Detail by Activity

**Program: Wireless Communication Services**

**Activity: Wireless Infrastructure & Public Safety**

The purpose of Wireless Infrastructure & Public Safety is to provide proactive two-way radio system infrastructure installation, removal, and maintenance services to the Wireless Communications Services Office's customers so they can experience reliable area-wide radio communication. This activity also provides equipment tracking and support, scheduling and assistance to staff and wireless users so they can perform efficiently.



	2010-11 Actual	2011-12 Actual	2012-13 Amended	2012-13 Estimated	2013-14 Approved
<b>Requirements</b>					
Expense Refunds	2,047	0	70,137	0	0
Wireless Communication Services Fund	7,798,980	8,512,829	9,251,568	9,189,428	9,738,349
<b>Total Requirements</b>	<b>\$7,801,027</b>	<b>\$8,512,829</b>	<b>\$9,321,705</b>	<b>\$9,189,428</b>	<b>\$9,738,349</b>
<b>Full-Time Equivalent</b>					
Wireless Communication Services Fund	38.00	39.00	40.00	40.00	40.00
<b>Total FTEs</b>	<b>38.00</b>	<b>39.00</b>	<b>40.00</b>	<b>40.00</b>	<b>40.00</b>
<b>Performance Measures</b>					
Number of installations and removals completed	2,297	1,897	2,072	2,072	2,072
Percent of total inventory cost due to shrinkage	1.50	4.75	5	5	5
Percentage of time the Regional Radio System is in wide-area trunking	99.97	99.99	99.99	99.99	99.99

**Services**

Preventive maintenance, installations and removal of wireless devices; equipment programming, inventory management, licensing, research and development, training.

**Contact**

Chuck Brotherton, Wireless Communication Services Manager, 512-927-3209

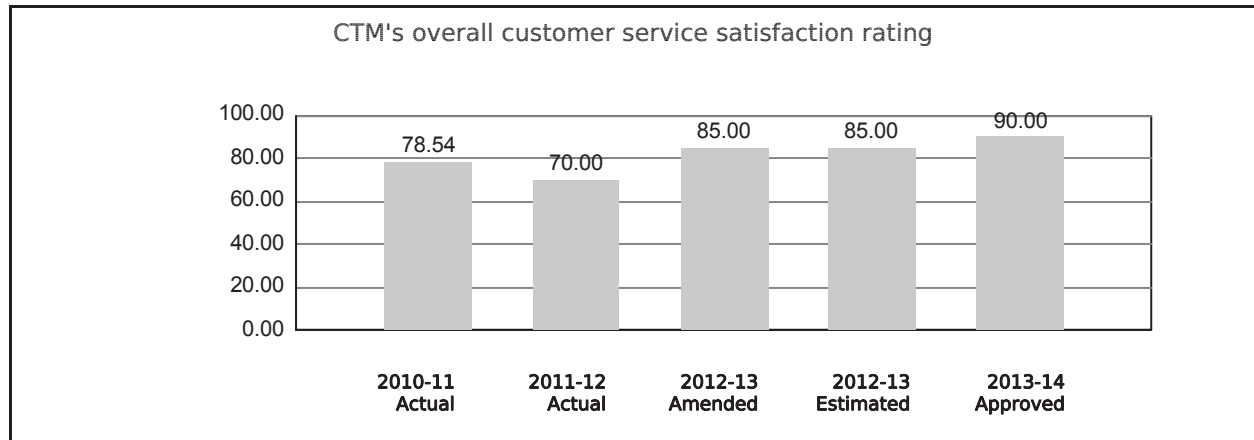


# Communications and Technology Management Budget Detail by Activity

## Program: Support Services

### Activity: Departmental Support Services

The purpose of the Departmental Support Services activity is to provide administrative and managerial support to the department so that it can provide more effective services to customer departments.



	2010-11 Actual	2011-12 Actual	2012-13 Amended	2012-13 Estimated	2013-14 Approved
<b>Requirements</b>					
Communications and Technology Management Fund	4,060,207	2,863,566	4,191,764	4,172,656	3,694,644
Expense Refunds	76,744	1,057	0	0	0
<b>Total Requirements</b>	<b>\$4,136,951</b>	<b>\$2,864,623</b>	<b>\$4,191,764</b>	<b>\$4,172,656</b>	<b>\$3,694,644</b>
<b>Full-Time Equivalents</b>					
Communications and Technology Management Fund	30.50	13.75	20.50	20.50	18.75
<b>Total FTEs</b>	<b>30.50</b>	<b>13.75</b>	<b>20.50</b>	<b>20.50</b>	<b>18.75</b>
<b>Performance Measures</b>					
Average Annual Carbon Footprint	1,025	692	871	692	716
<b><i>CTM's overall customer service satisfaction rating</i></b>	<b><i>78.54</i></b>	<b><i>70</i></b>	<b><i>85</i></b>	<b><i>85</i></b>	<b><i>90</i></b>
Employee Turnover Rate	3.17	4.17	10	5	10
Lost Time Injury Rate Per the Equivalent of 100 Employees	0.36	0.90	0.50	0.50	0.50
Sick leave hours used per 1,000 hours	30.36	29.81	33	33	33

#### Services

Office of the Director, financial monitoring, budgeting, accounting, human resources, facility expenses, IT support, public information, vehicle and equipment maintenance, safety, customer service, inventory control, audit/internal review, contract management.

#### Contact

Peggy MacCallum, Chief Financial Manager, 512-974-1661

# Communications and Technology Management Budget Detail by Activity

## Program: Transfers & Other Requirements

### Activity: All Activities

The purpose of the Transfers & Other Requirements program is to account for transfers and other departmental requirements at the fund or agency level.

*Graph Not Applicable*

	2010-11 Actual	2011-12 Actual	2012-13 Amended	2012-13 Estimated	2013-14 Approved
<b>Requirements</b>					
CTECC	317,124	1,517,104	1,379,993	1,379,993	2,078,496
Communications and Technology Management Fund	5,691,886	1,725,413	4,153,540	4,153,540	7,055,099
Expense Refunds	0	34	0	0	0
Wireless Communication Services Fund	182,366	725,172	1,346,010	1,346,010	5,249,618
<b>Total Requirements</b>	<b>\$6,191,376</b>	<b>\$3,967,723</b>	<b>\$6,879,543</b>	<b>\$6,879,543</b>	<b>\$14,383,213</b>

#### Contact

Peggy MacCallum, Chief Financial Manager, 512-974-1661

# Communications and Technology Management - 2013-14

## Communications and Technology Management Fund

	2010-11 Actual	2010-11 FTE	2011-12 Actual	2011-12 FTE	2012-13 Amended	2012-13 FTE	2012-13 Estimated	2012-13 FTE	2013-14 Approved	2013-14 FTE
<b>COMMUNICATIONS AND TECHNOLOGY MANAGEMENT</b>										
Applications	\$7,285,686	66.36	\$8,603,800	74.25	\$8,994,617	65.00	\$9,157,658	65.00	\$9,966,105	68.00
Infrastructure	\$14,185,916	103.50	\$17,035,014	100.00	\$19,771,461	104.00	\$19,640,588	104.00	\$20,728,976	106.00
Project Management	\$2,198,460	23.02	\$2,778,521	17.50	\$2,897,156	24.00	\$2,880,069	24.00	\$2,942,381	23.75
<b>Subtotal</b>	<b>\$23,670,062</b>	<b>192.88</b>	<b>\$28,417,335</b>	<b>191.75</b>	<b>\$31,663,234</b>	<b>193.00</b>	<b>\$31,678,315</b>	<b>193.00</b>	<b>\$33,637,462</b>	<b>197.75</b>
<b>ONE STOP SHOP</b>										
Inspection, Review, and Support	\$68,660	1.62	\$115,244	3.50	\$282,273	3.50	\$203,222	3.50	\$396,444	4.50
<b>Subtotal</b>	<b>\$68,660</b>	<b>1.62</b>	<b>\$115,244</b>	<b>3.50</b>	<b>\$282,273</b>	<b>3.50</b>	<b>\$203,222</b>	<b>3.50</b>	<b>\$396,444</b>	<b>4.50</b>
<b>SUPPORT SERVICES</b>										
Departmental Support Services	\$4,060,207	30.50	\$2,863,566	13.75	\$4,191,764	20.50	\$4,172,656	20.50	\$3,694,644	18.75
<b>Subtotal</b>	<b>\$4,060,207</b>	<b>30.50</b>	<b>\$2,863,566</b>	<b>13.75</b>	<b>\$4,191,764</b>	<b>20.50</b>	<b>\$4,172,656</b>	<b>20.50</b>	<b>\$3,694,644</b>	<b>18.75</b>
<b>TRANSFERS &amp; OTHER REQUIREMENTS</b>										
Other Requirements	\$939,508	0.00	\$1,217,413	0.00	\$77,461	0.00	\$77,461	0.00	\$125,799	0.00
Transfers	\$4,752,378	0.00	\$508,000	0.00	\$4,076,079	0.00	\$4,076,079	0.00	\$6,929,300	0.00
<b>Subtotal</b>	<b>\$5,691,886</b>	<b>0.00</b>	<b>\$1,725,413</b>	<b>0.00</b>	<b>\$4,153,540</b>	<b>0.00</b>	<b>\$4,153,540</b>	<b>0.00</b>	<b>\$7,055,099</b>	<b>0.00</b>
<b>Total</b>	<b>\$33,490,814</b>	<b>225.00</b>	<b>\$33,121,557</b>	<b>209.00</b>	<b>\$40,290,811</b>	<b>217.00</b>	<b>\$40,207,733</b>	<b>217.00</b>	<b>\$44,783,649</b>	<b>221.00</b>

## Communications and Technology Management - 2013-14

### CTECC

	2010-11 Actual	2010-11 FTE	2011-12 Actual	2011-12 FTE	2012-13 Amended	2012-13 FTE	2012-13 Estimated	2012-13 FTE	2013-14 Approved	2013-14 FTE
<b>CTECC AND PUBLIC SAFETY IT SUPPORT</b>										
CTECC	\$10,468,460	41.00	\$10,604,140	41.00	\$12,393,317	43.00	\$12,315,086	43.00	\$13,470,649	46.00
Infrastructure & Public Safety										
<b>Subtotal</b>	<b>\$10,468,460</b>	<b>41.00</b>	<b>\$10,604,140</b>	<b>41.00</b>	<b>\$12,393,317</b>	<b>43.00</b>	<b>\$12,315,086</b>	<b>43.00</b>	<b>\$13,470,649</b>	<b>46.00</b>
<b>TRANSFERS &amp; OTHER REQUIREMENTS</b>										
Other	\$317,124	0.00	\$1,517,104	0.00	\$48,163	0.00	\$48,163	0.00	\$59,975	0.00
Requirements										
Transfers	\$0	0.00	\$0	0.00	\$1,331,830	0.00	\$1,331,830	0.00	\$2,018,521	0.00
<b>Subtotal</b>	<b>\$317,124</b>	<b>0.00</b>	<b>\$1,517,104</b>	<b>0.00</b>	<b>\$1,379,993</b>	<b>0.00</b>	<b>\$1,379,993</b>	<b>0.00</b>	<b>\$2,078,496</b>	<b>0.00</b>
<b>Total</b>	<b>\$10,785,584</b>	<b>41.00</b>	<b>\$12,121,244</b>	<b>41.00</b>	<b>\$13,773,310</b>	<b>43.00</b>	<b>\$13,695,079</b>	<b>43.00</b>	<b>\$15,549,145</b>	<b>46.00</b>

## Communications and Technology Management - 2013-14

### *Wireless Communication Services Fund*

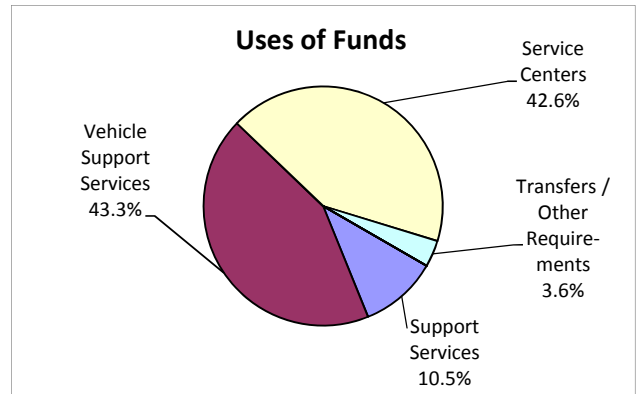
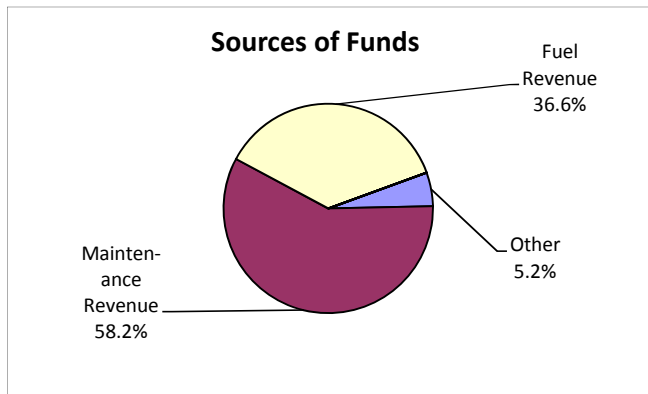
	2010-11 Actual	2010-11 FTE	2011-12 Actual	2011-12 FTE	2012-13 Amended	2012-13 FTE	2012-13 Estimated	2012-13 FTE	2013-14 Approved	2013-14 FTE
<b>WIRELESS COMMUNICATION SERVICES</b>										
Wireless	\$7,798,980	38.00	\$8,512,829	39.00	\$9,251,568	40.00	\$9,189,428	40.00	\$9,738,349	40.00
Infrastructure & Public Safety										
<b>Subtotal</b>	<b>\$7,798,980</b>	<b>38.00</b>	<b>\$8,512,829</b>	<b>39.00</b>	<b>\$9,251,568</b>	<b>40.00</b>	<b>\$9,189,428</b>	<b>40.00</b>	<b>\$9,738,349</b>	<b>40.00</b>
<b>TRANSFERS &amp; OTHER REQUIREMENTS</b>										
Other	\$182,366	0.00	\$725,172	0.00	\$17,391	0.00	\$17,391	0.00	\$20,705	0.00
Requirements										
Transfers	\$0	0.00	\$0	0.00	\$1,328,619	0.00	\$1,328,619	0.00	\$5,228,913	0.00
<b>Subtotal</b>	<b>\$182,366</b>	<b>0.00</b>	<b>\$725,172</b>	<b>0.00</b>	<b>\$1,346,010</b>	<b>0.00</b>	<b>\$1,346,010</b>	<b>0.00</b>	<b>\$5,249,618</b>	<b>0.00</b>
<b>Total</b>	<b>\$7,981,346</b>	<b>38.00</b>	<b>\$9,238,001</b>	<b>39.00</b>	<b>\$10,597,578</b>	<b>40.00</b>	<b>\$10,535,438</b>	<b>40.00</b>	<b>\$14,987,967</b>	<b>40.00</b>

## Communications and Technology Management - 2013-14

### Expense Refunds

	2010-11 Actual	2010-11 FTE	2011-12 Actual	2011-12 FTE	2012-13 Amended	2012-13 FTE	2012-13 Estimated	2012-13 FTE	2013-14 Approved	2013-14 FTE
<b>COMMUNICATIONS AND TECHNOLOGY MANAGEMENT</b>										
Applications	\$499,810	0.00	\$392,692	0.00	\$327,523	0.00	\$575,558	0.00	\$597,232	0.00
Infrastructure	\$195,906	0.00	\$194,941	0.00	\$194,941	0.00	\$194,941	0.00	\$201,764	0.00
Project Management	\$0	0.00	\$60,084	0.00	\$0	0.00	\$72,000	0.00	\$0	0.00
<b>Subtotal</b>	<b>\$695,715</b>	<b>0.00</b>	<b>\$647,717</b>	<b>0.00</b>	<b>\$522,464</b>	<b>0.00</b>	<b>\$842,499</b>	<b>0.00</b>	<b>\$798,996</b>	<b>0.00</b>
<b>CTECC AND PUBLIC SAFETY IT SUPPORT</b>										
CTECC Infrastructure & Public Safety	\$72,690	0.00	\$171,063	0.00	\$2,000	0.00	\$125,418	0.00	\$2,000	0.00
<b>Subtotal</b>	<b>\$72,690</b>	<b>0.00</b>	<b>\$171,063</b>	<b>0.00</b>	<b>\$2,000</b>	<b>0.00</b>	<b>\$125,418</b>	<b>0.00</b>	<b>\$2,000</b>	<b>0.00</b>
<b>WIRELESS COMMUNICATION SERVICES</b>										
Wireless Infrastructure & Public Safety	\$2,047	0.00	\$0	0.00	\$70,137	0.00	\$0	0.00	\$0	0.00
<b>Subtotal</b>	<b>\$2,047</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$70,137</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>
<b>SUPPORT SERVICES</b>										
Departmental Support Services	\$76,744	0.00	\$1,057	0.00	\$0	0.00	\$0	0.00	\$0	0.00
<b>Subtotal</b>	<b>\$76,744</b>	<b>0.00</b>	<b>\$1,057</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>
<b>TRANSFERS &amp; OTHER REQUIREMENTS</b>										
Other Requirements	\$0	0.00	\$34	0.00	\$0	0.00	\$0	0.00	\$0	0.00
<b>Subtotal</b>	<b>\$0</b>	<b>0.00</b>	<b>\$34</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>
<b>Total</b>	<b>\$847,197</b>	<b>0.00</b>	<b>\$819,870</b>	<b>0.00</b>	<b>\$594,601</b>	<b>0.00</b>	<b>\$967,917</b>	<b>0.00</b>	<b>\$800,996</b>	<b>0.00</b>

# Fleet Services



## Budget Overview

	2010-11 Actual	2011-12 Actual	2012-13 Amended	2012-13 Estimated	2013-14 Approved
<b>Fleet Services Operating Fund</b>					
Revenue	\$42,280,043	\$45,891,896	\$49,825,548	\$50,194,743	\$47,108,586
Requirements	\$43,864,308	\$44,487,069	\$49,126,252	\$48,571,200	\$47,541,158
Full-Time Equivalents (FTEs)	199.00	199.00	200.00	200.00	205.00
Expense Refunds	\$820,858	\$968,894	\$599,997	\$452,117	\$599,997
Grants	\$5,266,046	\$100,000	\$2,292,116	\$2,292,116	\$0
<b>Total Budget</b>	<b>\$49,951,212</b>	<b>\$45,555,963</b>	<b>\$52,018,365</b>	<b>\$51,315,433</b>	<b>\$48,141,155</b>

# Fleet Services

## Organization by Program and Activity for 2014

### **Service Centers**

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Preventive Maintenance  
Scheduled Maintenance  
Unscheduled Repairs

### **Vehicle Support Services**

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Auction  
Fuel Management  
Rental Pool  
Taxi  
Vehicle Life Cycle Management

### **Support Services**

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Departmental Support Services

### **Transfers & Other Requirements**

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Other Requirements  
Transfers



# Fleet Services

## Mission and Goals for 2014

### Mission

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The mission of Fleet Services is to provide Fleet management services to the City of Austin; to continue building and maintaining positive working relationships while exceeding expectations; and, to provide exceptional service in a safe, efficient, environmentally responsible, and ethical manner.

### Goals

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Fleet Services will strive to keep 95% of all City vehicles operational and available at all times.

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Fleet Services will strive to achieve and maintain a 95% or higher on-time completion rate for preventive maintenance on City vehicles.

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Fleet's goal of improving communications with its customers includes:

- Making available daily Fleet Vehicle and Equipment status reports;
  - Providing monthly summary reports to customer departments 95% of the time;
  - Holding quarterly status meetings with customer departments; and,
  - Initiating a revised customer satisfaction survey process to obtain feedback directly from the customer receiving the service.
- 

Fleet's goal is to work toward achieving carbon neutrality by 2020. Efforts include:

- Conversion of fleet to Alternative Fuel Vehicles (AFV) and hybrid (electric) vehicles;
- Increasing the fleet's ratio of alternative fuel to traditional fuel consumed by 2%; and,
- Exploring additional opportunities for developing the City's alternative fuel infrastructure.

# Fleet Services

## Message from the Director

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Fleet Services provides a full range of services to City departments in support of their missions serving the citizens of Austin. Services include managing the full lifecycle of all vehicles and equipment including acquisitions, fueling, maintenance, repair and disposition. The City of Austin's fleet consists of approximately 5,600 on- and off-road units spread across 460 equipment classes, ranging from lawn mowers to fire trucks to heavy off-road construction equipment. Maintenance and repair operations include six facilities located across the city that handle over 48,000 work orders per year. In addition, Fleet provides vehicle licensing, rental pool, taxi services and accident repair services and manages fuel distribution for the City. This last function entails maintaining and monitoring 43 fuel sites located around the city and dispensing over five million gallons of fuel per year.

Fuel costs continue to be Fleet's most volatile commodity and the most difficult to forecast. Although fuel prices in FY 2013-14 are projected to be less than the prior year budget, market conditions can quickly change. A Fuel Reserve, established in FY 2009-10, can be leveraged to mitigate the impact to the City in the event of a significant fuel cost fluctuation.

Fleet continues to evaluate the utility and cost-effectiveness of new green technologies to meet our environmental responsibility to reduce emissions. When warranted, Fleet incorporates these technologies into the City's fleet and continues to expand the City's alternative fuel infrastructure to meet growing demand. We will continue to look for opportunities to mitigate these costs with grant funding and other available incentives. Additionally, Fleet continues to improve its reporting mechanism to monitor and provide critical vehicle data to stakeholders to help the City of Austin meet its operational and environmental goals.

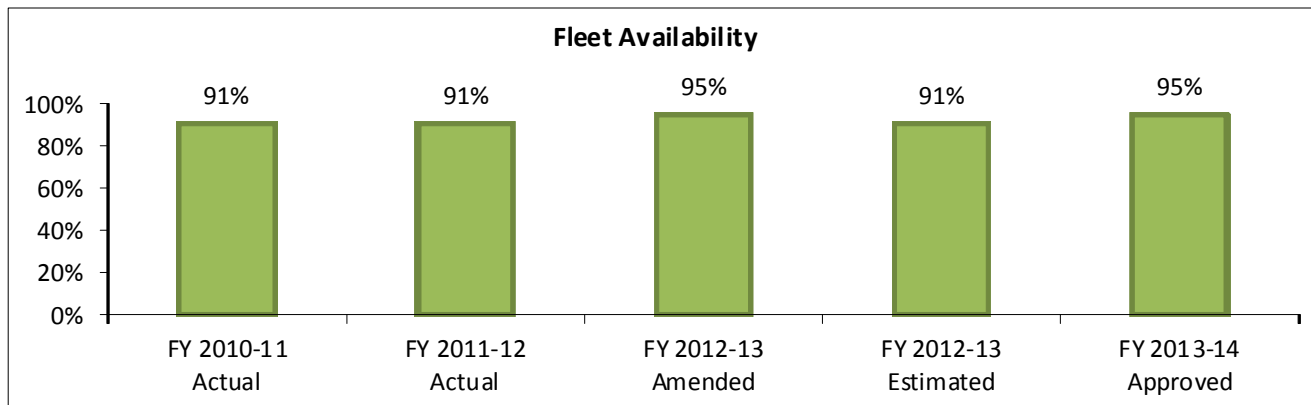
In FY 2013-14, as in past years, Fleet is committed to providing exceptional service in a safe, efficient, environmentally responsible and ethical manner.



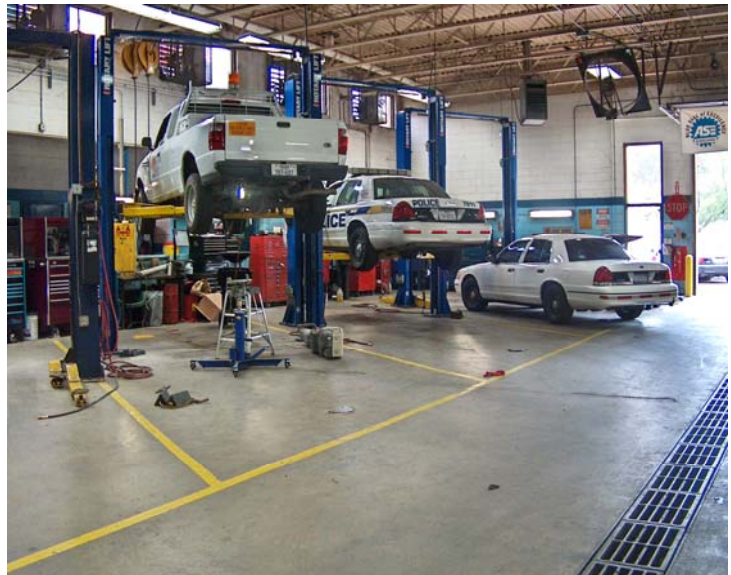
Gerry Calk, Fleet Officer

## Budget Highlights

Fleet Services is responsible for the acquisition, maintenance, fueling, and disposal of vehicles and other related equipment utilized by the City. Fleet Services' goal is to have the maximum amount of vehicles and equipment available to customers in order to minimize downtime of City departments' operations. Minimal downtime is also a factor in determining the size of fleet required to maintain operations. Many factors can impact fleet availability, including the shortage of technicians and technician training. Fleet's goal is 95% availability and the estimate for FY 2012-13 is 91%.



Fleet's wide variety of vehicles is complex and requires specialized training and skills for repair and operations. In prior years, Fleet had incurred the loss of experienced technicians which had a negative impact on this measurement. In FY 2012-13, some progress was made in the hiring of additional technicians. Fleet continues to explore recruitment opportunities to enhance and expand our skilled workforce. Fleet should see an improvement in this measure as the hiring and training of new technicians is completed and as they become more experienced. The increase in the size and age of the fleet has also had an impact on this measurement. The continued advancement in complex technologies requires trained technicians. Fleet will continue to place an emphasis on this training to reduce the number of repairs that must be sent outside and decrease vehicle down time.



The quality of Fleet's workforce is exemplified by perennial recognition as one of the top 100 Public Sector Fleets in America. Fleet Services has also received the National Association of Fleet Administrator's Fleet Sustainability Award and *Government Fleet Magazine's* Green Fleet Award.

### Service Center Programs

The Service Center Program includes the following activities: Preventive Maintenance, Scheduled Maintenance, and Unscheduled Maintenance. Total requirements for the Service Center Program in FY 2013-14 are approximately \$20.2 million, an increase of 3.1% from FY 2012-13. This increase is the result of growth in the City's fleet, projected wage adjustments, and inflation cost increases. An increase of \$135,000 is projected for parts with an increase of \$45,000 projected for commercial repairs as well. An increase of \$90,000 for utilities is necessary for FY 2013-14 since Fleet had

previously been receiving a preferred electric rate that is no longer available. This increase will cover the additional billings at the standard electric rates.

The FY 2013-14 Budget also includes the addition of five new FTEs to meet growth and technology demands. There has been more than a 25% increase in fleet size since 2000. Service center hours have been extended to more adequately meet the needs of our clients. An increase in the FY 2013-14 Budget of \$333,575 is required for salary and benefits for these additional positions.

Due to the increasingly complex nature of vehicle repairs, an increase is also required for diagnostic software subscriptions to support more advanced vehicle technology. The \$20,000 subscription cost increase in FY 2013-14 will bring the budget in line with actual current cost. This diagnostic software is used in the service bays and an increase of \$100,000 is also included in the Budget to equip additional bays with connectivity and terminals.

### Vehicle Support Services Program

FY 2013-14 requirements for the Vehicle Support Services Program are approximately \$20.8 million, a decrease of 2.7% from FY 2012-13. The Vehicle Support Services Program includes the following activities:

- Auction
- Fuel Management
- Rental Pool
- Taxi
- Vehicle Life Cycle Management (Acquisitions and Accidents)

The decrease in the Vehicle Support Services Program is due primarily to the cost of fuel, which is projected to decrease by \$825,652 in FY 2013-14 due to changes in the Department of Energy's forecast for future periods. Fleet incorporates the Department of Energy's forecast into its pricing model and continues to monitor these projections. The FY 2013-14 Budget also includes an addition of \$185,000 for Fleet's Rental Pool services. This increase is required to keep pace with actual costs and to accommodate additional rental vehicle demand related to other City department's temporary vehicle and equipment needs and unforeseen mid-year special projects.

On June 27, 2013 City Council approved a grant from the Texas Commission on Environmental Quality to replace 13 Austin Resource Recovery diesel refuse trucks with Compressed Natural Gas (CNG) trucks. This will result in a reduction of 33.90 tons of Nitrogen Oxide over the five-year activity life of the CNG vehicles.

### Capital Projects

The Capital Budget for FY 2013-14 includes \$10.8 million in new appropriations for capital equipment and vehicles for various departments, including Parks and Recreation, Police, Health and Human Services, Emergency Medical Services, Planning and Development Review, Neighborhood Housing & Community Development, Fleet Services, and Fire. The FY 2013-14 Spending Plan is \$11.4 million, which includes capital and fleet facility improvements.



# Fleet Services

## Significant Changes

### Fleet Services Fund

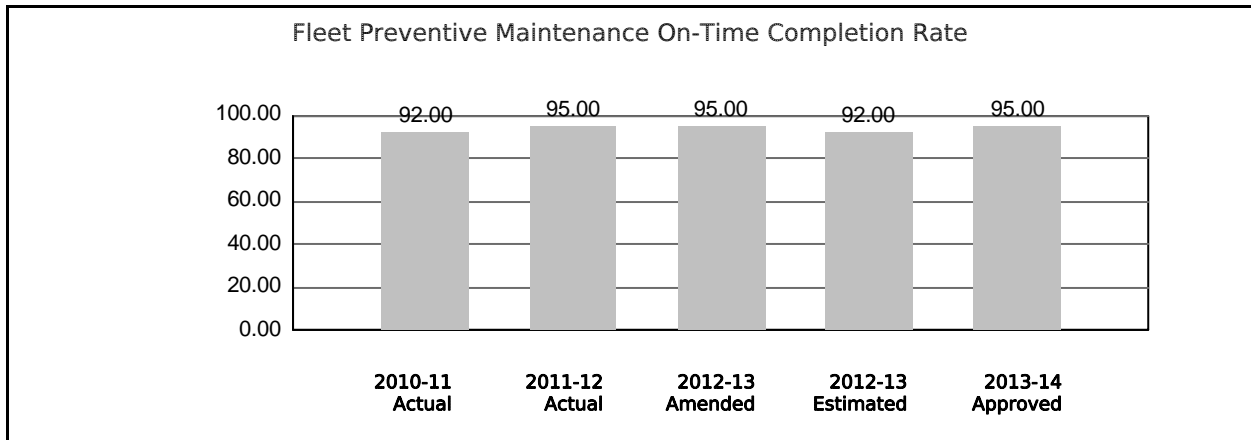
Revenue Changes	Dollars	
Decrease in fuel revenue due to the projected decreased cost of fuel and reduction in fuel overhead/program cost.		(\$3,104,847)
Increase in maintenance revenue due to the increased costs of parts, commercial repairs, and labor.		\$391,079
Decrease in miscellaneous revenue from repair services.		(\$300,000)
Increase in rental vehicle revenue due to additional rental demand.		\$252,293
Expenditure Changes	FTEs	Dollars
<b>Citywide Cost Drivers</b>		
Increase personnel costs to account for the 1.5% wage increase, additional wage adjustment to be implemented in April 2014 for non-civil service employees, and increase in City contributions for health insurance.		\$302,624
Additional funding to cover increased electric costs resulting from the rate increase.		\$90,000
Vacancy savings increase by 1%.		(\$136,878)
<b>Department Cost Drivers</b>		
Decrease in capital improvement projects transfers no longer required in FY 2013-14.		(\$1,150,000)
Decrease in fuel reserve contributions.		(\$721,299)
Decrease in projected fuel costs.		(\$825,652)
Increase in rental vehicle costs due to additional customer demand.		\$185,000
Increase in vehicle parts and commercial repairs costs due to rising prices and additional customer demand.		\$180,000
<b>New Investments</b>		
Increase of 5 Fleet Equipment Technicians to meet growth and technology demands.	5.00	\$333,575
Increase in computer hardware and connectivity costs required for vehicle repair diagnostic software.		\$100,000

# Fleet Services Budget Detail by Activity

**Program: Service Centers**

**Activity: Preventive Maintenance**

The purpose of the Preventive Maintenance activity is to provide preventive maintenance of vehicles in order to avoid unscheduled repairs and breakdowns in the field so customers can do their jobs.



	2010-11 Actual	2011-12 Actual	2012-13 Amended	2012-13 Estimated	2013-14 Approved
<b>Requirements</b>					
Expense Refunds	67,917	41,798	66,084	26,157	66,084
Fleet Services Fund	2,619,909	2,642,301	2,950,375	3,623,957	3,061,871
<b>Total Requirements</b>	<b>\$2,687,826</b>	<b>\$2,684,099</b>	<b>\$3,016,459</b>	<b>\$3,650,114</b>	<b>\$3,127,955</b>
<b>Full-Time Equivalents</b>					
Fleet Services Fund	26.50	20.40	20.25	20.25	20.85
<b>Total FTEs</b>	<b>26.50</b>	<b>20.40</b>	<b>20.25</b>	<b>20.25</b>	<b>20.85</b>
<b>Performance Measures</b>					
Average number of Days Out of Service for Preventive Maintenance	3.80	3	3	3	3
Customer satisfaction rating	85	84	90	85	90
<b><i>Fleet Availability Rate</i></b>	<b><i>91</i></b>	<b><i>91</i></b>	<b><i>95</i></b>	<b><i>91</i></b>	<b><i>95</i></b>
<b><i>Fleet Preventive Maintenance On-Time Completion Rate</i></b>	<b><i>92</i></b>	<b><i>95</i></b>	<b><i>95</i></b>	<b><i>92</i></b>	<b><i>95</i></b>
Operating costs per job for preventive maintenance	147.16	151	150	149	150
Preventive maintenance dollars as a percent of total maintenance	14.51	14	15	15	15

**Services**

Schedule Preventive Maintenance (PM) orders; change oil and filters; perform manufacturer-recommended PM services.

**Contact**

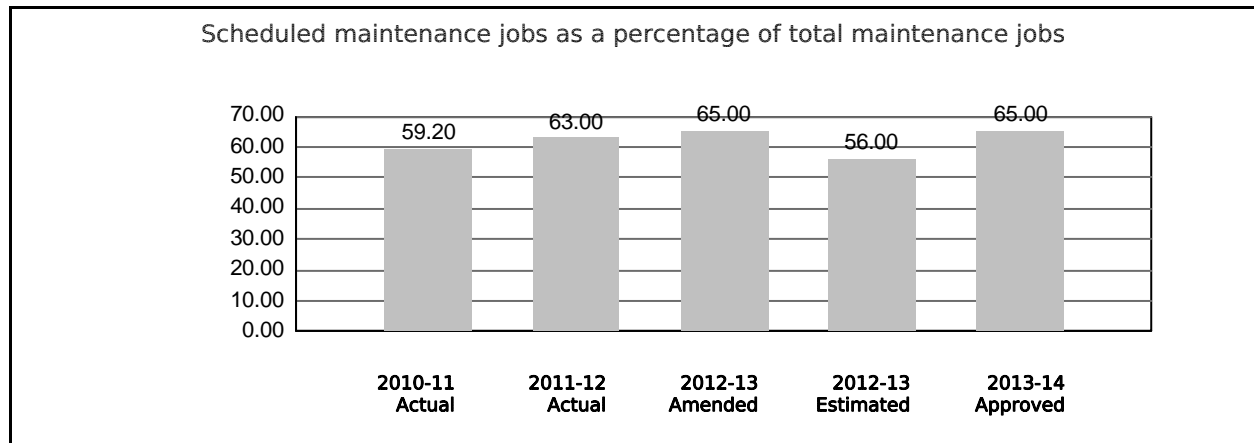
Julie Boring, Manager, 512-974-1782

# Fleet Services Budget Detail by Activity

## Program: Service Centers

### Activity: Scheduled Maintenance

The purpose of Scheduled Maintenance is to provide accurate diagnosis and timely scheduling for all City of Austin vehicles in order to prevent costly breakdowns and to avoid additional downtime due to unscheduled and undiagnosed repairs.



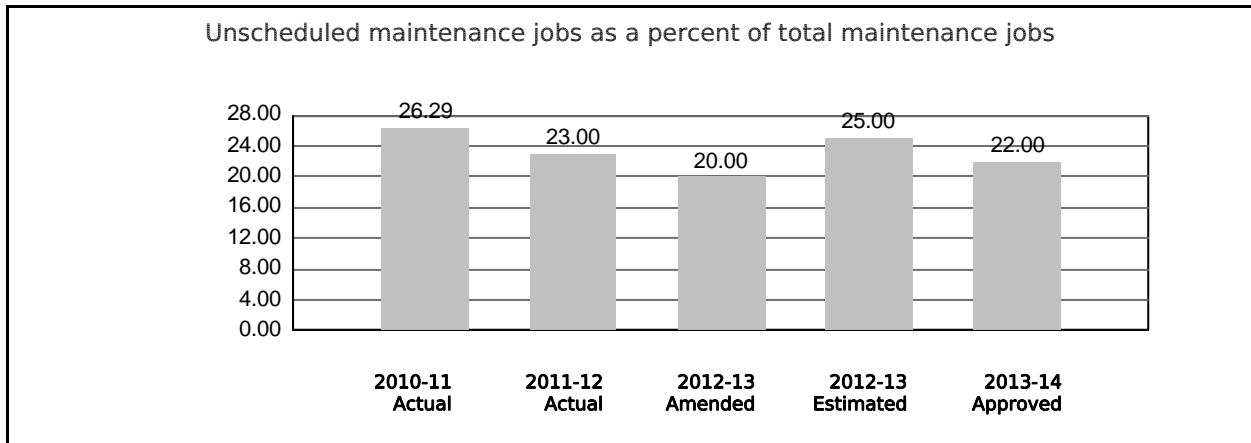
	2010-11 Actual	2011-12 Actual	2012-13 Amended	2012-13 Estimated	2013-14 Approved
<b>Requirements</b>					
Expense Refunds	231,939	155,188	186,745	91,343	186,745
Fleet Services Fund	10,330,479	11,115,448	12,719,865	12,074,449	13,067,626
<b>Total Requirements</b>	<b>\$10,562,418</b>	<b>\$11,270,635</b>	<b>\$12,906,610</b>	<b>\$12,165,792</b>	<b>\$13,254,371</b>
<b>Full-Time Equivalents</b>					
Fleet Services Fund	85.50	88.40	87.75	87.75	90.35
<b>Total FTEs</b>	<b>85.50</b>	<b>88.40</b>	<b>87.75</b>	<b>87.75</b>	<b>90.35</b>
<b>Performance Measures</b>					
Average number of days out of service for scheduled maintenance	4.60	5	4	5	4
Operating costs per job for scheduled maintenance	145.80	150	125	140	140
Scheduled maintenance jobs as a percentage of total maintenance jobs	59.20	63	65	56	65
Total number of scheduled maintenance jobs per month	9,609	9,491	10,500	9,100	10,000
<b>Services</b>					
Brake service; belt and hose replacement; cooling system service; tire replacement; transmission service; warranty service.					
<b>Contact</b>					
Julie Boring, Manager, 512-974-1782					

# Fleet Services Budget Detail by Activity

**Program: Service Centers**

**Activity: Unscheduled Repairs**

The purpose of the Unscheduled Repairs activity is to quickly return customers' vehicles to service.



	2010-11 Actual	2011-12 Actual	2012-13 Amended	2012-13 Estimated	2013-14 Approved
<b>Requirements</b>					
Expense Refunds	99,761	59,115	54,530	15,944	54,530
Fleet Services Fund	4,608,026	3,987,605	3,909,229	4,577,922	4,052,959
<b>Total Requirements</b>	<b>\$4,707,787</b>	<b>\$4,046,718</b>	<b>\$3,963,759</b>	<b>\$4,593,866</b>	<b>\$4,107,489</b>
<b>Full-Time Equivalents</b>					
Fleet Services Fund	26.00	27.20	27.00	27.00	27.80
<b>Total FTEs</b>	<b>26.00</b>	<b>27.20</b>	<b>27.00</b>	<b>27.00</b>	<b>27.80</b>
<b>Performance Measures</b>					
Average number of days out of service for unscheduled maintenance	5.75	5	5	5	5
Customer Satisfaction of unscheduled repairs services	95	84	90	87	90
Operating costs per job for unscheduled maintenance	146.42	150	115	135	130
Total number of unscheduled maintenance jobs	34,585	30,939	30,000	35,900	35,000
Unscheduled maintenance jobs as a percent of total maintenance jobs	26.29	23	20	25	22

**Services**

Accident repairs; diagnose and repair breakdowns; flat tire repairs; road service.

**Contact**

Julie Boring, Manager, 512-974-1782

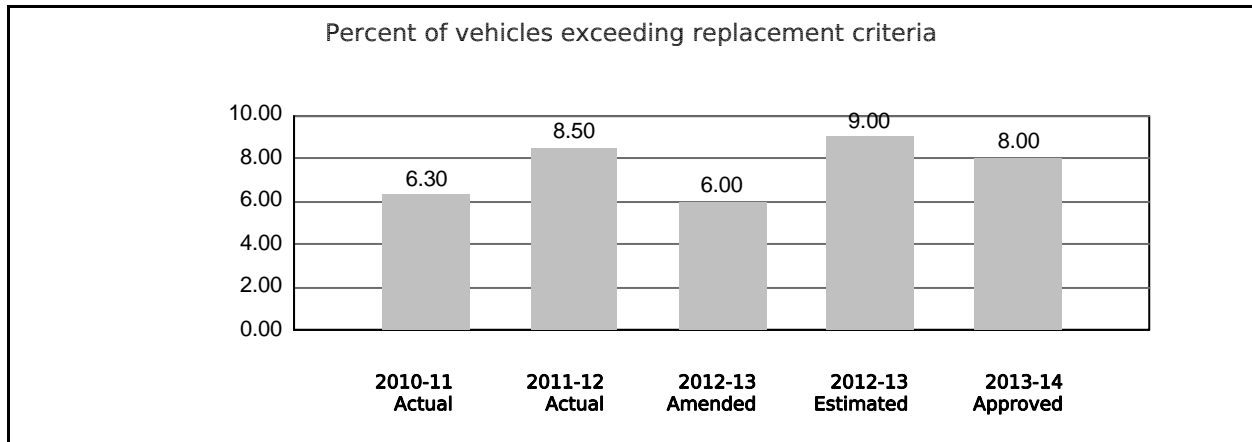


# Fleet Services Budget Detail by Activity

## Program: Vehicle Support Services

### Activity: Auction

The purpose of the Auction activity is to sell old or underused vehicles and equipment at the best prices so City departments can reduce their maintenance costs and recover funds.



	2010-11 Actual	2011-12 Actual	2012-13 Amended	2012-13 Estimated	2013-14 Approved
<b>Requirements</b>					
Expense Refunds	790	0	1,000	1,000	1,000
Fleet Services Fund	214,344	309,002	444,141	414,522	437,226
<b>Total Requirements</b>	<b>\$215,134</b>	<b>\$309,002</b>	<b>\$445,141</b>	<b>\$415,522</b>	<b>\$438,226</b>
<b>Full-Time Equivalents</b>					
Fleet Services Fund	2.50	3.70	3.70	3.70	3.70
<b>Total FTEs</b>	<b>2.50</b>	<b>3.70</b>	<b>3.70</b>	<b>3.70</b>	<b>3.70</b>
<b>Performance Measures</b>					
Number of units auctioned off	247	340	300	320	350
Operating costs per unit sold	857.67	878	850	1,060	1,000
<b><i>Percent of vehicles exceeding replacement criteria</i></b>	<b><i>6.30</i></b>	<b><i>8.50</i></b>	<b><i>6</i></b>	<b><i>9</i></b>	<b><i>8</i></b>

#### Services

Surplus vehicle receiving; surplus vehicle preparation for auction; surplus vehicle posting for auction; surplus vehicle sale and transfer.

#### Contact

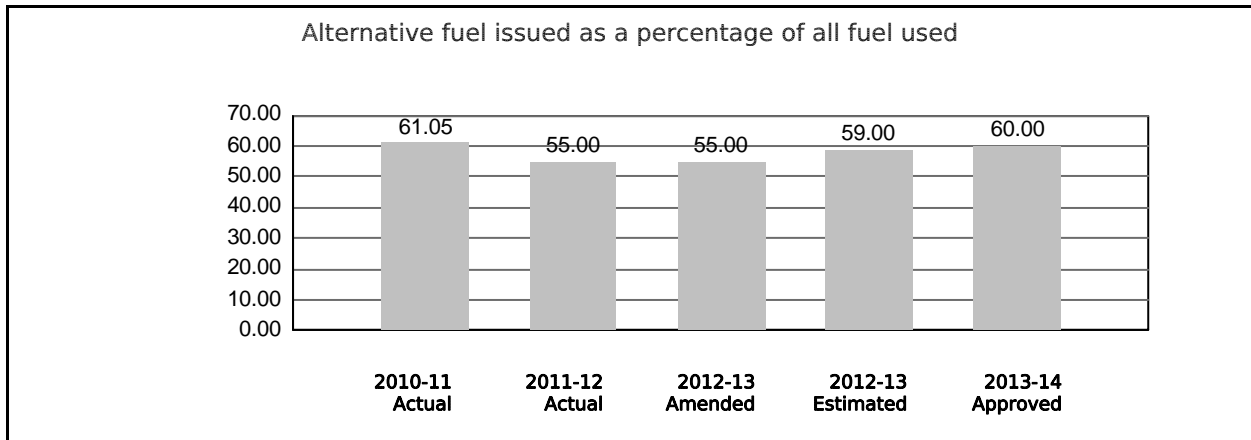
Irvin Schmidt, Operations Manager, 512-978-2655

# Fleet Services Budget Detail by Activity

**Program: Vehicle Support Services**

**Activity: Fuel Management**

The purpose of the Fuel Management activity is to provide fuels at convenient locations to all customers to keep their vehicles rolling.



	2010-11 Actual	2011-12 Actual	2012-13 Amended	2012-13 Estimated	2013-14 Approved
<b>Requirements</b>					
Fleet Services Fund	16,678,530	17,285,298	18,370,619	17,164,135	17,485,152
Grants	5,266,046	100,000	2,292,116	2,292,116	0
<b>Total Requirements</b>	<b>\$21,944,576</b>	<b>\$17,385,298</b>	<b>\$20,662,735</b>	<b>\$19,456,251</b>	<b>\$17,485,152</b>
<b>Full-Time Equivalent</b>					
Fleet Services Fund	4.75	4.20	5.20	5.20	5.20
<b>Total FTEs</b>	<b>4.75</b>	<b>4.20</b>	<b>5.20</b>	<b>5.20</b>	<b>5.20</b>
<b>Performance Measures</b>					
<i>Alternative fuel issued as a percentage of all fuel used</i>	<b>61.05</b>	<b>55</b>	<b>55</b>	<b>59</b>	<b>60</b>
<i>Alternative Fuel, Hybrid, or Electric Vehicles as a percent of total units operated</i>	<b>60</b>	<b>64</b>	<b>65</b>	<b>67</b>	<b>70</b>
Average annual fuel inventory adjustment percentage	0.01	1	1	1	1
Customer satisfaction rating (fuel)	95	91	90	91	90
Number of fuel purchase orders initiated	2,329	2,301	2,200	2,200	2,200

**Services**

Fuel ordering, receiving and issuing; fuel inventory control; fuel site construction and maintenance; fuel support services.

**Contact**

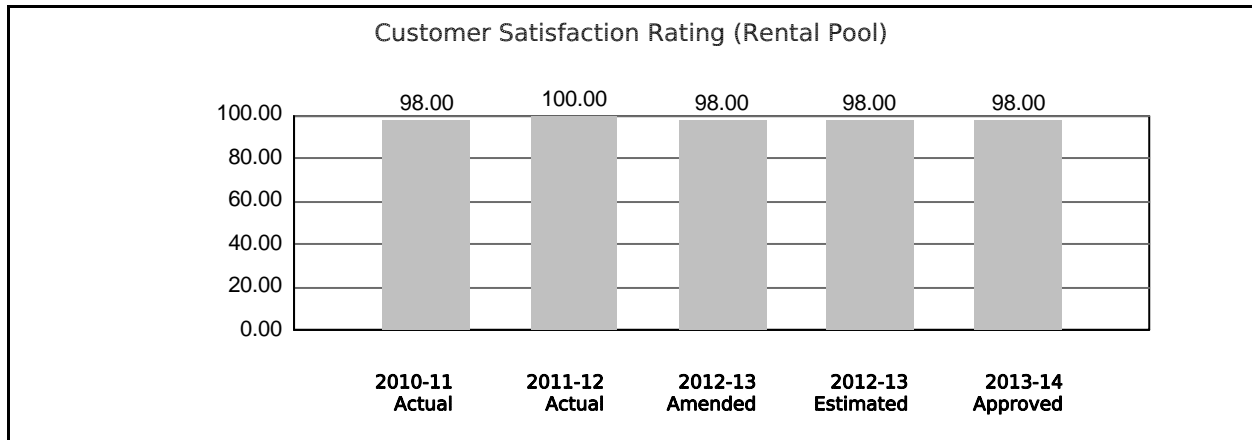
William O'Connor, Program Manager, 512-927-3297

# Fleet Services Budget Detail by Activity

## Program: Vehicle Support Services

### Activity: Rental Pool

The purpose of the Rental Pool activity is to provide rental units to City customers so that they can do their jobs without having to acquire units of their own.



	2010-11 Actual	2011-12 Actual	2012-13 Amended	2012-13 Estimated	2013-14 Approved
<b>Requirements</b>					
Expense Refunds	0	1,840	0	0	0
Fleet Services Fund	637,998	878,157	767,318	957,350	896,644
<b>Total Requirements</b>	<b>\$637,998</b>	<b>\$879,997</b>	<b>\$767,318</b>	<b>\$957,350</b>	<b>\$896,644</b>
<b>Full-Time Equivalents</b>					
Fleet Services Fund	0.75	0.95	0.95	0.95	0.95
<b>Total FTEs</b>	<b>0.75</b>	<b>0.95</b>	<b>0.95</b>	<b>0.95</b>	<b>0.95</b>
<b>Performance Measures</b>					
Customer Satisfaction Rating (Rental Pool)	98	100	98	98	98
Number of rental/lease agreements processed	1,254	1,506	1,200	1,680	1,500
Operating costs per rental/lease agreement	504.76	563	600	412	600
Percent of savings using city vehicles vs. commercial rental companies	50	50	50	40	50

#### Services

Rental/leased unit scheduling; rental/leased unit preparation; rental/leased unit issuing; rental/leased unit accounting.

#### Contact

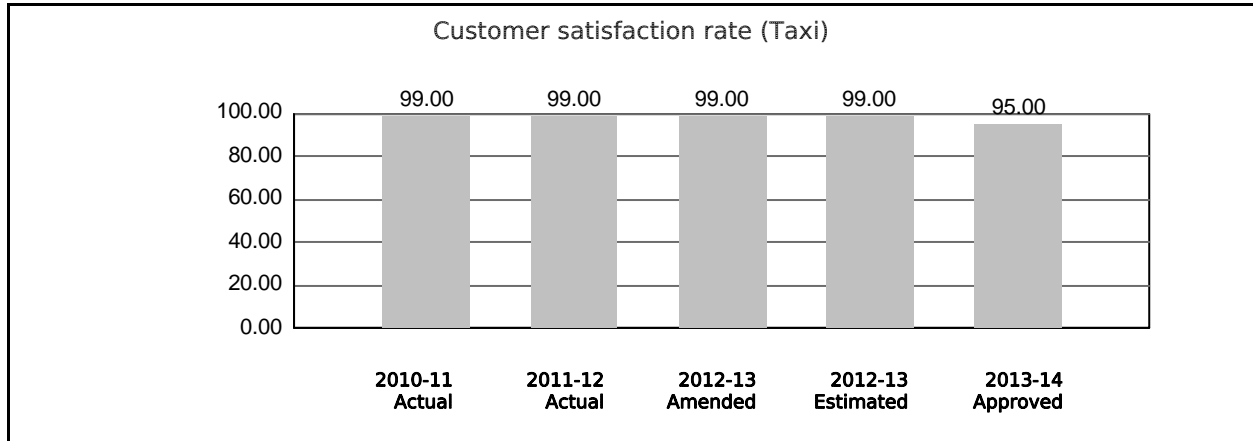
Irvin Schmidt, Operations Manager, 512-978-2655

# Fleet Services Budget Detail by Activity

**Program: Vehicle Support Services**

**Activity: Taxi**

The purpose of the Taxi activity is to provide dispatch, parking support, taxi and other support services.



	2010-11 Actual	2011-12 Actual	2012-13 Amended	2012-13 Estimated	2013-14 Approved
<b>Requirements</b>					
Fleet Services Fund	98,276	67,173	135,221	94,043	136,734
<b>Total Requirements</b>	<b>\$98,276</b>	<b>\$67,173</b>	<b>\$135,221</b>	<b>\$94,043</b>	<b>\$136,734</b>
<b>Full-Time Equivalents</b>					
Fleet Services Fund	2.25	2.25	2.25	2.25	2.25
<b>Total FTEs</b>	<b>2.25</b>	<b>2.25</b>	<b>2.25</b>	<b>2.25</b>	<b>2.25</b>
<b>Performance Measures</b>					
Customer satisfaction rate (Taxi)	99	99	99	99	95
Total miles driven by taxi vehicles	10,494	10,117	12,000	10,000	10,000

**Services**

Taxi service; City Hall support services.

**Contact**

Irvin Schmidt, Operations Manager, 512-978-2655

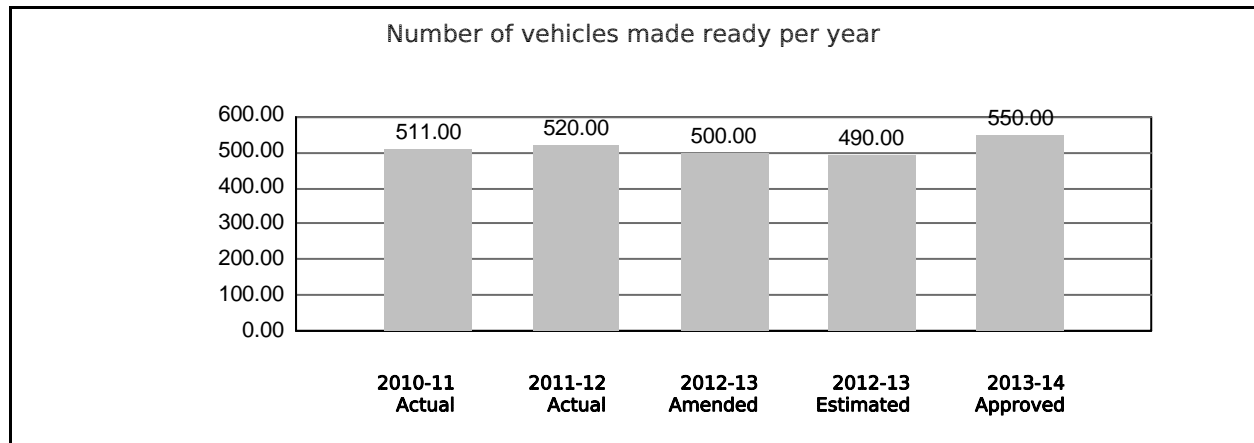
# Fleet Services

## Budget Detail by Activity

### Program: Vehicle Support Services

### Activity: Vehicle Life Cycle Management

The purpose of the Vehicle Life Cycle Management activity is to efficiently and economically purchase and prepare new vehicles and to repair vehicles damaged in accidents so that the City employees who need these vehicles can continue to perform their jobs.



	2010-11 Actual	2011-12 Actual	2012-13 Amended	2012-13 Estimated	2013-14 Approved
<b>Requirements</b>					
Expense Refunds	31,382	285,587	25,000	25,000	25,000
Fleet Services Fund	1,312,915	1,307,147	1,679,020	1,516,796	1,872,312
<b>Total Requirements</b>	<b>\$1,344,297</b>	<b>\$1,592,734</b>	<b>\$1,704,020</b>	<b>\$1,541,796</b>	<b>\$1,897,312</b>
<b>Full-Time Equivalents</b>					
Fleet Services Fund	8.75	8.90	8.90	8.90	9.90
<b>Total FTEs</b>	<b>8.75</b>	<b>8.90</b>	<b>8.90</b>	<b>8.90</b>	<b>9.90</b>
<b>Performance Measures</b>					
Average Repair Cost of an Accident	1,093	782	1,000	865	1,000
Average number of days between arrival date and in-service date of a unit	51	84	50	58	50
Customer satisfaction rate (Make Ready)	95	77	90	90	90
Number of Accidents	683	771	600	750	700
Number of vehicles made ready per year	511	520	500	490	550
Operating costs per unit made ready	630.60	876	1,000	1,330	1,000

#### Services

Vehicle acquisitions; Vehicle commission and decommission, Accident repair coordination; New vehicle receiving; New unit title and licensing; Unit assignment or reassignment; Unit decaling; New or reassigned unit operator training; New or reassigned unit issuing.

#### Contact

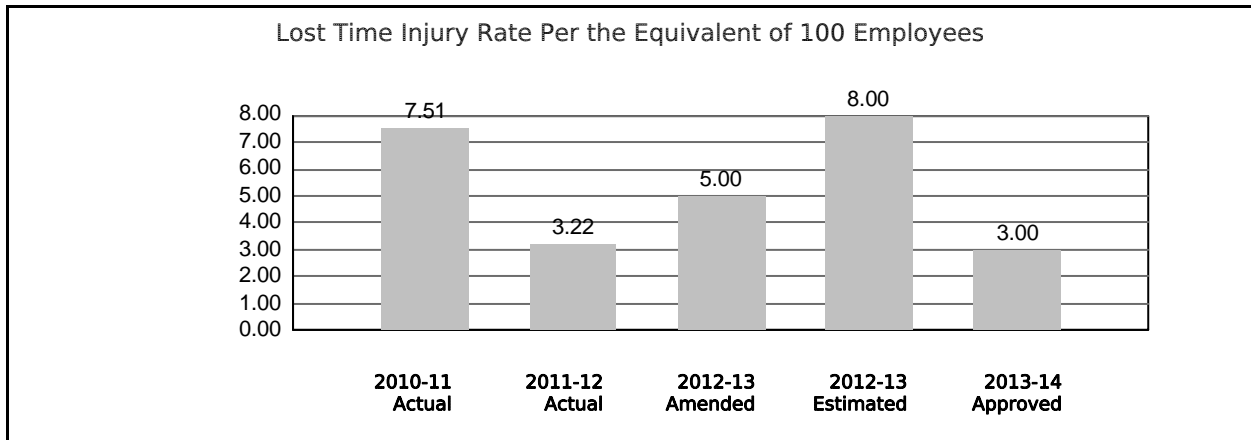
Irvin Schmidt, Operations Manager, 512-978-2655

# Fleet Services Budget Detail by Activity

**Program: Support Services**

**Activity: Departmental Support Services**

The purpose of the Departmental Support Services activity is to provide administrative material management support and administrative and managerial support to the department in order to provide more effective services.



	2010-11 Actual	2011-12 Actual	2012-13 Amended	2012-13 Estimated	2013-14 Approved
<b>Requirements</b>					
Expense Refunds	389,068	425,366	266,638	292,673	266,638
Fleet Services Fund	3,706,408	3,896,025	4,642,960	4,486,207	4,798,723
<b>Total Requirements</b>	<b>\$4,095,476</b>	<b>\$4,321,391</b>	<b>\$4,909,598</b>	<b>\$4,778,880</b>	<b>\$5,065,361</b>
<b>Full-Time Equivalents</b>					
Fleet Services Fund	42.00	43.00	44.00	44.00	44.00
<b>Total FTEs</b>	<b>42.00</b>	<b>43.00</b>	<b>44.00</b>	<b>44.00</b>	<b>44.00</b>
<b>Performance Measures</b>					
Average Annual Carbon Footprint	850	623	984	623	787
Employee Turnover Rate	3.68	6.20	3	3	6
Lost Time Injury Rate Per the Equivalent of 100 Employees	7.51	3.22	5	8	3
Parts turnover	5.16	6	6	6	6
Percentage of parts in dollars that are six months old	7.81	6	8	6	6
Sick leave hours used per 1,000 hours	33.55	33.35	32	35.87	33

**Services**

Office of the Director, financial monitoring, budgeting, accounting, purchasing, human resources, facility expenses, information technology support, public information, grant administration, safety, customer service, inventory control, audit/internal review, contract management.

**Contact**

Urcha Dunbar-Crespo, Deputy Fleet Officer, 512-974-2690

# Fleet Services Budget Detail by Activity

## Program: Transfers & Other Requirements

### Activity: All Activities

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The purpose of the Transfers & Other Requirements program is to account for transfers and other departmental requirements at the fund or agency level.

*Graph Not Applicable*

	2010-11 Actual	2011-12 Actual	2012-13 Amended	2012-13 Estimated	2013-14 Approved
<b>Requirements</b>					
Fleet Services Fund	3,657,423	2,998,913	3,507,504	3,661,819	1,731,911
<b>Total Requirements</b>	<u>\$3,657,423</u>	<u>\$2,998,913</u>	<u>\$3,507,504</u>	<u>\$3,661,819</u>	<u>\$1,731,911</u>

#### Contact

George Coble, Financial Manager, 512-974-1720

## Fleet Services - 2013-14

### Fleet Services Fund

	2010-11 Actual	2010-11 FTE	2011-12 Actual	2011-12 FTE	2012-13 Amended	2012-13 FTE	2012-13 Estimated	2012-13 FTE	2013-14 Approved	2013-14 FTE
<b>SERVICE CENTERS</b>										
Preventive Maintenance	\$2,619,909	26.50	\$2,642,301	20.40	\$2,950,375	20.25	\$3,623,957	20.25	\$3,061,871	20.85
Scheduled Maintenance	\$10,330,479	85.50	\$11,115,448	88.40	\$12,719,865	87.75	\$12,074,449	87.75	\$13,067,626	90.35
Unscheduled Repairs	\$4,608,026	26.00	\$3,987,605	27.20	\$3,909,229	27.00	\$4,577,922	27.00	\$4,052,959	27.80
<b>Subtotal</b>	<b>\$17,558,414</b>	<b>138.00</b>	<b>\$17,745,354</b>	<b>136.00</b>	<b>\$19,579,469</b>	<b>135.00</b>	<b>\$20,276,328</b>	<b>135.00</b>	<b>\$20,182,456</b>	<b>139.00</b>
<b>VEHICLE SUPPORT SERVICES</b>										
Auction	\$214,344	2.50	\$309,002	3.70	\$444,141	3.70	\$414,522	3.70	\$437,226	3.70
Fuel Management	\$16,678,530	4.75	\$17,285,298	4.20	\$18,370,619	5.20	\$17,164,135	5.20	\$17,485,152	5.20
Rental Pool	\$637,998	0.75	\$878,157	0.95	\$767,318	0.95	\$957,350	0.95	\$896,644	0.95
Taxi	\$98,276	2.25	\$67,173	2.25	\$135,221	2.25	\$94,043	2.25	\$136,734	2.25
Vehicle Life Cycle Management	\$1,312,915	8.75	\$1,307,147	8.90	\$1,679,020	8.90	\$1,516,796	8.90	\$1,872,312	9.90
<b>Subtotal</b>	<b>\$18,942,063</b>	<b>19.00</b>	<b>\$19,846,777</b>	<b>20.00</b>	<b>\$21,396,319</b>	<b>21.00</b>	<b>\$20,146,846</b>	<b>21.00</b>	<b>\$20,828,068</b>	<b>22.00</b>
<b>SUPPORT SERVICES</b>										
Departmental Support Services	\$3,706,408	42.00	\$3,896,025	43.00	\$4,642,960	44.00	\$4,486,207	44.00	\$4,798,723	44.00
<b>Subtotal</b>	<b>\$3,706,408</b>	<b>42.00</b>	<b>\$3,896,025</b>	<b>43.00</b>	<b>\$4,642,960</b>	<b>44.00</b>	<b>\$4,486,207</b>	<b>44.00</b>	<b>\$4,798,723</b>	<b>44.00</b>
<b>TRANSFERS &amp; OTHER REQUIREMENTS</b>										
Other Requirements	\$1,570,743	0.00	\$1,426,364	0.00	\$96,661	0.00	\$96,661	0.00	\$106,661	0.00
Transfers	\$2,086,680	0.00	\$1,572,549	0.00	\$3,410,843	0.00	\$3,565,158	0.00	\$1,625,250	0.00
<b>Subtotal</b>	<b>\$3,657,422</b>	<b>0.00</b>	<b>\$2,998,913</b>	<b>0.00</b>	<b>\$3,507,504</b>	<b>0.00</b>	<b>\$3,661,819</b>	<b>0.00</b>	<b>\$1,731,911</b>	<b>0.00</b>
<b>Total</b>	<b>\$43,864,308</b>	<b>199.00</b>	<b>\$44,487,069</b>	<b>199.00</b>	<b>\$49,126,252</b>	<b>200.00</b>	<b>\$48,571,200</b>	<b>200.00</b>	<b>\$47,541,158</b>	<b>205.00</b>



## Fleet Services - 2013-14

### Expense Refunds

	2010-11 Actual	2010-11 FTE	2011-12 Actual	2011-12 FTE	2012-13 Amended	2012-13 FTE	2012-13 Estimated	2012-13 FTE	2013-14 Approved	2013-14 FTE
<b>SERVICE CENTERS</b>										
Preventive Maintenance	\$67,917	0.00	\$41,798	0.00	\$66,084	0.00	\$26,157	0.00	\$66,084	0.00
Scheduled Maintenance	\$231,939	0.00	\$155,188	0.00	\$186,745	0.00	\$91,343	0.00	\$186,745	0.00
Unscheduled Repairs	\$99,761	0.00	\$59,115	0.00	\$54,530	0.00	\$15,944	0.00	\$54,530	0.00
<b>Subtotal</b>	<b>\$399,617</b>	<b>0.00</b>	<b>\$256,100</b>	<b>0.00</b>	<b>\$307,359</b>	<b>0.00</b>	<b>\$133,444</b>	<b>0.00</b>	<b>\$307,359</b>	<b>0.00</b>
<b>VEHICLE SUPPORT SERVICES</b>										
Auction	\$790	0.00	\$0	0.00	\$1,000	0.00	\$1,000	0.00	\$1,000	0.00
Rental Pool	\$0	0.00	\$1,840	0.00	\$0	0.00	\$0	0.00	\$0	0.00
Vehicle Life Cycle Management	\$31,382	0.00	\$285,587	0.00	\$25,000	0.00	\$25,000	0.00	\$25,000	0.00
<b>Subtotal</b>	<b>\$32,172</b>	<b>0.00</b>	<b>\$287,428</b>	<b>0.00</b>	<b>\$26,000</b>	<b>0.00</b>	<b>\$26,000</b>	<b>0.00</b>	<b>\$26,000</b>	<b>0.00</b>
<b>SUPPORT SERVICES</b>										
Departmental Support Services	\$389,068	0.00	\$425,366	0.00	\$266,638	0.00	\$292,673	0.00	\$266,638	0.00
<b>Subtotal</b>	<b>\$389,068</b>	<b>0.00</b>	<b>\$425,366</b>	<b>0.00</b>	<b>\$266,638</b>	<b>0.00</b>	<b>\$292,673</b>	<b>0.00</b>	<b>\$266,638</b>	<b>0.00</b>
<b>Total</b>	<b>\$820,858</b>	<b>0.00</b>	<b>\$968,894</b>	<b>0.00</b>	<b>\$599,997</b>	<b>0.00</b>	<b>\$452,117</b>	<b>0.00</b>	<b>\$599,997</b>	<b>0.00</b>

## Fleet Services - 2013-14

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### Grants

	2010-11 Actual	2010-11 FTE	2011-12 Actual	2011-12 FTE	2012-13 Amended	2012-13 FTE	2012-13 Estimated	2012-13 FTE	2013-14 Approved	2013-14 FTE
<b>VEHICLE SUPPORT SERVICES</b>										
Fuel Management	\$5,266,046	0.00	\$100,000	0.00	\$2,292,116	0.00	\$2,292,116	0.00	\$0	0.00
<b>Subtotal</b>	<b>\$5,266,046</b>	<b>0.00</b>	<b>\$100,000</b>	<b>0.00</b>	<b>\$2,292,116</b>	<b>0.00</b>	<b>\$2,292,116</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>
<b>Total</b>	<b>\$5,266,046</b>	<b>0.00</b>	<b>\$100,000</b>	<b>0.00</b>	<b>\$2,292,116</b>	<b>0.00</b>	<b>\$2,292,116</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>

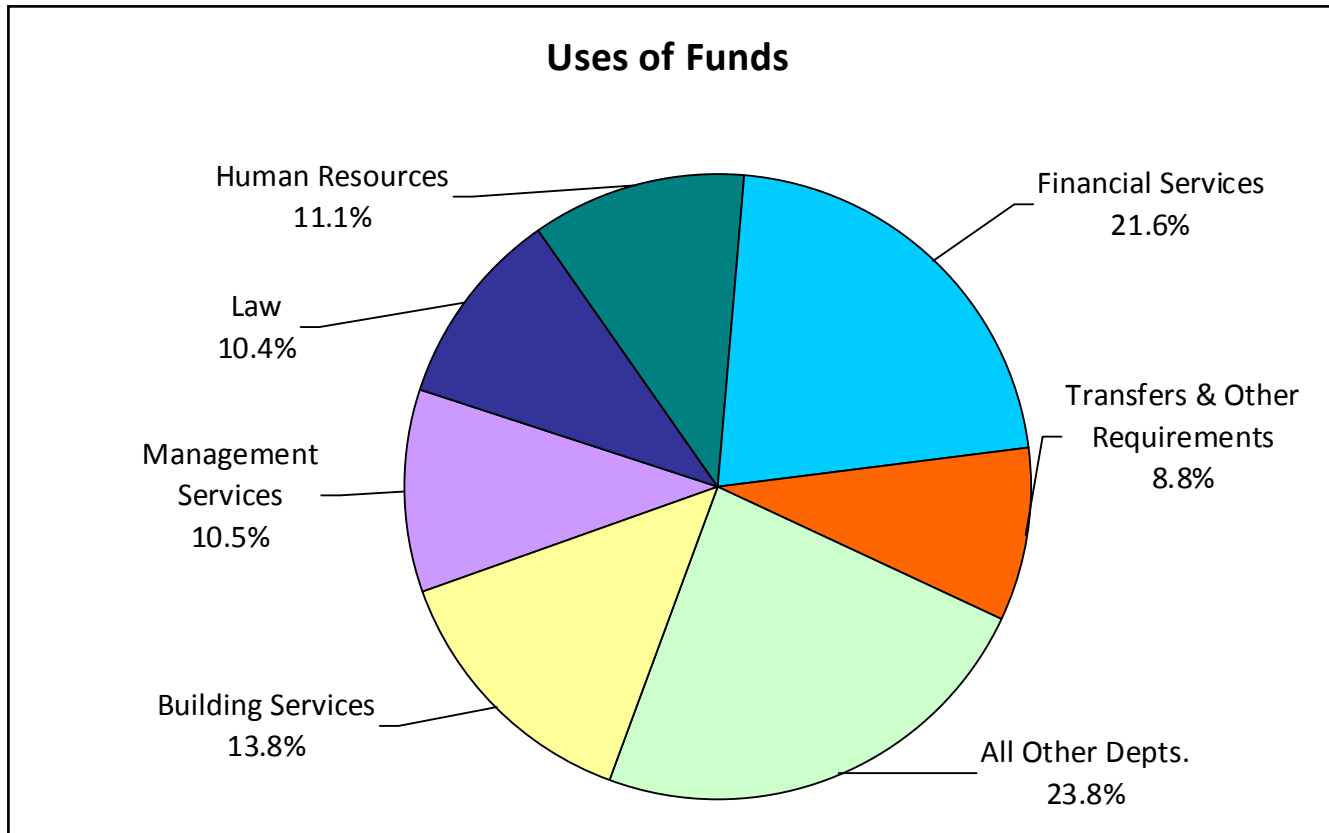


City of Austin  
2013-2014  
Approved  
Budget

**Volume II**  
Support Services



## Support Services Fund



### Purpose and Nature of Fund

Departments within the Support Services Fund provide assistance to the City of Austin and its citizens. These services include providing objective analysis of the adequacy of the City's management systems, maintaining the financial integrity of the entire City government, providing a liaison between the City and other governmental entities and legislative bodies, managing the City's human resources, and overseeing the implementation of all programs and services.

Support Services departments include:

- Building Services – (158.35 FTEs) Manages facilities owned by the taxpayers of Austin.
- Communications & Public Information – (23.00 FTEs) Provides communications consultation, media relations, tools and resources that enhance the City's engagement with residents and employees so that they can make informed decisions and actively participate in City government.
- Contract Management – (45.00 FTEs) Administers the procurement of professional and construction services related to capital improvements and manages resulting contracts.

- Financial Services – (189.50 FTEs) Maintains the financial integrity of the City and provides comprehensive and integrated financial management services to City departments and other customers so that they can accomplish their mission.
- Government Relations – (5.00 FTEs) Supports, promotes, initiates and monitors legislation that strengthens and protects the City’s interests.
- Human Resources – (103.00 FTEs) Secures, develops, and maintains the human resources necessary for achievement of the City’s goals and objectives including personnel services, civil service, Equal Employment Opportunity Compliance, and risk management services.
- Law – (91.00 FTEs) Provides a variety of general and specialized legal services, collects delinquent accounts, and files cases involving bankruptcy, workers’ compensation and other claims.
- Management Services – (92.23 FTEs) Includes the following offices: City Manager, Agenda, Police Monitor, Innovations, Sustainability, Homeland Security and Emergency Management, Labor Relations, Medical Director and Telecommunications and Regulatory Affairs.
- Mayor and Council – (30.00 FTEs) Provides leadership and policy direction for the City.
- Office of Real Estate Services – (35.00 FTEs) Provides real estate services in support of CIP project delivery and other City initiatives in accordance to statutory requirements and provides leasing, property, and land management services to City departments to meet operational needs.
- Office of the City Auditor – (26.00 FTEs) Promotes transparency, accountability and continuous improvement through audit and investigative services.
- Office of the City Clerk – (23.00 FTEs) Ensures that all City records are accurately kept in compliance with City ordinances and state and federal law and conducts City elections.
- Small and Minority Business Resources – (29.00 FTEs) Promotes and develops business opportunities for small and minority-owned and women-owned firms.

## Factors Affecting Revenue

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The Support Services Fund receives revenue from the General Fund and enterprise funds based on an annually updated cost allocation plan. The purpose of the plan is to identify as closely as possible the cost of services that the support departments provide to the receiving City departments. Each support department is analyzed to determine the primary service(s) it provides; statistics are developed to form the basis of allocation for each identified function, ensuring the allocated costs are representative of the level of service provided to each receiving department; and a calculation is performed to determine each receiving department’s equitable share of the support department’s costs.

Since revenue is a function of the Fund’s requirements, it fluctuates accordingly. The individual fund contributions change based on the changes in the statistics used to compute the allocation. In FY 2013-14, the total available funds are \$98.5 million.

## Factors Affecting Requirements

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The FY 2013-14 requirements of \$100.8 million increased 9.5%, or \$8.6 million, from the FY 2012-13 Amended Budget. Some of the more significant budget changes include:

- Increasing the transfers to the Communications and Technology Management (CTM) Department and the CIP by \$0.8 million and \$1.2 million, respectively, to primarily fund enhancements to financial, monitoring and reporting systems;
- \$1.0M in additional lease and renovation costs to accommodate Human Resources moving out of One Texas Center;
- Funding corporate personnel items such as wage adjustments, increases in health insurance costs and a Citywide increase in budgeted vacancy savings at an amount of \$861,000;
- Adding \$0.7 million to Building Services' budget for electric cost increases resulting from Austin Energy's rate increase and rate structure change;
- Transferring the Innovation Office, 2 FTEs, and \$250,000 from CTM to Management Services and adding an additional \$150,000 for micro-grants to incentivize innovation;
- Removing one-time increases made in FY 2012-13 of \$1.2 million for a legally-mandated disparity study and \$0.4 million for outside legal counsel to assist with public safety labor negotiations;
- Adding 2.5 FTEs and \$210,000 to the Office of the City Clerk for the 10-Step Records Management Program as directed by Council Resolution 20130523-073;
- Converting 3.0 grant-funded FTEs within the Office of Homeland Security and Emergency Management to permanent positions funded via the operating budget at a cost of \$144,000;
- Moving the Office of the Medical Director along with 8 FTEs from EMS into Management Services. There is no fiscal impact with this move since the entire office will be back charged to EMS; and,
- Adding a total of 15.0 FTEs along with \$3.2 million throughout various departments to address unmet needs resulting from increased demand for services and to support increased contractual obligations. Funded items include a Public Information Office within Law, the continued implementation of the Facilities Master Plan as recommended by the comprehensive facilities study conducted in FY 2011-12, additional staff for complainance and certifications activities within Small and Minority Business Resources, an increase in the support of minority trade associations, and enhanced training for contract monitoring.

The Support Services Fund is showing additional growth of \$1.7 million in FY 2013-14 due to a one-time accounting change. Previously, departments were directly charged for custodial services provided by Building Services. Payment for these services was reflected in Building Services' budget as an expense refund, or a negative expense, which effectively reduced Building Service's budget and thus the requirements for the Support Services Fund. Beginning in FY 2013-14, the direct billings are being eliminated and the cost for the services will be covered within the allocation plan. The result of the accounting change on the Support Services Fund is to both increase the revenue received by departments and equally increase the expenditures. Likewise, the net impact to the budgets of the departments receiving the services is zero since the savings generated through the elimination of direct payment to Building Services is offset by the increased transfer to the Support Services Fund as determined by the cost allocation plan.

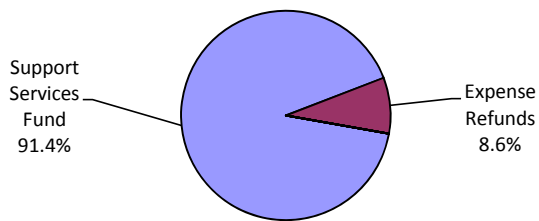
	<b>2010-11 Actual</b>	<b>2011-12 Actual</b>	<b>2012-13 Amended</b>	<b>2012-13 Estimated</b>	<b>2013-14 Approved</b>
Revenue	\$1,160,515	\$1,557,517	\$1,439,145	\$2,137,312	\$1,809,785
Transfers In	\$65,358,302	\$71,020,507	\$86,323,277	\$85,959,356	\$96,659,830
Requirements	\$69,101,484	\$75,096,115	\$92,157,060	\$89,995,260	\$100,798,770
Full-time Equivalents (FTEs)	698.58	722.33	819.58	819.58	850.08



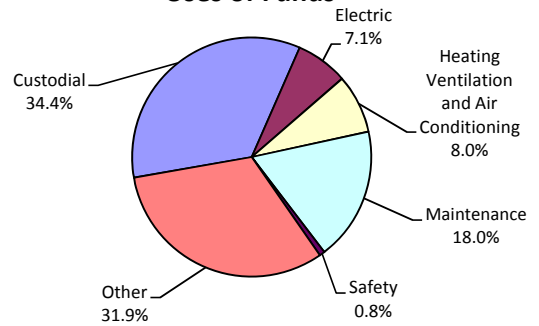


# Building Services

**Sources of Funds**



**Uses of Funds**



## Budget Overview

	2010-11 Actual	2011-12 Actual	2012-13 Amended	2012-13 Estimated	2013-14 Approved
Support Services Fund					
Requirements	\$0	\$0	\$10,983,196	\$11,525,000	\$13,888,131
Full-Time Equivalents (FTEs)	0.00	0.00	155.35	155.35	158.35
Expense Refunds	\$0	\$0	\$2,992,504	\$2,962,820	\$1,311,015
<b>Total Budget</b>	<b>\$0</b>	<b>\$0</b>	<b>\$13,975,700</b>	<b>\$14,487,820</b>	<b>\$15,199,146</b>

\*Footnote: In addition to the amount shown above, the FY 2013-14 Budget also includes \$25,000 for capital and critical one-time costs.

# Building Services

## Organization by Program and Activity for 2014

### **Building Services**

Custodial  
Electric  
Heating, Ventilation and Air Conditioning  
Maintenance  
Safety  
Security

### **Support Services**

Departmental Support Services

### **Transfers & Other Requirements**

Other Requirements

# Building Services Mission and Goals for 2014

## **Mission**

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Provide support to the City of Austin through asset management services for facilities owned by the taxpayers of Austin.

## **Goals**

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Building Services Department's goal of improving communication with customers includes:

- Provide safe, attractive and efficiently managed facilities that achieve an annual Customer Satisfaction rating of 90%.

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Building Services Department's goal to be good stewards of tax dollars include:

- Maintain effective activity cost per work order completed approximately \$550.00 or less.

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Building Services Department's goal of establishing successful safety practices includes:

- 90% employee attendance at departmental safety training.

# Building Services

## Message from the Director

The mission of the Building Services Department (BSD) is to support the City of Austin by providing asset management services for facilities owned by the taxpayers of Austin. Our services include: custodial, carpentry, plumbing, HVAC, locksmith, electrical, project management, security, property management, and mail services. Building Services provides varying levels of support to over 260 City buildings, with an estimated 6.3 million in square footage spanning approximately 300 square miles across the City. Building Services currently has 158.35 FTEs. These activities are organized into 6 programs:

- Custodial
- Electric
- HVAC
- Maintenance
- Safety
- Security

Significant growth in the City’s facility portfolio, aging buildings, deferred maintenance, space shortages, and a lack of a strategic focus for citywide facility issues are all drivers necessitating a transformation of Building Services from a work-order based maintenance shop to a facilities/asset management organization. Benefits of this shift will include improved asset reliability, operational efficiency, and ultimately a systematic approach to managing operations and costs with a focus on Total Cost of Ownership Management.

**BUILDING SERVICES DEPARTMENT  
STRATEGIC OBJECTIVES**

- 1. Improve Capability & Capacity for Data Collection, Analysis & Reporting**
  - 1.1. Maintenance Edge Work Order System
  - 1.2. Maximo Work Order System
  - 1.3. Integrated Work Management System (IWMS)
  - 1.4. Integrated Facilities Forecasting (IFF)
  - 1.5. Document Control System
  - 1.6. Training Management System
  - 1.7. Relational Database for City Systems of Record (MicroStrategy)
- 2. Implement & Improve Work System Design**
  - 2.1. Process Mapping Design
  - 2.2. Documentation Design
  - 2.3. Continual Improvement Design
- 3. Improve Workforce Engagement**
  - 3.1. Communication
  - 3.2. Recognition Program
  - 3.3. Shared Governance
  - 3.4. Competency Training Program
  - 3.5. Professional Development Program
  - 3.6. Re-Structure Workforce
- 4. Complete & Improve Green Initiatives**
  - 4.1. Green Seal 42
  - 4.2. LEED
  - 4.3. Energy Management Re-Fit Program

Efforts to achieve these goals have been underway and will continue into FY 2013-14. In the past year, the Strategic Facilities Governance Team was established with Building Services, Real Estate Services, and Financial Services, to link citywide facility issues and develops strategic approaches and solutions. Progress in these efforts will continue in 2014 as work system design and data collection commence, and action plans for citywide facility issues are developed and implemented.

Building Services has continued to refine its internal Departmental strategic planning resulting in the Strategic Objectives (listed to the left) which will position Building Services to be a leader in facilities management across the City and among other governmental organizations. Resource and staffing requests for FY 2013-14 are designed to support these objectives and goals and enable the Department to improve data collection and analysis across the City’s inventory of buildings.

Eric Stockton, LEED AP  
Building Services Officer

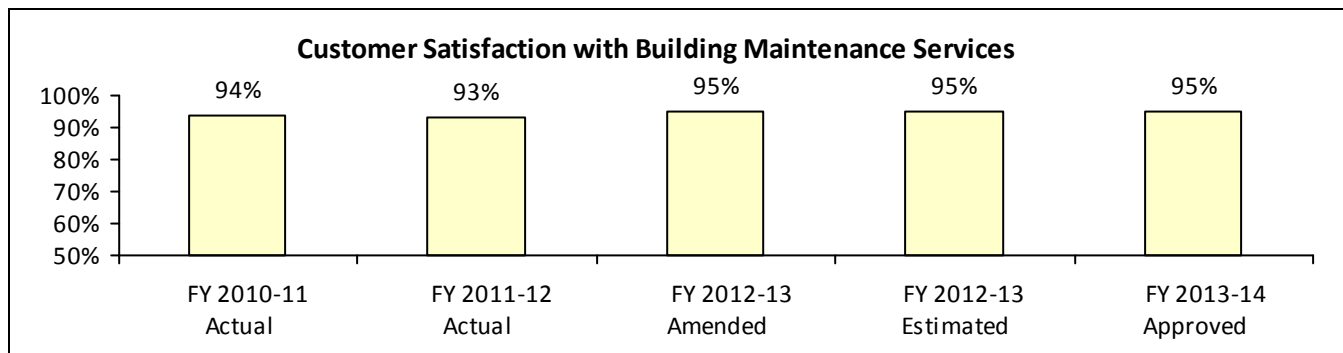
## Budget Highlights

The Building Services Department (BSD) budget includes requirements of \$15,199,146 and 158.35 FTE’s. Building Services provides custodial, carpentry, plumbing, HVAC, electrical, security, locksmith, property management and remodeling services to approximately 260 City facilities.

Historically, Building Services has been budgeted in the Financial Services Department (FSD). During FY 2012-13, Building Services became an individual department. Although Building Services will continue to be funded through the Support Services Fund, this is the first year it has operated as an individual department.

### Custodial

The Custodial activity provides cleaning services to ensure City facilities meet or exceed cleanliness standards, ensuring a safe and comfortable working environment. For the last two fiscal years, the Custodial division has been preparing and instituting the Green Seal certification process at City Hall. Achieving the certification is a rigorous process, assessing each cleaning product and process and verifying conformance with demanding standards of waste reduction, cost efficiency, and environmental sustainability. Upon the successful completion of the evaluation, Austin will become the first municipality in the nation to receive the Green Seal certification for one of its buildings. Traditionally, BSD has backcharged departments for custodial services, however this year, these costs were included in the Support Services Cost Allocation plan and funding was included in our base budget. Focus will remain on achieving Green Seal certification and reaching customer service goals in the upcoming fiscal year.



### Electric

The Electrical activity provides electrical service installations, maintenance of current electrical systems, and maintenance on generators and uninterruptible power supply (UPS’s) units. Improving preventative maintenance efforts remains a priority and staff will continue to evaluate options to maximize preventative maintenance work orders.

### Heating, Ventilation and Air Conditioning

The Heating, Ventilation and Air Conditioning (HVAC) activity provides heating, ventilation, and cooling services to facilities to ensure that occupants remain at a safe and comfortable temperature.

### Maintenance

The Maintenance activity provides building and equipment maintenance, repairs, project management, remodeling, plumbing, locksmith and property management services. A new Trades Manager position, which is included in the FY 2013-14 budget, will direct and improve daily activities of trades’ personnel responsible for general maintenance work on City Facilities and grounds. This position will be responsible for developing programs that proactively manage repairs and maintenance as well as overseeing all trades Supervisor.



**Security**

The Security activity maintains security systems and services at select City facilities to prevent unauthorized entry. Security staff also oversees the installation, maintenance, and certifications of fire sprinklers and alarm systems. The Security activity assumed oversight of inter-city mail services in FY 2012-13. The Department will concentrate on refining emergency response and security policies and procedures throughout all City sites supported by BSD entering FY 2013-14.

**Support Services**

Support Services staff provide human resource services, budget and accounting services, purchasing support and minor technology support. A Business Process Consultant is included in FY 2013-14 to manage department wide process changes

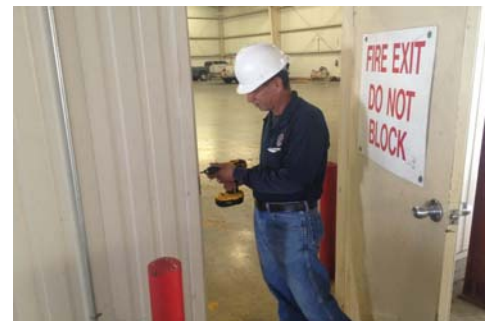


such as implementing a document control system and training system additionally a Facilities Process Manager will work with the Research Analyst position to lead daily planning and administrative efforts in support of the Strategic Facility Governance Team (SFGT) and strategic facility planning for the City.

Building Services continues to develop operational procedures by reference to standards supplied by the United States Green Building Council’s Leadership in Energy & Environmental Design rating systems. These standards are primary guidelines in developing the department’s strategic plan. One ongoing initiative, the Facilities Assessment project, is analyzing the interrelationship of four key elements of City facilities—

buildings, space, people and assets—and developing strategies for optimizing their use in order to meet the City’s goal of becoming a best managed city. The Strategic Facility Governance Team (SFGT) comprised of the Building Services Officer, the Real Estate Services Officer, the Deputy Chief Financial Officer, and a member of the Budget Staff have been reviewing the first submission of facility needs from departments and the team will work together to prioritize and make the best strategic decisions regarding departments needs to operational space such as office, warehouse space and storage space. This will enable the City to gather accurate and valuable data regarding FTE locations, which will assist in geographically placing life work functions more closely together to improve corporate efficiencies.

Building Services staff members have been actively involved in creating and developing new techniques and theories which can improve daily and long-term processes. The department received a Level 1 University of Texas Center for Performance Excellence Award during fiscal year 2012-13, acknowledging the department’s efforts of continuous improvement and quality. Building Services intends to adapt and align this philosophy into all service areas, in FY 2013-14 and onward.



# Building Services

## Significant Changes

### Support Services Fund

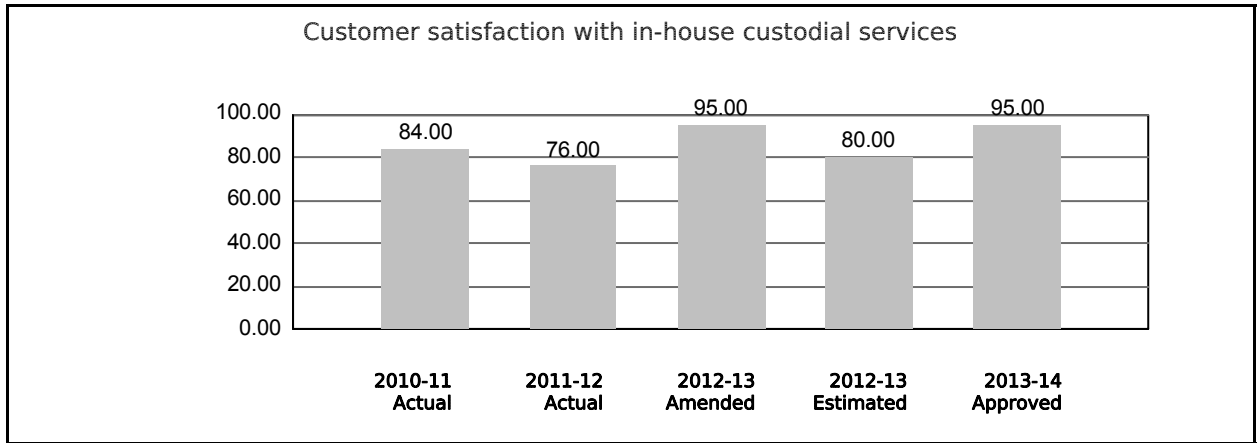
Expenditure Changes	FTEs	Dollars
<b>Citywide Cost Drivers</b>		
Increase personnel costs to account for the 1.5% wage increase and additional wage adjustment to be implemented in April 2014 for non-civil service employees, and increase in City contributions for health insurance		\$213,477
<b>Department Cost Drivers</b>		
Vacancy savings increase by 1%		(\$85,669)
Historically, custodial services have been backcharged to departments and in an effort to eliminate these charges, an increase has been added to the FY 2013-14 Budget.		\$1,681,489
As a result of projected rate increases for electric usage, the Budget includes an increase.		\$730,820
<b>New Investments</b>		
The addition of a Trades Manager will improve daily activities by enabling the Trades Supervisors to oversee work at the jobsite. This position will also create departmental processes to improve overall workflow.	1.00	\$124,990
Two support services positions are included in the Budget. The additional staff will include a Business Process Consultant and a Facilities Process Manager. These positions will support the Strategic Facility Governance process, as well as the departmental goals to move from being reactive to proactive.	2.00	\$225,585

# Building Services Budget Detail by Activity

**Program: Building Services**

**Activity: Custodial**

The purpose of the Custodial activity is to provide custodial services to City facilities so that employees and visitors have a clean and comfortable environment.



	2010-11 Actual	2011-12 Actual	2012-13 Amended	2012-13 Estimated	2013-14 Approved
<b>Requirements</b>					
Expense Refunds	0	0	1,681,489	1,681,489	0
Support Services Fund	0	0	3,426,291	3,408,291	5,221,513
<b>Total Requirements</b>	<b>\$0</b>	<b>\$0</b>	<b>\$5,107,780</b>	<b>\$5,089,780</b>	<b>\$5,221,513</b>
<b>Full-Time Equivalents</b>					
Support Services Fund	0.00	0.00	87.75	87.75	86.75
<b>Total FTEs</b>	<b>0.00</b>	<b>0.00</b>	<b>87.75</b>	<b>87.75</b>	<b>86.75</b>
<b>Performance Measures</b>					
<i><b>Customer satisfaction with in-house custodial services</b></i>	<b>84</b>	<b>76</b>	<b>95</b>	<b>80</b>	<b>95</b>
In-house custodial service cost per square foot	2.76	2.99	3.32	2.99	2.99
Number of square feet of facilities cleaned by in-house staff	1,539,244	1,539,244	1,539,244	1,539,244	1,539,244

**Services**

Cleaning management; integrated pest management.

**Contact**

David Acuna, Administrative & Finance Manager, 512-974-3960

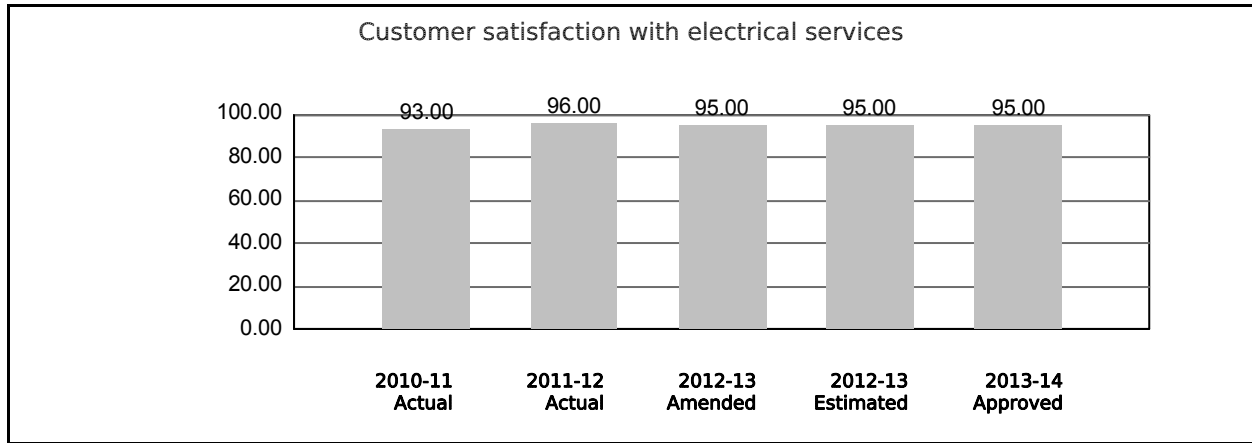


# Building Services Budget Detail by Activity

**Program: Building Services**

**Activity: Electric**

The purpose of the Electric activity is to provide electrical services in City facilities so that electrical systems are operational and safe.



	2010-11 Actual	2011-12 Actual	2012-13 Amended	2012-13 Estimated	2013-14 Approved
<b>Requirements</b>					
Expense Refunds	0	0	107,385	107,385	107,385
Support Services Fund	0	0	944,780	944,780	964,255
<b>Total Requirements</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,052,165</b>	<b>\$1,052,165</b>	<b>\$1,071,640</b>
<b>Full-Time Equivalents</b>					
Support Services Fund	0.00	0.00	9.28	9.28	9.28
<b>Total FTEs</b>	<b>0.00</b>	<b>0.00</b>	<b>9.28</b>	<b>9.28</b>	<b>9.28</b>
<b>Performance Measures</b>					
Activity cost per work order completed	730.34	620.99	528.46	528.46	528.46
<b><i>Customer satisfaction with electrical services</i></b>	<b><i>93</i></b>	<b><i>96</i></b>	<b><i>95</i></b>	<b><i>95</i></b>	<b><i>95</i></b>
Number of work orders completed	1,128	1,576	1,500	1,500	1,500
Number of work orders requested (including preventive maintenance)	1,337	1,576	1,500	1,500	1,500

**Services**

Equipment maintenance and repair; new electrical service installations; generator maintenance.

**Contact**

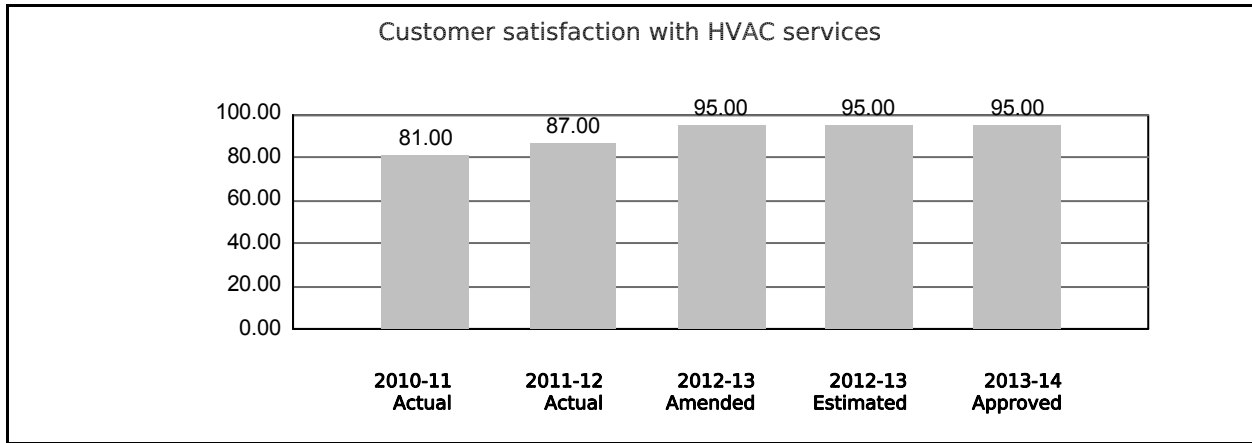
David Acuna, Administrative & Finance Manager, 512-974-3960

# Building Services Budget Detail by Activity

**Program: Building Services**

**Activity: Heating, Ventilation and Air Conditioning**

The purpose of the Heating, Ventilation and Air Conditioning (HVAC) activity is to provide heating, ventilation and cooling services in City facilities and ensure that occupants are in a comfortable, safe environment.



	2010-11 Actual	2011-12 Actual	2012-13 Amended	2012-13 Estimated	2013-14 Approved
<b>Requirements</b>					
Expense Refunds	0	0	185,292	185,292	185,292
Support Services Fund	0	0	1,000,767	1,120,767	1,022,193
<b>Total Requirements</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,186,059</b>	<b>\$1,306,059</b>	<b>\$1,207,485</b>
<b>Full-Time Equivalents</b>					
Support Services Fund	0.00	0.00	11.00	11.00	11.00
<b>Total FTEs</b>	<b>0.00</b>	<b>0.00</b>	<b>11.00</b>	<b>11.00</b>	<b>11.00</b>
<b>Performance Measures</b>					
Activity cost per work order completed	376.97	412.81	366.57	366.57	366.57
<b><i>Customer satisfaction with HVAC services</i></b>	<b><i>81</i></b>	<b><i>87</i></b>	<b><i>95</i></b>	<b><i>95</i></b>	<b><i>95</i></b>
Number of work orders requested (including preventive maintenance)	3,327	3,049	3,000	3,000	3,000
Number of work orders completed	3,125	No Data	3,000	3,000	3,000

**Services**

Equipment maintenance and repair; energy management; new equipment installations; indoor air-quality services.

**Contact**

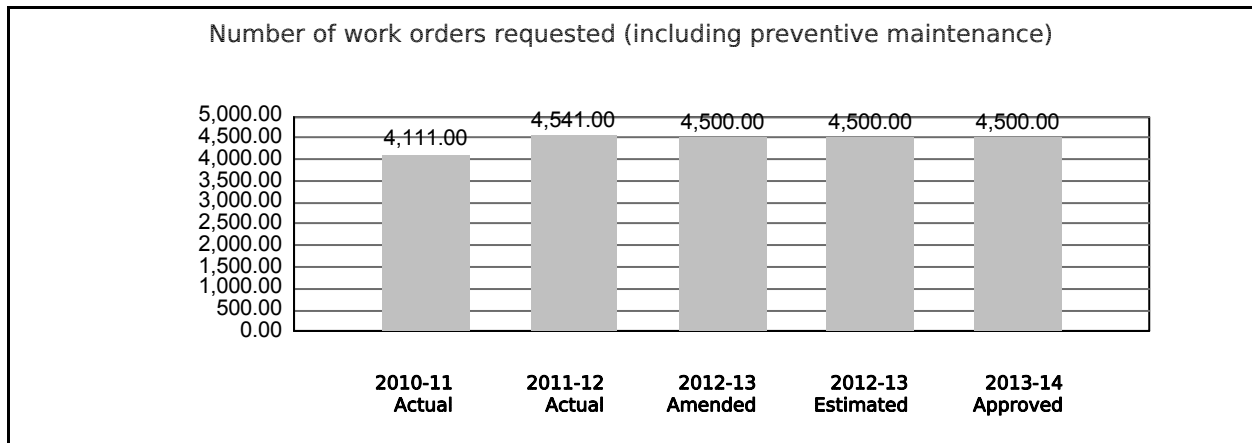
David Acuna, Administrative & Finance Manager, 512-974-3960

# Building Services Budget Detail by Activity

## Program: Building Services

### Activity: Maintenance

The purpose of the Maintenance activity is to provide maintenance services to City facilities and equipment so that facilities are safe and attractive.



	2010-11 Actual	2011-12 Actual	2012-13 Amended	2012-13 Estimated	2013-14 Approved
<b>Requirements</b>					
Expense Refunds	0	0	618,736	589,052	618,736
Support Services Fund	0	0	1,876,814	2,076,337	2,123,683
<b>Total Requirements</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,495,550</b>	<b>\$2,665,389</b>	<b>\$2,742,419</b>
<b>Full-Time Equivalent</b>					
Support Services Fund	0.00	0.00	20.32	20.32	22.32
<b>Total FTEs</b>	<b>0.00</b>	<b>0.00</b>	<b>20.32</b>	<b>20.32</b>	<b>22.32</b>
<b>Performance Measures</b>					
Activity cost per work order completed	691.86	569.54	560.12	489.23	489.23
<b><i>Customer satisfaction with building maintenance services</i></b>	<b><i>94</i></b>	<b><i>93</i></b>	<b><i>95</i></b>	<b><i>95</i></b>	<b><i>95</i></b>
Number of work orders completed	3,776	3,971	4,500	4,500	4,500
<b><i>Number of work orders requested (including preventive maintenance)</i></b>	<b><i>4,111</i></b>	<b><i>4,541</i></b>	<b><i>4,500</i></b>	<b><i>4,500</i></b>	<b><i>4,500</i></b>

#### Services

Building and equipment maintenance, repair and remodeling; project management; graffiti removal; locksmith activities; plumbing; property management.

#### Contact

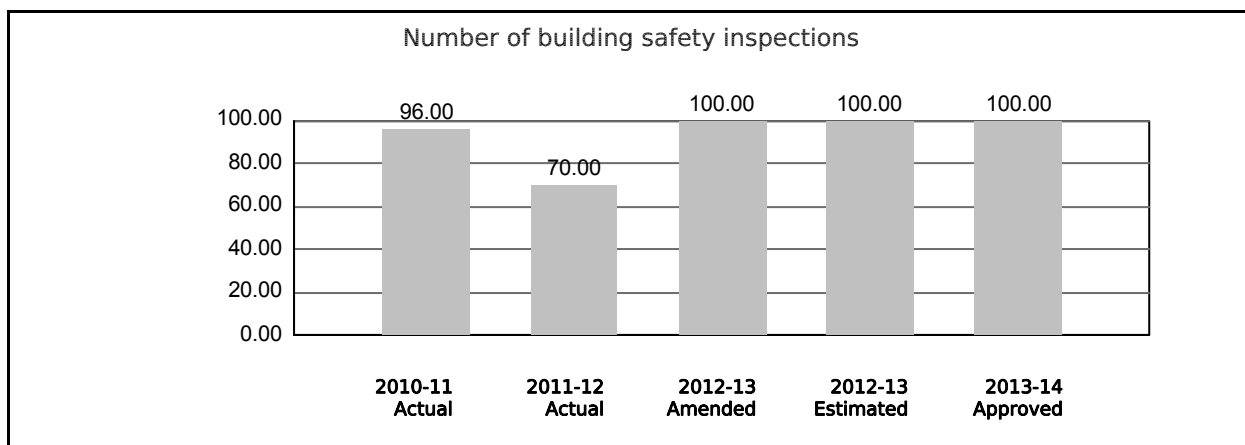
David Acuna, Administrative & Finance Manager, 512-974-3960

# Building Services Budget Detail by Activity

**Program: Building Services**

**Activity: Safety**

The purpose of the Safety activity is to provide training and inspection services so that employees and facilities are safe.



	2010-11 Actual	2011-12 Actual	2012-13 Amended	2012-13 Estimated	2013-14 Approved
<b>Requirements</b>					
Support Services Fund	0	0	108,968	108,968	111,719
<b>Total Requirements</b>	<b>\$0</b>	<b>\$0</b>	<b>\$108,968</b>	<b>\$108,968</b>	<b>\$111,719</b>
<b>Full-Time Equivalents</b>					
Support Services Fund	0.00	0.00	1.00	1.00	1.00
<b>Total FTEs</b>	<b>0.00</b>	<b>0.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>
<b>Performance Measures</b>					
Cost per employee receiving safety training	85.20	99.96	93.92	99.96	99.96
Number of employees receiving safety training per month	160	140	149	149	140
Number of building safety inspections	96	70	100	100	100

**Services**

Safety training and development; building inspections for safety compliance.

**Contact**

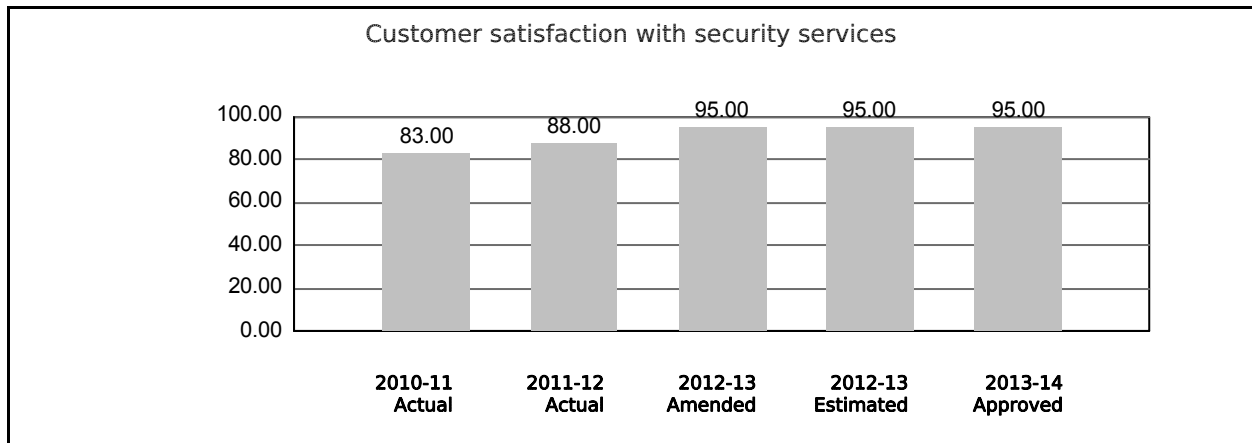
David Acuna, Administrative & Finance Manager, 512-974-3960

# Building Services Budget Detail by Activity

## Program: Building Services

### Activity: Security

The purpose of the Security activity is to provide security systems and services at select City facilities so that City property is secure from unauthorized entry.



	2010-11 Actual	2011-12 Actual	2012-13 Amended	2012-13 Estimated	2013-14 Approved
<b>Requirements</b>					
Expense Refunds	0	0	274,919	274,919	274,919
Support Services Fund	0	0	650,882	650,882	668,773
<b>Total Requirements</b>	<b>\$0</b>	<b>\$0</b>	<b>\$925,801</b>	<b>\$925,801</b>	<b>\$943,692</b>
<b>Full-Time Equivalent</b>					
Support Services Fund	0.00	0.00	13.00	13.00	13.00
<b>Total FTEs</b>	<b>0.00</b>	<b>0.00</b>	<b>13.00</b>	<b>13.00</b>	<b>13.00</b>
<b>Performance Measures</b>					
Cost per hour of security guards	23.88	22.70	22.70	22.70	22.70
Cost per unit of mail processed (metered and interoffice)	0.14	0.17	0.21	0.23	0.25
<b><i>Customer satisfaction with security services</i></b>	<b><i>83</i></b>	<b><i>88</i></b>	<b><i>95</i></b>	<b><i>95</i></b>	<b><i>95</i></b>
Number of security hours provided	18,720	20,800	20,800	20,800	20,800
Percent of Customer satisfaction for Mail Services	95	95	95	95	95
Total number of units processed (metered & interoffice)	1,838,809	1,840,326	1,872,308	1,890,500	1,895,600

#### Services

Install, maintain, test and certify fire sprinkler and alarm systems, provide security guard services to certain sites.

#### Contact

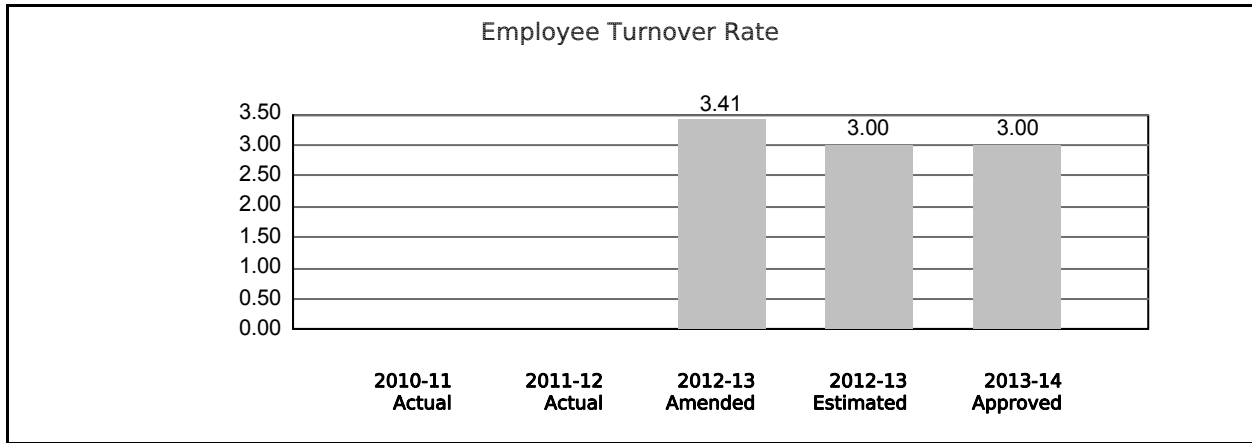
David Acuna, Administrative & Finance Manager, 512-974-3960

# Building Services Budget Detail by Activity

**Program: Support Services**

**Activity: Departmental Support Services**

The purpose of the Departmental Support Services activity is to provide administrative and managerial support to the department in order to produce more effective services.



	2010-11 Actual	2011-12 Actual	2012-13 Amended	2012-13 Estimated	2013-14 Approved
<b>Requirements</b>					
Expense Refunds	0	0	124,683	124,683	124,683
Support Services Fund	0	0	2,965,165	3,205,446	3,766,466
<b>Total Requirements</b>	<b>\$0</b>	<b>\$0</b>	<b>\$3,089,848</b>	<b>\$3,330,129</b>	<b>\$3,891,149</b>
<b>Full-Time Equivalents</b>					
Support Services Fund	0.00	0.00	13.00	13.00	15.00
<b>Total FTEs</b>	<b>0.00</b>	<b>0.00</b>	<b>13.00</b>	<b>13.00</b>	<b>15.00</b>
<b>Performance Measures</b>					
Average Annual Carbon Footprint	New Meas	New Meas	90	236	204
Employee Turnover Rate	New Meas	New Meas	3.41	3	3
Lost Time Injury Rate Per the Equivalent of 100 Employees	New Meas	New Meas	1	1.50	2
Sick leave hours used per 1,000 hours	New Meas	New Meas	33.89	39.88	40

**Services**

Office of the Director, Financial Monitoring, Budgeting, Accounting, Purchasing, Human Resources, Facility Expenses, Information Technology Support, Public Information, Vehicle and Equipment Maintenance, Grant Administration, Safety, Customer Service, Inventory Control, Audit/Internal Review, Contract Management.

**Contact**

David Acuna, Administrative & Finance Manager, 512-974-3960

# Building Services Budget Detail by Activity

**Program: Transfers & Other Requirements**

**Activity: All Activities**

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The purpose of the Transfers & Other Requirements program is to account for transfers and other departmental requirements at the fund or agency level.

*Graph Not Applicable*

	2010-11 Actual	2011-12 Actual	2012-13 Amended	2012-13 Estimated	2013-14 Approved
<b>Requirements</b>					
Support Services Fund	0	0	9,529	9,529	9,529
<b>Total Requirements</b>	<b>\$0</b>	<b>\$0</b>	<b>\$9,529</b>	<b>\$9,529</b>	<b>\$9,529</b>

**Contact**

David Acuna, Administrative & Finance Manager, 512-974-3960

## Building Services - 2013-14

### Support Services Fund

	2010-11 Actual	2010-11 FTE	2011-12 Actual	2011-12 FTE	2012-13 Amended	2012-13 FTE	2012-13 Estimated	2012-13 FTE	2013-14 Approved	2013-14 FTE
<b>BUILDING SERVICES</b>										
Custodial	\$0	0.00	\$0	0.00	\$3,426,291	87.75	\$3,408,291	87.75	\$5,221,513	86.75
Electric	\$0	0.00	\$0	0.00	\$944,780	9.28	\$944,780	9.28	\$964,255	9.28
Heating, Ventilation and Air Conditioning	\$0	0.00	\$0	0.00	\$1,000,767	11.00	\$1,120,767	11.00	\$1,022,193	11.00
Maintenance	\$0	0.00	\$0	0.00	\$1,876,814	20.32	\$2,076,337	20.32	\$2,123,683	22.32
Safety	\$0	0.00	\$0	0.00	\$108,968	1.00	\$108,968	1.00	\$111,719	1.00
Security	\$0	0.00	\$0	0.00	\$650,882	13.00	\$650,882	13.00	\$668,773	13.00
<b>Subtotal</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$8,008,502</b>	<b>142.35</b>	<b>\$8,310,025</b>	<b>142.35</b>	<b>\$10,112,136</b>	<b>143.35</b>
<b>SUPPORT SERVICES</b>										
Departmental Support Services	\$0	0.00	\$0	0.00	\$2,965,165	13.00	\$3,205,446	13.00	\$3,766,466	15.00
<b>Subtotal</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$2,965,165</b>	<b>13.00</b>	<b>\$3,205,446</b>	<b>13.00</b>	<b>\$3,766,466</b>	<b>15.00</b>
<b>TRANSFERS &amp; OTHER REQUIREMENTS</b>										
Other Requirements	\$0	0.00	\$0	0.00	\$9,529	0.00	\$9,529	0.00	\$9,529	0.00
<b>Subtotal</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$9,529</b>	<b>0.00</b>	<b>\$9,529</b>	<b>0.00</b>	<b>\$9,529</b>	<b>0.00</b>
<b>Total</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$10,983,196</b>	<b>155.35</b>	<b>\$11,525,000</b>	<b>155.35</b>	<b>\$13,888,131</b>	<b>158.35</b>



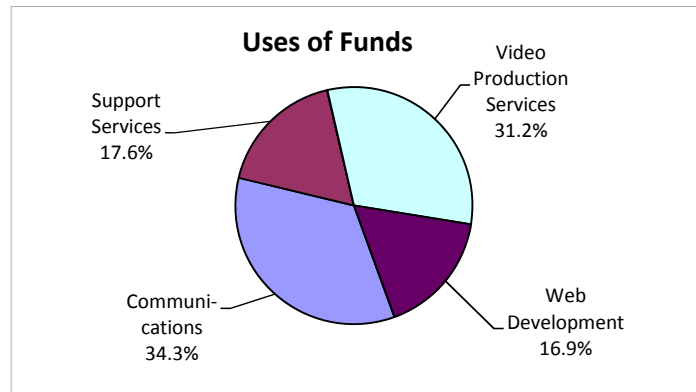
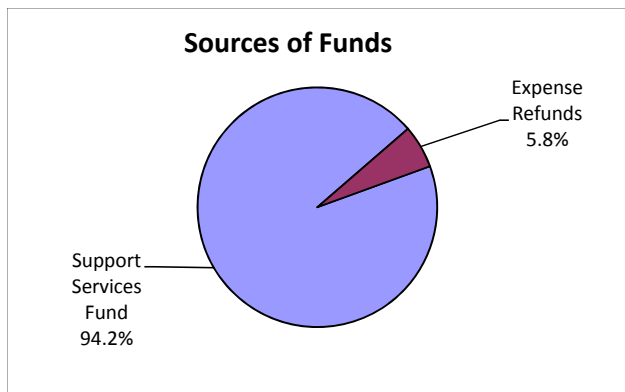
## Building Services - 2013-14

### *Expense Refunds*

	2010-11 Actual	2010-11 FTE	2011-12 Actual	2011-12 FTE	2012-13 Amended	2012-13 FTE	2012-13 Estimated	2012-13 FTE	2013-14 Approved	2013-14 FTE
<b>BUILDING SERVICES</b>										
Custodial	\$0	0.00	\$0	0.00	\$1,681,489	0.00	\$1,681,489	0.00	\$0	0.00
Electric	\$0	0.00	\$0	0.00	\$107,385	0.00	\$107,385	0.00	\$107,385	0.00
Heating, Ventilation and Air Conditioning	\$0	0.00	\$0	0.00	\$185,292	0.00	\$185,292	0.00	\$185,292	0.00
Maintenance	\$0	0.00	\$0	0.00	\$618,736	0.00	\$589,052	0.00	\$618,736	0.00
Security	\$0	0.00	\$0	0.00	\$274,919	0.00	\$274,919	0.00	\$274,919	0.00
<b>Subtotal</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$2,867,821</b>	<b>0.00</b>	<b>\$2,838,137</b>	<b>0.00</b>	<b>\$1,186,332</b>	<b>0.00</b>
<b>SUPPORT SERVICES</b>										
Departmental Support Services	\$0	0.00	\$0	0.00	\$124,683	0.00	\$124,683	0.00	\$124,683	0.00
<b>Subtotal</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$124,683</b>	<b>0.00</b>	<b>\$124,683</b>	<b>0.00</b>	<b>\$124,683</b>	<b>0.00</b>
<b>Total</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$2,992,504</b>	<b>0.00</b>	<b>\$2,962,820</b>	<b>0.00</b>	<b>\$1,311,015</b>	<b>0.00</b>



# Communications and Public Information



## Budget Overview

	2010-11 Actual	2011-12 Actual	2012-13 Amended	2012-13 Estimated	2013-14 Approved
Support Services Fund					
Requirements	\$1,763,264	\$1,963,342	\$2,463,066	\$2,353,640	\$2,582,725
Full-Time Equivalents (FTEs)	20.00	21.00	22.00	22.00	23.00
Expense Refunds	\$150,671	\$133,025	\$77,085	\$83,411	\$159,126
<b>Total Budget</b>	<b>\$1,913,935</b>	<b>\$2,096,367</b>	<b>\$2,540,151</b>	<b>\$2,437,051</b>	<b>\$2,741,851</b>

# Communications and Public Information Organization by Program and Activity for 2014

## **Communications**

Community Engagement  
Media Relations

## **Video Production Services**

Video Production Services

## **Web Development**

Web Development

## **Support Services**

Departmental Support Services

## **Transfers & Other Requirements**

Other Requirements

# Communications and Public Information

## Mission and Goals for 2014

### Mission

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The mission of the Communications and Public Information Department is to provide communications consultation, tools and resources that enhance the City's engagement with residents and employees so that they can make informed decisions and actively participate in City government.

### Goals

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Foster positive relationships with local and national media, and provide timely, proactive and responsive information to media inquiries.

- Facilitate 1,100 media contacts/inquiries.
- 100% positive rating of media relations services (CPI annual media survey).

Create opportunities for the community to engage in the decision-making processes of the City of Austin.

- Facilitate 90 community engagement events or activities.
- Maintain video coverage of 550 meetings with 550 meetings accessible online.
- 35% of residents access Channel 6 programming.

Actively promote the projects, programs and initiatives of the City of Austin.

- 65% of users find information easy to find on City website (CPI annual communications survey).
- Increase subscribers to electronic and social media outreach tools by 50%.

Effectively coordinate internal communications activities within the City of Austin workforce.

- 90% of employee respondents reporting knowledge of specific City issues (Listening to the Workforce survey).

# Communications and Public Information

## Message from the Director

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The Communications and Public Information Office (CPIO) continues to evolve as the City's hub for interaction between the City government and those we serve, with a focus on transparency, proactive communication and participatory government. Innovation remains a cornerstone of our approach, driven by a realization that technology, social media and community expectations require our strategic agility and adaptability.

In our planning for FY 2013-14, much of our attention has been focused on appropriately aligning our staff resources and operational expenditures to ensure that CPIO continues to meet an increasing demand for our services, particularly in the areas of community engagement, public/media relations and television production.

FY 2012-13 saw the addition of a second community engagement professional to the staff, with a particular eye toward improving engagement and involvement with minority, foreign-language and other populations not as active in City issues. We anticipate that Austin will begin to see the full benefit of this focused approach in FY 2013-14, guided in part by the recommendations provided through the Hispanic Quality of Life and African-American Quality of Life initiatives. The move toward more in-house community engagement services has helped reduce reliance on contractors, and has helped to ensure consistency in our approach toward community involvement.

We've also begun to explore opportunities to strengthen neighborhood-level involvement through new social networks and focused engagement activities. The office has developed a set of core principles for engagement to help guide those efforts throughout the City organization.

In the past few years, CPIO has also seen a sharp increase in demand related to the growth of special events throughout the city. To meet that demand, our office has aligned personnel to help provide active coordination and communication with event planners, City personnel, visitors, residents and businesses before, during and after these major events.

ATXN (Channel 6) continues to excel in providing timely, creative production services for cablecast, streaming and social media. That has included a continued uptick in meetings coverage, as well as more departmental interest in using video as a means of communicating with their audiences. CPIO has developed a creative partnership model to help meet those needs, by creating co-funded positions with departments desiring additional services. In FY 2013-14, ATXN will have two such positions, co-funded wholly by Austin Energy, Austin Water, Austin Resource Recovery, Austin Police Department and Watershed Protection. This ensures that the responsibility for funding lies with the departments receiving benefit of the services, and has shielded the General Fund from significant additional expenses. It has also allowed the City to greatly reduce its reliance on outside contractors for more expensive production services.

Finally, the department consistently pursues innovation as a business practice, and will continue to evaluate new and emerging practices and technologies for application in our operations. That includes experimentation with new social media tools and leveraging technology to meet the Council and City Manager's desire for truly open and transparent government. The office will also play a key role in supporting the City's new Office for Innovation, as they reach out and develop partnerships inside and outside of the organization for creative problem-solving.

According to Austin's Annual Citizen survey, CPIO continues to outpace our peers when residents are asked about their satisfaction with City communications. There remains room for growth and improvement, though, and we intend to continue pursuing our best-managed approach toward engaging, involving and informing our residents.

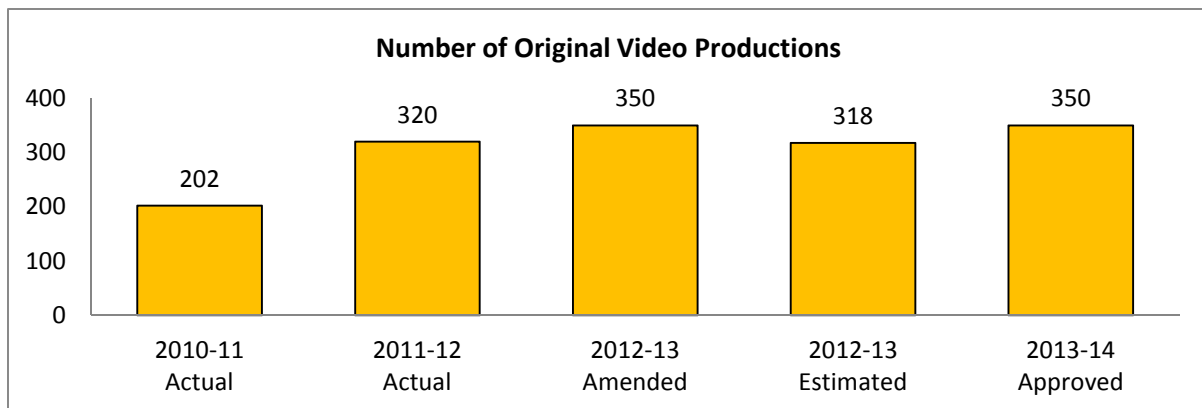
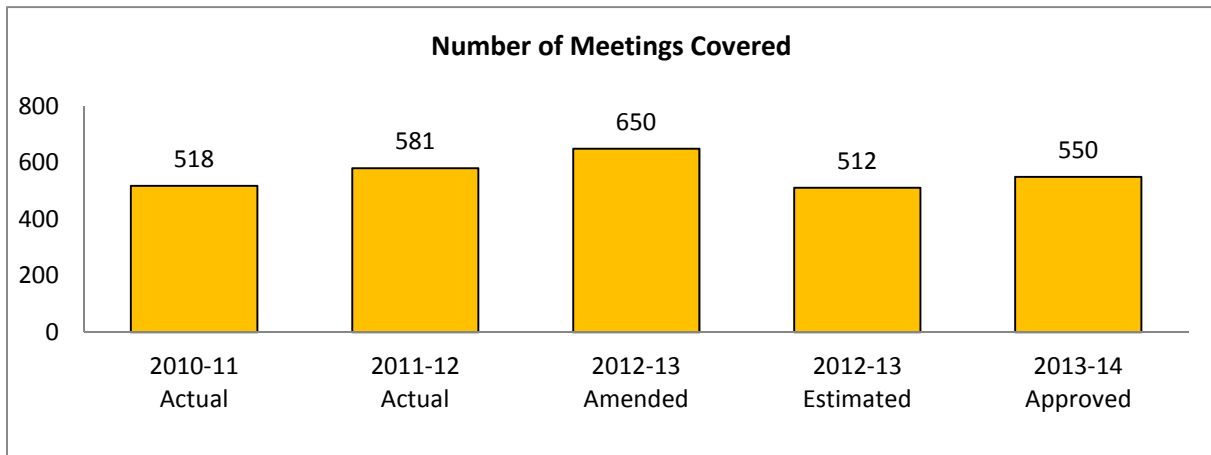


Doug Matthews  
Chief Communications Director

## Budget Highlights

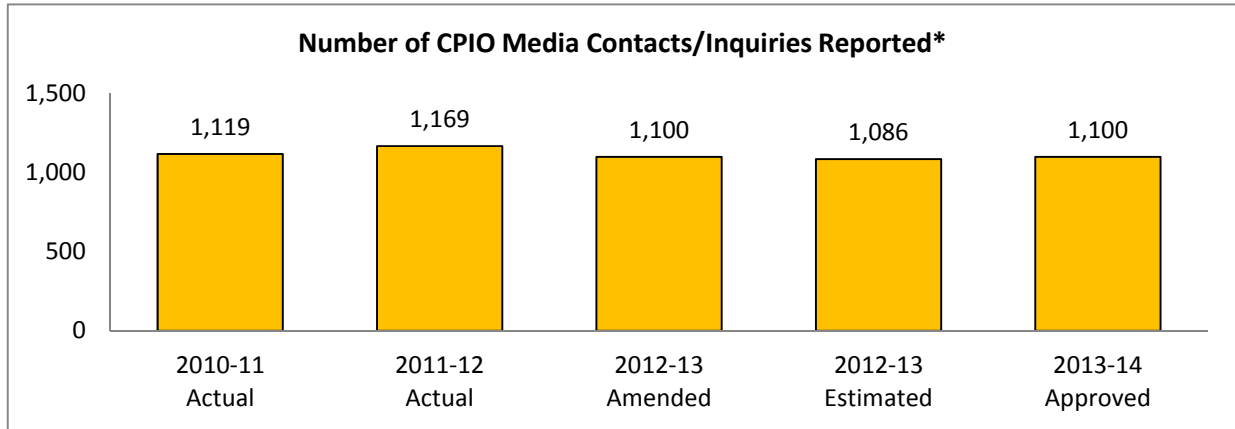
### Video Production Services

ATXN has undergone a significant shift in their role and importance to the organization in recent years. Once considered only as a source for cablecast meeting coverage, the division has greatly expanded their range of services to meet demands. Those demands have been driven in large part by an increased expectation of transparency in Austin's government proceedings, the expectation for on-demand/streaming access to coverage, and the widespread integration of video into many of the City's communications and engagement initiatives. The station has also entered the social sphere, effectively leveraging YouTube and – more recently – Reddit as distribution channels for City-produced pieces. The FY 2013-14 Budget includes a cost-neutral addition of a Video Production Specialist, who will primarily provide video support to the Austin Police Department and Watershed Protection Department. This position is funded by these participating departments.



### Media Relations

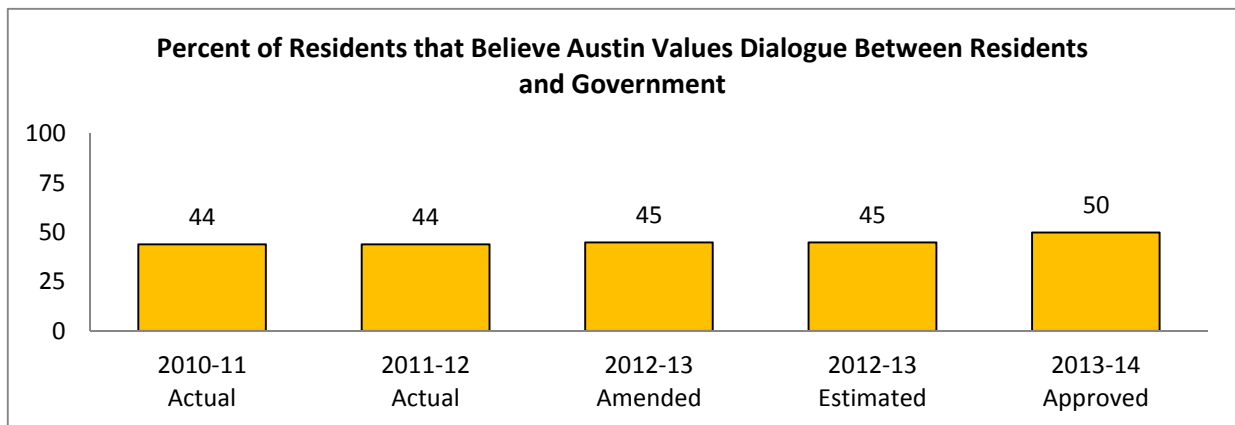
With the increasing popularity of Austin as a destination for major special events (SXSW, ACL, US Grand Prix), there is an acute demand for coordination of communication efforts across all departments, the public, our visitors and the organizing entities. CPIO also anticipates an increased demand for media support and planning as the City Council expands from seven to 11 members in 2014. The division also has primary responsibility for many of the City's social media channels, which continue to grow in number, complexity and activity.



*\*Because of inconsistencies in the media contact reporting tool, CPIO is adjusting this measure in FY 2013-14 to reflect reported issues handled, rather than individual contacts with reporters.*

**Community Engagement**

Since 2010, CPIO has taken a lead role in establishing principles and practices for community engagement within the City of Austin, working in partnership with multiple departments on the planning, design and execution of public involvement strategies. To further that work, the department has developed six core engagement principles: Accountability & Transparency, Fairness & Respect, Accessibility, Predictability & Consistency, Creativity & Community Collaboration, and Responsible Stewardship. Those principles were on display in the development of bond priorities in 2012 and in the development of this year’s budget. Notable highlights included innovative strategies like “Budget in a Box” which provided self-directed, small-group engagement on budget priorities and Speak Up Austin, an online forum for ideas and discussion of City issues. With the addition of a second Community Engagement Consultant in FY 2012-13, the division will be placing a stronger emphasis on engaging our harder-to-reach populations, as well as fulfilling recommendations made within the African-American and Hispanic Quality of Life reports.





# Communications and Public Information

## Significant Changes

### Support Services Fund

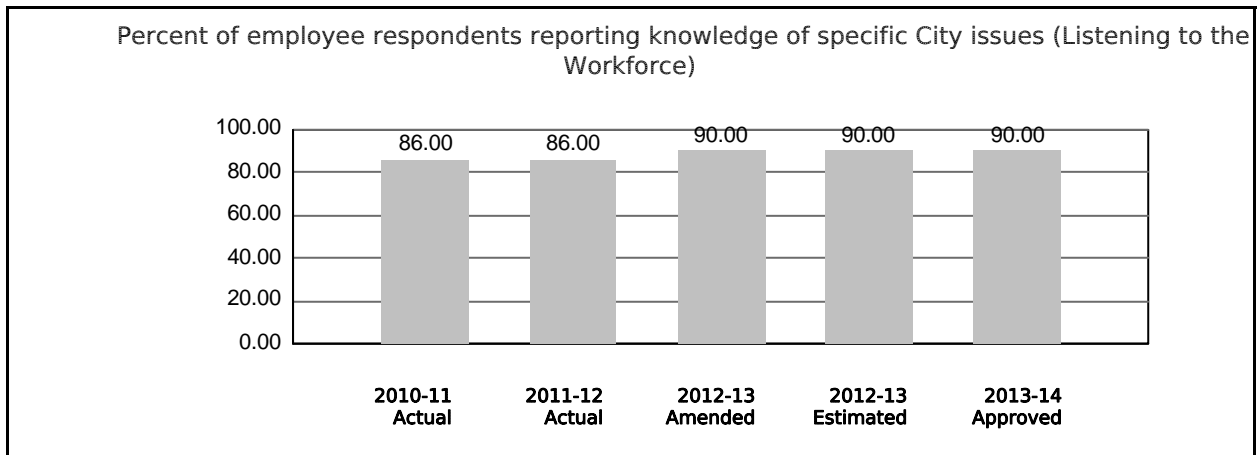
<b>Expenditure Changes</b>	<b>FTEs</b>	<b>Dollars</b>
<b>Citywide Cost Drivers</b>		
Increase personnel costs to account for the 1.5% wage increase and additional wage adjustment to be implemented in April 2014 for non-civil service employees, and increase in City contributions for health insurance.		\$41,230
Additional funding for wage adjustments associated with the City's market study.		\$57,295
<b>New Investments</b>		
Video Production Specialist position reimbursed by Watershed Protection and Police.	1.00	\$0

# Communications and Public Information Budget Detail by Activity

**Program: Communications**

**Activity: Community Engagement**

The purpose of the Community Engagement activity is to provide strategy, planning and facilitation services to City management, Council and departments to create consistent and effective communication, engagement and participation processes.



	2010-11 Actual	2011-12 Actual	2012-13 Amended	2012-13 Estimated	2013-14 Approved
<b>Requirements</b>					
Expense Refunds	70,293	66,858	0	0	0
Support Services Fund	262,831	318,810	577,338	489,567	606,733
<b>Total Requirements</b>	<b>\$333,124</b>	<b>\$385,668</b>	<b>\$577,338</b>	<b>\$489,567</b>	<b>\$606,733</b>
<b>Full-Time Equivalents</b>					
Support Services Fund	4.65	4.65	5.65	5.65	5.55
<b>Total FTEs</b>	<b>4.65</b>	<b>4.65</b>	<b>5.65</b>	<b>5.65</b>	<b>5.55</b>
<b>Performance Measures</b>					
Number of facilitated community engagement events or activities	76	84	70	70	90
Percent increase in subscribers to corporate electronic and social media outreach tools	119	48	50	51	50
<b><i>Percent of employee respondents reporting knowledge of specific City issues (Listening to the Workforce)</i></b>	<b><i>86</i></b>	<b><i>86</i></b>	<b><i>90</i></b>	<b><i>90</i></b>	<b><i>90</i></b>
<b><i>Percent of residents that believe Austin values dialogue between residents and government</i></b>	<b><i>44</i></b>	<b><i>44</i></b>	<b><i>45</i></b>	<b><i>45</i></b>	<b><i>50</i></b>

**Services**

Coordinate the annual CityWorks Academy and AustinCorps programs; Consult with departments and leadership on communications, marketing, engagement and facilitation strategy; Provide facilitation and mediation services; Develop and implement marketing communications plans on major Citywide initiatives; Lead and/or assist in the planning and execution of community events and campaigns related to City activities and programs; Facilitate and coordinate inter- and intra-departmental communications on major Citywide issues and initiatives.

**Contact**

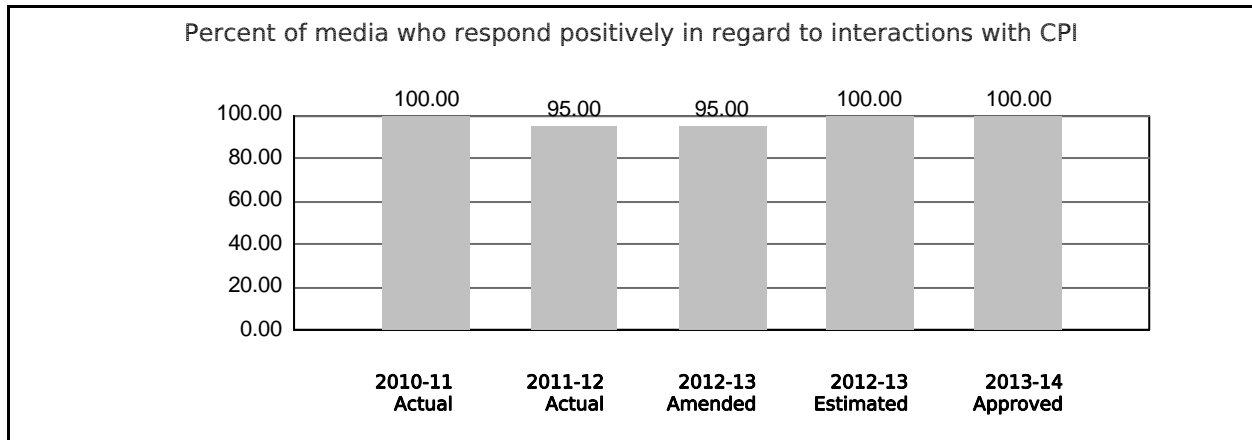
David Matustik, Public Information Deputy Officer, 512-974-2406

# Communications and Public Information Budget Detail by Activity

**Program: Communications**

**Activity: Media Relations**

The purpose of the Media Relations activity is to provide information to representatives of the media so they can provide a balanced representation of a City issue and/or policy decision.



	2010-11 Actual	2011-12 Actual	2012-13 Amended	2012-13 Estimated	2013-14 Approved
<b>Requirements</b>					
Expense Refunds	0	0	0	2,826	0
Support Services Fund	243,530	311,297	317,137	358,136	334,366
<b>Total Requirements</b>	<b>\$243,530</b>	<b>\$311,297</b>	<b>\$317,137</b>	<b>\$360,962</b>	<b>\$334,366</b>
<b>Full-Time Equivalents</b>					
Support Services Fund	2.55	3.35	3.35	3.35	3.45
<b>Total FTEs</b>	<b>2.55</b>	<b>3.35</b>	<b>3.35</b>	<b>3.35</b>	<b>3.45</b>
<b>Performance Measures</b>					
Number of CPI media contacts/inquiries reported	1,119	1,169	1,100	1,086	1,100
Number of CPI-specific Public Information Requests processed	391	354	400	297	350
<b><i>Percent of media who respond positively in regard to interactions with CPI</i></b>	<b><i>100</i></b>	<b><i>95</i></b>	<b><i>95</i></b>	<b><i>100</i></b>	<b><i>100</i></b>

**Services**

News release distribution; News release writing; Media requests and assistance; Developing/coordinating multi-departmental response; Emergency management response with the Office of Emergency Management; Media assistance for City Council meetings; Public Information Requests tracking and monitoring; Assisting in communications for multi-departmental public information personnel.; Corporate media training; online media activity database and public information tracking system.

**Contact**

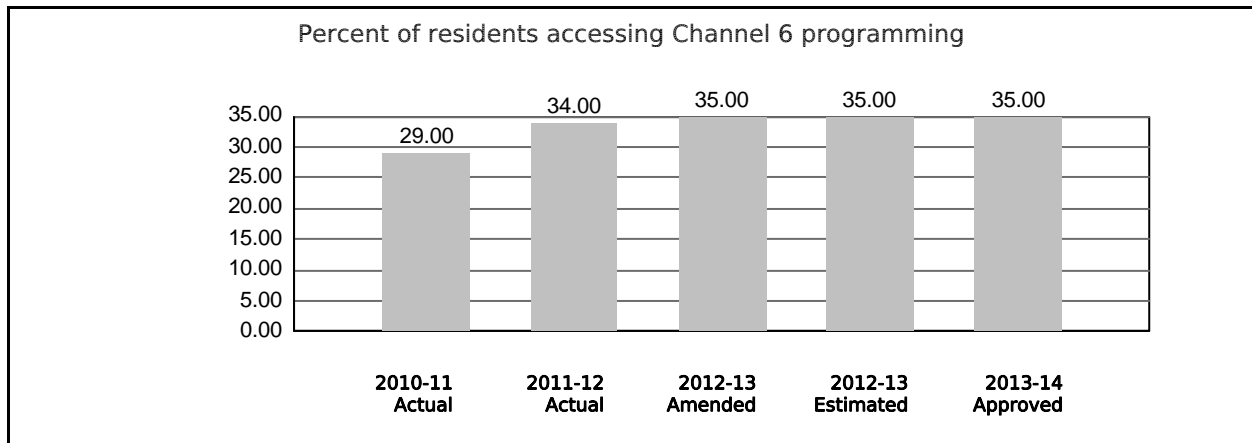
Reyne Telles, Media Relations Manager, 512-974-7988

# Communications and Public Information Budget Detail by Activity

**Program: Video Production Services**

**Activity: Video Production Services**

The purpose of the Video Production Services activity is to make City government meetings and special community events accessible to the public via cable television broadcast and streaming video, and to provide electronic media production services for internal and external customers.



	2010-11 Actual	2011-12 Actual	2012-13 Amended	2012-13 Estimated	2013-14 Approved
<b>Requirements</b>					
Expense Refunds	80,378	61,753	77,085	80,585	159,126
Support Services Fund	557,717	616,717	642,998	611,662	694,682
<b>Total Requirements</b>	<b>\$638,095</b>	<b>\$678,470</b>	<b>\$720,083</b>	<b>\$692,247</b>	<b>\$853,808</b>
<b>Full-Time Equivalents</b>					
Support Services Fund	6.00	6.00	6.00	6.00	7.00
<b>Total FTEs</b>	<b>6.00</b>	<b>6.00</b>	<b>6.00</b>	<b>6.00</b>	<b>7.00</b>
<b>Performance Measures</b>					
Number of original video productions	202	320	350	318	350
Number of meetings covered	518	581	650	512	550
Number of meetings accessible online	290	555	650	536	550
<b><i>Percent of residents accessing Channel 6 programming</i></b>	<b><i>29</i></b>	<b><i>34</i></b>	<b><i>35</i></b>	<b><i>35</i></b>	<b><i>35</i></b>

**Services**

Cable Channel 6 coverage of Council Meetings; City news conferences; Council MBE/WBE Subcommittee; Council Emerging Technology Subcommittee; Council Audit/Finance Subcommittee; Council Public Health & Human Services Subcommittee; Capital Area Metropolitan Planning Organization; Cap Metro Board of Directors; Community Action Network Resource Council; Zoning and Platting Commission; Planning Commission; Board of Adjustment; Plaza concerts; Design Commission; Historic Landmark Commission; Downtown Commission; Arts Commission; Music Commission; Environmental Board; Human Rights Commission; Mayor's Committee for People with Disabilities; Telecommunications Commission; Resource Management Commission; special events and meetings; Additional electronic media production services include: corporate-initiated projects; City Hall lobby and Channel 6 billboard digital signage design; implementation for marketing/promotion of City information and electronic media design/video; editing assistance for depts.; Council Closed Captioning and Radio Broadcasts.

**Contact**

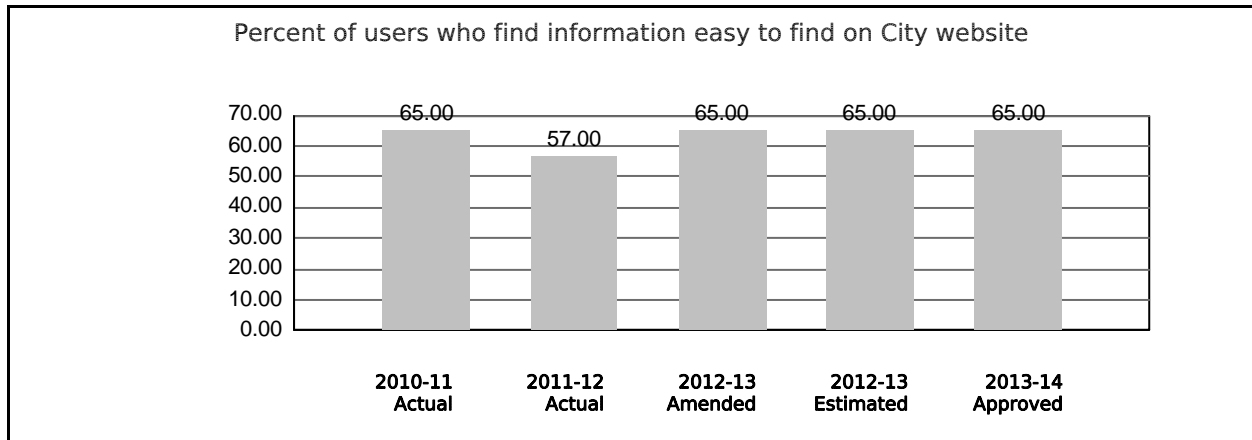
Keith Reeves, Channel 6 Manager, 512-974-7952

# Communications and Public Information Budget Detail by Activity

**Program: Web Development**

**Activity: Web Development**

The purpose of the Web Development activity is to provide 24-hour access to the public so it can get information about City of Austin services/events whenever needed.



	2010-11 Actual	2011-12 Actual	2012-13 Amended	2012-13 Estimated	2013-14 Approved
<b>Requirements</b>					
Support Services Fund	341,939	356,671	438,137	451,774	463,423
<b>Total Requirements</b>	<b>\$341,939</b>	<b>\$356,671</b>	<b>\$438,137</b>	<b>\$451,774</b>	<b>\$463,423</b>
<b>Full-Time Equivalents</b>					
Support Services Fund	4.00	5.00	5.00	5.00	5.00
<b>Total FTEs</b>	<b>4.00</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>
<b>Performance Measures</b>					
Percent of users who find information easy to find on City website	65	57	65	65	65
Total number of unique visits to City website (millions)	11.80	9.70	10	10.10	11

**Services**

Internet benchmarking; Create/maintain Web sites; Assist departments to establish/create and update Web sites; Assist departments to establish/create and update Web applications; Maintain Web site home page of the internet/intranet; Posting of all Council and Departmental agendas; Graphic design for internet/intranet; Content management/redesign (in cooperation with CTM).

**Contact**

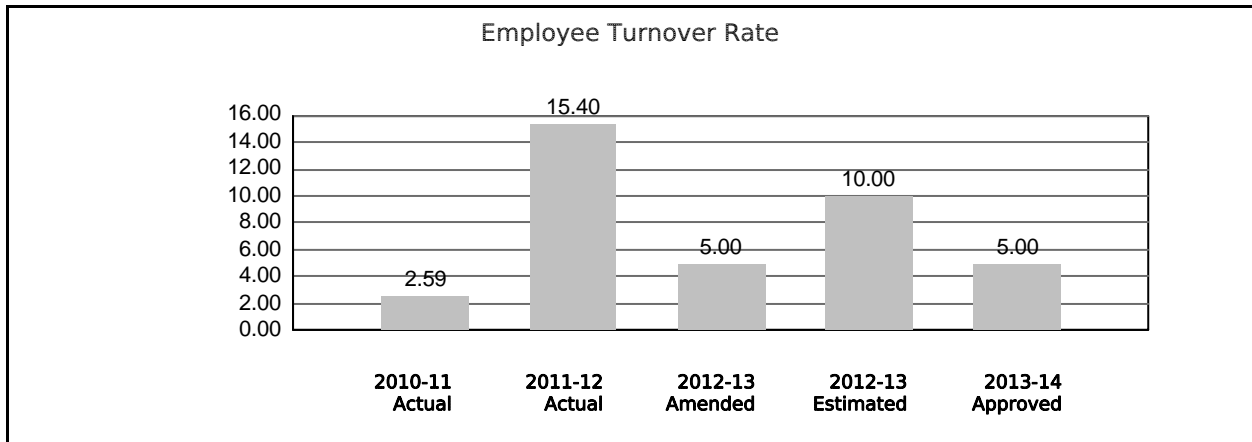
Chris Florance, Public Info & Mktng Corp Manager, 512-974-2980

# Communications and Public Information Budget Detail by Activity

**Program: Support Services**

**Activity: Departmental Support Services**

The purpose of the Departmental Support Services activity is to provide administrative and managerial support to the department in order to produce more effective services.



	2010-11 Actual	2011-12 Actual	2012-13 Amended	2012-13 Estimated	2013-14 Approved
<b>Requirements</b>					
Expense Refunds	0	4,414	0	0	0
Support Services Fund	356,029	359,318	486,091	441,136	482,156
<b>Total Requirements</b>	<b>\$356,029</b>	<b>\$363,732</b>	<b>\$486,091</b>	<b>\$441,136</b>	<b>\$482,156</b>
<b>Full-Time Equivalents</b>					
Support Services Fund	2.80	2.00	2.00	2.00	2.00
<b>Total FTEs</b>	<b>2.80</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>
<b>Performance Measures</b>					
Average Annual Carbon Footprint	6	5	6	5	5
Employee Turnover Rate	2.59	15.40	5	10	5
Lost Time Injury Rate Per the Equivalent of 100 Employees	0	0	0	0	0
Sick leave hours used per 1,000 hours	22.98	18.76	25	20	25

**Services**

Office of the Director, Financial Monitoring, Budgeting, Accounting, Purchasing, Human Resources, Facility Expenses, Information Technology Support, Public Information, Vehicle and Equipment Maintenance, Grant Administration, Safety, Customer Service, Inventory Control, Audit/Internal Review, Contract Management

**Contact**

Lauren Brumley, Financial Manager, 512-974-1380

# Communications and Public Information Budget Detail by Activity

## Program: Transfers & Other Requirements

### Activity: All Activities

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The purpose of the Transfers & Other Requirements program is to account for transfers and other departmental requirements at the fund or agency level.

*Graph Not Applicable*

	2010-11 Actual	2011-12 Actual	2012-13 Amended	2012-13 Estimated	2013-14 Approved
<b>Requirements</b>					
Support Services Fund	1,218	529	1,365	1,365	1,365
<b>Total Requirements</b>	<b>\$1,218</b>	<b>\$529</b>	<b>\$1,365</b>	<b>\$1,365</b>	<b>\$1,365</b>

#### Contact

Lauren Brumley, Financial Manager, 512-974-1380

## Communications and Public Information - 2013-14

### Support Services Fund

	2010-11 Actual	2010-11 FTE	2011-12 Actual	2011-12 FTE	2012-13 Amended	2012-13 FTE	2012-13 Estimated	2012-13 FTE	2013-14 Approved	2013-14 FTE
<b>COMMUNICATIONS</b>										
Community Engagement	\$262,831	4.65	\$318,810	4.65	\$577,338	5.65	\$489,567	5.65	\$606,733	5.55
Media Relations	\$243,530	2.55	\$311,297	3.35	\$317,137	3.35	\$358,136	3.35	\$334,366	3.45
<b>Subtotal</b>	<b>\$506,361</b>	<b>7.20</b>	<b>\$630,106</b>	<b>8.00</b>	<b>\$894,475</b>	<b>9.00</b>	<b>\$847,703</b>	<b>9.00</b>	<b>\$941,099</b>	<b>9.00</b>
<b>VIDEO PRODUCTION SERVICES</b>										
Video Production Services	\$557,717	6.00	\$616,717	6.00	\$642,998	6.00	\$611,662	6.00	\$694,682	7.00
<b>Subtotal</b>	<b>\$557,717</b>	<b>6.00</b>	<b>\$616,717</b>	<b>6.00</b>	<b>\$642,998</b>	<b>6.00</b>	<b>\$611,662</b>	<b>6.00</b>	<b>\$694,682</b>	<b>7.00</b>
<b>WEB DEVELOPMENT</b>										
Web Development	\$341,939	4.00	\$356,671	5.00	\$438,137	5.00	\$451,774	5.00	\$463,423	5.00
<b>Subtotal</b>	<b>\$341,939</b>	<b>4.00</b>	<b>\$356,671</b>	<b>5.00</b>	<b>\$438,137</b>	<b>5.00</b>	<b>\$451,774</b>	<b>5.00</b>	<b>\$463,423</b>	<b>5.00</b>
<b>SUPPORT SERVICES</b>										
Departmental Support Services	\$356,029	2.80	\$359,318	2.00	\$486,091	2.00	\$441,136	2.00	\$482,156	2.00
<b>Subtotal</b>	<b>\$356,029</b>	<b>2.80</b>	<b>\$359,318</b>	<b>2.00</b>	<b>\$486,091</b>	<b>2.00</b>	<b>\$441,136</b>	<b>2.00</b>	<b>\$482,156</b>	<b>2.00</b>
<b>TRANSFERS &amp; OTHER REQUIREMENTS</b>										
Other Requirements	\$1,218	0.00	\$529	0.00	\$1,365	0.00	\$1,365	0.00	\$1,365	0.00
<b>Subtotal</b>	<b>\$1,218</b>	<b>0.00</b>	<b>\$529</b>	<b>0.00</b>	<b>\$1,365</b>	<b>0.00</b>	<b>\$1,365</b>	<b>0.00</b>	<b>\$1,365</b>	<b>0.00</b>
<b>Total</b>	<b>\$1,763,264</b>	<b>20.00</b>	<b>\$1,963,342</b>	<b>21.00</b>	<b>\$2,463,066</b>	<b>22.00</b>	<b>\$2,353,640</b>	<b>22.00</b>	<b>\$2,582,725</b>	<b>23.00</b>



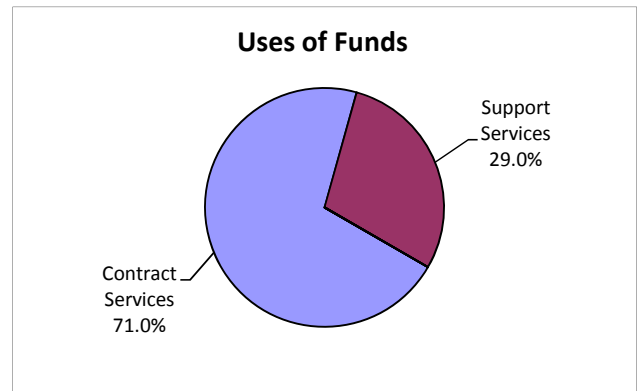
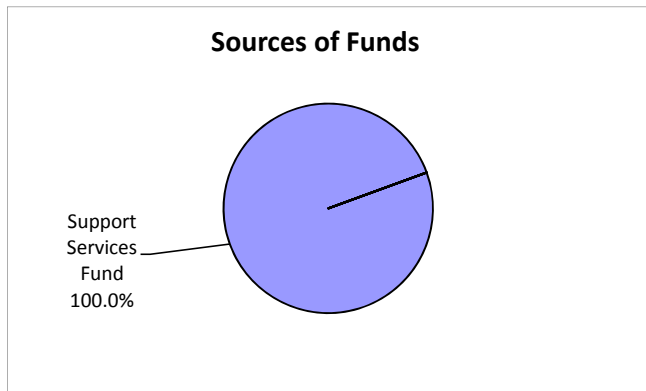
## Communications and Public Information - 2013-14

### *Expense Refunds*

	2010-11 Actual	2010-11 FTE	2011-12 Actual	2011-12 FTE	2012-13 Amended	2012-13 FTE	2012-13 Estimated	2012-13 FTE	2013-14 Approved	2013-14 FTE
<b>COMMUNICATIONS</b>										
Community Engagement	\$70,293	0.00	\$66,858	0.00	\$0	0.00	\$0	0.00	\$0	0.00
Media Relations	\$0	0.00	\$0	0.00	\$0	0.00	\$2,826	0.00	\$0	0.00
<b>Subtotal</b>	<b>\$70,293</b>	<b>0.00</b>	<b>\$66,858</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$2,826</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>
<b>VIDEO PRODUCTION SERVICES</b>										
Video Production Services	\$80,378	0.00	\$61,753	0.00	\$77,085	0.00	\$80,585	0.00	\$159,126	0.00
<b>Subtotal</b>	<b>\$80,378</b>	<b>0.00</b>	<b>\$61,753</b>	<b>0.00</b>	<b>\$77,085</b>	<b>0.00</b>	<b>\$80,585</b>	<b>0.00</b>	<b>\$159,126</b>	<b>0.00</b>
<b>SUPPORT SERVICES</b>										
Departmental Support Services	\$0	0.00	\$4,414	0.00	\$0	0.00	\$0	0.00	\$0	0.00
<b>Subtotal</b>	<b>\$0</b>	<b>0.00</b>	<b>\$4,414</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>
<b>Total</b>	<b>\$150,671</b>	<b>0.00</b>	<b>\$133,025</b>	<b>0.00</b>	<b>\$77,085</b>	<b>0.00</b>	<b>\$83,411</b>	<b>0.00</b>	<b>\$159,126</b>	<b>0.00</b>



# Contract Management



## Budget Overview

	2010-11 Actual	2011-12 Actual	2012-13 Amended	2012-13 Estimated	2013-14 Approved
Capital Projects Management Fund					
Revenue	\$4,839,689	\$4,826,302	\$0	\$0	\$0
Requirements	\$6,721,464	\$6,408,364	\$0	\$0	\$0
Full-Time Equivalents (FTEs)	80.00	77.00	0.00	0.00	0.00
Support Services Fund					
Requirements	\$0	\$0	\$4,673,981	\$4,312,947	\$4,806,422
Full-Time Equivalents (FTEs)	0.00	0.00	44.00	44.00	45.00
<b>Total Budget</b>	<b>\$6,721,464</b>	<b>\$6,408,364</b>	<b>\$4,673,981</b>	<b>\$4,312,947</b>	<b>\$4,806,422</b>

\*Footnote: FY 2011-12 and prior year funding for Real Estate is shown under the Contract Management Department. Beginning in FY 2012-13, funding for Real Estate is reflected under the Office of Real Estate Services

# Contract Management Organization by Program and Activity for 2014

**Contract Services**

Contract Services

**Support Services**

Departmental Support Services

**Office of Real Estate Services**

Office of Real Estate Services

**Transfers & Other Requirements**

Other Requirements

**Program Management**

Program Management

# Contract Management Mission and Goals for 2014

## Mission

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The mission of the Contract Management Department (CMD) is to administer the procurement of professional and construction services and to execute and manage contracts essential for the delivery of efficient capital improvements resulting in improved quality of life for all city of Austin residents.

## Goals

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Deliver a high level of service to stakeholders and customers.

- Ensure 100% of customers are satisfied with CMD services.

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Provide efficient and quality professional service and construction procurement contracting services.

- Reduce the average number of days between rotation list assignment request and notice to proceed to 60.
- Ensure 100% of Guaranteed Maximum Price amendments are negotiated within the stated contract timeframe.
- Ensure 100% of the established Professional Service and Alternative Delivery Method procurement and contracting schedules are met.
- Maintain the average number of days between construction low bid issuance and contract execution at 128 or fewer days.

# Contract Management

## Message from the Director

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The Contract Management Department (CMD) provides contracting services such as procurement of contracts, development and execution of contracts, and contract management and compliance services for capital improvement project delivery. Primary customers include City of Austin (COA) internal departments, contractors and vendors who conduct business with the COA. These services are integral to facilitating effective and efficient capital improvements resulting in improved quality of life for all Austin residents.

As we move into FY 2013-14, our goal is to continue to provide consistent and exceptional services to our customers in Capital Improvement Program (CIP) delivery. To that end, the department will implement planned initiatives that enhance efficiency of resources, support our ongoing efforts of maintaining clear, consistent and equitable procurement and contracting processes, and ensure continued management of our workload and staff development.

The initiatives include:

- **Strengthening the Prevailing Wage Program:** CMD has developed, and plans to implement a more robust, comprehensive plan to address wage compliance on construction sites and new business developments. As part of the planning process, CMD received recommendations from the Construction Advisory Committee. Several of its key suggestions for improvement are included in the FY 2013-14 Prevailing Wage Program.
- **Implementation of the Electronic Document Imaging Management System (EDIMS):** CMD will move from a paper filing system to electronic document life cycle management. EDIMS is the City's choice for electronic records management and has proved to be a successful and reliable alternative to paper file storage and maintenance. Electronic file storage in EDIMS will support the Imagine Austin objective of being Natural and Sustainable as fewer paper files will be maintained, and files will be accessible remotely.
- **Continued Development of the Job Skills Enhancement Program (JSE):** CMD's ability to effectively handle workload in a consistent and timely manner is reliant upon having an adequate number of knowledgeable, skilled employees cross-trained along various functional areas. The JSE program serves to develop a highly skilled, flexible and cross-functioning workforce by providing job-shadowing and rotation assignments, on-the-job training, and classroom training for Department employees. The development of its workforce enhances the Department's ability to provide efficient, high quality contract services, and provides staff with greater potential for career advancement. CMD implemented its Job Skills Enhancement Program in FY 2012-13, and will continue further development during FY 2013-14.

In addition to the above initiatives, we continue to be focused on becoming best managed, while demonstrating the City's PRIDE values as we work and communicate with one another and our internal and external customers. CMD is dedicated to providing top-notch services and establishing and maintaining best-practice processes to best serve City of Austin departments and the community in Capital Project Delivery contracting.



Rosie Truelove  
Director, Contract Management

## Budget Highlights

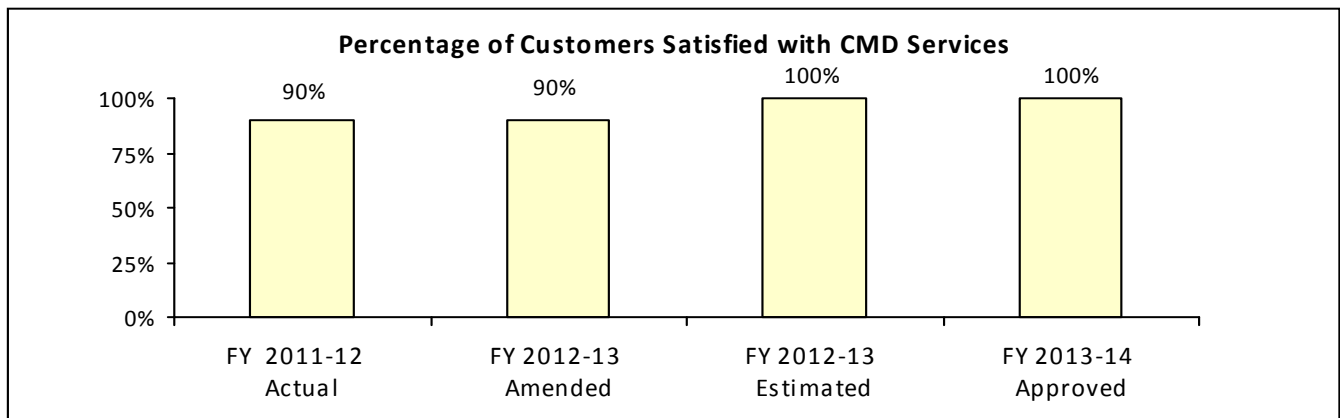
The Contract Management Department (CMD) mission is to administer the procurement of professional and construction services and to execute and manage contracts essential for the delivery of efficient capital improvements resulting in improved quality of life for all city of Austin residents. The department consists of 45 full-time equivalents (FTEs) and four divisions: the Office of the Director, Contract Procurement, Contract Development & Administration, and Contract Management. The divisions work in sync to ensure that contract services are provided efficiently and consistently to our client departments who in turn deliver quality infrastructure to City of Austin residents.

Major highlights for this upcoming fiscal year include enhancement of the current Prevailing Wage Program, updating our paper records management program to an electronic format, and professional development and certification for staff. CMD will strengthen its Prevailing Wage Program to absorb a higher workload, and greater frequency of construction project site visits through the addition of a Contract Compliance Specialist FTE. EDIMS will make document lifecycle management, search and retrieval much more convenient and efficient for department and client department use, and will enhance the service delivery through this greater efficiency. This move will align well with the COA Purchasing Office which is already using the system. The Department plans to use the current funding level to prepare for this transition, and will work with Communication Technology and Management (CTM) regarding the resources necessary for full implementation following approval through the IT Governance process.

### Expenses

To carry out current administrative, financial, and contractual duties, a total increase of \$132,441 is included for the FY 2013-14 Budget. This includes personnel cost driver increases, health insurance increases, and office space rent increases.

The graph below displays a key departmental indicator and illustrates CMD’s customer service performance with clients. As a client driven department, CMD strives for and projects 100% satisfaction in FY 2013-14.



# Contract Management Significant Changes

## Support Services Fund

Expenditure Changes	FTEs	Dollars
<b>Citywide Cost Drivers</b>		
Increase personnel costs to account for 1.5% wage increase and wage adjustment to be implemented in April 2014 for non-civil service employees, and increase in City contributions for health insurance.		\$85,521
<b>Department Cost Drivers</b>		
Vacancy savings increase by 1%.		(\$40,362)
Increase in funding for lease costs at One Texas Center (OTC) and Riverside Buildings.		\$13,181
<b>New Investments</b>		
FY 2013-14 Budget includes the addition of a Contract Compliance Specialist	1.00	\$71,912

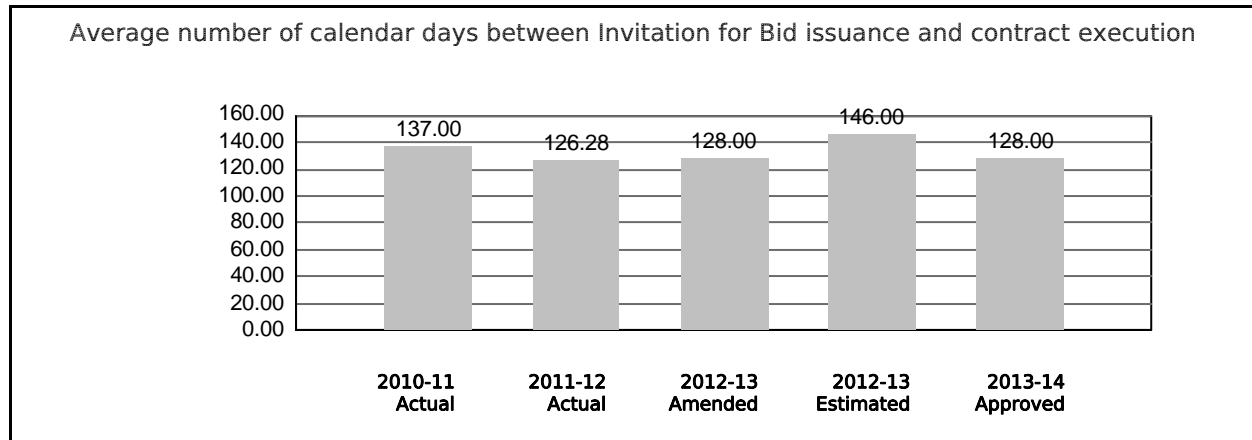


# Contract Management Budget Detail by Activity

## Program: Contract Services

### Activity: Contract Services

The purpose of the Contract Services activity is to ensure that the City of Austin and its contractors and consultants are in compliance with local, state, and federal standards, provisions, and equal opportunity regulations as they pertain to the City's capital project solicitations and resulting contracts through the procurement, development and execution, and administration and management functions of the program.



	2010-11 Actual	2011-12 Actual	2012-13 Amended	2012-13 Estimated	2013-14 Approved
<b>Requirements</b>					
Capital Projects Management Fund	2,280,604	2,749,973	0	0	0
Support Services Fund	0	0	3,346,531	3,087,640	3,453,857
<b>Total Requirements</b>	<b>\$2,280,604</b>	<b>\$2,749,973</b>	<b>\$3,346,531</b>	<b>\$3,087,640</b>	<b>\$3,453,857</b>
<b>Full-Time Equivalents</b>					
Capital Projects Management Fund	30.00	35.00	0.00	0.00	0.00
Support Services Fund	0.00	0.00	34.00	34.00	35.00
<b>Total FTEs</b>	<b>30.00</b>	<b>35.00</b>	<b>34.00</b>	<b>34.00</b>	<b>35.00</b>
<b>Performance Measures</b>					
<i>Average number of calendar days between rotation list assignment request and notice to proceed</i>	<b>44.90</b>	<b>49.78</b>	<b>60</b>	<b>50</b>	<b>60</b>
<i>Average number of calendar days between Invitation for Bid issuance and contract execution</i>	<b>137</b>	<b>126.28</b>	<b>128</b>	<b>146</b>	<b>128</b>
<i>Percentage of new construction contract site visits completed within 15 business days of Notice to Proceed</i>	<b>New Meas</b>	<b>100</b>	<b>100</b>	<b>100</b>	<b>100</b>

#### Services

Procuring capital project services for construction and professional services; opening and certifying bids; facilitating the evaluation of proposals; making recommendations to Council for contract award; ensuring compliance with the MBE/WBE ordinance provisions and requirements; ensuring compliance with the anti-lobbying ordinance and statutory requirements; contract execution; maintaining data and documentation; developing and maintaining policies and procedures; training; contract administration and compliance services; prevailing wage compliance; contract management services; and rotation list management.

#### Contact

Rolando Fernandez, Assistant Director, 512-974-7749

# Contract Management Budget Detail by Activity

**Program: Office of Real Estate Services**

**Activity: Office of Real Estate Services**

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The purpose of the Office of Real Estate Services activity is to provide comprehensive real estate services to City departments so they can meet their operational needs and build their projects on time and within budget. This program dissolved in FY 2012-13 budget and functions have been transferred to the Office of Real Estate Services Department.

*Graph Not Applicable*

	2010-11 Actual	2011-12 Actual	2012-13 Amended	2012-13 Estimated	2013-14 Approved
<b>Requirements</b>					
Capital Projects Management Fund	2,641,575	2,766,687	0	0	0
<b>Total Requirements</b>	<b>\$2,641,575</b>	<b>\$2,766,687</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Full-Time Equivalents</b>					
Capital Projects Management Fund	33.00	34.00	0.00	0.00	0.00
<b>Total FTEs</b>	<b>33.00</b>	<b>34.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

*Measures Not Applicable*

**Services**

Rental payment and collection; Real property acquisition; Lease provision enforcement; Leasing; Consulting; Easement release and ROW vacation review and processing; Property inspections; Site selection; Demolition; Title cure; Appraisal preparation; Environmental research and review.

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**Contact**

Lauraine Rizer, Officer of ORES, 512-974-7078

# Contract Management Budget Detail by Activity

**Program: Program Management**

**Activity: Program Management**

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The purpose of the Program Management activity is to provide program management services for the projects managed by Contract and Land Management to ensure high quality projects are delivered on schedule and within budget. This program dissolved in FY 2012-13 budget and the functions have been transferred to the Contract Management Department, the Capital Planning Office, and the Public Works Department.

*Graph Not Applicable*

	2010-11 Actual	2011-12 Actual	2012-13 Amended	2012-13 Estimated	2013-14 Approved
<b>Requirements</b>					
Capital Projects Management Fund	962,965	16,155	0	0	0
<b>Total Requirements</b>	<b>\$962,965</b>	<b>\$16,155</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Full-Time Equivalents</b>					
Capital Projects Management Fund	9.00	0.00	0.00	0.00	0.00
<b>Total FTEs</b>	<b>9.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

*Measures Not Applicable*

**Services**

Project coordination, tracking and reporting; project public information; contractor assistance program; traffic control plan development, review and permitting; Project quality assurance and quality control; project claims resolution; contract audits; IT project management; MBE/WBE ordinance compliance coordination, reporting and training.

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**Contact**

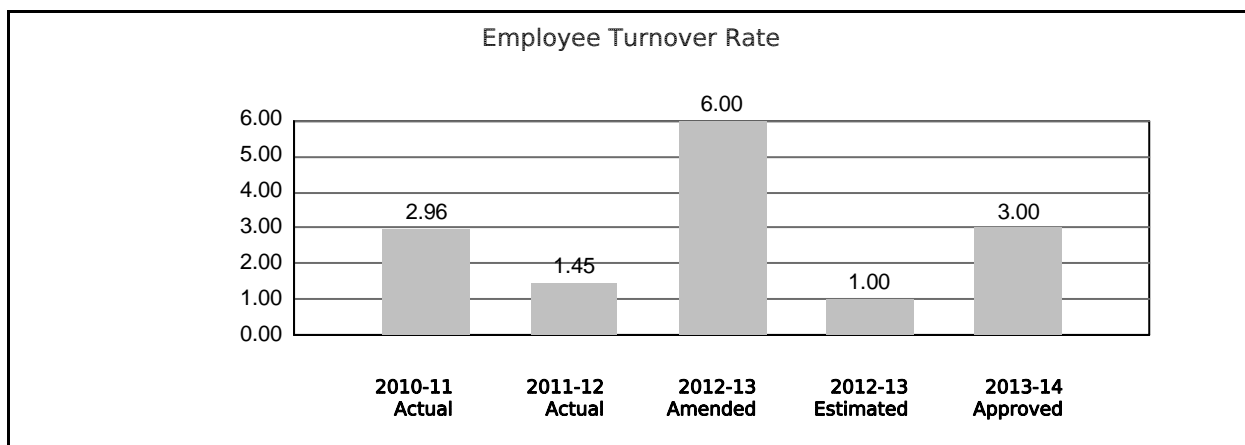
Mike Boyle, PMO Division Manager, 512-974-7983

# Contract Management Budget Detail by Activity

**Program: Support Services**

**Activity: Departmental Support Services**

The purpose of the Contract Management Departmental Support Services activity is to provide administrative and managerial support to the department in order to produce more effective services.



	2010-11 Actual	2011-12 Actual	2012-13 Amended	2012-13 Estimated	2013-14 Approved
<b>Requirements</b>					
Capital Projects Management Fund	871,471	875,550	0	0	0
Support Services Fund	0	0	1,324,612	1,222,469	1,349,727
<b>Total Requirements</b>	<b>\$871,471</b>	<b>\$875,550</b>	<b>\$1,324,612</b>	<b>\$1,222,469</b>	<b>\$1,349,727</b>
<b>Full-Time Equivalents</b>					
Capital Projects Management Fund	8.00	8.00	0.00	0.00	0.00
Support Services Fund	0.00	0.00	10.00	10.00	10.00
<b>Total FTEs</b>	<b>8.00</b>	<b>8.00</b>	<b>10.00</b>	<b>10.00</b>	<b>10.00</b>
<b>Performance Measures</b>					
Average Annual Carbon Footprint	128	89	89	89	89
Employee Turnover Rate	2.96	1.45	6	1	3
Lost Time Injury Rate Per the Equivalent of 100 Employees	0	0	0	0	0
<b><i>Percentage of customers satisfied with CMD services</i></b>	<b><i>90</i></b>	<b><i>90</i></b>	<b><i>90</i></b>	<b><i>100</i></b>	<b><i>100</i></b>
Sick leave hours used per 1,000 hours	35.07	38.57	30	39.30	30

**Services**

Office of the director; financial monitoring; budgeting; accounting; purchasing; human resources; facility expenses; information technology support; public information; safety; customer service; audit/internal review; business process improvement; maintaining data and documentation.

**Contact**

Rosie Truelove, Director, 512-974-3604

# Contract Management Budget Detail by Activity

## Program: Transfers & Other Requirements

### Activity: All Activities

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The purpose of the Transfers & Other Requirements program is to account for transfers and other departmental requirements at the fund or agency level.

*Graph Not Applicable*

	2010-11 Actual	2011-12 Actual	2012-13 Amended	2012-13 Estimated	2013-14 Approved
<b>Requirements</b>					
Capital Projects Management Fund	-35,151	0	0	0	0
Support Services Fund	0	0	2,838	2,838	2,838
<b>Total Requirements</b>	<b>-\$35,151</b>	<b>\$0</b>	<b>\$2,838</b>	<b>\$2,838</b>	<b>\$2,838</b>

#### Contact

Melissa Pool, Administrative & Finance Manager, 512-974-7052

## Contract Management - 2013-14

### Capital Projects Management Fund

	2010-11 Actual	2010-11 FTE	2011-12 Actual	2011-12 FTE	2012-13 Amended	2012-13 FTE	2012-13 Estimated	2012-13 FTE	2013-14 Approved	2013-14 FTE
<b>CONTRACT SERVICES</b>										
Contract Services	\$2,280,604	30.00	\$2,749,973	35.00	\$0	0.00	\$0	0.00	\$0	0.00
<b>Subtotal</b>	<b>\$2,280,604</b>	<b>30.00</b>	<b>\$2,749,973</b>	<b>35.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>
<b>OFFICE OF REAL ESTATE SERVICES</b>										
Office of Real Estate Services	\$2,641,575	33.00	\$2,766,687	34.00	\$0	0.00	\$0	0.00	\$0	0.00
<b>Subtotal</b>	<b>\$2,641,575</b>	<b>33.00</b>	<b>\$2,766,687</b>	<b>34.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>
<b>PROGRAM MANAGEMENT</b>										
Program Management	\$962,965	9.00	\$16,155	0.00	\$0	0.00	\$0	0.00	\$0	0.00
<b>Subtotal</b>	<b>\$962,965</b>	<b>9.00</b>	<b>\$16,155</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>
<b>SUPPORT SERVICES</b>										
Departmental Support Services	\$871,471	8.00	\$875,550	8.00	\$0	0.00	\$0	0.00	\$0	0.00
<b>Subtotal</b>	<b>\$871,471</b>	<b>8.00</b>	<b>\$875,550</b>	<b>8.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>
<b>TRANSFERS &amp; OTHER REQUIREMENTS</b>										
Other Requirements	-\$35,151	0.00	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00
<b>Subtotal</b>	<b>-\$35,151</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>
<b>Total</b>	<b>\$6,721,464</b>	<b>80.00</b>	<b>\$6,408,364</b>	<b>77.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>

## Contract Management - 2013-14

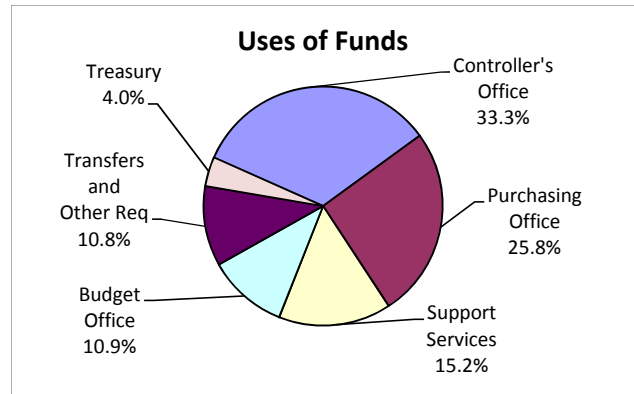
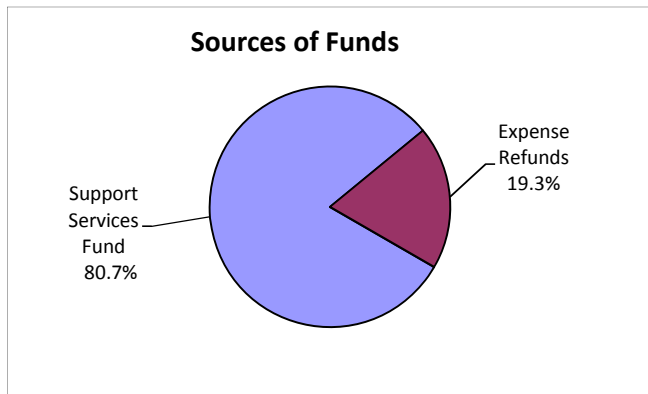
### *Support Services Fund*

	2010-11 Actual	2010-11 FTE	2011-12 Actual	2011-12 FTE	2012-13 Amended	2012-13 FTE	2012-13 Estimated	2012-13 FTE	2013-14 Approved	2013-14 FTE
<b>CONTRACT SERVICES</b>										
Contract Services	\$0	0.00	\$0	0.00	\$3,346,531	34.00	\$3,087,640	34.00	\$3,453,857	35.00
<b>Subtotal</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$3,346,531</b>	<b>34.00</b>	<b>\$3,087,640</b>	<b>34.00</b>	<b>\$3,453,857</b>	<b>35.00</b>
<b>SUPPORT SERVICES</b>										
Departmental Support Services	\$0	0.00	\$0	0.00	\$1,324,612	10.00	\$1,222,469	10.00	\$1,349,727	10.00
<b>Subtotal</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$1,324,612</b>	<b>10.00</b>	<b>\$1,222,469</b>	<b>10.00</b>	<b>\$1,349,727</b>	<b>10.00</b>
<b>TRANSFERS &amp; OTHER REQUIREMENTS</b>										
Other Requirements	\$0	0.00	\$0	0.00	\$2,838	0.00	\$2,838	0.00	\$2,838	0.00
<b>Subtotal</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$2,838</b>	<b>0.00</b>	<b>\$2,838</b>	<b>0.00</b>	<b>\$2,838</b>	<b>0.00</b>
<b>Total</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$4,673,981</b>	<b>44.00</b>	<b>\$4,312,947</b>	<b>44.00</b>	<b>\$4,806,422</b>	<b>45.00</b>





# Financial Services



## Budget Overview

	2010-11 Actual	2011-12 Actual	2012-13 Amended	2012-13 Estimated	2013-14 Approved
Support Services Fund					
Requirements	\$24,903,171	\$28,619,533	\$19,780,654	\$18,814,380	\$21,756,674
Full-Time Equivalents (FTEs)	347.85	358.85	186.50	186.50	189.50
Sustainability Fund	\$287,833	\$0	\$50,000	\$50,000	\$0
Expense Refunds	\$9,214,639	\$8,407,618	\$4,937,894	\$5,008,269	\$5,194,313
Grants	\$0	\$750,000	\$0	\$0	\$0
<b>Total Budget</b>	<b>\$34,405,643</b>	<b>\$37,777,151</b>	<b>\$24,768,548</b>	<b>\$23,872,649</b>	<b>\$26,950,987</b>

Note: FY 2011-12 and prior-year funding for the Capital Planning Office, Telecommunications and Regulatory Affairs, and Building Services is shown under the Financial Services Department. Beginning in FY 2012-13, funding for the Capital Planning Office and Telecommunications and Regulatory Affairs is reflected under Management Services; FY 2012-13 funding for Building Services is shown under the Building Services Department.

# Financial Services

## Organization by Program and Activity for 2014

### **Budget Office**

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Budget

### **Controller's Office**

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Accounting and Reporting  
Accounts Payable  
Payroll

### **Purchasing Office**

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Contract Services  
Procurement

### **Treasury Office**

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Cash and Investment Management  
Debt Management

### **Support Services**

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Departmental Support Services

### **Transfers & Other Requirements**

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Other Requirements

# Financial Services

## Mission and Goals for 2014

### **Mission**

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The mission of the Financial Services Department is to maintain the financial integrity of the City and to provide comprehensive and integrated financial management, administration, and support services to City departments and other customers so that they can accomplish their missions.

### **Goals**

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Maximize the City's return on investments in accordance with the adopted investment policies, achieving an annual yield that is equal to or exceeds the one-year constant-maturity Treasury Bill rate.

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Provide cost effective citywide support services to departments, management and Council by maintaining total support costs at a constant percentage of the total operating budget and capital spending plan.

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Provide accurate and timely financial information to departments, management and Council by realizing 100% or more of budgeted General Fund Revenue, responding to 75% of Council Budget Questions within 5 days, and delivering financial reports within 45 days of the close of the accounting period.

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Continue to incorporate sustainability as a key influencing factor in the way the City procures its goods and services by increasing the use of sustainability criteria in solicitations by 5% per year. Additionally, incorporate sustainable business practices within Financial Services.

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Receive a "clean-opinion" on the Comprehensive Annual Financial Report (CAFR).

# Financial Services

## Message from the Director

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Although Austin faced budgetary challenges in the aftermath of the Great Recession, Austin's resilient regional economy has continued to outpace most other areas of the U.S. during the recovery period. Austin's strong and diverse economic and cultural base has fueled steady growth in both its population and job market. The hard work of the City Council and City management in maintaining conservative and financially responsible budgetary practices included approval of structurally balanced budgets, expenditure controls, and the strategic use of one-time resources to fund non-recurring expenditures, which has positioned Austin for structural balance again in FY 2013-14. Continued support of the City Council and City Manager has been a primary focus of the Financial Services Department (FSD), as their fiscal agent, while providing the information, analysis, and policy recommendations necessary for well-informed decision making about the City's financial affairs.

This commitment to strong and conservative financial management and ensuring structurally balanced budgets, along with the resiliency of the Austin economy, has been vital to maintaining the City's AAA bond rating and stable outlook on its general obligation debt. Austin is one of a few Texas cities that have achieved the AAA rating, which confirms that the City's financial management and related policies are both fundamentally sound and consistently applied.

The Budget Office plays a key role in the effective financial management of the City through its efforts to provide timely and accurate information to the City Council, City management and Austin citizens. The Budget Office remains committed to ensuring a high level of community and stakeholder engagement as well as a transparent and data-driven approach to making budget recommendations. This commitment is demonstrated throughout the year beginning with an annual citizen survey which gauges satisfaction and priority levels for City services. This year the Budget Office enhanced its use of video and Internet tools to reinforce efforts to provide information early in the budget process including a new Budget Basics video, 19 department forecast videos, and a new Budget in a Box individual online budget prioritization survey. In addition, engagement efforts included 30 public meetings with the City's various Boards and Commissions, 19 department-led engagement meetings, and a Budget in a Box group discussion and feedback activity available at branch libraries and by mail. Finally, 20 proposed budget department videos are to be released August 7 and a Bilingual Budget Highlights document will be published in area newspapers and available online. FSD's **Austin Finance Online (AFO)** portal [www.austintexas.gov/finance](http://www.austintexas.gov/finance) provides access to extensive budget documents including the Annual Citizen Survey, Annual Performance Report, Performance Measure Database, Unmet Service Demands report, as well as City Budget documents for the past decade. All videos are available on Channel 6 and [www.youtube.com/austintexasgov](http://www.youtube.com/austintexasgov).

The department's ongoing commitment to the highest level of transparency regarding the City's financial transactions is exemplified in the AFO portal. In addition to the extensive budget documents available, AFO is a gateway to a variety of other financial documents including the City's Comprehensive Annual Financial Report and Official Statements prepared for City bond sales. The Comprehensive Annual Financial Report (CAFR) provides detailed information about the City's financial position and activities and is prepared by the FSD Controller's Office, in accordance with generally accepted accounting principles (GAAP) for local governments. The CAFR basic financial statements and related notes were audited satisfying provisions of Article VII, Section 16 of the City Charter, which requires an annual audit of all accounts of the City by an independent Certified Public Accountant.

AFO also offers a **Vendor Connection** online tool which provides vendors a public clearinghouse to view current business opportunities with the City, subscribe to solicitations, download solicitation documents, and register for notification of any new business opportunities based on commodity codes they select. In addition, AFO offers an **Online Contract Catalog** which provides details on each of the City's active purchasing contracts and **eCheckbook** which discloses the City's payment register information. Recognizing the City's efforts in meeting the highest standard in financial transparency, the Texas State Comptroller awarded the Gold Level Leadership Circle Award for the **eCheckbook** website.

In FY 2012-13, FSD again received awards from the Government Finance Officers Association's (GFOA) including the Distinguished Budget Presentation and Certificate of Achievement for Excellence in Financial Reporting as well as a Certificate of Excellence in Performance Measurement from the International City/County Management Association.

Financial Services Department remains committed to our mission of ***maintaining the financial integrity of the City and providing comprehensive and integrated financial management, administration, and support services to City departments and other customers.***



Elaine Hart  
Chief Financial Officer

## Budget Highlights

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The Budget for the Financial Services Department (FSD) includes requirements of \$21,756,674 and 189.50 FTEs, which will enable the Department to maintain or exceed all current service levels and achieve its goals and objectives.

### Budget Office

The Budget Office plays a critical role in the effective financial management of the City through its efforts to provide timely and accurate information to the City Council, management and Austin's citizens. The City's FY 2012-13 Annual Budget received the Government Finance Officers Association (GFOA) award for Distinguished Budget Presentation for the 26th straight year—a testament to the Office's ongoing commitment to excellence. For FY 2013-14, the Office's budget will be decreasing by \$75,605 due to the transfer of a position to the Law Department to assist with Public Information Requests.

### Controller's Office

The Controller's Office produces the City's Comprehensive Annual Financial Report, manages the City's external financial audit, provides fiscal information to City management, processes payments to vendors on behalf of City departments, and manages the City's payroll system, ensuring that its employees are paid accurately and punctually. Committed to excellence, the Office has received the Government Finance Officers Association Certificate of Achievement in Financial Reporting annually since 1992 with only one exception. In FY 2013-14, the Office is working on several initiatives. These initiatives include an Online Payments project that would allow the City to accept payments from customers over the web; a business intelligence application that allows users to design and run reports used for the analysis of financial and project management information; and payroll automation projects to assist Human Resources and other City departments in processing payroll transactions in Banner. To enhance support of financial reporting and internal control activities, the Office's FY 2013-14 budget includes \$73,625 in funding to hire a Deputy Controller.

### Purchasing

The primary mission of the Purchasing Office is to procure goods and services for the City of Austin. In FY 2013-14, the Purchasing Office will continue to focus on training and assisting departmental users with the Advantage financial system, developing new reporting capabilities based on additional fields that were made available in the 3.8 upgrade. Purchasing will refocus training for internal departmental staff with a goal to have the majority of staff certified in their respective roles over the next two years.

Controller's Office and Central Purchasing programming staff are continuing to enhance a vendor web portal that promotes greater transparency. Vendor Connection was deployed to the Austin Finance Online portal in FY 2011-12. This application gives vendors unprecedented access to their contractual information with the City and streamlines the City's vendor solicitation process. Vendor Connection mitigates some of the risk associated with policy and ordinance changes that might lead vendors to be unresponsive to solicitations, which could in turn result in less competition and the City and its citizens having to pay higher prices for goods and services. In FY 2013-14, the Office is adding a Business Process Consultant that will enhance the group's ability to continue to bring new enhancements to Austin Finance Online and other efficiency initiatives.

In FY 2013-14, the Office is adding a Corporate Contract Administrator position to assist with monitoring departmental efforts in how they manage and monitor their contracts.

### Treasury Office

In FY 2013-14, the Treasury Office will continue to operate its two primary activities: Cash and Investment Management and Debt Management. To assist with these activities, a new Account Associate position is being added for FY 2013-14.

A bond rating is a measure of an entity's perceived ability to repay its debt. In assigning a rating to the City of Austin's debt issues, ratings agencies consider the performance of the local economy, the strength of the City's financial and administrative management, and various debt-ratio measurements. In January 2008, Standard & Poor's Rating Group (S&P) raised both its standard long-term and its underlying rating on the City's General Obligation (G.O.) debt to "AAA," its top classification. In April 2010, Fitch Ratings and Moody's Investors Service recalibrated their ratings of this debt from "AA+" to

“AAA,” and from “Aa1” to “Aaa,” respectively. All three rating agencies continue to assign the City of Austin’s G.O. debt their highest possible ratings. The table below lists the credit ratings assigned by Moody’s to the major components of the City’s outstanding debt.

<b>City of Austin's Bond Ratings</b>							
	<b>FY 2009 Actual</b>	<b>FY 2010 Actual</b>	<b>FY 2011 Actual</b>	<b>FY 2012 Actual</b>	<b>FY 2013 Amended</b>	<b>FY 2013 Estimated</b>	<b>FY 2014 Approved</b>
<b>G.O. Bonds - Moody’s</b>	<b>Aa1</b>	<b>Aaa</b>	<b>Aaa</b>	<b>Aaa</b>	<b>Aaa</b>	<b>Aaa</b>	<b>Aaa</b>
<b>Combined Utility Revenue Bonds - Moody’s</b>	<b>A1</b>	<b>A1</b>	<b>A1</b>	<b>Aa1</b>	<b>Aa1</b>	<b>Aa1</b>	<b>Aa1</b>

While an “A” rating assigned to revenue bonds indicates good credit risk, the City of Austin’s revenue bonds exceed this rating. In May 2006, Fitch upgraded its Combined Utilities Prior Lien rating from “A+” to “AA-,” while Moody’s upgraded these bonds from an “A2” to an “A1” rating that same month. In November 2008, Standard & Poor’s upgraded this debt from “AA-” to “AA.” In June 2012, Moody’s upgraded the Combine Utilities to Aa1. Since these revisions, the City has maintained the higher ratings.

Despite a low-yielding market rate environment, the City’s overall investment performance remains successful when compared against the return on the benchmark One-Year Constant Maturity Treasury. The daily collected bank balance at the City’s depository has remained below the \$500,000 target, due to the continued efforts of Cash and Investment staff and constant fine tuning of financial models. Due to the closure of the Delphis Hanover Corporation in April 2012, the Delphis Hanover index previously used as a comparative benchmark for General Obligation financing rates will no longer be available as a Performance Measure for the Treasury Office (Debt Management). Calculation of Net Debt to Assessed Valuation will be the used as a Performance Measure for the Treasury Office (Debt Management) beginning in Fiscal Year 2013.

# Financial Services

## Significant Changes

### Support Services Fund

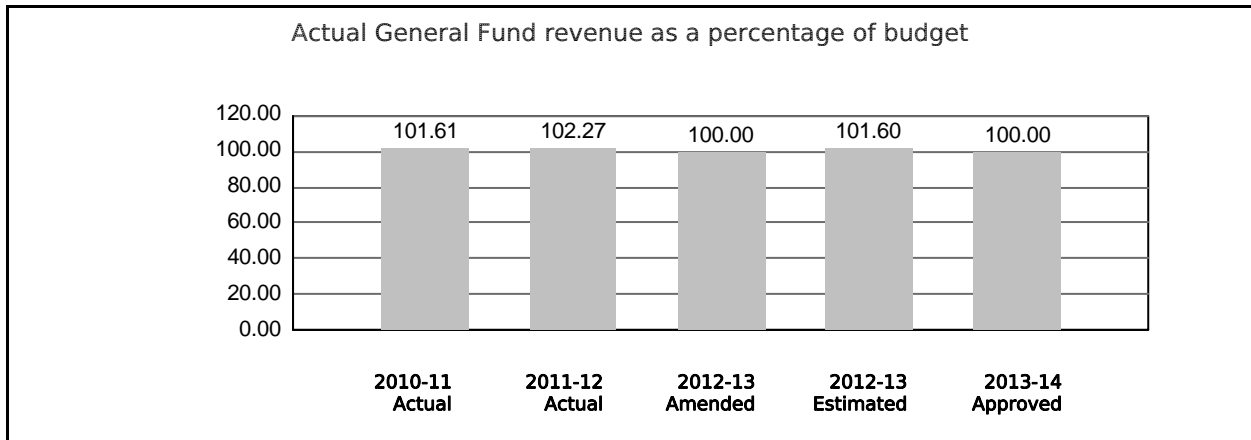
Expenditure Changes	FTEs	Dollars
<b>Citywide Cost Drivers</b>		
Increase personnel costs to account for the 1.5% wage increase and additional wage adjustment to be implemented in April 2014 for non-civil service employees, and increase in City contributions for health insurance.		\$351,756
<b>Department Cost Drivers</b>		
Increase for the services provided by the Travis Central and Williamson County Appraisal Districts, consistent with the terms of the contracts with both Districts.		\$190,329
Increases for computer software maintenance and audit services due to contractual mandates.		\$115,459
Additional training budget for a citywide initiative for contract monitoring training up to 30 employees per month.		\$231,000
Cost to cover additional office space for staff displaced by the 10-1 facilities renovation.		\$1,021,868
Vacancy savings increase by 1%.		(\$164,176)
In response to new Public Information Request responsibilities, transferring a Department Executive Assistant position to the Law Department.	(1.00)	(\$75,605)
<b>New Investments</b>		
Partial year funding for Corporate Contract Administrator position to the contract monitoring group, which will provide training and oversight to all City departments. All positions with partial year funding will receive annualized funding in FY 2014-15 Budget.	1.00	\$48,995
Partial year funding for Business Process Consultant position to continue to improve and expand upon FSD's successes in transparency in government with Austin Finance Online.	1.00	\$54,222
Partial year funding for addition of a new Deputy Controller position in order to enhance support of financial reporting and internal control activities.	1.00	\$73,625
Treasury includes a new Accountant Associate position, which is reimbursed through interest income.	1.00	\$0
Training budget increase to ensure Controller's Office staff is up to date on internal controls and governmental accounting rules.		\$33,000

# Financial Services Budget Detail by Activity

**Program: Budget Office**

**Activity: Budget**

The purpose of the Budget activity is to provide an annual budget and financial and performance information to City departments, management, and Council so they can make informed decisions.



	2010-11 Actual	2011-12 Actual	2012-13 Amended	2012-13 Estimated	2013-14 Approved
<b>Requirements</b>					
Expense Refunds	343,922	0	0	0	0
Support Services Fund	1,983,242	2,317,525	2,843,132	2,755,997	2,927,558
<b>Total Requirements</b>	<b>\$2,327,164</b>	<b>\$2,317,525</b>	<b>\$2,843,132</b>	<b>\$2,755,997</b>	<b>\$2,927,558</b>
<b>Full-Time Equivalents</b>					
Support Services Fund	24.00	23.00	23.00	23.00	24.00
<b>Total FTEs</b>	<b>24.00</b>	<b>23.00</b>	<b>23.00</b>	<b>23.00</b>	<b>24.00</b>
<b>Performance Measures</b>					
Actual General Fund revenue as a percentage of budget	101.61	102.27	100	101.60	100
Average number of days between accounting close and when financial report is delivered	51	42	45	52	45
Number of requests of the capital & operating budget monitoring systems addressed by the eWeb team	New Meas	New Meas	New Meas	New Meas	1,040
Percent of Council Budget questions responded to within 5 business days	74.70	87.60	70	75	75
<b><i>Receiving Government Finance Officers Association Distinguished Budget Award</i></b>	<b><i>Yes</i></b>	<b><i>Yes</i></b>	<b><i>Yes</i></b>	<b><i>Yes</i></b>	<b><i>Yes</i></b>

**Services**

Proposed and Approved Budget documents; 5-year forecast; 5-year Capital Improvements plan; financial and performance reports; Council presentations; Council Budget Q&A; revenue, expenditure, financial and performance monitoring; Business Plan development; Citizen Surveys; eCOMBS, eCAPRIS and ePERF budget system database management; department financial management; budget amendments; economic indicators; agenda review; media inquiries; ICMA data collection.

**Contact**

Ed Van Eenoo, Deputy CFO, 512-974-2610



# Financial Services Budget Detail by Activity

**Program: Building Services**

**Activity: Building Services**

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The purpose of Building Services is to provide cleaning, maintenance and security services to City buildings so that employees can work in a clean, comfortable and safe environment.

*Graph Not Applicable*

	2010-11 Actual	2011-12 Actual	2012-13 Amended	2012-13 Estimated	2013-14 Approved
<b>Requirements</b>					
Expense Refunds	2,997,614	3,199,662	0	0	0
Support Services Fund	6,771,399	7,368,543	0	0	0
<b>Total Requirements</b>	<b>\$9,769,013</b>	<b>\$10,568,204</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Full-Time Equivalents</b>					
Support Services Fund	135.85	139.35	0.00	0.00	0.00
<b>Total FTEs</b>	<b>135.85</b>	<b>139.35</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

*Measures Not Applicable*

**Services**

Cleaning management; Integrated pest management; Building and equipment maintenance and repair; New equipment installations; Generator maintenance; Energy management; Indoor air-quality services; Graffiti removal; Locksmith services; Plumbing; Property management; Safety training and development; Building inspections for safety compliance; Fire sprinkler and alarm system installation and maintenance; Security guard services.

**Contact**

Eric Stockton, Building Services Officer, 512-974-7948

# Financial Services Budget Detail by Activity

**Program: Capital Planning Office**

**Activity: Capital Planning**

The purpose of the Capital Planning activity is to create a more comprehensive and integrated Capital Improvements Program (CIP) that supports City goals and priorities, to recommend and implement improvements to CIP processes and practices, and to monitor and report on the CIP to the City Manager, City Council, and citizens.

*Graph Not Applicable*

	<b>2010-11 Actual</b>	<b>2011-12 Actual</b>	<b>2012-13 Amended</b>	<b>2012-13 Estimated</b>	<b>2013-14 Approved</b>
<b>Requirements</b>					
Expense Refunds	0	72,294	0	0	0
Support Services Fund	0	734,375	0	0	0
<b>Total Requirements</b>	<b>\$0</b>	<b>\$806,669</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Full-Time Equivalents</b>					
Support Services Fund	0.00	8.00	0.00	0.00	0.00
<b>Total FTEs</b>	<b>0.00</b>	<b>8.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

*Measures Not Applicable*

**Services**

CIP document; CIP performance reports; Council presentations; integrated and strategic capital planning; bond elections and implementation; support for Bond Oversight Committee.

**Contact**

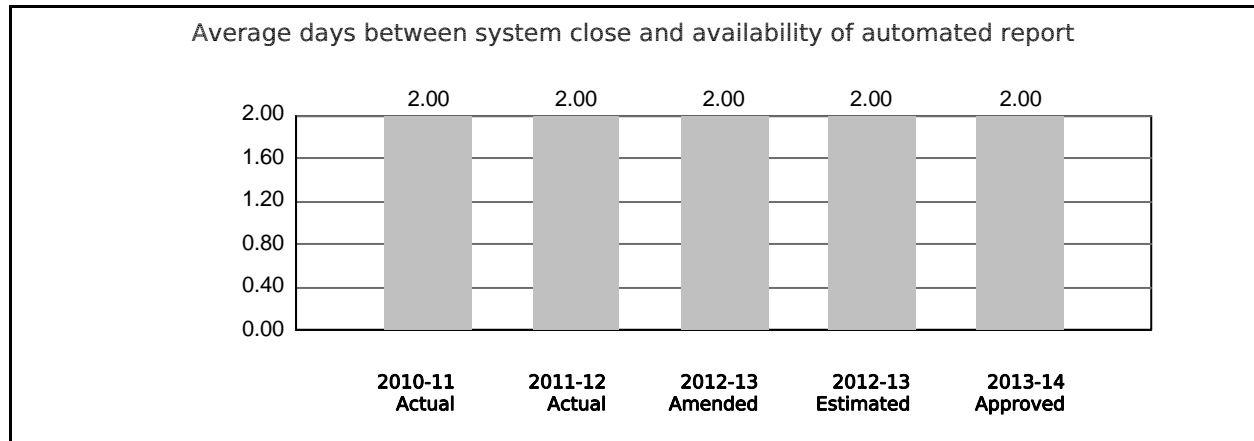
Mike Trimble, Capital Planning Officer, 512-974-3442

# Financial Services Budget Detail by Activity

**Program: Controller's Office**

**Activity: Accounting and Reporting**

The purpose of this activity is to provide internal controls and financial information to City management.



	2010-11 Actual	2011-12 Actual	2012-13 Amended	2012-13 Estimated	2013-14 Approved
<b>Requirements</b>					
Expense Refunds	380,600	323,311	311,652	311,981	311,652
Support Services Fund	4,850,719	5,160,820	6,267,633	6,008,874	6,457,612
<b>Total Requirements</b>	<b>\$5,231,319</b>	<b>\$5,484,131</b>	<b>\$6,579,285</b>	<b>\$6,320,855</b>	<b>\$6,769,264</b>
<b>Full-Time Equivalents</b>					
Support Services Fund	42.00	43.00	47.00	47.00	48.00
<b>Total FTEs</b>	<b>42.00</b>	<b>43.00</b>	<b>47.00</b>	<b>47.00</b>	<b>48.00</b>
<b>Performance Measures</b>					
Average days between system close and availability of automated report	2	2	2	2	2
<b><i>Awarded Governmental Finance Officers Association's (GFOA) Certificate of Achievement for Excellence in Financial Reporting</i></b>	<b><i>Yes</i></b>	<b><i>Yes</i></b>	<b><i>Yes</i></b>	<b><i>Yes</i></b>	<b><i>Yes</i></b>
Comprehensive Annual Financial Report (CAFR) awarded "clean opinion"	Yes	Yes	Yes	Yes	Yes
Percentage of hotel/motel occupancy tax delinquent accounts greater than \$1,000 referred to City Legal within 75 days of delinquency	100	100	100	100	100

**Services**

Financial reporting and analysis; production of the CAFR as well as interim financial statements and regulatory reports; open records responses; maintenance of the accounting and purchasing systems.

**Contact**

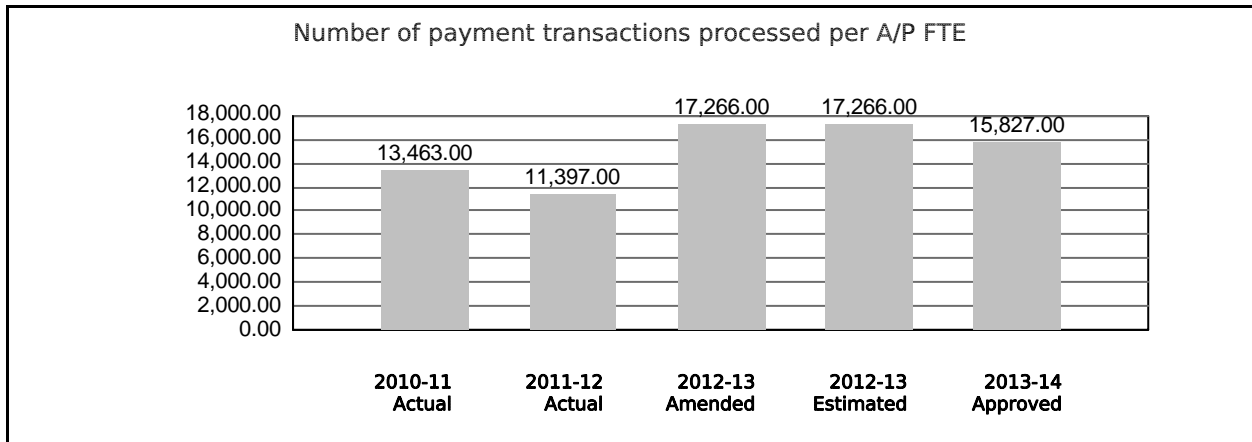
Diana Thomas, Controller, 512-974-1166

# Financial Services Budget Detail by Activity

**Program: Controller's Office**

**Activity: Accounts Payable**

The purpose of the Accounts Payable activity is to provide payment processing services for City departments and management in order to ensure timely vendor payments for goods and services.



	2010-11 Actual	2011-12 Actual	2012-13 Amended	2012-13 Estimated	2013-14 Approved
<b>Requirements</b>					
Support Services Fund	879,436	864,303	1,020,891	1,028,419	1,045,785
<b>Total Requirements</b>	<b>\$879,436</b>	<b>\$864,303</b>	<b>\$1,020,891</b>	<b>\$1,028,419</b>	<b>\$1,045,785</b>
<b>Full-Time Equivalents</b>					
Support Services Fund	14.90	13.90	13.90	13.90	13.90
<b>Total FTEs</b>	<b>14.90</b>	<b>13.90</b>	<b>13.90</b>	<b>13.90</b>	<b>13.90</b>
<b>Performance Measures</b>					
Number of payment transactions processed per A/P FTE	13,463	11,397	17,266	17,266	15,827
Number of payment transactions processed for departments	200,605	158,413	240,000	240,000	220,000

**Services**

Review of department payment transactions for compliance with City policy and procedures; scheduling of payments for check generation; maintenance of citywide archive of payment and other accounting transactions; preparation and filing of year-end tax information returns; assistance with open records requests; assistance to departments; assistance on special requests.

**Contact**

Diana Thomas, Controller, 512-974-1166

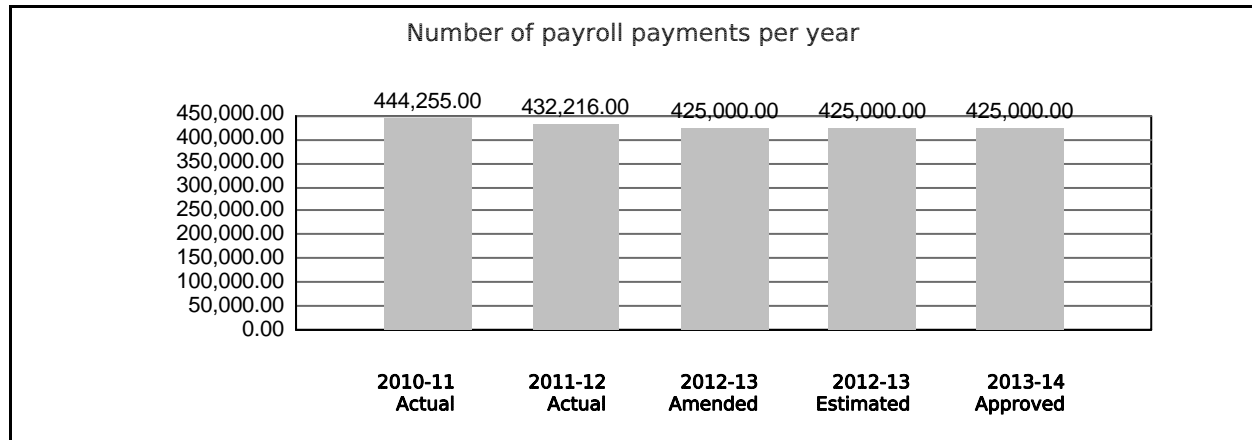
# Financial Services

## Budget Detail by Activity

### Program: Controller's Office

### Activity: Payroll

The purpose of this activity is to provide timely payroll services for City departments so that departments pay their employees accurately.



	2010-11 Actual	2011-12 Actual	2012-13 Amended	2012-13 Estimated	2013-14 Approved
<b>Requirements</b>					
Support Services Fund	889,751	925,449	1,102,341	1,115,630	1,160,110
<b>Total Requirements</b>	<b>\$889,751</b>	<b>\$925,449</b>	<b>\$1,102,341</b>	<b>\$1,115,630</b>	<b>\$1,160,110</b>
<b>Full-Time Equivalents</b>					
Support Services Fund	8.60	8.60	9.60	9.60	9.60
<b>Total FTEs</b>	<b>8.60</b>	<b>8.60</b>	<b>9.60</b>	<b>9.60</b>	<b>9.60</b>
<b>Performance Measures</b>					
Cost per payroll payment (annual automated, manual and court-ordered deductions)	2	2.14	2.31	2.31	2.31
Number of payrolls not met	0	0	0	0	0
Number of payroll payments per year	444,255	432,216	425,000	425,000	425,000

### Services

Schedules, reviews, and runs Citywide payrolls; withholds, remits, and reports employment taxes, court-ordered deductions, and other employee deductions; prepares and files biweekly, quarterly, and annual tax information returns (Form 941 and Form W-2); provides payroll data, database backup and recovery, and automation support to City departments and management; provides support to the Budget process.

### Contact

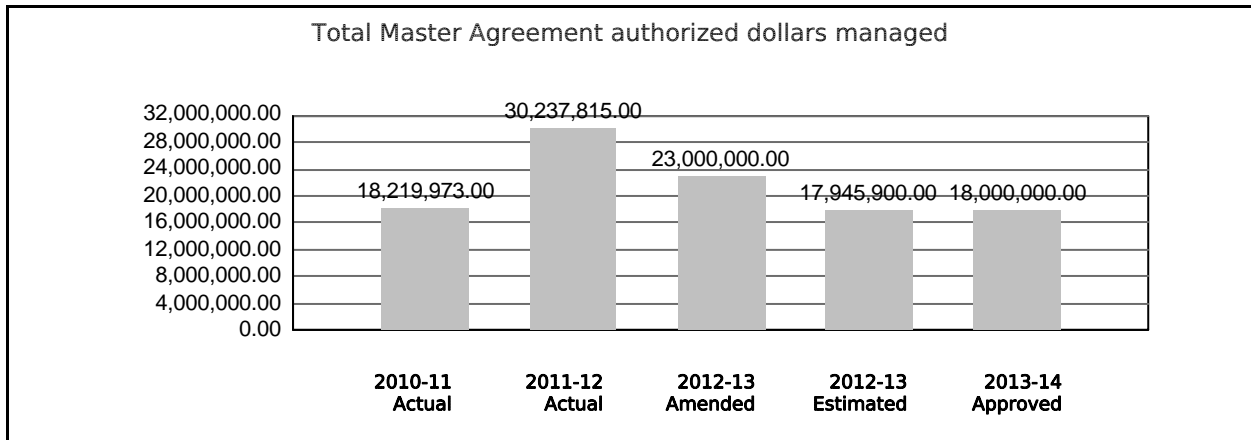
Diana Thomas, Controller, 512-974-1166

# Financial Services Budget Detail by Activity

**Program: Purchasing Office**

**Activity: Contract Services**

The purpose of the Contract Services activity is to provide support to departments so that the City has the resources available to accomplish its mission in a timely and cost-effective manner.



	2010-11 Actual	2011-12 Actual	2012-13 Amended	2012-13 Estimated	2013-14 Approved
<b>Requirements</b>					
Expense Refunds	821,305	273,888	141,616	147,095	61,616
Support Services Fund	552,166	1,080,197	1,612,977	1,576,397	1,988,806
<b>Total Requirements</b>	<b>\$1,373,471</b>	<b>\$1,354,085</b>	<b>\$1,754,593</b>	<b>\$1,723,492</b>	<b>\$2,050,422</b>
<b>Full-Time Equivalents</b>					
Support Services Fund	23.30	22.50	20.00	20.00	20.50
<b>Total FTEs</b>	<b>23.30</b>	<b>22.50</b>	<b>20.00</b>	<b>20.00</b>	<b>20.50</b>
<b>Performance Measures</b>					
Number of contract actions completed	888	1,022	1,099	1,400	1,100
<b>Total Master Agreement authorized dollars managed</b>	<b>18,219,973</b>	<b>30,237,815</b>	<b>23,000,000</b>	<b>17,945,900</b>	<b>18,000,000</b>

**Services**

Centralized Citywide contract services; Citywide procurement support services; setting up general contracts for all departments to use; Citywide contract monitoring support; Citywide asset management of new and surplus IT equipment; disposal of other assets.

**Contact**

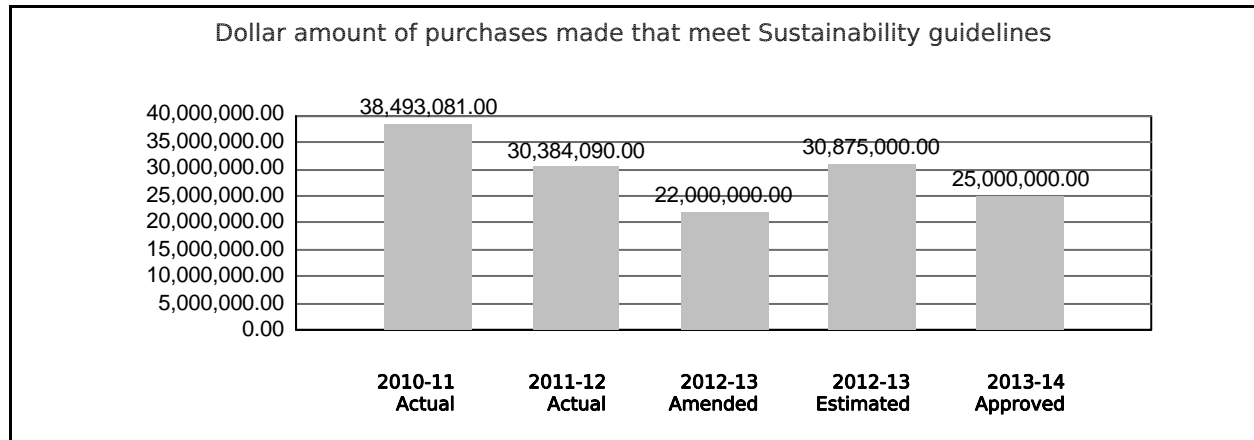
Byron Johnson, Purchasing Officer, 512-974-2050

# Financial Services Budget Detail by Activity

**Program: Purchasing Office**

**Activity: Procurement**

The purpose of the Procurement activity is to provide purchasing management and support to departments and suppliers so that the City has the resources available to accomplish its mission in a timely and cost-effective manner.



	2010-11 Actual	2011-12 Actual	2012-13 Amended	2012-13 Estimated	2013-14 Approved
<b>Requirements</b>					
Expense Refunds	1,748,553	1,932,671	1,942,603	1,999,334	2,012,805
Support Services Fund	2,340,775	2,125,484	2,842,368	2,388,351	2,887,547
<b>Total Requirements</b>	<b>\$4,089,328</b>	<b>\$4,058,154</b>	<b>\$4,784,971</b>	<b>\$4,387,685</b>	<b>\$4,900,352</b>
<b>Full-Time Equivalents</b>					
Support Services Fund	50.85	50.65	51.40	51.40	52.65
<b>Total FTEs</b>	<b>50.85</b>	<b>50.65</b>	<b>51.40</b>	<b>51.40</b>	<b>52.65</b>
<b>Performance Measures</b>					
<b><i>Dollar amount of purchases made that meet Sustainability guidelines</i></b>	<b><i>38,493,081</i></b>	<b><i>30,384,090</i></b>	<b><i>22,000,000</i></b>	<b><i>30,875,000</i></b>	<b><i>25,000,000</i></b>
Dollar value of contract awards made by Central Purchasing Office	617,858,450	581,132,486	625,000,000	600,000,000	625,000,000

**Services**

Centralized Citywide buying; Austin Energy buying; RCA process management; management of bid protests; Citywide procurement support services including business process consulting, procedural consulting, and procurement training, support, and policy; Procurement Card administration; MBE/WBE reporting.

**Contact**

Byron Johnson, Purchasing Officer, 512-974-2050

# Financial Services Budget Detail by Activity

## Program: Telecommunications and Regulatory Affairs

### Activity: TARA

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The purpose of Telecommunications and Regulatory Affairs is to provide financial and right-of-way management services to client City departments and the City of Austin in order to maximize collected and available funds and to provide public Internet services at City and community facilities to a diverse customer service base.

*Graph Not Applicable*

	2010-11 Actual	2011-12 Actual	2012-13 Amended	2012-13 Estimated	2013-14 Approved
<b>Requirements</b>					
Expense Refunds	214,005	250,271	0	0	0
Support Services Fund	852,059	890,179	0	0	0
<b>Total Requirements</b>	<b>\$1,066,064</b>	<b>\$1,140,450</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Full-Time Equivalents</b>					
Support Services Fund	11.10	11.10	0.00	0.00	0.00
<b>Total FTEs</b>	<b>11.10</b>	<b>11.10</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

*Measures Not Applicable*

#### Services

Cable television and telecommunication franchising and right-of-way management; contract negotiation and administration; franchise fee audits; staff support to certain Boards and Commissions and to Council committees; collection activities for client departments; funding and support for public access to the Internet at City and community facilities.

#### Contact

Rondella Hawkins, TARA Officer, 512-974-2422



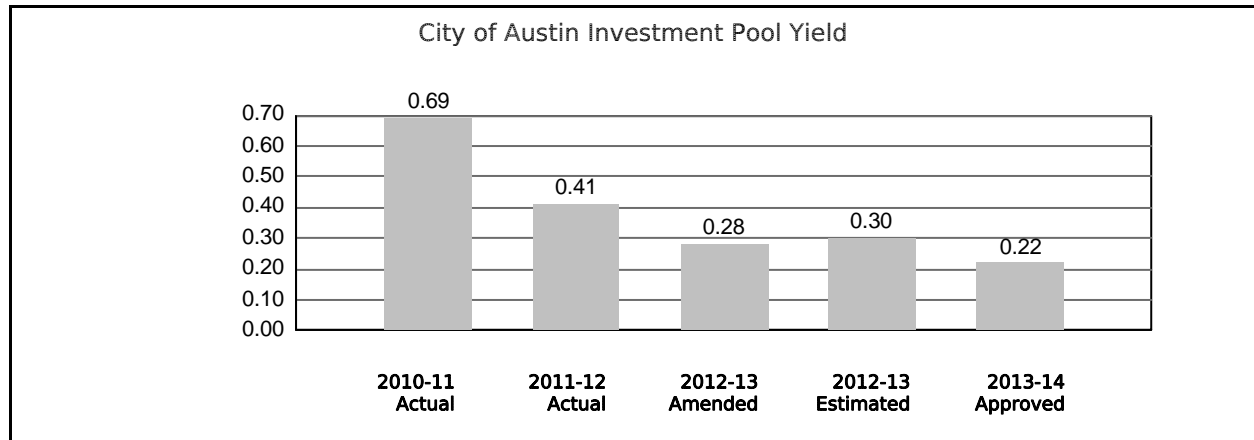
# Financial Services

## Budget Detail by Activity

### Program: Treasury Office

### Activity: Cash and Investment Management

The purpose of this activity is to provide cash and investment services to City Departments in order to optimize investment income and maximize financial resources.



	2010-11 Actual	2011-12 Actual	2012-13 Amended	2012-13 Estimated	2013-14 Approved
<b>Requirements</b>					
Expense Refunds	422,139	318,870	461,669	464,669	514,035
Support Services Fund	1,430	4,969	0	0	806
<b>Total Requirements</b>	<b>\$423,569</b>	<b>\$323,839</b>	<b>\$461,669</b>	<b>\$464,669</b>	<b>\$514,841</b>
<b>Full-Time Equivalent</b>					
Support Services Fund	3.50	3.50	3.50	3.50	4.00
<b>Total FTEs</b>	<b>3.50</b>	<b>3.50</b>	<b>3.50</b>	<b>3.50</b>	<b>4.00</b>
<b>Performance Measures</b>					
Average Daily Bank Balance (Collected)	358,000	299,000	500,000	400,000	500,000
Cash & Investment cost divided into portfolio size as a percentage	0.02	0.02	0.03	0.03	0.03
<b><i>City of Austin Investment Pool Yield</i></b>	<b><i>0.69</i></b>	<b><i>0.41</i></b>	<b><i>0.28</i></b>	<b><i>0.30</i></b>	<b><i>0.22</i></b>
<b><i>Compare to US Treasury Constant Maturity (One Year)</i></b>	<b><i>0.22</i></b>	<b><i>0.16</i></b>	<b><i>0.18</i></b>	<b><i>0.14</i></b>	<b><i>0.12</i></b>
Dollar Weighted Average Maturity (WAM) in days	291	291	295	290	295

### Services

Manage portfolios; ensure compliance with the Texas Public Funds Investment Act and COA Investment Policies; administer Citywide depository, merchant card processing, armored car, and banking supplies contracts.

### Contact

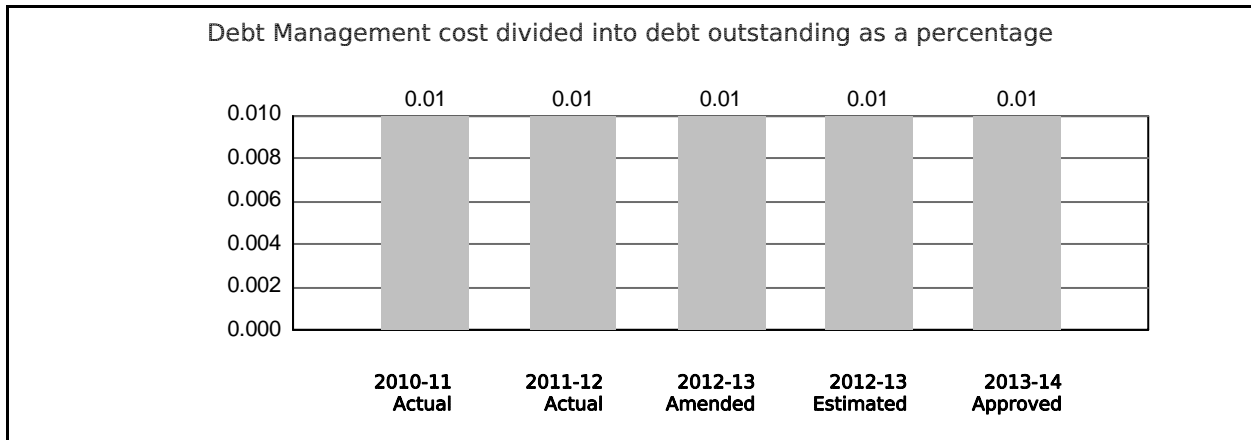
Belinda Erwin, Assistant City Treasurer, 512-974-7885

# Financial Services Budget Detail by Activity

**Program: Treasury Office**

**Activity: Debt Management**

The purpose of this activity is to provide debt management services to City departments in order to minimize financing costs.



	2010-11 Actual	2011-12 Actual	2012-13 Amended	2012-13 Estimated	2013-14 Approved
<b>Requirements</b>					
Expense Refunds	355,588	427,747	458,200	458,170	557,608
Support Services Fund	20,618	-1,419	0	0	544
<b>Total Requirements</b>	<b>\$376,206</b>	<b>\$426,328</b>	<b>\$458,200</b>	<b>\$458,170</b>	<b>\$558,152</b>
<b>Full-Time Equivalents</b>					
Support Services Fund	3.50	2.50	2.50	2.50	3.00
<b>Total FTEs</b>	<b>3.50</b>	<b>2.50</b>	<b>2.50</b>	<b>2.50</b>	<b>3.00</b>
<b>Performance Measures</b>					
<i>COA G.O. Bond Rating from Moody's</i>	<i>Aaa</i>	<i>Aaa</i>	<i>Aaa</i>	<i>Aaa</i>	<i>Aaa</i>
<i>COA G.O. Bond Rating from Standard &amp; Poor's</i>	<i>AAA</i>	<i>AAA</i>	<i>AAA</i>	<i>AAA</i>	<i>AAA</i>
<i>COA G.O. Bond Rating from Fitch Investors</i>	<i>AAA</i>	<i>AAA</i>	<i>AAA</i>	<i>AAA</i>	<i>AAA</i>
<i>Combined Utility System Revenue Bond Rating from S&amp;P</i>	<i>AA</i>	<i>AA</i>	<i>AA</i>	<i>AA</i>	<i>AA</i>
<i>Combined Utility System Revenue Bond Rating from Moody's</i>	<i>A1</i>	<i>Aa1</i>	<i>Aa1</i>	<i>Aa1</i>	<i>Aa1</i>
<i>Combined Utility System Revenue Bond Rating from Fitch</i>	<i>AA-</i>	<i>AA-</i>	<i>AA-</i>	<i>AA-</i>	<i>AA-</i>
Debt Management cost divided into debt outstanding as a percentage	0.01	0.01	0.01	0.01	0.01

**Services**

Coordinate debt issuance, oversee bondholder relations, ensure compliance with bond ordinances as well as state and federal laws.

**Contact**

Georgia Sanchez, Assistant City Treasurer, 512-974-7886

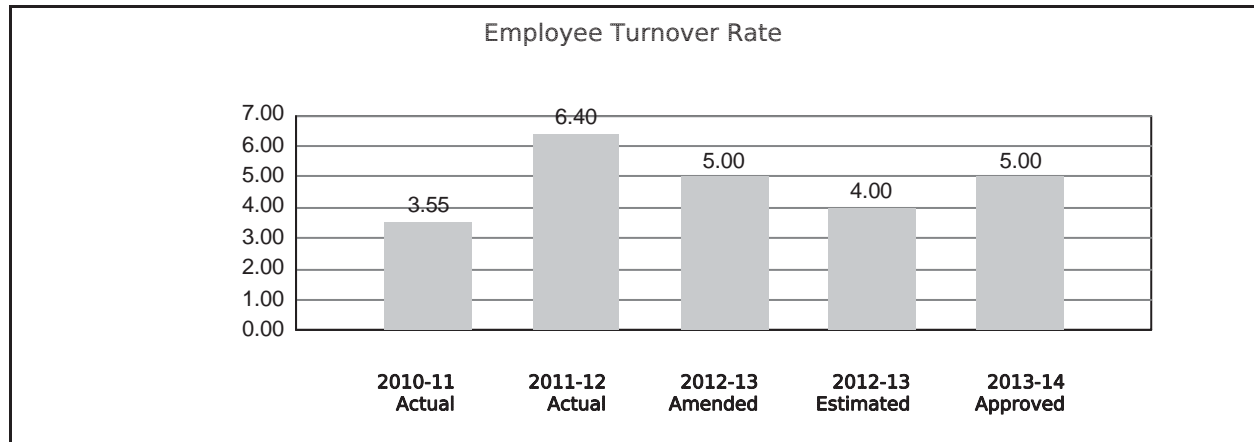
# Financial Services

## Budget Detail by Activity

### Program: Support Services

### Activity: Departmental Support Services

The purpose of the Departmental Support Services activity is to provide administrative and managerial support to the department in order to provide more effective services.



	2010-11 Actual	2011-12 Actual	2012-13 Amended	2012-13 Estimated	2013-14 Approved
<b>Requirements</b>					
Expense Refunds	1,930,914	1,608,904	1,622,154	1,627,020	1,736,597
Grants	0	750,000	0	0	0
Support Services Fund	3,751,837	4,369,047	1,289,995	1,217,806	2,368,334
<b>Total Requirements</b>	<b>\$5,682,751</b>	<b>\$6,727,951</b>	<b>\$2,912,149</b>	<b>\$2,844,826</b>	<b>\$4,104,931</b>
<b>Full-Time Equivalents</b>					
Support Services Fund	30.25	32.75	15.60	15.60	13.85
<b>Total FTEs</b>	<b>30.25</b>	<b>32.75</b>	<b>15.60</b>	<b>15.60</b>	<b>13.85</b>
<b>Performance Measures</b>					
Average Annual Carbon Footprint	118	121	126	121	99
Employee Turnover Rate	3.55	6.40	5	4	5
Lost Time Injury Rate Per the Equivalent of 100 Employees	0.92	0.90	1	1	1
Sick leave hours used per 1,000 hours	29.30	29.81	29	29	30

### Services

Office of the Director, financial monitoring, budgeting, accounting, purchasing, human resources, information technology support, public information, grant administration, customer service.

### Contact

Lauren Brumley, Financial Manager, 512-974-1380

# Financial Services Budget Detail by Activity

## Program: Transfers & Other Requirements

### Activity: All Activities

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The purpose of the Transfers & Other Requirements program is to account for transfers and other departmental requirements at the fund or agency level.

*Graph Not Applicable*

	2010-11 Actual	2011-12 Actual	2012-13 Amended	2012-13 Estimated	2013-14 Approved
<b>Requirements</b>					
Support Services Fund	2,009,741	2,780,061	2,801,317	2,722,906	2,919,572
Sustainability Fund	287,833	0	50,000	50,000	0
<b>Total Requirements</b>	<b>\$2,297,574</b>	<b>\$2,780,061</b>	<b>\$2,851,317</b>	<b>\$2,772,906</b>	<b>\$2,919,572</b>

#### Contact

Lauren Brumley, Financial Manager, 512-974-1380

# Financial Services - 2013-14

## Support Services Fund

	2010-11 Actual	2010-11 FTE	2011-12 Actual	2011-12 FTE	2012-13 Amended	2012-13 FTE	2012-13 Estimated	2012-13 FTE	2013-14 Approved	2013-14 FTE
<b>BUDGET OFFICE</b>										
Budget	\$1,983,242	24.00	\$2,317,525	23.00	\$2,843,132	23.00	\$2,755,997	23.00	\$2,927,558	24.00
<b>Subtotal</b>	<b>\$1,983,242</b>	<b>24.00</b>	<b>\$2,317,525</b>	<b>23.00</b>	<b>\$2,843,132</b>	<b>23.00</b>	<b>\$2,755,997</b>	<b>23.00</b>	<b>\$2,927,558</b>	<b>24.00</b>
<b>BUILDING SERVICES</b>										
Building Services	\$6,771,399	135.85	\$7,368,543	139.35	\$0	0.00	\$0	0.00	\$0	0.00
<b>Subtotal</b>	<b>\$6,771,399</b>	<b>135.85</b>	<b>\$7,368,543</b>	<b>139.35</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>
<b>CAPITAL PLANNING OFFICE</b>										
Capital Planning	\$0	0.00	\$734,375	8.00	\$0	0.00	\$0	0.00	\$0	0.00
<b>Subtotal</b>	<b>\$0</b>	<b>0.00</b>	<b>\$734,375</b>	<b>8.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>
<b>CONTROLLER'S OFFICE</b>										
Accounting and Reporting	\$4,850,719	42.00	\$5,160,820	43.00	\$6,267,633	47.00	\$6,008,874	47.00	\$6,457,612	48.00
Accounts Payable	\$879,436	14.90	\$864,303	13.90	\$1,020,891	13.90	\$1,028,419	13.90	\$1,045,785	13.90
Payroll	\$889,751	8.60	\$925,449	8.60	\$1,102,341	9.60	\$1,115,630	9.60	\$1,160,110	9.60
<b>Subtotal</b>	<b>\$6,619,905</b>	<b>65.50</b>	<b>\$6,950,571</b>	<b>65.50</b>	<b>\$8,390,865</b>	<b>70.50</b>	<b>\$8,152,923</b>	<b>70.50</b>	<b>\$8,663,507</b>	<b>71.50</b>
<b>PURCHASING OFFICE</b>										
Contract Services	\$552,166	23.30	\$1,080,197	22.50	\$1,612,977	20.00	\$1,576,397	20.00	\$1,988,806	20.50
Procurement	\$2,340,775	50.85	\$2,125,484	50.65	\$2,842,368	51.40	\$2,388,351	51.40	\$2,887,547	52.65
<b>Subtotal</b>	<b>\$2,892,940</b>	<b>74.15</b>	<b>\$3,205,681</b>	<b>73.15</b>	<b>\$4,455,345</b>	<b>71.40</b>	<b>\$3,964,748</b>	<b>71.40</b>	<b>\$4,876,353</b>	<b>73.15</b>
<b>TELECOMMUNICATIONS AND REGULATORY AFFAIRS</b>										
TARA	\$852,059	11.10	\$890,179	11.10	\$0	0.00	\$0	0.00	\$0	0.00
<b>Subtotal</b>	<b>\$852,059</b>	<b>11.10</b>	<b>\$890,179</b>	<b>11.10</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>
<b>TREASURY OFFICE</b>										
Cash and Investment Management	\$1,430	3.50	\$4,969	3.50	\$0	3.50	\$0	3.50	\$806	4.00
Debt Management	\$20,618	3.50	\$-1,419	2.50	\$0	2.50	\$0	2.50	\$544	3.00
<b>Subtotal</b>	<b>\$22,047</b>	<b>7.00</b>	<b>\$3,550</b>	<b>6.00</b>	<b>\$0</b>	<b>6.00</b>	<b>\$0</b>	<b>6.00</b>	<b>\$1,350</b>	<b>7.00</b>
<b>SUPPORT SERVICES</b>										
Departmental Support Services	\$3,751,837	30.25	\$4,369,047	32.75	\$1,289,995	15.60	\$1,217,806	15.60	\$2,368,334	13.85
<b>Subtotal</b>	<b>\$3,751,837</b>	<b>30.25</b>	<b>\$4,369,047</b>	<b>32.75</b>	<b>\$1,289,995</b>	<b>15.60</b>	<b>\$1,217,806</b>	<b>15.60</b>	<b>\$2,368,334</b>	<b>13.85</b>
<b>TRANSFERS &amp; OTHER REQUIREMENTS</b>										
Other Requirements	\$2,009,741	0.00	\$2,780,061	0.00	\$2,801,317	0.00	\$2,722,906	0.00	\$2,919,572	0.00
<b>Subtotal</b>	<b>\$2,009,741</b>	<b>0.00</b>	<b>\$2,780,061</b>	<b>0.00</b>	<b>\$2,801,317</b>	<b>0.00</b>	<b>\$2,722,906</b>	<b>0.00</b>	<b>\$2,919,572</b>	<b>0.00</b>
<b>Total</b>	<b>\$24,903,171</b>	<b>347.85</b>	<b>\$28,619,533</b>	<b>358.85</b>	<b>\$19,780,654</b>	<b>186.50</b>	<b>\$18,814,380</b>	<b>186.50</b>	<b>\$21,756,674</b>	<b>189.50</b>

## Financial Services - 2013-14

### *Sustainability Fund*

	2010-11 Actual	2010-11 FTE	2011-12 Actual	2011-12 FTE	2012-13 Amended	2012-13 FTE	2012-13 Estimated	2012-13 FTE	2013-14 Approved	2013-14 FTE
<b>TRANSFERS &amp; OTHER REQUIREMENTS</b>										
Other	\$287,833	0.00	\$0	0.00	\$50,000	0.00	\$50,000	0.00	\$0	0.00
Requirements										
<b>Subtotal</b>	<b>\$287,833</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$50,000</b>	<b>0.00</b>	<b>\$50,000</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>
<b>Total</b>	<b>\$287,833</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$50,000</b>	<b>0.00</b>	<b>\$50,000</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>

## Financial Services - 2013-14

### Expense Refunds

	2010-11 Actual	2010-11 FTE	2011-12 Actual	2011-12 FTE	2012-13 Amended	2012-13 FTE	2012-13 Estimated	2012-13 FTE	2013-14 Approved	2013-14 FTE
<b>BUDGET OFFICE</b>										
Budget	\$343,922	0.00	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00
<b>Subtotal</b>	<b>\$343,922</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>
<b>BUILDING SERVICES</b>										
Building Services	\$2,997,615	0.00	\$3,199,662	0.00	\$0	0.00	\$0	0.00	\$0	0.00
<b>Subtotal</b>	<b>\$2,997,615</b>	<b>0.00</b>	<b>\$3,199,662</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>
<b>CAPITAL PLANNING OFFICE</b>										
Capital Planning	\$0	0.00	\$72,294	0.00	\$0	0.00	\$0	0.00	\$0	0.00
<b>Subtotal</b>	<b>\$0</b>	<b>0.00</b>	<b>\$72,294</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>
<b>CONTROLLER'S OFFICE</b>										
Accounting and Reporting	\$380,600	0.00	\$323,311	0.00	\$311,652	0.00	\$311,981	0.00	\$311,652	0.00
<b>Subtotal</b>	<b>\$380,600</b>	<b>0.00</b>	<b>\$323,311</b>	<b>0.00</b>	<b>\$311,652</b>	<b>0.00</b>	<b>\$311,981</b>	<b>0.00</b>	<b>\$311,652</b>	<b>0.00</b>
<b>PURCHASING OFFICE</b>										
Contract Services	\$821,305	0.00	\$273,888	0.00	\$141,616	0.00	\$147,095	0.00	\$61,616	0.00
Procurement	\$1,748,552	0.00	\$1,932,671	0.00	\$1,942,603	0.00	\$1,999,334	0.00	\$2,012,805	0.00
<b>Subtotal</b>	<b>\$2,569,857</b>	<b>0.00</b>	<b>\$2,206,559</b>	<b>0.00</b>	<b>\$2,084,219</b>	<b>0.00</b>	<b>\$2,146,429</b>	<b>0.00</b>	<b>\$2,074,421</b>	<b>0.00</b>
<b>TELECOMMUNICATIONS AND REGULATORY AFFAIRS</b>										
TARA	\$214,005	0.00	\$250,271	0.00	\$0	0.00	\$0	0.00	\$0	0.00
<b>Subtotal</b>	<b>\$214,005</b>	<b>0.00</b>	<b>\$250,271</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>
<b>TREASURY OFFICE</b>										
Cash and Investment Management	\$422,139	0.00	\$318,870	0.00	\$461,669	0.00	\$464,669	0.00	\$514,035	0.00
Debt Management	\$355,588	0.00	\$427,747	0.00	\$458,200	0.00	\$458,170	0.00	\$557,608	0.00
<b>Subtotal</b>	<b>\$777,726</b>	<b>0.00</b>	<b>\$746,618</b>	<b>0.00</b>	<b>\$919,869</b>	<b>0.00</b>	<b>\$922,839</b>	<b>0.00</b>	<b>\$1,071,643</b>	<b>0.00</b>
<b>SUPPORT SERVICES</b>										
Departmental Support Services	\$1,930,914	0.00	\$1,608,904	0.00	\$1,622,154	0.00	\$1,627,020	0.00	\$1,736,597	0.00
<b>Subtotal</b>	<b>\$1,930,914</b>	<b>0.00</b>	<b>\$1,608,904</b>	<b>0.00</b>	<b>\$1,622,154</b>	<b>0.00</b>	<b>\$1,627,020</b>	<b>0.00</b>	<b>\$1,736,597</b>	<b>0.00</b>
<b>Total</b>	<b>\$9,214,639</b>	<b>0.00</b>	<b>\$8,407,618</b>	<b>0.00</b>	<b>\$4,937,894</b>	<b>0.00</b>	<b>\$5,008,269</b>	<b>0.00</b>	<b>\$5,194,313</b>	<b>0.00</b>

## Financial Services - 2013-14

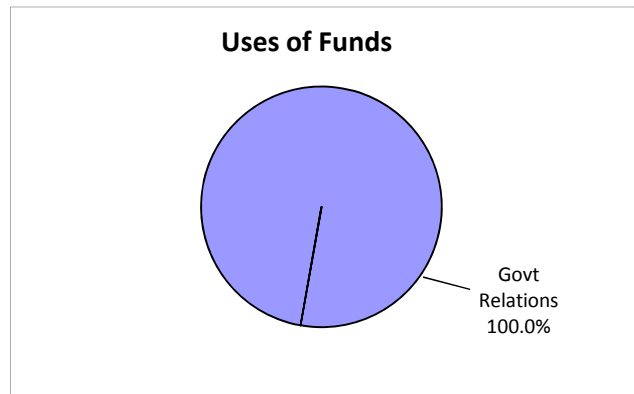
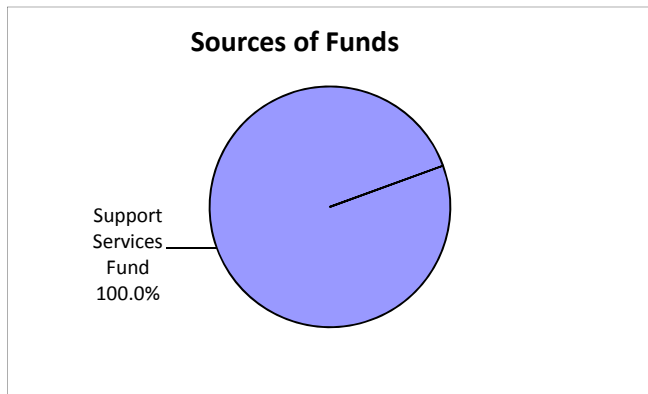
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### Grants

	2010-11 Actual	2010-11 FTE	2011-12 Actual	2011-12 FTE	2012-13 Amended	2012-13 FTE	2012-13 Estimated	2012-13 FTE	2013-14 Approved	2013-14 FTE
<b>SUPPORT SERVICES</b>										
Departmental Support Services	\$0	0.00	\$750,000	0.00	\$0	0.00	\$0	0.00	\$0	0.00
<b>Subtotal</b>	<b>\$0</b>	<b>0.00</b>	<b>\$750,000</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>
<b>Total</b>	<b>\$0</b>	<b>0.00</b>	<b>\$750,000</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>



# Government Relations



## Budget Overview

	<b>2010-11 Actual</b>	<b>2011-12 Actual</b>	<b>2012-13 Amended</b>	<b>2012-13 Estimated</b>	<b>2013-14 Approved</b>
Support Services Fund					
Requirements	\$1,228,789	\$1,183,975	\$1,415,108	\$1,398,314	\$1,405,982
Full-Time Equivalent (FTEs)	4.00	5.00	5.00	5.00	5.00
<b>Total Budget</b>	<b>\$1,228,789</b>	<b>\$1,183,975</b>	<b>\$1,415,108</b>	<b>\$1,398,314</b>	<b>\$1,405,982</b>

# Government Relations

## Organization by Program and Activity for 2014

### **Government Relations**

Government Relations

# Government Relations Mission and Goals for 2014

## **Mission**

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The mission of the Government Relations Office is to communicate and promote the interests of the City of Austin to other local governments, to the State of Texas, and to the Federal Government of the United States.

## **Goals**

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Support, promote, initiate and monitor legislation that strengthens and protects the City's interests.

- The City will have an 85% success rate for key bills during the Legislative Session.

# Government Relations

## Message from the Director

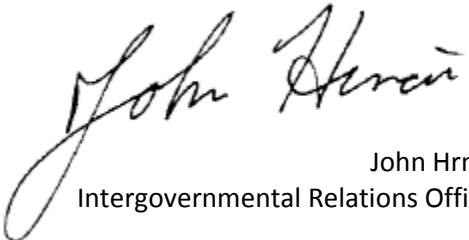
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Austin's Government Relations Office (GRO) is essential to protecting the City's quality-of-life and regulatory powers and ensuring adequate revenue streams for City programs and initiatives. As a Texas home-rule city, the City of Austin may generally act to improve Austin citizens' quality of life through provision of police and fire, utility, growth management, and cultural and social services. The City, however, is subject to direct and indirect regulation by the state and national governments. For at least the last two decades, the Texas Legislature has taken action to restrict the City's regulatory and quality-of-life powers and to curtail City initiatives and programs supported by its citizens. Because state and national governmental actions directly impact the City in these areas, the City funds GRO to:

- Review the City's state legislative efforts and recommend ways to effectively meet identified needs;
- Provide specialized legislative-related legal work that directly assists in preserving the City's ability to act for its citizens; and,
- Maintain local fiduciary control.

With respect to assessing, funding, and managing the City's government relations function, the City is in the same position as any other highly regulated industry that is subject to a regular and wide-reaching oversight authority. The City's long-term goals and revenue streams are susceptible to modification or repeal by regulators who are directly responsible to a constituency other than Austin citizens. Because of the importance of the City's relationships with other governmental entities and policymakers, it is essential that GRO:

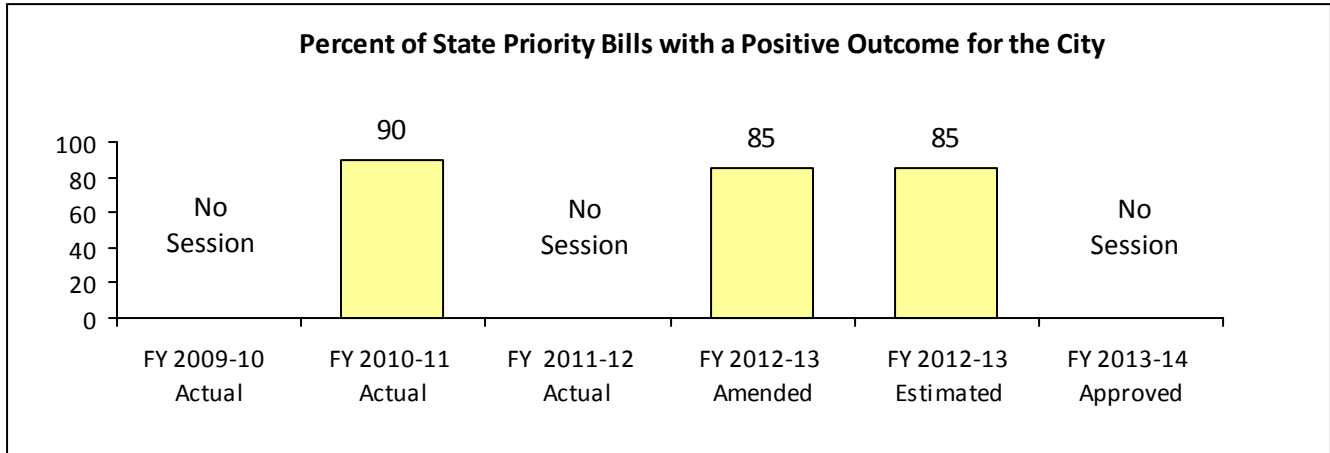
- Advance the City's strategic interests and secure funding opportunities for the City through interactions with local, state and national elected officials, their staff members, and governmental agencies at all levels and by providing specialized and technical liaison assistance between the City's elected officials, management, and staff and other governmental units and external constituencies;
- Facilitate the development of City legislative policies and strategies; communicate City positions to local, state, and national elected officials and their staffs; work with all City departments in a supportive fashion for the purpose of developing City positions; and work with the Mayor and Council and the City Manager's Office to define and prioritize the City's state and national legislative agenda;
- Maintain frequent personal contact with elected and appointed officials and staff, realizing that GRO's effectiveness is based not only on a deep knowledge of the structures and functions of all levels of governmental entities, but also upon a keen awareness of the political culture and those involved in the political process; and,
- Act as the City's liaison for policy-making groups outside of City government.



John Hrcir  
Intergovernmental Relations Officer

## Budget Highlights

The Government Relations Office is responsible for monitoring all state and federal legislation to determine what impact bills might have on the City of Austin. Once a bill is identified as pertinent to the City, Office staff and consultants advocate the City’s position to the legislative body. This chart shows the Office’s success at the state level in ensuring that legislative outcomes are positive for the City.



The Government Relations Office’s FY 2013-14 Budget includes requirements of \$1,405,982 and 5.00 FTEs. \$725,000 or 51.4%, of the Government Relations budget is allocated to contractual agreements related to lobbying activities, a core activity of the Office. Along with existing expenditures on lobbying contracts, the FY 2013-14 Budget includes an increase in personnel costs related to wage adjustments and health insurance.

# Government Relations Significant Changes

## Support Services Fund

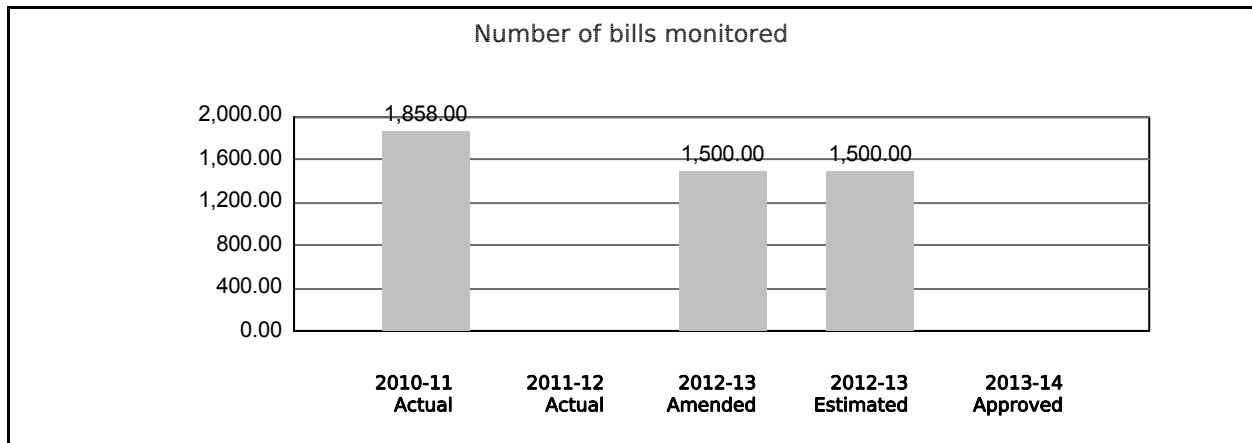
<b>Expenditure Changes</b>	<b>FTEs</b>	<b>Dollars</b>
<b>Citywide Cost Drivers</b>		
Increase personnel costs to account for the 1.5% wage increase and additional wage adjustment to be implemented in April 2014 for non-civil employees, and increase in City contributions for health insurance.		\$9,854
<b>Department Cost Drivers</b>		
Vacancy savings increase by 1%.		(\$6,366)

# Government Relations Budget Detail by Activity

**Program: Government Relations**

**Activity: Government Relations**

The purpose of the Government Relations activity is to promote the City's interests at the state and federal levels.



	2010-11 Actual	2011-12 Actual	2012-13 Amended	2012-13 Estimated	2013-14 Approved
<b>Requirements</b>					
Support Services Fund	1,228,789	1,183,975	1,415,108	1,398,314	1,405,982
<b>Total Requirements</b>	<b>\$1,228,789</b>	<b>\$1,183,975</b>	<b>\$1,415,108</b>	<b>\$1,398,314</b>	<b>\$1,405,982</b>
<b>Full-Time Equivalents</b>					
Support Services Fund	4.00	5.00	5.00	5.00	5.00
<b>Total FTEs</b>	<b>4.00</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>
<b>Performance Measures</b>					
Number of bills monitored	1,858	No Session	1,500	1,500	No Session
<b><i>Percent of priority bills with a positive outcome for the City</i></b>	<b><i>90</i></b>	<b><i>No Session</i></b>	<b><i>85</i></b>	<b><i>85</i></b>	<b><i>No Session</i></b>

**Services**

Meetings with legislators, Council, management, lobby team, legislative committees, departments, regional groups, other governmental entities, citizen groups and caucuses.

**Contact**

John Hrncir, Director, 512-974-2285

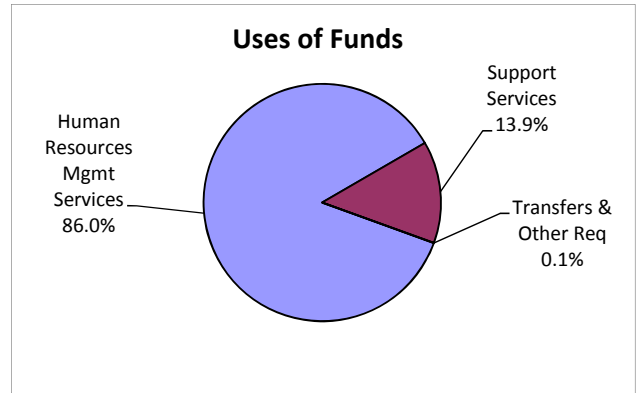
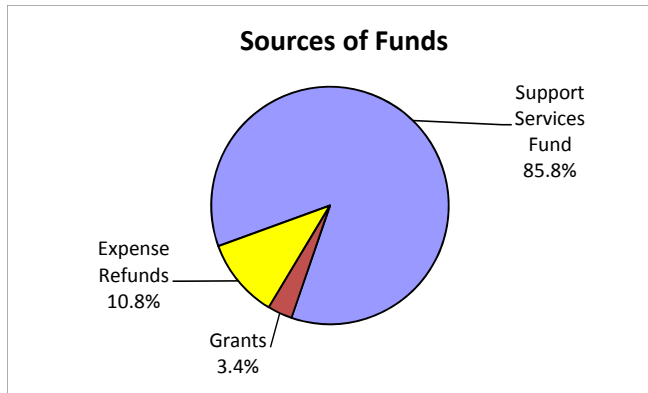
## Government Relations - 2013-14

### *Support Services Fund*

	2010-11 Actual	2010-11 FTE	2011-12 Actual	2011-12 FTE	2012-13 Amended	2012-13 FTE	2012-13 Estimated	2012-13 FTE	2013-14 Approved	2013-14 FTE
<b>GOVERNMENT RELATIONS</b>										
Government Relations	\$1,228,789	4.00	\$1,183,975	5.00	\$1,415,108	5.00	\$1,398,314	5.00	\$1,405,982	5.00
<b>Subtotal</b>	<b>\$1,228,789</b>	<b>4.00</b>	<b>\$1,183,975</b>	<b>5.00</b>	<b>\$1,415,108</b>	<b>5.00</b>	<b>\$1,398,314</b>	<b>5.00</b>	<b>\$1,405,982</b>	<b>5.00</b>
<b>Total</b>	<b>\$1,228,789</b>	<b>4.00</b>	<b>\$1,183,975</b>	<b>5.00</b>	<b>\$1,415,108</b>	<b>5.00</b>	<b>\$1,398,314</b>	<b>5.00</b>	<b>\$1,405,982</b>	<b>5.00</b>



# Human Resources



## Budget Overview

	2010-11 Actual	2011-12 Actual	2012-13 Amended	2012-13 Estimated	2013-14 Approved
<b>Support Services Fund</b>					
Requirements	\$9,127,828	\$8,908,668	\$10,883,397	\$10,883,397	\$11,191,009
Full-Time Equivalents (FTEs)	95.00	96.00	103.00	103.00	103.00
<b>Expense Refunds</b>	\$973,550	\$1,224,420	\$1,287,699	\$1,329,335	\$1,408,903
<b>Grants</b>					
Requirements	\$309,420	\$474,997	\$553,000	\$553,000	\$442,000
Full-Time Equivalents (FTEs)	5.00	5.00	6.00	6.00	6.00
<b>Total Budget</b>	\$10,410,798	\$10,608,085	\$12,724,096	\$12,765,732	\$13,041,912

# Human Resources

## Organization by Program and Activity for 2014

### **Human Resources Management Services**

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Community Services  
Employee and Labor Relations  
Risk Management  
Total Rewards  
Workforce Planning and Support

### **Support Services**

---

Departmental Support Services

### **Transfers & Other Requirements**

---

Other Requirements

# Human Resources Mission and Goals for 2014

## **Mission**

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The mission of the Human Resources Department is to attract, engage, develop, support, and retain the best workforce in the country to serve our community.

## **Goals**

---

Complete 100% of gap analysis as part of the Human Resources System Assessment.

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Issue a Total Rewards summary to 100% of the workforce annually.

---

Conduct health assessment for 30% of the workforce annually.

---

Provide diversity and cultural competency training to 45% of the City's workforce through targeted training for supervisors and managers.

# Human Resources

## Message from the Director

---

The FY 2013-14 Budget embraces the mission of the Human Resources Department (HRD) to attract, engage, develop, support and retain the best workforce in the country to serve our community. In order to fulfill this mission, the department must utilize its resources to strengthen the human resources (HR) infrastructure and to implement new initiatives. Fundamental to our ability to be leaders in HR service delivery is HR governance. Human resources management at the City of Austin is neither fully decentralized nor centralized. Certain functions such as employee benefits are fully centralized, while other functions such as hiring are decentralized. An inherent issue with the current structure is the potential for inconsistency. In FY 2010-11, I established a Quality Assurance Division within HRD. The division completed the initial review of timekeeping and hiring processes and provided recommendations to improve and standardize those processes. In addition, I launched a pilot program where the HR Manager of participating departments has joint reporting to their department director and HRD. HRD will continue to expand matrix reporting of departmental human resources staff into HRD in FY 2013-14.



In November 2012, voters passed a proposition to amend Article IX of the City Charter pertaining to municipal civil service. The amendment provides for the adoption by Council of rules and regulations proposed by the Director of Human Resources. In addition to provisions regarding disciplinary grievances, the rules must contain provisions governing “initial appointments, promotions, and lateral transfers, all of which shall be based on merit and fitness.” The Charter amendment also establishes a new, separate five-member municipal civil service commission, which will have jurisdiction over the City of Austin non-public safety civil service.

Other initiatives underway address issues related to healthcare benefits, employee engagement, diversity, talent management, and the viability of the current HR

information system. The affordability of medical benefits is a major concern for the City of Austin as an employer and for employees and retirees covered by these plans. HRD will continue to pursue strategies to manage healthcare costs, including an increased emphasis and investment in employee wellness. To engage, attract and retain a high quality workforce, HRD will adopt and communicate a Total Rewards philosophy for pay and benefits programs. HRD will continue to promote the PRIDE values introduced in FY 2011-12 providing a framework in which we as an organization can have a shared understanding of our mission of being the best-managed city in the country. HRD will also develop the workforce to better serve the public through training on core competencies. The established competencies for all employees are being integrated into their Success Strategy Performance Reviews (SSPRs). The Talent Management program has expanded to address not only executive succession planning but also mid-level management development. The next step is to establish an Employee University for front-line employees. Finally, in FY 2013-14, HRD will complete a Citywide gap analysis of the current and needed Human Resources Information System (HRIS) and define functional requirements which could be used to form the basis of a Request For Proposal (RFP) for a new system, if necessary.

A handwritten signature in black ink, appearing to read "Mark A. Washington".

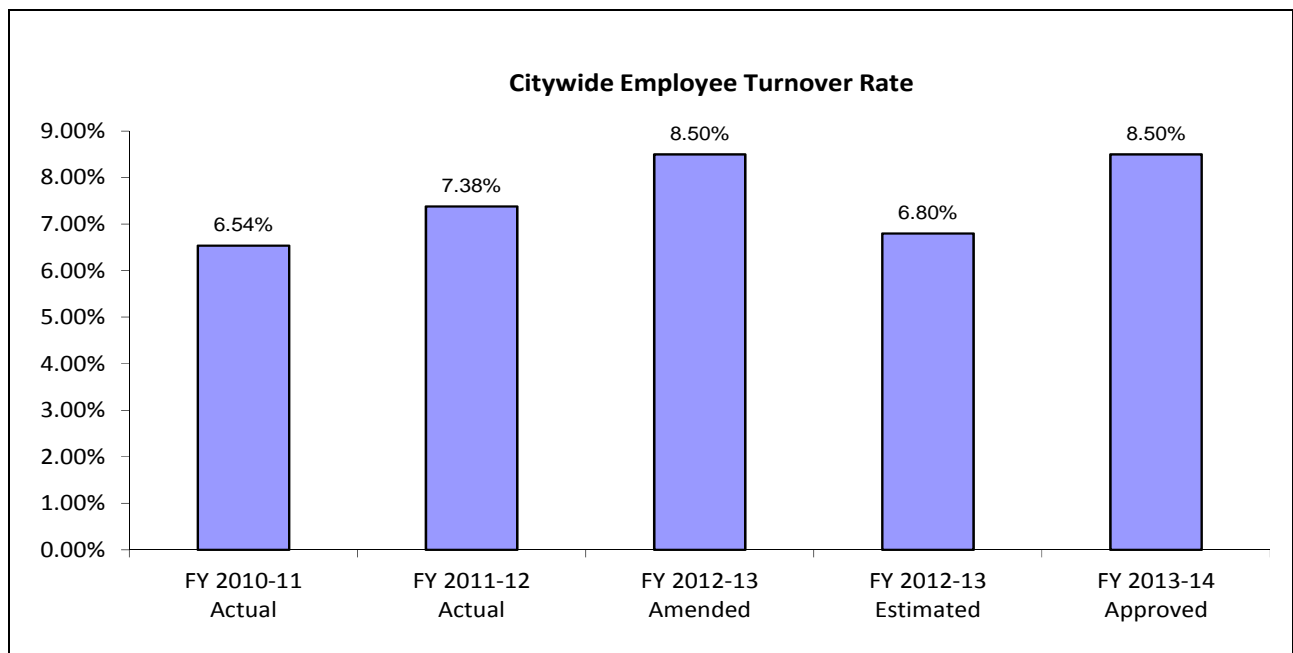
Mark Washington  
Human Resources Director

## Budget Highlights

The FY 2013-14 Budget for the Human Resources Department (HRD) includes the personnel and equipment necessary to achieve the goals and objectives of the Department.

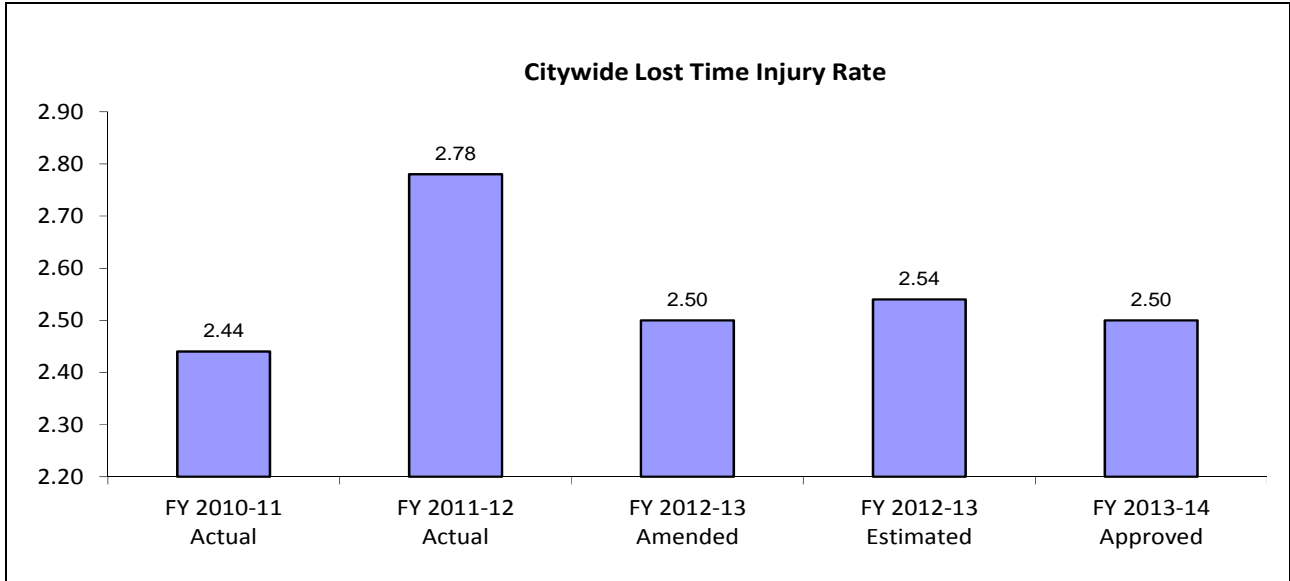
### Human Resources Management Services

The FY 2013-14 Budget for HRD maintains core services while engaging in activities to ensure that the City of Austin has the best workforce with the right skills and tools to serve the citizens of Austin. The City of Austin has maintained its ability to fill the most critical positions while enjoying a low turnover rate of around 7-8%. As Austin continues to grow, it will become more critical to attract and retain key personnel. HRD is implementing employee engagement strategies to create and communicate a strong brand with a focus on the City's Total Rewards package. In addition, through workforce planning and development, HRD is working with departments on development strategies to ensure that we have the right talent available at the right time. In recent years, HRD has established annual Executive and Management Academies for developing a pool of internal potential candidates to compete for future management and executive vacancies. In order to maximize workforce productivity and morale, there must be clear and consistent policy and procedural guidance for key HR processes. The expansion of the Quality Assurance Division's activities will support more consistent HR practices and processes. HRD will strengthen centralized control by expanding the quality assurance function and gradually expand matrix reporting of departmental human resources staff into HRD. In addition, the Quality Assurance Division will ensure compliance with newly-established Municipal Civil Service rules.



One measure of a healthy organizational climate is overall job satisfaction. Overall job satisfaction remains at high levels at 75% for FY 2012-13. Indicative of the high job satisfaction is the low turnover rate. In FY 2013-14, HRD will continue to strengthen the organizational culture through the promotion of the PRIDE values and training of key competencies such as diversity and cultural competency.

The FY 2013-14 Budget maintains staffing of the risk management and safety programs at the current levels. The Corporate Safety Office endeavors to decrease the number of employee injuries and reduce Workers' Compensation costs. HRD measures the number of lost time injuries occurring during the year per the equivalent of 100 employees. Lost time injuries are all injuries where any lost time from work has occurred, not including the time off on the day of the injury. The rate has fluctuated over the past several years, but has remained at or under the industry average.



The FY 2013-14 Budget maintains staffing of Community Services at the current level. In FY 2013-14, the Equal Employment/Fair Housing Office (EEO/FHO) will strengthen marketing, communications, and networking efforts to increase public awareness of the EEO/FHO as the agency that enforces City ordinances and federal laws prohibiting discrimination because of race, color, religion, national origin, sex, age, disability, sexual orientation, and gender identity. Service enhancements in recent years have included adding an additional investigator position and relocating the office to east Austin along bus lines, which made it easier for citizens without private transportation to file housing or employment discrimination claims.

The FY 2013-14 Budget adds full-year funding for 3 FTEs added mid-year in FY 2012-13 to support the new municipal civil service commission. In November 2012, voters approved a proposition to amend the City Charter to provide a civil service system for most City employees not already covered by State Civil Service law. The new municipal employee civil service system provides for the appointment of a new Civil Service Commission that has the authority to make final and binding decisions on employee grievances concerning terminations, disciplinary probations, disciplinary suspensions, demotions, and denials of promotions. The system will operate by rules proposed by the Director of Human Resources, recommended by the Civil Service Commission, and approved by City Council and will govern hiring, promotions, and disciplinary actions.

The FY 2013-14 Budget adds funding in the amount of \$72,389 for the Summer Youth Employment Program. These funds will be used to employ an additional 70 students during the summer of 2014 as part of the on-going summer work-based internship/youth employment program in partnership with Travis County.

# Human Resources

## Significant Changes

### Support Services Fund

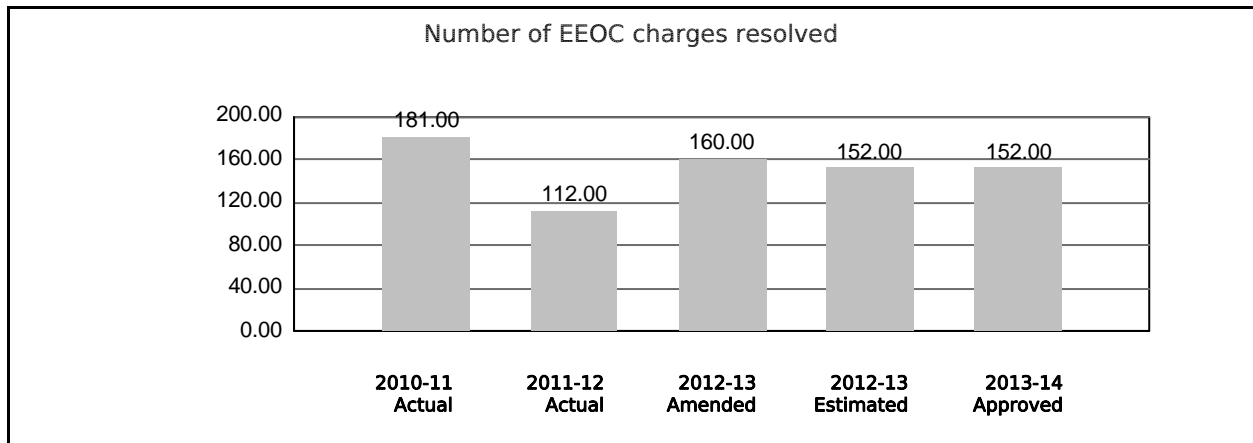
Expenditure Changes	FTEs	Dollars
<b>Citywide Cost Drivers</b>		
Increase personnel costs to account for the 1.5% wage increase and additional wage adjustment to be implemented in April 2014 for non-civil service employees, and increase in City contributions for health insurance.		\$192,756
<b>Department Cost Drivers</b>		
Annualize funding for three FTEs added mid-year in FY 2012-13 for the implementation of municipal civil service.		\$86,087
Vacancy savings increase by 1%.		(\$88,935)
Increase funding for the Summer Youth Employment Program.		\$72,389

# Human Resources Budget Detail by Activity

**Program: Human Resources Management Services**

**Activity: Community Services**

The purpose of the Community Services activity is to provide solutions to City management so they can respond to specific community issues, and comply with federal mandates.



	2010-11 Actual	2011-12 Actual	2012-13 Amended	2012-13 Estimated	2013-14 Approved
<b>Requirements</b>					
Expense Refunds	11,347	1,289	0	442	0
Grants	309,420	474,997	553,000	553,000	442,000
Support Services Fund	491,902	469,047	592,919	475,000	610,559
<b>Total Requirements</b>	<b>\$812,669</b>	<b>\$945,333</b>	<b>\$1,145,919</b>	<b>\$1,028,442</b>	<b>\$1,052,559</b>
<b>Full-Time Equivalents</b>					
Grants	5.00	5.00	6.00	6.00	6.00
Support Services Fund	4.00	4.50	4.50	4.50	4.50
<b>Total FTEs</b>	<b>9.00</b>	<b>9.50</b>	<b>10.50</b>	<b>10.50</b>	<b>10.50</b>
<b>Performance Measures</b>					
Actual number of EEOC charges	242	289	170	160	152
Cost per ADA service engagement	207.21	103.82	196.17	196.17	151.65
Cost per EEOC charge resolved	1,138.75	1,215.27	1,113.72	1,113.72	1,182.21
Number of EEOC charges resolved	181	112	160	152	152
Percent of employees aware of the ADA office	74	74	75	75	75
Percentage of charges resolved required by contract	94.27	65.88	100	90	90
Percentage of Intake Services completed as required by contract	77	136.88	100	90	90
Total number of ADA service engagements	995	1,630	1,300	1,750	1,700

**Services**

EEOC Investigations; EEOC Intake Services; HUD Investigations; City Ordinance Investigations; Americans with Disabilities Act

**Contact**

Joya Hayes, Assistant Director, 512-974-3246

*Bold/Italicized Measure = Key Indicator*

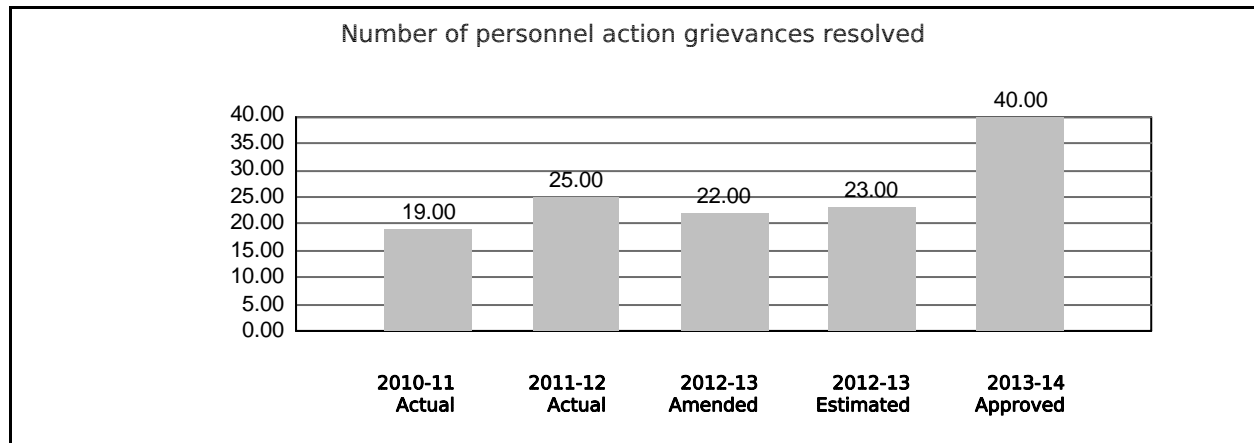


# Human Resources Budget Detail by Activity

## Program: Human Resources Management Services

### Activity: Employee and Labor Relations

The purpose of the Employee and Labor Relations activity is to develop and enforce appropriate standards so that human resources are managed effectively.



	2010-11 Actual	2011-12 Actual	2012-13 Amended	2012-13 Estimated	2013-14 Approved
<b>Requirements</b>					
Expense Refunds	148,564	14,783	0	294	0
Support Services Fund	1,122,208	1,172,107	1,834,770	1,838,836	2,054,680
<b>Total Requirements</b>	<b>\$1,270,772</b>	<b>\$1,186,890</b>	<b>\$1,834,770</b>	<b>\$1,839,130</b>	<b>\$2,054,680</b>
<b>Full-Time Equivalents</b>					
Support Services Fund	11.85	13.40	18.40	18.40	18.40
<b>Total FTEs</b>	<b>11.85</b>	<b>13.40</b>	<b>18.40</b>	<b>18.40</b>	<b>18.40</b>
<b>Performance Measures</b>					
Citywide sick leave utilization per 1,000 hours worked	33.89	34.06	33	36	33
Cost per Civil Service employee	84.67	81.80	99.49	99.49	100.89
Employee ratings of personnel policy administration	64	66	63	66	68
<b><i>Number of personnel action grievances resolved</i></b>	<b><i>19</i></b>	<b><i>25</i></b>	<b><i>22</i></b>	<b><i>23</i></b>	<b><i>40</i></b>
Percentage of quality assurance recommendations management agrees to implement	100	100	100	100	100
Percentage of timely postings of Public Notice for Commission Meetings, Promotional Exams and Disciplinary Proceedings	100	100	100	100	100
<b>Services</b>					
Development; Administration and Compliance; Quality assurance reviews; Citywide vulnerability assessment; Follow-up on implementation of recommendations; Examination/Assessment Centers; Civil Service Records Management; Hearings Administration; Meet & Confer and Collective Bargaining Support & Contract Management; Technical assistance; Veteran Services					

#### Contact

Karen Sharp, Assistant Director, 512-974-1402

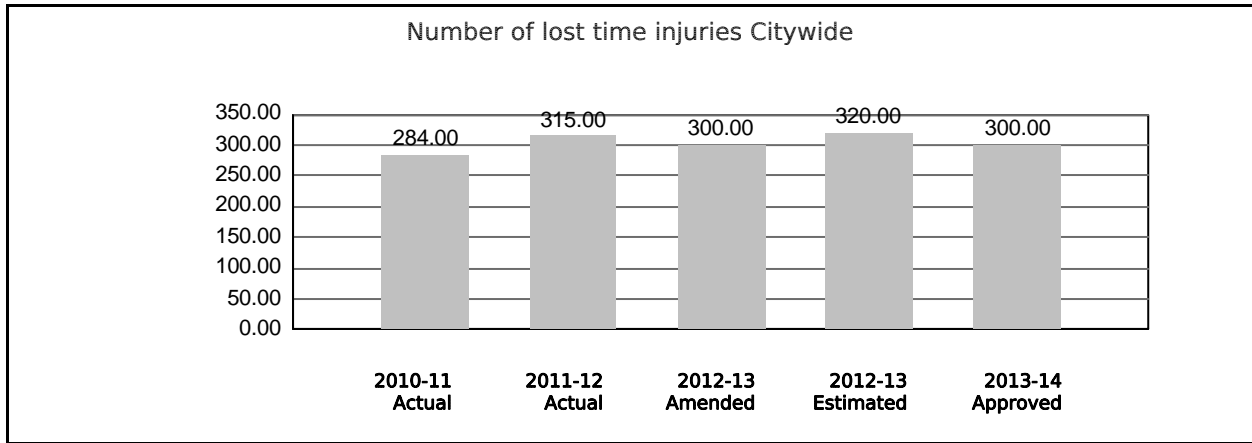
***Bold/Italicized Measure = Key Indicator***

# Human Resources Budget Detail by Activity

**Program: Human Resources Management Services**

**Activity: Risk Management**

The purpose of the Risk Management activity is to provide risk management and insurance services for City management so they can protect the City's assets.



	2010-11 Actual	2011-12 Actual	2012-13 Amended	2012-13 Estimated	2013-14 Approved
<b>Requirements</b>					
Expense Refunds	319,765	413,825	416,768	435,234	423,637
Support Services Fund	1,427,015	1,329,096	1,632,182	1,625,804	1,638,594
<b>Total Requirements</b>	<b>\$1,746,780</b>	<b>\$1,742,922</b>	<b>\$2,048,950</b>	<b>\$2,061,038</b>	<b>\$2,062,231</b>
<b>Full-Time Equivalents</b>					
Support Services Fund	10.90	10.35	10.35	10.35	10.35
<b>Total FTEs</b>	<b>10.90</b>	<b>10.35</b>	<b>10.35</b>	<b>10.35</b>	<b>10.35</b>
<b>Performance Measures</b>					
Actual number of claims	2,503	3,356	2,450	3,420	3,500
Administrative cost per claim	625.71	540.92	617.59	545	570
<b><i>Citywide lost time injury rate</i></b>	<b><i>2.44</i></b>	<b><i>2.78</i></b>	<b><i>2.50</i></b>	<b><i>2.54</i></b>	<b><i>2.50</i></b>
Number of lost time injuries Citywide	284	315	300	320	300
Number of fines levied by Texas Workers' Compensation Commission	0	0	0	0	0
Percent of eligible employees receiving benefits correctly	93	93	90	95	95
Percent of valid employee tests results indicating no drugs or alcohol	98.50	98	98	98	98
Ratio of dollars spent to total value of property	0.05	0.05	0.05	0.05	0.05

**Services**

Safety Program Oversight; Employee Drug and Alcohol Testing; Pre-employment Drug Testing; Insurance Administration; Insurance Information & Referral; Program Design and Administration; Construction Site Safety Inspections; Workers' Compensation; Safety Training; Salary Continuation; Return to Work

**Contact**

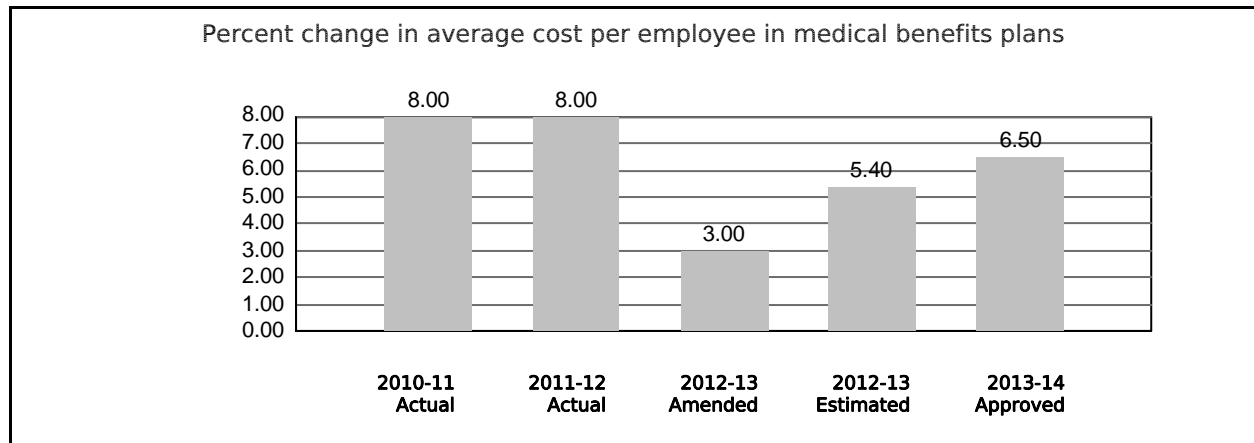
Tommy Tucker, Assistant Director, 512-974-3220

# Human Resources Budget Detail by Activity

## Program: Human Resources Management Services

### Activity: Total Rewards

The purpose of the Total Rewards activity is to provide a market sensitive pay and benefits package for City management to attract, retain and motivate human resources.



	2010-11 Actual	2011-12 Actual	2012-13 Amended	2012-13 Estimated	2013-14 Approved
<b>Requirements</b>					
Expense Refunds	339,327	419,185	584,571	584,857	637,984
Support Services Fund	1,437,661	1,422,493	1,710,051	1,750,629	1,661,109
<b>Total Requirements</b>	<b>\$1,776,988</b>	<b>\$1,841,678</b>	<b>\$2,294,622</b>	<b>\$2,335,486</b>	<b>\$2,299,093</b>
<b>Full-Time Equivalents</b>					
Support Services Fund	24.50	24.00	24.00	24.00	24.00
<b>Total FTEs</b>	<b>24.50</b>	<b>24.00</b>	<b>24.00</b>	<b>24.00</b>	<b>24.00</b>
<b>Performance Measures</b>					
Actual number of employees enrolled in medical benefits plans	10,901	10,991	11,192	11,222	11,362
Annual health assessment conducted for percentage of workforce	New Meas	23.40	25	30	30
<b><i>Employee satisfaction with compensation package</i></b>	<b><i>69</i></b>	<b><i>72</i></b>	<b><i>70</i></b>	<b><i>70</i></b>	<b><i>70</i></b>
Employee satisfaction with benefits programs (percent favorable)	84	85	80	80	80
Market review conducted for percent of workforce	20	54	25	10	10
<b><i>Percent change in average cost per employee in medical benefits plans</i></b>	<b><i>8</i></b>	<b><i>8</i></b>	<b><i>3</i></b>	<b><i>5.40</i></b>	<b><i>6.50</i></b>
Percentage of classification requests completed within 15 business days	66.59	69.79	74	79	79

#### Services

Benefits Design and Administration, Benefits Customer Services, Provider Network Administration, and Benefits Package; Classification Studies, Salary Surveys, Pay Plan Development and Maintenance, and Compensation Consulting.

#### Contact

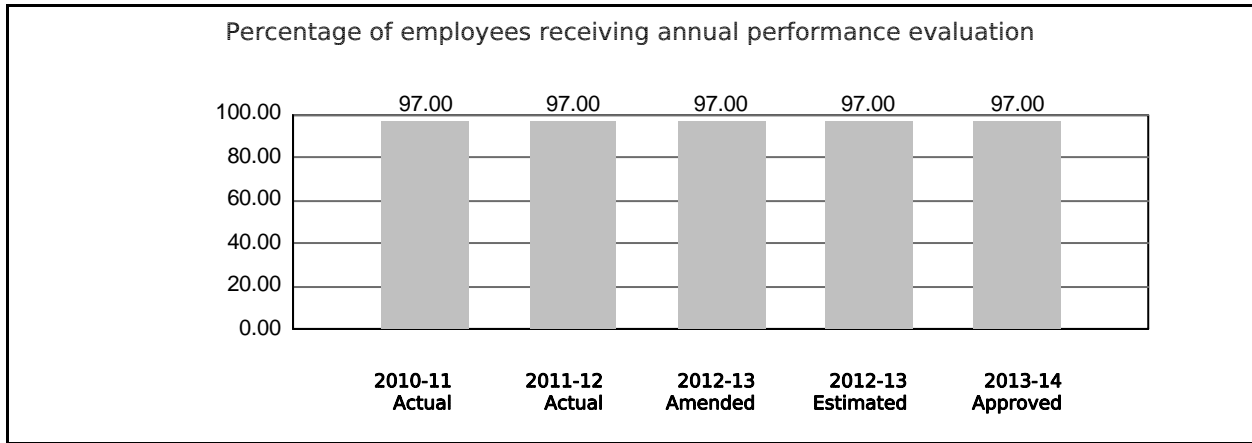
Tommy Tucker, Assistant Director, 512-974-3220

# Human Resources Budget Detail by Activity

**Program: Human Resources Management Services**

**Activity: Workforce Planning and Support**

The purpose of the Workforce and Planning Support activity is to provide human resources services and information to City management and employees so they can achieve their business objectives.



	2010-11 Actual	2011-12 Actual	2012-13 Amended	2012-13 Estimated	2013-14 Approved
<b>Requirements</b>					
Expense Refunds	37,372	327	0	830	0
Support Services Fund	2,985,834	3,056,124	3,681,614	3,637,123	3,755,916
<b>Total Requirements</b>	<b>\$3,023,206</b>	<b>\$3,056,451</b>	<b>\$3,681,614</b>	<b>\$3,637,953</b>	<b>\$3,755,916</b>
<b>Full-Time Equivalents</b>					
Support Services Fund	33.25	32.75	33.50	33.50	33.50
<b>Total FTEs</b>	<b>33.25</b>	<b>32.75</b>	<b>33.50</b>	<b>33.50</b>	<b>33.50</b>
<b>Performance Measures</b>					
<i><b>Average time to complete the recruitment process (open date to close date)</b></i>	<b>13</b>	<b>13</b>	<b>23</b>	<b>20</b>	<b>21</b>
Citywide employee turnover rate	6.54	7.38	8.50	6.80	8.50
Employee ratings of overall job satisfaction	75	75	78	75	75
Percent of workforce trained in diversity and cultural competence	24	11	10	13	12
<i><b>Percentage of employees receiving annual performance evaluation</b></i>	<b>97</b>	<b>97</b>	<b>97</b>	<b>97</b>	<b>97</b>

**Services**

Employee records; Citywide personnel database management; Citywide personnel and budget reports; Application Processing; Job Posting System; Records Management; Criminal Background Investigations; Program Development and Implementation; Organization Development Consulting; Organization Research Consulting; Management Consulting; New Employee Orientation; Tuition Reimbursement; Skills Development Training; Applicant Information and Referral; Applicant Tracking; Applicant Screening; Recruitment Planning; Policy and Procedure Development; Information and Referral; Project Management; Community Relations;; Meeting and Training space

**Contact**

Karen Sharp, Assistant Director, 512-974-1402

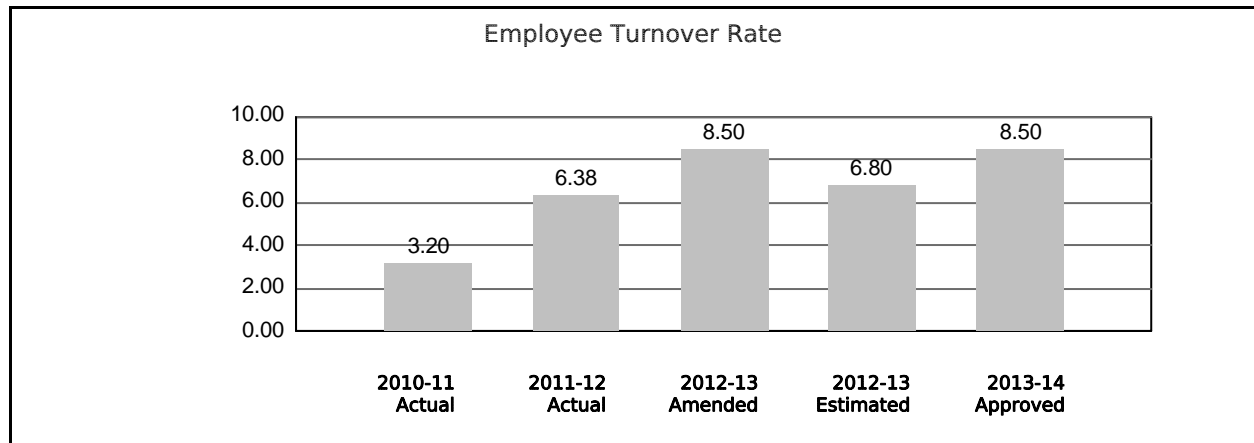
# Human Resources

## Budget Detail by Activity

### Program: Support Services

### Activity: Departmental Support Services

The purpose of the Departmental Support Services activity is to provide administrative and managerial support to the department in order to produce more effective services.



	2010-11 Actual	2011-12 Actual	2012-13 Amended	2012-13 Estimated	2013-14 Approved
<b>Requirements</b>					
Expense Refunds	117,175	375,011	286,360	307,678	347,282
Support Services Fund	1,657,322	1,453,405	1,425,231	1,549,375	1,463,521
<b>Total Requirements</b>	<b>\$1,774,497</b>	<b>\$1,828,416</b>	<b>\$1,711,591</b>	<b>\$1,857,053</b>	<b>\$1,810,803</b>
<b>Full-Time Equivalents</b>					
Support Services Fund	10.50	11.00	12.25	12.25	12.25
<b>Total FTEs</b>	<b>10.50</b>	<b>11.00</b>	<b>12.25</b>	<b>12.25</b>	<b>12.25</b>
<b>Performance Measures</b>					
Average Annual Carbon Footprint	53	22	125	22	96
Employee Turnover Rate	3.20	6.38	8.50	6.80	8.50
Lost Time Injury Rate Per the Equivalent of 100 Employees	1.04	0	1	1	1
Sick leave hours used per 1,000 hours	31.49	34.06	35	41	35
Total square feet of facilities	18,661	18,661	18,661	18,661	18,661

### Services

Office of the Director, Financial Monitoring, Budgeting, Accounting, Purchasing, Human Resources, Facility Expenses, Information Technology Support, Public Information, Vehicle and Equipment Maintenance, Grant Administration, Safety, Customer Service, Inventory Control, Audit/Internal Review, Contract Management

### Contact

Tommy Tucker, Assistant Director, 512-974-3220

# Human Resources Budget Detail by Activity

**Program: Transfers & Other Requirements**

**Activity: All Activities**

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The purpose of the Transfers & Other Requirements program is to account for transfers and other departmental requirements at the fund or agency level.

*Graph Not Applicable*

	2010-11 Actual	2011-12 Actual	2012-13 Amended	2012-13 Estimated	2013-14 Approved
<b>Requirements</b>					
Support Services Fund	5,886	6,396	6,630	6,630	6,630
<b>Total Requirements</b>	<b>\$5,886</b>	<b>\$6,396</b>	<b>\$6,630</b>	<b>\$6,630</b>	<b>\$6,630</b>

**Contact**

Tommy Tucker, Assistant Director, 512-974-3220

# Human Resources - 2013-14

## Support Services Fund

	2010-11 Actual	2010-11 FTE	2011-12 Actual	2011-12 FTE	2012-13 Amended	2012-13 FTE	2012-13 Estimated	2012-13 FTE	2013-14 Approved	2013-14 FTE
<b>HUMAN RESOURCES MANAGEMENT SERVICES</b>										
Community Services	\$491,902	4.00	\$469,047	4.50	\$592,919	4.50	\$475,000	4.50	\$610,559	4.50
Employee and Labor Relations	\$1,122,208	11.85	\$1,172,107	13.40	\$1,834,770	18.40	\$1,838,836	18.40	\$2,054,680	18.40
Risk Management	\$1,427,015	10.90	\$1,329,096	10.35	\$1,632,182	10.35	\$1,625,804	10.35	\$1,638,594	10.35
Total Rewards	\$1,437,661	24.50	\$1,422,493	24.00	\$1,710,051	24.00	\$1,750,629	24.00	\$1,661,109	24.00
Workforce Planning and Support	\$2,985,834	33.25	\$3,056,124	32.75	\$3,681,614	33.50	\$3,637,123	33.50	\$3,755,916	33.50
<b>Subtotal</b>	<b>\$7,464,620</b>	<b>84.50</b>	<b>\$7,448,867</b>	<b>85.00</b>	<b>\$9,451,536</b>	<b>90.75</b>	<b>\$9,327,392</b>	<b>90.75</b>	<b>\$9,720,858</b>	<b>90.75</b>
<b>SUPPORT SERVICES</b>										
Departmental Support Services	\$1,657,322	10.50	\$1,453,405	11.00	\$1,425,231	12.25	\$1,549,375	12.25	\$1,463,521	12.25
<b>Subtotal</b>	<b>\$1,657,322</b>	<b>10.50</b>	<b>\$1,453,405</b>	<b>11.00</b>	<b>\$1,425,231</b>	<b>12.25</b>	<b>\$1,549,375</b>	<b>12.25</b>	<b>\$1,463,521</b>	<b>12.25</b>
<b>TRANSFERS &amp; OTHER REQUIREMENTS</b>										
Other Requirements	\$5,886	0.00	\$6,396	0.00	\$6,630	0.00	\$6,630	0.00	\$6,630	0.00
<b>Subtotal</b>	<b>\$5,886</b>	<b>0.00</b>	<b>\$6,396</b>	<b>0.00</b>	<b>\$6,630</b>	<b>0.00</b>	<b>\$6,630</b>	<b>0.00</b>	<b>\$6,630</b>	<b>0.00</b>
<b>Total</b>	<b>\$9,127,828</b>	<b>95.00</b>	<b>\$8,908,668</b>	<b>96.00</b>	<b>\$10,883,397</b>	<b>103.00</b>	<b>\$10,883,397</b>	<b>103.00</b>	<b>\$11,191,009</b>	<b>103.00</b>

## Human Resources - 2013-14

### *Expense Refunds*

	2010-11 Actual	2010-11 FTE	2011-12 Actual	2011-12 FTE	2012-13 Amended	2012-13 FTE	2012-13 Estimated	2012-13 FTE	2013-14 Approved	2013-14 FTE
<b>HUMAN RESOURCES MANAGEMENT SERVICES</b>										
Community Services	\$11,347	0.00	\$1,289	0.00	\$0	0.00	\$442	0.00	\$0	0.00
Employee and Labor Relations	\$148,564	0.00	\$14,783	0.00	\$0	0.00	\$294	0.00	\$0	0.00
Risk Management	\$319,764	0.00	\$413,825	0.00	\$416,768	0.00	\$435,234	0.00	\$423,637	0.00
Total Rewards	\$339,327	0.00	\$419,185	0.00	\$584,571	0.00	\$584,857	0.00	\$637,984	0.00
Workforce Planning and Support	\$37,372	0.00	\$327	0.00	\$0	0.00	\$830	0.00	\$0	0.00
<b>Subtotal</b>	<b>\$856,375</b>	<b>0.00</b>	<b>\$849,409</b>	<b>0.00</b>	<b>\$1,001,339</b>	<b>0.00</b>	<b>\$1,021,657</b>	<b>0.00</b>	<b>\$1,061,621</b>	<b>0.00</b>
<b>SUPPORT SERVICES</b>										
Departmental Support Services	\$117,175	0.00	\$375,011	0.00	\$286,360	0.00	\$307,678	0.00	\$347,282	0.00
<b>Subtotal</b>	<b>\$117,175</b>	<b>0.00</b>	<b>\$375,011</b>	<b>0.00</b>	<b>\$286,360</b>	<b>0.00</b>	<b>\$307,678</b>	<b>0.00</b>	<b>\$347,282</b>	<b>0.00</b>
<b>Total</b>	<b>\$973,550</b>	<b>0.00</b>	<b>\$1,224,420</b>	<b>0.00</b>	<b>\$1,287,699</b>	<b>0.00</b>	<b>\$1,329,335</b>	<b>0.00</b>	<b>\$1,408,903</b>	<b>0.00</b>



## Human Resources - 2013-14

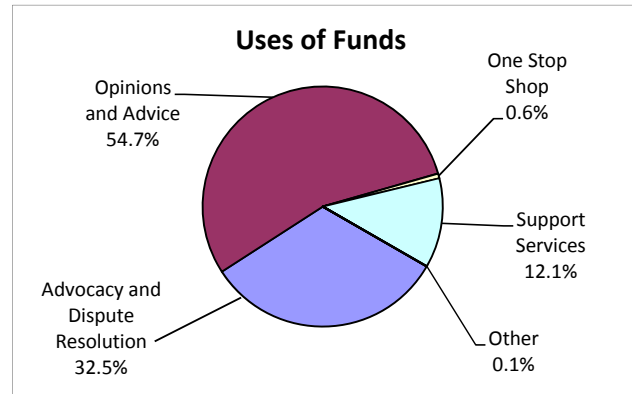
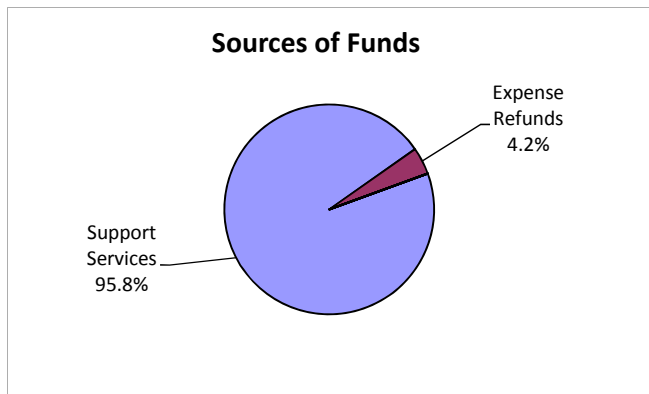
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### Grants

	2010-11 Actual	2010-11 FTE	2011-12 Actual	2011-12 FTE	2012-13 Amended	2012-13 FTE	2012-13 Estimated	2012-13 FTE	2013-14 Approved	2013-14 FTE
<b>HUMAN RESOURCES MANAGEMENT SERVICES</b>										
Community Services	\$309,420	5.00	\$474,997	5.00	\$588,704	5.00	\$474,997	5.00	\$442,000	6.00
<b>Subtotal</b>	<b>\$309,420</b>	<b>5.00</b>	<b>\$474,997</b>	<b>5.00</b>	<b>\$588,704</b>	<b>5.00</b>	<b>\$474,997</b>	<b>5.00</b>	<b>\$442,000</b>	<b>6.00</b>
<b>Total</b>	<b>\$309,420</b>	<b>5.00</b>	<b>\$474,997</b>	<b>5.00</b>	<b>\$588,704</b>	<b>5.00</b>	<b>\$474,997</b>	<b>5.00</b>	<b>\$442,000</b>	<b>6.00</b>



# Law



## Budget Overview

	<b>2010-11 Actual</b>	<b>2011-12 Actual</b>	<b>2012-13 Amended</b>	<b>2012-13 Estimated</b>	<b>2013-14 Approved</b>
Support Services Fund					
Requirements	\$7,447,547	\$7,974,588	\$10,001,683	\$9,794,991	\$10,469,145
Full-Time Equivalents (FTEs)	83.00	81.25	88.00	88.00	91.00
Expense Refunds	\$335,443	\$369,492	\$407,220	\$353,904	\$456,384
<b>Total Budget</b>	<b>\$7,782,990</b>	<b>\$8,344,080</b>	<b>\$10,408,903</b>	<b>\$10,148,895</b>	<b>\$10,925,529</b>

# Law

## Organization by Program and Activity for 2014

### **Advocacy and Dispute Resolution**

Criminal Prosecution  
General Litigation / Affirmative Litigation

### **One Stop Shop**

Inspection, Review, and Support

### **Opinions and Advice**

Employment  
Ethics and Compliance  
Land Use and Real Estate  
Municipal Operations

### **Support Services**

Departmental Support Services

### **Transfers & Other Requirements**

Other Requirements

# Law

## Mission and Goals for 2014

### **Mission**

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The mission of the Law Department is to serve the City by providing exemplary legal services to city leaders and employees so that they can govern lawfully with the highest level of integrity.

### **Goals**

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Maintain client satisfaction at 85 percent. To meet this goal, the Law Department will provide clear, relevant and timely legal advice to the client, and will focus on the specific client needs.

---

Evaluate outside counsel costs for effective and efficient use of funds each fiscal year by implementing a contract monitoring system and by maintaining the average outside counsel services below \$400 per hour.

---

Provide 30 hours of legal risk management training to City employees, officials and appointees, which will result in reduced legal liability.

---

Increase Law Department employee skills and expertise by providing 12 hours of relevant substantive in-house continuing legal education and access to outside training.

# Law

## Message from the Director

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The Law Department represents the City, its officers and employees, in all legal matters and proceedings. The department drafts, approves, or files written legal objections to each ordinance before it is acted on by the City Council. The Law Department is responsible for preparing or reviewing all other documents, contracts, and legal instruments in which the City may have an interest.

The Law Department structure consists of seven activities. These include:

- (1) **General Litigation and Affirmative Litigation Division:** represents the City in federal and state court in civil litigation matters. General Litigation attorneys defend against actions that seek monetary, equitable or declaratory relief. The Affirmative Litigation component represents the City as a plaintiff in federal court, state court, and before administrative agencies on a wide range of topics including code enforcement, nuisance and restitution claims, and environmental threats.
- (2) **Criminal Prosecution Division:** prosecutes all class 'C' misdemeanor cases for the City of Austin and the State of Texas in Municipal Court. Typical cases include violations of state statutes, and City code regulations pertaining to traffic, parking, or environmental concerns.
- (3) **Compliance and Ethics:** provides guidance and training for City Council, City employees, and City volunteers on boards and commissions. The guidance relates to open meetings, public information, records management, the City's anti-lobbying ordinance, ethics policies, required financial disclosures, and election matters.
- (4) **Inspection, Review, and Support Division:** provides legal support to the One Stop Shop Program in order to promote efficient performance and services to meet program objectives.
- (5) **Employment:** represents the City in its role as an employer. The Division provides guidance and training to City management on employment issues and handles pre-litigation claims brought by either individual City employees or unions based on collective bargaining agreements and Civil Service Law.
- (6) **Land Use and Real Estate:** provides legal services related to the City's land use and real estate function. The activity focuses on legal matters related to land sales, acquisitions and planning, development issues and enforcement of and compliance with local environmental laws.
- (7) **Municipal Operations:** focuses on general municipal law questions, including governance and the powers of a home-rule city. The lawyers focus on contracting, elections, taxes, open government, and other general legal functions, obligations and restrictions unique to municipal government.

In FY 2012-13, the Law Department focused on compliance issues as well as continued improvement in client satisfaction. The department continues to review and update its service delivery model. All vacant positions are expected to be filled by the end of the fiscal year, which will result in improved turnaround time for projects.

In FY 2013-14, the Law Department will focus on implementing a strong system for managing Citywide Public Information Act requests as well as continued improvements in compliance issues.



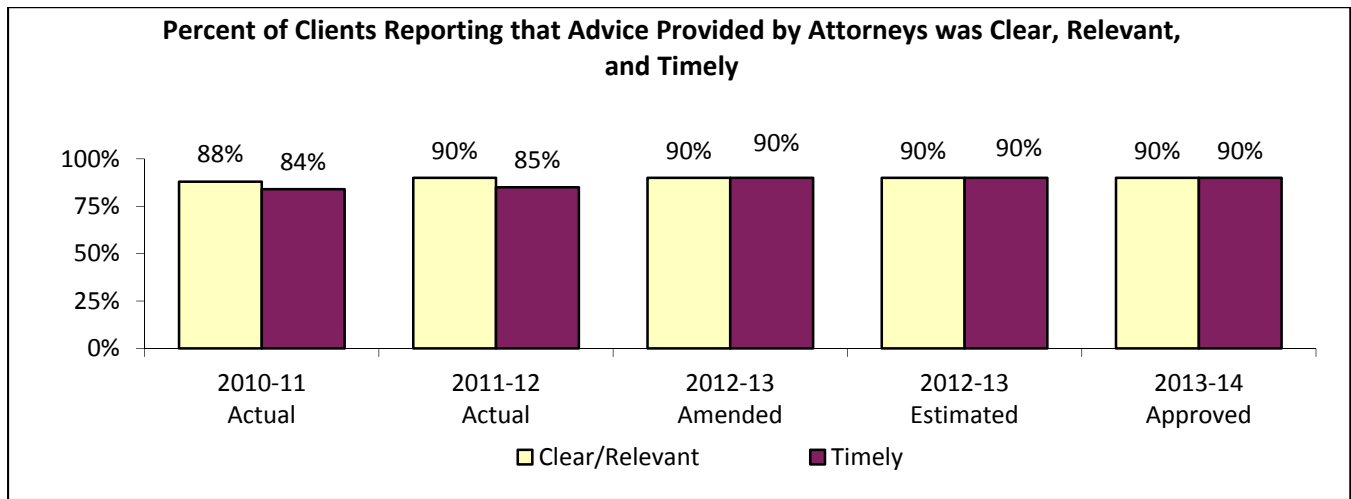
Karen M. Kennard  
City Attorney

## Budget Highlights

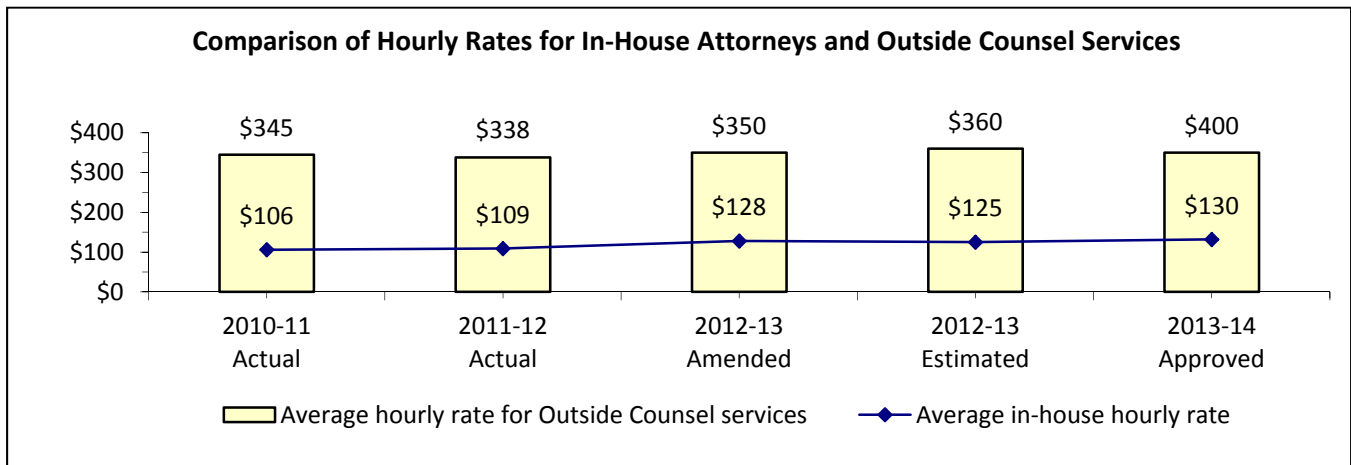
The Budget of the Law Department includes \$10,925,529 and 91.0 FTEs, which will enable the department to maintain all current levels of service and achieve its goals and objectives. The Budget includes an increase of \$516,626 and 3.0 FTEs, which is driven primarily by the Law Department’s new responsibility for managing all Public Information Act requests received by the City (excluding those for the Austin Police Department), a task previously undertaken by the Management Services Department. The Law Department will now be responsible for the Citywide processing of Public Information Requests, coordinating the production of responsive materials, interacting with internal colleagues and external constituents, providing training, and performing other duties outlined by internally-established public information request procedures.

### Client Satisfaction

One of the Department’s key indicators, client satisfaction, is tracked by an annual survey of the Law Department’s clients at the end of each fiscal year. Up until FY 2010-11, the survey was administered in partnership with the Office of the City Auditor. For FY 2011-12, the survey was administered by the Law Department in order to solicit more project specific feedback from our customers. Client satisfaction has improved slightly in recent years.



One of the Department’s key strategies to improve client satisfaction is to develop more in-house experts on emerging legal issues so the City may continue to benefit from the combination of high quality products and affordable rates that only in-house legal counsel can provide. As the following key indicator graph illustrates, in-house attorneys are more cost-effective than outside legal counsel.



# Law

## Significant Changes

### Support Services Operating Fund

Expenditure Changes	FTEs	Dollars
<b>Citywide Cost Drivers</b>		
Increase personnel costs to account for the 1.5% wage increase and additional wage adjustment to be implemented in April 2014 for non-civil service employees, and increase in City contributions for health insurance.		\$183,152
<b>Department Cost Drivers</b>		
Vacancy savings increase by 1%.		(\$91,546)
<b>New Investments</b>		
Addition of 3.0 FTEs (2.0 new and 1.0 transferred from Financial Services Department) and operational expenses for the Corporate Public Information Unit, which will manage all Public Information Act requests received by the City.	3.00	\$337,391

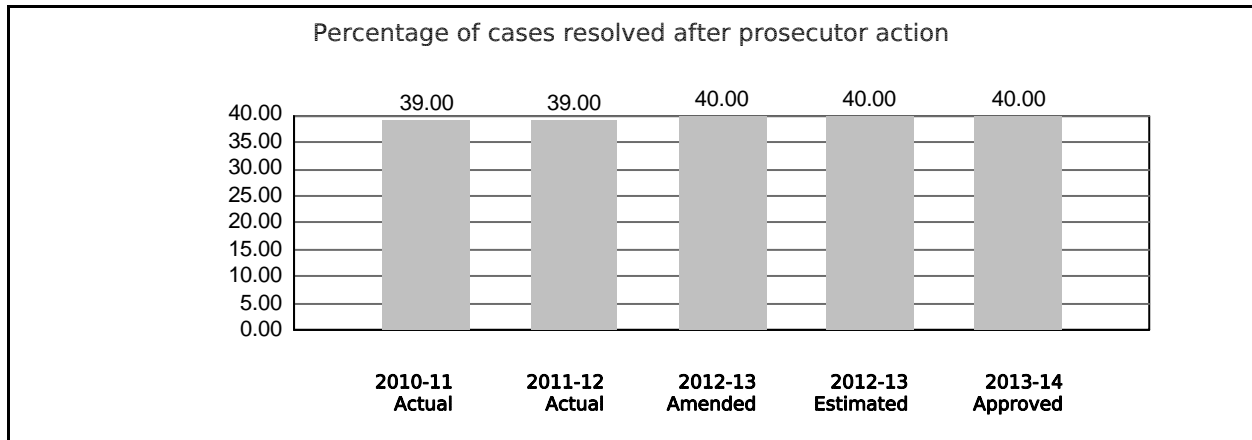


# Law Budget Detail by Activity

**Program: Advocacy and Dispute Resolution**

**Activity: Criminal Prosecution**

The objective of the Criminal Prosecution activity is to criminally prosecute individuals who violate laws of the State of Texas and the City of Austin.



	2010-11 Actual	2011-12 Actual	2012-13 Amended	2012-13 Estimated	2013-14 Approved
<b>Requirements</b>					
Support Services Fund	971,835	1,105,656	1,256,498	1,221,883	1,399,101
<b>Total Requirements</b>	<b>\$971,835</b>	<b>\$1,105,656</b>	<b>\$1,256,498</b>	<b>\$1,221,883</b>	<b>\$1,399,101</b>
<b>Full-Time Equivalents</b>					
Support Services Fund	13.00	13.00	13.00	13.00	13.00
<b>Total FTEs</b>	<b>13.00</b>	<b>13.00</b>	<b>13.00</b>	<b>13.00</b>	<b>13.00</b>
<b>Performance Measures</b>					
Percent of Prosecutors who stay with the Law Department longer than 2 years	50	45	50	27	40
Percentage of cases resolved after prosecutor action	39	39	40	40	40

**Services**

Plea bargains; trial preparation; trials; appeals; witness training (APD, AISD, Code Compliance); code compliance mediation and prosecution; ordinance review and legal risk mitigation trainings.

**Contact**

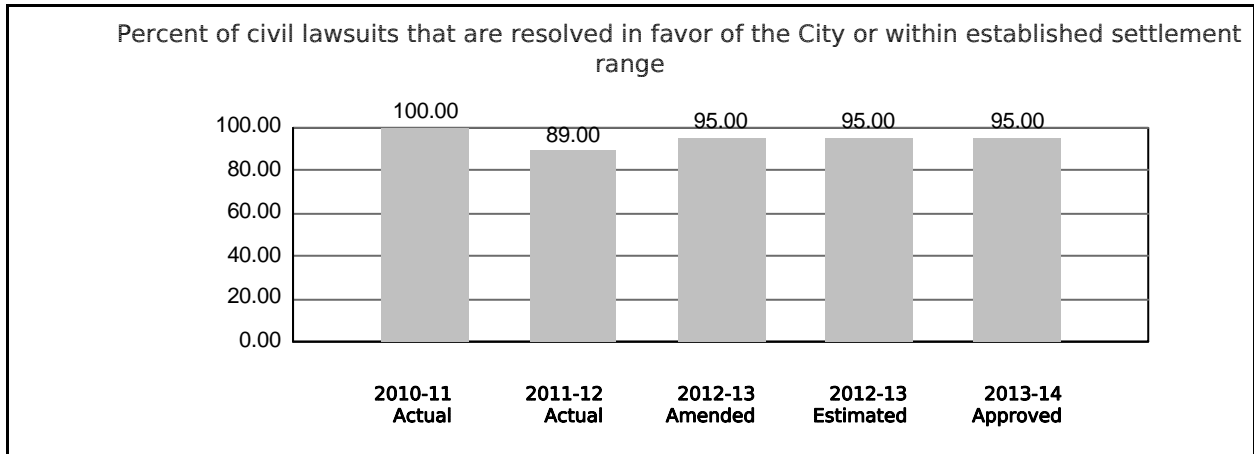
Bianca Bentzin, Division Chief, 512-974-4804

# Law Budget Detail by Activity

**Program: Advocacy and Dispute Resolution**

**Activity: General Litigation / Affirmative Litigation**

The objective of the General Litigation/Affirmative Litigation activity is to provide legal advice, consultation, training, and client representation to the City of Austin to avoid or limit liability. The objective of the Affirmative Litigation portion of this activity is to represent the City of Austin as plaintiff on a wide range of issues that affect the health, safety, and quality of life of its citizens. Cases may include breach of contract claims, damage to City property, hotel occupancy tax matters, zoning and building code violations, commercial disputes, public nuisances, and environmental matters.



	2010-11 Actual	2011-12 Actual	2012-13 Amended	2012-13 Estimated	2013-14 Approved
<b>Requirements</b>					
Expense Refunds	121,093	123,497	120,000	148,482	120,000
Support Services Fund	1,550,558	1,671,343	2,052,963	1,893,769	2,034,113
<b>Total Requirements</b>	<b>\$1,671,651</b>	<b>\$1,794,840</b>	<b>\$2,172,963</b>	<b>\$2,042,251</b>	<b>\$2,154,113</b>
<b>Full-Time Equivalents</b>					
Support Services Fund	19.00	19.25	19.50	19.50	19.50
<b>Total FTEs</b>	<b>19.00</b>	<b>19.25</b>	<b>19.50</b>	<b>19.50</b>	<b>19.50</b>
<b>Performance Measures</b>					
Number of affirmative lawsuits filed	108	155	180	96	100
Number of lawsuits and claims resolved	649	645	600	696	700
Number of civil lawsuits resolved in favor of the City	37	25	30	31	30
Percent of civil lawsuits that are resolved in favor of the City or within established settlement range	100	89	95	95	95
Percent of affirmative litigation lawsuits favorably resolved	86	95	90	90	90

**Services**

Trial preparation; trials; appeals; arbitration; mediation; administrative proceedings; claims adjustment and legal risk mitigation trainings.

**Contact**

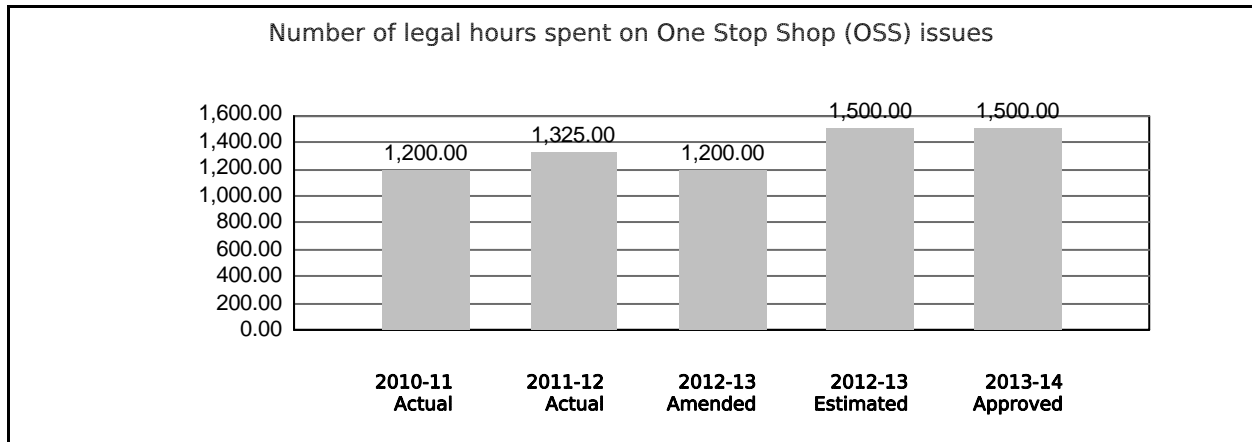
Meghan Riley, Division Chief, 512-974-2268

# Law Budget Detail by Activity

**Program: One Stop Shop**

**Activity: Inspection, Review, and Support**

The purpose of the Inspection, Review, and Support activity is to provide development services and assistance to the Citywide, consolidated One Stop Shop so that the City can have an efficient and effective development process.



	2010-11 Actual	2011-12 Actual	2012-13 Amended	2012-13 Estimated	2013-14 Approved
<b>Requirements</b>					
Support Services Fund	55,846	45,713	104,569	75,471	70,867
<b>Total Requirements</b>	<b>\$55,846</b>	<b>\$45,713</b>	<b>\$104,569</b>	<b>\$75,471</b>	<b>\$70,867</b>
<b>Full-Time Equivalents</b>					
Support Services Fund	1.00	0.75	0.75	0.75	0.50
<b>Total FTEs</b>	<b>1.00</b>	<b>0.75</b>	<b>0.75</b>	<b>0.75</b>	<b>0.50</b>
<b>Performance Measures</b>					
Number of legal hours spent on One Stop Shop (OSS) issues	1,200	1,325	1,200	1,500	1,500

**Services**

Legal support.

**Contact**

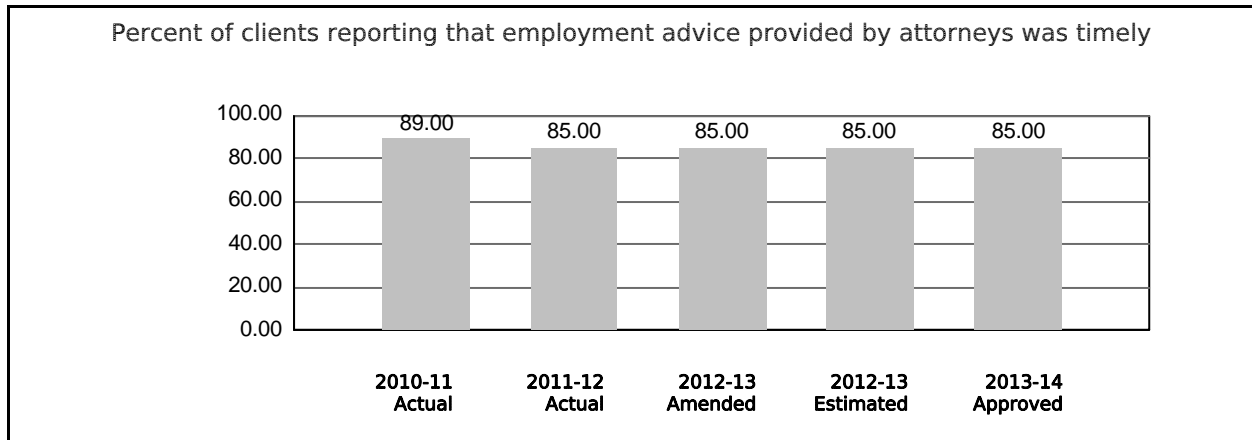
Deborah Thomas, Division Chief, 512-974-2268

# Law Budget Detail by Activity

**Program: Opinions and Advice**

**Activity: Employment**

The objective of the Employment activity is to provide legal advice, consultation, training, representation, document review and drafting services to the City of Austin related to employment and public safety issues.



	2010-11 Actual	2011-12 Actual	2012-13 Amended	2012-13 Estimated	2013-14 Approved
<b>Requirements</b>					
Expense Refunds	8,387	0	0	0	0
Support Services Fund	792,833	915,671	1,105,069	1,011,740	1,042,464
<b>Total Requirements</b>	<b>\$801,220</b>	<b>\$915,671</b>	<b>\$1,105,069</b>	<b>\$1,011,740</b>	<b>\$1,042,464</b>
<b>Full-Time Equivalents</b>					
Support Services Fund	12.25	10.50	8.50	8.50	8.50
<b>Total FTEs</b>	<b>12.25</b>	<b>10.50</b>	<b>8.50</b>	<b>8.50</b>	<b>8.50</b>
<b>Performance Measures</b>					
Percent of clients reporting that employment advice provided by attorneys was timely	89	85	85	85	85
Percent of clients reporting that employment advice provided by attorneys was clear and relevant	91	85	85	85	85

**Services**

Legal support concerning labor and employment issues affecting both Civil Service and non-Civil Service employees of the City; legal risk mitigation trainings.

**Contact**

Lee Crawford, Division Chief, 512-974-2268

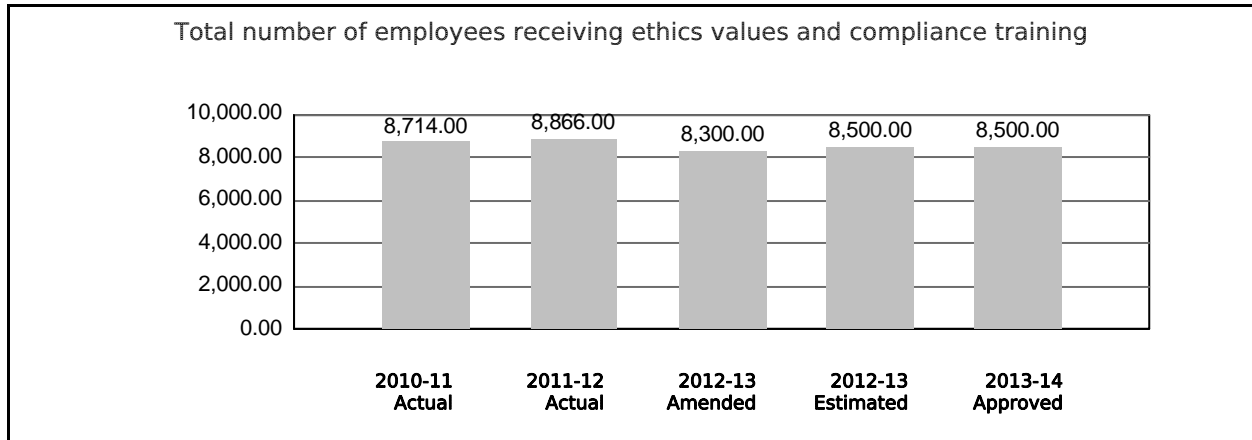
# Law

## Budget Detail by Activity

### Program: Opinions and Advice

### Activity: Ethics and Compliance

The objective of the Ethics and Compliance activity is to focus on issues of open government and ethics. The Activity conducts research and provides training, guidance and advice to City of Austin elected officials and staff. The Activity ensures that all City officials and staff are cognizant of federal, state and local laws regarding open government.



	2010-11 Actual	2011-12 Actual	2012-13 Amended	2012-13 Estimated	2013-14 Approved
<b>Requirements</b>					
Support Services Fund	0	0	639,153	397,356	661,561
<b>Total Requirements</b>	<b>\$0</b>	<b>\$0</b>	<b>\$639,153</b>	<b>\$397,356</b>	<b>\$661,561</b>
<b>Full-Time Equivalents</b>					
Support Services Fund	0.00	0.00	6.00	6.00	6.00
<b>Total FTEs</b>	<b>0.00</b>	<b>0.00</b>	<b>6.00</b>	<b>6.00</b>	<b>6.00</b>
<b>Performance Measures</b>					
Percentage of employees who know how to report unethical behavior	82	86	80	85	85
Percentage of employees familiar with the ethics policies	89	91	85	85	85
<b><i>Total number of employees receiving ethics values and compliance training</i></b>	<b><i>8,714</i></b>	<b><i>8,866</i></b>	<b><i>8,300</i></b>	<b><i>8,500</i></b>	<b><i>8,500</i></b>

#### Services

Research; training; guidance; advising; and legal risk mitigation trainings.

#### Contact

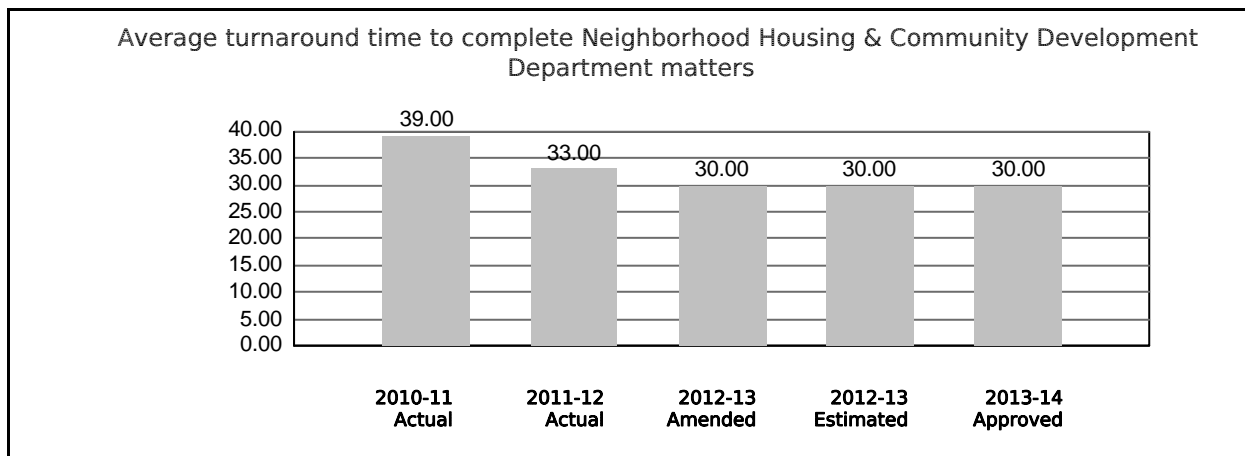
Karen Kennard, City Attorney, 512-974-2268

# Law Budget Detail by Activity

**Program: Opinions and Advice**

**Activity: Land Use and Real Estate**

The objective of the Land Use and Real Estate activity is to provide legal advice, consultation, training, representation, document review and drafting services to the City related to its land use and real estate functions.



	2010-11 Actual	2011-12 Actual	2012-13 Amended	2012-13 Estimated	2013-14 Approved
<b>Requirements</b>					
Expense Refunds	205,963	245,995	287,220	205,422	291,384
Support Services Fund	1,170,041	1,359,544	1,551,906	1,663,164	1,525,610
<b>Total Requirements</b>	<b>\$1,376,004</b>	<b>\$1,605,539</b>	<b>\$1,839,126</b>	<b>\$1,868,586</b>	<b>\$1,816,994</b>
<b>Full-Time Equivalents</b>					
Support Services Fund	13.50	14.75	15.00	15.00	14.25
<b>Total FTEs</b>	<b>13.50</b>	<b>14.75</b>	<b>15.00</b>	<b>15.00</b>	<b>14.25</b>
<b>Performance Measures</b>					
Average turnaround time to complete other real estate matters	35	31	30	45	45
Average turnaround time to complete real estate leases	73	43	45	25	25
Average turnaround time to complete Neighborhood Housing & Community Development Department matters	39	33	30	30	30
Average turnaround time to complete real estate easements/rights of entry	38	13	32	45	45
Average turnaround time to complete Parks Department matters	28	29	30	18	18

**Services**

Land sales and acquisitions; eminent domain proceedings; leases; land use and development; affordable housing; legal risk mitigation trainings; Board and Commission support.

**Contact**

Deborah Thomas, Division Chief, 512-974-2268

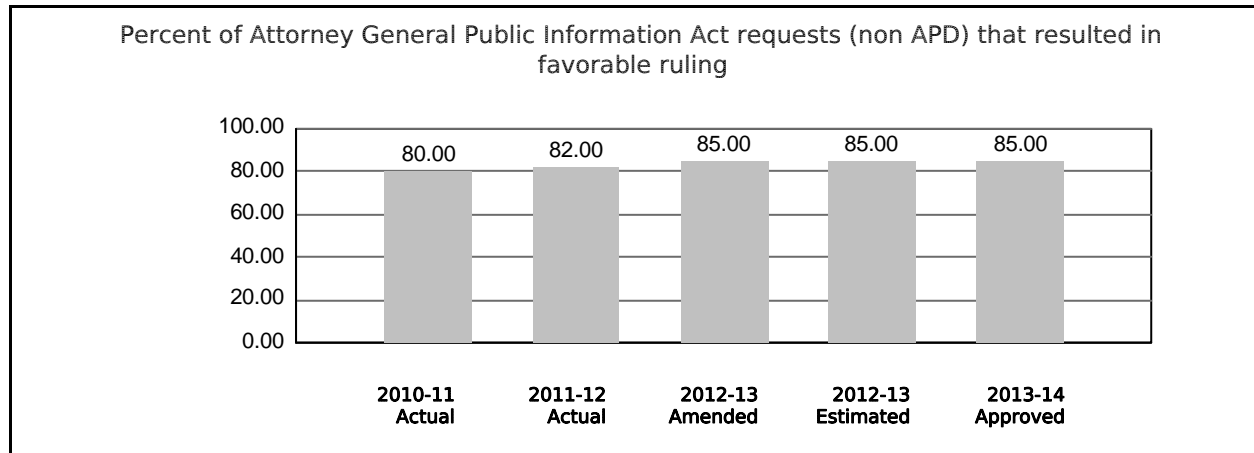
# Law

## Budget Detail by Activity

### Program: Opinions and Advice

### Activity: Municipal Operations

The objective of the Municipal Operations activity is to provide legal advice, consultation, training, representation, document review and drafting services to the City of Austin to assist with carrying out its core municipal functions.



	2010-11 Actual	2011-12 Actual	2012-13 Amended	2012-13 Estimated	2013-14 Approved
<b>Requirements</b>					
Support Services Fund	2,448,968	2,338,688	2,555,120	2,773,695	2,455,124
<b>Total Requirements</b>	<b>\$2,448,968</b>	<b>\$2,338,688</b>	<b>\$2,555,120</b>	<b>\$2,773,695</b>	<b>\$2,455,124</b>
<b>Full-Time Equivalents</b>					
Support Services Fund	16.50	16.50	19.25	19.25	19.25
<b>Total FTEs</b>	<b>16.50</b>	<b>16.50</b>	<b>19.25</b>	<b>19.25</b>	<b>19.25</b>
<b>Performance Measures</b>					
Average turnaround time to complete Interlocal Agreements	New Meas	New Meas	30	18	18
Average turnaround time to complete Health and Human Services matters	New Meas	New Meas	30	14	14
Percent of Attorney General Public Information Act requests (non APD) that resulted in favorable ruling	80	82	85	85	85

### Services

Legal support concerning issues affecting the day-to-day operation and administration of the City; legal risk mitigation trainings, open government, election law; charter interpretation, ordinance drafting, budget & finance support, document drafting; Board and Commission support.

### Contact

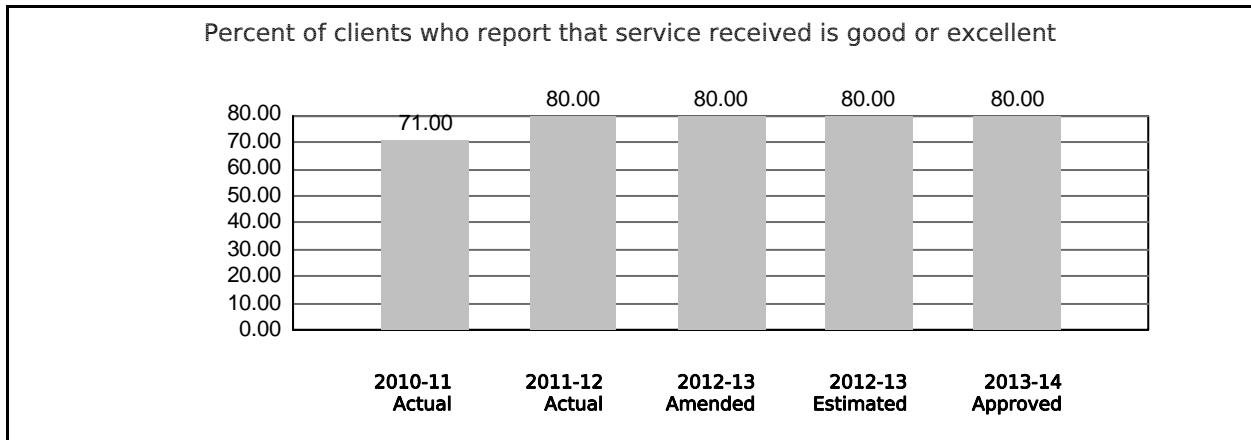
Tonya Brown, Division Chief, 512-974-2268

# Law Budget Detail by Activity

**Program: Support Services**

**Activity: Departmental Support Services**

The purpose of the Departmental Support Services activity is to provide administrative and managerial support to the department in order to produce more effective services.



	2010-11 Actual	2011-12 Actual	2012-13 Amended	2012-13 Estimated	2013-14 Approved
<b>Requirements</b>					
Expense Refunds	0	0	0	0	45,000
Support Services Fund	451,681	532,217	730,620	752,128	1,274,195
<b>Total Requirements</b>	<b>\$451,681</b>	<b>\$532,217</b>	<b>\$730,620</b>	<b>\$752,128</b>	<b>\$1,319,195</b>
<b>Full-Time Equivalents</b>					
Support Services Fund	7.75	6.50	6.00	6.00	10.00
<b>Total FTEs</b>	<b>7.75</b>	<b>6.50</b>	<b>6.00</b>	<b>6.00</b>	<b>10.00</b>
<b>Performance Measures</b>					
Average Annual Carbon Footprint	26	13	28	13	24
<b>Average cost per hour for Outside Counsel services</b>	<b>345</b>	<b>338</b>	<b>350</b>	<b>360</b>	<b>400</b>
Employee Turnover Rate	6.25	9.60	10	12	10
<b>Number of legal risk mitigation trainings provided to city employees, officials &amp; appointees</b>	<b>35</b>	<b>60</b>	<b>30</b>	<b>60</b>	<b>60</b>
<b>Percent of clients reporting legal advice received was timely</b>	<b>84</b>	<b>85</b>	<b>90</b>	<b>90</b>	<b>90</b>
<b>Percent of clients who report that service received is good or excellent</b>	<b>71</b>	<b>80</b>	<b>80</b>	<b>80</b>	<b>80</b>
<b>Percent of clients reporting advice provided by attorneys was clear, relevant and communicated effectively</b>	<b>88</b>	<b>90</b>	<b>90</b>	<b>90</b>	<b>90</b>

**Services**

Office of the Director, Financial Monitoring, Budgeting, Accounting, Purchasing, Human Resources, Information Technology Support, Public Information, Customer Service, Audit/Internal Review, Contract Management.

**Contact**

Anne Morgan, Deputy City Attorney, 512-974-2268



# Law

## Budget Detail by Activity

### Program: Transfers & Other Requirements

### Activity: All Activities

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The purpose of the Transfers & Other Requirements program is to account for transfers and other departmental requirements at the fund or agency level.

*Graph Not Applicable*

	2010-11 Actual	2011-12 Actual	2012-13 Amended	2012-13 Estimated	2013-14 Approved
<b>Requirements</b>					
Support Services Fund	5,785	5,755	5,785	5,785	6,110
<b>Total Requirements</b>	<b>\$5,785</b>	<b>\$5,755</b>	<b>\$5,785</b>	<b>\$5,785</b>	<b>\$6,110</b>

#### Contact

Anne Morgan, Deputy City Attorney, 512-974-2268

## Law - 2013-14

### Support Services Fund

	2010-11 Actual	2010-11 FTE	2011-12 Actual	2011-12 FTE	2012-13 Amended	2012-13 FTE	2012-13 Estimated	2012-13 FTE	2013-14 Approved	2013-14 FTE
<b>ADVOCACY AND DISPUTE RESOLUTION</b>										
Criminal Prosecution	\$971,835	13.00	\$1,105,656	13.00	\$1,256,498	13.00	\$1,221,883	13.00	\$1,399,101	13.00
General Litigation / Affirmative Litigation	\$1,550,558	19.00	\$1,671,343	19.25	\$2,052,963	19.50	\$1,893,769	19.50	\$2,034,113	19.50
<b>Subtotal</b>	<b>\$2,522,393</b>	<b>32.00</b>	<b>\$2,776,999</b>	<b>32.25</b>	<b>\$3,309,461</b>	<b>32.50</b>	<b>\$3,115,652</b>	<b>32.50</b>	<b>\$3,433,214</b>	<b>32.50</b>
<b>ONE STOP SHOP</b>										
Inspection, Review, and Support	\$55,846	1.00	\$45,713	0.75	\$104,569	0.75	\$75,471	0.75	\$70,867	0.50
<b>Subtotal</b>	<b>\$55,846</b>	<b>1.00</b>	<b>\$45,713</b>	<b>0.75</b>	<b>\$104,569</b>	<b>0.75</b>	<b>\$75,471</b>	<b>0.75</b>	<b>\$70,867</b>	<b>0.50</b>
<b>OPINIONS AND ADVICE</b>										
Employment	\$792,833	12.25	\$915,671	10.50	\$1,105,069	8.50	\$1,011,740	8.50	\$1,042,464	8.50
Ethics and Compliance	\$0	0.00	\$0	0.00	\$639,153	6.00	\$397,356	6.00	\$661,561	6.00
Land Use and Real Estate	\$1,170,041	13.50	\$1,359,544	14.75	\$1,551,906	15.00	\$1,663,164	15.00	\$1,525,610	14.25
Municipal Operations	\$2,448,968	16.50	\$2,338,688	16.50	\$2,555,120	19.25	\$2,773,695	19.25	\$2,455,124	19.25
<b>Subtotal</b>	<b>\$4,411,842</b>	<b>42.25</b>	<b>\$4,613,903</b>	<b>41.75</b>	<b>\$5,851,248</b>	<b>48.75</b>	<b>\$5,845,955</b>	<b>48.75</b>	<b>\$5,684,759</b>	<b>48.00</b>
<b>SUPPORT SERVICES</b>										
Departmental Support Services	\$451,681	7.75	\$532,217	6.50	\$730,620	6.00	\$752,128	6.00	\$1,274,195	10.00
<b>Subtotal</b>	<b>\$451,681</b>	<b>7.75</b>	<b>\$532,217</b>	<b>6.50</b>	<b>\$730,620</b>	<b>6.00</b>	<b>\$752,128</b>	<b>6.00</b>	<b>\$1,274,195</b>	<b>10.00</b>
<b>TRANSFERS &amp; OTHER REQUIREMENTS</b>										
Other Requirements	\$5,785	0.00	\$5,755	0.00	\$5,785	0.00	\$5,785	0.00	\$6,110	0.00
<b>Subtotal</b>	<b>\$5,785</b>	<b>0.00</b>	<b>\$5,755</b>	<b>0.00</b>	<b>\$5,785</b>	<b>0.00</b>	<b>\$5,785</b>	<b>0.00</b>	<b>\$6,110</b>	<b>0.00</b>
<b>Total</b>	<b>\$7,447,547</b>	<b>83.00</b>	<b>\$7,974,588</b>	<b>81.25</b>	<b>\$10,001,683</b>	<b>88.00</b>	<b>\$9,794,991</b>	<b>88.00</b>	<b>\$10,469,145</b>	<b>91.00</b>

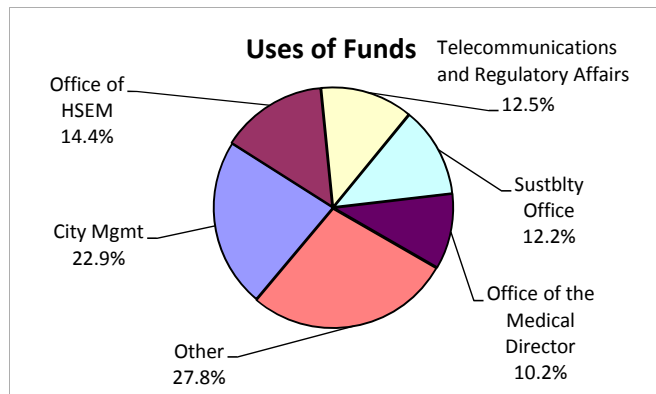
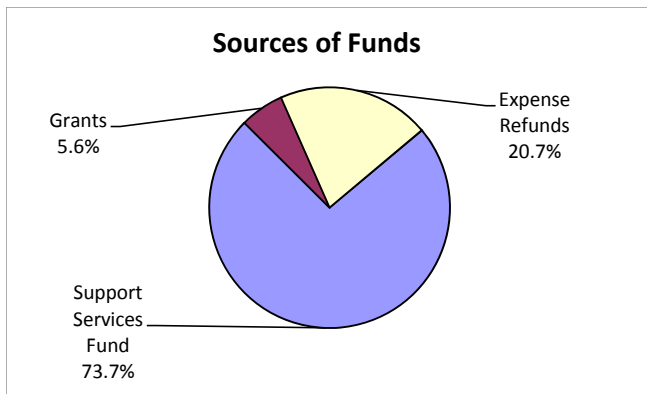
## Law - 2013-14

### Expense Refunds

	2010-11 Actual	2010-11 FTE	2011-12 Actual	2011-12 FTE	2012-13 Amended	2012-13 FTE	2012-13 Estimated	2012-13 FTE	2013-14 Approved	2013-14 FTE
<b>ADVOCACY AND DISPUTE RESOLUTION</b>										
General Litigation / Affirmative Litigation	\$121,093	0.00	\$123,497	0.00	\$120,000	0.00	\$148,482	0.00	\$120,000	0.00
<b>Subtotal</b>	<b>\$121,093</b>	<b>0.00</b>	<b>\$123,497</b>	<b>0.00</b>	<b>\$120,000</b>	<b>0.00</b>	<b>\$148,482</b>	<b>0.00</b>	<b>\$120,000</b>	<b>0.00</b>
<b>OPINIONS AND ADVICE</b>										
Employment	\$8,387	0.00	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00
Land Use and Real Estate	\$205,963	0.00	\$245,995	0.00	\$287,220	0.00	\$205,422	0.00	\$291,384	0.00
<b>Subtotal</b>	<b>\$214,351</b>	<b>0.00</b>	<b>\$245,995</b>	<b>0.00</b>	<b>\$287,220</b>	<b>0.00</b>	<b>\$205,422</b>	<b>0.00</b>	<b>\$291,384</b>	<b>0.00</b>
<b>SUPPORT SERVICES</b>										
Departmental Support Services	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00	\$45,000	0.00
<b>Subtotal</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$45,000</b>	<b>0.00</b>
<b>Total</b>	<b>\$335,443</b>	<b>0.00</b>	<b>\$369,492</b>	<b>0.00</b>	<b>\$407,220</b>	<b>0.00</b>	<b>\$353,904</b>	<b>0.00</b>	<b>\$456,384</b>	<b>0.00</b>



# Management Services



## Budget Overview

	2010-11 Actual	2011-12 Actual	2012-13 Amended	2012-13 Estimated	2013-14 Approved
<b>Support Services Fund</b>					
Requirements	\$4,951,936	\$5,770,286	\$9,429,709	\$9,023,427	\$10,616,758
Full-Time Equivalents (FTEs)	48.23	58.23	78.23	78.23	92.23
<b>Expense Refunds</b>	\$721,985	\$1,532,564	\$1,951,563	\$2,009,231	\$2,960,473
<b>Grants</b>					
Requirements	\$5,505,000	\$1,329,769	\$825,000	\$574,887	\$855,000
Full-Time Equivalents (FTEs)	5.00	5.00	5.00	5.00	1.00
<b>Total Budget</b>	<b>\$11,178,921</b>	<b>\$8,632,619</b>	<b>\$12,206,272</b>	<b>\$11,607,545</b>	<b>\$14,432,231</b>

\*Footnote: 2012 and prior year funding for Telecommunications and Regulatory Affairs (TARA) and the Capital Planning Office is shown under the Financial Services Department. Beginning in 2013, funding for the Integrity Office is reflected under the Law Department.

# Management Services

## Organization by Program and Activity for 2014

### **City Manager's Office**

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Agenda Preparation  
City Management

### **Management Initiatives**

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Capital Planning Office  
Integrity Office  
Office of Labor Relations  
Sustainability Office  
Telecommunications and Regulatory Affairs

### **Public Safety Corporate Support**

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Office of Homeland Security & Emergency  
Management  
Office of the Medical Director  
Police Oversight Monitoring

### **Support Services**

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Departmental Support Services

### **Transfers & Other Requirements**

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Other Requirements

# Management Services

## Mission and Goals for 2014

### Mission

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The mission of the Management Services Department is to ensure that all City Council priorities, policies, and programs are successfully implemented and effectively managed.

### Goals

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Implement and execute the policies set by the City Council and perform the duties and responsibilities specified in the City Charter to ensure economic, environmental, and cultural prosperity throughout the community by developing a financial plan and the annual budget by the dates established.

Provide thorough and timely assistance to the Mayor and Council by ensuring that 100% of the time Council Member questions are answered and distributed by noon the day prior to the posted Council meeting and to City staff by ensuring that 100% percent of Changes and Corrections documents are distributed to staff on time.

Provide fair and impartial oversight of Internal Affairs investigations of complaints within the Austin Police Department. Furthermore, through our community outreach efforts, we will strive to promote mutual respect between police officers and the public.

- Respond to 100% of citizen contacts within 5 business days.
- Office of the Police Monitor will attend at least 50 outreach meetings/educational forums annually.

The Office of Homeland Security and Emergency Management will ensure Austin has the tools to be prepared for and respond to any event by:

- Continuing to seek out and manage millions of dollars in grant funds each year;
- Meeting annual State of Texas Division of Emergency Management criteria for the "Advanced" planning preparedness status.

Monitor and ensure proper interpretation, application and implementation of labor contracts by responding to 100% of all contract requests for assistance within five business days.

Provide coordination, planning and oversight for the City's Capital Improvement Program that results in timely, effective delivery of capital improvements for City of Austin residents.

Reduce the City's combined department carbon footprint by 11% from 2012 to 2014.

The Office of Telecommunications & Regulatory Affairs ensures the City receives fair compensation for the private use of public right of way, administers utility franchises, and provides collection services for City departments by:

- Ensuring the best and most remunerative use of public rights-of-way by negotiating franchise agreements, license agreements, and contracts that maximize revenue;
- Providing assistance to client departments in safeguarding and recovering City funds in order to maximize collections and available funds for those departments; and
- Bringing the benefits of communications technology to all members of the community.

# Management Services

## About the Department

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As the team charged with carrying out Council's policy direction, the Management Services department has the responsibility for setting the standard on what it means to be "best managed." The roles included in Management Services are reflective of that responsibility: the City Manager's Office, Office of the Police Monitor (OPM), Office of Homeland Security and Emergency Management (HSEM), Labor Relations Office (LRO), Sustainability Office, Capital Planning Office (CPO), Telecommunications and Regulatory Affairs (TARA), and the Agenda Office.

Being "best managed" is not only defined by what we do – it's also defined by how we do it. This year, we continue to place a strong and unwavering emphasis on building an ethical work culture in Austin. We have said on many occasions that we – as public servants – have a binding contract with our community to maintain the public trust. Without that, we can't be effective.

The **Agenda Office** supports the work of the Council, and we need to have the best tools in place to assist with its deliberations. A critical part of this is effectively managing our agenda process. We implemented a more modern and streamlined agenda management system. The system reduces the time required to manage agendas, and increases functionality and transparency for staff, Council and the community. During FY 2013-14, the Agenda Office will continue to make process improvements to the agenda process to facilitate the Council's business on behalf of the community.

**Homeland Security and Emergency Management (HSEM)** coordinated among City departments, Travis County, regional, state, and federal stakeholders to establish an Incident Command System model specific to the Formula One race event in November 2012. HSEM conducted the Urban Shield Full-Scale Exercise over a 40-hour time period in December 2012. This exercise assessed the region's ability to successfully respond to and manage multiple terrorist events and other emergencies occurring simultaneously throughout the greater Austin area. HSEM provided training to 113 volunteers through Community Emergency Response Team classes, provided preparedness outreach to 15,000 citizens through publications, school visits and public gatherings; and reached an additional 30,000 citizens through the "Disaster Ready Austin" preparedness challenge website and social media outreach. HSEM will continue to strengthen its core services to ensure alignment with national emergency preparedness goals such as whole community, functional needs and mass fatality planning and coordination, in addition to maintaining status as one of the few cities accredited by the Emergency Management Accreditation Program.

The **Office of the Police Monitor (OPM)** made tremendous progress on the mediation program. An agreement was reached with the Dispute Resolution Center to conduct mediations and policies have been put in place to facilitate the process. OPM is working with the Austin Police Department Training Academy to finalize training of all officers on the new process. The Office began an outreach initiative targeted at the Spanish speaking community of Austin, and as a result, has seen an increase in the number of Spanish speakers contacting the OPM. Furthermore, OPM completed a marketing plan to increase the recognition of OPM within Austin which will allow OPM to deliver a succinct message to the community to make the office easily recognizable; both in the service it offers and as a standalone department.

Effective and fair labor relations continue to be a priority going forward. With all three Public Safety Contracts coming to a close in September 2013, the **Labor Relations Office (LRO)** will be preparing for and participating in negotiations with the Austin Police Association, Austin Firefighters Association, and the Austin-Travis County Emergency Medical Services (EMS) Employee Association. Preparations for negotiations will be thorough and involve meeting with not only the department chiefs, but with the outside lead negotiator and with City Management. The negotiations themselves are expected to last several months.



The **Office of Sustainability** works to advance local sustainability and climate actions by providing leadership and coordination for initiatives across the City organization and the Austin community. The Office is charged with coordinating and benchmarking diverse sustainability efforts across the City organization. The Office will continue its work to align and connect environmental programs across departments, measure and track results, and promote the three pillars of sustainability: economy, environment, and social equity. At budget adoption, Council amended the budget of Management Services Department to increase appropriations in the amount of \$117,000 and add 1.0 FTE to implement the Local Food Systems recommendations within the Sustainability Fund.

The **Capital Planning Office (CPO)** continues its mission to ensure that the City of Austin's Capital Improvements Program (CIP) is best managed through effective planning and coordination. CPO initiatives include providing portfolio management and oversight for 2012 Bond Program implementation, monitoring the progress and completion of other General Obligation bond programs, developing strategic alignment of capital investments with the Imagine Austin comprehensive plan and other city priorities, enhancing CIP reporting and communications for community stakeholders, and ensuring that CIP processes are coordinated for efficient capital program delivery to City of Austin residents.

The **Telecommunications and Regulatory Affairs (TARA) Office** continues to provide regulatory oversight of the City's private utility companies and provide financial and right-of-way franchise management services to maximize collected and available funds. TARA provides community media and digital inclusion, vision, oversight and planning for our community through training, grants and technology access. The office is now into the second year administering and monitoring the Credit Access Business (CAB) Ordinance.

# Management Services Significant Changes

## Support Services Fund

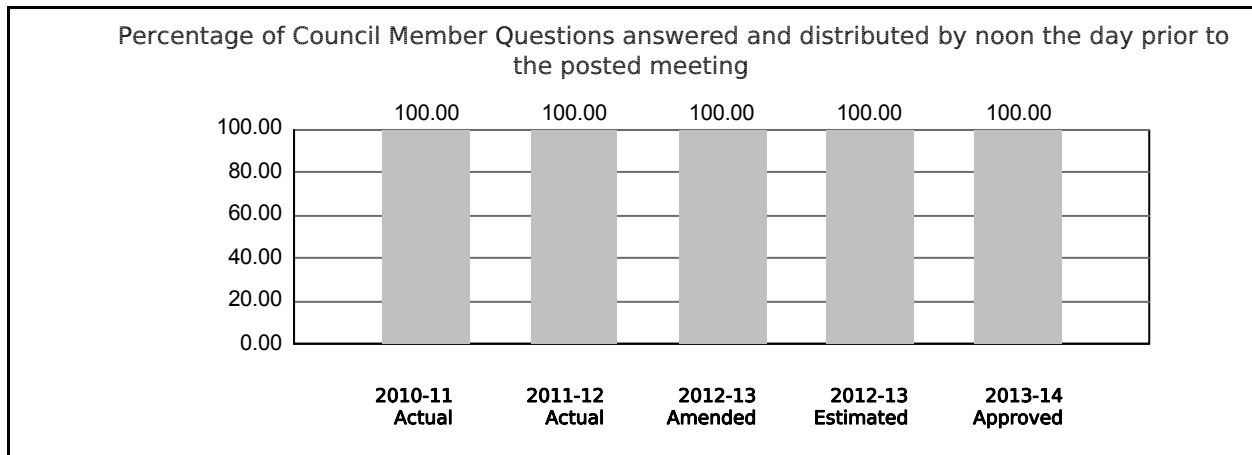
Expenditure Changes	FTEs	Dollars
<b>Citywide Cost Drivers</b>		
Increase personnel costs to account for 1.5% wage increase and additional wage adjustment to be implemented in April 2014 for non-civil service employees, and increase in City contributions for health insurance.		\$193,279
<b>Department Cost Drivers</b>		
Vacancy savings increase by 1%		(\$101,832)
The Innovation Office is transferring in from Communications & Technology Management.	2.00	\$251,688
Office of the Medical Director is transferring to Management Services, but will back charged to Emergency Medical Services.	8.00	\$0
Assistant City Managers have been backcharging their time to the various City departments that they oversee, this will no longer occur and will be a cost to Management Services.		\$488,998
Labor Relations is backing out various costs associated with the public safety negotiations that occurred in FY 2012-13.		(\$449,000)
Various leasing costs were adjusted for the City's Rutherford Lane facility.		(\$31,193)
<b>New Investments</b>		
Three previously grant funded positions were transferred to operating.	3.00	\$143,960
An Environmental Policy Program Manager position was added to implement the Local Food Systems recommendations within the Sustainability Fund	1.00	\$117,000

# Management Services Budget Detail by Activity

**Program: City Manager's Office**

**Activity: Agenda Preparation**

The purpose of the Agenda Preparation activity is to ensure accessibility and responsiveness to our citizens, Mayor and Council Members, and City staff in relation to all City Council Agendas.



	2010-11 Actual	2011-12 Actual	2012-13 Amended	2012-13 Estimated	2013-14 Approved
<b>Requirements</b>					
Support Services Fund	71,077	65,278	94,516	91,473	96,963
<b>Total Requirements</b>	<b>\$71,077</b>	<b>\$65,278</b>	<b>\$94,516</b>	<b>\$91,473</b>	<b>\$96,963</b>
<b>Full-Time Equivalent</b>					
Support Services Fund	1.00	1.00	1.00	1.00	1.00
<b>Total FTEs</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>
<b>Performance Measures</b>					
Number of Agenda Alert notifications distributed to users	New Meas	New Meas	No Goal	No Data	12
Number of SIRE Solutions troubleshooting tickets completed on time	New Meas	New Meas	No Goal	No Data	25
Number of council agendas posted to the web in accordance with the Texas Open Meetings Act	New Meas	New Meas	No Goal	No Data	100
<b><i>Percentage of Changes and Corrections documents distributed on time</i></b>	<b><i>100</i></b>	<b><i>100</i></b>	<b><i>100</i></b>	<b><i>100</i></b>	<b><i>100</i></b>
<b><i>Percentage of Council Q&amp;As answered/distributed by noon the day prior to the meeting</i></b>	<b><i>New Meas</i></b>	<b><i>New Meas</i></b>	<b><i>No Goal</i></b>	<b><i>No Data</i></b>	<b><i>100</i></b>
<b><i>Percentage of Council Member Questions answered and distributed by noon the day prior to the posted meeting</i></b>	<b><i>100</i></b>	<b><i>100</i></b>	<b><i>100</i></b>	<b><i>100</i></b>	<b><i>100</i></b>

**Services**

Agenda preparation; Texas Open Meetings Act compliance; Agenda system management; Web page maintenance.

**Contact**

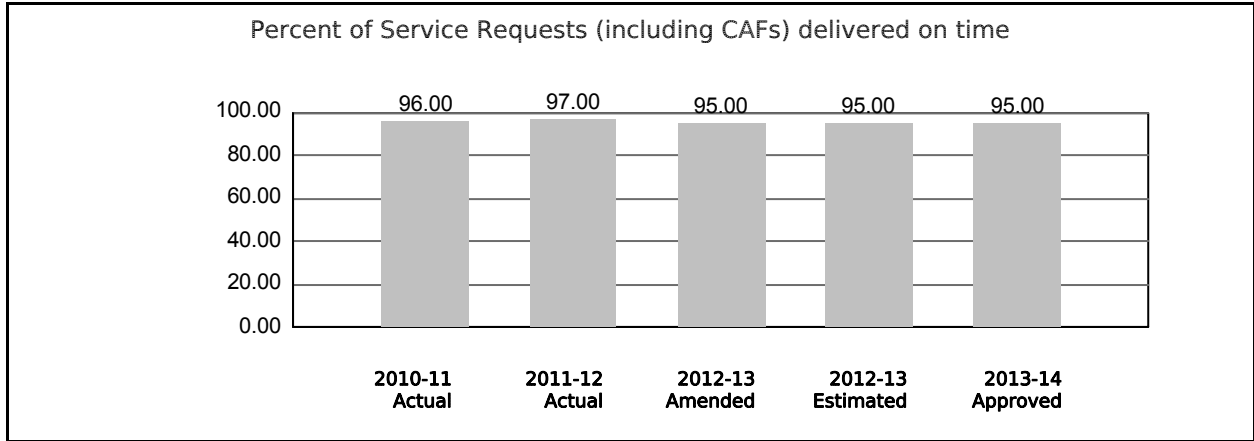
Lee Davila, Agenda Process Manager, 512-974-2306

# Management Services Budget Detail by Activity

**Program: City Manager's Office**

**Activity: City Management**

The purpose of the City Management activity is to oversee the implementation of City Council policy directives and on-going city operations.



	2010-11 Actual	2011-12 Actual	2012-13 Amended	2012-13 Estimated	2013-14 Approved
<b>Requirements</b>					
Expense Refunds	443,471	426,689	488,998	488,998	0
Support Services Fund	2,233,862	2,348,788	2,703,893	2,609,083	3,302,984
<b>Total Requirements</b>	<b>\$2,677,333</b>	<b>\$2,775,477</b>	<b>\$3,192,891</b>	<b>\$3,098,081</b>	<b>\$3,302,984</b>
<b>Full-Time Equivalents</b>					
Support Services Fund	19.23	19.23	20.23	20.23	20.23
<b>Total FTEs</b>	<b>19.23</b>	<b>19.23</b>	<b>20.23</b>	<b>20.23</b>	<b>20.23</b>
<b>Performance Measures</b>					
Number of Customer Assistance Form (CAF) requests responded to	964	667	700	600	600
Percent of Service Requests (including CAFs) delivered on time	96	97	95	95	95
Percent of citizens satisfied with City of Austin customer service	92	91	94	90	90
Percent of citizens satisfied with quality of services provided by City	88	89	91	90	90

**Services**

Oversight; intergovernmental relations; constituent services; community relations; Council policy directives implementation; long-term planning; financial oversight.

**Contact**

Marc Ott, City Manager, 512-974-2200

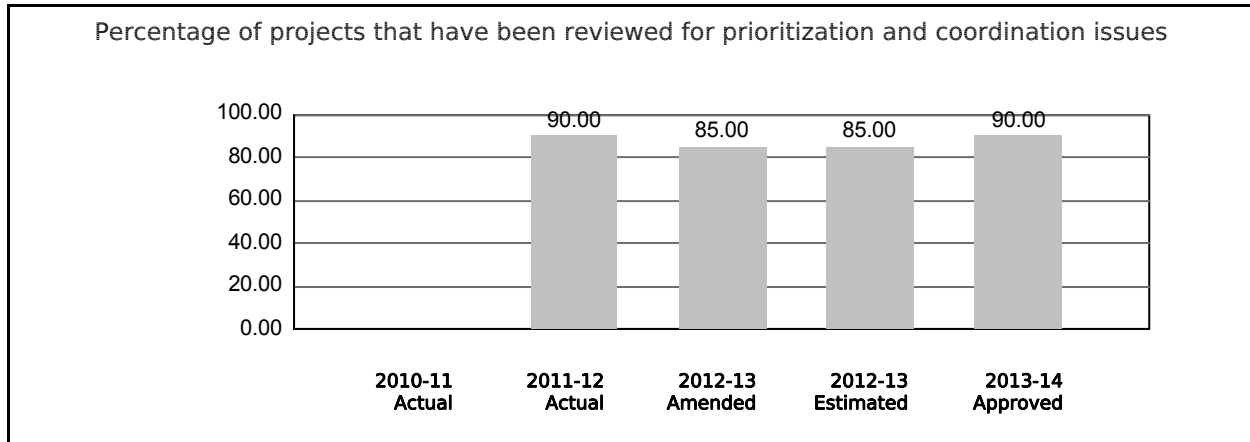
# Management Services

## Budget Detail by Activity

### Program: Management Initiatives

### Activity: Capital Planning Office

The purpose of the Capital Planning Office activity is to create a more comprehensive and integrated Capital Improvements Program (CIP) that supports City goals and priorities, recommend and implement improvements to CIP processes and practices, and monitor and report on the CIP to the City Manager, City Council, and citizens.



	2010-11 Actual	2011-12 Actual	2012-13 Amended	2012-13 Estimated	2013-14 Approved
<b>Requirements</b>					
Expense Refunds	0	0	72,294	72,294	72,294
Support Services Fund	0	0	877,213	801,526	889,406
<b>Total Requirements</b>	<b>\$0</b>	<b>\$0</b>	<b>\$949,507</b>	<b>\$873,820</b>	<b>\$961,700</b>
<b>Full-Time Equivalents</b>					
Support Services Fund	0.00	0.00	8.00	8.00	8.00
<b>Total FTEs</b>	<b>0.00</b>	<b>0.00</b>	<b>8.00</b>	<b>8.00</b>	<b>8.00</b>
<b>Performance Measures</b>					
Aggregate percentage of G.O. bond program dollars spent compared to spending plan	New Meas	New Meas	New Meas	New Meas	85
Average number of days for capital project completion, from design through substantial completion	New Meas	New Meas	New Meas	New Meas	730
Percentage of projects having an implementation plan (budget, timeline, procurement, etc.)	New Meas	85	80	85	85
<b><i>Percentage of projects that have been reviewed for prioritization and coordination issues</i></b>	<b><i>New Meas</i></b>	<b><i>90</i></b>	<b><i>85</i></b>	<b><i>85</i></b>	<b><i>90</i></b>
Percentage customer/public satisfaction with capital program information provided	New Meas	80	75	80	75

### Services

CIP document; CIP performance reports; Council presentations; Integrated and strategic capital planning; Bond elections and implementation; Bond Committee Support.

### Contact

Mike Trimble, Capital Planning Officer, 512-974-3442

# Management Services Budget Detail by Activity

**Program: Management Initiatives**

**Activity: Integrity Office**

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The purpose of the Integrity Office activity is to provide training, guidance, advice and research to City of Austin staff so they can perform ethically for the citizens of Austin.

*Graph Not Applicable*

	2010-11 Actual	2011-12 Actual	2012-13 Amended	2012-13 Estimated	2013-14 Approved
<b>Requirements</b>					
Support Services Fund	260,732	265,399	0	0	0
<b>Total Requirements</b>	<b>\$260,732</b>	<b>\$265,399</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Full-Time Equivalent</b>					
Support Services Fund	2.00	2.00	0.00	0.00	0.00
<b>Total FTEs</b>	<b>2.00</b>	<b>2.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

*Measures Not Applicable*

**Services**

Training; guidance; advising; research. The Integrity Office function has moved to the Ethics and Compliance activity within the Law Department.

**Contact**

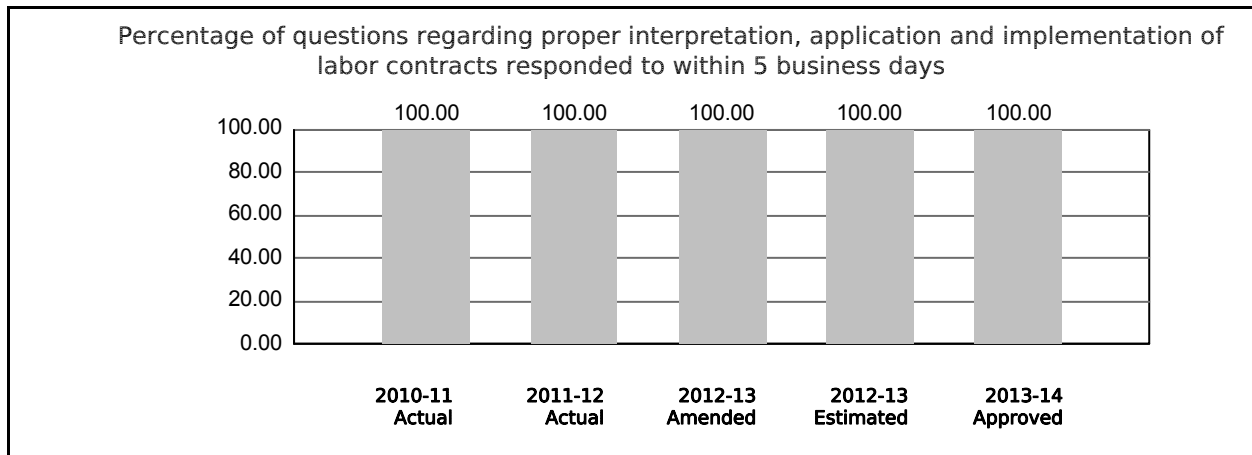
John Steiner, Senior Attorney, 512-974-2180

# Management Services Budget Detail by Activity

## Program: Management Initiatives

### Activity: Office of Labor Relations

The purpose of the Office of Labor Relations activity is to negotiate and administer labor contracts for the City with its various public employee unions.



	2010-11 Actual	2011-12 Actual	2012-13 Amended	2012-13 Estimated	2013-14 Approved
<b>Requirements</b>					
Support Services Fund	624,256	759,593	1,418,775	1,402,486	991,686
Total Requirements	\$624,256	\$759,593	\$1,418,775	\$1,402,486	\$991,686
<b>Full-Time Equivalents</b>					
Support Services Fund	6.00	7.00	7.00	7.00	7.00
Total FTEs	6.00	7.00	7.00	7.00	7.00
<b>Performance Measures</b>					
Number of reviews/mediations conducted by the Ombudsperson	New Meas	New Meas	50	50	50
Number of questions regarding proper interpretation, application and implementation of labor contracts responded to within 5 business days	75	75	100	100	100
Number of requests by departments to the Ombudsperson	New Meas	New Meas	50	50	50
<b><i>Percentage of time the Ombudsperson responds to requests within 5 days</i></b>	<b><i>New Meas</i></b>	<b><i>New Meas</i></b>	<b><i>100</i></b>	<b><i>100</i></b>	<b><i>100</i></b>
Percentage of questions regarding proper interpretation, application and implementation of labor contracts responded to within 5 business days	100	100	100	100	100

#### Services

Contract negotiations; contract compliance; grievance coordination; training.

#### Contact

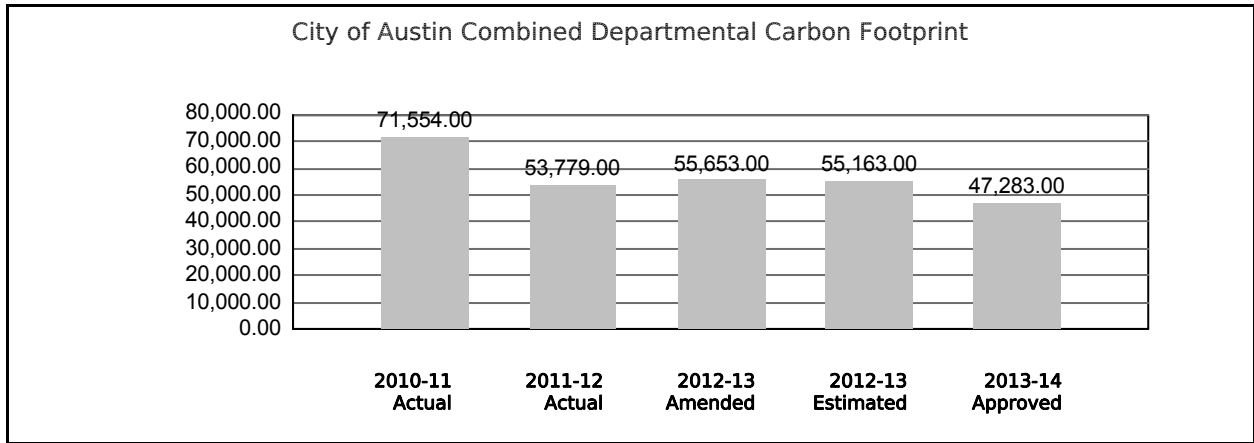
Deven Desai, Chief Labor Relations Officer, 512-974-6785

# Management Services Budget Detail by Activity

**Program: Management Initiatives**

**Activity: Sustainability Office**

The purpose of the Sustainability Office activity is to develop, coordinate and administer various sustainability and conservation programs both within the City of Austin organization and for the City of Austin.



	2010-11 Actual	2011-12 Actual	2012-13 Amended	2012-13 Estimated	2013-14 Approved
<b>Requirements</b>					
Expense Refunds	250,232	1,093,629	1,160,636	1,218,297	1,197,729
Support Services Fund	3,000	392,506	533,854	411,329	566,974
<b>Total Requirements</b>	<b>\$253,232</b>	<b>\$1,486,135</b>	<b>\$1,694,490</b>	<b>\$1,629,626</b>	<b>\$1,764,703</b>
<b>Full-Time Equivalents</b>					
Support Services Fund	1.00	10.00	10.00	10.00	11.00
<b>Total FTEs</b>	<b>1.00</b>	<b>10.00</b>	<b>10.00</b>	<b>10.00</b>	<b>11.00</b>
<b>Performance Measures</b>					
Audience Reached with Web-based Information	30,000	112,800	124,080	125,000	130,000
<b><i>City of Austin Combined Departmental Carbon Footprint</i></b>	<b><i>71,554</i></b>	<b><i>53,779</i></b>	<b><i>55,653</i></b>	<b><i>55,163</i></b>	<b><i>47,283</i></b>
Number of people reached with educational messaging related to topics of the environment, sustainability, and community greenhouse gas reductions	5,000	8,800	9,240	9,500	10,000

**Services**

Oversee the development, coordination, and administration of sustainability policies and practices for the City of Austin; assess the impact of sustainability practices on City government and the broader community; balance the City's shared objectives for a healthy environment, excellent quality of life, and continued economic vitality; lower the carbon footprint of our region; lower the carbon footprint of our City operations; oversee and coordinate sustainability-related programs, policies, and initiatives; guide policy implementation; brief and advise City management and the Mayor and Council on sustainability issues; provide public communications and public relations; strengthen relationships and synergies between initiatives; administer and deliver Climate Protection Program.

**Contact**

Lucia Athens, Chief Sustainability Officer, 512-974-7902

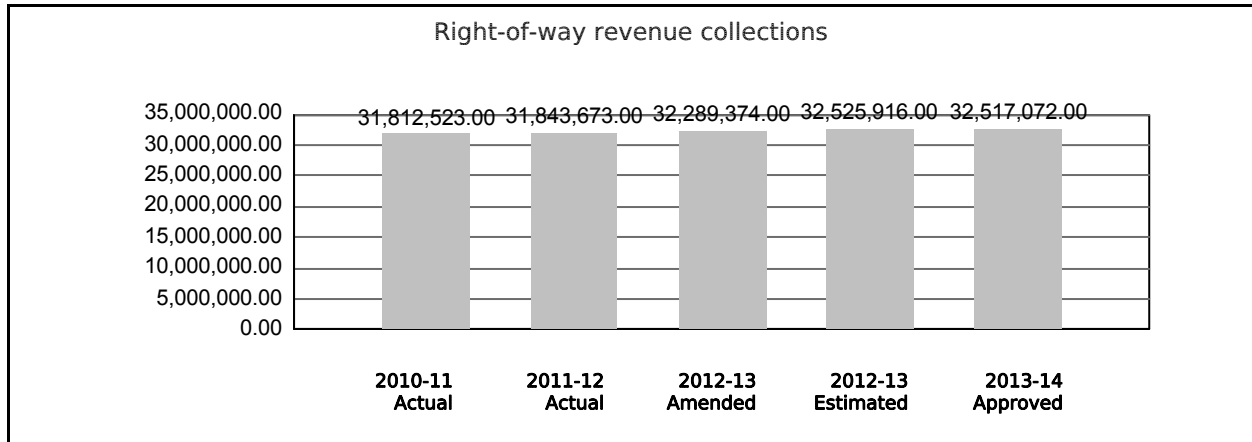


# Management Services Budget Detail by Activity

**Program: Management Initiatives**

**Activity: Telecommunications and Regulatory Affairs**

The purpose of Telecommunications & Regulatory Affairs activity is to negotiate and administer utility franchise agreements and telecommunications license fees and to ensure that the City receives fair compensation for the private use of public rights-of-way.



	2010-11 Actual	2011-12 Actual	2012-13 Amended	2012-13 Estimated	2013-14 Approved
<b>Requirements</b>					
Expense Refunds	0	0	219,635	219,642	204,741
Support Services Fund	0	0	1,477,283	1,428,994	1,603,320
<b>Total Requirements</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,696,918</b>	<b>\$1,648,636</b>	<b>\$1,808,061</b>
<b>Full-Time Equivalents</b>					
Support Services Fund	0.00	0.00	13.00	13.00	13.00
<b>Total FTEs</b>	<b>0.00</b>	<b>0.00</b>	<b>13.00</b>	<b>13.00</b>	<b>13.00</b>
<b>Performance Measures</b>					
Austin Free-Net public access average monthly number of user sessions at community computer labs and centers	6,618	10,881	8,000	10,000	3,000
Cost of claims collections per dollar amount collected	0.09	0.06	0.16	0.16	0.16
Number of Consumer Access Business Certificates of Registration	New Meas	New Meas	New Meas	New Meas	120
Overall Average Achievement Rate of GTOps grantees	100	90	90	90	90
Right-of-way revenue collections	31,812,523	31,843,673	32,289,374	32,525,916	32,517,072

**Services**

Right-Of-Way revenue fee monitoring and collections; Collection services for City departments; Utility franchising and ROW management; Contract negotiation and administration; Claims investigation for damages to City property; Staff support to Austin Community Technology & Telecommunications Commission; Support and resources for Community Technology Initiative programs including Austin Free-Net and Grant for Technology Opportunities Program (GTOps) (to ensure digital inclusion for all); Program Administration for Credit Access Business Ordinance (to reduce abusive and predatory lending practices).

**Contact**

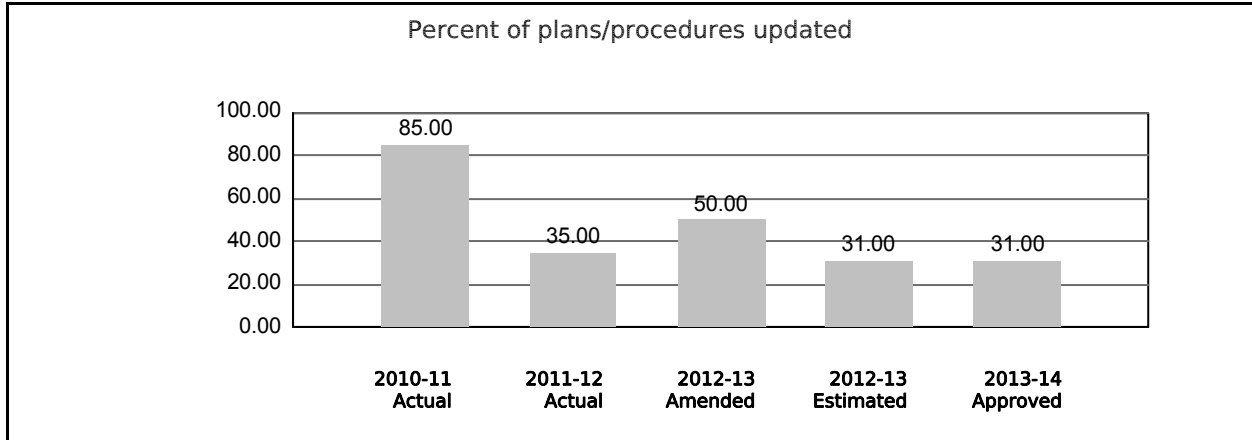
Melanie Kroll Eichman, Claims Supervisor, 512-974-2909

# Management Services Budget Detail by Activity

**Program: Public Safety Corporate Support**

**Activity: Office of Homeland Security & Emergency Management**

The purpose of the Office of Homeland Security & Emergency Management activity is to coordinate the citywide response to large-scale emergencies and disasters in order to protect life and property from the effects of catastrophic events.



	2010-11 Actual	2011-12 Actual	2012-13 Amended	2012-13 Estimated	2013-14 Approved
<b>Requirements</b>					
Expense Refunds	28,281	10,386	10,000	10,000	15,280
Grants	5,505,000	1,329,769	825,000	574,887	855,000
Support Services Fund	712,771	900,153	1,052,306	1,023,656	1,206,084
<b>Total Requirements</b>	<b>\$6,246,052</b>	<b>\$2,240,308</b>	<b>\$1,887,306</b>	<b>\$1,608,543</b>	<b>\$2,076,364</b>
<b>Full-Time Equivalents</b>					
Grants	5.00	5.00	5.00	5.00	1.00
Support Services Fund	9.00	9.00	9.00	9.00	12.00
<b>Total FTEs</b>	<b>14.00</b>	<b>14.00</b>	<b>14.00</b>	<b>14.00</b>	<b>13.00</b>
<b>Performance Measures</b>					
Number of volunteers trained through the initial CERT classes & advanced CERT training	606	1,378	600	600	600
Number of citizen contacts through the HSEM public education program	New Meas	New Meas	New Meas	New Meas	1,500,000
Number of committees involving regional agencies in which HSEM chairs or plays a leading role	15	20	15	22	16
<b><i>Percent of plans/procedures updated</i></b>	<b><i>85</i></b>	<b><i>35</i></b>	<b><i>50</i></b>	<b><i>31</i></b>	<b><i>31</i></b>

**Services**

Emergency operations plans and procedures; Information and warning; Activation/management of Emergency Operations Center; Emergency exercises; After-action reports and damage assessments; Disaster-response cost documentation; Homeland Security grant management; Pandemic disease planning; Evacuation shelter planning; Citizen Corps Council grant management; CERT volunteer program; Public education, outreach and calendar; Regional emergency management coordination and planning; Disaster Assistance Center.

**Contact**

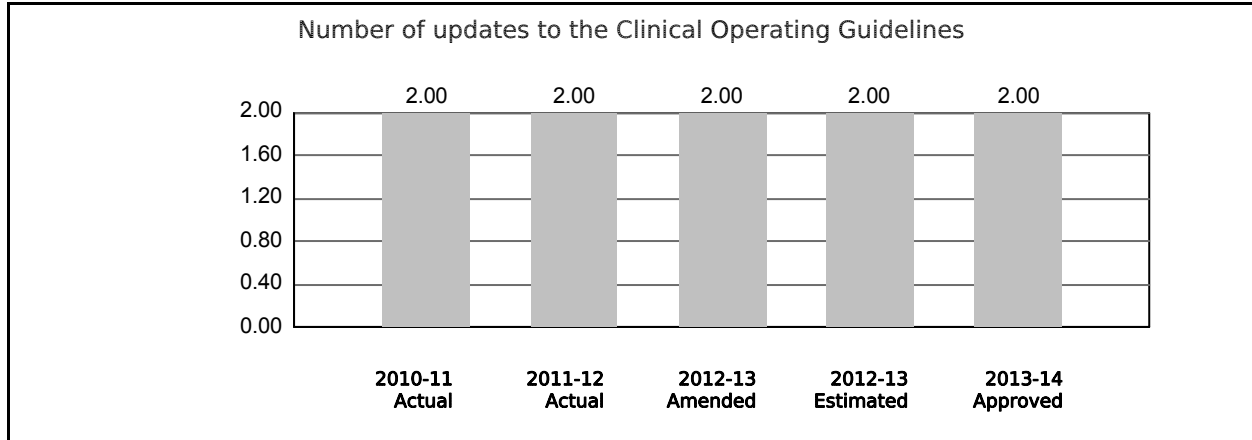
Otis Latin, HSEM Director, 512-974-0461

# Management Services Budget Detail by Activity

**Program: Public Safety Corporate Support**

**Activity: Office of the Medical Director**

The purpose of the Office of the Medical Director activity is to provide comprehensive medical oversight, credentialing standards, infection control programs, training and quality assurance coordination and program development for Austin/Travis County EMS system providers in order to assure the public's health and safety.



	2010-11 Actual	2011-12 Actual	2012-13 Amended	2012-13 Estimated	2013-14 Approved
<b>Requirements</b>					
Expense Refunds	0	0	0	0	1,470,429
<b>Total Requirements</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,470,429</b>
<b>Full-Time Equivalents</b>					
Support Services Fund	0.00	0.00	0.00	0.00	8.00
<b>Total FTEs</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>8.00</b>
<b>Performance Measures</b>					
Number of updates to the Clinical Operating Guidelines	2	2	2	2	2
Number of hours of continuing education provided (EMS System provider trainings, CPR classes, etc.)	New Meas	14	8	10	8

**Services**

Medical Oversight; Provider Credentialing; Credentialing Standards; Training; Infection Control; Quality Assurance; System Coordination; Public Education.

**Contact**

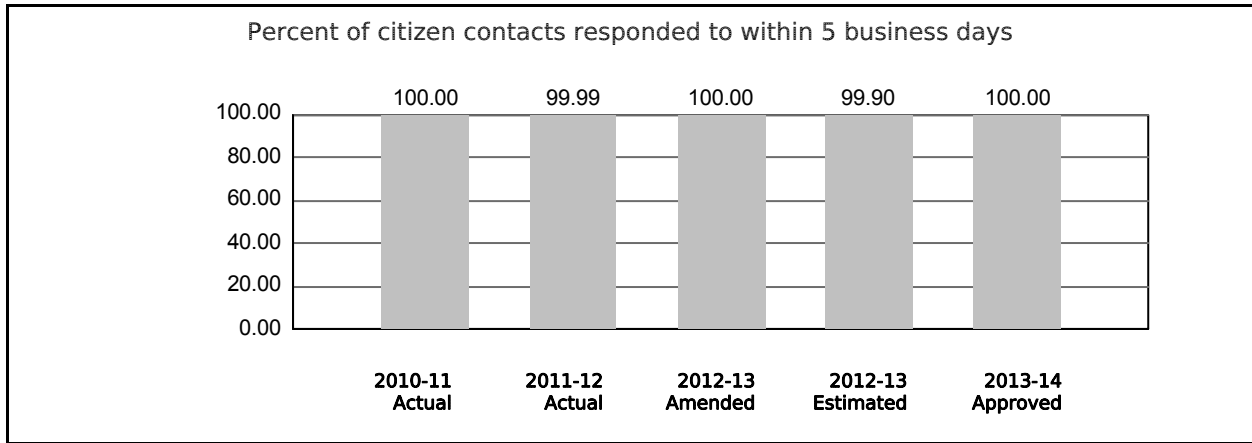
Dr. Paul Hinchey, Medical Director, 512-978-0001

# Management Services Budget Detail by Activity

**Program: Public Safety Corporate Support**

**Activity: Police Oversight Monitoring**

The purpose of the Police Oversight Monitoring activity is to review complaints within the Police Department and provide recommendations for resolution when applicable.



	2010-11 Actual	2011-12 Actual	2012-13 Amended	2012-13 Estimated	2013-14 Approved
<b>Requirements</b>					
Support Services Fund	840,288	869,126	1,010,972	1,001,567	1,079,667
<b>Total Requirements</b>	<b>\$840,288</b>	<b>\$869,126</b>	<b>\$1,010,972</b>	<b>\$1,001,567</b>	<b>\$1,079,667</b>
<b>Full-Time Equivalents</b>					
Support Services Fund	9.00	9.00	9.00	9.00	9.00
<b>Total FTEs</b>	<b>9.00</b>	<b>9.00</b>	<b>9.00</b>	<b>9.00</b>	<b>9.00</b>
<b>Performance Measures</b>					
<i>Number of six month reports published by due date</i>	<i>0</i>	<i>1</i>	<i>2</i>	<i>1</i>	<i>1</i>
<i>Number of formal complaints made against sworn personnel</i>	<i>347</i>	<i>669</i>	<i>343</i>	<i>100</i>	<i>300</i>
Number of informal chain of command complaints made against sworn personnel	366	669	317	171	350
<i>Percent of outreach meetings/educational forums attended by the Office of the Police Monitor</i>	<i>100</i>	<i>100</i>	<i>100</i>	<i>100</i>	<i>100</i>
Percent of annual reports published by due date	100	100	100	100	100
<i>Percent of citizen contacts responded to within 5 business days</i>	<i>100</i>	<i>99.99</i>	<i>100</i>	<i>99.90</i>	<i>100</i>

**Services**

Police misconduct complaints assessment; Internal Affairs investigation monitoring; outreach meetings; educational forums; Citizen Review Panel assistance; recommendations to the City Manager and Austin Police Department.

**Contact**

Margo Frasier, Police Monitor, 512-974-9090

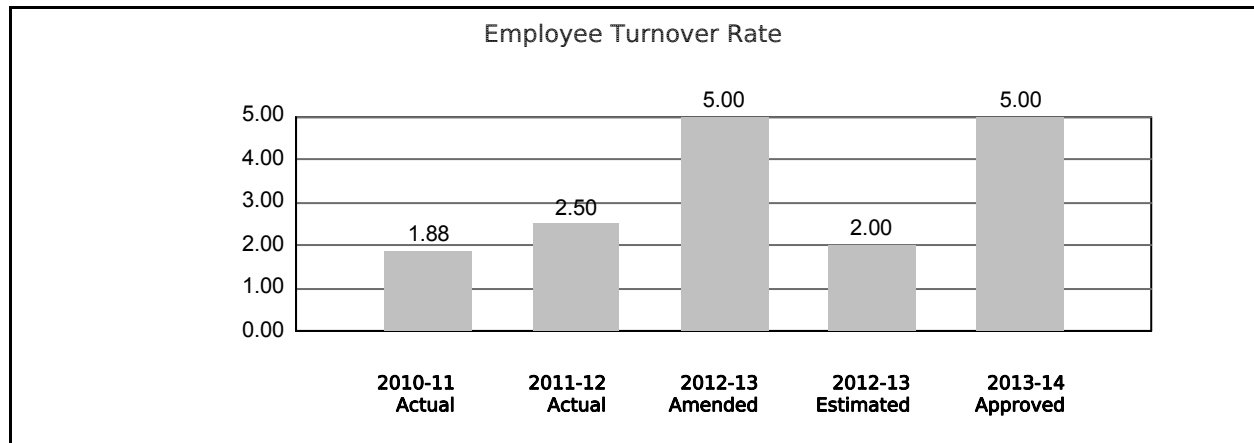
# Management Services

## Budget Detail by Activity

### Program: Support Services

### Activity: Departmental Support Services

The purpose of the Departmental Support Services activity is to provide administrative and managerial support to the department in order to deliver more effective services.



	2010-11 Actual	2011-12 Actual	2012-13 Amended	2012-13 Estimated	2013-14 Approved
<b>Requirements</b>					
Expense Refunds	0	1,860	0	0	0
Support Services Fund	204,372	167,342	255,022	247,438	873,799
<b>Total Requirements</b>	<b>\$204,372</b>	<b>\$169,202</b>	<b>\$255,022</b>	<b>\$247,438</b>	<b>\$873,799</b>
<b>Full-Time Equivalents</b>					
Support Services Fund	1.00	1.00	1.00	1.00	3.00
<b>Total FTEs</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>3.00</b>
<b>Performance Measures</b>					
Average Annual Carbon Footprint	8	3	7	3	6
Employee Turnover Rate	1.88	2.50	5	2	5
Lost Time Injury Rate Per the Equivalent of 100 Employees	0	1.62	0	1	0
Sick leave hours used per 1,000 hours	25.78	28.65	25	26.50	25

### Services

Financial monitoring, budgeting, accounting, purchasing, human-resources management, facility expenses, information technology support, public information, vehicle and equipment maintenance, grant administration, safety, customer service, inventory control, audit/internal review, contract management, sustainability initiatives.

### Contact

Lauren Brumley, Financial Manager, 512-974-1380

# Management Services Budget Detail by Activity

**Program: Transfers & Other Requirements**

**Activity: All Activities**

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The purpose of the Transfers & Other Requirements program is to account for transfers and other departmental requirements at the fund or agency level.

*Graph Not Applicable*

	2010-11 Actual	2011-12 Actual	2012-13 Amended	2012-13 Estimated	2013-14 Approved
<b>Requirements</b>					
Support Services Fund	1,579	2,100	5,875	5,875	5,875
<b>Total Requirements</b>	<b>\$1,579</b>	<b>\$2,100</b>	<b>\$5,875</b>	<b>\$5,875</b>	<b>\$5,875</b>

**Contact**

Lauren Brumley, Financial Manager, 512-974-1380

# Management Services - 2013-14

## Support Services Fund

	2010-11 Actual	2010-11 FTE	2011-12 Actual	2011-12 FTE	2012-13 Amended	2012-13 FTE	2012-13 Estimated	2012-13 FTE	2013-14 Approved	2013-14 FTE
<b>CITY MANAGER'S OFFICE</b>										
Agenda Preparation	\$71,077	1.00	\$65,278	1.00	\$94,516	1.00	\$91,473	1.00	\$96,963	1.00
City Management	\$2,233,862	19.23	\$2,348,788	19.23	\$2,703,893	20.23	\$2,609,083	20.23	\$3,302,984	20.23
<b>Subtotal</b>	<b>\$2,304,939</b>	<b>20.23</b>	<b>\$2,414,066</b>	<b>20.23</b>	<b>\$2,798,409</b>	<b>21.23</b>	<b>\$2,700,556</b>	<b>21.23</b>	<b>\$3,399,947</b>	<b>21.23</b>
<b>MANAGEMENT INITIATIVES</b>										
Capital Planning Office	\$0	0.00	\$0	0.00	\$877,213	8.00	\$801,526	8.00	\$889,406	8.00
Integrity Office	\$260,732	2.00	\$265,399	2.00	\$0	0.00	\$0	0.00	\$0	0.00
Office of Labor Relations	\$624,256	6.00	\$759,593	7.00	\$1,418,775	7.00	\$1,402,486	7.00	\$991,686	7.00
Sustainability Office	\$3,000	1.00	\$392,506	10.00	\$533,854	10.00	\$411,329	10.00	\$566,974	11.00
Telecommunications and Regulatory Affairs	\$0	0.00	\$0	0.00	\$1,477,283	13.00	\$1,428,994	13.00	\$1,603,320	13.00
<b>Subtotal</b>	<b>\$887,988</b>	<b>9.00</b>	<b>\$1,417,499</b>	<b>19.00</b>	<b>\$4,307,125</b>	<b>38.00</b>	<b>\$4,044,335</b>	<b>38.00</b>	<b>\$4,051,386</b>	<b>39.00</b>
<b>PUBLIC SAFETY CORPORATE SUPPORT</b>										
Office of Homeland Security & Emergency Management	\$712,771	9.00	\$900,153	9.00	\$1,052,306	9.00	\$1,023,656	9.00	\$1,206,084	12.00
Office of the Medical Director	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00	\$0	8.00
Police Oversight Monitoring	\$840,288	9.00	\$869,126	9.00	\$1,010,972	9.00	\$1,001,567	9.00	\$1,079,667	9.00
<b>Subtotal</b>	<b>\$1,553,059</b>	<b>18.00</b>	<b>\$1,769,279</b>	<b>18.00</b>	<b>\$2,063,278</b>	<b>18.00</b>	<b>\$2,025,223</b>	<b>18.00</b>	<b>\$2,285,751</b>	<b>29.00</b>
<b>SUPPORT SERVICES</b>										
Departmental Support Services	\$204,372	1.00	\$167,342	1.00	\$255,022	1.00	\$247,438	1.00	\$873,799	3.00
<b>Subtotal</b>	<b>\$204,372</b>	<b>1.00</b>	<b>\$167,342</b>	<b>1.00</b>	<b>\$255,022</b>	<b>1.00</b>	<b>\$247,438</b>	<b>1.00</b>	<b>\$873,799</b>	<b>3.00</b>
<b>TRANSFERS &amp; OTHER REQUIREMENTS</b>										
Other Requirements	\$1,579	0.00	\$2,100	0.00	\$5,875	0.00	\$5,875	0.00	\$5,875	0.00
<b>Subtotal</b>	<b>\$1,579</b>	<b>0.00</b>	<b>\$2,100</b>	<b>0.00</b>	<b>\$5,875</b>	<b>0.00</b>	<b>\$5,875</b>	<b>0.00</b>	<b>\$5,875</b>	<b>0.00</b>
<b>Total</b>	<b>\$4,951,936</b>	<b>48.23</b>	<b>\$5,770,286</b>	<b>58.23</b>	<b>\$9,429,709</b>	<b>78.23</b>	<b>\$9,023,427</b>	<b>78.23</b>	<b>\$10,616,758</b>	<b>92.23</b>

## Management Services - 2013-14

### Expense Refunds

	2010-11 Actual	2010-11 FTE	2011-12 Actual	2011-12 FTE	2012-13 Amended	2012-13 FTE	2012-13 Estimated	2012-13 FTE	2013-14 Approved	2013-14 FTE
<b>CITY MANAGER'S OFFICE</b>										
City Management	\$443,472	0.00	\$426,689	0.00	\$488,998	0.00	\$488,998	0.00	\$0	0.00
<b>Subtotal</b>	<b>\$443,472</b>	<b>0.00</b>	<b>\$426,689</b>	<b>0.00</b>	<b>\$488,998</b>	<b>0.00</b>	<b>\$488,998</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>
<b>MANAGEMENT INITIATIVES</b>										
Capital Planning Office	\$0	0.00	\$0	0.00	\$72,294	0.00	\$72,294	0.00	\$72,294	0.00
Sustainability Office	\$250,232	0.00	\$1,093,629	0.00	\$1,160,636	0.00	\$1,218,297	0.00	\$1,197,729	0.00
Telecommunicatio ns and Regulatory Affairs	\$0	0.00	\$0	0.00	\$219,635	0.00	\$219,642	0.00	\$204,741	0.00
<b>Subtotal</b>	<b>\$250,232</b>	<b>0.00</b>	<b>\$1,093,629</b>	<b>0.00</b>	<b>\$1,452,565</b>	<b>0.00</b>	<b>\$1,510,233</b>	<b>0.00</b>	<b>\$1,474,764</b>	<b>0.00</b>
<b>PUBLIC SAFETY CORPORATE SUPPORT</b>										
Office of Homeland Security & Emergency Management	\$28,281	0.00	\$10,386	0.00	\$10,000	0.00	\$10,000	0.00	\$15,280	0.00
Office of the Medical Director	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00	\$1,470,429	0.00
<b>Subtotal</b>	<b>\$28,281</b>	<b>0.00</b>	<b>\$10,386</b>	<b>0.00</b>	<b>\$10,000</b>	<b>0.00</b>	<b>\$10,000</b>	<b>0.00</b>	<b>\$1,485,709</b>	<b>0.00</b>
<b>SUPPORT SERVICES</b>										
Departmental Support Services	\$0	0.00	\$1,860	0.00	\$0	0.00	\$0	0.00	\$0	0.00
<b>Subtotal</b>	<b>\$0</b>	<b>0.00</b>	<b>\$1,860</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>
<b>Total</b>	<b>\$721,985</b>	<b>0.00</b>	<b>\$1,532,564</b>	<b>0.00</b>	<b>\$1,951,563</b>	<b>0.00</b>	<b>\$2,009,231</b>	<b>0.00</b>	<b>\$2,960,473</b>	<b>0.00</b>



## Management Services - 2013-14

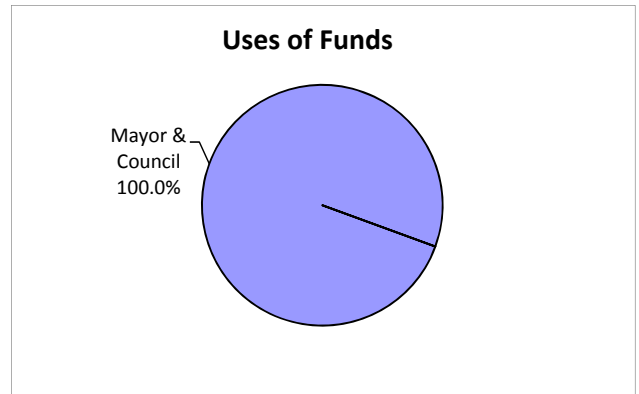
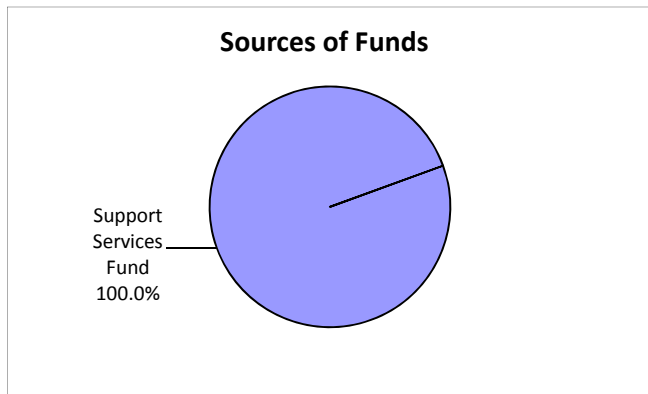
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### Grants

	2010-11 Actual	2010-11 FTE	2011-12 Actual	2011-12 FTE	2012-13 Amended	2012-13 FTE	2012-13 Estimated	2012-13 FTE	2013-14 Approved	2013-14 FTE
<b>PUBLIC SAFETY CORPORATE SUPPORT</b>										
Office of Homeland Security & Emergency Management	\$5,505,000	5.00	\$1,329,769	5.00	\$825,000	5.00	\$574,887	5.00	\$855,000	1.00
<b>Subtotal</b>	<b>\$5,505,000</b>	<b>5.00</b>	<b>\$1,329,769</b>	<b>5.00</b>	<b>\$825,000</b>	<b>5.00</b>	<b>\$574,887</b>	<b>5.00</b>	<b>\$855,000</b>	<b>1.00</b>
<b>Total</b>	<b>\$5,505,000</b>	<b>5.00</b>	<b>\$1,329,769</b>	<b>5.00</b>	<b>\$825,000</b>	<b>5.00</b>	<b>\$574,887</b>	<b>5.00</b>	<b>\$855,000</b>	<b>1.00</b>



# Mayor and Council



## Budget Overview

	<b>2010-11 Actual</b>	<b>2011-12 Actual</b>	<b>2012-13 Amended</b>	<b>2012-13 Estimated</b>	<b>2013-14 Approved</b>
Support Services Fund					
Requirements	\$2,189,186	\$2,229,716	\$2,507,598	\$2,507,598	\$2,571,423
Full-Time Equivalent (FTEs)	30.00	30.00	30.00	30.00	30.00
<b>Total Budget</b>	<b>\$2,189,186</b>	<b>\$2,229,716</b>	<b>\$2,507,598</b>	<b>\$2,507,598</b>	<b>\$2,571,423</b>

# Mayor and Council

## About the Department

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The City of Austin has a Council-Manager form of government established through the City Charter. The Mayor and Council department was created in Article II of the Austin City Charter. Under guidelines of the Charter the Council is composed of seven members: one Mayor and six Council Members. Each member serves a staggered three year term. Article I, Section 2 of the City Charter states the Council can enact legislation, adopt budgets, determine policies, and appoint the City Manager who shall execute the laws and administer the government of the City. The Council meets in regular session on Thursdays in Council Chambers at City Hall. Special meetings of the Council can be called by the City Clerk upon request of the Mayor and two members of the Council. All meetings are open to the public except as authorized by the laws of the State of Texas.

On November 6, 2012, citizens voted to change when and how the City Council is elected. The approved propositions moved the Council elections from May to November and increased the number of Council members from 6, elected at-large, to 10, elected within districts. The Mayor will continue to be elected at-large. The impact of these changes will be seen in the FY 2014-15 budget process.

The City of Austin's vision of being the most livable city in the country means that Austin is a place where all residents participate in its opportunities, its vibrancy and its richness of culture and diversity. Austin residents share a sense of community pride and a determination that the City's vision is not just a slogan, but a reality for everyone who lives here. Local government plays a critical role in determining a city's quality of life. Local government services can make a resident's life easier or more stressful and turn non-residents away or invite them to join in Austin's future. When Austin is viewed by others, it receives high marks. Austin's rankings reflect a City Council that keeps its vision in the forefront while planning for the future.

Austin's City Council has been defining its top policy priorities since the early 1990s. Council priorities support the vision and provide an organizing framework for planning and service delivery. Beginning in June 1993, the City created a report called Strategic Choices that noted while setting priorities might seem simple at the time, few governing bodies did it. In November 2006, the City met to reassess the City's vision and priorities. Council reaffirmed the long-held vision of being the most livable city in the country. After a follow-up work session to wrap up the work begun in November, Council adopted four new priorities, supported by strategic goals, in April 2007. On April 23, 2009, Council passed a resolution amending one of the four City-wide Strategic Priorities by adding "Family Friendly", in hopes of ensuring that Austin becomes the most livable city in the country. The amended priorities are:

- Rich Social and Cultural Community
- Vibrant Urban Fabric
- Healthy, Family-Friendly, Safe City
- Sustainable Economic Development and Public Health

# Mayor and Council Significant Changes

## Support Services Fund

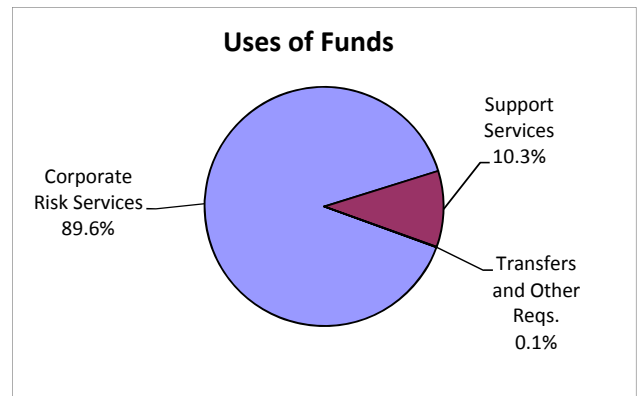
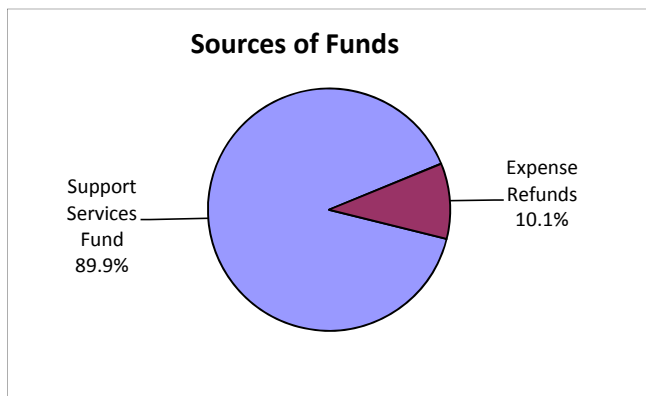
<b>Expenditure Changes</b>	<b>FTEs</b>	<b>Dollars</b>
<b>Citywide Cost Drivers</b> Increase personnel costs to account for the 1.5% wage increase and additional wage adjustment to be implemented in April 2014 for non-civil service employees, and increase in City contributions for health insurance.		\$52,473

## Mayor and Council - 2013-14

### Support Services Fund

	2010-11 Actual	2010-11 FTE	2011-12 Actual	2011-12 FTE	2012-13 Amended	2012-13 FTE	2012-13 Estimated	2012-13 FTE	2013-14 Approved	2013-14 FTE
<b>MAYOR / COUNCIL</b>										
Mayor	\$474,182	6.00	\$418,551	6.00	\$503,549	6.00	\$503,549	6.00	\$512,552	6.00
Mayor/Council Admin Costs	\$76,746	0.00	\$78,336	0.00	\$77,677	0.00	\$77,677	0.00	\$89,041	0.00
Place 1	\$266,539	4.00	\$284,243	4.00	\$321,062	4.00	\$321,062	4.00	\$328,305	4.00
Place 2	\$278,064	4.00	\$289,698	4.00	\$321,062	4.00	\$321,062	4.00	\$328,305	4.00
Place 3	\$263,939	4.00	\$281,304	4.00	\$321,062	4.00	\$321,062	4.00	\$328,305	4.00
Place 4	\$280,512	4.00	\$290,367	4.00	\$321,062	4.00	\$321,062	4.00	\$328,305	4.00
Place 5	\$267,601	4.00	\$296,440	4.00	\$321,062	4.00	\$321,062	4.00	\$328,305	4.00
Place 6	\$281,603	4.00	\$290,776	4.00	\$321,062	4.00	\$321,062	4.00	\$328,305	4.00
<b>Subtotal</b>	<b>\$2,189,186</b>	<b>30.00</b>	<b>\$2,229,716</b>	<b>30.00</b>	<b>\$2,507,598</b>	<b>30.00</b>	<b>\$2,507,598</b>	<b>30.00</b>	<b>\$2,571,423</b>	<b>30.00</b>
<b>Total</b>	<b>\$2,189,186</b>	<b>30.00</b>	<b>\$2,229,716</b>	<b>30.00</b>	<b>\$2,507,598</b>	<b>30.00</b>	<b>\$2,507,598</b>	<b>30.00</b>	<b>\$2,571,423</b>	<b>30.00</b>

# Office of the City Auditor



## Budget Overview

	<b>2010-11 Actual</b>	<b>2011-12 Actual</b>	<b>2012-13 Amended</b>	<b>2012-13 Estimated</b>	<b>2013-14 Approved</b>
Support Services Fund					
Requirements	\$1,869,207	\$1,942,363	\$2,709,163	\$2,714,475	\$2,677,133
Full-Time Equivalent (FTEs)	25.00	25.00	26.00	26.00	26.00
Expense Refunds	\$305,992	\$300,000	\$300,000	\$300,000	\$300,000
<b>Total Budget</b>	<b>\$2,175,199</b>	<b>\$2,242,363</b>	<b>\$3,009,163</b>	<b>\$3,014,475</b>	<b>\$2,977,133</b>

# Office of the City Auditor

## Organization by Program and Activity for 2014

### **Corporate Risk Services**

Audit  
Integrity Services

### **Support Services**

Departmental Support Services

### **Transfers & Other Requirements**

Other Requirements



# Office of the City Auditor

## Mission and Goals for 2014

### Mission

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The mission of the Office of the City Auditor (OCA) is to help Austin become the most livable city by promoting transparency, accountability and continuous improvement through excellence in audit and investigative services. Our values include objectivity, integrity, public good, respect, continuous improvement and excellence.

### Goals

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Achieve a high level of satisfaction from our primary customers, the City Council, for issued audit products and integrity services as measured by responses to a customer satisfaction survey.

- City Council satisfaction rating for Audit Services maintained at 4.0
- City Council satisfaction rating for Integrity Services maintained at 4.0

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Meet the budgeted number of outputs for the audit and integrity services activities while not exceeding the current budget.

- Percent of approved budget expended maintained at 100% or less

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Maintain the competency of OCA staff.

- Percent of OCA audit staff that have satisfied Government Auditing Standards (GAS) Education Requirements maintained at 100%
- Percent of professional staff involved in professional organizations maintained at 40% or better

---

Achieve continuous improvement of OCA systems and processes.

- Percent of identified major continuous improvement projects completed maintained at 50% or better

# Office of the City Auditor

## Message from the Director

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The vision of the Office of the City Auditor (OCA) is to continually earn the trust of the City Council, citizens, and City employees. We strive to achieve our vision by promoting transparency, accountability, and continuous improvement through the audit and investigative services we provide. Our values include objectivity, integrity, public good, respect, continuous improvement, and excellence

In fiscal year 2014, we will focus on four key goals:

- Achieve a high level of satisfaction from our primary customer, the City Council, for issued audit products and integrity services as measured by responses to a customer satisfaction survey.
- Meet the budgeted number of outputs for the audit and integrity services activities while not exceeding the current budget.
- Enhance the competency of OCA staff.
- Achieve continuous improvement of OCA systems and processes.

This year we have also identified nine key audit initiatives to address risks as part of the annual Strategic Audit Plan. These initiatives include OCA conducting key audits in these areas:

- Public Safety
- Community Impact Programs
- Critical Infrastructure Systems
- Environmental Programs
- Economic Initiatives
- Contracts/Grants Monitoring
- Support Services
- Integrity Issues
- Sustainability Concepts

OCA continues to exceed audit performance targets and increase efficiency as measured by average hours per audit. Further, as we continue to improve both our office capability and our auditor's competencies we will continue to improve our ability to target high-risk areas in our strategic audit plan, which results in more complex high-risk audit projects.

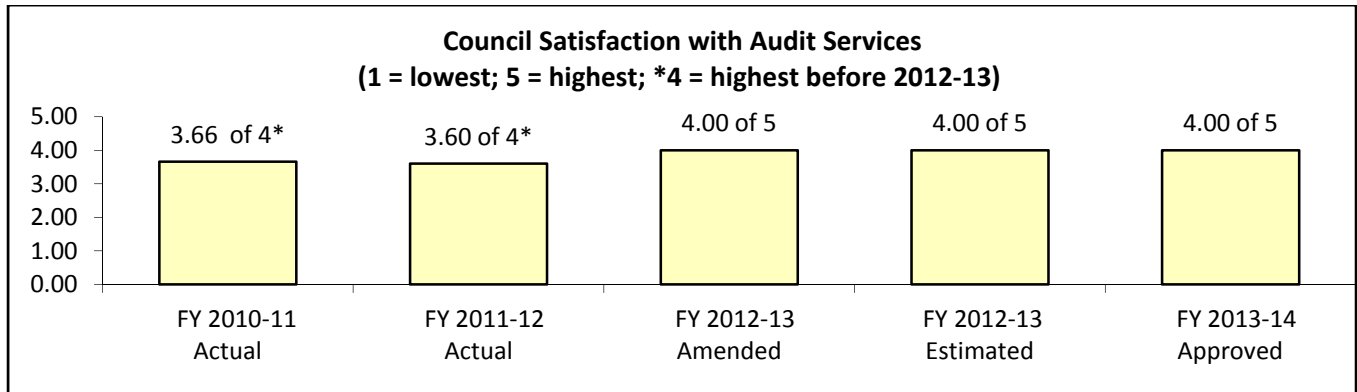


Kenneth J. Mory, City Auditor

## Budget Highlights

### Audit

While OCA’s ultimate customers are the citizens of Austin, our primary customers are the Mayor and City Council, who are the elected representatives of the citizens. OCA administers an annual survey to Council Members to determine their satisfaction with OCA services. It is OCA’s goal to achieve a Council satisfaction rating of four with its audit products.



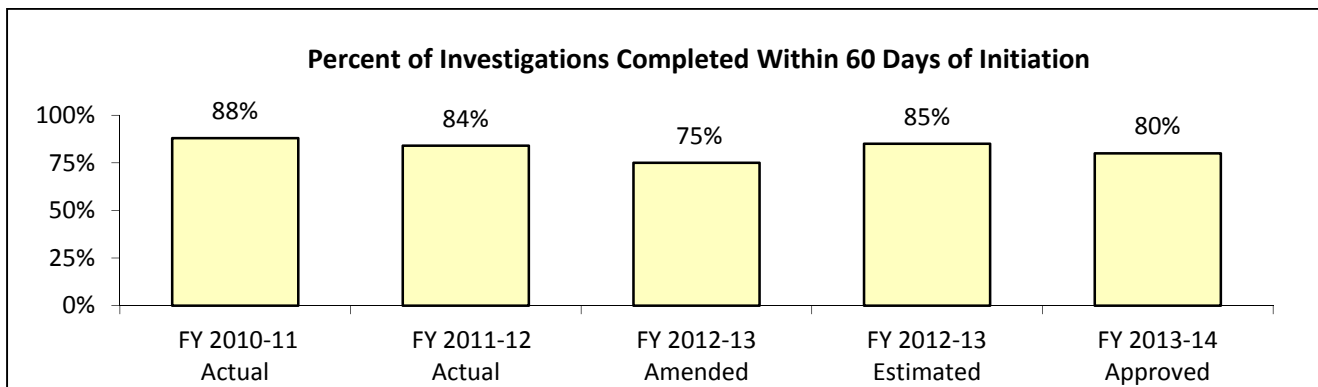
City management and City departments are also customers for OCA services. OCA makes recommendations to departments in audit reports that are designed to be achievable and to help the department improve service delivery. City management has an opportunity to agree, partially agree, or disagree with recommendations made in OCA audit reports. For the last 3 years, 100% of OCA recommendations have been agreed-upon by management.

The need for financial and information technology expertise, especially related to controls, has been increasing due to evolving technology and risk exposure. OCA will therefore increase training its staff and focus on developing and maintaining needed financial and information technology competencies. OCA may also partner with outside consultants with expertise in such areas as information technology and pension funding to address significant risks within the City.

### Integrity Services

The City Auditor’s Integrity Unit (CAIU) investigates and provides information to City employees and the public on how to recognize and report fraud, waste, and abuse. Through ongoing initiatives and responding to information requests from City Council, CAIU is a guiding force for performance accountability and integrity City-wide.

CAIU conducts multiple integrity-related projects each year to help improve accountability and transparency in the City of Austin. In FY 2011-12, CAIU received 180 allegations, 50 of which were opened for investigation. Prompt completion of investigations is essential to protecting the interests of both the individuals concerned and the City. In FY 2013-14, the target for the percent of investigations completed within 60 days of initiation is increasing to 80%.



# Office of the City Auditor

## Significant Changes

### Support Services Fund

Expenditure Changes	FTEs	Dollars
<b>Citywide Cost Drivers</b>		
Increase personnel costs to account for the 1.5% wage increase and additional wage adjustment to be implemented in April 2014 for non-civil service employees, and increase in City contributions for health insurance.		\$47,170
<b>Department Cost Drivers</b>		
Back out one-time expense added in FY 2012-13 for election costs associated with the 10-1 citizens redistricting process.		(\$80,500)

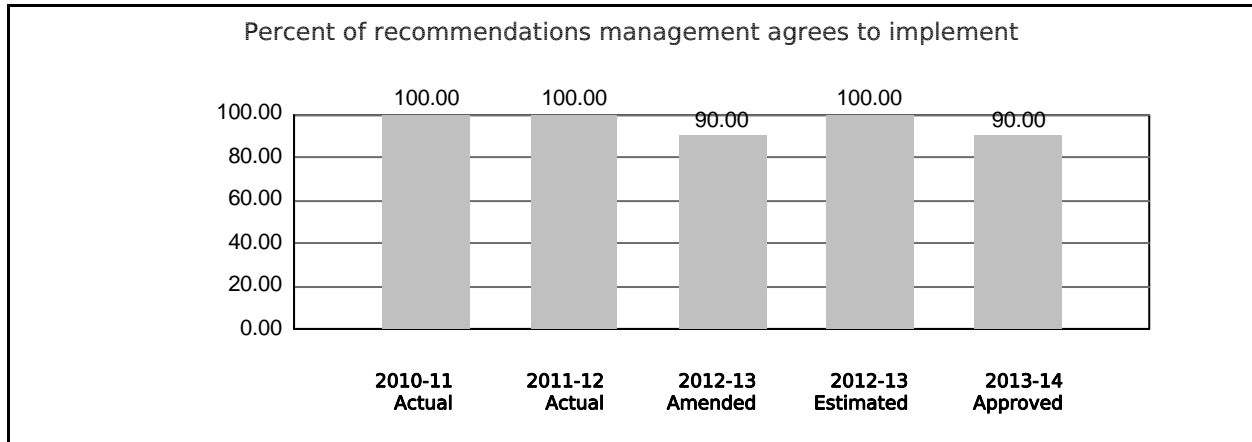
# Office of the City Auditor

## Budget Detail by Activity

### Program: Corporate Risk Services

### Activity: Audit

The purpose of the Audit activity is to provide independent and objective information and recommendations to City Council and management to improve the performance (results, efficiency, and compliance) of City services and strengthen accountability for that performance.



	2010-11 Actual	2011-12 Actual	2012-13 Amended	2012-13 Estimated	2013-14 Approved
<b>Requirements</b>					
Expense Refunds	300,000	300,000	300,000	300,000	300,000
Support Services Fund	1,322,623	1,453,950	1,859,050	1,864,862	1,932,092
<b>Total Requirements</b>	<b>\$1,622,623</b>	<b>\$1,753,950</b>	<b>\$2,159,050</b>	<b>\$2,164,862</b>	<b>\$2,232,092</b>
<b>Full-Time Equivalents</b>					
Support Services Fund	17.90	17.90	18.90	18.90	19.55
<b>Total FTEs</b>	<b>17.90</b>	<b>17.90</b>	<b>18.90</b>	<b>18.90</b>	<b>19.55</b>
<b>Performance Measures</b>					
Cost per audit product completed	53,929	56,556	57,362	57,362	58,509
<b><i>Council Satisfaction with Audit services (5-pt Scale; 4-pt Scale Before 2012-13)</i></b>	<b><i>3.66</i></b>	<b><i>3.60</i></b>	<b><i>4</i></b>	<b><i>4</i></b>	<b><i>4</i></b>
Number of audit products completed	30	31	29	29	30
Percent of professional staff with relevant certifications	New Meas	95	90	83	90
Percent of professional staff involved in professional organizations	New Meas	62	40	40	40
<b><i>Percent of recommendations management agrees to implement</i></b>	<b><i>100</i></b>	<b><i>100</i></b>	<b><i>90</i></b>	<b><i>100</i></b>	<b><i>90</i></b>

#### Services

Service plan audits; city-wide risk assessment; follow-up on implementation of audit recommendations; information provision; verification of information; training on audit requirements.

#### Contact

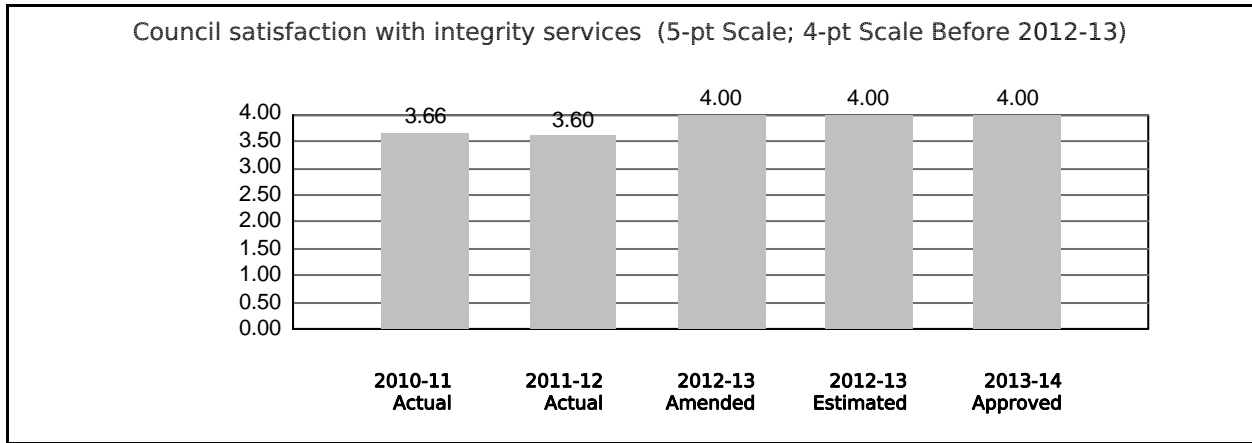
Kenneth J. Mory, City Auditor, 512-974-2064

# Office of the City Auditor Budget Detail by Activity

**Program: Corporate Risk Services**

**Activity: Integrity Services**

The purpose of the Integrity Services activity is to prevent, detect, investigate, and follow-through on allegations of fraud, illegal acts, and abuse for the City in order to safeguard assets and strengthen accountability for actions.



	2010-11 Actual	2011-12 Actual	2012-13 Amended	2012-13 Estimated	2013-14 Approved
<b>Requirements</b>					
Support Services Fund	272,513	264,361	472,610	472,610	436,537
<b>Total Requirements</b>	<b>\$272,513</b>	<b>\$264,361</b>	<b>\$472,610</b>	<b>\$472,610</b>	<b>\$436,537</b>
<b>Full-Time Equivalents</b>					
Support Services Fund	4.05	4.05	4.05	4.05	4.10
<b>Total FTEs</b>	<b>4.05</b>	<b>4.05</b>	<b>4.05</b>	<b>4.05</b>	<b>4.10</b>
<b>Performance Measures</b>					
<i><b>Council satisfaction with integrity services (5-pt Scale; 4-pt Scale Before 2012-13)</b></i>	<b>3.66</b>	<b>3.60</b>	<b>4</b>	<b>4</b>	<b>4</b>
<i><b>Percent of investigations completed within 60 days of initiation</b></i>	<b>88</b>	<b>84</b>	<b>75</b>	<b>85</b>	<b>80</b>
Percent of other integrity projects completed where needed corrective action occurs	100	No Data	85	100	80
Percent of investigations completed where needed corrective action occurs	75	80	80	80	80

**Services**

Investigations; investigation support to City departments/entities; follow-through on previous work; fraud detection; training on fraud protection.

**Contact**

Jason Hadavi, Chief of Investigations, 512-974-2469

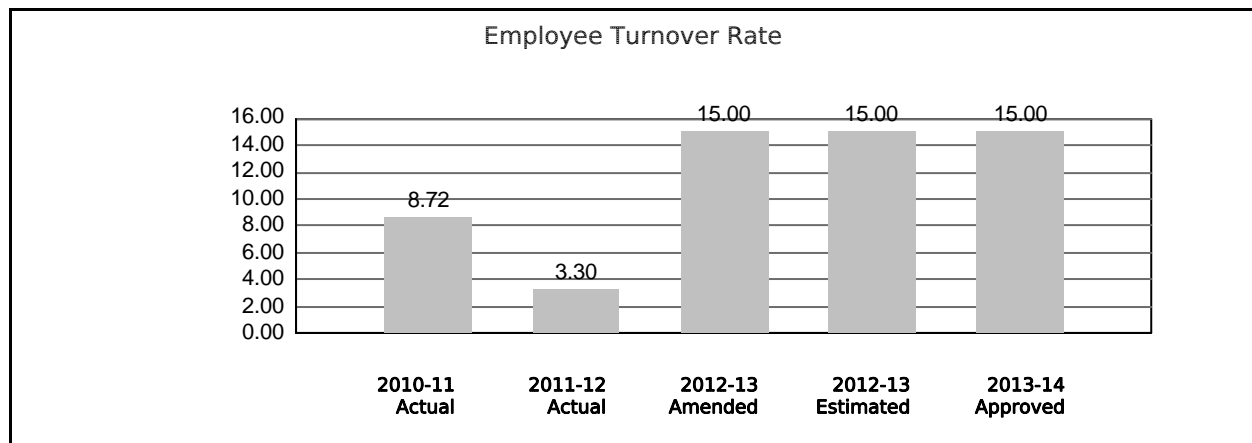
# Office of the City Auditor

## Budget Detail by Activity

### Program: Support Services

### Activity: Departmental Support Services

The purpose of the Departmental Support Services activity is to provide administrative and managerial support to the department in order to produce more effective services.



	2010-11 Actual	2011-12 Actual	2012-13 Amended	2012-13 Estimated	2013-14 Approved
<b>Requirements</b>					
Support Services Fund	272,528	222,480	375,878	375,378	306,879
<b>Total Requirements</b>	<b>\$272,528</b>	<b>\$222,480</b>	<b>\$375,878</b>	<b>\$375,378</b>	<b>\$306,879</b>
<b>Full-Time Equivalents</b>					
Support Services Fund	3.05	3.05	3.05	3.05	2.35
<b>Total FTEs</b>	<b>3.05</b>	<b>3.05</b>	<b>3.05</b>	<b>3.05</b>	<b>2.35</b>
<b>Performance Measures</b>					
Average Annual Carbon Footprint	6	5	7	5	6
Employee Turnover Rate	8.72	3.30	15	15	15
Lost Time Injury Rate Per the Equivalent of 100 Employees	0	0	0	0	0
Percent of identified major continuous improvement projects completed	New Meas	70	50	50	50
Percent of approved budget expended	88	88	100	88	100
Sick leave hours used per 1,000 hours	47.98	40.04	35	38	35

### Services

Office of the Director, Financial Monitoring, Budgeting, Accounting, Purchasing, Human Resources, Facility Expenses, Information Technology Support, Public Information, Safety, Customer Service, Inventory Control, Audit/Internal Review, Contract Management.

### Contact

Jason Hadavi, Chief of Investigations, 512-974-2469

# Office of the City Auditor Budget Detail by Activity

**Program: Transfers & Other Requirements**

**Activity: All Activities**

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The purpose of the Transfers & Other Requirements program is to account for transfers and other departmental requirements at the fund or agency level.

*Graph Not Applicable*

	2010-11 Actual	2011-12 Actual	2012-13 Amended	2012-13 Estimated	2013-14 Approved
<b>Requirements</b>					
Support Services Fund	1,543	1,573	1,625	1,625	1,625
<b>Total Requirements</b>	<b>\$1,543</b>	<b>\$1,573</b>	<b>\$1,625</b>	<b>\$1,625</b>	<b>\$1,625</b>

**Contact**

Kenneth J. Mory, City Auditor, 512-974-2064



# Office of the City Auditor - 2013-14

## Support Services Fund

	2010-11 Actual	2010-11 FTE	2011-12 Actual	2011-12 FTE	2012-13 Amended	2012-13 FTE	2012-13 Estimated	2012-13 FTE	2013-14 Approved	2013-14 FTE
<b>CORPORATE RISK SERVICES</b>										
Audit	\$1,322,623	17.90	\$1,453,950	17.90	\$1,859,050	18.90	\$1,864,862	18.90	\$1,932,092	19.55
Integrity Services	\$272,513	4.05	\$264,361	4.05	\$472,610	4.05	\$472,610	4.05	\$436,537	4.10
<b>Subtotal</b>	<b>\$1,595,136</b>	<b>21.95</b>	<b>\$1,718,311</b>	<b>21.95</b>	<b>\$2,331,660</b>	<b>22.95</b>	<b>\$2,337,472</b>	<b>22.95</b>	<b>\$2,368,629</b>	<b>23.65</b>
<b>SUPPORT SERVICES</b>										
Departmental Support Services	\$272,528	3.05	\$222,480	3.05	\$375,878	3.05	\$375,378	3.05	\$306,879	2.35
<b>Subtotal</b>	<b>\$272,528</b>	<b>3.05</b>	<b>\$222,480</b>	<b>3.05</b>	<b>\$375,878</b>	<b>3.05</b>	<b>\$375,378</b>	<b>3.05</b>	<b>\$306,879</b>	<b>2.35</b>
<b>TRANSFERS &amp; OTHER REQUIREMENTS</b>										
Other Requirements	\$1,543	0.00	\$1,573	0.00	\$1,625	0.00	\$1,625	0.00	\$1,625	0.00
<b>Subtotal</b>	<b>\$1,543</b>	<b>0.00</b>	<b>\$1,573</b>	<b>0.00</b>	<b>\$1,625</b>	<b>0.00</b>	<b>\$1,625</b>	<b>0.00</b>	<b>\$1,625</b>	<b>0.00</b>
<b>Total</b>	<b>\$1,869,207</b>	<b>25.00</b>	<b>\$1,942,363</b>	<b>25.00</b>	<b>\$2,709,163</b>	<b>26.00</b>	<b>\$2,714,475</b>	<b>26.00</b>	<b>\$2,677,133</b>	<b>26.00</b>

## Office of the City Auditor - 2013-14

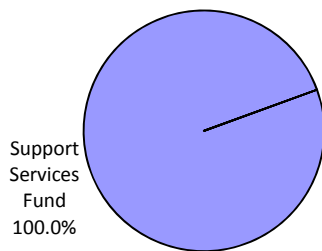
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### *Expense Refunds*

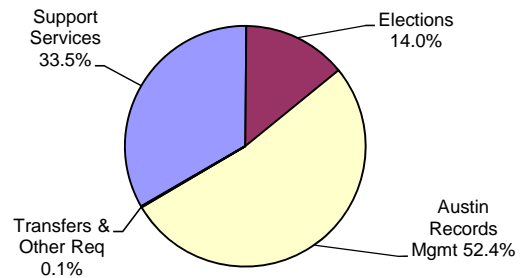
	2010-11 Actual	2010-11 FTE	2011-12 Actual	2011-12 FTE	2012-13 Amended	2012-13 FTE	2012-13 Estimated	2012-13 FTE	2013-14 Approved	2013-14 FTE
<b>CORPORATE RISK SERVICES</b>										
Audit	\$300,000	0.00	\$300,000	0.00	\$300,000	0.00	\$300,000	0.00	\$300,000	0.00
<b>Subtotal</b>	<b>\$300,000</b>	<b>0.00</b>	<b>\$300,000</b>	<b>0.00</b>	<b>\$300,000</b>	<b>0.00</b>	<b>\$300,000</b>	<b>0.00</b>	<b>\$300,000</b>	<b>0.00</b>
<b>Total</b>	<b>\$300,000</b>	<b>0.00</b>	<b>\$300,000</b>	<b>0.00</b>	<b>\$300,000</b>	<b>0.00</b>	<b>\$300,000</b>	<b>0.00</b>	<b>\$300,000</b>	<b>0.00</b>

# Office of the City Clerk

**Sources of Funds**



**Uses of Funds**



## Budget Overview

	<b>2010-11 Actual</b>	<b>2011-12 Actual</b>	<b>2012-13 Amended</b>	<b>2012-13 Estimated</b>	<b>2013-14 Approved</b>
Support Services Fund					
Requirements	\$3,431,351	\$2,972,837	\$2,843,504	\$2,505,588	\$2,968,709
Full-Time Equivalent (FTEs)	18.50	20.00	20.50	20.50	23.00
Expense Refunds	\$116,524	\$0	\$0	\$0	\$0
<b>Total Budget</b>	<b>\$3,547,875</b>	<b>\$2,972,837</b>	<b>\$2,843,504</b>	<b>\$2,505,588</b>	<b>\$2,968,709</b>

# Office of the City Clerk

## Organization by Program and Activity for 2014

### **Austin Records and Information Management**

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Records and Information Management Services

### **Elections**

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Elections

### **Support Services**

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Departmental Support Services

### **Transfers & Other Requirements**

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Other Requirements

# Office of the City Clerk

## Mission and Goals for 2014

### **Mission**

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The mission of the Office of the City Clerk is to provide information to the City Council, City staff, general public, candidates, voters and media to promote a work environment that leads to compliance with all laws and better decision making.

### **Goals**

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#### Records and Information Management Services

- Complete the seven deliverables identified in the 10-Step Program by the end of fiscal year 2015.
- Publish official documents within 10 days of adoption, 100% of the time.

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#### Elections

- Collaborate with Travis County to conduct accessible elections that comply with election laws 100% of the time.

# Office of the City Clerk

## Message from the Director

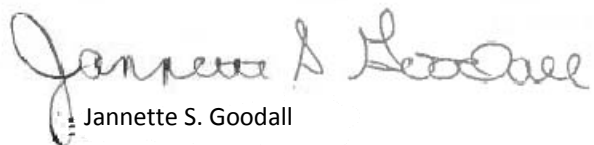
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The Office of the City Clerk (OCC) is responsible for managing the City of Austin elections, providing records management training and consulting for all departments, off-site storage services for inactive City records, serving as a liaison to the boards and commissions, management of Council-approved records, updates to the Municipal Code and technical manuals, lobbyist registrations, liquor license processing, Council meeting support, minutes of Council meetings and proclamations.

The OCC created and maintains a website on behalf of the City Council where citizens can view agendas, minutes, backup material for agenda items, transcripts, videos, and signed ordinances and resolutions. A similar site was created on behalf of the City Boards and Commissions. Together the two sites receive in excess of 207,000 hits per month.

The department is also working on:

- Finalizing a new agenda kiosk to allow meeting agendas and other posting notices to be posted electronically on a kiosk located in the portion of the City Hall lobby that is open twenty-four hours a day, seven days a week. The kiosk has eliminated the large glass plated bulletin boards which has been used to post paper copies of 150-200 agendas monthly. Paper copies are still available during normal business hours in the City Clerk's Office. Our goal is to eliminate all unnecessary printing of the postings but the Office will continue to provide paper copies to any citizen who requests copies and provide copies during the Council meetings for citizens.
- Partnering with Law, City Manager's Office, Communications and Technology Management on developing an on-line filing system for financial reporting forms required to be completed by City Council and candidates for City Council.
- Preparing for the November 2014 election which is expected to be one of the most significant elections in Austin's history with voters electing Council Members by district.
- Implementing the Enterprise Document Imaging and Management System (EDIMS) in Public Works, Human Resources, Contract Management, Library, and Controller's Office.
- Implementing the recommendations of the 2012 City Audit on Records Management within the City including revisions to the Records Management Ordinance and enhancements to the City's 10-Step Program for records management to strengthen the program and to increase accountability and compliance with the program.



Jannette S. Goodall  
City Clerk

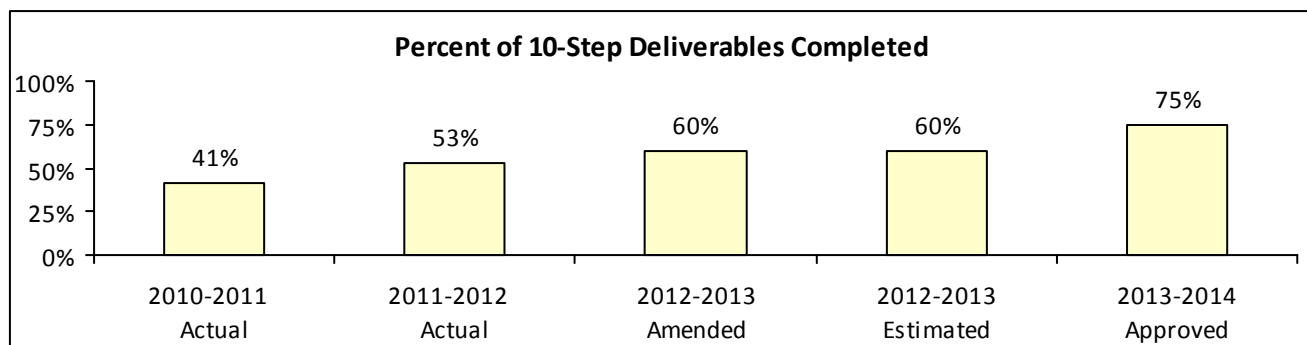
## Budget Highlights

The budget for the OCC includes \$2,968,709 and 23 FTEs, which will enable the department to maintain all current service levels and achieve the goals and objectives of the department. An increase of \$34,453 has been added to the budget for wage and insurance adjustments. An increase of \$210,382 and 2.5 FTEs has been incorporated in the budget to augment the 10-Step Records Management Program.

### Austin Records Management

This budget includes resources to continue the storage of 55,000 cubic feet of City records at the offsite records center under the current contract with Iron Mountain.

The consulting services and training on records management for the departments continues to increase. Our consulting services include the design and implementation of records management policies and procedures, development of records control schedules, preservation of vital and historical records and implementation of the Enterprise Document Imaging and Management System (EDIMS). The 10-Step Program and the Records Management Certificate program will build the skills of personnel in the departments who are charged with the responsibility of managing the City's institutional memory. The City implemented the 10-Step Program to guide departments through a series of manageable steps in order to comply with state and local laws. The 10-Step Program has received national recognition as a best practice approach for a large organization to manage its records. The chart shows the percent of deliverables completed by City departments, including their records control schedule, vital records list, and a disaster recovery plan.



### Elections

This budget includes \$415,816 for a possible November 2013 or May 2014 Bond Election including \$15,000 for translation services.

### Administration

The City Clerk's Office continues to expand the Council Meeting Information Center and the Boards and Commissions Information Center to increase transparency in City government. Combined, these sites have consistently received over 2.4 million hits annually. Staff continues to work with City Council Members on appointments to the boards and commissions, decreasing the percent of board and commission positions that are vacant from 19% in 2002 to 3% in 2012. In addition, staff has experienced an increase in requests for trainings at the boards and commission meetings on use of email and open meetings requirements.

# Office of the City Clerk

## Significant Changes

### Support Services Fund

<b>Expenditure Changes</b>	<b>FTEs</b>	<b>Dollars</b>
<b>Citywide Cost Drivers</b>		
Increase personnel costs to account for the 1.5% wage increase and additional wage adjustment to be implemented in April 2014 for non-civil service employees, and increase in City contributions for health insurance.		\$34,453
A reduction of \$140,000 to back out one-time costs associated with the Independent Citizens Redistricting Commission.		(\$140,000)
<b>Austin Records Management</b>		
A corporate records analyst senior position, a department records analyst position, and a part-time corporate records analyst position are being added to the Budget to support a Council resolution directing the City Manager and the City Clerk to develop a timeline and resource staffing plan that result in substantial progress in the City Clerk's 10-Step Records Management Program for each city department.	2.50	\$210,382

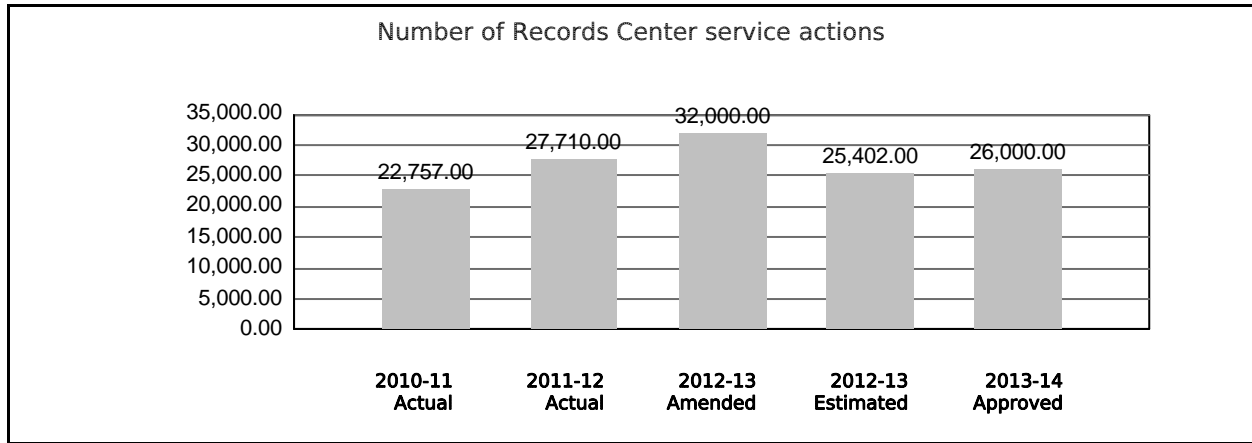


# Office of the City Clerk Budget Detail by Activity

**Program: Austin Records and Information Management**

**Activity: Records and Information Management Services**

The purpose of the Records and Information Management Services activity is to provide comprehensive services that promote the efficient, compliant, and transparent governance and administration of the City's information resources.



	2010-11 Actual	2011-12 Actual	2012-13 Amended	2012-13 Estimated	2013-14 Approved
<b>Requirements</b>					
Expense Refunds	116,524	0	0	0	0
Support Services Fund	1,188,914	1,131,425	1,572,026	1,493,881	1,557,048
<b>Total Requirements</b>	<b>\$1,305,438</b>	<b>\$1,131,425</b>	<b>\$1,572,026</b>	<b>\$1,493,881</b>	<b>\$1,557,048</b>
<b>Full-Time Equivalents</b>					
Support Services Fund	9.50	14.00	13.00	13.00	14.50
<b>Total FTEs</b>	<b>9.50</b>	<b>14.00</b>	<b>13.00</b>	<b>13.00</b>	<b>14.50</b>
<b>Performance Measures</b>					
Number of Records Center service actions	22,757	27,710	32,000	25,402	26,000
<b><i>Percent of 10-Step deliverables completed</i></b>	<b><i>41</i></b>	<b><i>53</i></b>	<b><i>60</i></b>	<b><i>60</i></b>	<b><i>75</i></b>

**Services**

Records management consulting and training for City departments, Off-site storage and management of inactive records, Administration of systems that manage physical and digital records, Control schedule and policy administration to ensure compliance with mandated retention requirements and the preservation of the City's essential and historical records, Publishing, preserving, and providing access to Council-approved information and records related to Committees, Boards, Commissions, and other bodies via the Council Information Center and the Board and Commission Information Center on the City's public website

**Contact**

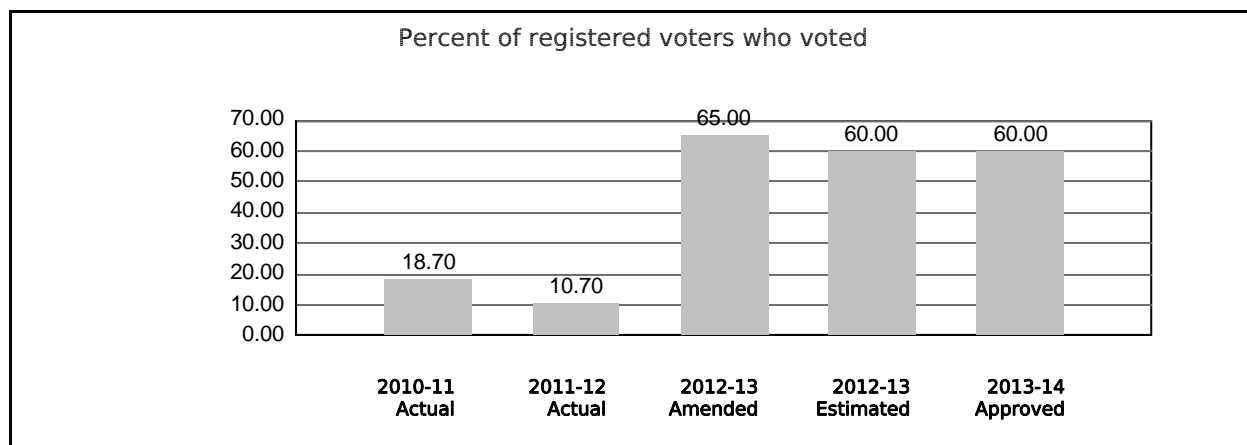
Jannette Goodall, City Clerk, 512-974-2211

# Office of the City Clerk Budget Detail by Activity

**Program: Elections**

**Activity: Elections**

The purpose of the Elections activity is to provide election services to voters, petitioners, City departments, media and candidates so they can participate in the municipal elections.



	2010-11 Actual	2011-12 Actual	2012-13 Amended	2012-13 Estimated	2013-14 Approved
<b>Requirements</b>					
Support Services Fund	1,747,878	1,296,605	415,816	306,543	415,816
<b>Total Requirements</b>	<b>\$1,747,878</b>	<b>\$1,296,605</b>	<b>\$415,816</b>	<b>\$306,543</b>	<b>\$415,816</b>
<b>Performance Measures</b>					
Number of ballots cast	252,481	49,336	304,000	299,117	300,000
Percent of elections held that comply with election laws	100	100	100	100	100
<b><i>Percent of registered voters who voted</i></b>	<b><i>18.70</i></b>	<b><i>10.70</i></b>	<b><i>65</i></b>	<b><i>60</i></b>	<b><i>60</i></b>
Total cost per General Election	158,580	1,223,380	No Election	No Election	No Election

**Services**

Meet all deadlines for elections as established by State law; manage all paperwork from Council candidates; manage contracts with multiple governmental agencies to conduct the elections; plan and initiate the inauguration.

**Contact**

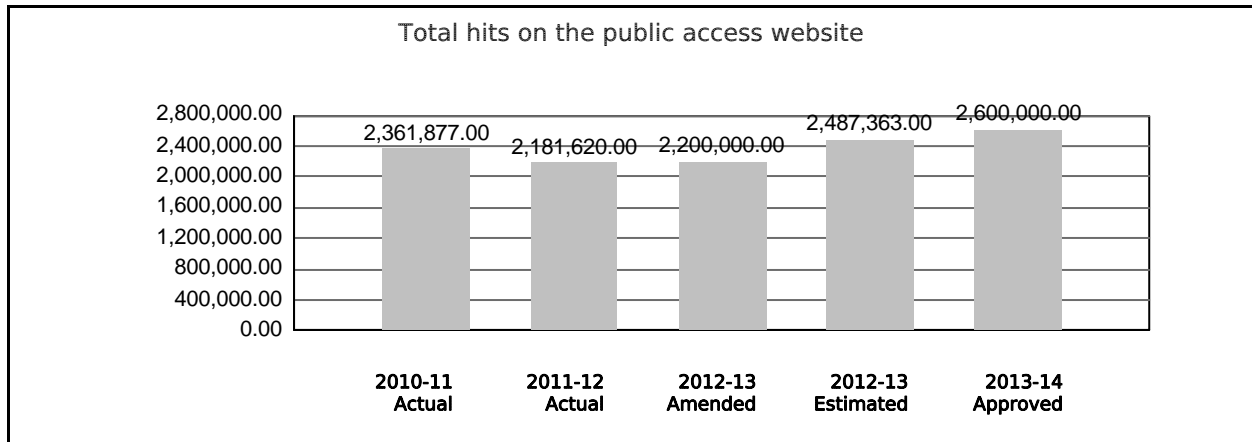
Jannette Goodall, City Clerk, 512-974-2211

# Office of the City Clerk Budget Detail by Activity

**Program: Support Services**

**Activity: Departmental Support Services**

The purpose of the OCC Departmental Support Services activity is to produce effective and efficient services to support Council meetings, to coordinate all aspects of the boards and commissions system, confirm that ordinances, resolutions and minutes accurately reflect Council action, codify and publish the ordinances, provide research services for Council approved records and for the administrative and managerial support of the department.



	2010-11 Actual	2011-12 Actual	2012-13 Amended	2012-13 Estimated	2013-14 Approved
<b>Requirements</b>					
Support Services Fund	493,300	543,530	854,395	703,897	994,578
<b>Total Requirements</b>	<b>\$493,300</b>	<b>\$543,530</b>	<b>\$854,395</b>	<b>\$703,897</b>	<b>\$994,578</b>
<b>Full-Time Equivalents</b>					
Support Services Fund	9.00	6.00	7.50	7.50	8.50
<b>Total FTEs</b>	<b>9.00</b>	<b>6.00</b>	<b>7.50</b>	<b>7.50</b>	<b>8.50</b>
<b>Performance Measures</b>					
Average Annual Carbon Footprint	5	2	4	2	4
Employee Turnover Rate	5.37	11.50	5	6	5
Lost Time Injury Rate Per the Equivalent of 100 Employees	0	0	0	0	0
Sick leave hours used per 1,000 hours	29.18	34.41	30	31	30
<b><i>Total hits on the public access website</i></b>	<b><i>2,361,877</i></b>	<b><i>2,181,620</i></b>	<b><i>2,200,000</i></b>	<b><i>2,487,363</i></b>	<b><i>2,600,000</i></b>

**Services**

Prepare minutes and citizen recognitions and manage the speaker sign up system during Council meetings. Provide information to Council, staff, applicants and citizens concerning Council approved records and boards and commissions; track performance, update the website; manage board members forms; maintain a database of board information; codify and publish ordinances; and manage the liquor licensing and lobbyist registration processes. Comply with internal requirements for purchasing, accounts receivable and payable and personnel related matters.

**Contact**

Jannette Goodall, City Clerk, 512-974-2211

# Office of the City Clerk Budget Detail by Activity

**Program: Transfers & Other Requirements**

**Activity: All Activities**

---

The purpose of the Transfers & Other Requirements program is to account for transfers and other departmental requirements at the fund or agency level.

*Graph Not Applicable*

	2010-11 Actual	2011-12 Actual	2012-13 Amended	2012-13 Estimated	2013-14 Approved
<b>Requirements</b>					
Support Services Fund	1,258	1,277	1,267	1,267	1,267
<b>Total Requirements</b>	<b>\$1,258</b>	<b>\$1,277</b>	<b>\$1,267</b>	<b>\$1,267</b>	<b>\$1,267</b>

**Contact**

Jannette Goodall, City Clerk, 512-974-2211

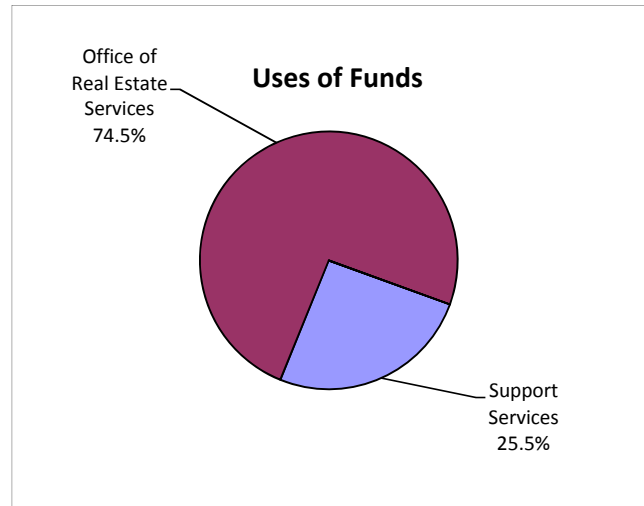
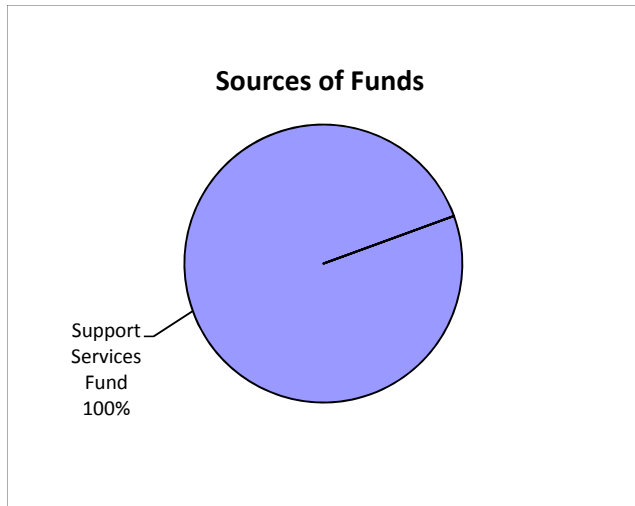
# Office of the City Clerk - 2013-14

## Support Services Fund

	2010-11 Actual	2010-11 FTE	2011-12 Actual	2011-12 FTE	2012-13 Amended	2012-13 FTE	2012-13 Estimated	2012-13 FTE	2013-14 Approved	2013-14 FTE
<b>AUSTIN RECORDS AND INFORMATION MANAGEMENT</b>										
Records and Information Management Services	\$1,188,914	9.50	\$1,131,425	14.00	\$1,572,026	13.00	\$1,493,881	13.00	\$1,557,048	14.50
<b>Subtotal</b>	<b>\$1,188,914</b>	<b>9.50</b>	<b>\$1,131,425</b>	<b>14.00</b>	<b>\$1,572,026</b>	<b>13.00</b>	<b>\$1,493,881</b>	<b>13.00</b>	<b>\$1,557,048</b>	<b>14.50</b>
<b>ELECTIONS</b>										
Elections	\$1,747,878	0.00	\$1,296,605	0.00	\$415,816	0.00	\$306,543	0.00	\$415,816	0.00
<b>Subtotal</b>	<b>\$1,747,878</b>	<b>0.00</b>	<b>\$1,296,605</b>	<b>0.00</b>	<b>\$415,816</b>	<b>0.00</b>	<b>\$306,543</b>	<b>0.00</b>	<b>\$415,816</b>	<b>0.00</b>
<b>SUPPORT SERVICES</b>										
Departmental Support Services	\$493,300	9.00	\$543,530	6.00	\$854,395	7.50	\$703,897	7.50	\$994,578	8.50
<b>Subtotal</b>	<b>\$493,300</b>	<b>9.00</b>	<b>\$543,530</b>	<b>6.00</b>	<b>\$854,395</b>	<b>7.50</b>	<b>\$703,897</b>	<b>7.50</b>	<b>\$994,578</b>	<b>8.50</b>
<b>TRANSFERS &amp; OTHER REQUIREMENTS</b>										
Other Requirements	\$1,258	0.00	\$1,277	0.00	\$1,267	0.00	\$1,267	0.00	\$1,267	0.00
<b>Subtotal</b>	<b>\$1,258</b>	<b>0.00</b>	<b>\$1,277</b>	<b>0.00</b>	<b>\$1,267</b>	<b>0.00</b>	<b>\$1,267</b>	<b>0.00</b>	<b>\$1,267</b>	<b>0.00</b>
<b>Total</b>	<b>\$3,431,351</b>	<b>18.50</b>	<b>\$2,972,837</b>	<b>20.00</b>	<b>\$2,843,504</b>	<b>20.50</b>	<b>\$2,505,588</b>	<b>20.50</b>	<b>\$2,968,709</b>	<b>23.00</b>



# Office of Real Estate Services



## Budget Overview

	2010-11 Actual	2011-12 Actual	2012-13 Amended	2012-13 Estimated	2013-14 Approved
Support Services Fund					
Requirements	\$0	\$0	\$3,437,242	\$3,233,725	\$3,745,142
Full-Time Equivalent (FTEs)	0.00	0.00	34.00	34.00	35.00
Expense Refunds	\$0	\$0	\$0	\$0	\$0
<b>Total Budget</b>	<b>\$0</b>	<b>\$0</b>	<b>\$3,437,242</b>	<b>\$3,233,725</b>	<b>\$3,745,142</b>

# Office of Real Estate Services

## Organization by Program and Activity for 2014

### **Office of Real Estate Services**

Leasing, Property & Land Mgmt.  
Real Property Acquisition

### **Support Services**

Departmental Support Services

### **Transfers & Other Requirements**

Other Requirements



# Office of Real Estate Services

## Mission and Goals for 2014

### **Mission**

---

The mission of the Office of Real Estate Services is to practice exceptional stewardship on behalf of the citizens of the City of Austin. We achieve this by exercising diligence and expertise, and ensuring that all capital matters with real estate interests are conducted with the utmost efficiency, effectiveness, and professionalism.

### **Goals**

---

Provide quality real estate services in support of CIP project delivery and other City initiatives in accordance to statutory requirements.

- 100% of properties will be acquired on time.

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Provide timely leasing, property, and land management services to City departments to meet operational needs.

- 95% of Real Estate transactions will be processed on time.

# Office of Real Estate Services

## Message from the Director

---

The Office of Real Estate Services (ORES) recognizes that its mission is to practice exceptional stewardship on behalf of the citizens of the City of Austin (COA). In FY 2013-14, ORES will continue to provide critical real estate services for City of Austin departments in order to meet their capital project needs, including acquisitions, leases, and condemnations; and will continue to facilitate the release of easements and the vacation of public right-of-ways to private property owners.

ORES has experienced a change in its service model with the City's economic and population growth in recent years. The department has seen an increase in requests from the City Manager's Office and City Council for services that require research, management services, and maintaining and servicing unfunded projects and/or initiatives. Cost estimates for projects such as Service Extension Requests (SERs), the Robert Mueller Municipal Airport (RMMA) Redevelopment, Community Gardens, and the Seaholm Redevelopment are in high demand. Site selections, site evaluation/assessments, feasibility studies, preliminary appraisals, historical research and analysis are just a few examples of the requests submitted to ORES.

Through internal improvements of the review of facility/land improvements and acquisitions, a Council Resolution directing the implementation of tracking of City-owned and leased real estate initiated an enhanced review process for the sale of City-owned land, therefore, ORES responsibilities for research and management services have increased accordingly. Additional staffing included in the FY 2013-14 Budget will greatly support both the existing and new responsibilities of the Office.

ORES is dedicated to providing Best Managed City services to COA departments and capital projects, in alignment with the Imagine Austin Comprehensive Plan and the ORES Good Partner Initiative, community needs, and beyond.



Director, Officer of Real Estate Services

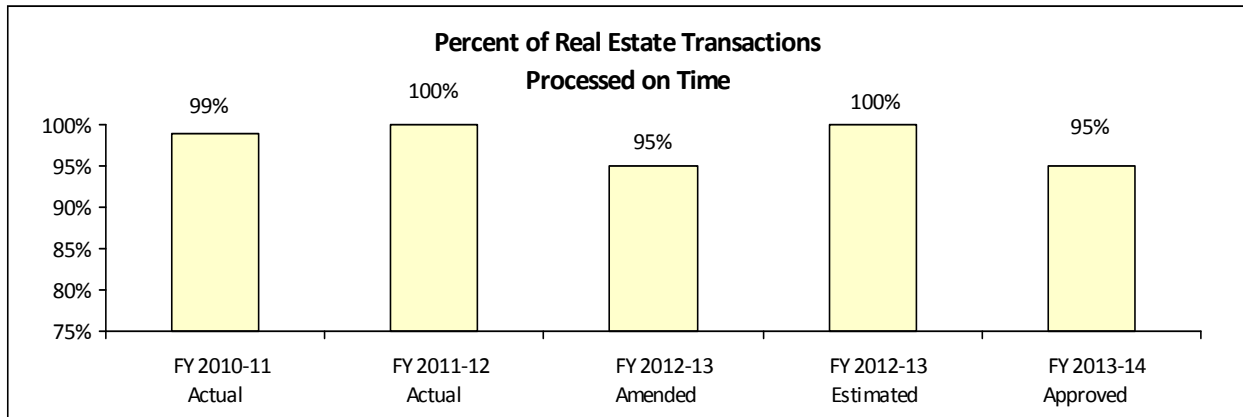
## Budget Highlights

The Office of Real Estate Services (ORES) mission is to practice exceptional stewardship on behalf of the citizens of the City of Austin. We achieve this by exercising diligence and expertise, and by ensuring that all capital matters with real estate interests are conducted with the utmost efficiency, effectiveness, and professionalism. The Department consists of 35 FTEs and three divisions: Department Support Services, which includes the Office of the Director; Leasing, Property & Land Management; and Real Property Acquisition.

There has been an increased demand for professional real estate services associated with requests for surveys, reports and consultations related to City building and land needs. ORES' budget includes an increase in contractual services to fund operational expenses for this increased demand.

### Office of Real Estate Services

Included in ORES' budget are cost increases in the amount of \$330,844 that impact the City at large and that align with maintaining a competitive organization, providing a robust pay and benefits program to retain and attract the best workforce.



### Support Services

The FY 2013-14 Budget includes funding in the Support Services program for an additional FTE for an Administration and Finance Manager position and reallocating a FTE from the Real Property Acquisition division to the Office of the Director.

# Office of Real Estate Services

## Significant Changes

### Support Services Fund

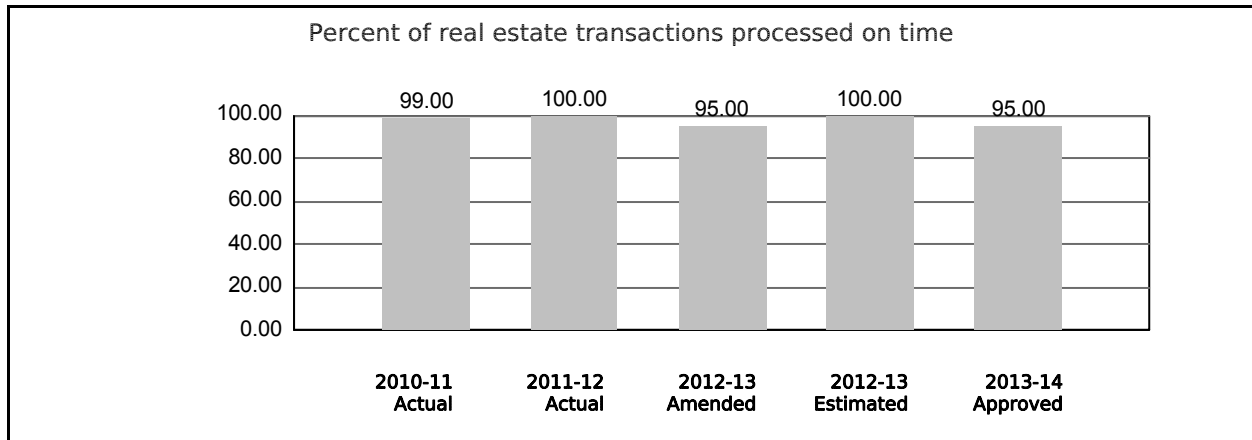
Expenditure Changes	FTEs	Dollars
<b>Citywide Cost Drivers</b>		
Increase personnel cost to account for the 1.5% wage increase and additional wage adjustment to be implemented in April 2014 for non-civil service employees, and increase to City contributions for health insurance.		\$58,706
<b>Department Cost Drivers</b>		
Vacancy savings increase by 1%.		(\$29,416)
The FY 2013-14 Budget includes an increase for contractuels associated with increased request for surveys, reports, and consultations related to City building and land needs.		\$150,000
An increase in rent at One Texas Center.		\$4,023
<b>New Investments</b>		
The addition of an Administration and Finance Manager in the Support Services Program.	1.00	\$122,848

# Office of Real Estate Services Budget Detail by Activity

**Program: Office of Real Estate Services**

**Activity: Leasing, Property & Land Mgmt.**

The purpose of the Leasing, Property & Land Management activity is to provide timely leasing, property, and land management services to City departments so they can meet their operational needs.



	2010-11 Actual	2011-12 Actual	2012-13 Amended	2012-13 Estimated	2013-14 Approved
<b>Requirements</b>					
Support Services Fund	0	0	555,511	555,511	608,140
<b>Total Requirements</b>	<b>\$0</b>	<b>\$0</b>	<b>\$555,511</b>	<b>\$555,511</b>	<b>\$608,140</b>
<b>Full-Time Equivalents</b>					
Support Services Fund	0.00	0.00	5.00	5.00	5.50
<b>Total FTEs</b>	<b>0.00</b>	<b>0.00</b>	<b>5.00</b>	<b>5.00</b>	<b>5.50</b>
<b>Performance Measures</b>					
Cost per transaction processed	3,646	4,841	5,555	5,555	6,114
Number of transactions processed	136	137	100	100	100
<b><i>Percent of real estate transactions processed on time</i></b>	<b><i>99</i></b>	<b><i>100</i></b>	<b><i>95</i></b>	<b><i>100</i></b>	<b><i>95</i></b>

**Services**

Rental payments and collections; Leasing; Consulting; Market research; Easement releases and ROW vacation review; Property inspections; Property inventory; Maintain and enforce lease provisions; Assistance on special projects.

**Contact**

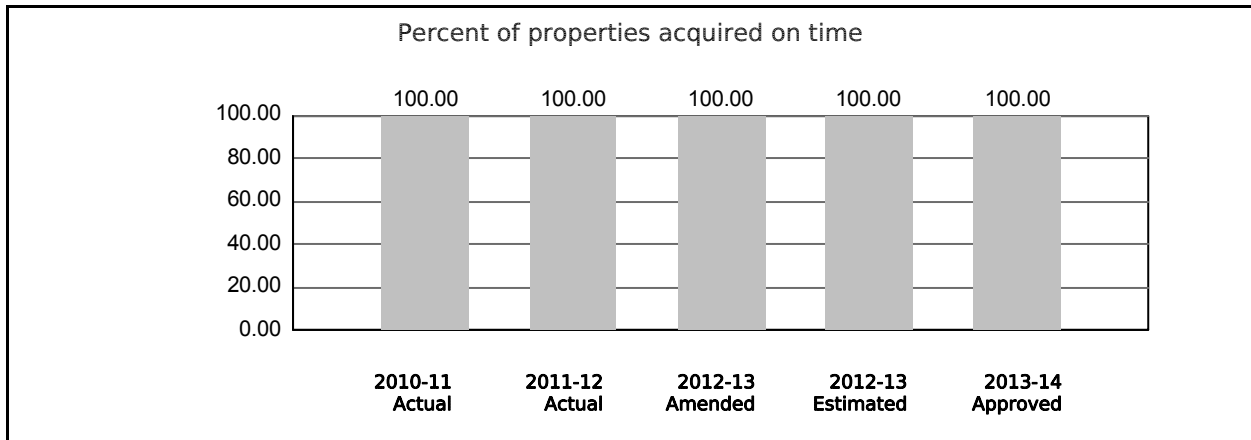
Lauraine Rizer, Officer of ORES, 512-974-7078

# Office of Real Estate Services Budget Detail by Activity

**Program: Office of Real Estate Services**

**Activity: Real Property Acquisition**

The purpose of the Real Property Acquisition activity is to provide comprehensive real estate services to City departments so they can build their projects on time and within budget.



	2010-11 Actual	2011-12 Actual	2012-13 Amended	2012-13 Estimated	2013-14 Approved
<b>Requirements</b>					
Support Services Fund	0	0	2,112,836	1,936,734	2,176,601
<b>Total Requirements</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,112,836</b>	<b>\$1,936,734</b>	<b>\$2,176,601</b>
<b>Full-Time Equivalents</b>					
Support Services Fund	0.00	0.00	21.75	21.75	20.25
<b>Total FTEs</b>	<b>0.00</b>	<b>0.00</b>	<b>21.75</b>	<b>21.75</b>	<b>20.25</b>
<b>Performance Measures</b>					
Acquisition cost per parcel	12,923	21,117	14,085	21,519	21,903
Number of acquisition requests	226	105	150	100	100
Number of parcels acquired	169	104	150	90	100
<b><i>Percent of properties acquired on time</i></b>	<b><i>100</i></b>	<b><i>100</i></b>	<b><i>100</i></b>	<b><i>100</i></b>	<b><i>100</i></b>

**Services**

Negotiation; Relocation; Site selection; Demolition; Title cure; Reimbursement participation; Special project/customer service; Appraisal preparation; Appraisal review; Environmental research; Environmental review; Special projects/cost estimates.

**Contact**

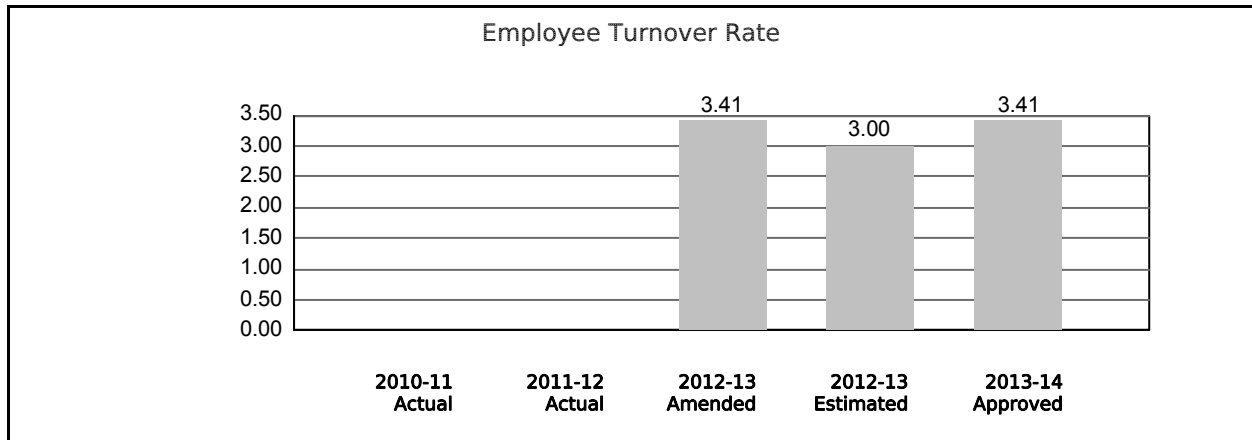
Lauraine Rizer, Officer of ORES, 512-974-7078

# Office of Real Estate Services Budget Detail by Activity

**Program: Support Services**

**Activity: Departmental Support Services**

The purpose of the Departmental Support Services activity is to provide administrative and managerial support to the department in order to produce more effective services.



	2010-11 Actual	2011-12 Actual	2012-13 Amended	2012-13 Estimated	2013-14 Approved
<b>Requirements</b>					
Support Services Fund	0	0	766,598	739,183	958,104
<b>Total Requirements</b>	<b>\$0</b>	<b>\$0</b>	<b>\$766,598</b>	<b>\$739,183</b>	<b>\$958,104</b>
<b>Full-Time Equivalents</b>					
Support Services Fund	0.00	0.00	7.25	7.25	9.25
<b>Total FTEs</b>	<b>0.00</b>	<b>0.00</b>	<b>7.25</b>	<b>7.25</b>	<b>9.25</b>
<b>Performance Measures</b>					
Average Annual Carbon Footprint	New Meas	New Meas	90	90	90
Employee Turnover Rate	New Meas	New Meas	3.41	3	3.41
Lost Time Injury Rate Per the Equivalent of 100 Employees	New Meas	New Meas	0	0	0
Sick leave hours used per 1,000 hours	New Meas	New Meas	33.89	33.89	34

**Services**

Office of the Director, Financial Monitoring, Budgeting, Accounting, Purchasing, Human Resources, Facility Expenses, Information Technology Support, Public Information, Vehicle and Equipment Maintenance, Grant Administration, Safety, Customer Service, Inventory Control, Audit/Internal Review, Contract Management.

**Contact**

Lauraine Rizer, Officer of ORES, 512-974-7078

# Office of Real Estate Services Budget Detail by Activity

**Program: Transfers & Other Requirements**

**Activity: All Activities**

---

The purpose of the Transfers & Other Requirements program is to account for transfers and other departmental requirements at the fund or agency level.

*Graph Not Applicable*

	2010-11 Actual	2011-12 Actual	2012-13 Amended	2012-13 Estimated	2013-14 Approved
<b>Requirements</b>					
Support Services Fund	0	0	2,297	2,297	2,297
<b>Total Requirements</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,297</b>	<b>\$2,297</b>	<b>\$2,297</b>

**Contact**

Lauraine Rizer, Officer of ORES, 512-974-7078



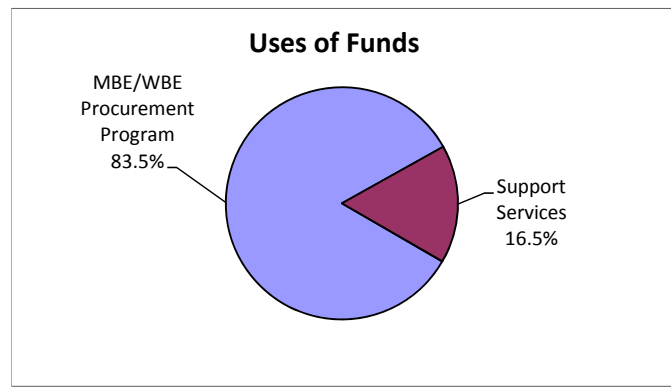
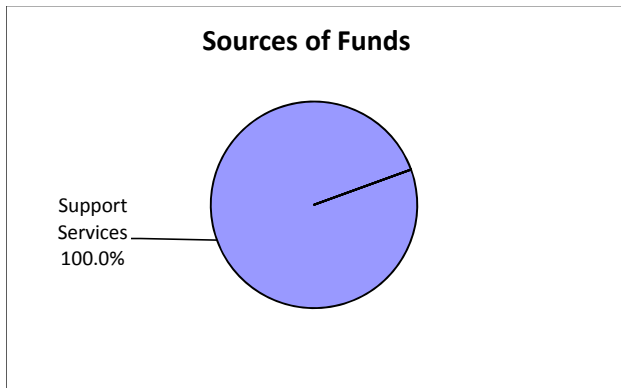
## Office of Real Estate Services - 2013-14

### Support Services Fund

	2010-11 Actual	2010-11 FTE	2011-12 Actual	2011-12 FTE	2012-13 Amended	2012-13 FTE	2012-13 Estimated	2012-13 FTE	2013-14 Approved	2013-14 FTE
<b>OFFICE OF REAL ESTATE SERVICES</b>										
Leasing, Property & Land Mgmt.	\$0	0.00	\$0	0.00	\$555,511	5.00	\$555,511	5.00	\$608,140	5.50
Real Property Acquisition	\$0	0.00	\$0	0.00	\$2,112,836	21.75	\$1,936,734	21.75	\$2,176,601	20.25
<b>Subtotal</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$2,668,347</b>	<b>26.75</b>	<b>\$2,492,245</b>	<b>26.75</b>	<b>\$2,784,741</b>	<b>25.75</b>
<b>SUPPORT SERVICES</b>										
Departmental Support Services	\$0	0.00	\$0	0.00	\$766,598	7.25	\$739,183	7.25	\$958,104	9.25
<b>Subtotal</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$766,598</b>	<b>7.25</b>	<b>\$739,183</b>	<b>7.25</b>	<b>\$958,104</b>	<b>9.25</b>
<b>TRANSFERS &amp; OTHER REQUIREMENTS</b>										
Other Requirements	\$0	0.00	\$0	0.00	\$2,297	0.00	\$2,297	0.00	\$2,297	0.00
<b>Subtotal</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$2,297</b>	<b>0.00</b>	<b>\$2,297</b>	<b>0.00</b>	<b>\$2,297</b>	<b>0.00</b>
<b>Total</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$3,437,242</b>	<b>34.00</b>	<b>\$3,233,725</b>	<b>34.00</b>	<b>\$3,745,142</b>	<b>35.00</b>



# Small & Minority Business Resources



## Budget Overview

	<b>2010-11 Actual</b>	<b>2011-12 Actual</b>	<b>2012-13 Amended</b>	<b>2012-13 Estimated</b>	<b>2013-14 Approved</b>
Support Services Fund					
Requirements	\$2,472,687	\$2,573,243	\$4,015,333	\$3,977,734	\$3,220,909
Full-Time Equivalents (FTEs)	27.00	27.00	27.00	27.00	29.00
Expense Refunds	\$80,102	\$81,790	\$38,054	\$38,054	\$0
<b>Total Budget</b>	<b>\$2,552,789</b>	<b>\$2,655,033</b>	<b>\$4,053,387</b>	<b>\$4,015,788</b>	<b>\$3,220,909</b>

# Small and Minority Business Resources Organization by Program and Activity for 2014

## **MBE/WBE Procurement Program**

Compliance  
MBE/WBE Certification  
Resource Services

## **Support Services**

Departmental Support Services

## **Transfers & Other Requirements**

Other Requirements

# Small and Minority Business Resources

## Mission and Goals for 2014

### Mission

---

The purpose of the Small and Minority Business Resources (SMBR) Department is to administer the Minority-Owned Business Enterprise/Women-Owned Business Enterprise (MBE/WBE) Procurement Program and provide development opportunities and resources for small, minority-owned and women-owned businesses so that they can have affirmative access to City procurement opportunities.

### Goals

---

Increase number of new certified MBE/WBE businesses available to do business with the City of Austin by 100.

---

Administer the MBE/WBE Procurement Program and Disadvantaged Business Enterprise (DBE) Program to ensure that 100% of City-certified MBE/WBE and DBE firms meet eligibility requirements.

---

Administer the MBE/WBE Procurement Program and DBE Program to ensure that 100% of compliance determinations are accurate.

---

Provide accurate information and instructions for complying with the MBE/WBE Procurement Program and DBE Program to bidders, proposers, and internal and external customers on 100% of City solicitations.

---

Provide 12 outreach workshops to the small, minority-owned, and women-owned business community to:

- Increase awareness of SMBR services;
- Educate firms on the roles and responsibilities of City staff as defined by the MBE/WBE Program ordinance and MBE/WBE program rules;
- Provide information about other City of Austin services that are beneficial to small, minority-owned and women-owned businesses and;
- Discuss upcoming contracting opportunities.

# Small & Minority Business Resources

## Message from the Director

---

The Small & Minority Business Resources Department administers the MBE/WBE Procurement Program to ensure that small, minority-owned and women-owned businesses have affirmative access to City procurement opportunities.

SMBR certifies minority and women-owned businesses as MBEs and WBEs. The Compliance team sets goals for City of Austin procurements so that certified MBEs and WBEs have access to these opportunities. The Compliance team then reviews solicitations to determine if respondents are compliant with the MBE/WBE Program and, when a contract is awarded, monitors for continued compliance. In addition to City of Austin procurements, SMBR monitors third party projects for compliance with the Program.

Additionally, the department administers the Federal Disadvantaged Business Enterprise (DBE) program and the Airport Concessionaire Disadvantaged Business Enterprise (ACDBE) program and submits DBE and ACDBE plans in accordance with federal guidelines. Administration of the program includes certifying DBEs and ACDBEs, along with monitoring participation on these projects.

A variety of resources and outreach services are also provided. SMBR has a plan room with plans from government entities in the local region available for review to all businesses. A bonding consultant works with certified firms to identify bonding opportunities, and SMBR provides monthly outreach sessions for businesses to learn more about the program.

In FY 2012-13, SMBR began the process of procuring a disparity study, which is the foundation of the MBE/WBE Procurement Program. The disparity study examines business utilization in the Austin-Round Rock MSA to determine statistical disparities by race, ethnicity and gender classification. It also examines the effect of remedial race- and gender-based efforts by the City of Austin. This study is used to guide SMBR's program development and City WBE/MBE purchasing policies. It is a best practice to conduct a disparity study every 5 years. This study will continue into FY 2013-14.

SMBR will continue to promote procurement opportunities for minority and women-owned businesses and watch as they build towards success.



Veronica Briseño Lara, Director

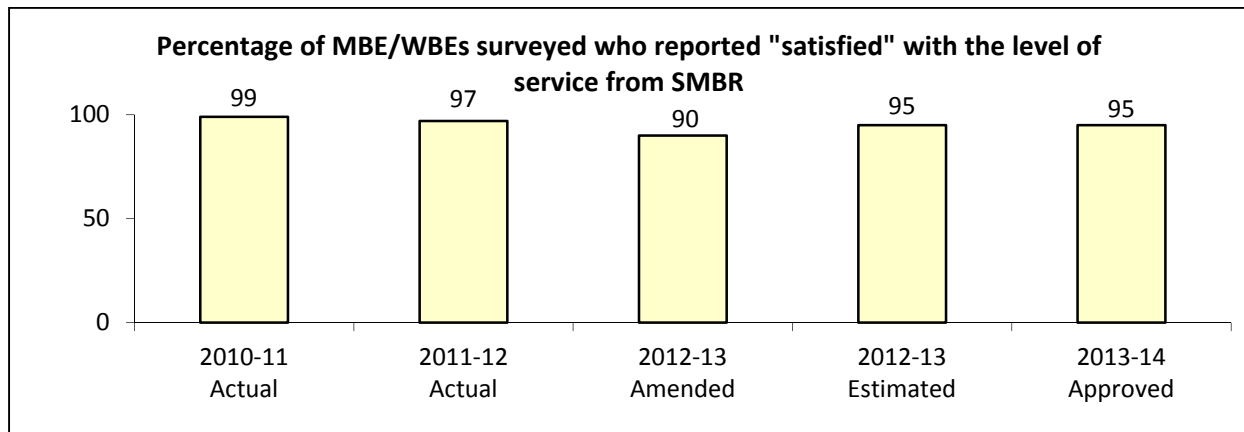
## Budget Highlights

The Small and Minority Business Resources (SMBR) department budget includes two programs: the MBE/WBE Procurement Program and the Support Services Program. The budget for SMBR includes requirements of \$3.2 million and 29 FTEs. This includes an increase of \$50,884 for wage adjustments and City contributions for health insurance.

### MBE/WBE Procurement

The MBE/WBE Procurement Program encourages minority-owned and women-owned business enterprises to participate in City contracts by establishing procurement goals for contracts. SMBR sets MBE/WBE & DBE contracting goals in construction, professional services, commodities and non-professional services. An additional \$6,000 is included for DBE and ACDBE related travel and training. The FY 2013-14 Budget includes an increase of \$12,500 for department-wide professional development training and travel, restoring the training and travel budgets to FY 2008-09 levels. Additionally, \$170,881 is included to fund two new FTEs to improve workload demands in both the Certification Division and the Compliance Division. The FY 2013-14 Budget also includes the removal of funding for the disparity study in the amount of \$1.2 million, which was included in the FY 2012-13 Budget.

Within the MBE/WBE Procurement Program, outreach efforts are aimed at the certified minority-owned and women-owned business community, and also those that are not yet certified. Certified vendors benefit from the outreach efforts designed to keep them informed of changes in policies or procedures that could affect them. Outreach efforts also encourage vendors to keep their certification current and up to date. Those that are not currently certified have the opportunity to learn what the program has to offer and how they can benefit from being a certified MBE/WBE or DBE with the City of Austin. SMBR contracts with three minority trade associations, who assist with outreach efforts regarding certification and compliance. The Budget includes a total of \$150,000 in additional funding for these contracts in the amount of \$50,000 per association.



MBE/WBE vendors who attend monthly workshops or any event hosted by SMBR are invited to participate in a customer satisfaction survey. Satisfaction is measured by their responses related to the services provided by SMBR staff. Surveys are administered at least once a month, depending on available events. Results are used to determine vendor level of satisfaction and changes are made to future programming and services, as necessary.

The MBE/WBE Certification Activity is responsible for ensuring firms that meet the eligibility criteria are certified as an MBE, WBE or DBE. Only those businesses determined to be owned and controlled by minorities, women, or those who are socially and economically disadvantaged individuals are certified. Through excellent customer service and quality processes and procedures, SMBR's goal is to continue to increase the number of certified firms.

In addition to certifying for MBE, WBE, and DBE, SMBR also certifies Small Business Enterprises for participation in the Small Business Construction Program. These firms go through a separate certification process and are required to renew annually should they wish to continue participating in the program.

SMBR continues to monitor compliance with the MBE/WBE Procurement Program Ordinance to ensure participation goals are being met and that minority subcontractors are being utilized as outlined on the compliance plans. The Compliance staff conducts site audits on projects to verify participation.



# Small & Minority Business Resources

## Significant Changes

### Support Services Fund

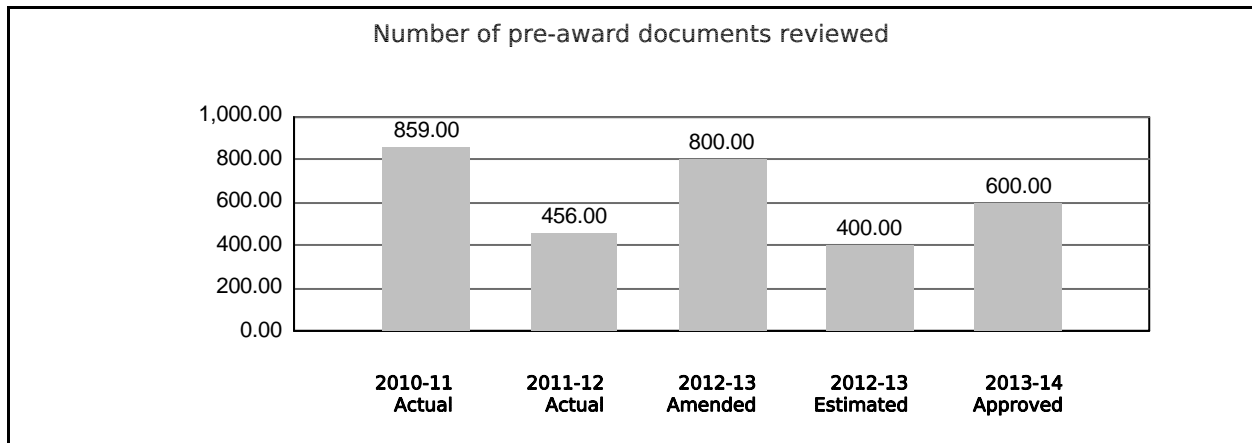
Expenditure Changes	FTEs	Dollars
<b>Citywide Cost Drivers</b>		
Increase personnel costs to account for the 1.5% wage increase, additional wage adjustment to be implemented in April 2014 for non-civil service employees, and increase in City contributions for health insurance.		\$50,884
Vacancy savings increase by 1%.		(\$24,082)
<b>Department Cost Drivers</b>		
Additional funding to cover DBE and ACDBE related travel and training.		\$6,000
Additional funding for department-wide professional development training and travel.		\$12,500
Removal of funding for Disparity Study.		(\$1,200,000)
<b>New Investments</b>		
Additional funding for the Minority Trade Associations.		\$150,000
Addition of two new Business Development Counselors for the Compliance and Certification Activities, including wages, insurance, and new PCs.	2.00	\$170,881

# Small and Minority Business Resources Budget Detail by Activity

**Program: MBE/WBE Procurement Program**

**Activity: Compliance**

The purpose of the Compliance activity is to provide valid recommendations of contractor compliance with the Ordinance to City management so they have the information they need to ensure fair opportunities for all businesses to participate in the City's procurements.



	2010-11 Actual	2011-12 Actual	2012-13 Amended	2012-13 Estimated	2013-14 Approved
<b>Requirements</b>					
Expense Refunds	38,054	38,054	38,054	38,054	0
Support Services Fund	928,193	1,040,395	1,067,239	1,067,239	1,192,021
<b>Total Requirements</b>	<b>\$966,247</b>	<b>\$1,078,449</b>	<b>\$1,105,293</b>	<b>\$1,105,293</b>	<b>\$1,192,021</b>
<b>Full-Time Equivalents</b>					
Support Services Fund	9.75	9.50	9.50	9.50	12.50
<b>Total FTEs</b>	<b>9.75</b>	<b>9.50</b>	<b>9.50</b>	<b>9.50</b>	<b>12.50</b>
<b>Performance Measures</b>					
Number of phone, fax, and email audits performed	11,199	6,771	50	900	800
<b><i>Number of pre-award documents reviewed</i></b>	<b><i>859</i></b>	<b><i>456</i></b>	<b><i>800</i></b>	<b><i>400</i></b>	<b><i>600</i></b>
<b><i>Number of site audits performed on construction and professional service award contracts</i></b>	<b><i>292</i></b>	<b><i>182</i></b>	<b><i>290</i></b>	<b><i>75</i></b>	<b><i>100</i></b>
<b><i>Number of new 3rd Party Projects</i></b>	<b><i>New Meas</i></b>	<b><i>New Meas</i></b>	<b><i>New Meas</i></b>	<b><i>New Meas</i></b>	<b><i>5</i></b>
<b><i>Number of post-award documents reviewed</i></b>	<b><i>979</i></b>	<b><i>1,078</i></b>	<b><i>700</i></b>	<b><i>550</i></b>	<b><i>700</i></b>
Percent of bidders that met goals	New Meas	New Meas	New Meas	New Meas	75

**Services**

Pre-Award Compliance; Compliance Plan Review and Maintenance; Post-Award Monitoring; Site Audits; Protests; Contract Close Outs; Ordinance Revisions

**Contact**

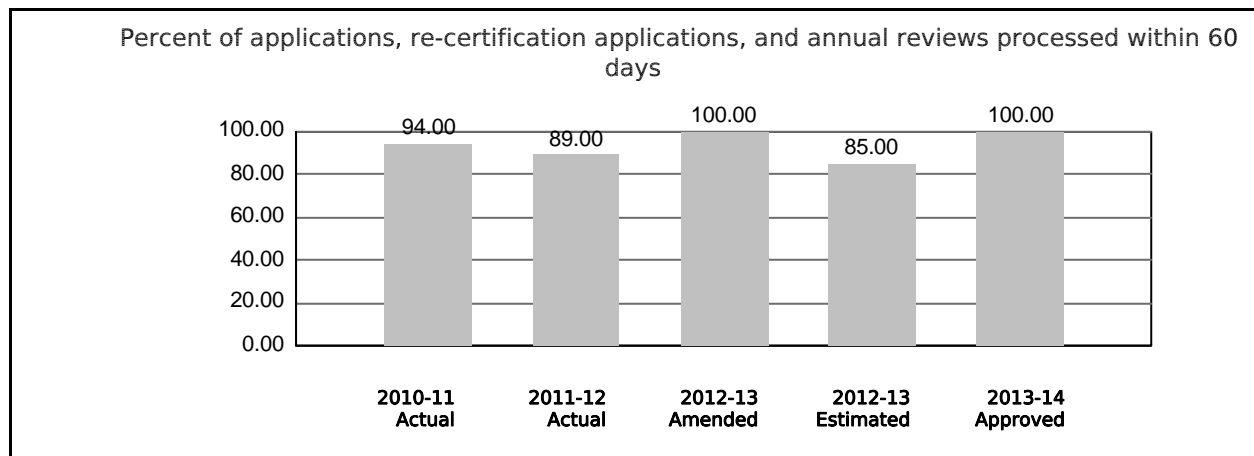
Debra Dibble, Assistant Director, 512-974-1656

# Small and Minority Business Resources Budget Detail by Activity

## Program: MBE/WBE Procurement Program

### Activity: MBE/WBE Certification

The purpose of the MBE/WBE Certification activity is to review and audit applicants for the City of Austin in order to ensure that listed firms meet eligibility requirements.



	2010-11 Actual	2011-12 Actual	2012-13 Amended	2012-13 Estimated	2013-14 Approved
<b>Requirements</b>					
Support Services Fund	486,230	522,017	531,045	531,045	615,721
Total Requirements	\$486,230	\$522,017	\$531,045	\$531,045	\$615,721
<b>Full-Time Equivalents</b>					
Support Services Fund	7.50	8.00	8.00	8.00	7.00
Total FTEs	7.50	8.00	8.00	8.00	7.00
<b>Performance Measures</b>					
Number of new applications approved	197	192	100	120	100
Number of graduated firms	2	4	5	3	5
<b><i>Number of City-certified MBE/WBE and Disadvantaged Business Enterprise (DBE) businesses</i></b>	<b><i>1,041</i></b>	<b><i>1,003</i></b>	<b><i>1,225</i></b>	<b><i>950</i></b>	<b><i>1,103</i></b>
<b><i>Percent of applications, re-certification applications, and annual reviews processed within 60 days</i></b>	<b><i>94</i></b>	<b><i>89</i></b>	<b><i>100</i></b>	<b><i>85</i></b>	<b><i>100</i></b>
Percentage of firms receiving 45/90 day notices	100	100	100	100	100

#### Services

Certification application review; Annual renewal review; Customer assistance; Site audits; Certification determinations; Commodity code review of certified firms

#### Contact

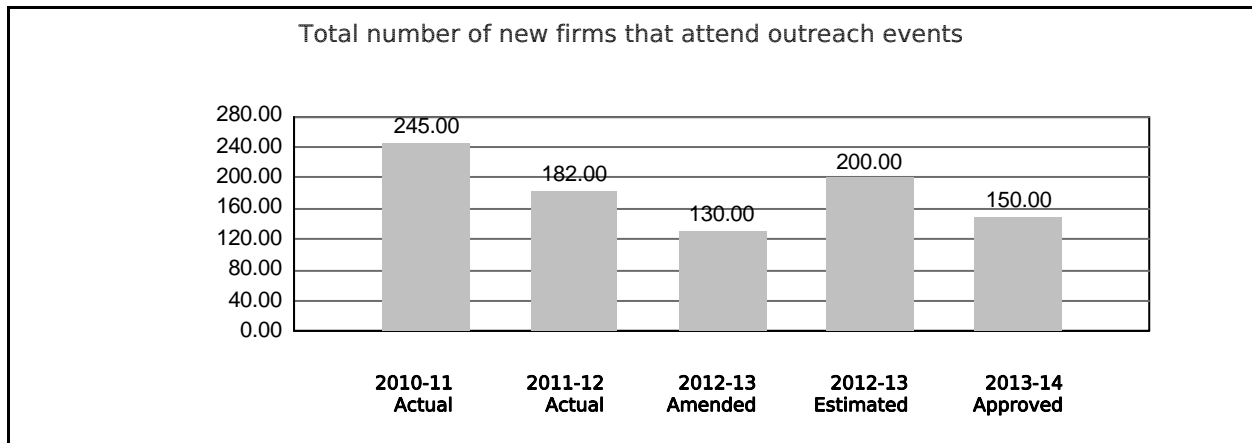
Elton Price, Division Manager, 512-974-7725

# Small and Minority Business Resources Budget Detail by Activity

**Program: MBE/WBE Procurement Program**

**Activity: Resource Services**

The purpose of the Resource Services activity is to provide information and education to the Austin business community in order to heighten awareness of City of Austin procurement opportunities and to cultivate a cooperative business atmosphere.



	2010-11 Actual	2011-12 Actual	2012-13 Amended	2012-13 Estimated	2013-14 Approved
<b>Requirements</b>					
Support Services Fund	577,221	672,245	1,912,924	1,912,924	881,871
<b>Total Requirements</b>	<b>\$577,221</b>	<b>\$672,245</b>	<b>\$1,912,924</b>	<b>\$1,912,924</b>	<b>\$881,871</b>
<b>Full-Time Equivalents</b>					
Support Services Fund	4.50	4.50	4.50	4.50	4.50
<b>Total FTEs</b>	<b>4.50</b>	<b>4.50</b>	<b>4.50</b>	<b>4.50</b>	<b>4.50</b>
<b>Performance Measures</b>					
Number of plan room customers	795	751	800	500	500
Number of clients that received bonding	New Meas	New Meas	New Meas	New Meas	25
Number of attendees per outreach event	262	21	50	20	30
Number of clients that received capacity letters	New Meas	New Meas	New Meas	New Meas	12
Percentage of MBE/WBEs surveyed who reported "satisfied" with the level of service from SMBR	99	97	90	95	95
<b><i>Total number of new firms that attend outreach events</i></b>	<b><i>245</i></b>	<b><i>182</i></b>	<b><i>130</i></b>	<b><i>200</i></b>	<b><i>150</i></b>

**Services**

Opportunity Notices; Networking and Outreach for City opportunities; Program Publicity; Confirmation Notices; Pre-bid Conferences; Pre-construction Conferences; Host MBE/WBE program informational events; Recruit firms for certification; Communicate with vendors; Service provider contract management

**Contact**

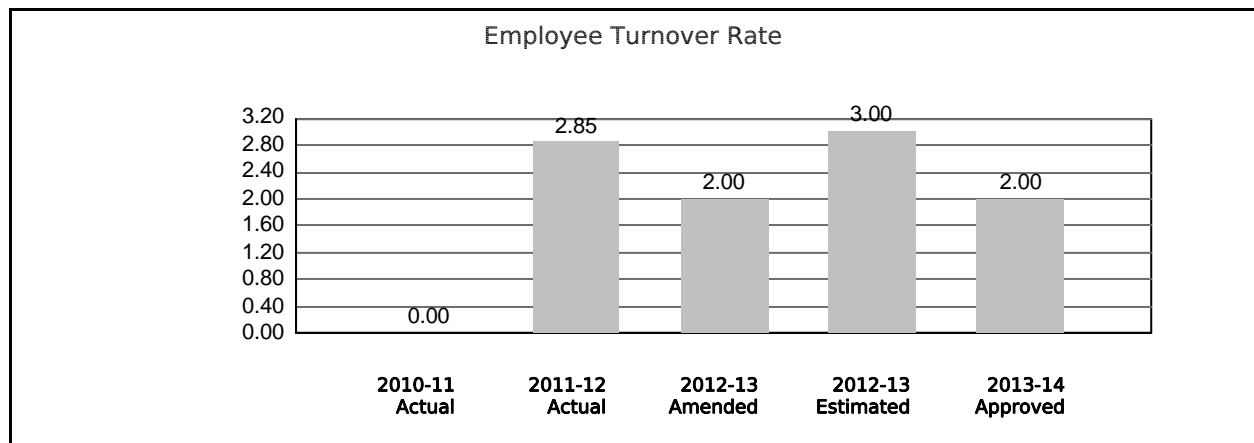
Thomas Owens, Compliance Manager, 512-974-7732

# Small and Minority Business Resources Budget Detail by Activity

**Program: Support Services**

**Activity: Departmental Support Services**

The purpose of the Departmental Support Services activity is to provide administrative and managerial support to the department in order to produce more effective services.



	2010-11 Actual	2011-12 Actual	2012-13 Amended	2012-13 Estimated	2013-14 Approved
<b>Requirements</b>					
Expense Refunds	42,048	43,736	0	0	0
Support Services Fund	479,302	336,850	502,370	464,771	529,541
<b>Total Requirements</b>	<b>\$521,350</b>	<b>\$380,586</b>	<b>\$502,370</b>	<b>\$464,771</b>	<b>\$529,541</b>
<b>Full-Time Equivalents</b>					
Support Services Fund	5.25	5.00	5.00	5.00	5.00
<b>Total FTEs</b>	<b>5.25</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>
<b>Performance Measures</b>					
Average Annual Carbon Footprint	42	48	54	48	47
Employee Turnover Rate	0	2.85	2	3	2
Lost Time Injury Rate Per the Equivalent of 100 Employees	0	0	0	0	0
Sick leave hours used per 1,000 hours	40.64	35.82	35	30	30

**Services**

Office of the Director, Financial Monitoring, Budgeting, Accounting, Purchasing, Human Resources, Facility Expenses, Information Technology Support, Public Information, Vehicle and Equipment Maintenance, Grant Administration, Safety, Customer Service, Inventory Control, Audit/Internal Review, Contract Management

**Contact**

Debra Dibble, Assistant Director, 512-974-1656

# Small and Minority Business Resources Budget Detail by Activity

**Program: Transfers & Other Requirements**

**Activity: All Activities**

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The purpose of the Transfers & Other Requirements program is to account for transfers and other departmental requirements at the fund or agency level.

*Graph Not Applicable*

	2010-11 Actual	2011-12 Actual	2012-13 Amended	2012-13 Estimated	2013-14 Approved
<b>Requirements</b>					
Support Services Fund	1,742	1,735	1,755	1,755	1,755
<b>Total Requirements</b>	<b>\$1,742</b>	<b>\$1,735</b>	<b>\$1,755</b>	<b>\$1,755</b>	<b>\$1,755</b>

**Contact**

Debra Dibble, Assistant Director, 512-974-1656

## Small and Minority Business Resources - 2013-14

### *Support Services Fund*

	2010-11 Actual	2010-11 FTE	2011-12 Actual	2011-12 FTE	2012-13 Amended	2012-13 FTE	2012-13 Estimated	2012-13 FTE	2013-14 Approved	2013-14 FTE
<b>MBE/WBE PROCUREMENT PROGRAM</b>										
Compliance	\$928,193	9.75	\$1,040,395	9.50	\$1,067,239	9.50	\$1,067,239	9.50	\$1,192,021	12.50
MBE/WBE Certification	\$486,230	7.50	\$522,017	8.00	\$531,045	8.00	\$531,045	8.00	\$615,721	7.00
Resource Services	\$577,221	4.50	\$672,245	4.50	\$1,912,924	4.50	\$1,912,924	4.50	\$881,871	4.50
<b>Subtotal</b>	<b>\$1,991,644</b>	<b>21.75</b>	<b>\$2,234,657</b>	<b>22.00</b>	<b>\$3,511,208</b>	<b>22.00</b>	<b>\$3,511,208</b>	<b>22.00</b>	<b>\$2,689,613</b>	<b>24.00</b>
<b>SUPPORT SERVICES</b>										
Departmental Support Services	\$479,302	5.25	\$336,850	5.00	\$502,370	5.00	\$464,771	5.00	\$529,541	5.00
<b>Subtotal</b>	<b>\$479,302</b>	<b>5.25</b>	<b>\$336,850</b>	<b>5.00</b>	<b>\$502,370</b>	<b>5.00</b>	<b>\$464,771</b>	<b>5.00</b>	<b>\$529,541</b>	<b>5.00</b>
<b>TRANSFERS &amp; OTHER REQUIREMENTS</b>										
Other Requirements	\$1,742	0.00	\$1,735	0.00	\$1,755	0.00	\$1,755	0.00	\$1,755	0.00
<b>Subtotal</b>	<b>\$1,742</b>	<b>0.00</b>	<b>\$1,735</b>	<b>0.00</b>	<b>\$1,755</b>	<b>0.00</b>	<b>\$1,755</b>	<b>0.00</b>	<b>\$1,755</b>	<b>0.00</b>
<b>Total</b>	<b>\$2,472,688</b>	<b>27.00</b>	<b>\$2,573,243</b>	<b>27.00</b>	<b>\$4,015,333</b>	<b>27.00</b>	<b>\$3,977,734</b>	<b>27.00</b>	<b>\$3,220,909</b>	<b>29.00</b>

## Small and Minority Business Resources - 2013-14

### *Expense Refunds*

	2010-11 Actual	2010-11 FTE	2011-12 Actual	2011-12 FTE	2012-13 Amended	2012-13 FTE	2012-13 Estimated	2012-13 FTE	2013-14 Approved	2013-14 FTE
<b>MBE/WBE PROCUREMENT PROGRAM</b>										
Compliance	\$38,054	0.00	\$38,054	0.00	\$38,054	0.00	\$38,054	0.00	\$0	0.00
<b>Subtotal</b>	<b>\$38,054</b>	<b>0.00</b>	<b>\$38,054</b>	<b>0.00</b>	<b>\$38,054</b>	<b>0.00</b>	<b>\$38,054</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>
<b>SUPPORT SERVICES</b>										
Departmental Support Services	\$42,048	0.00	\$43,736	0.00	\$0	0.00	\$0	0.00	\$0	0.00
<b>Subtotal</b>	<b>\$42,048</b>	<b>0.00</b>	<b>\$43,736</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>
<b>Total</b>	<b>\$80,102</b>	<b>0.00</b>	<b>\$81,790</b>	<b>0.00</b>	<b>\$38,054</b>	<b>0.00</b>	<b>\$38,054</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>





City of Austin  
2013-2014  
Approved  
Budget

**Volume II**  
Other Funds



# Austin Cable Access Fund

## Purpose and Nature of Fund

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The Austin Cable Access Fund is a special revenue fund used to support access television activities. The funding is provided by AT&T, Grande Communications, and Time Warner Cable, as required by the Texas Cable Franchising Statute.

## Factors Affecting Revenue

---

Enacted in FY 2011-12, the Austin Cable Access Fund revenue is calculated as 1% of gross revenues of state cable television/video franchise holders. The estimated revenue for FY 2013-14 is \$1,900,000 and is restricted for capital expenditures. The Fund's FY 2013-14 inflows also include estimated interest income of \$4,000, and a General Fund transfer of \$450,000.

## Factors Affecting Requirements

---

Austin Cable Access Fund expenditures are limited to the amount of revenue collected from the cable companies. Under federal law, these funds can only be used for public, educational, or governmental-access (PEG) television purposes. PEG-related capital expenditures are \$300,000 plus a transfer to CIP for \$2,600,000. The transfer to CIP is for Channel 6 technology upgrade requirements. The cost of funding the operations component of the City's contract with channelAustin, its PEG-television operator, is supported by the General Fund transfer.

	2010-11 Actual	2011-12 Actual	2012-13 Amended	2012-13 Estimated	2013-14 Approved
Revenue	\$787,398	\$1,772,579	\$1,702,000	\$1,904,000	\$1,904,000
Transfers In	\$0	\$250,000	\$450,000	\$450,000	\$450,000
Requirements	\$649,433	\$1,291,773	\$2,262,433	\$2,258,268	\$3,350,000

# Austin Energy Performance Contracting Fund

## Purpose and Nature of Fund

---

The Performance Contracting Fund is used to implement energy and water conservation measures that reduce energy and water consumption or operating costs at various City of Austin facilities. Austin Energy's Municipal Energy Conservation Program (MECP) has promoted energy efficiency in City of Austin departments for over 20 years. The program was developed to help City departments reduce energy usage and move Austin Energy towards its energy efficiency goals.

Austin Energy (AE) acts as a loan aggregator for the State Energy Conservation Office's (SECO) low-interest LoanSTAR (Loans to Save Taxes and Resources) Revolving Loan Program. This SECO requirement streamlines interactions with AE and ensures efficiency, consistency, and quality control for energy efficiency projects. LoanSTAR projects are identified through audits conducted by AE or by requests from individual departments. AE evaluates all projects, conducts energy analysis, manages project funding and engineering, and oversees project execution. The City's Contract Management Department provides contract administration support.

AE facilitates LoanSTAR loans by completing loan applications, budgeting for initial contractor payments, and collecting reimbursements (loan proceeds) to pay contractor invoices. AE then repays the loan and is reimbursed by the City department on a ratable basis (estimated based on the value of savings—the "performance contracting" aspect). Most project funding comes from LoanSTAR loans, grants (various sources including SECO and the US Department of Energy), or capital and operating budgets of other City departments.

## Factors Affecting Revenue

---

Loan proceeds are used for implementing cost-effective energy and water conservation measures at City of Austin facilities. Money saved, as a result of the new energy-efficient technologies, is used to offset the costs of installation, operation, and financing. Savings offset implementation costs over a predetermined time period.

FY 2012-13 estimated revenue is \$2.5 million less than budgeted due to project postponement and revenue recovery in the third quarter of FY 2012-13. \$3.7 million in FY 2013-14 revenue will recover the remaining balance of project requirements obligated within FY 2011-12.

## Factors Affecting Requirements

---

Expenditure requirements in the Performance Contracting Fund are related to energy and water efficiency project costs funded with LoanSTAR proceeds. The FY 2011-12 requirements for the Performance Contracting Fund were realized at \$5.0 million and included the design, installation, and equipment costs of a chilled water thermal energy storage system at Austin Energy's Domain central plant. No additional projects are anticipated to start in FY 2013-14.

	2010-11 Actual	2011-12 Actual	2012-13 Amended	2012-13 Estimated	2013-14 Approved
Revenue	\$2,024,337	\$0	\$3,722,910	\$1,213,278	\$3,716,250
Requirements	\$93,890	\$5,000,000	\$0	\$0	\$0

# Austin Energy Strategic Reserve Fund

## Purpose and Nature of Fund

---

The Austin Energy Strategic Reserve Fund, as defined in the City's Financial Policies, has three components:

- An Emergency Reserve with a minimum of 60 days of non-power supply operating requirements;
- Up to a maximum of 60 days additional non-power supply operating requirements set aside as a Contingency Reserve;
- Any additional funds over the maximum 120 days of non-power supply operating requirements may be set aside in a Rate Stabilization Reserve. The balance shall not exceed 90 days of net power supply costs.

The Emergency Reserve shall only be used as a last resort to provide funding in the event of an unanticipated or unforeseen extraordinary need of an emergency nature such as costs related to natural disasters, emergencies or unexpected costs created by Federal or State legislation. The Emergency Reserve shall be used only after the Contingency Reserve has been exhausted.

The Contingency Reserve shall be used for unanticipated or unforeseen events that reduce revenues or increase obligations such as extended unplanned plant outages, insurance deductibles, unexpected costs created by Federal or State legislation, and liquidity support for unexpected changes in fuel costs or purchased-power which stabilize fuel rates for customers. In the event any portion of the Contingency Reserve is used, the balance will be replenished to the targeted amount within two years.

A Rate Stabilization Reserve shall be used to stabilize electric utility rates in future periods. The Rate Stabilization Reserve may provide funding for: (1) deferring or minimizing future rate increases, (2) new generation capacity construction and acquisition costs and (3) balancing of annual power supply costs (net power supply/energy settlement cost). The balance shall not exceed 90 days of new power supply costs.

## Factors Affecting Revenue

---

Funding may be provided from net revenue available after meeting the General Fund Transfer, capital investment (equity contributions from current revenues), Austin Energy Repair and Replacement Fund, and 45 days of working capital.

The FY 2013-14 Budget does not include a transfer from the Austin Energy Operating Fund.

## Factors Affecting Requirements

---

Requirements may include, but are not limited to, costs related to extended unplanned plant outages, insurance deductibles, unexpected costs due to revised Federal or State legislation, and liquidity support to stabilize fuel rates for customers due to unexpected changes in fuel costs or purchased power.

The FY 2013-14 Budget does not include a transfer to other funds.

	2010-11 Actual	2011-12 Actual	2012-13 Amended	2012-13 Estimated	2013-14 Approved
Revenue	\$(262,399)	\$437,260	\$0	\$0	\$0
Requirements	\$0	\$24,750,000	\$10,900,000	\$10,900,000	\$0

# Austin Water Revenue Stability Reserve Fund

## Purpose and Nature of Fund

---

The Revenue Stability Reserve Fund was created and established for the purpose of offsetting current year water service revenue shortfalls below budgeted revenue levels.

The target funding level for the Reserve Fund is 120 days of the budgeted water operating requirements of Austin Water Utility, which includes operations and maintenance, and other operating transfers but excludes debt service and other transfers. In the event that any portion of the Reserve Fund is used, the balance will be replenished to the target levels within 5 years.

The goal is to reach the target funding level of 120 days of budgeted water operating requirements no later than 5 years. If the fund is drawn down prior to reaching the 120 day target during the first 5-year development period, the reserve fund surcharge shall not be lower than it was during the year in which the draw down occurred until such time as the fund reaches its 120 days of operating costs.

The Reserve Fund shall only be used to offset a current year water service revenue shortfall where actual water service revenue is less than the budgeted level by 10% or greater. The maximum use of the Reserve Fund in any fiscal year is 50% of the existing balance at the time of request for Council action.

When the target levels of the Reserve Fund are reached, any Reserve Fund Surcharge shall be reduced to levels sufficient to only maintain the goal of 120 days of operating requirements as may be necessitated by changes in budgeted operating costs over time.

All interest earned by the Reserve Fund account shall remain in the Reserve Fund in order to offset funding and replenishment requirements and to minimize rate impacts for water customers.

## Factors Affecting Revenue

---

Sources of funding for the Reserve Fund may include a Reserve Fund volumetric surcharge charged to all customer classes, operating reserves in excess of 60 days of operating requirements and any available net water service revenue after meeting all obligations of the Austin Water Utility. The FY 2013-14 Budget includes projected revenue from the Reserve Fund volumetric surcharge.

## Factors Affecting Requirements

---

Requirements are costs related to offsetting a current year water service revenue shortfall where actual water service revenue is less than the budgeted level by 10% or greater. The maximum use of the Reserve Fund in any fiscal year is 50% of the existing balance at the time of request for Council action.

The FY 2013-14 Budget does not include a transfer out from the Revenue Stability Reserve Fund.

	2010-11 Actual	2011-12 Actual	2012-13 Amended	2012-13 Estimated	2013-14 Approved
Revenue	\$0	\$0	\$5,516,300	\$5,516,300	\$8,051,876
Requirements	\$0	\$0	\$0	\$0	\$0

# City Hall Fund

## Purpose and Nature of Fund

---

The City Hall Fund is a special revenue fund that accounts for the revenue and operating expenses related to City Hall's underground parking garage, retail leases, and facility needs.

## Factors Affecting Revenue

---

In addition to offices for the Mayor, Council Members, and City staff, the building houses retail and restaurant spaces and a multi-level underground parking garage.

Parking garage revenue collection began in 2006 with parking spaces leased to a private valet operator for 2<sup>nd</sup> Street retail activities. Parking fees for other users began in 2007 to coincide with increased retail, residential and office development in the area. Economic development agreements currently allow 2<sup>nd</sup> Street retail and restaurant businesses to provide some validated parking to encourage patronage; City Hall visitors can also receive validated parking. The Fund began to receive revenue from the building's retail and restaurant leases in January 2007.

FY 2012-13 revenue from all sources is estimated at \$1,037,723. Revenue for FY 2013-14 is projected to increase to \$1,406,020 due to additional parking demand and a market adjustment to parking fees.

## Factors Affecting Requirements

---

Garage operating expenses, including maintenance, repairs, operator management costs, and utilities are estimated at \$714,016 in FY 2012-13. Operating expenses for FY 2013-14 are expected to increase to \$894,555. This increase is largely driven by the increase in garage usage and repair work needed to the driveway entry and exit ways. In addition, the fund will transfer \$1,350,000 to the Capital Budget for City Hall renovations.

	2010-11 Actual	2011-12 Actual	2012-13 Amended	2012-13 Estimated	2013-14 Approved
Revenue	\$704,903	\$999,664	\$772,000	\$1,037,723	\$1,406,020
Requirements	\$385,114	\$531,770	\$731,338	\$714,016	\$2,244,555

# Conservation Rebates and Incentives Fund

## Purpose and Nature of Fund

---

The Conservation Rebates and Incentives Fund accounts for the City’s energy and water conservation rebates and incentives. The rebate and incentive programs are designed to achieve the most efficient, equitable and environmentally safe use of Austin’s energy and water resources.

The goals of the fund are to:

- Defer future electric generation and water treatment capacity additions
- Lower electric and water bills for customers
- Serve all rate classes
- Provide energy and water services to low-income, elderly and disabled customers
- Provide environmental benefits
- Stimulate community economic development

## Factors Affecting Revenue

---

Prior to FY 2012-13, the Conservation Rebates and Incentives Fund received revenue from Austin Energy and the Austin Water Utility. Austin Energy revenue provided residential, multi-family and commercial energy conservation and solar rebates and incentives. Austin Water Utility revenue provided residential, commercial, multi-family, municipal, and large volume water conservation rebates. Austin Water Utility revenue also funded repairs and renovations to City-owned pools.

## Factors Affecting Requirements

---

Beginning in FY 2012-13, the City’s energy and water conservation rebates and incentives are now reflected and managed by the Austin Energy Operating Fund and the Austin Water Utility Operating Fund. The remaining balance will be utilized for a portion of FY 2012-13 estimated program costs by Austin Energy.

	2010-11 Actual	2011-12 Actual	2012-13 Amended	2012-13 Estimated	2013-14 Approved
Revenue	\$17,356,861	\$17,196,647	\$0	\$0	\$0
Requirements	\$17,366,461	\$18,033,838	\$0	\$786,352	\$0



# Convention Center Hotel/Motel Occupancy Tax Fund

## **Purpose and Nature of Fund**

---

The Hotel/Motel Occupancy Tax Fund is a special revenue fund established to deposit receipts due to the City of Austin from the Hotel Occupancy Tax and distribute those proceeds according to City Ordinance 900830-L and City Ordinance 991118.61. The City collects nine cents per dollar of room occupancy fees.

## **Factors Affecting Revenue**

---

Hotel/Motel Occupancy Tax receipts are expected to be \$59.9 million in FY 2013-14, which is 16.4% higher than the FY 2012-13 budget and 3.0% higher than the FY 2012-13 estimate. Projections are developed by comparing the actual performance of the hotel industry in the Austin metropolitan area to hotel industry market analysis reports. Actual Hotel/Motel Occupancy Tax revenue is affected by a combination of hotel occupancy rates and average room rate charges. Both occupancy rates and revenue per available room during the first six months of FY 2012-13 have increased compared to the same period in FY 2011-12. New events coming to Austin, such as the Formula 1 United States Grand Prix, and the strong economy have contributed to the increased performance of the hotel industry.

## **Factors Affecting Requirements**

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The City receives nine cents on each dollar of qualified room occupancy rents. Four funds receive an allocation of these receipts. The distribution is as follows: 4.50 cents to the Convention Center Tax Fund to pay debt service requirements related to the Austin Convention Center, 2.00 cents to the Venue Project Fund to pay debt service for bonds issued for the expansion of the Austin Convention Center and the Waller Creek Tunnel Project, 1.45 cents to the Tourism and Promotion Fund for contract payments to the Austin Convention and Visitors Bureau (ACVB) to promote conventions and tourism for Austin, and 1.05 cents to the Cultural Arts Fund to grant contracts to artists and cultural agencies as a way to encourage, promote, and improve the arts in Austin. Cultural Arts contracts are allocated through a predetermined process involving review and recommendation by the Arts Commission and approval by the City Council. As hotel/motel occupancy collections increase, so do the disbursements to these funds. Disbursements in FY 2013-14 are expected to be \$59.9 million, which is 16.4% higher than the FY 2012-13 budget and 3.0% higher than the FY 2012-13 estimate.

# Convention Center Marketing and Promotion Fund

## Purpose and Nature of Fund

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An agreement exists between the City of Austin and an independent contractor to provide catering and concession services for the Austin Convention Center Department. In FY 2007-08, the Convention Center Marketing and Promotion Fund was created to fund expenditures related to the promotion of concessions and catering products and services. Two percent of food and beverage concession revenue is budgeted in this fund.

## Factors Affecting Revenue

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Revenue deposited into this fund represents 2% of gross Convention Center Department food and beverage concession revenue. Revenue in FY 2013-14 is projected to be \$192,332, an increase of 38.8% over the FY 2012-13 budget and 21.2% over the FY 2012-13 projected estimate. As the revenue from the caterers increases, the dollar amounts deposited to the fund will increase.

## Factors Affecting Requirements

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Expenditures from this fund include costs associated with the promotion of catering and concession services. These costs could include activities and events where products are featured to potential clients, or sponsorships and participation in events to market products. FY 2013-14 expenditures are 30.6% less than FY 2012-13. This reduction will maintain a projected ending balance of \$100,000 for the fund.

	2010-11 Actual	2011-12 Actual	2012-13 Amended	2012-13 Estimated	2013-14 Approved
Revenue	\$141,821	\$174,527	\$138,572	\$158,674	\$192,332
Requirements	\$168,462	\$184,623	\$423,085	\$423,085	\$293,598

# Convention Center Repair and Replacement Fund

## Purpose and Nature of Fund

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An agreement exists between the City of Austin and an independent contractor to provide catering and concession services for the Austin Convention Center Department. In FY 2007-08, the Convention Center Repair and Replacement Fund was created to fund the acquisition, replacement, maintenance and repair of catering and concession equipment and furnishings. Three percent of food and beverage concession revenue is budgeted in this fund.

## Factors Affecting Revenue

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Revenue deposited into this fund represents 3% of gross Convention Center food and beverage concession revenue from the Austin Convention Center caterer. Revenue is projected to increase 38.8% from the FY 2012-13 budget and 21.2% from the FY 2012-13 projected estimate. As the revenue from the caterer increases, contributions to this fund will increase.

## Factors Affecting Requirements

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Expenditures from this fund include necessary equipment and furnishings costs that are part of the operational needs to deliver catering and concession services. Purchases of kitchen equipment, small kitchen wares, and serving items as well as maintenance and repair costs are a few examples of the expenditures for this fund. Requirements are projected to increase 19.8% from FY 2012-13.

	2010-11 Actual	2011-12 Actual	2012-13 Amended	2012-13 Estimated	2013-14 Approved
Revenue	\$323,341	\$261,791	\$207,859	\$238,010	\$288,498
Requirements	\$230,522	\$315,293	\$399,194	\$399,194	\$478,274

# Convention Center Tourism and Promotion Fund

## **Purpose and Nature of Fund**

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The Tourism and Promotion Fund is a special revenue fund that receives 1.45 cents of the 9.0 cent Hotel Occupancy Tax to promote conventions and tourism for Austin through the Austin Convention and Visitors Bureau (ACVB). Of the 1.45 cents, up to 0.25 cents must be used for heritage tourism. ACVB’s mission is to market and sell Austin as a premier business and leisure destination, enriching Austin’s hospitality industry and the community’s overall quality of life. Tourism directly supports additional local jobs, wages, retail sales and contributes to the taxing jurisdictions. More information about the ACVB is available at [www.austintexas.org](http://www.austintexas.org).

## **Factors Affecting Revenue**

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Total funding of \$9.8 million includes an allocation of Occupancy Tax receipts in the amount of \$9.7 million and a transfer from the Convention Center of \$125,000 to fund two music and film positions for the ACVB. Funding is 16.1% higher than the FY 2012-13 Amended Budget and 3.0% above the estimated receipts for FY 2012-13. As the Hotel Motel Occupancy Tax collections increase, the revenue transferred to this fund will increase.

## **Factors Affecting Requirements**

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The total requirements are \$11.0 million, which is 15.1% higher than the FY 2012-13 Amended Budget. Tourism and promotion activities are performed by ACVB through a contract with the City. ACVB concentrates its efforts and resources on national and international conventions and group sales, travel industry sales and services, historic preservation, client tours, trade shows, support of the local music and film industry and innovative marketing programs. Efforts of ACVB attract millions of visitors to the metropolitan area annually and generate billions of dollars in regional economic output through conventions, meetings and tourism.

	<b>2010-11 Actual</b>	<b>2011-12 Actual</b>	<b>2012-13 Amended</b>	<b>2012-13 Estimated</b>	<b>2013-14 Approved</b>
Revenue	\$3,030	\$4,027	\$3,000	\$3,000	\$4,000
Transfers In	\$7,666,493	\$8,349,517	\$8,420,298	\$9,498,057	\$9,779,237
Requirements	\$6,682,776	\$8,036,337	\$9,586,280	\$9,586,280	\$11,032,841

# Employee Benefits Fund

## Purpose and Nature of Fund

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The Employee Benefits Fund was established to finance the City's benefits program which includes: self-funded medical (PPO and HMO) and dental programs, retiree medical and dental, basic and supplemental life insurance and accidental death and dismemberment (AD&D), a short- and long-term disability program, a vision program, an employee assistance program, a wellness program, a Health Reimbursement Account benefit, a child care program, a bus pass program, unemployment and a prepaid legal program.

## Factors Affecting Revenue

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The programs provided through the Employee Benefits Fund are paid for by a contribution from the City and contributions by employees, retirees and COBRA participants. Revenue from participant contributions is determined by the number of participants enrolled and the type of benefits each participant selects. The City's contribution is based on a budgeted amount per eligible position.

The revenue for the Employee Benefits Fund for FY 2013-14 is \$178.8 million, which is a \$9.6 million increase from the FY 2012-13 Amended Budget. The Budget also reflects a \$35.2 million beginning balance – a \$9.2 million increase from the FY 2012-13 Amended Budget – which includes \$11.3 million of stop loss and claims reserves that are being carried forward to FY 2013-14.

## Factors Affecting Requirements

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The requirements for the Employee Benefits Fund for FY 2013-14 are \$204.0 million, which is a \$12.6 million increase from the FY 2012-13 Amended Budget. Employee medical claims are expected to increase by \$9.1 million and retiree claims are anticipated to increase by \$2.5 million primarily due to medical trend while the Transitional Reinsurance Tax required by Healthcare Reform accounts for \$1.6 million of the growth. The Claims Reserve and Stop Loss Reserves are expected to increase by \$0.6 million. All other program costs are projected to remain fairly level.

	2010-11 Actual	2011-12 Actual	2012-13 Amended	2012-13 Estimated	2013-14 Approved
Revenue	\$154,058,348	\$168,343,241	\$169,152,769	\$171,283,161	\$178,754,652
Requirements	\$148,382,871	\$151,563,131	\$191,479,799	\$175,621,147	\$204,039,929

# Environmental Remediation Fund

## Purpose and Nature of Fund

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The purpose of this fund is to provide for remediation of sites such as closed landfills and abandoned storage tanks, which could affect ground and surface water quality or public health and safety. Use of these funds is limited to those sites for which the City has either partial or total liability. The City will seek to recover costs from other parties where liability is shared.

## Factors Affecting Revenue

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Transfers from Austin Resource Recovery (ARR), the Austin Water Utility's (AWU) Water and Wastewater Funds, Fleet Services, Public Works, Transportation Fund, and the Drainage Utility Fund of the Watershed Protection Department (WPD) support the Environmental Remediation Fund. The transfers are based on the costs associated with the number of sites scheduled for remediation and the long-term goal to increase the ending balance to \$1.0 million for unexpected expenses. In FY 2012-13, ARR, AWU, and WPD each provided a \$287,000 one-time increase to their transfer amounts to address additional funding needs for the Rosewood project. Total transfers and revenue for FY 2013-14 are \$1.7 million, a 26.8% decrease from FY 2012-13.

## Factors Affecting Requirements

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The City utilizes this fund to pay debt service for bonds issued to fund remediation projects. The remediation projects include Mabel Davis Park completed in FY 2006. The Harold Court, Rosewood, and Loop 360 remediation projects began in FY 2012-13. The FY 2013-14 budget also continues a citywide contract of \$50,000 for remediation and disposal of hazardous waste abandoned on City property and right-of-ways. The debt service requirement for FY 2013-14 is \$1.3 million for a total budget of \$1.4 million. The FY 2013-14 ending balance is projected to increase to \$0.7 million.

	2010-11 Actual	2011-12 Actual	2012-13 Amended	2012-13 Estimated	2013-14 Approved
Transfers In	\$726,454	\$1,419,783	\$2,280,749	\$2,280,649	\$1,669,748
Requirements	\$642,790	\$1,137,961	\$2,481,597	\$2,466,452	\$1,393,702

# Golf Surcharge Fund

## **Purpose and Nature of Fund**

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The Golf Surcharge Fund was established to account for the collection of surcharges for rounds of golf played at Jimmy Clay, Morris Williams, Lions and Hancock golf courses. Proceeds are used for capital improvements and infrastructure repairs at all of the City's golf courses.

## **Factors Affecting Revenue**

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Revenue in the Golf Surcharge Fund is expected to generate \$173,000 in FY 2012-13 and \$176,500 in FY 2013-14. The revised figure reflects lower interest rate returns. The golf surcharge is \$1.00 for each adult and \$0.50 for each junior and senior round played.

## **Factors Affecting Requirements**

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In FY 2013-14, the Golf Surcharge Fund will transfer \$150,000 to the Capital Budget for improvements at the City's golf courses. Current plans for the funding include repair of irrigation, building improvements, and cart path repairs to all the City's golf courses. These improvements are designed to maintain high quality experience for the golfing public in Austin. A transfer of \$40,000 will also be made to the GO Debt service fund, to reduce the amount of transfer from the Golf Enterprise Fund.

## IH-35 Parking Program Fund

### Purpose and Nature of Fund

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The IH-35 Parking Program is a special revenue fund that accounts for revenue, operations and maintenance requirements for two parking lots located under the I-35 overpass between East 6<sup>th</sup> and 8<sup>th</sup> Streets. These federally-owned lots fall under the City's control through an interlocal agreement with the Texas Department of Transportation who oversees the lots at the request of the Federal Highway Administration. The City collects parking fees from these lots on certain evenings and during special events. Under the terms of its agreement with the state, the City must spend any and all revenue collected from these lots specifically on operating and maintaining these lots.

### Factors Affecting Revenue

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Revenue collection for these lots began in FY 2003-04. Estimated revenue for FY2012-13 is \$356,421. Revenue for FY 2013-14 is projected to remain flat as the hours of operation and rates are not changing. The City is currently negotiating a new contract as required by TxDOT and the federal government to replace the existing agreement.

### Factors Affecting Requirements

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The operating requirements for FY 2012-13 are estimated to be \$344,010 due to an increase in the security contract for the lots. Expenses for FY 2013-14 are projected to be \$264,110. The FY 2013-14 fund balance is projected to end the year at a positive \$475,988.

	<b>2010-11 Actual</b>	<b>2011-12 Actual</b>	<b>2012-13 Amended</b>	<b>2012-13 Estimated</b>	<b>2013-14 Approved</b>
Revenue	\$24,781	\$354,931	\$356,421	\$356,421	\$356,421
Requirements	\$23,711	\$136,962	\$353,369	\$344,010	\$264,110



# Liability Reserve Fund

## Purpose and Nature of Fund

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The Liability Reserve Fund was established in FY 1984-85 in response to nationwide problems associated with obtaining liability insurance. The fund pays the City's settled claims and losses related to third-party liability for bodily injury and property damage, including contractual and professional liability.

Governmental Accounting Standards Board (GASB) Statement Number 10, which provides accounting standards for risks and insurance, became effective during the City's 1994-95 fiscal year. This statement requires governments to disclose potential losses and explain how they expect to fund them. The City recognizes claims expenditures when, based on the best available information, it is likely that a liability has been incurred and the amount of the liability can be reasonably estimated. Because these amounts are estimates and not the final claims amounts, the City's financial policy is to maintain a balance in the Liability Reserve Fund sufficient to fund 75% of the total estimated claims liability.

## Factors Affecting Revenue

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The Liability Reserve Fund revenue is comprised of transfers from the General Fund and other operating funds. The transfers in the FY 2013-14 Budget total \$4.0 million. Transfers from each operating fund are based on the fund's claims history.

## Factors Affecting Requirements

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Annual costs of the Liability Reserve Fund include small claims and any claims payments that exceed reserved amounts. Total FY 2013-14 requirements are \$4.5 million, leaving a budgeted fund ending balance of \$5.7 million.

Although it is difficult to predict when large claims will be incurred, the Fund's recent history has been favorable, and the \$5.7 million ending balance projected for FY 2013-14 is after funding all current estimated claims.

	2010-11 Actual	2011-12 Actual	2012-13 Amended	2012-13 Estimated	2013-14 Approved
Transfers In	\$3,934,883	\$3,745,706	\$3,802,000	\$3,812,000	\$4,002,000
Requirements	\$5,982,196	\$2,286,798	\$4,500,000	\$4,500,000	\$4,500,000

# Mueller Tax Increment Financing Fund

## Purpose and Nature of Fund

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The Mueller Tax Increment Financing Fund was established to account for property tax revenue that is collected in Mueller Tax Increment Financing (TIF) Reinvestment Zone No. 16, which was created by the City Council in December 2004. This revenue is transferred to the Mueller Local Government Corporation to be used for debt service and associated costs for bonds issued to finance the redevelopment of the former site of Robert Mueller Municipal Airport. The redevelopment project includes single- and multi-family housing as well as commercial, retail, and medical buildings.

## Factors Affecting Revenue

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To assist in the financing of the Mueller redevelopment project, the City of Austin formed TIF Reinvestment Zone No. 16 in accordance with State law. In a TIF, one or more political subdivisions contribute up to 100% of the property tax on the increase in value of real property in the district—the tax increment—for purposes established by the TIF Project Plan. Under the terms of TIF Reinvestment Zone No. 16, the City of Austin will contribute 100% of its tax increment. In FY 2013-14, it is projected that the TIF will generate \$2.6 million.

## Factors Affecting Requirements

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The Mueller redevelopment project is funded, in part, by the issuance of debt that is being repaid primarily from the tax increment revenues collected during the duration of TIF Reinvestment Zone No. 16. For FY 2013-14, \$2.6 million is the anticipated amount of the transfer to the Mueller Local Government Corporation for debt service and associated costs.

	2010-11 Actual	2011-12 Actual	2012-13 Amended	2012-13 Estimated	2013-14 Approved
Revenue	\$1,185,585	\$1,861,250	\$2,239,980	\$2,260,255	\$2,597,293
Requirements	\$972,064	\$1,861,250	\$2,239,980	\$2,260,514	\$2,597,293

# One Texas Center Fund

## Purpose and Nature of Fund

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The One Texas Center Fund is a special revenue fund that accounts for revenue, operating expenses and debt service requirements for One Texas Center, a City-owned office tower located on Barton Springs Road. This Fund receives rental income from the building's tenants, collects a small amount of parking fees, and provides a transfer payment to the City's General Obligation Debt Service Fund.

## Factors Affecting Revenue

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One Texas Center is the location of the City's One Stop Shop for development activity and houses Public Works, Watershed Protection, Planning and Development Review, Human Resources, Communications and Technology Management, Transportation, and Fire. Revenue consists of rental payments and parking fees.

## Factors Affecting Requirements

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Requirements for FY 2013-14 consist of a transfer payment to the City's General Obligation Debt Service Fund in the amount of \$1,690,362. As the building ages, efforts to address facility conditions will increase. Included in the budget is a \$250,000 transfer to the Capital Budget for facility remodeling and renovation projects. This Fund is budgeted to end with a negative balance of \$203,946. Over the next several fiscal years, a minimal amount will be included during the Rental Allocation process to recover those costs which will be used to address other critical facility needs.

	2010-11 Actual	2011-12 Actual	2012-13 Amended	2012-13 Estimated	2013-14 Approved
Revenue	\$1,811,429	\$1,885,555	\$3,764,133	\$1,678,568	\$1,724,287
Requirements	\$1,607,034	\$1,556,042	\$3,698,491	\$1,600,672	\$1,940,362

# Police Asset Forfeiture Funds

## Purpose and Nature of Fund

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Asset forfeiture is a valuable tool used by society to take back the “profits” from the criminals who illegally obtain them. Federal and state legislation provide for the civil forfeiture of property to law enforcement agencies when such property is:

*“Used or intended to be used in the commission of a crime, or proceeds gained from the commission of a crime, or acquired with proceeds gained from crime.”*

The Austin Police Department on its own, or in conjunction with other local, state or federal agencies, seizes property which it considers to be illegally obtained. A civil court proceeding is then initiated against the property. If the court finds the property is contraband, the court may award the property to the seizing agency or agencies. Both state and federal law dictate that once awarded, forfeited funds may only be used to increase and not supplant law enforcement resources, nor may the existence of an award be used to offset or decrease total salaries, expenses, or allowances that are appropriated to an agency.

## Factors Affecting Revenue

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The process from seizure to award can take anywhere from months to years. The nature of the legal system makes it difficult to determine the outcome, timing, or amount of any pending litigation. Therefore, the Budget amount does not project any forfeiture revenue. Future appropriations will be based on actual forfeiture amounts received.

## Factors Affecting Requirements

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The budgeted expenditures from the Federal Department of Treasury Asset Forfeiture Fund for FY 2013-14 total \$714,340. Planned expenditures from the fund include \$600,000 in capital purchases, \$94,340 for police commodities, and \$20,000 for contractual agreements. The budgeted expenditures from the Federal Department of Justice Asset Forfeiture Fund for FY 2013-14 total \$1,907,728 and the planned expenditures from the fund include \$1,339,880 in capital purchases, \$492,848 for police commodities, \$25,000 for contractual agreements, and \$50,000 for employee training and skill building.

The budgeted expenditures from the State Contraband Asset Forfeiture Fund for FY 2013-14 total \$433,089. Planned expenditures from the fund include \$200,000 in capital purchases, \$20,000 for contractual agreements and \$213,089 for police commodities.

The State Gambling Forfeiture Fund accounts for proceeds from the sale of property forfeited through the courts under the Texas Code of Criminal Procedure related to disposition of gambling paraphernalia. The budgeted expenditures from the State Gambling Asset Forfeiture Fund for FY 2013-14 total \$442,056. Planned expenditures from the fund include \$162,056 in capital purchases, \$150,000 for contractual agreements, \$100,000 for police commodities, and \$30,000 for employee training and skill building.

**Federal Department of Treasury Asset Forfeiture Fund**

	<b>2010-11 Actual</b>	<b>2011-12 Actual</b>	<b>2012-13 Amended</b>	<b>2012-13 Estimated</b>	<b>2013-14 Approved</b>
Revenue	\$507,536	\$373,513	\$0	\$42,667	\$0
Requirements	\$1,288,648	\$229,745	\$904,626	\$441,807	\$714,340

**Federal Department of Justice Asset Forfeiture Fund**

	<b>2010-11 Actual</b>	<b>2011-12 Actual</b>	<b>2012-13 Amended</b>	<b>2012-13 Estimated</b>	<b>2013-14 Approved</b>
Revenue	\$1,309,158	\$432,324	\$0	\$121,016	\$0
Requirements	\$234,000	\$510,104	\$1,363,258	\$416,025	\$1,907,728

**State Contraband Asset Forfeiture Fund**

	<b>2010-11 Actual</b>	<b>2011-12 Actual</b>	<b>2012-13 Amended</b>	<b>2012-13 Estimated</b>	<b>2013-14 Approved</b>
Revenue	\$310,290	\$233,289	\$0	\$95,930	\$0
Requirements	\$318,061	\$156,754	\$505,740	\$291,969	\$433,089

**State Gambling Asset Forfeiture Fund**

	<b>2010-11 Actual</b>	<b>2011-12 Actual</b>	<b>2012-13 Amended</b>	<b>2012-13 Estimated</b>	<b>2013-14 Approved</b>
Revenue	\$178,563	\$2,155	\$0	\$39,235	\$0
Requirements	\$214,340	\$35,551	\$536,145	\$248,279	\$442,056

# Rutherford Lane Facility Fund

## Purpose and Nature of Fund

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The Rutherford Lane Facility (formerly Cameron Road Campus) Fund is a special revenue fund that accounts for revenue, operating expenses and debt service requirements for the Rutherford Lane Facility, a City-owned site including 4 buildings and 33 acres of land located on Rutherford Lane. This site, purchased in January 2006, reduces the need to lease space for ongoing City operations.

## Factors Affecting Revenue

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The Rutherford Lane Facility houses several City departments, including the 311 Call Center, Trail of Lights workshop, Austin Resource Recovery, Code Compliance, Office of the Police Monitor, Office of Labor Relations, and of some Austin Energy, Homeland Security and Emergency Management, and Police Department functions. Rent received from various City departments helps cover the operating and debt services costs of the campus. Historically, this fund has operated at a loss due to low occupancy. Over the last two fiscal years, occupancy has steadily increased and is expected to continue. Therefore, a minimal amount of prior year losses will be included over the next several fiscal years in an effort to bring this fund current. Total rent revenue is budgeted at \$3,655,976 for FY 2013-14.

## Factors Affecting Requirements

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In FY 2013-14, Rutherford Lane Facility operations and maintenance expenses are \$2,047,433 and debt service payments are \$1,354,500. Expenditure requirements have minimally changed, but as the building continues to age and occupancy rates increase, operational and maintenance expenses are expected to increase. Although the Fund is budgeted to end with a negative balance of \$928,306 the City expects to recover this shortfall in later years through growth in rent revenue as campus occupancy approaches capacity.

	2010-11 Actual	2011-12 Actual	2012-13 Amended	2012-13 Estimated	2013-14 Approved
Revenue	\$2,700,994	\$3,202,500	\$3,557,823	\$3,129,336	\$3,655,976
Requirements	\$2,862,894	\$3,237,432	\$3,308,636	\$3,308,636	\$3,401,933

# Seaholm Tax Increment Financing Fund

## Purpose and Nature of Fund

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The Seaholm Tax Increment Financing Fund was established to account for property and sales tax revenue that is collected in Seaholm Tax Increment Financing (TIF) Reinvestment Zone No. 18, which was created by the City Council in December 2008. This revenue is transferred to the Seaholm TIF to be used for debt service and associated costs for bonds issued to finance public improvements associated with redevelopment of the former Seaholm Power Plant. The TIF No. 18 Project Plan includes repurposing the historic generator building and construction of a public plaza, bike/pedestrian infrastructure, and street and utility infrastructure.

## Factors Affecting Revenue

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To assist in the financing of the Seaholm Redevelopment Project, the City of Austin formed TIF Reinvestment Zone No. 18 in accordance with State law. In a TIF, one or more political subdivisions contribute up to 100% of the property tax on the increase in value of real property in the district—the tax increment—for purposes established by the TIF Project Plan. Under the terms of TIF Reinvestment Zone No. 18, the City of Austin will contribute 100% of its tax increment. In FY 2013-14, it is projected that the TIF will generate \$93,852.

## Factors Affecting Requirements

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The Seaholm Redevelopment project is funded, in part, by the issuance of debt that is being repaid primarily from the tax increment revenues collected during the duration of TIF Reinvestment Zone No. 18. For FY 2013-14, there will be no debt service payments due.

	2010-11 Actual	2011-12 Actual	2012-13 Amended	2012-13 Estimated	2013-14 Approved
Revenue	\$0	\$0	\$0	\$0	\$93,852
Requirements	\$0	\$0	\$0	\$0	\$0

# Second Street Tax Increment Financing Fund

## Purpose and Nature of Fund

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The Tax Increment Financing (TIF) Fund #15 was established in October 2000 to account for property tax revenue collected in a contiguous geographic area that includes Blocks 2, 3, 4 and 21 of the Original City Subdivision and which is generally bounded by San Antonio Street, West Cesar Chavez Street, Colorado Street and West Third Street. The purpose of the fund is to maintain the plazas, streetscapes, and other public improvements constructed and installed by the City within the Reinvestment Zone.

## Factors Affecting Revenue

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To assist in the maintenance of the plazas, streetscapes and other public improvements, the City of Austin formed TIF Reinvestment Zone No. 15 in accordance with State law. In a TIF, one or more political subdivisions contribute a portion of the annual incremental tax revenue from the property tax on the increase in value of real property in the zone—the tax increment—for purposes established by the TIF Project Plan. Under the terms of TIF Reinvestment Zone No. 15, the City of Austin will contribute \$100,000 annually to the fund.

## Factors Affecting Requirements

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The maintenance of the public improvements is funded by the property tax collected within the zone from the tax increment revenues collected over the duration of TIF Reinvestment Zone No. 15. For FY 2013-14, \$180,000 is the anticipated amount of the requirements for TIF #15 for maintenance of public improvements constructed and installed by the City within the Reinvestment Zone.

	2010-11 Actual	2011-12 Actual	2012-13 Amended	2012-13 Estimated	2013-14 Approved
Revenue	\$102,053	\$100,973	\$100,280	\$100,523	\$100,220
Requirements	\$121,891	\$83,235	\$130,000	\$180,000	\$180,000



# Sustainability Fund

## Purpose and Nature of Fund

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The Sustainability Fund provides resources for projects and programs that support the three pillars of sustainability: economy, environment, and social equity.

## Factors Affecting Revenue

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The Sustainability Fund's FY 2013-14 revenue of \$5.6 million is comprised of transfers from Austin Resource Recovery and Austin Water Utility.

## Factors Affecting Requirements

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The Sustainability Fund's total FY 2013-14 requirements are approximately \$5.6 million. Community Technology Initiative funding previously budgeted in the Fund will now come from the Economic Development Department's operating budget. In FY 2012-13, the Fund also provided \$50,000 in one-time funding for the African American Cultural Heritage District and transferred \$96,000 to the General Fund to support the Roving Leader Program.

In FY 2013-14, the Sustainability Fund maintains \$750,000 in support of Child and Youth Services programming and increases the transfer to Neighborhood Housing and Community Development Department to \$3.8 million because the availability of affordable, high-quality housing is the foundation of equitable economic development. Workforce development contracts with Skill Point Alliance and Capital IDEA in the amount of \$330,650 move to the Economic Development Department from the Health and Human Services Department.

	2010-11 Actual	2011-12 Actual	2012-13 Amended	2012-13 Estimated	2013-14 Approved
Transfers In	\$6,093,098	\$6,527,044	\$5,529,714	\$5,529,714	\$5,566,581
Requirements	\$6,973,967	\$6,716,985	\$5,885,229	\$5,842,063	\$5,609,747

# Vehicle Acquisition Fund

## Purpose and Nature of Fund

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The Vehicle Acquisition Fund was established to fund the acquisition of new and replacement vehicles and equipment for General Fund departments. New vehicles are needed as additional staff or services are added to departments. All assigned vehicles and equipment acquired and maintained by the Fleet Services Department are targeted for replacement according to a useful life replacement guideline developed by the Fleet Services Department. Once a vehicle has reached a pre-determined age, which is based on operational and historical performance data, staff reviews the unit's maintenance history and perform a physical inspection. That data, along with funding availability, determines if a vehicle will be replaced.

## Factors Affecting Revenue

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The Vehicle Acquisition fund is funded by a transfer in from the General Fund. It is supplemented by grant receipts and a nominal amount of insurance receipts from General Fund vehicles that have been damaged beyond repair. The FY 2013-14 Budget includes \$4.5 million in revenue.

## Factors Affecting Requirements

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The requirements of the fund are affected by the age and condition of the fleet. The fleet is inspected throughout the year to determine which vehicles should be replaced. Other factors affecting requirements are the availability of funds, including any grant funding that may become available. The FY 2013-14 Budget includes \$4.5 million in requirements.

	2010-11 Actual	2011-12 Actual	2012-13 Amended	2012-13 Estimated	2013-14 Approved
Revenue	\$8,101,570	\$4,793,834	\$6,364,100	\$6,399,100	\$4,512,000
Requirements	\$7,987,934	\$5,753,362	\$6,364,100	\$6,364,100	\$4,512,000

# Waller Creek Tunnel Reserve Fund

## Purpose and Nature of Fund

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The Waller Creek Tunnel Reserve Fund was established to provide reserve funding for the Waller Creek Tunnel project. The City and County tax increments, as set out in the agreement between the City of Austin and Travis County, will provide funds to pay the costs of the project over the twenty-year life of Waller Creek Tax Increment Financing (TIF) Reinvestment Zone No. 17. Collection of TIF revenue began in FY 2008-09 and is scheduled to end in FY 2027-28. To reduce cash flow volatility during the early- to mid-life of the TIF, additional sources of funding for the project have been identified to supplement the available TIF revenue when needed to help cover project costs or debt service. The Fund accounts for the components of the approved financing plan.

## Factors Affecting Revenue

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The Hilton Hotel bonds were refunded in December 2006 and the resulting savings provides for the payment of net revenue from the hotel to the Austin Convention Enterprises Corporation and ultimately to the City of Austin. This net revenue is not hotel occupancy tax revenue, but represents revenue from the hotel project. The use of these revenues strengthens the final Waller Creek Tunnel financing plan by helping to solve cash flow issues in the early years of the TIF before the tax increment has grown significantly. These funds also provide a reserve for unanticipated problems that might be encountered during the long design and construction phases. Net revenue of \$1.8 million was received in FY 2007-08 based on 2007 financial results for the hotel and \$2.4 million was received in FY 2008-09 based on its 2008 financial results. As a result of the economic recession's effect on the hotel industry, no cash flow became available for deposit into the Waller Creek Tunnel Reserve Fund in FY 2009-10. Due to improvements in the hotel industry, approximately \$2.0 million is estimated to be received in FY 2012-13 and another \$1.5 million is anticipated in FY 2013-14. In addition, approximately \$1.2 million in revenue generated by the Build America Bonds (BABs) program is anticipated in FY 2013-14. Last, a transfer in of \$6.7 million from the Waller Creek Tunnel Tax Increment Fund is budgeted for FY 2013-14 and will be reserved for future debt service payments.

## Factors Affecting Requirements

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As outlined in the TIF project financing plan, should actual costs exceed estimated project costs, then the City of Austin will be responsible for funding those additional costs if they exceed the available TIF revenues to be contributed by the City and Travis County. The Budget includes a transfer of \$3.6 million to the Capital Improvements Program and a General Obligation debt-service payment of \$3.3 million in FY 2013-14.

	2010-11 Actual	2011-12 Actual	2012-13 Amended	2012-13 Estimated	2013-14 Approved
Revenue	\$694,904	\$1,628,055	\$1,361,802	\$3,332,724	\$2,738,490
Transfers In	\$1,964,087	\$0	\$0	\$0	\$6,722,964
Requirements	\$2,000,000	\$1,254,056	\$3,127,415	\$3,043,522	\$6,892,583

# Waller Creek Tunnel Tax Increment Financing Fund

## Purpose and Nature of Fund

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The Waller Creek Tunnel Tax Increment Fund was established to account for property tax revenue that is collected in the Waller Creek Tax Increment Financing (TIF) Reinvestment Zone No. 17, which was created by the City Council in June 2007. The funds will be used for principal and interest payments and associated costs for bonds issued to develop the Waller Creek Tunnel, as well as for tunnel operations and maintenance during the term of TIF Reinvestment Zone No. 17. The purpose of the Waller Creek Tunnel project is to provide 100-year storm event flood protection with no out-of-bank or roadway flooding for the lower Waller Creek watershed. The project will provide flood protection to existing buildings, prevent the flooding of roadway crossings, and reduce the width of the floodplain in the Reinvestment Zone area, essentially containing it within the creekbed. This reduction in floodplain area resulting from the project will increase the amount of developable land area in the lower Waller Creek watershed.

## Factors Affecting Revenue

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To finance the Waller Creek Tunnel project, the City of Austin formed TIF Reinvestment Zone No. 17 in accordance with state law. In a TIF, one or more political subdivisions contribute up to 100% of the property tax on the increase in value of real property in the district (tax increment) for TIF purposes. Under the terms of TIF Reinvestment Zone No. 17 and the Agreement to Participate in Tax Increment Reinvestment Zone No. 17 between the City of Austin and Travis County, the City of Austin will contribute 100% of its tax increment, and Travis County will contribute 50% of its tax increment. The first year of tax collections occurred in FY 2008-09. In FY 2013-14, the estimated revenue generated by the City of Austin’s tax increment is \$1.3 million and the contribution from Travis County at 50% of its tax increment is projected to be roughly \$625,000. The Travis Central Appraisal District (TCAD) taxable value estimate is \$496 million within TIF Reinvestment Zone No. 17, compared to \$458 million last year.

## Factors Affecting Requirements

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The Waller Creek Tunnel project will be funded by the issuance of debt that will be repaid primarily from the tax increment revenues collected during the 20-year duration of TIF Reinvestment Zone No. 17. At the end of the 20-year TIF, the City will be solely responsible for all remaining debt and operations and maintenance expenditures. A transfer of \$6.7 million to the Waller Creek Reserve Fund is budgeted for FY 2013-14 to support debt service payments.

	2010-11 Actual	2011-12 Actual	2012-13 Amended	2012-13 Estimated	2013-14 Approved
Revenue	\$802,348	\$1,276,318	\$1,605,362	\$1,586,330	\$1,955,723
Requirements	\$0	\$0	\$0	\$0	\$6,722,964

# Wildland Conservation Fund

## Purpose and Nature of Fund

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The Wildland Conservation Fund is responsible for the management of the Balcones Canyonlands Preserve (BCP) which preserves over 13,000 acres. The preserve is where the land and ecosystem can function in its natural condition and is not disturbed for purposes of agriculture, urban, or industrial use.

Program activities for BCP are covered under a Federal Endangered Species Act section 10(a) permit, issued in May 1996. Funding for implementation of the Balcones Canyonlands Conservation Plan (BCCP) and the permit is shared between the City of Austin and Travis County; while each entity is independently responsible for operations and maintenance of preserve lands that they own or acquire.

The BCP provides management and administration for a regional preserve system for endangered species. The preserve protects eight endangered species, two neotropical migratory songbirds (the golden-cheeked warbler and black-capped vireo), six karst-dwelling invertebrates, and twenty-seven species of concern living in western Travis County. Management of BCP also allows these areas to act as a sponge and filter, absorbing rainfall, filtering it through plants communities, layers of soil and roots, and release it into watershed areas.

Benefits of wildlands:

- Absorb rainfall and reduce flooding
- Protect habitat for a wide variety of wildlife
- Conserve native plants as a genetic seed bank for the future
- Enhance air quality through presence of vegetation
- Filter pollution and dilute impacts of development
- Preserve aspects of cultural history
- Serve as locations for research
- Provide access on some tracts for recreation and education
- Store and slowly release water into creeks, prolonging their flow
- Provide mitigation of public service infrastructure activities that disturb endangered species habitat
- Provide an alternative process for private property owners to mitigate their activities that disturb habitat
- Offer beautiful views adding to Austin's quality of life and reputation as a community that values its environment

## Factors Affecting Revenue

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The Wildland Conservation Fund is funded by payments of permit fees. Fees are collected when private property owners or non-signatory public entities elect to mitigate their projects through BCCP. The fees are based on a schedule established by the BCCP Coordinating Committee, City Council, Travis County Commissioners Court, and U. S. Fish and Wildlife Service.

## Factors Affecting Requirements

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Requirements for the maintenance of the BCP are \$335,000. This year's expenditures will include \$85,000 for planning and researching to develop a long-range ecosystem management plan for the BCP and \$250,000 to purchase fencing.

	2010-11 Actual	2011-12 Actual	2012-13 Amended	2012-13 Estimated	2013-14 Approved
Revenue	\$181,499	\$184,073	\$200,000	\$203,000	\$203,000
Requirements	\$592,839	\$31,505	\$250,000	\$99,063	\$335,000

# Workers' Compensation Fund

## Purpose and Nature of Fund

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The Workers' Compensation Fund provides payments mandated by state law for City employees' medical expenses associated with job-related injuries and illnesses. The fund also compensates eligible individuals with indemnity payments as required by the State of Texas. In addition, the fund supports other related activities such as safety programs and the Return to Work program. Workers' Compensation expenses are funded entirely by transfers from the General Fund and other City of Austin funds.

## Factors Affecting Revenue

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The FY 2013-14 Workers' Compensation Fund includes Transfers In totaling \$14.5 million, a \$2.4 million increase from the FY 2012-13 Amended Budget. The FY 2013-14 Approved Budget also reflects a negative beginning balance of \$0.3 million due to higher than expected costs for FY 2012-13. These sources will provide sufficient funding to meet projected expenses for FY 2013-14.

## Factors Affecting Requirements

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Approved requirements for FY 2013-14 for the Workers' Compensation Fund are \$14.1 million, a \$1.9 million increase from the FY 2012-13 Amended Budget. Administration is projected to increase by \$0.1 million while Settlements and Impairment Benefits are projected to increase by \$0.2 million. Court and Legal Fees are projected to remain the same. Medical Expenses are projected to increase by \$1.7 million while indemnity payments are projected to increase by \$0.2 million. Interdepartmental and Expense Refunds are projected to decrease by \$0.1 million. The Claims Reserve, which is based on claims expenditures, is projected to increase by \$0.2 million to a total of \$2.0 million.

	2010-11 Actual	2011-12 Actual	2012-13 Amended	2012-13 Estimated	2013-14 Approved
Transfers In	\$10,248,028	\$10,207,092	\$12,058,641	\$12,058,641	\$14,470,366
Requirements	\$9,249,793	\$12,137,594	\$12,246,235	\$12,704,844	\$14,144,554



City of Austin  
2013-2014  
Approved  
Budget

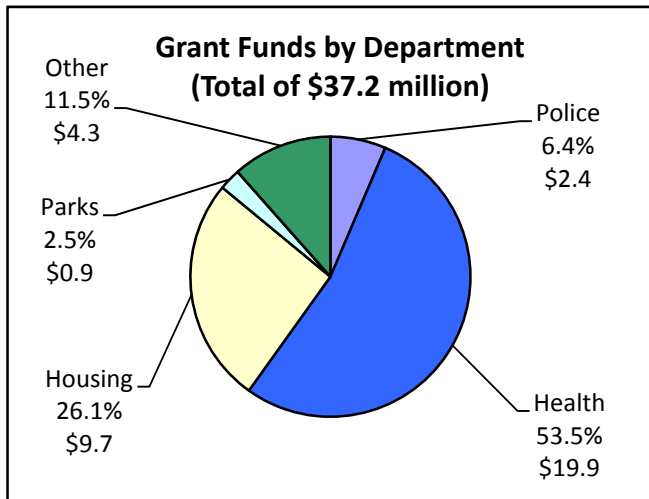
Volume II  
Grants





# Grants

The City of Austin’s operating budget, staffing and services provided to the community are significantly supplemented each year by funds granted to the City by the Federal, State and county governments, other local entities and private organizations.



In FY 2013-14, the City expects to be awarded \$37.2 million in grants. These funds support 314 FTEs and provide an array of services including health services like tuberculosis outreach and control, special nutritional services for women, infants and children, refugee health services, public safety services like emergency preparedness, and services to assist victims of violent crimes. Other grants provide additional resources to the City for alternative energy programs, community development activities that benefit low- and moderate-income families, helping the airport with legally-mandated passenger screenings or sub-granting cultural contracts. Because of the broad and substantial impact to the City that grant funds have, departments will continue to be actively engaged in identifying new grant opportunities in FY 2013-14 and dedicate the resources necessary to manage existing grants.

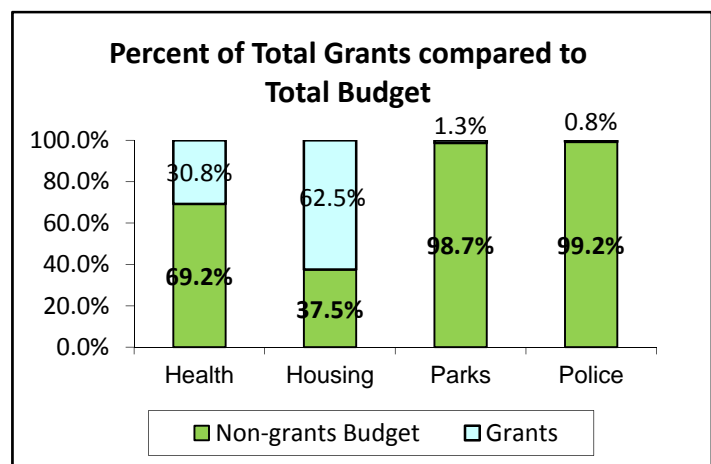
## Grant Funding Reductions

Though the City of Austin was largely unaffected from federal sequestration, the City of Austin is experiencing a considerable decline in grant awards and funding for the FY 2013-14 Budget. The overall net reduction in grant funding for FY 2013-14 is \$24.3 million. The reduction in funding can be largely categorized in two ways: the anticipated elimination of one-time grant funding and multi-year grants reduced or eliminated by the grantor for the FY 2013-14 Budget.

### Reduction in One-time Grants (\$24.7 million)

Grants the City receives which are not expected to recur in the future are considered one-time sources of funds. Because these grants provide additional resources for programs or projects that in many instances would not be completed without these awards, they are an important part of the City’s grants portfolio. The periodic nature of this funding source, however, does result in a high degree of volatility in annual award levels, which is evidenced in FY 2013-14 by the year-over-year drop in anticipated awards of \$24.7 million. For FY 2013-14, the following grants will not be renewed:

- \$2.8 million for assisting low-income individuals with asset ownership through matched savings and financial education and remediating lead-based paint and other home hazards.
- A net of \$5.1 million in SAFER grant funding to Austin Fire Department for 36 new firefighter classification positions, but the positions will be funded by the General Fund when all grant funds are expended, and funding for assistance to firefighters.
- \$6.9 million awarded to the Austin Transportation Department for Advanced Transportation Management System and urban rail.
- A net of \$4.7 million for establishment of a bike share/bike safety program, safe routes to schools program, sidewalk improvements and construction of a bicycle and pedestrian promenade.
- \$1.0 million for sworn Police personnel to help improve community safety.
- \$1.9 million for several expiring Police grants.
- \$2.3 million for the purchase of Compressed Natural Gas (CNG) vehicles.



# Grants

## Reduction in Recurring Grants (\$541,500)

Multi-year, or recurring, grants are awards that represent the most consistent sources of funding since they generally are awarded year after year. Examples of significant multi-year grants are the Community Services Block Grant (CSBG), Community Development Block Grant (CDBG), Women, Infant and Children (WIC), and the Housing Opportunities for Persons with AIDS (HOPWA). These grants supplement existing City funding for programs and services annually and assist in funding many critical services throughout the community. Decreases in funding, which largely are unanticipated, can greatly affect the level of service and the number of programs provided.

Grants Summary by Source of Funds		
Source	FY 2013 Authorization	FY 2014 Authorization
Federal	43,018,639	28,474,773
State	17,731,052	7,926,500
Other	803,207	835,700

In FY 2012-13, the City anticipated \$3.1 million in reductions for these types of grants. The FY 2013-14 Budget includes a \$541,500 reduction, significantly less than the previous year. The department most impacted in this category is Health and Human Services Department (HHSD). The department is receiving a combined \$470,000 less in multi-year Federal funding in FY 2013-14 for the Ryan White Part A and Part C, Emergency Shelter and Housing Opportunities for Persons with AIDS (HOPWA) grants. Though these grant increases have minimized the negative impact to services in FY 2013-14, HHSD will be closely monitoring that grant funding throughout the year.

## New Grants (\$161,900)

The most significant year-over-year change is the number of new grants the City anticipates receiving in FY 2013-14. In FY 2012-13, \$9.6 million in new grant funding was projected. However, in FY 2013-14, the City has a reasonable expectation of receiving only \$161,900 in new funding, a difference of \$9.4 million from the previous year. The new grants are:

- Influenza Sentinel Surveillance Project (IISP) – The Health and Human Services Department expects \$20,000 to conduct sentinel influenza surveillance and monitor the circulating strains of influenza virus within the community.
- TxDOT Child Safety Seat Program – The Health and Human Services Department expects \$34,400 to purchase cribs and car seats.
- Sprouting Green Weeding Practices in Libraries – The Library Department expects \$25,000 to partner with Goodwill Industries of Central Texas and continue relationships with Austin Resource Recovery and the Office of Sustainability to disseminate environmentally sensitive policies and practices related to discarded library materials
- Austin Community Foundation Grants – The Parks and Recreation Department also expects to receive \$25,000 for funding traveling exhibits coming to the Austin Nature & Science Center.
- Historic Preservation Planning – The Planning and Development Review Department expects \$40,000 for assessment and planning activities related to historic features located within the boundaries of Mount Bonnell at Covert Park.
- Central Texas Library System Connect 4 Literacy Special Project – The Library Department expects \$12,500 for materials that will help children increase literacy skills in school and over the summer months.
- Dollar General Literacy Foundation – The Library Department also expects to receive \$5,000 to help children who are having difficulty with reading develop literacy skills.

## Homeland Security and Emergency Management Grants

Homeland security and emergency management grants need this notice due to Federal and the State of Texas Governor’s Division of Emergency Management requirements. The Director of Homeland Security and Emergency Management, the City Manager, the Mayor, or his designee, is hereby authorized to execute any and all necessary documents to effectuate homeland security and emergency management grant awards.

## Grants Summary and Detail Pages

The following pages summarize each grant award by department for the FY 2012-13 and FY 2013-14 Budgets. The “2012-13 Authorization” column includes multi-year grants awarded in previous fiscal years, one-time grants, and grants added in the current fiscal year due to a Council-approved budget amendment. The “2013-14 Approved Authorization” column consists of existing multi-year grants and new grants departments have a high expectation of receiving for the FY 2013-14 Budget. The list includes the grant name, the total amount authorized (or approved to be authorized) and the number of positions associated with each grant. The Summary of Grants pages are followed by more detailed information on each grant by department.

## Summary of Grants

DEPARTMENT	2012-13 Authorization	2012-13 FTEs	2013-14 Approved Authorization	2013-14 Approved FTEs
<b>Animal Services</b>				
Animal Friendly (Zoonosis)	15,295	0.00	20,000	0.00
<b>TOTAL ANIMAL SERVICES</b>	<b>15,295</b>	<b>0.00</b>	<b>20,000</b>	<b>0.00</b>
<b>Austin Energy</b>				
ARRA-Austin Climate Protection Retrofit Program	0	8.00	0	8.00
ARRA-Energy Efficiency & Conservation Block Grant	0	4.00	0	0.00
Clean Cities Implementation Initiatives to Advance Alternative Fuel Markets	325,000	1.00	325,000	1.00
<b>TOTAL AUSTIN ENERGY</b>	<b>325,000</b>	<b>13.00</b>	<b>325,000</b>	<b>9.00</b>
<b>Aviation</b>				
Checkpoints	178,850	0.00	178,850	0.00
TSA Explosives Detection Canine Team	95,241	0.00	95,241	0.00
<b>TOTAL AVIATION</b>	<b>274,091</b>	<b>0.00</b>	<b>274,091</b>	<b>0.00</b>
<b>Economic Development</b>				
National Endowment for the Arts	80,000	0.00	35,000	0.00
Texas Commission for the Arts (TCA) Core Support	35,000	0.00	35,000	0.00
Texas Commission for the Arts (TCA) Sub-granting	35,000	0.00	35,000	0.00
<b>TOTAL ECONOMIC DEVELOPMENT</b>	<b>150,000</b>	<b>0.00</b>	<b>105,000</b>	<b>0.00</b>
<b>Emergency Medical Services</b>				
CATRAC Injury Prevention	6,000	0.00	5,000	0.00
Dell Children's Medical Center	5,700	0.00	5,700	0.00
Texas Department of State Health Services Local Project Program	48,000	0.00	30,000	0.00
TxDOT - Child Safety Seat Program *	0	0.00	34,400	0.00
Trauma Care System Grant	35,000	0.00	35,000	0.00
<b>TOTAL EMERGENCY MEDICAL SERVICES</b>	<b>94,700</b>	<b>0.00</b>	<b>110,100</b>	<b>0.00</b>
<b>Fire</b>				
Staffing for Adequate Fire and Emergency Response (SAFER)	5,010,000	36.00	90,000	36.00
Assistance to Firefighters Grant	202,080	0.00	0	0.00
<b>TOTAL FIRE</b>	<b>5,212,080</b>	<b>36.00</b>	<b>90,000</b>	<b>36.00</b>
<b>Fleet</b>				
TCEQ Clean Fleet Program Grant **	2,292,116	0.00	0	0.00
<b>TOTAL FLEET</b>	<b>2,292,116</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>
<b>Health and Human Services</b>				
Austin Healthy Adolescent (AHA) Initiative/Teen Outreach Project	112,000	2.00	0	1.00
Community Diabetes Project	80,000	1.00	80,000	1.00
Community Services Block Grant (CSBG)	991,000	15.00	991,000	15.00
Community Transformation Grant (CTG)	1,027,000	8.00	1,027,000	9.00
Community Youth Development Program	321,000	4.00	321,000	4.00
Emergency Shelter Grant (ESG)	616,000	1.00	489,000	1.00
HIV Prevention	783,000	9.00	783,000	9.00
HIV Surveillance	181,320	3.00	182,000	3.00
Homeless Housing and Services Program (HHSP)	496,000	0.00	489,000	0.00
Housing Opportunities for Persons with AIDS - HUD	1,103,186	0.00	1,049,000	0.00

\* New Grant

\*\* Capital Budget

## Summary of Grants

DEPARTMENT	2012-13 Authorization	2012-13 FTEs	2013-14 Approved Authorization	2013-14 Approved FTEs
<b>Health and Human Services</b>				
Immunization Interlocal Agreement (ILA)	699,000	19.00	695,000	20.00
Influenza Sentinel Surveillance Project (IISP) *	0	0.00	20,000	0.00
Office of Public Health Practice	160,276	2.00	161,000	2.00
Public Health Emergency Preparedness	673,899	8.00	674,000	8.00
Refugee Health Screening	1,281,690	10.00	1,295,000	10.00
Ryan White Part A - HIV Emergency Relief Project and Minority AIDS Initiative (MAI) Project Grants	4,300,000	11.00	4,085,000	11.00
Ryan White Part C - Early Intervention Services to HIV Infected Individuals	946,572	1.00	873,000	1.00
STD-HIV Control Grant	349,162	7.00	350,000	7.00
Tobacco Prevention and Control	0	4.00	0	0.00
Tuberculosis Control and Outreach Grant	218,000	4.00	218,000	4.00
Tuberculosis Elimination Grant	449,411	6.00	305,000	6.00
Urban Area Security Initiative (UASI)	0	1.00	0	1.00
Women, Infants and Children (WIC) Special Supplemental Nutrition Program	5,828,000	98.00	5,828,000	97.00
<b>TOTAL HEALTH AND HUMAN SERVICES</b>	<b>20,616,516</b>	<b>214.00</b>	<b>19,915,000</b>	<b>210.00</b>
<b>Human Resources</b>				
Equal Employment Opportunity (EEO)	120,000	2.00	120,000	2.00
Fair Housing Act Compliance	433,000	4.00	322,000	4.00
<b>TOTAL HUMAN RESOURCES</b>	<b>553,000</b>	<b>6.00</b>	<b>442,000</b>	<b>6.00</b>
<b>Library</b>				
America's Music: A Film History of Our Popular Music From Blues to Broadway	2,500	0.00	0	0.00
Austin Community Foundation Grants	15,000	0.00	15,000	0.00
Broadband Training Opportunities Program, TEAL	750	0.00	0	0.00
Central Texas Library System Connect 4 Literacy Special Project *	0	0.00	12,500	0.00
Dollar General Literacy Foundation *	0	0.00	5,000	0.00
Edge Focus Group Meeting	737	0.00	0	0.00
Humanities Texas - Mini-grants	5,000	0.00	10,000	0.00
Impact Grants for Family and Early Childhood Education	10,000	0.00	10,000	0.00
Impact Grants for Library Innovation and Improvement - Electronic Technology	10,000	0.00	0	0.00
Library Mobile Project	15,000	0.00	15,000	0.00
Sprouting Green Weeding Practices in Libraries *	0	0.00	25,000	0.00
Texas Commission on the Arts - Arts Create Grant	10,000	0.00	10,000	0.00
Texas Reads	3,000	0.00	0	0.00
Texas State Library Special Project - Reading at the REC	10,000	0.00	0	0.00
TexTreasures	20,000	0.00	20,000	0.00
<b>TOTAL LIBRARY</b>	<b>101,987</b>	<b>0.00</b>	<b>122,500</b>	<b>0.00</b>
<b>Management Services</b>				
Cities of Services Leadership Grant	25,000	1.00	55,000	0.00
Federal Emergency Management Assistance Program	200,000	0.00	200,000	0.00

\* New Grant

\*\* Capital Budget

## Summary of Grants

DEPARTMENT	2012-13 Authorization	2012-13 FTEs	2013-14 Approved Authorization	2013-14 Approved FTEs
<b>Management Services</b>				
Homeland Security Grant Program	640,000	2.00	600,000	1.00
Metro Medical Response System	0	2.00	0	0.00
<b>TOTAL MANAGEMENT SERVICES</b>	<b>865,000</b>	<b>5.00</b>	<b>855,000</b>	<b>1.00</b>
<b>Municipal Court</b>				
Emergency Shelter Grant (ESG)	0	2.00	0	2.00
<b>TOTAL MUNICIPAL COURT</b>	<b>0</b>	<b>2.00</b>	<b>0</b>	<b>2.00</b>
<b>Neighborhood Housing and Community Development</b>				
Assets for Independence Demonstration Program	300,000	0.00	0	0.00
Community Development Block Grant (CDBG)	6,692,838	18.00	7,185,072	17.00
HOME Investment Partnership	2,429,177	11.00	2,527,120	11.00
Lead Hazard Reduction Demonstration Program	2,500,000	0.00	0	0.00
<b>TOTAL NEIGHBORHOOD HOUSING &amp; COMMUNITY DEVELOPMENT</b>	<b>11,922,015</b>	<b>29.00</b>	<b>9,712,192</b>	<b>28.00</b>
<b>Parks and Recreation</b>				
Austin Community Foundation Grant *	0	0.00	25,000	0.00
Austin Community Foundation Nelson Puett Football Grant	15,000	0.00	0	0.00
Austin Convention & Visitors Bureau - Heritage Grant	47,000	0.00	47,000	0.00
Bailie Griffith Foundation	7,000	0.00	7,000	0.00
Junior League of Austin	18,000	0.00	18,000	0.00
Kids Café	15,944	0.00	32,000	0.00
Senior Transportation	96,000	3.00	96,000	3.00
Texas Commission on the Arts Grant	1,047	0.00	0	0.00
TPWD Boating Access **	500,000	0.00	500,000	0.00
TPWD Recreational Trails **	200,000	0.00	200,000	0.00
<b>TOTAL PARKS AND RECREATION</b>	<b>899,991</b>	<b>3.00</b>	<b>925,000</b>	<b>3.00</b>
<b>Planning and Development Review</b>				
Community Transformation Grant (CTG)	0	0.00	0	2.00
Mount Bonnell at Covert Park Historic Preservation Planning *	0	0.00	40,000	0.00
<b>TOTAL PLANNING AND DEVELOPMENT REVIEW</b>	<b>0</b>	<b>0.00</b>	<b>40,000</b>	<b>2.00</b>
<b>Police</b>				
Air Support Central Receiver Site Project	62,090	0.00	0	0.00
Air Support Video Communications Project	70,186	0.00	0	0.00
Anti-Gang Youth Apprenticeship Program	41,000	0.00	0	0.00
Assistance for Female Victims of Domestic Violence (VAWA)	61,626	1.00	62,000	1.00
Auto Burglary Theft Prevention Authority (ABTPA)	406,147	2.00	407,000	2.00
Byrne Criminal Justice Innovation Program	1,000,000	0.00	0	0.00
Click-It or Ticket Mobilization	59,999	0.00	90,000	0.00
Comprehensive Selective Traffic Enforcement Project (STEP)	507,000	0.00	1,000,000	0.00
Coverdell Forensic Program	72,000	0.00	0	0.00
Coverdell Forensic Services Improvement Project	175,000	0.00	113,090	0.00
DNA Backlog Reduction Program	205,000	0.00	0	0.00
Downtown Rangers	652,779	13.00	626,000	13.00
DWI - Selective Traffic Enforcement-IDM	70,000	0.00	90,000	0.00
Gang Intervention Team	34,000	1.00	0	0.00
Intellectual Property Crime Enforcement Program	200,000	0.00	0	0.00

\* New Grant

\*\* Capital Budget

## Summary of Grants

DEPARTMENT	2012-13 Authorization	2012-13 FTEs	2013-14 Approved Authorization	2013-14 Approved FTEs
<b>Police</b>				
Justice Assistance Grant	400,000	0.00	0	0.00
Juvenile Justice Project	16,282	0.00	0	0.00
Juvenile Gang Prevention and Intervention Coordination Project	27,000	0.00	0	0.00
MCSAP-Transportation Corridor Safety Communications Project	98,662	1.00	0	1.00
MCSAP-Transportation Corridor Safety Enforcement Project	505,501	0.00	0	0.00
Regional Training Project	75,000	0.00	0	0.00
<b>TOTAL POLICE</b>	<b>4,739,272</b>	<b>18.00</b>	<b>2,388,090</b>	<b>17.00</b>
<b>Public Works</b>				
Capital Metro Transportation Authority - Bus Rapid Transit **	720,000	0.00	0	0.00
Parmer to U.S. 183 Sidewalk Improvements (North Lamar) **	1,200,000	0.00	0	0.00
Sabine Street Promenade **	2,736,000	0.00	0	0.00
Safe Routes to Schools	38,835	0.00	0	0.00
<b>TOTAL PUBLIC WORKS</b>	<b>4,694,835</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>
<b>Transportation</b>				
Advanced Traffic Management System **	2,884,000	0.00	0	0.00
Urban Rail NEPA - STPMM **	4,000,000	0.00	0	0.00
<b>TOTAL TRANSPORTATION</b>	<b>6,884,000</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>
<b>Watershed Protection</b>				
Hazard Mitigation Grant Program - Bayton Loop Voluntary Buyouts				
Cost Overruns **	1,313,000	0.00	1,313,000	0.00
Severe Repetitive Loss Grant - Shoal Creek **	600,000	0.00	600,000	0.00
<b>TOTAL WATERSHED PROTECTION</b>	<b>1,913,000</b>	<b>0.00</b>	<b>1,913,000</b>	<b>0.00</b>
<b>TOTAL ALL DEPARTMENTS</b>	<b>61,552,898</b>	<b>326.00</b>	<b>37,236,973</b>	<b>314.00</b>

\* New Grant

\*\* Capital Budget

## Grants Detail

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DEPARTMENT: **ANIMAL SERVICES**

Grant Name: **Animal Friendly (Zoonosis)**

Source of Funds: State

Description: This program addresses the overpopulation of pets in higher-risk low-income communities by providing increased professional veterinary services to assist the population with responsible pet care. More than 18.8% of the Austin population live at or below the poverty rate and show a high concentration of pet ownership. This fund subsidizes spay/neuter surgeries for cats and dogs owned by eligible residents of Austin & Travis County. Increased pet sterilizations in the targeted areas reduces the overall pet population, thereby reducing both animal intake and euthanasia rates.

Grant Period:	2012-13 <u>Authorization</u>	2012-13 <u>FTEs</u>	2013-14 <u>Approved</u>	2013-14 <u>Approved FTEs</u>
08/2013-08/2014	15,295	0.00	0	0.00
08/2014-08/2015	0	0.00	20,000	0.00

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DEPARTMENT TOTAL:	2012-13 <u>Authorization</u>	2012-13 <u>FTEs</u>	2013-14 <u>Approved</u>	2013-14 <u>Approved FTEs</u>
	15,295	0.00	20,000	0.00

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DEPARTMENT: **AUSTIN ENERGY**

Grant Name: **ARRA-Austin Climate Protection Retrofit Program**

Source of Funds: Federal

Description: These funds, awarded through the American Recovery and Reinvestment Act, will be used to design, develop, and implement a Retrofit Ramp-up program, enabling job creation and accelerating the number of residential and commercial building retrofits in the AE service area. AE will provide enhanced marketing, outreach, oversight, inspection and tracking.

Grant Period:	2012-13 <u>Authorization</u>	2012-13 <u>FTEs</u>	2013-14 <u>Approved</u>	2013-14 <u>Approved FTEs</u>
05/2010-09/2013	0	8.00	0	8.00

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Grant Name: **ARRA-Energy Efficiency & Conservation Block Grant**

Source of Funds: Federal

Description: These funds, awarded through the American Recovery and Reinvestment Act, will be used for the implementation of energy conservation measures in City facilities. The program will save more than five million kilowatt-hours of electricity annually, generate approximately 100 jobs and reduce carbon and other emissions.

Grant Period:	2012-13 <u>Authorization</u>	2012-13 <u>FTEs</u>	2013-14 <u>Approved</u>	2013-14 <u>Approved FTEs</u>
12/2010-12/2012	0	4.00	0	0.00

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# Grants Detail

DEPARTMENT: **AUSTIN ENERGY**

Grant Name: **Clean Cities Implementation Initiatives to Advance Alternative Fuel Markets**

Source of Funds: Federal

Description: This grant establishes the Central Texas Fuel Independence Project (FIP), which will be a principal public-private regional entity to radically reduce barriers to the widespread use of cleaner, domestic, and more secure alternative and renewable fueled-vehicles (electric and natural gas) in the Austin and San Antonio region.

Grant Period:	2012-13 <u>Authorization</u>	2012-13 <u>FTEs</u>	2013-14 <u>Approved</u>	2013-14 <u>Approved FTEs</u>
01/2013-12/2015	325,000	1.00	0	0.00
01/2013-12/2015	0	0.00	325,000	1.00

DEPARTMENT TOTAL:	2012-13 <u>Authorization</u>	2012-13 <u>FTEs</u>	2013-14 <u>Approved</u>	2013-14 <u>Approved FTEs</u>
	325,000	13.00	325,000	9.00

DEPARTMENT: **AVIATION**

Grant Name: **Checkpoints**

Source of Funds: Federal

Description: This grant is a result of a legal mandate required by the Aviation and Transportation Security Act (ATSA) of November 19, 2001 which requires the deployment of armed law enforcement personnel at each airport passenger screening checkpoint.

Grant Period:	2012-13 <u>Authorization</u>	2012-13 <u>FTEs</u>	2013-14 <u>Approved</u>	2013-14 <u>Approved FTEs</u>
10/2012-09/2013	178,850	0.00	0	0.00
10/2013-09/2014	0	0.00	178,850	0.00

Grant Name: **TSA Explosives Detection Canine Team**

Source of Funds: Federal

Description: The purpose of this grant is for the Transportation Security Administration (TSA) to provide Austin-Bergstrom International Airport (ABIA) with explosives detection canine teams that will be available to respond in accordance with the Cooperative Agreement between TSA and ABIA.

Grant Period:	2012-13 <u>Authorization</u>	2012-13 <u>FTEs</u>	2013-14 <u>Approved</u>	2013-14 <u>Approved FTEs</u>
10/2012-03/2013	95,241	0.00	0	0.00
10/2013-03/2014	0	0.00	95,241	0.00

DEPARTMENT TOTAL:	2012-13 <u>Authorization</u>	2012-13 <u>FTEs</u>	2013-14 <u>Approved</u>	2013-14 <u>Approved FTEs</u>
	274,091	0.00	274,091	0.00



## Grants Detail

DEPARTMENT: **ECONOMIC DEVELOPMENT**

Grant Name: **National Endowment for the Arts**

Source of Funds: Federal

Description: The grant from the National Endowment for the Arts Art Works is for a collaborative creative program to cover planning, design or arts engagement activities.

Grant Period:	2012-13 <u>Authorization</u>	2012-13 <u>FTEs</u>	2013-14 <u>Approved</u>	2013-14 <u>Approved FTEs</u>
10/2012-09/2013	80,000	0.00	0	0.00
01/2014-09/2015	0	0.00	35,000	0.00

Grant Name: **Texas Commission for the Arts (TCA) Core Support**

Source of Funds: State

Description: This grant from the Texas Commission on the Arts will provide funding for a technical assistance workshops series culminating in a one-day full technical assistance and professional development conference for nonprofit arts and culture organizations, creative industry businesses and individual creators and other community arts development related activities.

Grant Period:	2012-13 <u>Authorization</u>	2012-13 <u>FTEs</u>	2013-14 <u>Approved</u>	2013-14 <u>Approved FTEs</u>
10/2012-09/2013	35,000	0.00	0	0.00
10/2013-09/2014	0	0.00	35,000	0.00

Grant Name: **Texas Commission for the Arts (TCA) Sub-Granting**

Source of Funds: State

Description: This grant from the Texas Commission on the Arts will be used for sub-granting of Cultural Contracts.

Grant Period:	2012-13 <u>Authorization</u>	2012-13 <u>FTEs</u>	2013-14 <u>Approved</u>	2013-14 <u>Approved FTEs</u>
10/2012-09/2013	35,000	0.00	0	0.00
10/2013-09/2014	0	0.00	35,000	0.00

DEPARTMENT TOTAL:	2012-13 <u>Authorization</u>	2012-13 <u>FTEs</u>	2013-14 <u>Approved</u>	2013-14 <u>Approved FTEs</u>
	150,000	0.00	105,000	0.00

DEPARTMENT: **EMERGENCY MEDICAL SERVICES**

Grant Name: **Capital Area Trauma Regional Advisory Council (CATRAC) Injury Prevention**

Source of Funds: State

Description: The CATRAC Injury Prevention grant provides funding for projects in the following priority areas: intoxicated driving prevention; child passenger safety; and senior falls prevention. EMS will utilize these funds for the child passenger safety seat program.

Grant Period:	2012-13 <u>Authorization</u>	2012-13 <u>FTEs</u>	2013-14 <u>Approved</u>	2013-14 <u>Approved FTEs</u>
05/2013-08/2013	6,000	0.00	0	0.00
05/2014-08/2014	0	0.00	5,000	0.00

## Grants Detail

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DEPARTMENT: **EMERGENCY MEDICAL SERVICES**

Grant Name: **Dell Children's Medical Center**

Source of Funds: Private

Description: This grant will allow Austin-Travis County EMS to purchase child safety seats to distribute at car seat check events.

	2012-13 <u>Authorization</u>	2012-13 <u>FTEs</u>	2013-14 <u>Approved</u>	2013-14 <u>Approved FTEs</u>
Grant Period: 10/2012-09/2013	5,700	0.00	0	0.00
10/2013-09/2014	0	0.00	5,700	0.00

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Grant Name: **Texas Department of State Health Services Local Project Program**

Source of Funds: Federal

Description: Funds from the program, which supports and improves the Texas emergency healthcare systems, will be used to purchase equipment and supplies to expand care of bariatric patients.

	2012-13 <u>Authorization</u>	2012-13 <u>FTEs</u>	2013-14 <u>Approved</u>	2013-14 <u>Approved FTEs</u>
Grant Period: 10/2012-08/2013	48,000	0.00	0	0.00
10/2013-08/2014	0	0.00	30,000	0.00

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Grant Name: **TxDOT - Child Safety Seat Program**

Source of Funds: Federal

Description: This grant funding will allow for the purchase of cribs and car seats.

	2012-13 <u>Authorization</u>	2012-13 <u>FTEs</u>	2013-14 <u>Approved</u>	2013-14 <u>Approved FTEs</u>
Grant Period: 10/2013-09/2014	0	0.00	34,400	0.00

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Grant Name: **Trauma Care System Grant**

Source of Funds: State

Description: This grant is available to EMS systems in Texas that provide trauma data to the Department of State Health Services through Trauma Regional Advisory Councils, in this case the Capital Area Trauma Regional Advisory Council (CATRAC). The amount of funding each year varies and must be spent on one-time costs that support trauma care.

	2012-13 <u>Authorization</u>	2012-13 <u>FTEs</u>	2013-14 <u>Approved</u>	2013-14 <u>Approved FTEs</u>
Grant Period: 10/2012-09/2013	35,000	0.00	0	0.00
10/2013-09/2014	0	0.00	35,000	0.00

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DEPARTMENT	2012-13 <u>Authorization</u>	2012-13 <u>FTEs</u>	2013-14 <u>Approved</u>	2013-14 <u>Approved FTEs</u>
TOTAL:	94,700	0.00	110,100	0.00

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## Grants Detail

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**DEPARTMENT: FIRE**

 Grant Name: **Assistance to Firefighters Grant**

Source of Funds: Federal

Description: This funding will allow for the purchase of a "safety house" trailer and implement prevention demonstrations at community events, coordinate smoke alarm and home safety inspection canvassing activities distributing smoke alarms, organize fire prevention activities for people with disabilities, senior citizens, and multi-cultural families, and create prevention publications for vulnerable populations.

	2012-13	2012-13	2013-14	2013-14
Grant Period:	<u>Authorization</u>	<u>FTEs</u>	<u>Approved</u>	<u>Approved FTEs</u>
06/2013-06/2014	202,080	0.00	0	0.00

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 Grant Name: **Staffing for Adequate Fire and Emergency Response (SAFER)**

Source of Funds: Federal

Description: This grant from the U.S. Department of Homeland Security (DHS), Federal Emergency Management Agency (FEMA), increases the number of firefighter positions by 36.

	2012-13	2012-13	2013-14	2013-14
Grant Period:	<u>Authorization</u>	<u>FTEs</u>	<u>Approved</u>	<u>Approved FTEs</u>
10/2012-09/2014	5,010,000	36.00	0	0.00
10/2012-09/2014	0	0.00	90,000	36.00

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DEPARTMENT	2012-13	2012-13	2013-14	2013-14
TOTAL:	<u>Authorization</u>	<u>FTEs</u>	<u>Approved</u>	<u>Approved FTEs</u>
	5,212,080	36.00	90,000	36.00

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**DEPARTMENT: FLEET SERVICES**

 Grant Name: **TCEQ Clean Fleet Program Grant**

Source of Funds: State

Description: This grant will be used to purchase 13 Compressed Natural Gas (CNG) refuse trucks for the Austin Resource Recovery Department.

	2012-13	2012-13	2013-14	2013-14
Grant Period:	<u>Authorization</u>	<u>FTEs</u>	<u>Approved</u>	<u>Approved FTEs</u>
05/2013-05/2015	2,292,116	0.00	0	0.00

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DEPARTMENT	2012-13	2012-13	2013-14	2013-14
TOTAL:	<u>Authorization</u>	<u>FTEs</u>	<u>Approved</u>	<u>Approved FTEs</u>
	2,292,116	0.00	0	0.00

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**DEPARTMENT: HEALTH AND HUMAN SERVICES**

 Grant Name: **Austin Healthy Adolescent (AHA) Initiative/Teen Outreach Project**

Source of Funds: State

Description: The goals of this program are to enhance youth engagement practice among service providers; increase youth leadership and community involvement; and collaboratively implement best practice demonstration projects in youth engagement.

	2012-13	2012-13	2013-14	2013-14
Grant Period:	<u>Authorization</u>	<u>FTEs</u>	<u>Approved</u>	<u>Approved FTEs</u>
09/2013-08/2014	112,000	2.00	0	0.00
09/2014-08/2015	0	0.00	0	1.00

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# Grants Detail

DEPARTMENT: **HEALTH AND HUMAN SERVICES**

Grant Name: **Community Diabetes Project**  
 Source of Funds: State

Description: This grant with the Texas Department of State Health Services will enable the continuation of diabetes prevention and control services. It provides community based diabetes management interventions that are part of a comprehensive approach to diabetes prevention and control.

Grant Period:	2012-13 Authorization	2012-13 FTEs	2013-14 Approved	2013-14 Approved FTEs
09/2013-08/2014	80,000	1.00	0	0.00
09/2014-08/2015	0	0.00	80,000	1.00

Grant Name: **Community Services Block Grant (CSBG)**  
 Source of Funds: Federal

Description: This program provides a variety of basic needs, preventative health care and case management services to low income persons through neighborhood centers and outreach locations in low to moderate income areas of Austin and Travis County.

Grant Period:	2012-13 Authorization	2012-13 FTEs	2013-14 Approved	2013-14 Approved FTEs
01/2013-12/2013	991,000	15.00	0	0.00
01/2014-12/2014	0	0.00	991,000	15.00

Grant Name: **Community Transformation Grant (CTG)**  
 Source of Funds: Federal

Description: This program will implement evidence-based policy, systems, environmental, programmatic and infrastructure changes that address tobacco-free living, active living and healthy eating, increased use of high impact quality clinical preventive services, social and emotional wellness, and healthy and safe physical environments.

Grant Period:	2012-13 Authorization	2012-13 FTEs	2013-14 Approved	2013-14 Approved FTEs
09/2013-09/2014	1,027,000	8.00	0	0.00
09/2014-09/2015	0	0.00	1,027,000	9.00

Grant Name: **Community Youth Development Program**  
 Source of Funds: State

Description: The goals of this program are to reduce juvenile delinquency; increase youth leadership and community involvement; increase life skills and opportunities for artistic expression; increase the use and availability of role models, positive examples, mentors and tutors for youth in the 78744 ZIP code for youth ages 10 to 17.

Grant Period:	2012-13 Authorization	2012-13 FTEs	2013-14 Approved	2013-14 Approved FTEs
09/2013-08/2014	321,000	4.00	0	0.00
09/2014-08/2015	0	0.00	321,000	4.00

Grant Name: **Emergency Shelter Grant (ESG)**  
 Source of Funds: Federal

Description: The purpose of this grant is to operate and maintain existing emergency shelters and Rapid Rehousing to homeless individuals.

Grant Period:	2012-13 Authorization	2012-13 FTEs	2013-14 Approved	2013-14 Approved FTEs
10/2012-09/2014	616,000	1.00	0	0.00
10/2013-09/2015	0	0.00	489,000	1.00

## Grants Detail

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DEPARTMENT: **HEALTH AND HUMAN SERVICES**

Grant Name: **HIV Prevention**

Source of Funds: State

Description: The purpose of this grant is to reduce the spread of HIV/AIDS, increase the number of persons who know their HIV status and reduce associated morbidity and mortality among HIV-infected persons and their partners.

Grant Period:	2012-13 <u>Authorization</u>	2012-13 <u>FTEs</u>	2013-14 <u>Approved</u>	2013-14 <u>Approved FTEs</u>
01/2013-12/2013	783,000	9.00	0	0.00
01/2014-12/2014	0	0.00	783,000	9.00

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Grant Name: **HIV Surveillance**

Source of Funds: State

Description: The purpose of this grant is to conduct HIV surveillance activities, which include tracking and follow-up of HIV infections, epidemiological investigations and validation studies.

Grant Period:	2012-13 <u>Authorization</u>	2012-13 <u>FTEs</u>	2013-14 <u>Approved</u>	2013-14 <u>Approved FTEs</u>
09/2013-08/2014	181,320	3.00	0	0.00
09/2014-08/2015	0	0.00	182,000	3.00

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Grant Name: **Homeless Housing and Services Program (HHSP)**

Source of Funds: State

Description: The grantor is Texas Department of Housing and Community Affairs and this grant is divided between two funding sources; Below Market Interest Rate program and the Bond Program. The City has contracted with Front Steps and Salvation Army to renovate their downtown shelters and expand beds and the Salvation Army is also hiring case managers to help single women who will be served with the shelter expansion.

Grant Period:	2012-13 <u>Authorization</u>	2012-13 <u>FTEs</u>	2013-14 <u>Approved</u>	2013-14 <u>Approved FTEs</u>
09/2013-08/2014	496,000	0.00	0	0.00
09/2014-08/2015	0	0.00	489,000	0.00

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Grant Name: **Housing Opportunities for Persons with AIDS - HUD**

Source of Funds: Federal

Description: The HIV Community Program's objective is to educate and prevent the spread of HIV and to comprehensively treat and support HIV infected individuals in order to maintain/improve their current quality of life. This program provides housing opportunities for persons with AIDS. It includes the provision of short-term payment of rent and utilities to prevent HIV clients and their families from becoming homeless.

Grant Period:	2012-13 <u>Authorization</u>	2012-13 <u>FTEs</u>	2013-14 <u>Approved</u>	2013-14 <u>Approved FTEs</u>
10/2012-09/2015	1,103,186	0.00	0	0.00
10/2013-09/2016	0	0.00	1,049,000	0.00

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Grant Name: **Immunization Interlocal Agreement (ILA)**

Source of Funds: State

Description: The purpose of this grant is to provide immunization services in Travis County that include: direct clinical vaccinations, Vaccines for Children coordination and support, Perinatal Hep B case management, childcare immunization audits, health education and technical support.

Grant Period:	2012-13 <u>Authorization</u>	2012-13 <u>FTEs</u>	2013-14 <u>Approved</u>	2013-14 <u>Approved FTEs</u>
09/2013-08/2014	699,000	19.00	0	0.00
09/2014-08/2015	0	0.00	695,000	20.00

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# Grants Detail

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DEPARTMENT: **HEALTH AND HUMAN SERVICES**

Grant Name: **Influenza Sentinel Surveillance Project (IISP)**  
 Source of Funds: State

Description: The purpose of this grant is to conduct sentinel influenza surveillance within the community and monitor the circulating strains of influenza virus within the community.

	2012-13	2012-13	2013-14	2013-14
Grant Period:	<u>Authorization</u>	<u>FTEs</u>	<u>Approved</u>	<u>Approved FTEs</u>
09/2014-08/2015	0	0.00	20,000	0.00

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Grant Name: **Office of Public Health Practice**  
 Source of Funds: State

Description: This program provides a variety of basic needs, preventative health care and case management services to low income persons through neighborhood centers and outreach locations in low to moderate income areas of Austin and Travis County.

	2012-13	2012-13	2013-14	2013-14
Grant Period:	<u>Authorization</u>	<u>FTEs</u>	<u>Approved</u>	<u>Approved FTEs</u>
09/2013-08/2014	160,276	2.00	0	0.00
09/2014-08/2015	0	0.00	161,000	2.00

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Grant Name: **Public Health Preparedness & Response to Bioterrorism**  
 Source of Funds: State

Description: The Public Health Preparedness & Response Program funds public health preparedness, planning activities, disease surveillance, emergency communication and training. It serves to establish strategic leadership, direction, assessment, and coordination of activities to ensure readiness, interagency collaboration, local and regional preparedness for bioterrorism, pandemic influenza and other outbreaks of infectious disease, and other public health threats and emergencies.

	2012-13	2012-13	2013-14	2013-14
Grant Period:	<u>Authorization</u>	<u>FTEs</u>	<u>Approved</u>	<u>Approved FTEs</u>
08/2013-07/2014	673,899	8.00	0	0.00
08/2014-07/2015	0	0.00	674,000	8.00

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Grant Name: **Refugee Health Screening**  
 Source of Funds: State

Description: This grant screens newly arriving refugees for communicable and infectious diseases within 90 days of arrival to protect the community from infectious diseases, environmental hazards and epidemics.

	2012-13	2012-13	2013-14	2013-14
Grant Period:	<u>Authorization</u>	<u>FTEs</u>	<u>Approved</u>	<u>Approved FTEs</u>
10/2012-09/2013	1,281,690	10.00	0	0.00
10/2013-09/2014	0	0.00	1,295,000	10.00

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## Grants Detail

DEPARTMENT: **HEALTH AND HUMAN SERVICES**

Grant Name: **Ryan White Part A - HIV Emergency Relief Project and Minority AIDS Initiative (MAI) Project Grants**

Source of Funds: Federal

Description: The Ryan White Part A program provides emergency, direct financial assistance to Transitional Grant Areas most severely affected by the HIV epidemic. Grant funds are used to purchase HIV ambulatory/outpatient medical care, other core medical services and support services for HIV infected individuals and their families. In addition, MAI work plan goals and objectives are targeted at minority communities disproportionately impacted by HIV and AIDS in an effort to improve health outcomes and reduce disparities in care. This program is designed to partner with local organizations for the provision of services.

Grant Period:	2012-13	2012-13	2013-14	2013-14
	<u>Authorization</u>	<u>FTEs</u>	<u>Approved</u>	<u>Approved FTEs</u>
03/2013-02/2014	4,300,000	11.00	0	0.00
03/2014-02/2015	0	0.00	4,085,000	11.00

Grant Name: **Ryan White Part C - Early Intervention Services to HIV Infected Individuals**

Source of Funds: Federal

Description: The Ryan White Part C program focuses on the delivery of comprehensive HIV outpatient early intervention services. Grant funds are used to purchase HIV ambulatory/outpatient medical care, oral health, transportation services, and non-medical case management services.

Grant Period:	2012-13	2012-13	2013-14	2013-14
	<u>Authorization</u>	<u>FTEs</u>	<u>Approved</u>	<u>Approved FTEs</u>
01/2013-12/2013	946,572	1.00	0	0.00
01/2014-12/2014	0	0.00	873,000	1.00

Grant Name: **STD-HIV Control Grant**

Source of Funds: State

Description: The purpose of the STD Control Grant is to provide clinical and preventive services to the community through early intervention, diagnosis and treatment in order to reduce the incidence of disease.

Grant Period:	2012-13	2012-13	2013-14	2013-14
	<u>Authorization</u>	<u>FTEs</u>	<u>Approved</u>	<u>Approved FTEs</u>
09/2013-08/2014	349,162	7.00	0	0.00
09/2014-08/2015	0	0.00	350,000	7.00

Grant Name: **Tobacco Prevention and Control**

Source of Funds: State

Description: The purpose of this program is to prevent and reduce the illegal and/or harmful use of tobacco products in communities with a particular emphasis on reduction in youth use.

Grant Period:	2012-13	2012-13	2013-14	2013-14
	<u>Authorization</u>	<u>FTEs</u>	<u>Approved</u>	<u>Approved FTEs</u>
09/2013-08/2014	0	4.00	0	0.00
09/2014-08/2015	0	0.00	0	0.00

Grant Name: **Tuberculosis Control and Outreach Program**

Source of Funds: Federal

Description: The purpose of this grant is to provide basic services for prevention and control of tuberculosis through expanded outreach with a special emphasis on those at high risk of developing tuberculosis.

Grant Period:	2012-13	2012-13	2013-14	2013-14
	<u>Authorization</u>	<u>FTEs</u>	<u>Approved</u>	<u>Approved FTEs</u>
09/2013-08/2014	218,000	4.00	0	0.00
09/2014-08/2015	0	0.00	218,000	4.00

## Grants Detail

DEPARTMENT: **HEALTH AND HUMAN SERVICES**

Grant Name: **Tuberculosis Elimination Grant**

Source of Funds: State

Description: The purpose of this grant is to provide basic services for prevention and control of tuberculosis through expanded outreach with a special emphasis on those at high risk of developing tuberculosis.

Grant Period:	2012-13 Authorization	2012-13 FTEs	2013-14 Approved	2013-14 Approved FTEs
09/2013-08/2014	449,411	6.00	0	0.00
09/2014-08/2015	0	0.00	305,000	6.00

Grant Name: **Urban Area Security Initiative (UASI)**

Source of Funds: Federal

Description: This grant provides assistance to high-threat, high-density urban areas to build Homeland Security capabilities. Under UASI, the Austin Urban Area's priorities included establishment of an Austin Area Fusion Center and various response and planning initiatives. This grant is housed in the City of Austin's Office of Homeland Security and Emergency Management and provides HHSD with one staff position.

Grant Period:	2012-13 Authorization	2012-13 FTEs	2013-14 Approved	2013-14 Approved FTEs
10/2012-02/2013	0	1.00	0	0.00
10/2013-02/2014	0	0.00	0	1.00

Grant Name: **Women, Infants and Children-Special Supplemental Nutrition Program**

Source of Funds: Federal and State

Description: WIC is a preventive program that targets women and children below 185% of federal poverty level. The WIC Program provides nutrition education, breastfeeding support, and nutritious foods to pregnant women, infants, and children up to age five.

Grant Period:	2012-13 Authorization	2012-13 FTEs	2013-14 Approved	2013-14 Approved FTEs
10/2012-09/2013	5,828,000	98.00	0	0.00
10/2013-09/2014	0	0.00	5,828,000	97.00

DEPARTMENT TOTAL:	2012-13 Authorization	2012-13 FTEs	2013-14 Approved	2013-14 Approved FTEs
	20,616,516	214.00	19,915,000	210.00

DEPARTMENT: **HUMAN RESOURCES**

Grant Name: **Equal Employment Opportunity (EEO)**

Source of Funds: Federal

Description: This program provides funding to investigate and settle complaints of discrimination in employment in Austin.

Grant Period:	2012-13 Authorization	2012-13 FTEs	2013-14 Approved	2013-14 Approved FTEs
10/2012-09/2013	120,000	2.00	0	0.00
10/2013-09/2014	0	0.00	120,000	2.00



## Grants Detail

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DEPARTMENT: **HUMAN RESOURCES**

Grant Name: **Fair Housing Act Compliance**

Source of Funds: Federal

Description: This program provides funding to investigate and settle complaints of discrimination in housing in Austin.

	2012-13	2012-13	2013-14	2013-14
Grant Period:	<u>Authorization</u>	<u>FTEs</u>	<u>Approved</u>	<u>Approved FTEs</u>
10/2012-09/2013	433,000	4.00	0	0.00
10/2013-09/2014	0	0.00	322,000	4.00

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DEPARTMENT	2012-13	2012-13	2013-14	2013-14
TOTAL:	<u>Authorization</u>	<u>FTEs</u>	<u>Approved</u>	<u>Approved FTEs</u>
	553,000	6.00	442,000	6.00

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DEPARTMENT: **LIBRARY**

Grant Name: **America's Music: A Film History of Our Popular Music From Blues to Broadway**

Source of Funds: Federal

Description: This grant provides public programming and community discussion related to music in American culture.

	2012-13	2012-13	2013-14	2013-14
Grant Period:	<u>Authorization</u>	<u>FTEs</u>	<u>Approved</u>	<u>Approved FTEs</u>
10/2012-09/2013	2,500	0.00	0	0.00

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Grant Name: **Austin Community Foundation Grants**

Source of Funds: Private

Description: These grants provide assistance with funding for various library-related needs. The services covered by these grants includes "Literature Live!" programs, refurbishment of the Ralph Yarborough exhibit, literacy efforts, low vision readers, furnishings, and purchasing of unique archival and library materials.

	2012-13	2012-13	2013-14	2013-14
Grant Period:	<u>Authorization</u>	<u>FTEs</u>	<u>Approved</u>	<u>Approved FTEs</u>
10/2012-09/2013	15,000	0.00	0	0.00
10/2013-09/2014	0	0.00	15,000	0.00

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Grant Name: **Broadband Training Opportunities Program, TEAL**

Source of Funds: Federal

Description: This grant provides funding for library employees to attend Broadband training.

	2012-13	2012-13	2013-14	2013-14
Grant Period:	<u>Authorization</u>	<u>FTEs</u>	<u>Approved</u>	<u>Approved FTEs</u>
10/2012-09/2013	750	0.00	0	0.00

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Grant Name: **Central Texas Library System Connect 4 Literacy Special Project**

Source of Funds: State

Description: This grant proposes a collaborative project pairing two Austin Independent School District elementary schools (Graham and Blackshear) and two branch libraries (Carver and Little Walnut) coordinated by the Central Texas Library System (fiscal agent). The funding provides materials that will help children increase literacy skills in school and over the summer months.

	2012-13	2012-13	2013-14	2013-14
Grant Period:	<u>Authorization</u>	<u>FTEs</u>	<u>Approved</u>	<u>Approved FTEs</u>
10/2013-08/2014	0	0.00	12,500	0.00

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## Grants Detail

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DEPARTMENT: **LIBRARY**

Grant Name: **Dollar General Literacy Foundation**

Source of Funds: Private

Description: Funding provided for the Branch and Youth Library Services Divisions to develop a literacy project to help children who are having difficulty with reading develop literacy skills.

	2012-13	2012-13	2013-14	2013-14
Grant Period:	<u>Authorization</u>	<u>FTEs</u>	<u>Approved</u>	<u>Approved FTEs</u>
10/2013-09/2014	0	0.00	5,000	0.00

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Grant Name: **Edge Focus Group Meeting**

Source of Funds: Private

Description: This funding enables the Austin Public Library to send one or more individuals to attend the Edge Focus Group meeting on September 27, 2013 at the Texas State Library and Archives Commission in Austin.

	2012-13	2012-13	2013-14	2013-14
Grant Period:	<u>Authorization</u>	<u>FTEs</u>	<u>Approved</u>	<u>Approved FTEs</u>
09/2013-08/2014	737	0.00	0	0.00

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Grant Name: **Humanities Texas - Mini-Grants**

Source of Funds: Federal

Description: This funding from Humanities Texas, the state affiliate of the National Endowment of the Humanities, will fund mini-grants for library locations across the city such as the Austin History Center.

	2012-13	2012-13	2013-14	2013-14
Grant Period:	<u>Authorization</u>	<u>FTEs</u>	<u>Approved</u>	<u>Approved FTEs</u>
10/2012-09/2013	5,000	0.00	0	0.00
10/2013-09/2014	0	0.00	10,000	0.00

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Grant Name: **Impact Grants for Family and Early Childhood Education**

Source of Funds: State

Description: This grant provides funding for books and programming teaching caregivers storytelling techniques for reaching young children.

	2012-13	2012-13	2013-14	2013-14
Grant Period:	<u>Authorization</u>	<u>FTEs</u>	<u>Approved</u>	<u>Approved FTEs</u>
09/2013-08/2014	10,000	0.00	0	0.00
09/2014-08/2015	0	0.00	10,000	0.00

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Grant Name: **Impact Grants for Library Innovation and Improvement - Electronic Technology**

Source of Funds: State

Description: This grant provides funding for pilot training and innovative projects to assist customers in using library electronic resources.

	2012-13	2012-13	2013-14	2013-14
Grant Period:	<u>Authorization</u>	<u>FTEs</u>	<u>Approved</u>	<u>Approved FTEs</u>
09/2013-08/2014	10,000	0.00	0	0.00

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## Grants Detail

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DEPARTMENT: **LIBRARY**

Grant Name: **Library Mobile Project**

Source of Funds: Federal

Description: This grant provides funding to create mobile library service access to the Austin Public Library catalog and other features related to materials circulation.

Grant Period:	2012-13 <u>Authorization</u>	2012-13 <u>FTEs</u>	2013-14 <u>Approved</u>	2013-14 <u>Approved FTEs</u>
10/2012-09/2013	15,000	0.00	0	0.00
10/2013-08/2014	0	0.00	15,000	0.00

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Grant Name: **Sprouting Green Weeding Practices in Libraries**

Source of Funds: Federal

Description: This grant proposes to partner with Goodwill Industries of Central Texas and continue relationships with Austin Resource Recovery and the Office of Sustainability to disseminate environmentally sensitive policies and practices related to discarded library materials.

Grant Period:	2012-13 <u>Authorization</u>	2012-13 <u>FTEs</u>	2013-14 <u>Approved</u>	2013-14 <u>Approved FTEs</u>
10/2013-09/2014	0	0.00	25,000	0.00

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Grant Name: **Texas Commission on the Arts - Arts Create Grant**

Source of Funds: State

Description: Funding will allow for free public performances in multiple library locations in order to promote the arts and humanities.

Grant Period:	2012-13 <u>Authorization</u>	2012-13 <u>FTEs</u>	2013-14 <u>Approved</u>	2013-14 <u>Approved FTEs</u>
10/2012-09/2013	10,000	0.00	0	0.00
10/2013-09/2014	0	0.00	10,000	0.00

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Grant Name: **Texas Reads**

Source of Funds: State

Description: This grant will allocate funding to the Austin Public Library to provide support for the citywide reading program conducted annually with Humanities Texas and the Mayor's Office (Mayor's Book Club) to encourage reading and community dialogue centered on a single book.

Grant Period:	2012-13 <u>Authorization</u>	2012-13 <u>FTEs</u>	2013-14 <u>Approved</u>	2013-14 <u>Approved FTEs</u>
09/2013-08/2014	3,000	0.00	0	0.00
09/2014-08/2015	0	0.00	0	0.00

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Grant Name: **Texas State Library and Archives Commission - Reading at the REC**

Source of Funds: State

Description: This grant provides funding for a project to foster a collaboration between the Parks and Recreation Department and Library Department for the benefit of children to foster basic literacy and to impart the importance of reading.

Grant Period:	2012-13 <u>Authorization</u>	2012-13 <u>FTEs</u>	2013-14 <u>Approved</u>	2013-14 <u>Approved FTEs</u>
09/2013-08/2014	10,000	0.00	0	0.00
09/2014-08/2015	0	0.00	0	0.00

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## Grants Detail

DEPARTMENT: **LIBRARY**

Grant Name: **TexTreasures**  
 Source of Funds: State

Description: This grant provides funding for preservation of historical items from the collections at the Austin History Center.

Grant Period:	2012-13 Authorization	2012-13 FTEs	2013-14 Approved	2013-14 Approved FTEs
09/2013-08/2014	20,000	0.00	0	0.00
09/2014-08/2015	0	0.00	20,000	0.00

DEPARTMENT TOTAL:	2012-13 Authorization	2012-13 FTEs	2013-14 Approved	2013-14 Approved FTEs
	101,987	0	122,500	0

DEPARTMENT: **MANAGEMENT SERVICES**

Grant Name: **Cities of Services Leadership Grant**  
 Source of Funds: Private

Description: This grant will be used to fund the implementation of the Invasive Species Management Plan.

Grant Period:	2012-13 Authorization	2012-13 FTEs	2013-14 Approved	2013-14 Approved FTEs
10/2012-09/2013	25,000	1.00	0	0.00
10/2013-09/2014	0	0.00	55,000	0.00

Grant Name: **Federal Emergency Management Assistance Program**  
 Source of Funds: Federal

Description: This program provides financial assistance for facilities and coordination of communications between all appropriate departments and agencies during planning of and in response to emergency conditions and/or events.

Grant Period:	2012-13 Authorization	2012-13 FTEs	2013-14 Approved	2013-14 Approved FTEs
10/2012-09/2013	200,000	0.00	0	0.00
10/2013-09/2014	0	0.00	200,000	0.00

Grant Name: **Homeland Security Grant Program**  
 Source of Funds: Federal

Description: This program provides financial assistance for public safety equipment, training and exercises, and for a coordination of communications between all appropriate departments and agencies during the planning of and in response to emergency conditions and/or events.

Grant Period:	2012-13 Authorization	2012-13 FTEs	2013-14 Approved	2013-14 Approved FTEs
10/2010-02/2013	640,000	2.00	0	0.00
10/2011-02/2014	0	0.00	600,000	1.00

## Grants Detail

**DEPARTMENT: MANAGEMENT SERVICES**

 Grant Name: **Metro Medical Response System (MMRS)**

Source of Funds: Federal

Description: The MMRS grant funds assist in sustaining and enhancing the existing MMRS program within the Office of Emergency Management.

Grant Period:	2012-13 Authorization	2012-13 FTEs	2013-14 Approved	2013-14 Approved FTEs
10/2012-02/2014	0	2.00	0	0.00
10/2013-02/2014	0	0.00	0	0.00

DEPARTMENT TOTAL:	2012-13 Authorization	2012-13 FTEs	2013-14 Approved	2013-14 Approved FTEs
	865,000	5.00	855,000	1.00

**DEPARTMENT: MUNICIPAL COURT**

 Grant Name: **Emergency Shelter Grant (ESG)**

Source of Funds: State

Description: The purpose of this grant is to operate and maintain existing emergency shelters and transitional housing and to provide essential services to homeless persons or those who are at risk of becoming homeless.

Grant Period:	2012-13 Authorization	2012-13 FTEs	2013-14 Approved	2013-14 Approved FTEs
01/2013-12/2013	0	2.00	0	0.00
01/2014-12/2014	0	0.00	0	2.00

DEPARTMENT TOTAL:	2012-13 Authorization	2012-13 FTEs	2013-14 Approved	2013-14 Approved FTEs
	0	2.00	0	2.00

**DEPARTMENT: NEIGHBORHOOD HOUSING & COMMUNITY DEVELOPMENT**

 Grant Name: **Assets for Independence Demonstration Program**

Source of Funds: Federal

Description: This grant provides special savings accounts designed to assist low-income individuals and families move toward asset ownership through matched savings and financial education.

Grant Period:	2012-13 Authorization	2012-13 FTEs	2013-14 Approved	2013-14 Approved FTEs
04/2012-03/2017	300,000	0.00	0	0.00

 Grant Name: **Community Development Block Grant (CDBG)**

Source of Funds: Federal

Description: This grant program of the U.S. Department of Housing &amp; Urban Development provides funding to conduct community development activities which benefit low and moderate income families, aid in the prevention of slums and blight and provide opportunities for economic development in the CDBG target areas.

Grant Period:	2012-13 Authorization	2012-13 FTEs	2013-14 Approved	2013-14 Approved FTEs
10/2012-09/2017	6,692,838	18.00	0	0.00
10/2013-09/2017	0	0.00	7,185,072	17.00

## Grants Detail

**DEPARTMENT: NEIGHBORHOOD HOUSING & COMMUNITY DEVELOPMENT**

 Grant Name: **HOME Investment Partnership**

Source of Funds: Federal

Description: This grant program of the U.S. Department of Housing &amp; Urban Development provides affordable housing through acquisition, rehabilitation and new construction of housing units for low and moderate income families.

	2012-13 <u>Authorization</u>	2012-13 <u>FTEs</u>	2013-14 <u>Approved</u>	2013-14 <u>Approved FTEs</u>
Grant Period: 10/2012-09/2017	2,429,177	11.00	0	0.00
10/2013-09/2017	0	0.00	2,527,120	11.00

 Grant Name: **Lead-Based Paint**

Source of Funds: Federal

Description: This grant is to provide services for qualified housing units to assess and remediate lead paint hazards and to address healthy homes issues such as mold remediation, moisture intrusion, and pest management. In addition, education marketing and outreach activities will provide lead poisoning awareness education to the citizens of Austin.

	2012-13 <u>Authorization</u>	2012-13 <u>FTEs</u>	2013-14 <u>Approved</u>	2013-14 <u>Approved FTEs</u>
Grant Period: 10/2012-09/2017	2,500,000	0.00	0	0.00

DEPARTMENT TOTAL:	2012-13 <u>Authorization</u>	2012-13 <u>FTEs</u>	2013-14 <u>Approved</u>	2013-14 <u>Approved FTEs</u>
	11,922,015	29.00	9,712,192	28.00

**DEPARTMENT: PARKS AND RECREATION**

 Grant Name: **Austin Community Foundation Grant**

Source of Funds: Private

Description: This grant provides funding for traveling exhibits for the Austin Nature &amp; Science Center.

	2012-13 <u>Authorization</u>	2012-13 <u>FTEs</u>	2013-14 <u>Approved</u>	2013-14 <u>Approved FTEs</u>
Grant Period: 10/2013-09/2014	0	0.00	25,000	0.00

 Grant Name: **Austin Community Foundation Nelson Puett Football Grant**

Source of Funds: Private

Description: This grant provides funding to implement a youth football program for under-served youth.

	2012-13 <u>Authorization</u>	2012-13 <u>FTEs</u>	2013-14 <u>Approved</u>	2013-14 <u>Approved FTEs</u>
Grant Period: 09/2013-04/2014	15,000	0.00	0	0.00

 Grant Name: **Austin Convention & Visitors Bureau - Heritage Grant**

Source of Funds: Private

Description: This grant provides funding to promote properties that draw heritage tourists to central Texas. Heritage Grants funding is provided to promote tourism and encourage preservation of historic structures in identified areas of the city frequented by tourists.

	2012-13 <u>Authorization</u>	2012-13 <u>FTEs</u>	2013-14 <u>Approved</u>	2013-14 <u>Approved FTEs</u>
Grant Period: 10/2012-09/2013	47,000	0.00	0	0.00
10/2013-09/2014	0	0.00	47,000	0.00

## Grants Detail

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DEPARTMENT: **PARKS AND RECREATION**

Grant Name: **Bailie Griffith Foundation**

Source of Funds: Private

Description: This grant provides funding for the Archeology Trail at Zilker Botanical Garden.

Grant Period:	<u>2012-13</u> <u>Authorization</u>	<u>2012-13</u> <u>FTEs</u>	<u>2013-14</u> <u>Approved</u>	<u>2013-14</u> <u>Approved FTEs</u>
10/2012-09/2013	7,000	0.00	0	0.00
10/2013-09/2014	0	0.00	7,000	0.00

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Grant Name: **Junior League of Austin**

Source of Funds: Private

Description: This grant will provide funding and volunteer support for educational programs and displays at the Zilker Botanical Garden.

Grant Period:	<u>2012-13</u> <u>Authorization</u>	<u>2012-13</u> <u>FTEs</u>	<u>2013-14</u> <u>Approved</u>	<u>2013-14</u> <u>Approved FTEs</u>
10/2012-06/2013	18,000	0.00	0	0.00
10/2013-06/2014	0	0.00	18,000	0.00

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Grant Name: **Kids Café**

Source of Funds: Private

Description: Kids Café is an after school and summer food program providing hot meals to school aged children at Dove Springs and Montopolis Recreation Centers. The Capital Area Food Bank provides food and support funding for the food program and PARD provides space and after school activities for participants.

Grant Period:	<u>2012-13</u> <u>Authorization</u>	<u>2012-13</u> <u>FTEs</u>	<u>2013-14</u> <u>Approved</u>	<u>2013-14</u> <u>Approved FTEs</u>
09/2013-08/2014	15,944	0.00	0	0.00
09/2014-08/2015	0	0.00	32,000	0.00

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Grant Name: **Senior Transportation**

Source of Funds: Federal

Description: This grant, funded by the "Older Americans Act Title IIIB" through the CAPCOG Area Agency on Aging, provides transportation for persons 60 years and older to group lunch sites, stores, social events and medical appointments.

Grant Period:	<u>2012-13</u> <u>Authorization</u>	<u>2012-13</u> <u>FTEs</u>	<u>2013-14</u> <u>Approved</u>	<u>2013-14</u> <u>Approved FTEs</u>
06/2013-08/2013	96,000	3.00	0	0.00
06/2014-08/2014	0	0.00	96,000	3.00

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Grant Name: **Texas Commission on the Arts Grant**

Source of Funds: Private

Description: This grant provides funding to help fund musical acts performing at a welcoming celebration called Ney Day.

Grant Period:	<u>2012-13</u> <u>Authorization</u>	<u>2012-13</u> <u>FTEs</u>	<u>2013-14</u> <u>Approved</u>	<u>2013-14</u> <u>Approved FTEs</u>
06/2013-07/2013	1,047	0.00	0	0.00

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# Grants Detail

DEPARTMENT: **PARKS AND RECREATION**

Grant Name: **TPWD Boating Access**  
 Source of Funds: State

Description: This grant is for funding to renovate boating docks, boat ramps, an access road, associated parking and necessary support facilities on Austin parkland.

Grant Period:	2012-13 Authorization	2012-13 FTEs	2013-14 Approved	2013-14 Approved FTEs
01/2013-01/2015	500,000	0.00	0	0.00
10/2013-01/2015	0	0.00	500,000	0.00

Grant Name: **TPWD Recreational Trails**  
 Source of Funds: State

Description: The TPWD Recreation Trail grant will provide improvements to the trail through the Zilker Preserves.

Grant Period:	2012-13 Authorization	2012-13 FTEs	2013-14 Approved	2013-14 Approved FTEs
10/2012-09/2013	200,000	0.00	0	0.00
10/2013-09/2014	0	0.00	200,000	0.00

DEPARTMENT TOTAL:	2012-13 Authorization	2012-13 FTEs	2013-14 Approved	2013-14 Approved FTEs
	899,991	3.00	925,000	3.00

DEPARTMENT: **PLANNING AND DEVELOPMENT REVIEW**

Grant Name: **Community Transformation Grant (CTG)**  
 Source of Funds: Federal

Description: This program will implement evidence-based policy, systems, environmental, programmatic and infrastructure changes that address tobacco-free living, active living and healthy eating, increased use of high impact quality clinical preventive services, social and emotional wellness, and healthy and safe physical environments. These positions provide planning services and are fully funded by the same grant in the Health and Human Services Department.

Grant Period:	2012-13 Authorization	2012-13 FTEs	2013-14 Approved	2013-14 Approved FTEs
09/2014-09/2015	0	0.00	0	2.00

Grant Name: **Mount Bonnell at Covert Park Historic Preservation Planning**  
 Source of Funds: State

Description: Grant would provide partial funding for assessment and planning activities related to historic features located within the boundaries of Mount Bonnell at Covert Park, a City Landmark property. This would be a joint project between the Historic Preservation Office and the Parks & Recreation Department.

Grant Period:	2012-13 Authorization	2012-13 FTEs	2013-14 Approved	2013-14 Approved FTEs
10/2013-09/2014	0	0.00	40,000	0.00

DEPARTMENT TOTAL:	2012-13 Authorization	2012-13 FTEs	2013-14 Approved	2013-14 Approved FTEs
	0	0.00	40,000	2.00



## Grants Detail

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DEPARTMENT: **POLICE**

Grant Name: **Air Support Central Receiver Site Project**  
 Source of Funds: State

Description: This funding through the Edward Byrne Memorial Justice Assistance Program will allow for the purchase of a permanent central receiver and array antenna to capture thermal imaging and daylight camera video feed from APD Air Support helicopters during patrols, pursuits, and major or critical incident response.

	2012-13	2012-13	2013-14	2013-14
Grant Period:	<u>Authorization</u>	<u>FTEs</u>	<u>Approved</u>	<u>Approved FTEs</u>
09/2013-03/2014	62,090	0.00	0	0.00

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Grant Name: **Air Support Video Communications Project**  
 Source of Funds: State

Description: This funding through the Edward Byrne Memorial Justice Assistance Program will allow for the purchase of a transmitter and portable receiver for APD's helicopter to be used with the new permanent central receiver and array antenna. This will capture thermal imaging and daylight camera video feed from APD Air Support during patrols, pursuits, and major or critical incident response.

	2012-13	2012-13	2013-14	2013-14
Grant Period:	<u>Authorization</u>	<u>FTEs</u>	<u>Approved</u>	<u>Approved FTEs</u>
09/2013-03/2014	70,186	0.00	0	0.00

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Grant Name: **Anti-Gang Youth Apprenticeship Program**  
 Source of Funds: State

Description: The purpose of the this program is to support programs that prevent violence in and around schools and to improve the juvenile justice system and develop effective education, training, prevention, diversion, treatment, and rehabilitation programs in the area of juvenile delinquency.

	2012-13	2012-13	2013-14	2013-14
Grant Period:	<u>Authorization</u>	<u>FTEs</u>	<u>Approved</u>	<u>Approved FTEs</u>
09/2013-08/2014	41,000	0.00	0	0.00

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Grant Name: **Assistance for Female Victims of Domestic Violence (VAWA)**  
 Source of Funds: State

Description: This grant provides funding to partially cover the salaries of one victim services counselor who works with victims of domestic violence.

	2012-13	2012-13	2013-14	2013-14
Grant Period:	<u>Authorization</u>	<u>FTEs</u>	<u>Approved</u>	<u>Approved FTEs</u>
09/2013-08/2014	61,626	1.00	0	0.00
09/2014-08/2015	0	0.00	62,000	1.00

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Grant Name: **Auto Burglary Theft Prevention (ABTPA)**  
 Source of Funds: State

Description: This program funds auto theft enforcement, crime prevention, crime analysis and prosecution to reduce auto thefts.

	2012-13	2012-13	2013-14	2013-14
Grant Period:	<u>Authorization</u>	<u>FTEs</u>	<u>Approved</u>	<u>Approved FTEs</u>
09/2013-08/2014	406,147	2.00	0	0.00
09/2014-08/2015	0	0.00	407,000	2.00

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## Grants Detail

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DEPARTMENT: **POLICE**Grant Name: **Byrne Criminal Justice Innovation Program**

Source of Funds: Federal

Description: This grant will provide funding for sworn personnel, travel, supplies, contractals, and other costs to help improve community safety in the Rundberg area of the city.

	2012-13	2012-13	2013-14	2013-14
Grant Period:	<u>Authorization</u>	<u>FTEs</u>	<u>Approved</u>	<u>Approved FTEs</u>
10/2012-09/2015	1,000,000	0.00	0	0.00

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Grant Name: **Click-It or Ticket Mobilization**

Source of Funds: State

Description: The Click-It or Ticket program is a national and statewide campaign. It is designed to enhance the enforcement of seat belt laws and child safety seat use during increased driving weekends on designated holiday periods. Grant funding is utilized for sworn personnel overtime expenses and training costs.

	2012-13	2012-13	2013-14	2013-14
Grant Period:	<u>Authorization</u>	<u>FTEs</u>	<u>Approved</u>	<u>Approved FTEs</u>
10/2012-09/2013	59,999	0.00	0	0.00
10/2013-09/2014	0	0.00	90,000	0.00

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Grant Name: **Comprehensive Selective Traffic Enforcement Project (STEP)**

Source of Funds: State

Description: This grant funds a program to increase effective enforcement and adjudication of traffic safety-related laws to reduce fatal and serious injury crashes.

	2012-13	2012-13	2013-14	2013-14
Grant Period:	<u>Authorization</u>	<u>FTEs</u>	<u>Approved</u>	<u>Approved FTEs</u>
10/2012-09/2013	507,000	0.00	0	0.00
10/2013-09/2014	0	0.00	1,000,000	0.00

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Grant Name: **Coverdell Forensic Program**

Source of Funds: State

Description: This grant will provide funding for non-DNA forensic sections to purchase supplies and equipment and to work overtime to reduce forensic casework backlog.

	2012-13	2012-13	2013-14	2013-14
Grant Period:	<u>Authorization</u>	<u>FTEs</u>	<u>Approved</u>	<u>Approved FTEs</u>
10/2012-06/2013	72,000	0.00	0	0.00

---

Grant Name: **Coverdell Forensics Services Improvement Project**

Source of Funds: Federal

Description: This grant provides funding for the Forensic Science Improvement Project at APD and is to be used for the purchase of equipment and software, professional registration and training.

	2012-13	2012-13	2013-14	2013-14
Grant Period:	<u>Authorization</u>	<u>FTEs</u>	<u>Approved</u>	<u>Approved FTEs</u>
10/2012-09/2013	175,000	0.00	0	0.00
10/2013-09/2014	0	0.00	113,090	0.00

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## Grants Detail

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DEPARTMENT: **POLICE**

Grant Name: **DNA Backlog Reduction Program**

Source of Funds: Federal

Description: This grant will provide funding for DNA scientists to work overtime to reduce the backlog of sexual assault cases.

	2012-13	2012-13	2013-14	2013-14
Grant Period:	<u>Authorization</u>	<u>FTEs</u>	<u>Approved</u>	<u>Approved FTEs</u>
10/2012-03/2014	205,000	0.00	0	0.00

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Grant Name: **Downtown Rangers**

Source of Funds: Private

Description: This program provides goodwill ambassadors and enhances security in the downtown Austin area.

	2012-13	2012-13	2013-14	2013-14
Grant Period:	<u>Authorization</u>	<u>FTEs</u>	<u>Approved</u>	<u>Approved FTEs</u>
05/2013-04/2014	652,779	13.00	0	0.00
05/2014-04/2015	0	0.00	626,000	13.00

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Grant Name: **DWI-Selective Traffic Enforcement-IDM**

Source of Funds: State

Description: This grant provides funding to conduct Impaired Driving Mobilization projects in an effort to reduce DWI-related deaths and injuries in Texas.

	2012-13	2012-13	2013-14	2013-14
Grant Period:	<u>Authorization</u>	<u>FTEs</u>	<u>Approved</u>	<u>Approved FTEs</u>
10/2012-09/2013	70,000	0.00	0	0.00
10/2013-09/2014	0	0.00	90,000	0.00

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Grant Name: **Gang Intervention Team**

Source of Funds: State

Description: This funding continues the grant-funded salary of the APD Gang Intervention Coordinator and will allow the caseworker (licensed master degree, social work) to work on a full-time basis with gang-involved adjudicated youth.

	2012-13	2012-13	2013-14	2013-14
Grant Period:	<u>Authorization</u>	<u>FTEs</u>	<u>Approved</u>	<u>Approved FTEs</u>
09/2012-08/2013	34,000	1.00	0	0.00
09/2013-08/2014	0	0.00	0	0.00

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Grant Name: **Intellectual Property Crime Enforcement Program**

Source of Funds: Federal

Description: APD will request funds for sworn and forensic overtime and limited surveillance equipment to combat criminal violations of intellectual property laws. The City of Austin proposes to implement an Intellectual Property Crime Enforcement (IPCE) Program with the primary goal of focusing on criminal investigation, prosecution, prevention, and education as each relate to intellectual property enforcement.

	2012-13	2012-13	2013-14	2013-14
Grant Period:	<u>Authorization</u>	<u>FTEs</u>	<u>Approved</u>	<u>Approved FTEs</u>
10/2012-09/2013	200,000	0.00	0	0.00

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## Grants Detail

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DEPARTMENT: **POLICE**

Grant Name: **Justice Assistance Grant**

Source of Funds: Federal

Description: Funding will be used to buy equipment for e-citation implementation.

	2012-13	2012-13	2013-14	2013-14
Grant Period:	<u>Authorization</u>	<u>FTEs</u>	<u>Approved</u>	<u>Approved FTEs</u>
10/2012-09/2013	400,000	0.00	0	0.00

---

Grant Name: **Juvenile Accountability Incentive Block Grant**

Source of Funds: Federal

Description: The purpose of the JABG Program is to reduce juvenile offending through accountability-based programs focused on the juvenile offender and the juvenile justice system.

	2012-13	2012-13	2013-14	2013-14
Grant Period:	<u>Authorization</u>	<u>FTEs</u>	<u>Approved</u>	<u>Approved FTEs</u>
04/2012-08/2013	27,000	0.00	0	0.00

---

Grant Name: **Juvenile Justice Project**

Source of Funds: Federal

Description: These funds from the State of Texas, Office of the Governor, Criminal Justice Division will cover costs for training for law enforcement personnel who directly interact with youths involved, or at high-risk for involvement, in the juvenile justice system.

	2012-13	2012-13	2013-14	2013-14
Grant Period:	<u>Authorization</u>	<u>FTEs</u>	<u>Approved</u>	<u>Approved FTEs</u>
09/2013-08/2014	16,282	0.00	0	0.00

---

Grant Name: **MCSAP-Transportation Corridor Safety Communications Project**

Source of Funds: Federal

Description: These funds covers the cost of a traffic education coordinator FTE and the equipment and supplies necessary to provide targeted traffic education citywide.

	2012-13	2012-13	2013-14	2013-14
Grant Period:	<u>Authorization</u>	<u>FTEs</u>	<u>Approved</u>	<u>Approved FTEs</u>
07/2013-06/2014	98,662	1.00	0	0.00
07/2013-06/2015	0	0.00	0	1.00

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Grant Name: **MCSAP-Transportation Corridor Safety Enforcement Project**

Source of Funds: Federal

Description: These funds allows both general duty and license and weights officers to work on an overtime basis to improve public safety on Austin's five major corridors.

	2012-13	2012-13	2013-14	2013-14
Grant Period:	<u>Authorization</u>	<u>FTEs</u>	<u>Approved</u>	<u>Approved FTEs</u>
10/2012-06/2013	505,501	0.00	0	0.00

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## Grants Detail

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DEPARTMENT: **POLICE**

Grant Name: **Regional Training Project**

Source of Funds: Federal

Description: These funds from the State of Texas, Office of the Governor, Criminal Justice Division will be used to send law enforcement personnel to training and to locally host public safety trainings on topics such as violent crime interview and interrogation techniques.

	2012-13	2012-13	2013-14	2013-14
Grant Period:	<u>Authorization</u>	<u>FTEs</u>	<u>Approved</u>	<u>Approved FTEs</u>
09/2013-08/2014	75,000	0.00	0	0.00

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	2012-13	2012-13	2013-14	2013-14
DEPARTMENT TOTAL:	<u>Authorization</u>	<u>FTEs</u>	<u>Approved</u>	<u>Approved FTEs</u>
	4,739,272	18.00	2,388,090	17.00

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DEPARTMENT: **PUBLIC WORKS**

Grant Name: **Capital Metro Transportation Authority - Bus Rapid Transit**

Source of Funds: State

Description: This grant will assist with the establishment of the bike share/bike safety program.

	2012-13	2012-13	2013-14	2013-14
Grant Period:	<u>Authorization</u>	<u>FTEs</u>	<u>Approved</u>	<u>Approved FTEs</u>
N/A	720,000	0.00	0	0.00

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Grant Name: **Parmer to U.S. 183 Sidewalk Improvements (North Lamar)**

Source of Funds: State

Description: These grant funds will be used to construct and improve sidewalks along North Lamar Boulevard from Parmer Lane to US 183. This project was identified as a very high priority in the City's 2009 Pedestrian Master Plan and will improve accessibility for all users in this important transportation corridor.

	2012-13	2012-13	2013-14	2013-14
Grant Period:	<u>Authorization</u>	<u>FTEs</u>	<u>Approved</u>	<u>Approved FTEs</u>
N/A	1,200,000	0.00	0	0.00

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Grant Name: **Sabine Street Promenade**

Source of Funds: State

Description: These grant funds from the Texas Department of Transportation (TXDOT) are for the design and the construction of a bicycle and pedestrian promenade adjacent to Sabine Street from 4th to 7th Streets.

	2012-13	2012-13	2013-14	2013-14
Grant Period:	<u>Authorization</u>	<u>FTEs</u>	<u>Approved</u>	<u>Approved FTEs</u>
03/2013-N/A	2,736,000	0.00	0	0.00

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# Grants Detail

DEPARTMENT: **PUBLIC WORKS**

Grant Name: **Safe Routes to Schools**  
 Source of Funds: State

Description: This grant will enable and encourage children in grades K-8, including those with disabilities, to walk and/or bicycle to school, thereby making healthy lifestyle changes from an early age.

	2012-13	2012-13	2013-14	2013-14
Grant Period:	<u>Authorization</u>	<u>FTEs</u>	<u>Approved</u>	<u>Approved FTEs</u>
N/A	38,835	0.00	0	0.00

DEPARTMENT	2012-13	2012-13	2013-14	2013-14
TOTAL:	<u>Authorization</u>	<u>FTEs</u>	<u>Approved</u>	<u>Approved FTEs</u>
	4,694,835	0.00	0	0.00

DEPARTMENT: **TRANSPORTATION**

Grant Name: **Advanced Transportation Management System**  
 Source of Funds: State

Description: This project includes the construction of a Traffic Management Center (TMC) at One Texas Center to provide capabilities for monitoring and operating the ATMS including control of traffic signals, CCTV cameras, DMS, traffic fluctuations, and motorist information system; acquisition and installation of additional dynamic message signs on major roadways to provide traffic and roadway condition information, such as road or lane closures, special events, travel times, congestion levels, incidents, emergency response, etc. to road users; and acquisition and installation of travel time measuring devices, vehicle count stations, ITS traffic signal controller cabinets, and CCTV cameras at various locations throughout the City.

	2012-13	2012-13	2013-14	2013-14
Grant Period:	<u>Authorization</u>	<u>FTEs</u>	<u>Approved</u>	<u>Approved FTEs</u>
10/2012-09/2014	2,884,000	0.00	0	0.00

Grant Name: **Urban Rail NEPA - STPMM**  
 Source of Funds: Federal

Description: The project will evaluate alternatives for a new high capacity transit project through the core of downtown. Based on previous work, the "urban rail" concept is proceeding with corridor and alignments to be confirmed.

	2012-13	2012-13	2013-14	2013-14
Grant Period:	<u>Authorization</u>	<u>FTEs</u>	<u>Approved</u>	<u>Approved FTEs</u>
N/A	4,000,000	0.00	0	0.00

DEPARTMENT	2012-13	2012-13	2013-14	2013-14
TOTAL:	<u>Authorization</u>	<u>FTEs</u>	<u>Approved</u>	<u>Approved FTEs</u>
	6,884,000	0.00	0	0.00

## Grants Detail

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DEPARTMENT: **WATERSHED PROTECTION**

Grant Name: **Hazard Mitigation Grant Program - Bayton Loop Voluntary Buyout Cost Overruns**  
 Source of Funds: Federal

Description: The original FEMA Hazard Mitigation Grant Program (HMPG) grant was for the purchase and demolition of 21 flood-prone single-family residences in the Bayton Loop and Burrough Cove area. In FY 2011 additional funds were granted to cover acquisition cost increases for the addition of four alternate properties. The project had a significant cost increase due to property values being approximately 30% higher than estimated in 2008 and they required significant asbestos abatement, which was not anticipated. The State has committed to providing additional grant funding as it becomes available.

	2012-13	2012-13	2013-14	2013-14
Grant Period:	<u>Authorization</u>	<u>FTEs</u>	<u>Approved</u>	<u>Approved FTEs</u>
10/2012-09/2013	1,313,000	0.00	1,313,000	0.00

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Grant Name: **Severe Repetitive Loss Grant - Shoal Creek**  
 Source of Funds: Federal

Description: The Severe Repetitive Loss Grant program under FEMA Hazard Mitigation Grant Program (HMPG) provides federal funding to assist states and communities in implementing mitigation measures to reduce or eliminate the long-term risk of flood damage to severe repetitive loss residential structures insured under the National Flood Insurance Program (NFIP).

	2012-13	2012-13	2013-14	2013-14
Grant Period:	<u>Authorization</u>	<u>FTEs</u>	<u>Approved</u>	<u>Approved FTEs</u>
10/2012-09/2015	600,000	0.00	0	0.00
10/2013-09/2016	0	0.00	600,000	0.00

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DEPARTMENT	2012-13	2012-13	2013-14	2013-14
TOTAL:	<u>Authorization</u>	<u>FTEs</u>	<u>Approved</u>	<u>Approved FTEs</u>
	1,913,000	0.00	1,913,000	0.00

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TOTAL ALL	2012-13	2012-13	2013-14	2013-14
DEPARTMENTS	<u>Authorization</u>	<u>FTEs</u>	<u>Approved</u>	<u>Approved FTEs</u>
	61,552,898	326.00	37,236,973	314.00

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City of Austin  
2013-2014  
Approved  
Budget

**Volume II**  
Capital Budget



# Capital Budget

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## What is the Capital Improvements Program (CIP)?

The City of Austin regularly undertakes projects to improve public facilities and infrastructure assets for the benefit of its citizens. These projects, collectively referred to as the Capital Improvements Program (CIP), may include construction and renovation of recreation centers and libraries, acquisition of parkland, repaving of streets, replacement of water and wastewater lines, provision of power for residents and the purchase of new fleet vehicles and IT networks. CIP projects are varied, so some may require years of planning and construction while other may be completed in a shorter timeframe.

Each year, the City of Austin produces a CIP Plan that outlines the various projects, and associated funding and spending plans, that will take place over the upcoming five-year period. The CIP Plan is not intended to be an all-inclusive inventory of the City's capital needs for the upcoming five years. Instead, it outlines the planned projects with available funding sources. Last, the CIP Plan serves as the basis for the development of the annual capital budget. Unlike the operating budget, which must make annual appropriations, capital budget funds are available until exhausted, over multiple years. The annual capital budget provides the necessary additional appropriations to continue existing projects or begin new projects.

## Funding the CIP

The CIP is supported by a number of different funding sources, including debt, cash and various other revenues. The type of funding utilized for a project can vary according to the type of project as well as whether the department is a General Government or Enterprise department. The most common funding sources are debt (tax-supported for the General Government Departments and revenue-supported for the Enterprise departments) cash transfers, and grants. Debt sources include public improvement bonds, certificates of obligation, contractual obligations, and commercial paper. The use of debt is suitable in capital projects because it promotes intergenerational equity in bearing the costs of the projects in conjunction with enjoying the benefits.

Public improvement bonds (PIBs), certificates of obligation (COs) and contractual obligations (KOs) are all secured by the full faith and credit of the City of Austin and secured by its ad valorem taxing power. While PIBs require voter approval obtained through a bond election, COs and KOs do not require voter approval. PIBs are a long-term debt instrument that allows the cost of capital investments to be repaid over the life of the project, much like financing the construction or purchase of a new home. COs are used for real property purchase and construction and are typically paid for over a 20 year period, similar to PIBs, and KOs are a short-term debt instrument used to finance



Aerial View of Water Treatment Plant #4

equipment or vehicles. To avoid incurring debt and borrowing costs until cash is actually needed, cities can begin the preliminary phases of a project and reimburse the costs incurred with the sale of bonds at a later date through the use of a reimbursement resolution. To save issuance costs the City of Austin's debt issuance is normally sold once each year. \$126.8 million in FY 2013-14 new appropriations are supported by a reimbursement resolution.

The City's priority is to fund capital expenditures for General Government departments with cash or voter approved debt. However, by official financial policy, it allows for use of COs and KOs if the capital expenditure is urgent, unanticipated, necessary to prevent an economic loss to the City, revenue generating, or is the most cost-effective financing option. The commercial paper (CP) program is utilized by Austin Energy and Austin Water Utility only. CP is a very short-term debt, usually due within 30 to 45 days, and utilized as an interim financing mechanism for capital expenditures that provides for lower interest costs and flexibility. Cash and various other revenue sources for the CIP include transfers from department operating budgets, grants, donations, sale proceeds, interagency agreements, developer contributions, and fees.

In June 1989, the City Council developed financial policies to ensure that the City's financial resources were managed in a prudent manner. These policies are reviewed annually for compliance, and changes and additions to the policies are approved for Council consideration from time to time. Several of the policies have a direct relation to the financing of

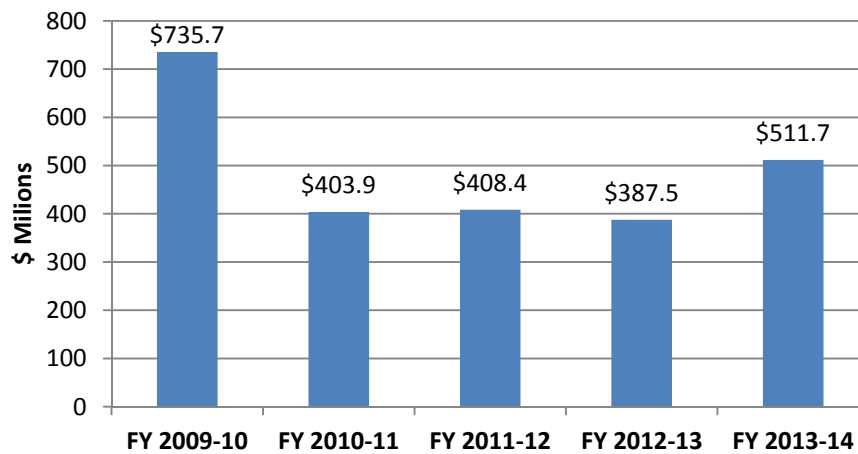
# Capital Budget

capital projects. For example, a General Government capital contingency of at most 3% of capital expenditures, but not less than \$2.0 million, is to be budgeted annually. If any of those funds are utilized in a given year, it is required to replace those funds in the following fiscal year. An additional example of a capital related financial policy is that it is the City's priority to fund capital expenditures with cash or voter approved debt. However, non-voter approved debt may be used for capital expenditures as an alternative to lease/purchase or other financing options if the capital expenditure is urgent, unanticipated, necessary to prevent an economic loss to the City, revenue generating or non-voter approved debt is the most cost effective financing option available. A complete listing of the City's financial policies is available in this document.

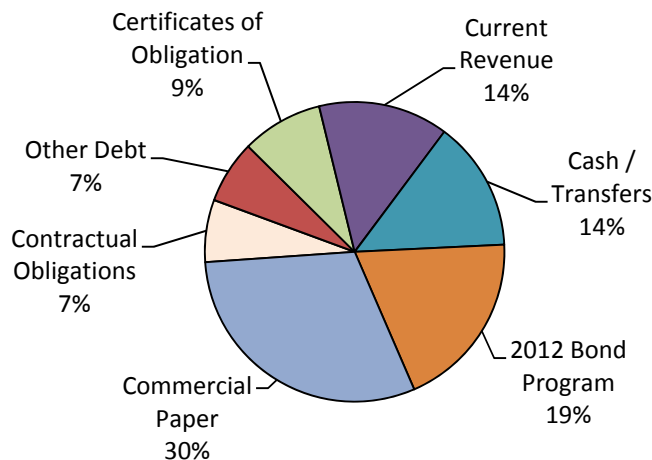
## FY 2013-14 Capital Budget Appropriations and Spending

The Capital Budget is a multi-year spending authorization and as a result, there is a distinction between what the City plans to spend in the next fiscal year and the new appropriations required to be approved in the budget. In addition, full appropriations for capital projects are required for contract awards to ensure adequate funding even though that appropriation will most likely not be fully spent in the same fiscal year. New FY 2013-14 CIP appropriations total \$511.7 million. The total CIP spending plan for Fiscal Year 2013-14 is \$910.0 million. The following graphs illustrate a five-year history of Capital Budget appropriations and the various funding sources for Fiscal Year 2013-14 new appropriations. The increase in appropriations between FY 2012-13 and FY 2013-14 is due to the implementation of the 2012 Bond Program as well as projects associated with Austin Energy and the Watershed Protection Department.

**Historical Capital Budget Appropriations**



**FY 2013-14 New Appropriations by Funding Source (\$511.7M)**



# Capital Budget

In addition to new appropriations, deappropriation requests are also included in the Capital Budget for projects that are either complete or canceled and whose funding source is no longer available. A complete list of deappropriations and reallocations of previously appropriated CIP funds is provided in the CIP section of the document.

## Bond Program Update

The City currently has three active major bond programs, including 2006, 2010, and 2012. When a bond program is approved by the voters, the full authorized amount is not appropriated all at once. Instead, it is appropriated in installments in accordance with the prioritization, coordination, and timing of projects over the life of the bond program.



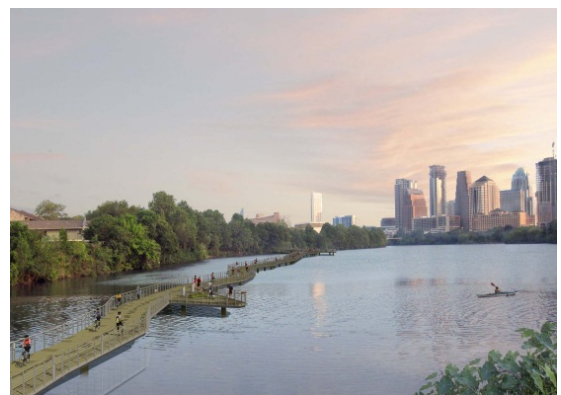
Rendering of the New Central Library

The 2006 Bond Program was approved by the voters on November 7, 2006 and includes seven propositions for a total of \$567.4 million in authorization. Proposition one authorized \$103.1 million in funding for various transportation projects, such as street reconstruction, bicycle and pedestrian infrastructure, and traffic signals. Proposition two authorized \$145.0 million in funding for the design and construction of drainage facilities to improve flood control, erosion control, water quality, and stormwater drainage, as well as the acquisition of open space. Proposition three authorized \$84.7 million in funding for various parks and recreation projects, such as renovation and improvements to existing parks and

facilities, trails, swimming pools, and parkland acquisition. Proposition four authorized \$31.5 million in funding for community and cultural facilities, including the Zachary Scott Theatre, the African American Cultural and Heritage Facility, the Asian American Resource Center, the Austin Film Studios, the Emma S. Barrientos Mexican American Cultural Center, and the Mexic-Arte Museum. Proposition five authorized \$55.0 million in funding for various affordable housing projects, including rental, home ownership, home repair, and more. Proposition six authorized \$90.0 million in funding for a new Central Library to replace the Faulk Central Library. Last, proposition seven authorized \$58.1 million in funding for public safety facilities including a joint public safety training facility, a police station, an Emergency Medical Services (EMS) facility, a municipal courthouse, and an animal services center. The last major project for the program is the new Central Library which began construction in FY 2012-13 and is projected to open in spring 2016.

The 2010 Bond Program was approved by the voters on November 2, 2010 and includes one proposition for a total of \$90.0 million in authorization. The focus of the 2010 Bond Program is to enhance mobility in the region through a variety of projects and programs such as street reconstruction, pedestrian, ADA, and bikeway improvements, signals and intersection improvements, and partnership projects. The full \$90.0 million has been appropriated and 88% has been spent or encumbered due to the success of efforts such as Accelerate Austin.

Finally, the 2012 Bond Program was approved by the voters on November 6, 2012 and includes six propositions for a total of \$306.6 million in authorization. The 2012 Bond Program was developed in alignment with many of the priority programs of the Imagine Austin Comprehensive Plan, such as investing in a compact and connected Austin, growing and investing in Austin's creative economy, and using green infrastructure. Proposition twelve authorized \$143.3 million in funding to transportation and mobility projects including street improvements, sidewalks, bridge, bikeways, signals, and facilities. Proposition thirteen authorized \$30.0 million for open space and watershed protection acquisition. Proposition fourteen authorized \$77.7 million for parks and recreation projects, including citywide park improvements, facility improvements, and cemetery renovations. Proposition sixteen authorized \$31.1 million in funding for public safety facility improvements. Proposition seventeen authorized \$11.1 million for health and human services facility



The Boardwalk Trail at Lady Bird Lake

# Capital Budget

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improvements. Proposition eighteen authorized \$13.4 million in funding for library, museum, and cultural arts facilities improvements including interior and exterior renovations at numerous branch libraries and funding for the Austin Film Studios. The 2012 Bond Program received its first installment of appropriation via a budget amendment in the amount of \$37.2 million on May 9, 2013. An additional appropriation of \$98.5 million is included in the FY 2013-14 Budget. The chart below provides an overview of the various bond program authorizations and activity as of the end of the third quarter of FY 2012-2013 (June 30, 2013).

## 2006 Bond Program

Prop.	Authorization	Expenditures	Encumbrances	Available
1	103,100,000	90,686,257	11,578,322	835,421
2	145,000,000	120,574,105	11,467,276	12,958,619
3	84,700,000	65,143,310	9,445,050	10,111,639
4	31,500,000	25,180,730	522,652	5,796,618
5	55,000,000	50,625,927	2,334,337	2,039,736
6	90,000,000	8,588,918	2,404,179	79,006,903
7	58,100,000	43,579,473	129,870	14,390,656
Total	567,400,000	404,378,721	37,881,687	125,139,592

## 2010 Bond Program

Prop.	Authorization	Expenditures	Encumbrances	Available
1	90,000,000	43,776,210	35,361,154	10,862,637

## 2012 Bond Program

Prop.	Authorization	Expenditures	Encumbrances	Available
12	143,299,000	9,149	870,233	142,415,618
13	30,000,000	1,305,517	0	28,694,483
14	77,680,000	0	0	77,680,000
16	31,079,000	0	0	31,075,000
17	11,148,000	1,200	109,826	11,033,974
18	13,442,000	0	0	13,440,000
Total	306,648,000	1,315,866	980,059	304,339,076

## Fiscal Year 2013-2014 Capital Budget Highlights

The projects included in the FY 2013-14 Capital Budget reflect the City's values and priorities, the community's vision expressed in the Imagine Austin Comprehensive Plan, and the commitment to being the Best Managed City in the country. The City is already making progress on implementing Imagine Austin through its capital investments, such as completing transportation gaps, investing in parks and open space, and financing the development of affordable housing. Sustainability measures are integrated into projects throughout the CIP, including new facility construction and renovations, construction methods, as well as CIP projects that support the City's water and energy conservation and resource recovery programs.

In October 2012, the City completed a first-ever citywide analysis of city facilities and logistical operations and developed a roadmap plan to guide how the City's portfolio of more than 250 facilities should be managed. In accordance with the roadmap, the Capital Budget includes funds to support key building renovation needs, such as various fire stations. In addition, City Hall will undergo a renovation to meet the space needs of the new 10-1 City Council composition. The Communications and Technology Management Department Capital Budget includes funds for the continuation/expansion of business intelligence throughout the organization to create efficiencies and more opportunities for greater transparency.

# Capital Budget

The Economic Development Department will place its focus on the Seaholm District Redevelopment, a public-private partnership. The redevelopment will combine cultural and community needs in a unique mixed use setting. The Planning and Development Review Department will continue its efforts for the Zoning Code Update and Great Street Program implementation. The Zoning Code Update project is a key component of the implementation of the Imagine Austin Comprehensive Plan by updating and simplifying the City's zoning code.

Utilizing 2012 Bond Program funds, the Parks and Recreation Department will begin a series of cemetery renovations as well as the design of the new Montopolis Community Center. The new Center includes a partnership with the Health and Human Services Department to expand the number of programs and services available to the community. Public safety departments will utilize newly available 2012 Bond Program funds for the expansion of Emergency Medical Services station vehicle bays, the Austin Police Department Mounted Patrol Facility, and renovations to the Austin Fire Department Shaw Lane and Pleasant Valley drill towers.



Aerial View of the Seaholm District Redevelopment

The various utility and enterprise departments have a number of projects and programs included in the FY 2013-14 Capital Budget. Austin Energy will upgrade various systems at the Decker Power Station and Sand Hill Energy Center, including transformer upgrades, continuation of the Dark Sky streetlight infrastructure upgrades, and community solar projects throughout the Austin Energy service territory. Austin Resource Recovery will begin efforts related to the development of unused land located on the FM 812 Closed Landfill as a Remanufacturing Hub for “waste based” businesses. Water Treatment Plant 4 will continue to be a major priority for the Austin Water Utility in FY 2013-14. The Utility will also focus on the rehabilitation and replacement of approximately 15 miles of water mains, 8.5 miles of wastewater mains, and significant progress in the designs of several major facility rehabilitation and replacement projects for aging infrastructure. The Aviation Department will begin construction of a substantial addition to the airport, the East Infill. The project will provide a multi-level addition to the East end of the terminal, including new checkpoint facilities, baggage handling, support facilities, loading dock, and shell space. The Austin Convention Center Department will continue building improvements projects to better service its customers, such as escalator improvements and electrical upgrades. The Department focuses on environmentally friendly building improvements, replacements, and upgrades that enhance its marketability as a “green” facility. Last, Watershed Protection will continue construction of the Waller Creek Tunnel with a scheduled completion date of late 2014. Due to the tunnel, approximately 28 acres of downtown property will be removed from the 100-year floodplain. In anticipation of the redevelopment of the Waller Creek District, various City departments, such as Parks and Recreation, Watershed Protection, Public Works, and Economic Development, will begin efforts such as streambank erosion mitigation, trail restoration, and park redesign in partnership with the Waller Creek Conservancy.

# How to Read the Capital Budget

- Project or Program Name**— The Capital Budget Appropriation and Spending Plan Pages give detail on all projects or programs that are receiving new or additional appropriations in FY 2013-14. Departments often receive appropriation by program to allow for multiple, similar projects to receive funding. For example, the Building Improvements-Library program includes various improvements to libraries citywide. The New Central Library, however, is a standalone project that received appropriation specific to the building of a new, landmark central library facility. The pages also include projects selected by the departments to highlight as a part of their capital improvement program but have no new appropriations for FY 2013-14. To review a detailed listing of department projects, please refer to the CIP Plan located here <http://www.austintexas.gov/department/cip-plans>.
- Appropriation to Date**— Unlike the Operating Budget, which authorizes expenditures for only one fiscal year, Capital Budget appropriations are multi-year—they last until the project is complete or until changed by Council. This is why the Capital Budget is used for construction projects and major expenditures that may require longer than a twelve-month period to complete. For ongoing, long-term programs such as street construction, the Appropriation to Date includes all prior year appropriations dating back to FY 1988-89.
- 2013-14 Appropriation**— The Capital Budget, as adopted by City Council, includes appropriations to support the approved capital projects. The FY 2013-14 Appropriation includes new projects and additional appropriations for previously approved projects.
- Expenditures to Date**— The Expenditures to Date is inclusive of total expenditures on projects and programs through early July 2012 from the first time the project received appropriation or FY 1988-89 if the program predates the data in the current financial system of record.
- 2013-14 Spend Plan**— The Capital Budget is a multi-year spending authorization, and as a result, there is a distinction between what the City plans to spend in the next fiscal year and the new appropriations required to be approved in the budget. In addition, full appropriations for capital projects are required for contract awards to ensure adequate funding even though that appropriation will most likely not be fully spent in the same fiscal year. Spending is associated with the department providing the funding for each project. For example, a street reconstruction project is the responsibility of the Public Works Department, yet these projects often include the participation of the Austin Water Utility as they take the opportunity of the opened street to replace water and wastewater lines. To show the true cost of a department’s capital program, the AWU funding for the project is included in the AWU budget.
- Appropriation Detail**— The Appropriation Detail provides the accounting and funding sources for each new 2013-14 appropriation. In order to finance capital expenditures, various City funds transfer current revenue to the Capital Budget as well as utilize grants and other outside sources. The City also issues debt to finance projects. To avoid incurring debt and borrowing costs until cash is actually needed, cities can begin the preliminary phases of a project and reimburse the costs incurred with the sale of bonds at a later date through the use of a reimbursement resolution.

## Sample Appropriation and Spending Plan Detail Page

<b>New Central Library</b>				
By the spring of 2013, it is anticipated that the project’s construction document phase will finish, signifying that a 100% complete design package has been delivered to the City. During the summer of 2013, permits will be received, a groundbreaking ceremony conducted, and construction activities will be initiated at the site. Construction is scheduled to be completed by winter of 2015 with an estimated opening in spring 2016. The total cost of the project is \$120 million.				
The FY 2012-13 appropriation also includes a \$1,200,000 transfer from the FY 2012-13 General Fund for the purchase of materials at the new Central Library.				
	Appropriation to Date	2012-13 Appropriation	Expenditures to Date	2012-13 Spend Plan
New Central Library	\$95,788,640	\$6,200,000	\$4,181,809	\$3,260,000
	Account	2012-13 Appropriation	Funding Source	
Appropriation Detail	8410 8507 0050	\$1,200,000	FY 13 General Fund	
	8606 8507 1000	\$5,000,000	2006 General Obligation Bonds	
			<i>Reimbursement Resolution</i>	



# FY 2013-14 Capital Budget

## Appropriations and Spending Plan Summary

Department	FY 2013-14 Appropriation	FY 2013-14 Spending Plan
Austin Convention Center	3,100,000	5,910,058
Austin Energy	258,111,000	217,866,296
Austin Fire	4,911,000	5,599,780
Austin Police	8,265,000	5,200,000
Austin Public Library	3,130,000	48,129,353
Austin Resource Recovery	17,725,000	21,082,481
Austin Water Utility	3,005,000	237,271,862
Aviation	3,940,966	68,157,009
Building Services	6,527,000	5,739,000
Code Compliance	620,000	620,000
Communications & Technology Management	20,622,648	24,500,554
Economic Development	1,900,000	25,714,878
Emergency Medical Services	600,000	588,000
Financial & Administrative Services	1,124,491	535,000
Fleet	10,850,000	11,400,000
Health and Human Services	1,787,000	1,621,150
Municipal Court	0	0
Neighborhood Housing & Community Development	31,651	5,513,065
Parks and Recreation	17,907,103	32,079,908
Planning & Development Review	1,228,385	929,100
Public Works & Transportation Departments	80,048,149	141,099,283
Watershed Protection	66,237,054	50,458,871
<b>Total CIP Appropriation</b>	<b>\$511,671,447</b>	<b>\$910,015,648</b>



Department Summaries and Appropriation and Spending Plan  
Detail



# Austin Convention Center

## Background

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The Austin Convention Center's mission is to provide outstanding event facilities and services to our customers so they can have a positive experience. The Austin Convention Center Department (ACCD) maintains and operates the Austin Convention Center, Palmer Events Center, and three parking garages. The ACCD CIP focuses on facility improvements, renovations and expansions.



ACCD CIP has taken several steps to provide the types of amenities that attract new customers, including building renovations and improvements. This past year, ACCD achieved LEED Gold for Existing Building status, which exceeded the Mayor's directive of achieving minimally a Silver Certification. Being a "green" facility is not only environmentally responsible, but is also a strong marketing tool for the Department. Many event planners are specifically seeking facilities which incorporate environmentally responsible elements in the day-to-day operations. This initiative has led to specific building improvement projects, such as lighting upgrades, and is a driving factor within other projects.

Current CIP projects focus on environmentally friendly building improvements, electrical upgrades, garage improvements, and exterior walkway upgrades. These improvements enhance marketability as a convention and event destination and thereby increase potential revenue.

## Prior Year Accomplishments

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Work began in FY 2012-13 on several key projects at the Convention Center, such as the Electrical Upgrade Package project, and the Sidewalk Concrete project, with estimated completion dates for these projects by FY 2013-14. In addition, parking garage repairs and upgrades to the 2nd Street garage were made to continue to offer a well-maintained parking facility. Palmer Events Center key projects anticipated to be completed in FY 2012-13, include the replacement of a defective water line and modification of doors to allow greater flexibility for events that wish to utilize the exterior canopy space.

## FY 2013-14 Spending

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ACCD FY 2013-14 CIP spending includes \$5.9M on building improvements to support its goals, mission, and to better serve its customers. Various escalators will be rebuilt or replaced for improved pedestrian traffic flow. Projects from FY 2012-13 will continue including electrical upgrades to the pre-function areas such as power additions for the building and the sidewalk concrete project. Garage repairs and upgrades are needed to offer well-maintained parking facilities for attendees and contract parkers.

## Operations and Maintenance Impact

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No additional operating and maintenance costs are anticipated in FY 2013-14 as a result of ACCD's planned capital improvements.

## Funding Sources

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Facility improvement projects have historically been funded from Convention Center operating fund transfers or the issuance of debt. To the extent possible, the department is accessing a variety of government stimulus programs which provide free “energy-efficient” services to government facilities.

## FY 2013-14 CIP Summary

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	<b>2013-14 Appropriation</b>	<b>2013-14 Spending Plan</b>
Convention Center Improvements	\$0	\$3,330,058
Convention Center Improvements – North Side	\$3,100,000	\$2,500,000
Palmer Events Center Renovations	\$0	\$80,000
Other Projects	\$0	\$0
<b>Total</b>	<b>\$3,100,000</b>	<b>\$5,910,058</b>

# Austin Convention Center

## Appropriation and Spending Plan Detail

### Convention Center Improvements

The *Convention Center Improvements* appropriation funds improvements and major renovations to the Austin Convention Center. Projects include escalator replacement and major repairs, additional roll-up doors for exhibit halls, and garage renovations and upgrades. The development phase, estimated completion date, and cost vary by project.

	Appropriation to Date	2013-14 Appropriation	Expenditures to Date	2013-14 Spending Plan
Convention Center Improvements	\$16,339,257	\$0	\$6,586,304	\$3,330,058

### Convention Center Improvements - North Side

The *Convention Center Improvements - North Side* appropriation funds improvements and major renovations to the North Side of the Convention Center. The development phase, estimated completion date, and cost vary by project.

	Appropriation to Date	2013-14 Appropriation	Expenditures to Date	2013-14 Spending Plan
Convention Center Improvements - North Side	\$2,090,703	\$3,100,000	\$3,995	\$2,500,000

	Account	2013-14 Appropriation	Funding Source
Appropriation Detail	8900 8207 5000	\$3,100,000	CIP Interest

### Palmer Events Center Renovations

The *Palmer Events Center Renovations* appropriation funds necessary improvements to the facility. Projects include the modification of doors to improve access to the exterior canopy space and the replacement of a defective water line. The development phase, estimated completion date, and cost vary by project.

	Appropriation to Date	2013-14 Appropriation	Expenditures to Date	2013-14 Spending Plan
Palmer Events Center Renovations	\$1,512,111	\$0	\$776,519	\$80,000





# Austin Energy

## Background

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Austin Energy's mission is to deliver clean, affordable, reliable energy and excellent customer service.

As a municipal utility, Austin Energy (AE) provides a number of related services. It serves as a "generator" or producer of electric power. It performs delivery services as an owner and operator of its "transmission" and "distribution" systems. Transmission refers to the high-voltage electric system that transfers power from generating plants to customer centers. Distribution refers to the low-voltage electric system that delivers electricity directly to customers. Austin Energy is also a retail electric service provider, which operates billing and collection systems as well as two customer call centers.

In its function as an electricity generator, Austin Energy currently has more than 3,000 megawatts ("MW") of total power generation capacity which includes wind power contracts and the operation of natural gas-powered plants (Decker and Sand Hill) in the Austin area. Austin Energy also owns and operates two combined heat and power units fueled by natural gas at the Domain and Mueller Development. Austin Energy is part owner of two power plants outside Austin, the Fayette Power Plant (FPP) powered by coal and the South Texas Project (STP) powered by nuclear fuel. Austin Energy purchases additional power, when needed, to meet its demand or when market power is less expensive than supplying its own power. It also supplies renewable energy to its customers primarily through contracts to receive wind power from West Texas and the Texas gulf coast as well as biomass power from east Texas.

The Capital Improvement Program (CIP) of Austin Energy complements its mission by providing the infrastructure and system assets necessary to deliver clean, reliable energy and excellent customer service to our customers at an affordable price.

One of the major goals of Austin Energy's Business Plan focuses on keeping the utility financially sound while implementing the Resource, Generation & Climate Protection Plan to 2020 and related affordability goal approved by the City Council on February 17, 2011. This plan must be both affordable and provide AE customers the reliable energy they need. The CIP plan includes projects for additional generating capacity as well as improvements to our jointly-owned generating facilities to make them more efficient and environmentally friendly. Continued investments for smart grid projects and technology improvements will also help AE adapt to the rapid changes facing the electric utility industry and keep us competitive in the future.

Austin Energy formulates the CIP plan based on several factors including economic growth, customer needs, aging infrastructure, generation resource planning, technology improvements and regulatory requirements. One important factor is the annual update and analysis of AE's system load requirements which takes into consideration economic growth in AE's service territory as well as large customer requests for service. Consideration is also given to internal schedules for replacement of aging infrastructure and technology improvements.

Another factor is the plans for the electric grid improvements passed down by the Electric Reliability Council of Texas (ERCOT) to utilities annually in December. Austin Energy is a member of ERCOT, which is an Independent System Operator ("ISO") that manages the electric grid that serves approximately 85 percent of Texas. ERCOT is also responsible for facilitating the organized wholesale electricity market in its boundaries. Austin Energy must comply with the rules and regulations set forth by ERCOT. These rules and regulations generally govern electric system reliability and the operation of the wholesale electricity market.

AE's transmission and distribution systems are regulated by the Texas Reliability Entity (TRE) as well as Federal agencies such as the Federal Energy Regulatory Commission (FERC) and the North American Electric Reliability Corporation (NERC). Failure to have systems in place to meet regulations from these entities can result in penalties so AE must develop the CIP spending plan to make sure all system reliability regulations are met.

Austin Energy organizes the CIP spending plan into the following major categories:

- Power Production
- Transmission
- Distribution and Distribution substations
- Customer service
- Support services

## Prior Year Accomplishments

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During Fiscal Year 2012-13, Austin Energy either started or substantially completed several major projects. In the *Power Production* category, upgrades were made to the Sand Hill Energy Center control systems as well as projects to extend the life of the Decker Power Station. At the Fayette Power Project (FPP), work began on additional environmental controls to address mercury toxins. The FPP is jointly owned between AE and the Lower Colorado River Authority (LCRA) with each entity owning 50% of Units 1 and 2. LCRA owns 100% of Unit 3. At the South Texas Nuclear Plant (STP), of which AE owns a 16% share along with two other utilities, work was done on various upgrades to the plant including the security systems.

In the Alternative Energy power production category, major projects completed include photovoltaic solar on City of Austin facilities including the Falk Central library, the Building Services Administration building, the Palmer Events center and the north service center of the Austin Water Utility. Work also continued at several city facilities to install automated demand response equipment and lighting, and replacement of chillers and hot water heaters with more energy efficient ones

In FY 2012-13 for the On-site Generation program at AE, work was started on the JW Marriott customer connection as well as replacement of a chiller at the Domain plant.

In the *Customer Service* and Metering category, enhancements continued to be made to the Customer Care & Billing (CC&B) system which went on-line October 3, 2011. Enhancements included reporting and implementation of new Austin Water Utility rates. Other major projects completed include the 311 City-wide information system citizen model platform, and the first stage of the Avaya telephony system replacement.

In the *Transmission and Distribution* category, work continued to meet system load growth and provide reliability and upgrades to the system. Major projects completed include the Dunlap substation providing service to the area of northeast Austin, the Air Products substation in north Austin, the Parmer substation in northeast Travis County, and the Mustang Wind Interconnection Substation in southeast Travis County. Also completed in FY 2012-13 was the distribution feeder from the Bullick Hollow substation to the raw water pump station at Water Treatment Plant 4. Other major projects started or continuing in FY 2012-13 were the remote intelligent street light monitoring system, the Dark Sky streetlight infrastructure project to reduce upward shining light in the Austin area and meet the City Council ordinance for Dark Sky passed in 2005, and upgrades for the meter data management and outage management systems.

In mid FY 2012-13, work was completed on AE's move to a new System Control Center, a *Support Services* project. In October 2005, the City Manager was directed by City Council to relocate the existing Energy Control Center (ECC) from its West Avenue location so that the property could be incorporated into the Seaholm and downtown redevelopment efforts. In July 2007, Austin Energy (AE) purchased an existing building and surrounding 12 acres from Tokyo Electron located at 2500 Montopolis Drive with the objective of using this property for the ECC relocation project. This new facility, the System Control Center (SCC), now houses previous ECC employees as well as several other compatible workgroups within Austin Energy.

## FY 2013-14 Spending

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The Fiscal Year 2014 CIP plan includes several on-going projects from prior fiscal years as well as the completion of several major projects categorized below:

*Power Production:* Upgrades to various systems at the Decker Power Station and Sand Hill Energy Center including transformer upgrades, further upgrades at the Fayette Power Project (FPP) to help meet federal emission standards for mercury, and continued plant upgrades at the South Texas Project.

*Transmission:* Major projects include the completion of the re-conductor from Techridge to Decker to Yager substations, continuing work on the critical relaying program, and work to upgrade the Lytton bus and yard.

*Distribution:* The FY 2013-14 plan includes completion of the remote streetlight monitoring system, completion of the Distribution outage management system and the Mueller substation feeder to enhance reliability in that area. Other distribution projects include continuation of the Dark Sky streetlight infrastructure upgrades, the McAngus re-conductor and feeder tie as a backup to the Formula 1 area, and completion of the McNeil 123 substation switchgear upgrade. Other projects anticipated to be completed in FY 2013-14 include additions to the Trading Post substation and upgrades to the Wheless 456 substation equipment.

*On-site Generation:* The primary projects are upgrades to the Domain Chiller Plant 2 and work for connections at the Seaholm development district.

*Alternative Energy:* Community solar projects throughout the Austin Energy service territory including the completion of a substation specifically designed for community solar. Other investments will be for emerging transportation technologies including vehicle charging stations.

*Support Services - Facilities:* The focus of FY 2013-14 will be to begin construction of a new Riverside Drive campus on Austin Energy-owned property adjacent to the System Control Center in Southeast Austin. This new campus is being built to house several Austin Energy business units which are currently housed in leased space on Barton Springs Road.

## Operations and Maintenance Impact

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The estimated additional operating and maintenance costs of the CIP program to the Austin Energy operating budget will include personnel, one AE O&M Specialist at a cost of \$95,672.

## Funding Sources

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Austin Energy's financial policies, approved by the City Council, outline the funding requirements for its CIP projects. According to these policies, a mixture of current revenue and debt provide funding resources for CIP projects. Debt is commercial paper issued in the short term that is periodically converted or refunded into long term bonds.

### Non-taxable Debt and Current Revenue

- Projects funded 100% from current revenue generally have an asset useful life less than the term of AE long term bonds (30 years).
- For Power Production, current revenue is used, when available, to fund projects with the exception of large multi-year projects such as the 200 megawatt Sand Hill Energy Center gas turbine addition scheduled to begin in Fiscal Year 2015. For FY 2013-14 all Power Production projects at the Decker Power Plant and the Sand Hill Energy center will be funded with 100% debt. Alternate Energy projects are funded 100% current revenue with the exception of community solar projects to be funded with 100% debt due to the longer asset life of those systems.
- Transmission projects are typically funded with 60% debt and 40% current revenue, a regulatory guide established by the Public Utility Commission of Texas (PUCT) that regulates transmission in Texas. These projects will be funded with 75% debt and 25% current revenue in FY 2014.
- Distribution projects are typically funded with 65% debt and 35% current revenue, a regulatory guide. These projects will be funded with 75% debt and 25% current revenue in FY 2014.
- For Customer Service and Metering projects, Austin Energy funds these short lifespan projects with 100% current revenue.

- Support Services projects such as information technology and security improvements are funded 100% with current revenue due to the short lifespan of most information systems. The Riverside Drive campus project is funded with 100% debt as are all other major facilities projects since their expected useful life is 30 years or greater.
- An overall debt-to-equity ratio of 50/50 remains the long-term target for Austin Energy.

Taxable Debt

- On-site *Power Production* is funded with 100% taxable debt.

A breakdown of Fiscal Year 2014 follows:

**FY 2013-14 CIP Summary**

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	<b>2013-14 Appropriation</b>	<b>2013-14 Spending Plan</b>
Power Production	\$53,528,000	\$62,197,497
Transmission	\$14,868,000	\$22,028,311
Distribution & Distribution Substation	\$106,296,000	\$88,001,370
Customer Service	\$0	\$5,866,400
Support Services	\$83,419,000	\$39,772,718
<b>Total</b>	<b>\$258,111,000</b>	<b>\$217,866,296</b>

# Austin Energy

## Appropriation and Spending Plan Detail

### Power Production

The primary driver of Power Production projects is scheduled rehabilitation of equipment in the power plants (Decker and Sand Hill) based on age of assets and performance. Other considerations are AE's load forecast and the AE generation resource plan which provides schedules for adding system generation by building additional generating capacity at the Sand Hill Energy Center or by building wind generation. For joint owned projects such as the South Texas Nuclear Plant (STP) and the Fayette Power Project (FPP), AE works with the managing partners LCRA (for FPP) and NRG (for STP) to agree on a capital projects budget for the five year period. Projects also include On-Site Energy Generation used to chill and boil water to cool or heat the building. AE approaches customers in the desired areas where this type of service can be provided and enters into contracts with these customers. AE must work with Austin Water, Public Works, Watershed Protection and the Transportation departments to coordinate the routing of pipes bringing chilled water to these locations. On-Site Energy Generation projects are determined by location and cost to supply this service. Alternate Energy projects involve the non-traditional production of energy such as solar and charging stations for electric vehicles.

	Appropriation to Date	2013-14 Appropriation	Expenditures to Date	2013-14 Spending Plan
Power Production	\$2,240,357,900	\$53,528,000	\$2,097,061,997	\$62,197,497

	Account	2013-14 Appropriation	Funding Source
Appropriation Detail	3220 1107 7101	\$8,119,000	Current Revenue
	3220 1107 7101	\$13,990,000	Debt – Commercial Paper
	3060 1107 0100	\$30,807,000	Debt – Taxable
	3060 1107 0122	\$612,000	Current Revenue

### Transmission

These are the higher voltage lines carrying energy from the power plants to AE's service territory for distribution at lower voltage to retail customers. ERCOT's plans for the overall state-wide grid play a big part in the projects AE includes in the CIP plan. AE also analyzes the transmission system to perform rehabilitation on the highest priority projects to maintain or improve system reliability. Projects in this area include circuit upgrades and various transmissions substations such as Dunlap, Bullick Hollow, Parmer, Air Products and Mustang Ridge.

	Appropriation to Date	2013-14 Appropriation	Expenditures to Date	2013-14 Spending Plan
Building Improvements	\$295,271,351	\$14,868,000	\$253,334,805	\$22,028,311

	Account	2013-14 Appropriation	Funding Source
Appropriation Detail	3230 1107 2900	\$3,933,000	Current Revenue
	3230 1107 2900	\$10,935,000	Debt – Commercial Paper

# Austin Energy

## Appropriation and Spending Plan Detail

### Distribution and Distribution Substation

Projects are prioritized based on system growth, schedules for rehabilitation of assets and improvements needed to the system to ensure reliability. New developments and large customers coming into the system can determine how quickly an asset such as a substation needs to be built. New substations and distribution lines must be built to provide service to areas of growth and projected demand determines when they need to be built. An example of a FY14 project is the Dark Sky and Roam Make Ready projects as a result of a City Council ordinance to combat light pollution in the downtown area. An example of a future project is the Rainey Street Substation which requires a new substation be built in order to meet the energy needs of that area. Analysis of the system is also updated frequently to determine where system assets must be improved or upgraded to increase reliability and ensure system performance. The years in which these are built is determined by performance of the equipment, probability of failure and expected growth in load.

	Appropriation to Date	2013-14 Appropriation	Expenditures to Date	2013-14 Spending Plan
Distribution	\$681,933,236	\$82,054,000	\$630,158,840	\$76,323,915

	Account	2013-14 Appropriation	Funding Source
Appropriation Detail	3250 1107 3101	\$31,219,000	Current Revenue
	3250 1107 3101	\$50,835,000	Debt – Commercial Paper

	Appropriation to Date	2013-14 Appropriation	Expenditures to Date	2013-14 Spending Plan
Distribution Substation	\$132,649,352	\$24,242,000	\$122,966,447	\$11,677,455

	Account	2013-14 Appropriation	Funding Source
Appropriation Detail	3240 1107 4000	\$6,011,000	Current Revenue
	3240 1107 4000	\$18,231,000	Debt – Commercial Paper

### Customer Service

Projects are based upon upgrades needed to customer information systems and are prioritized based on cost and value to AE and other City departments for which AE provides billing and collection services. Projects may also include upgrades to the City's 311 Information System and walk-in payment centers.

	Appropriation to Date	2013-14 Appropriation	Expenditures to Date	2013-14 Spending Plan
Customer Service and Metering	\$106,917,594	\$0	\$96,757,154	\$5,866,400

# Austin Energy

## Appropriation and Spending Plan Detail

### Support Services

Projects in this category support the other major areas listed above. Many are facilities projects based on growth of staff and age of buildings. Other projects include information technology systems which will keep the utility up to date with technology changes and are prioritized based on value to utility operations. The major project in Fiscal Year 2014 in this category is to start construction of an Austin Energy Riverside Campus to meet facility needs. Other future projects include Longhorn Dam rehabilitation, Maximo/Powerplant software expansions and an Austin Energy data warehouse.

	Appropriation to Date	2013-14 Appropriation	Expenditures to Date	2013-14 Spending Plan
Building Improvements	\$267,415,358	\$83,419,000	\$212,686,381	\$39,772,718

	Account	2013-14 Appropriation	Funding Source
Appropriation Detail	3290 1107 5101	\$21,873,000	Current Revenue
	3290 1107 5101	\$61,546,000	Debt – Commercial Paper





# Austin Fire Department

## Background

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The Austin Fire Department's (AFD) central mission is to preserve life and property. The departmental CIP supports this mission with a focus on three critical areas: 1) Provide service to planned and future annexation areas, 2) Construct new stations to cover service gaps within the city limits and 3) Improve deficiencies in existing facilities housing personnel.

The AFD CIP responds to project-specific needs to improve firefighter health and safety, improve response times in the service area, and to repair and renovate aging facilities.

## Prior Year Accomplishments

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Early in FY 2012-13, final closeouts occurred for Phase 4 of the *Women's Locker Room Additions* project, which remodeled Locker Rooms at 7 fire stations. FY 2012-13 also saw the initiation of Phase 5 of the project to remodel an additional 6 stations. With the conclusion of Phase 5, AFD will have completed work at 24 of the 30 fire stations that require remodeling.

## FY 2013-14 Spending

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FY 2013-14 spending consists of numerous *Public Safety Facility Improvements* projects, amounting to \$5.6M. This includes continued spending on the *Women's Locker Room Additions* project.

## Operations and Maintenance Impact

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No additional operating and maintenance costs are anticipated in FY 2013-14 as a result of AFD's planned capital improvements. Once completed, the estimated operations and maintenance impact of the *Onion Creek Fire Station* is an additional \$1.6M and 16.0 FTEs.

## Funding Sources

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AFD typically funds CIP projects with General Obligation Bonds and Certificates of Obligation.

Proposition 16 of the 2012 Bond Election authorized \$31.1M in funding to support Public Safety facility renovations, improvements, and new construction. AFD received its first appropriations of an eventual \$14.8M from 2012 GO Bonds in FY 2012-13 to use toward the *Onion Creek Fire Station* project. The *Onion Creek Fire Station* project and other *Public Safety Improvements* projects will receive appropriations from 2012 GO Bonds in FY 2013-14.

## FY 2013-14 CIP Summary

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	<b>2013-14 Appropriation</b>	<b>2013-14 Spending Plan</b>
Public Safety Facility Improvements	\$4,911,000	\$4,726,000
Other Projects	\$0	\$873,780
Total	\$4,911,000	\$5,599,780



# Austin Fire Department

## Appropriation and Spending Plan Detail

### Public Safety Facility Improvements

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The 2012 Bond funded Public Safety Facility Improvements program supports identified AFD needs to improve firefighter health and safety, improve response times in the service area, and repair and renovate facilities. The appropriation and spending described and quantified here only include 2012 Bond funds.

The FY 2013-14 work plan includes \$2M for land acquisition and the start of design for the *Onion Creek Fire Station* project that will improve service and response times in Southeast Austin. The estimated total cost of the project is \$9.4M. Spending for renovations to the drill tower at *Pleasant Valley* and drill field at *Shaw Lane* is estimated at \$1.3M. Lastly, this incorporates findings and recommendations from the Strategic Facilities Master Plan. This involves taking a holistic approach to facility repairs and renovations by addressing station needs through one renovation effort versus numerous disparate efforts at each station.

	Appropriation to Date	2013-14 Appropriation	Expenditures to Date	2013-14 Spending Plan
Public Safety Facility Improvements	\$1,500,000	\$4,911,000	\$0	\$4,726,000

	Account	2013-14 Appropriation	Funding Source
Appropriation Detail	8116 8307 A002	\$4,911,000	2012 GO Bonds/ <i>Reimbursement Resolution</i>



# Austin Police Department

## Background

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The Austin Police Department's (APD) mission is "to keep you, your family, and our community safe." The Department focuses on reducing crime, increasing traffic safety and improving residents' satisfaction with service delivery and perceptions of safety.

The APD's CIP supports this mission by providing infrastructure and facilities to ensure the best quality service. Projects are selected by senior departmental personnel and professional services consultants to support police service delivery. Criteria for selection include: 1) Population and demographics by region and sector, 2) Crime rates and calls for services, 3) Index crime and arrest data, 4) Police service projections, 5) Police staffing, 6) Centralized and decentralized staffing and 7) Space standards and design criteria.



**Existing Leased Mounted Patrol Facilities**

## Prior Year Accomplishments

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Project close out for the Digital Vehicular Video System installation occurred in April 2013. The project built a fully-integrated, solid state system for capture, storage, management and archiving of recorded digital audio and video files. Infrastructure and wireless networks were completed at the East, Main, South and North substations. In-car systems were installed in existing fleet vehicles, with installations to continue on newly acquired APD fleet vehicles.

## FY 2013-14 Spending

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The *Public Safety Facility Improvements* program accounts for all \$5.2M of APD's CIP spending in FY 2013-14.

## Operations and Maintenance Impact

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No additional operating and maintenance costs are anticipated in FY 2013-14 as a result of APD's planned capital improvements.

## Funding Sources

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APD typically funds its CIP projects with General Obligation Bonds and Contractual Obligations.

Proposition 7 of the 2006 Bond Program provided \$58.1M toward constructing, renovating, improving and equipping public safety facilities. APD and the Municipal Court partnered to acquire a site for the new Municipal Court Facility and Northeast Police Substation. The partnership has a total of \$23M in 2006 bond funding to utilize on the project.

Proposition 16 of the 2012 Bond Program authorized \$31.1M in funding toward designing, constructing, improving and equipping police, fire and emergency medical services facilities. \$11.5M of these funds will be appropriated to APD beginning in FY 2013-14. This source will fund various projects under the *Public Safety Facility Improvements* program, including the *Northwest Police Substation*, the *Mounted Patrol Facility* and the *Park Patrol Joint Use Facility*.

**FY 2013-14 CIP Summary**

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	<b>2013-14 Appropriation</b>	<b>2013-14 Spending Plan</b>
Public Safety Improvements	\$8,265,000	\$5,200,000
Police Northeast Substation	\$0	\$0
Other	\$0	\$0
<b>Total</b>	<b>\$8,265,000</b>	<b>\$5,200,000</b>

# Austin Police Department

## Appropriation and Spending Plan Detail

### Public Safety Facility Improvements

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Public Safety Improvements appropriations provide funding for three projects.

- \$4M in spending on the *Northwest Substation* project will support operations and service delivery in Region 1. This funding will be utilized for site acquisition and preliminary engineering for the proposed decentralized police facility.
- \$1M of spending on *Mounted Patrol Facilities* to be used by Mounted Patrol Unit officers and support staff, as well as for housing, exercising and training the horses. Site acquisition occurred in December 2011.
- \$0.2M of spending supports the *Park Patrol Joint Use Facility* project. The project is receiving preliminary funding for a joint-use facility for APD Park Patrol and PARD Park Rangers in the City of Austin central parks corridor.

	Appropriation to Date	2013-14 Appropriation	Expenditures to Date	2013-14 Spending Plan
Public Safety Facility Improvements	\$0	\$8,265,000	\$0	\$5,200,000

	Account	2013-14 Appropriation	Funding Source
Appropriation Detail	8116 8707 NEW	\$8,265,000	2012 GO Bonds/ <i>Reimbursement Resolution</i>

### Northeast Substation

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The *Northeast Substation* project is jointly funded by the APD and Municipal Court's 2006 Bond proceeds. Of the \$23M appropriated to the project, \$7M is for APD and \$16M is for Municipal Court facilities.

The shared facility will house the APD's Northeast Substation, as well as additional courtrooms, hearing offices, staff offices, attorney consultation rooms and a public service counter for the Municipal Court. A site was acquired in the previous Home Depot retail center at 7211 North IH-35 Service Road Northbound at the corner of East St. Johns Avenue. The project is currently on hold as the project scope is reviewed.

	Appropriation to Date	2013-14 Appropriation	Expenditures to Date	2013-14 Spending Plan
Building Improvements	\$7,000,000	\$0	\$2,726,033	\$0





# Austin Public Library

## Background

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The mission of the Austin Public Library is to provide a wide range of library information services designed to enrich the lives of all members of the community. The Austin Public Library CIP supports the mission by ensuring access to books and information for all ages in conveniently located, safe and attractive civic spaces.

The Library Management Team's annual Business Planning process, as well as Council-approved plans and initiatives assist in the development of the Austin Public Library CIP. A key document in the process, the *Austin Public Library System Facilities Master Plan*, a 10-year planning document completed in 2003, offered three main capital improvement recommendations to improve library service: 1) Build a new, landmark Central Library 2) Expand the Austin History Center and 3) Consider expanding four branches to serve as resource libraries. The first recommendation is now being realized with voter-approved funding for the *New Central Library*.



**New Central Library Project, View from Southeast**

Thanks in large part to a strong CIP, the Austin Public Library is proving to be a major contributor to making Austin a dynamic, creative center and the most livable city in the country.

## Prior Year Accomplishments

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During FY 2012-13, Library initiated construction on the *New Central Library*. In September 2012, the plans and elevation drawings were presented to the Austin City Council. The response of the Council was favorable to the New Central Library Design Development approach, which features highly sustainable building elements and incorporates Austin's unique natural beauty by means of a bicycle porch, outdoor reading porches and a rooftop garden. City Council approved the the maximum monetary amount payable to the construction manager-at risk for all construction phase services, materials and labor required to complete the work defined in the contract documents in May, followed by the groundbreaking ceremony. The construction document phase will be completed in summer 2013, with construction expected to begin in December 2013. The Grand Opening is scheduled for spring 2016.

Under the *Building Improvements* program for FY 2012-13, the Library CIP completed work on the *Austin History Center Wastewater Line Retrofit Project* to replace a collapsed sanitary sewer originally installed in 1933 and the *Faulk Central Library/Austin History Center Chiller and Cooling Tower Retrofit Project* to upgrade the mechanical room to current building code and increase energy efficiency. The *Exterior Security Camera Installation Project* has been completed at nine branch libraries with nine further branch installations to follow. *Faulk Central Library Boilers and Flue Retrofit Project* is scheduled to begin construction in late summer of FY 2012-13.

## FY 2013-14 Spending

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The *New Central Library* is the major component of the FY 2013-14 spending plan, amounting to \$44.8M in spending. *Building Improvements* projects account for the remaining \$3.3M of FY 2013-14 projected spending.

## Operations and Maintenance Impact

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No additional operating and maintenance costs are anticipated in FY 2013-14 as a result of the department's planned capital improvements.

The Library Department operating budget and General Fund will incur additional operations and maintenance costs in FY 2015-16 when the *New Central Library* opens to the public. Estimated at \$3.7M, these costs will include 24 FTEs, collection development, maintenance, contractals, and utilities. Planned at 198,000 square feet, the New Central Library will be almost twice the size of the existing 110,000 square foot Faulk Central Library. It also will be a more complex building to operate, with two levels of underground parking, a Special Event Center, Café and Bicycle Corral. When substantial completion of construction is reached in the winter of 2015, the Library Department will begin relocating all central library operations and collections to the new facility for the Grand Opening Celebration in spring 2016.

## Funding Sources

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The funding sources typically utilized by the Austin Public Library for CIP projects are General Obligation Bonds and transfers from operating funds.

Proposition 6 of the 2006 Bond Election authorized \$90M in funding toward constructing and equipping the *New Central Library*, providing the bulk of financing for the ongoing project.

Proposition 18 of the 2012 Bond Election authorized \$13.4M in funding to support Library, Museum, and Cultural Arts Facilities. *Building Improvements* at the Millwood, Pleasant Hill, and University Hills branches funded by 2012 Bonds are underway and will continue through FY 2013-14. In future years, Library CIP *Building Improvements* at the Cepeda, Will Hampton, Windsor Park, and Yarborough branches, the Austin History Center, and Zaragoza Warehouse will utilize 2012 Bond funding.

## FY 2013-14 CIP Summary

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	<b>2013-14 Appropriation</b>	<b>2013-14 Spending Plan</b>
Building Improvements	\$2,130,000	\$2,472,374
New Central Library	\$1,000,000	\$44,801,623
Other Projects	\$0	\$855,356
Total	\$3,130,000	\$48,129,353

# Austin Public Library

## Appropriation and Spending Plan Detail

### Building Improvements

The Building Improvements program supports improvements to libraries citywide historically and has been funded through cash and general obligation bond funds. This description and financial summary only includes the 2012 bond program. The development phase, estimated completion date, and cost vary by project. The initial round of 2012 Bond funding appropriations allowed the *Pleasant Hill Branch Library Roof and HVAC Upgrade Project*, *University Hills Branch Library Parking Lot Expansion* and *Millwood Branch Library Renovation* to commence the design phase, with projects progressing through FY 2013-14.

The *Pleasant Hill Branch Library Roof and HVAC Upgrade Project* will replace original equipment from 1986 to prevent water penetration and restore interior climate control.

The *University Hills Branch Library Parking Lot Expansion* will acquire land and construct 25 new asphalt parking spaces for the East Austin branch.

The *Millwood Branch Library Renovation* will replace interior flooring, furniture and equipment, retrofit a failed wastewater line and improve exterior building elements.

	Appropriation to Date	2013-14 Appropriation	Expenditures to Date	2013-14 Spending Plan
Building Improvements	\$11,900,000	\$2,130,000	\$0	\$2,472,374

	Account	2013-14 Appropriation	Funding Source
Appropriation Detail	8118 8507 A002	\$2,130,000	2012 GO Bonds/ <i>Reimbursement Resolution</i>

### New Central Library

The Groundbreaking Ceremony for the *New Central Library* occurred in May 2013. Construction is expected to begin in the summer of 2013 and scheduled for completion by winter of 2015 with an estimated grand opening in spring 2016. The total cost of the project is nearly \$120M, which includes \$15M in technology purchases to be appropriated in FY 2015-16 and FY 2016-17.

The FY 2013-14 appropriation includes a \$1M General Fund Transfer for the purchase of books. The total book budget for the New Central Library is \$4M, of which \$3M has been appropriated through FY 2013-14.

	Appropriation to Date	2013-14 Appropriation	Expenditures to Date	2013-14 Spending Plan
New Central Library	\$101,988,640	\$1,000,000	\$9,773,573	\$44,801,623

	Account	2013-14 Appropriation	Funding Source
Appropriation Detail	8410 8507 0062	\$1,000,000	FY14 General Fund



# Austin Resource Recovery

## Background

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The mission of the Austin Resource Recovery Department (ARR) is to achieve Zero Waste by providing excellent customer services that promote waste reduction, increase resource recovery and support the City of Austin's sustainability efforts. The Department's capital projects and prioritization process is guided by the ARR Master Plan, the City's climate protection goals and federal law. The ARR master plan establishes the framework for promoting and implementing programs to minimize environmental impacts and enhance resource conservation opportunities for ARR and Austin citizens for the next 30 years. Major ARR project categories include *Capital Equipment*, *Landfill Closures and Environmental Remediation*, and *Facility Improvements*.

## Prior Year Accomplishments

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ARR spent approximately \$5.7M on projects in FY 2011-12 primarily on capital equipment and environmental remediation. In FY 2012-13 the Harold Court remediation project initiated construction, while the Rosewood remediation project reached substantial completion and purchases for capital equipment were ongoing.

## FY 2013-14 Spending

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The spending for FY 2013-14 will be focused on *Capital Equipment*. It will consist of over half of the planned spending. Other projects such as the *Remanufacturing Hub* and the *Resource Recovery Center* are planned to be completed and fully expended within the year.

## Operations and Maintenance Impact

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No additional operating and maintenance costs are anticipated in FY 2013-14 as a result of ARR's planned capital improvements.

## Funding Sources

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ARR's primary funding mechanism for capital projects is debt. Debt service for remediation projects (such as Loop 360, Harold Court, and Rosewood) are funded through the Environmental Remediation Fund. Debt service for *capital equipment* and other ARR specific projects is funded from the GO Debt Service Fund and ARR makes transfers into the GO Debt Service Fund to cover their portion of the requirements. This year ARR is contributing cash into project initiatives, to reduce the amount of debt funding required for the projects.

## FY 2013-14 CIP Summary

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	<b>2013-14 Appropriation</b>	<b>2013-14 Spending Plan</b>
Capital Equipment	\$13,175,000	\$13,025,000
FM 812 Landfill Gas to Energy (LGFTE)	\$100,000	\$100,000
Planning	\$200,000	\$50,000
Remanufacturing Hub	\$2,750,000	\$2,750,000
Resource Recovery Center (RRC)	\$1,500,000	\$1,500,000
Other Projects	\$0	\$3,657,481
<b>Total</b>	<b>\$17,725,000</b>	<b>\$21,082,481</b>



# Austin Resource Recovery

## Appropriation and Spending Plan Detail

### Capital Equipment

The *Capital Equipment* appropriation provides for vehicle and equipment improvements, upgrades and replacements for Austin Resource Recovery programs. Noted projects include a multi-year conversion from diesel trucks to compressed natural gas (CNG) vehicles and the additional vehicle purchases to support the collection of organics at each residential unit. Vehicles and equipment may range from collection carts to trucks and may include replacements or additions.

	Appropriation to Date	2013-14 Appropriation	Expenditures to Date	2013-14 Spend Plan
Capital Equipment	\$68,731,181	\$13,175,000	\$52,521,254	\$13,025,000

	Account	2013-14 Appropriation	Funding Source
Appropriation Detail	4800 1507 Various	\$13,000,000	Contractual Obligations
	4800 1507 NEW	\$25,000	Insurance Proceeds
	4800 1507 NEW	\$150,000	ARR Fund

### FM 812 Landfill Gas to Energy Project (LFGTE)

This appropriation will support the effort to utilize the existing gas collection control system (GCCS) for generating energy by installing an onsite system that would use methane generated from the breakdown and decomposition of the municipal solid waste located at the landfilled site. Currently, a feasibility study is underway.

	Appropriation to Date	2013-14 Appropriation	Expenditures to Date	2013-14 Spend Plan
Landfill Gas to Energy	\$0	\$100,000	\$0	\$100,000

	Account	2013-14 Appropriation	Funding Source
Appropriation Detail	4800 1507 NEW	\$100,000	ARR Fund

### Planning

The *Planning* appropriation funds a variety of projects including feasibility studies, master plans, environmental studies, and related activities. The cost, schedule and completion dates will vary by project.

	Appropriation to Date	2013-14 Appropriation	Expenditures to Date	2013-14 Spend Plan
Remanufacturing Center	\$0	\$200,000	\$0	\$50,000

	Account	2013-14 Appropriation	Funding Source
Appropriation Detail	4800 1507 NEW	\$200,000	ARR Fund

# Austin Resource Recovery

## Appropriation and Spending Plan Detail

### Remanufacturing Hub

This project will develop unused land at the FM 812 Closed Landfill by building out utilities and a perimeter road system to service the land and attract businesses, industry and non-profit organizations to the space for the development of "waste-based" businesses. The City will lease separate parcels of land to select industries, thereby retaining ownership of the land and controlling its use to support the Austin Zero Waste goals. This project is expected to cost up to \$3M.

	Appropriation to Date	2013-14 Appropriation	Expenditures to Date	2013-14 Spend Plan
Remanufacturing Center	\$0	\$2,750,000	\$0	\$2,750,000

	Account	2013-14 Appropriation	Funding Source
Appropriation Detail	4800 1507 NEW	\$250,000	ARR Fund
	4800 1507 NEW	\$2,500,000	Certificates of Obligation/ <i>Reimbursement Resolution</i>

### Resource Recovery Center

This funding will be used to make improvements to the *Resource Recovery Center* (RRC). This project will convert and enclose the old Materials Recovery Facility sorting line building to include new offices and improved vehicle entry. It will result in a more functional and useful working area that will allow protection from the outdoor elements and will maximize the utilization of available working space for operations. A storm shelter will also be constructed to provide staff shelter during an emergency event.

	Appropriation to Date	2013-14 Appropriation	Expenditures to Date	2013-14 Spend Plan
Resource Recovery Center	\$0	\$1,500,000	\$0	\$1,500,000

	Account	2013-14 Appropriation	Funding Source
Appropriation Detail	4800 1507 NEW	\$150,000	ARR Fund
	4800 1507 NEW	\$1,350,000	Certificates of Obligation/ <i>Reimbursement Resolution</i>



# Austin Water Utility

## Background

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The Austin Water Utility (AWU) provides retail water and wastewater services to a population of approximately 900,000 inside and outside the city limits. AWU also provides wholesale services to about twenty customers, including the communities of Rollingwood, Sunset Valley, Manor, Westlake Hills, two water control and improvement districts, five municipal utility districts, and nine private water supply corporations. AWU draws water from the Colorado River into two water treatment plants that have a combined maximum capacity of 285 million gallons per day. Drinking water is pumped from the plants into Austin's water distribution system, which has a total reservoir storage capacity of approximately 167 million gallons. AWU also operates a collection system that conveys wastewater to two major treatment plants where it is treated before either being returned to the Colorado River or reclaimed for irrigation, cooling, or industrial uses. A biosolids facility at Hornsby Bend receives sludge generated by the treatment processes at AWU's wastewater plants and uses it to create compost. This facility has gained national recognition for its management of the waterways and lands, leading to recognition as a national birding sanctuary. In addition, AWU manages the City's wildlands and Balcones Canyonlands Preserve, which conserve habitat for endangered species. AWU also promotes water conservation through educational and incentive programs.

Reliable water and wastewater services are essential to the health and welfare of the community, and continued investment in the utility system is a prerequisite for economic growth and prosperity in the future. Austin Water has been recognized for the excellence of utility services and management practices, but the Utility faces important challenges in continuing to serve the community. These challenges include financial stability, staffing to address core service functions, implementation of our capital improvement program, and the revenue and cost impacts as a result of increased water conservation awareness.

## Prior Year Accomplishments

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AWU spent approximately \$266M on infrastructure improvements in FY 2011-12 and anticipates spending about \$259M in FY 2012-13, including significant progress on Water Treatment Plant 4 (WTP 4), completion of the Downtown Wastewater Tunnel, significant improvements to the Hornsby Bend Biosolids Management Facility, the installation of fifteen miles of replacement water mains and over 8.5 miles of sewer mains, and the extension of the reclaimed water system to Krieg Field, the Guerrero-Colorado River Park, and BAE Systems.

### **Rehabilitation**

AWU rehabilitated or replaced about 104,200 linear feet of water mains in FY 2011-12 compared to about 46,600 linear feet of water pipelines in FY 2010-11. Wastewater pipeline infrastructure projects comprised of about 44,100 linear feet of sewer main through rehabilitation and replacement were completed in FY 2011-12 compared to about 55,800 linear feet in FY 2010-11. It is anticipated that 79,200 linear feet of rehabilitation and/or relocation projects will be completed during FY 2012-13.

### **Water Reclamation Initiative**

AWU continued to expand the reclaimed water program in FY 2011-12 by continuing construction of two major projects that will both be completed in FY 2012-13. The first project is the Montopolis Main that will connect Krieg Field and the Guerrero-Colorado River Park. The second project nearing completion is the reclaimed main that will connect BAE Systems' manufacturing facility, along with other potential customers in the area. In FY 2012-13, design work will continue for the 2nd Street area including the new Central Library, the design for the Smith Road Extension to serve the new Austin Animal Center, Govalle Park, and the Smith Road Business Park. In addition, design work should begin on extending the main going to the downtown area to serve the Capitol Complex, Waterloo Park, Austin Community College, and various State of Texas office buildings. Reclaimed water is recycled from wastewater generated by homes and businesses and treated for virtually any use not requiring higher-quality drinking water, including irrigation, cooling towers, industrial uses, and toilet flushing. Using reclaimed water protects the drinking water supply, recycles water, and saves money. AWU's Water Reclamation

Initiative (WRI) projects treats wastewater in a way that is reusable rather than returning the water to the Colorado River. WRI is an integral part of AWU's water conservation program.



**Water Treatment Plant 4 Site at Bullick Hollow**

**Water Treatment Plant 4 (WTP 4)**

WTP 4 has all major engineering and construction contracts in place and construction is proceeding under the construction manager at risk delivery model. Under this approach, work is grouped into guaranteed maximum price packages that are comprised of multiple sub-contractor work packages. In FY 2011-12 expenditures totaled \$127.9M. Through the end of FY 2011-12, AWU has spent \$282.2M on WTP 4 and related transmission mains. AWU anticipates expenditures of about \$124M in FY 2012-13.

**Wastewater Collections**

The Downtown Wastewater Tunnel will be completed in FY 2012-13 at a cost of nearly \$58M. The new four-mile long wastewater tunnel crosses under Lady Bird Lake three times from the Seaholm Power Plant to South Pleasant Valley Road near Krieg Field in southeast Austin. The bulk of the work was done up to 80 feet underground using the latest in tunneling technology. The new wastewater infrastructure is expected to last 100 years—twice as long as the old system due to the use of state-of-the-art materials like resin instead of traditional concrete. The tunnel will serve downtown and parts of south Austin, transporting wastewater to AWU's plants for treatment. In addition to added capacity, the tunnel construction allowed AWU to decommission two lift stations, thereby reducing energy consumption and maintenance cost, while freeing up downtown land for other uses including the new central library and parks.

**Wastewater Treatment Plants**

In November 2009 the Texas Water Development Board awarded AWU a \$31.8M no-interest loan funded through the American Recovery and Reinvestment Act. This loan allows AWU to implement plant-wide green improvements at the Hornsby Bend Bio-Solids Plant, including a new 15-acre compost pad, upgrades to enhance the energy efficiency of the biosolids processing and upgrades to increase production of digester biogas. The compost pad was substantially completed in February 2011. Other Hornsby improvements include digester tank rehabilitation and bio-solids management plant upgrades for improved efficiency and reliability, including enhanced production and capture of digester gas. This renewable energy source will be used to generate electricity. This portion of the project should be completed in FY 2012-13.

## FY 2013-14 Spending

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The FY 2013-14 work plan emphasizes replacement and rehabilitation of critical assets throughout the water and wastewater systems, which consist of horizontal assets (pipes, valves, etc.) and vertical assets (treatment plants, pump stations, reservoirs, lift stations, etc.). Furthermore, the work plan continues to emphasize the growth of reclaimed water assets and completing construction of systems-related projects. Specifically, WTP 4 will continue to be a major priority in FY 2013-14 as AWU works to bring the plant to substantial completion by the spring of 2014. AWU anticipates spending of approximately \$81.3M on WTP 4 in FY 2013-14.

While spending on WTP 4 and associated mains is expected to account for nearly 35% of FY 2013-14 CIP spending, AWU anticipates rehabilitation or replacement of approximately 15 miles of water mains, 8.5 miles of wastewater mains, and significant progress in the designs of several major facility rehabilitation or replacement projects for aging infrastructure. Water and wastewater line rehabilitation and relocation accounts for nearly 20% of planned spending and facility rehabilitation or replacement represents about 30% of planned spending.

The Reclaimed Water Program is expected to continue the progress of recent years by continuing construction on the Walnut Ground Storage Tank, the Montopolis Tank and Pump Station, the Seaholm mains, the main to the capital complex, and the Smith Road Extension.

## Operations and Maintenance Impact

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The estimated additional operating and maintenance (O&M) costs of the CIP program to the AWU operating budget for FY 2013-14 are related to treatment. The WTP 4 project will add 17 new positions at a cost of approximately \$0.9M. 13 positions were added in FY 2012-13. The remaining 4 positions are included in the FY 2013-14 budget.

## Funding Sources

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The predominant funding source for the Department has been cash/revenue, contractual obligations, commercial paper and various revenue bonds. The Department's FY 2013-14 new CIP appropriations are funded by a combination of contractual obligations and reappropriations. Spending plans are expected to utilize all of the predominant funding sources.

## FY 2013-14 CIP Summary

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	<b>2013-14 Appropriation</b>	<b>2013-14 Spending Plan</b>
Davis Water Treatment Plant	\$0	\$12,153,050
Martin Hill Transmission Main	\$0	\$7,746,000
South Austin Regional Treatment Plant	\$0	\$4,975,000
Vehicle Purchases	\$3,005,000	\$3,005,000
Walnut Creek Regional Treatment Plant	\$0	\$7,954,250
Water Treatment Plant 4 with Jollyville Transmission Main	\$0	\$81,313,990
Other Water and Wastewater Improvements	\$0	\$120,124,572
<b>Total</b>	<b>\$3,005,000</b>	<b>\$237,271,862</b>



# Austin Water Utility

## Appropriation and Spending Plan Detail

### Davis Water Treatment Plant

The *Davis Water Treatment Plant* appropriation will fund various improvements to the treatment plant. Major projects funded by the appropriation in FY 2013-14 include the final design, bid and construction of the Medium Service Pump Station, the replacement of submerged cables coming from the Bee Creek Substation and improvements to the plant's sludge processing capabilities.

	Appropriation to Date	2013-14 Appropriation	Expenditures to Date	2013-14 Spending Plan
Davis Water Treatment Plant	\$114,714,546	\$0	\$94,589,054	\$12,153,050

### Martin Hill Transmission Main

Construction of the *Martin Hill Transmission Main* is the first of three segments connecting the existing North West Austin transmission system from the Jollyville Reservoir to the Martin Hill Reservoir. This will support one of the Imagine Austin City Facilities and Service Policies to deliver potable water to Austin's residents as the population grows and maintain an efficient and sustainable water system.

	Appropriation to Date	2013-14 Appropriation	Expenditures to Date	2013-14 Spending Plan
Martin Hill Transmission	\$24,876,525	\$0	\$4,988,971	\$7,746,000

### South Austin Regional Wastewater Treatment Plant

Maintaining and replacing aged infrastructure at the *South Austin Regional Wastewater Treatment Plant* helps ensure safe and reliable services. Projects supported by FY 2013-14 spending include the replacement of original and temporary blowers, the rehabilitation of Lift Station 2, the rehabilitation of an electric substation, and improvements to the tertiary filters.

	Appropriation to Date	2013-14 Appropriation	Expenditures to Date	2013-14 Spending Plan
S. Austin Regional WWTP	\$117,170,427	\$0	\$110,811,926	\$4,975,000

# Austin Water Utility

## Appropriation and Spending Plan Detail

### Vehicle Purchases

The vehicle purchases appropriation is used to fund water and wastewater related vehicles and equipment for supporting ongoing operations by Austin Water Utility staff. The vehicles and equipment vary from light duty pick-up trucks to construction equipment. The purchases may include replacements or additions.

	Appropriation to Date	2013-14 Appropriation	Expenditures to Date	2013-14 Spending Plan
<b>Vehicle Purchases</b>	<b>\$3,826,608</b>	<b>\$3,005,000</b>	<b>\$50,376</b>	<b>\$3,005,000</b>
Water Vehicles	\$1,596,378	\$1,245,000	\$975	\$1,245,000
WW Vehicles	\$2,230,230	\$1,760,000	\$49,401	\$1,760,000

	Account	2013-14 Appropriation	Funding Source
Appropriation Detail	4180 2207 8677	\$1,245,000	Contractual Obligations
	4680 2307 8677	\$1,760,000	Contractual Obligations

### Walnut Creek Wastewater Treatment Plant

As conditions warrant, replacement of aging infrastructure reduces system leaks and infiltration that can degrade the environment and reduce the efficiency of treatment. The Walnut Creek Wastewater Treatment Plant has several tertiary filter components which have reached their useful life. Tertiary wastewater treatment is a stronger and more advanced treatment system that makes wastewater effluent cleaner and further reduction of the biochemical oxygen demand. The FY 2013-14 spending plan assumes that rehabilitation projects will be completed in accordance with the established sequence of work.

	Appropriation to Date	2013-14 Appropriation	Expenditures to Date	2013-14 Spending Plan
Walnut Creek WWTP	\$121,096,395	\$0	\$111,809,711	\$7,954,250

### Water Treatment Plant 4 with Jollyville Transmission

Austin has two water treatment plants: the Davis Water Treatment Plant, built in 1954, and the Ullrich Water Treatment Plant, built in 1969. Both draw water from the same source, Lake Austin, and both are decades old, which increase the risk of infrastructure failure and increases operational costs. WTP4 will add reliability by giving Austin Water Utility customers an additional, newly constructed treatment plant that draws from a different water source and will provide for continuous service during shutdowns and repairs for the other treatment plants. The initial phase of construction will result in a 50 million gallon per day capacity plant. The plant is expected to begin operating in FY 2013-14.

	Appropriation to Date	2013-14 Appropriation	Expenditures to Date	2013-14 Spending Plan
WTP 4 with Jollyville	\$523,500,000	\$0	\$365,268,413	\$81,313,990

# Aviation

## Background

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The Department's CIP is a cornerstone of its mission to provide safe, secure, and efficient air transportation facilities and services that support and improve the quality of life and the economic prosperity of Central Texas. The program ensures that campus and facilities are improved, repaired and expanded to an adequate level of safety, security and efficiency. In addition, the program is an integral part of the Aviation's plan for a sustainable future.

After experiencing a decline in the number of flying passengers in Calendar Year 2009, Austin-Bergstrom International Airport (ABIA) has seen positive passenger growth levels every year since, with Calendar Year 2012 ending on a 4% passenger growth. The Department is cautiously optimistic that there will be positive passenger growth in FY 2013-14, given the strength of the Austin economy and the impact that the Circuit of the Americas racetrack and associated events will have on passenger levels.

The ABIA terminal building is nearing its original design capacity, particularly at the passenger security checkpoints. To meet the capacity challenges, the Department has added operational space to accommodate emerging business requirements and enhance functionality. Accordingly, some of the initiatives implemented include: the addition of a temporary, fourth security checkpoint in the east ticket lobby to process peak passenger activity; the commencement of the East Infill Project design phase; the expansion of the Federal Inspection Services area to handle the increasing influx of international passengers; other subtle airport enhancements.

The Department expects significant federal budget cuts in the near future due to the impact of the national debt on Federal programs. Therefore, we expect continued intense competition for federal Airport Improvement Program (AIP) discretionary funds. The primary challenge for the Aviation Department is implementing an improvements program that responds to an airline industry suffering from unpredictable economic conditions but remains affordable. Airline mergers and alliances continue to drive decisions by most airlines on airport route development and their need for additional airport infrastructure. The Airport remains flexible in its approach to fund and deliver projects to meet its operational needs.

## Prior Year Accomplishments

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Projects completed in the prior year include: completed construction for a campus-wide replacement of all exterior signage, design for the Consolidated Rental Car Facility (CONRAC) completed and construction is anticipated to start the spring of FY 2012-13, Design of the Infill project started December of 2012 and construction is anticipated to start the fall of FY 2012-13, Presidential Boulevard Roadway Safety and Security Improvements design is complete and construction has commenced, Terminal Improvements Design is complete and construction started in January 2013.



## FY 2013-14 Spending

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Major components of the FY 2013-14 spending plan include:

- *Airside Improvements*—projects occur inside the Air Operations Area (AOA) Fence. They can include items such as pavement additions or repair; improvements to drainage infrastructure; improving firefighting capabilities, or increasing airfield capacity, etc.

- *Landside Improvements*—projects include roadway improvements, repair or installation of utilities, fencing improvement and repair, or improvement and modification of buildings that are located on the Landside.
- *Terminal Improvements*—projects occur inside, on or in close proximity to the Terminal Building. Items can include modifying the interior to improve traffic flow, expanding the terminal, building services upgrades, baggage system enhancements, etc.
- *Vehicles*—category provides for vehicles, equipment, upgrades and replacements necessary for airport operations.
- *Other Improvements*—miscellaneous projects can vary greatly including noise mitigation and master planning and Information Technology (IT) projects can involve improvements, upgrades, enhancements, replacement or expansion to campus data and telecommunications network infrastructure, campus and building cable plant, miscellaneous hardware and software, and operations systems; also included are analysis, design, planning and implementation of new systems.



**Campus Signage Improvements**



**Plan View of New Access Road from Presidential Blvd. to Spirit of Texas Drive**

## **Operations and Maintenance Impact**

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No additional operating and maintenance costs are anticipated in FY 2013-14 as a result of ABIA’s planned capital improvements.

## **Funding Sources**

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The Department is subject to FAA regulations and policies. As a recipient of federal funding, ABIA is subject to FAA Grant Assurances. Funding sources for the FY 2013-14 Aviation CIP typically come from Airport Capital Funds, Federal Grants, and Airport Improvements Project Funds.

### **AIRPORT CAPITAL FUND**

The airport is an enterprise fund organization. All remaining funds after fulfilling airport operating expenses are transferred into a capital improvement fund. The transfer from the Operating Budget is made at the end of each year after debt service requirements are met. The projected FY 2012-13 ending balance of the Airport fund is \$47.6M.

### **FEDERAL GRANTS**

Federal grants are funds which are used for FAA-approved projects. Certain criteria must be met when an application for a project is submitted to the FAA. Sometimes a project might qualify for a State grant, which is similar to a federal grant.



## AIRPORT IMPROVEMENT PROJECT

Projects that are eligible for Airport Improvement Program (AIP) Funds can be delayed until FAA funds become available depending on how much Congress authorizes for the AIP. Airport Passenger Facility Charges (PFCs) are designated for FAA-approved PFC projects. ABIA PFC monies currently pay for debt service on bonds issued to pay for the original airport construction.

### **FY 2013-14 CIP Summary**

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	<b>2013-14 Appropriation</b>	<b>2013-14 Spending Plan</b>
ABIA Improvements	\$3,940,966	\$15,009,346
East Infill Project	\$0	\$25,000,000
Other Improvements	\$0	\$28,147,663
Total	\$3,940,966	\$68,157,009



# Aviation

## Appropriation and Spending Plan Detail

### ABIA Improvements

The ABIA Improvements projects can be used to fund various *Airside, Landside, Terminal and other improvements* projects. Specific projects funded will include the Consolidated Rental Car Facility, Presidential Boulevard Roadway Safety and Security Improvements, and Campus Signage Improvements. This financial summary includes the funding from the Prosperity Bank Loan.

	Appropriation to Date	2013-14 Appropriation	Expenditures to Date	2013-14 Spending Plan
ABIA Improvements	\$52,363,668	\$3,940,966	\$0	\$15,009,346

	Account	2013-14 Appropriation	Funding Source
Appropriation Detail	4910 8107 Various	\$3,940,966	Debt

### East Infill Project

The Infill project will provide a multi-level addition to the East end of the Terminal, including new checkpoint facilities, baggage handling, support facilities, loading dock, and shell space. Design phase started in December 2012, with construction commencing in the Fall of 2013. The Aviation Department is pursuing FAA funding to augment the budget.

	Appropriation to Date	2013-14 Appropriation	Expenditures to Date	2013-14 Spending Plan
East Infill Project	\$6,600,000	\$0	\$2,636,976	\$25,000,000



# Building Services

## Background

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The Building Services Department's (BSD) mission is to provide facility and asset management services to ensure safe, professional and efficiently managed facilities. The BSD CIP focuses on major repairs, remodeling, renovation and replacement of equipment for general government facilities. BSD is aligning its work with the Strategic Facilities Plan to make immediate and long-term planning decisions regarding 260 facilities.

BSD divides its CIP into two categories: 1) Major facility repairs that repair or replace existing building systems, roofs, driveways, parking lots and other equipment necessary for facility and occupant operations and 2) Renovations, remodels and improvements that reconfigure spaces to suit the needs of occupants or meet sustainability targets.

## Prior Year Accomplishments

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In FY 2012-13, BSD completed numerous replacement projects for the Austin Fire Department, including driveways at Stations #17, #18 and #28 and the truck room slab at Station #10. BSD also progressed through the design phase for driveways at Stations #8, #15, #22, #24, #27 and the roof replacement at Station #22.

Renovations, remodels and improvements were completed on the new BSD Headquarters at the Brown Building. The project remodeled 3,500 square feet to accommodate BSD administrative offices and work areas for maintenance, HVAC, electric, building and grounds crews. Renovations at the Rutherford Lane Campus created new spaces for Labor Relations, Austin Resource Recovery and Code Compliance.

## FY 2013-14 Spending

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The BSD FY 2013-14 spending plan of \$5.7M will support *Building Renovations and Improvements* at various City of Austin owned facilities, *City Hall Renovations*, *Health and Human Services Facility Improvements*, *One Texas Center Renovations* and *Public Safety Facility Improvements*.



## Operations and Maintenance Impact

---

No additional operating and maintenance costs are anticipated in FY 2013-14 as a result of BSD's planned capital improvements.

## Funding Sources

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BSD typically utilizes transfers from operating funds and debt to fund CIP projects.

Proposition 16 of the 2012 Bond program authorized \$31.1M in funding for Public Safety facility renovations, improvements and new construction. \$1M of these funds will support BSD renovations of the Rutherford Lane Campus.

Proposition 17 of the 2012 Bond Election authorized \$11.1M in spending toward designing, constructing, improving and equipping health and human services facilities. \$0.8M of these funds will support BSD renovations of the Rutherford Lane Campus.

## FY 2013-14 CIP Summary

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	<b>2013-14 Appropriation</b>	<b>2013-14 Spending Plan</b>
Building Renovations and Improvements	\$1,050,000	\$1,139,000
City Hall Renovations	\$3,500,000	\$2,800,000
Health and Human Services Facility Improvements	\$758,000	\$594,000
One Texas Center Renovations	\$250,000	\$250,000
Public Safety Facility Improvements	\$969,000	\$756,000
Other Projects	\$0	\$200,000
<b>Total</b>	<b>\$6,527,000</b>	<b>\$5,739,000</b>

# Building Services

## Appropriation and Spending Plan Detail

### Building Renovations and Improvements

The *Building Renovations and Improvements* program funds roof replacements, structural rehabilitations and equipment rehabilitations and replacements at City of Austin owned facilities. Projects will have varying cost estimates and completion dates.

	Appropriation to Date	2013-14 Appropriation	Expenditures to Date	2013-14 Spending Plan
Building Renovations and Improvements	\$1,225,000	\$1,050,000	\$53,225	\$1,139,000

	Account	2013-14 Appropriation	Funding Source
Appropriation Detail	8560 7507 NEW	\$750,000	General Fund
	8560 7507 NEW	\$300,000	Support Services Fund

### City Hall Renovations

The *City Hall Renovations* appropriation will fund modifications to City Hall to accommodate space needs related to the new 10-1 City Council composition. Council chambers will be renovated and offices will be added.

	Appropriation to Date	2013-14 Appropriation	Expenditures to Date	2013-14 Spending Plan
City Hall Renovations	\$0	\$3,500,000	\$0	\$2,800,000

	Account	2013-14 Appropriation	Funding Source
Appropriation Detail	8560 7507 NEW	\$3,500,000	City Hall Fund

### Health and Human Services Facility Improvements

The 2012 Bond Program funded *Health and Human Services Facility Improvements* appropriation will fund renovations at the Rutherford Lane Campus facility. The total expected cost of this portion of the project is \$758,000. (Please see *Public Safety Facility Improvements* for associated project information.)

	Appropriation to Date	2013-14 Appropriation	Expenditures to Date	2013-14 Spending Plan
Health and Human Services Facility Improvements	\$0	\$758,000	\$0	\$594,000

	Account	2013-14 Appropriation	Funding Source
Appropriation Detail	8117 7507 NEW	\$758,000	2012 GO Bonds/ <i>Reimbursement Resolution</i>

## Building Services

### Appropriation and Spending Plan Detail

#### One Texas Center Renovations

---

The *One Texas Center Renovations* appropriation will fund projects at the One Texas Center building with varying scope, cost estimates and completion dates.

	Appropriation to Date	2013-14 Appropriation	Expenditures to Date	2013-14 Spending Plan
One Texas Center Renovations	\$0	\$250,000	\$0	\$250,000

	Account	2013-14 Appropriation	Funding Source
Appropriation Detail	8560 7507 NEW	\$250,000	One Texas Center Fund

#### Public Safety Facility Improvements

---

The 2012 Bond Program funded *Public Safety Facility Improvements* appropriation will fund renovations at the Rutherford Lane Campus facility. The total expected cost of this portion of the project is \$969,000. (Please see Public Safety Facility Improvements for associated project information.)

	Appropriation to Date	2013-14 Appropriation	Expenditures to Date	2013-14 Spending Plan
Public Safety Facility Improvements	\$0	\$969,000	\$0	\$756,000

	Account	2013-14 Appropriation	Funding Source
Appropriation Detail	8116 7507 NEW	\$969,000	2012 GO Bonds/ <i>Reimbursement Resolution</i>



# Code Compliance

## Background

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The mission of the Code Compliance Department (CCD) is to provide quality education and enforcement of City codes and ordinances that have been created to protect the health, safety and quality of life for the citizens of Austin. CCD works with local authorities, contractors and other City departments to correct issues at noncompliant properties.

The CIP work plan for CCD ensures that inspectors have the vehicles required to support ongoing operations.

## Prior Year Accomplishments

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As a newly created enterprise department, this is the first year that CCD has an independent CIP. In past years, Austin Resource Recovery provided administrative support to CCD, and prior year accomplishments on equipment and vehicle purchases included the purchase of four pick-ups in FY 2011-12. CCD purchased 26 vehicles in FY 2012-13, including 7 hybrids.

## FY 2013-14 Spending

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CCD's FY 2013-14 work plan includes \$620,000 in spending on *Capital Equipment and Vehicles* to accommodate new inspectors and to replace existing inventory.

## Operations and Maintenance Impact

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No additional operating and maintenance costs are anticipated in FY 2013-14 as a result of CCD's planned capital improvements. Potential increases in fuel and maintenance for new vehicles purchased in FY 2013-14 will be determined prior to planning for the FY 2014-15 Budget.

## Funding Sources

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In FY 2013-14, CCD will fund its CIP with a cash transfer from CCD's operating fund.

## FY 2013-14 CIP Summary

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	<b>2013-14 Appropriation</b>	<b>2013-14 Spending Plan</b>
Capital Equipment and Vehicles	\$620,000	\$620,000
Other	\$0	\$0
Total	\$620,000	\$620,000



# Code Compliance

## Appropriation and Spending Plan Detail

### Capital Equipment and Vehicles

The *Capital Equipment and Vehicles* appropriation is used to fund CCD related vehicles and capital equipment for supporting ongoing operations by CCD staff. Purchases may include upgrades, replacements or additions.

	Appropriation to Date	2013-14 Appropriation	Expenditures to Date	2013-14 Spending Plan
Capital Equipment and Vehicles	\$0	\$620,000	\$0	\$620,000

	Account	2013-14 Appropriation	Funding Source
Appropriation Detail	4990 1607 NEW	\$620,000	CCD Fund



# Communications and Technology Management

## Background

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The Communications and Technology Management (CTM) CIP provides information infrastructure used to support City enterprises as well as external partners such as Travis County and Austin Independent School District (AISD). The technology infrastructure includes desktop systems, large-scale servers, networks, Information Technology (IT) security, radio and telephone systems, and software applications. The Department's CIP Program is divided into Enterprise Business Initiatives, Department-specific Business Initiatives, Critical Replacement, and IT Infrastructure.

*Enterprise Business Initiatives* are basic citywide applications and the tools and infrastructure to support them.

*Department-specific Business Initiatives* are those unique to one department or service group. Examples include the Criminal Justice Information System for the Austin Police Department, an agenda posting kiosk for the City Clerk's Office, electronic medical records for Health and Human Services, updates to the Computer Aided Dispatch System for all Public Safety Departments.

*Critical Replacement* includes technology equipment and systems and the Regional Radio System that are replaced based on an end-of-life schedule. This includes hardware for servers, data storage, telephone equipment, network switches, radios, and mobile data computers. Critical replacement may also include software for critical functions such as asset management, document management, human resource management, financial management, emergency management, computer aided dispatch, records management, and building security.

*IT Infrastructure* includes hardware and software used to maintain multiple departments' business computing resources that critical business applications cannot function without. Examples of critical infrastructure include internet and intranet systems, antivirus and Firewall protection, back-up systems, Geospatial services, databases, data storage, telecommunications, radio, and network systems.

CTM has developed a 10-year Critical Replacement Plan to keep equipment and systems functioning to perform basic services. The Department long-term plan also includes identifying critical business needs, leveraging existing solutions where possible, and implementing more enterprise solutions such as the Enterprise Document Imaging and Management System (EDIMS) and the Maximo Asset and Work Order Management System.

## Prior Year Accomplishments

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*Web Redesign (Enterprise Business Initiative)* of Re-design the City's website was completed with an official site launch on January 26, 2012. AustinTexas.gov has won state and national awards. In September it was also named #5 Municipal Website in the nation on Digital Cities' Best of the Web listing, and most recently the Austin Chronicle's 2012 Best of Austin for the ATXGrandPrix.org site.

*Digital Vehicular Video for the Austin Police Department (Department-Specific)* - Deployment provides video of public safety events for 519 vehicles, motorcycles and 84 specialty vehicles with equipment that can also be accessed by Travis County and District Attorneys.

*9-1-1 Recording System Replacement (Critical Replacement)* - Transfers from CAPCOG and Travis County in the amount of \$1,085,000 were used to replace the outmoded 9-1-1 recording system that serves the City and County public safety answer points at the Combined Transportation, Emergency and Communications Center (CTECC).

*Greater Austin-Travis County Regional Radio System (GATRRS, IT Infrastructure)* project was initiated and is expected to continue to 2019.

*Telephony Upgrade (IT Infrastructure)* - The upgrade of the City’s telephony system has been a major CIP project for several years and is on-going. In FY 2011-12, an Austin Water Utility site, a library and several Public Safety sites were implemented, including APD HQ, Patrol Bldg. and APD North Substation.

*Exchange Archiving (IT Infrastructure)* - Project to enable improved organization and management of email resources will improve transparency to the citizens by facilitating public information requests by utilizing an on-line, searchable email archive. Mailbox migrations have begun and are estimated to complete in summer 2013.

## FY 2013-14 Spending

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FY 2013-14 spending consists of continued spending on numerous Enterprise Business Initiatives, Department-Specific Business Initiatives and IT Infrastructure and Critical Replacement Projects, amounting to \$34.4M. This includes continued spending on The City of Austin Telecommunications Network (COATN) upgrade and the Greater Austin-Travis County Regional Radio System (GATRRS) replacement. Any additional projects for the FY 2013-14 spending plan will be identified through the IT Governance Board prioritization process.

## Operations and Maintenance Impact

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No additional operating and maintenance costs are anticipated in FY 2013-14 as a result of CTM’s planned capital improvements.

## Funding Sources

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CTM Capital budgeting includes a combination of debt and cost allocation plan. Other funding sources include City department operating funds, partner agency funds, Police Department forfeited funds, and grants. Maintenance, support and/or additional non-capital software licenses can be funded either by the related departments’ operating budgets directly, through cost allocations or included in CTM’s operating budget. Public Safety, Health and Human Services, Parks, Library and others frequently utilize grant funds. Some projects for GAATN, the Regional Radio System or CTECC may be fully or partially funded by the relevant partner agencies. And some large, multi-year projects like the GATRRS and COATN 2 upgrades may also be funded through the use of debt financing.

## FY 2013-14 CIP Summary

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	<b>2013-14 Appropriation</b>	<b>2013-14 Spending Plan</b>
Critical IT Replacements, Infrastructure and Initiatives	\$20,622,648	\$13,177,221
COATN Upgrade	\$0	\$5,990,000
GATRRS Radio System	\$0	\$5,333,333
<b>Total</b>	<b>\$20,622,648</b>	<b>\$24,500,554</b>

# Communications and Technology Management

## Appropriation and Spending Plan Detail

### Critical Replacements, Infrastructure Projects, and IT Initiatives

This appropriation funds a variety of projects for critical replacements, infrastructure projects and IT initiatives to assure that technology can be replaced as it ages and/or is no longer supported.

**Enterprise Business Initiatives** are related to the upgrade or implementation of basic citywide applications and/or infrastructure. They provide a single solution to a business need which exists in more than one department. Examples include MAXIMO, AMANDA, and EDIMS. Several departments are in the process of implementing the *MAXIMO* Inventory and Work Order Management System. \$1.8M is estimated for the *AMANDA* application, which supports the City's review, permitting, inspections, and enforcement processes. *AMANDA* requires an upgrade to a browser version which will also provide greater versatility to users, electronic document management, financial integration and mobile solutions. The current version is no longer supported. The *AMANDA* upgrade for 2014 includes: Fire, Transportation, Code Compliance, Health, and Planning and Development Review. *Electronic Document and Image Management System (EDIMS)* is in place for the City Clerk's Office and Vital Records. Implementation is in progress for Public Works and other departments will follow.

**Department-Specific Business Initiatives** are specific to a department. Examples include the *Municipal Court Case Management System Upgrade to AMANDA*, *Replacement of current Automatic Vehicle Locator (AVL)* and *Solid Waste Tracking System (SWTS)* for Austin Resource Recovery, ongoing implementation of PARD's *Automated Recreation Management*, and *Austin Fire Department's Time and Attendance* to ensure correct calculation of payroll information.

**IT Infrastructure and Critical Replacement Projects** may include hardware, software, and building security. Infrastructure projects are defined as the hardware and software used to maintain multiple departments' business computing resources. Examples include Telephony upgrade and Public Safety Radio Replacement. Another project, the ongoing Telephony Upgrade for Voice over Internet Protocol is expected to be complete by FY 2016-17. The Public Safety Radio Replacement initiative continues phasing out portable and mobile radios currently used by APD, AFD, and ATCEMS to be in compliance with the Federal Communications Commission's (FCC) requirements by 2017. \$2.2M is also included for replacement of Mobile Data Computers for public safety departments. The devices mount to the console of public safety vehicles and assist personnel in navigating toward incidents and communicating with other emergency personnel. An additional \$1.5M for wireless needs for new Public Safety positions added in FY 2013-14 is also included.

	Appropriation to Date	2013-14 Appropriation	Expenditures to Date	2013-14 Spending Plan
Critical Replacements, Infrastructure Projects and IT Initiatives	\$43,413,180	\$20,622,648	\$34,114,307	\$13,177,221

	Account	2013-14 Appropriation	Funding Source
Appropriation Detail	8641 5607 Various	\$6,924,300	CTM Fund
	8641 5607 Various	\$1,960,808	CTECC
	8641 5607 Various	\$4,825,156	Wireless
	8641 5607 Various	\$3,962,384	Critical One Time Fund
	8641 5607 Various	\$2,600,000	Austin Cable Access Fund
	8641 5607 Various	\$350,000	Support Services Fund

# Communications and Technology Management

## Appropriation and Spending Plan Detail

### **COATN Upgrade (City of Austin Telecommunications Network)**

*COATN 2.0 Upgrade (Partially funded - Continuation)* - Phase I of this project to upgrade the City’s fiber optic network, City of Austin Telecommunications Network (COATN), began in FY 2011-12. Phase I included procurement of Wave-Division Multiplexing optical network technology. This multi year network upgrade will increase the capacity of the City’s data/telephone network resulting in a scalable, sustainable, flexible architecture – positioning the City of Austin to implement new business services that require high-speed, high-bandwidth infrastructure, such as Digital Vehicular Video. It is expected to be fully implemented by 2018.

	Appropriation to Date	2013-14 Appropriation	Expenditures to Date	2013-14 Spending Plan
COATN Upgrade	\$24,405,000	\$0	\$12,589,177	\$5,990,000

### **GATRRS Replacement (Greater Austin-Travis County Regional Radio System)**

With an approved budget of \$32M, to be shared by the Regional Radio partners, Travis County, Austin Independent School District and University of Texas, to replace the public safety voice radio system infrastructure that is approaching the end of its service life. Construction of the radio system began in 2001 and went live in 2003. Not including the cost of radios or consoles, the City of Austin's total cost (2003-2011) is at approximately \$36M. Work includes building of the infrastructure (towers, equipment, shelters, networking) consultants/staff, services for project oversight and related issues, installation of backbone equipment (consoles, controllers, control stations) and purchase of subscriber equipment (radios) for agencies to begin using for daily voice communications. The radio system will also be enhanced to increase channel capacity and improve resiliency, providing better service to the City and our Regional Radio partners. The 6 year project began in FY 2012-13.

	Appropriation to Date	2013-14 Appropriation	Expenditures to Date	2013-14 Spending Plan
GATRRS Replacement	\$32,000,000	\$0	\$1,333,333	\$5,333,333



# Economic Development

## Background

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The mission of the Economic Development Department is to manage the City's economic development policies and to promote and facilitate growth in the Desired Development Zone. The Department's CIP is designed to 1) Support redevelopment projects with public infrastructure and 2) Provide funding for the Art in Public Places (AIPP) Program. Redevelopment CIP projects are managed by other responsible departments or are delivered by the private developer. In the case of private developer delivery, the department operates public-private partnerships with Master Development Agreements (MDA) that delineate the terms of reimbursement.

## Prior Year Accomplishments

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Construction on the *Seaholm District Redevelopment* project started in April 2013 following the execution of lease and sale agreements with the developer Seaholm Power LLC. Seaholm Power LLC leased the power plant for 99 years, which it will convert to office space. The developer purchased the two adjacent lots, on which it will build a 30-story residential tower and a two-story retail/office space. Construction is expected to be completed in two and a half years.

In FY 2012-13, two projects funded by Proposition 4 of the 2006 Bond Program were completed. Austin Film Studios finished \$5M in renovations and improvements, while the ZACH Topfer Theatre opened for its first season in October 2012.



**Proposed Seaholm Power Plant Redevelopment**

AIPP planned to complete 24 public art projects in FY 2012-13. Installations at capital project sites included the System Control Center, African-American Cultural & Heritage Facility, two Bike Rack Sculptures and the Brazos Street Streetscape. Initial capital cost of art pieces is funded by the project, and ongoing maintenance is managed by the Cultural Arts Division.

## FY 2013-14 Spending

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The FY 2013-14 work plan supports three programs for a total of \$25.7M in spending. The *Seaholm District Redevelopment* accounts for most of the planned spending at \$24.9M.

## Operations and Maintenance Impact

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No additional operating and maintenance costs are anticipated in FY 2013-14 as a result of the Department's planned capital improvements. Current funding is available for ongoing restoration and repair of proposed and existing art projects in the Capital Budget. The addition of other AIPP projects in the future may require additional funding for restoration and repair as needed.

## Funding Sources

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The Economic Development Department funds its redevelopment and art projects through a combination of debt and grant funding. The AIPP CIP program receives a 2% contribution from eligible Capital Improvement Projects per City Code Chapter 7-2. The Cultural Arts Division utilizes these funds to contract artists and others needed to design, fabricate and install public art. FY 2013-14 spending on the *Seaholm District Redevelopment* project is funded by Certificates of Obligation.

Proposition 18 of the 2012 Bond Program authorized \$13.4M in funding for designing, constructing, improving and equipping library, museum and cultural arts facilities. In FY 2013-14, the *Cultural Arts Facilities* program will be appropriated \$1.9M of an eventual \$5.4M in 2012 GO Bond funding toward the *Austin Studios Expansion* project.

## FY 2013-14 CIP Summary

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	<b>2013-14 Appropriation</b>	<b>2013-14 Spending Plan</b>
Art Restoration	\$0	\$75,000
Cultural Arts Facilities	\$1,900,000	\$759,000
Seaholm Redevelopment	\$0	\$24,880,878
Other Projects	\$0	\$0
Total	\$1,900,000	\$25,714,878

# Economic Development

## Appropriation and Spending Plan Detail

### Art Restoration

The *Art Restoration* project will continue rehabilitation, improvement or removal of works in the City's Public Art Collection. The Cultural Arts Division's Collections Manager, along with artists, consultants and conservators, prioritizes and identifies pieces of art with the most need for attention. The development phase, estimated completion date and cost vary by project.

	Appropriation to Date	2013-14 Appropriation	Expenditures to Date	2013-14 Spending Plan
Art Restoration	\$176,000	\$0	\$10,904	\$75,000

### Cultural Arts Facilities

The *Cultural Arts Facilities* program will provide 2012 Bond funding to expand and improve Austin Studios, a City-owned facility adjacent to the Mueller Redevelopment site. The studios are leased and operated by the Austin Film Society as a public/private venture.

	Appropriation to Date	2013-14 Appropriation	Expenditures to Date	2013-14 Spending Plan
Cultural Arts Facilities	\$100,000	\$1,900,000	\$0	\$759,000

	Account	2013-14 Appropriation	Funding Source
Appropriation Detail	8118 5507 A002	\$1,900,000	2012 GO Bonds/ Reimbursement Resolution

### Seaholm District Redevelopment

The *Seaholm District Redevelopment* project continues following the execution of the 99-year lease of the power plant and sale of the two adjacent lots in April 2013 to the developer Seaholm Power LLC. The Economic Development Department's CIP for the project in FY 2013-14 includes the rehabilitation of the power plant, construction of an underground parking garage and a plaza north of the power plant, various street improvements and work on the adjacent Green Water Treatment Plant redevelopment site. The *Seaholm District Redevelopment* project receives funding from a variety of departments and sources, including the Austin Transportation Department, Public Works and the Austin Water Utility. The total appropriation to date for the *Seaholm District Redevelopment* project from all funding sources is \$66.9M.

	Appropriation to Date	2013-14 Appropriation	Expenditures to Date	2013-14 Spending Plan
Seaholm District Redevelopment	\$52,025,144	\$0	\$720,632	\$24,880,878



# Emergency Medical Services

## Background

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The mission of the Emergency Medical Services (EMS) Department is to change the lives of the people it serves through a reliable, effective and affordable clinical practice that exceeds our customers' expectations. The CIP of the EMS supports this mission by ensuring that the department has adequate infrastructure to provide superior service to the City of Austin and Travis County.

The EMS CIP is organized into two components: 1) New facilities to meet increasing demand for services from the growing Austin area and 2) Facility modifications to accommodate changes such as vehicle reconfigurations, safety concerns, increased service volume and greater demand for support services.

## Prior Year Accomplishments

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The EMS Mueller Station #33 achieved final completion in March 2013, and EMS is now operating out of the facility. The new facility, adjacent to Fire Station #14, positions EMS to respond to existing and developing communities in the Mueller Redevelopment and other East Austin neighborhoods.

## FY 2013-14 Spending

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The \$588,000 in planned FY 2013-14 CIP spending for EMS will support *Vehicle Bays Expansions* and other improvements at 3 EMS Stations.

## Operations and Maintenance Impact

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No additional operating and maintenance costs are anticipated in FY 2013-14 as a result of EMS's planned capital improvements.

## Funding Sources

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EMS typically funds CIP projects with General Obligation Bonds.

Proposition 16 of the 2012 Bond Election authorized \$31.1M in funding to support Public Safety facility renovations, improvements, and new construction. The EMS CIP Public Safety Improvements program will receive its first appropriation of an eventual \$3.8M from 2012 Bonds in FY 2013-14.

## FY 2013-14 CIP Summary

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	<b>2013-14 Appropriation</b>	<b>2013-14 Spending Plan</b>
Public Safety Facility Improvements	\$600,000	\$588,000
Other Projects	\$0	\$0
Total	\$600,000	\$588,000



# Emergency Medical Services

## Appropriation and Spending Plan Detail

### Public Safety Facility Improvements

The Public Safety Improvements program ensures that EMS can expand its service and support existing capacity. FY 2013-14 spending supports *Vehicle Bays Expansions* at EMS Stations #2, #8 and #11. Vehicle bays at these stations must be expanded to accommodate larger ambulances in the current fleet. The project also will renovate and expand crew quarters and make improvements to comply with ADA and fire code standards.

	Appropriation to Date	2013-14 Appropriation	Expenditures to Date	2013-14 Spending Plan
Public Safety Facility Improvements	\$0	\$600,000	\$0	\$588,000

	Account	2013-14 Appropriation	Funding Source
Appropriation Detail	8116 9307 NEW	\$600,000	2012 GO Bonds/ <i>Reimbursement Resolution</i>





# Financial Services

## Background

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The Financial Services Department's (FSD) mission is to maintain the financial integrity of the City and to provide comprehensive and integrated financial management, administrative, and support services to City Departments and other customers so they can accomplish their missions. Historically, the FSD CIP has been focused on upgrades and improvements to the City's financial system of record. At times, FSD will also serve as the project sponsor for cultural facility projects that do not necessarily fall within the purview of other City departments. Such was the case with the 2006 Bond Program when the African American Cultural and Heritage Facility and Asian American Resource Center projects were overseen by FSD.

## Prior Year Accomplishments

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In FY 2012-13, the African American Cultural and Heritage Facility celebrated its grand opening on March 1, 2013. The project included the restoration of the historic Dedrick-Hamilton House, construction of a 4,000 square-foot building with meeting space, offices, and a multi-purpose room, and a mosaic mural entitled "Reflections" that pays tribute to the people, places, and events contributing to East Austin culture. The Asian American Resource Center reached substantial completion in spring 2013 and contains classrooms, a community activity center, and cultural exhibition and display space. Finally, FSD spending in FY 2012-13 included upgrades to the City's accounting system and financial reporting software.

## FY 2013-14 Spending

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The FSD FY 2013-14 spending plan of \$0.5M will support continued improvements to the City's *Financial Systems*.

## Operations and Maintenance Impact

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No additional operating and maintenance costs are anticipated in FY 2013-14 as a result of FSD's planned capital improvements.

## Funding Sources

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FSD typically utilizes transfers from the Support Services Fund to fund financial systems projects and debt to fund cultural facility CIP projects.

## FY 2013-14 CIP Summary

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	<b>2013-14 Appropriation</b>	<b>2013-14 Spending Plan</b>
CIP Contingency	\$274,491	\$0
Financial Systems	\$850,000	\$450,000
Other Projects	\$0	\$85,000
<b>Total</b>	<b>\$1,124,491</b>	<b>\$535,000</b>



# Financial Services

## Appropriation and Spending Plan Detail

### CIP Contingency

A *CIP Contingency* account is required by the City's financial policies. It states that a General Government Capital Contingency of at most 3% of capital expenditures, but not less than \$2M, shall be budgeted annually.

	Appropriation to Date	2013-14 Appropriation	Expenditures to Date	2013-14 Spending Plan
CIP Contingency	\$4,165,640	\$274,491	\$555,043	\$0

	Account	2013-14 Appropriation	Funding Source
Appropriation Detail	8560 7407 0005	\$274,491	CIP Interest/Reallocation

### Financial Systems

FSD is responsible for the citywide financial systems of record, such as the financial accounting application (Advantage), the operating and maintenance budgeting application (eCOMBS), CIP budgeting and project management application (eCAPRIS), payroll application, and related reporting applications (Crystal Reports, Business Objects, MicroStrategy). Nearly \$12M of the appropriation to date was spent on the 2006 Financial System Upgrade for Advantage. This appropriation supports improvement initiatives, upgrades and hardware requirements for FSD financial systems

	Appropriation to Date	2013-14 Appropriation	Expenditures to Date	2013-14 Spending Plan
Financial Systems	\$16,224,579	\$850,000	\$14,082,655	\$450,000

	Account	2013-14 Appropriation	Funding Source
Appropriation Detail	8560 7407 Various	\$850,000	Support Services Fund



# Fleet Services

## Background

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The purpose of Fleet Services' FY 2013-14 CIP is to renovate and upgrade current facilities, comply with environmental regulations and update technology to enhance operations. Fleet's capital projects are focused on areas that align with the Department's business plan objectives of improving services to other City departments. Fleet typically has four categories of CIP projects: Building Improvements, Fleet Fuel Facility Improvements, the M5/FuelFocus Upgrade and Capital Equipment and Vehicles. Fleet Services' goal is to continue to green the City's fleet and provide adequate fuel infrastructure to support growing demand.

## Prior Year Accomplishments

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*Building Improvements* funds were used to complete the installation of upgraded security systems at administration facilities. By the end of the year, Fleet modified existing fuel stations to include Diesel Exhaust Fluid dispensers at major fueling sites in order to meet Environmental Protection Agency emission reduction requirements.

The *Fleet Fuel Facility Improvements* project began to modernize existing fuel sites and upgrade fuel hardware. In addition, Fleet will begin installing fuel island video monitoring to significantly improve security at the sites.

Fleet continues to pursue the City's carbon neutral goals as outlined in the 2020 Carbon Neutral Fleet Plan. As a result Fleet has identified the need for and begun implementation of the expansion of the existing Compressed Natural Gas site from a 28 point slow fill station to a 56 point slow fill fuel station. Additionally, Fleet has begun installation of an E85 tank to service vehicles operating at the North Service Center.

The *M5/Fuel Focus Upgrade* project involves converting the current fuel database from the M4 program to M5 and automating data collection. This technology allows for "card-less" activation of the fuel system, provides added safeguards for fuel dispensing, increases fuel process efficiency, and increases the accuracy of Fleet's data. The implementation of radio frequency technology continues with an additional 500 vehicles estimated to be completed in FY 2012-13.

## FY 2013-14 Spending

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The FY 2013-14 CIP includes \$11.4M in spending on *Capital Equipment and Vehicles, Fleet Facility Improvements, Fuel Island Automation* and *M5/Fuel Focus Upgrades*.

## Operations and Maintenance Impact

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No additional operating and maintenance costs are anticipated in FY 2013-14 as a result of Fleet Services Division's planned capital improvements.

## Funding Sources

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Fleet Services typically funds projects through transfers from the operating budget. When necessary, debt is utilized to fund larger scale projects.

**FY 2013-14 CIP Summary**

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	<b>2013-14 Appropriation</b>	<b>2013-14 Spending Plan</b>
Capital Equipment and Vehicles	\$10,850,000	\$10,850,000
Fleet Facility Improvements	\$0	\$100,000
Fuel Island Automation	\$0	\$250,000
M5/Fuel Focus Upgrade	\$0	\$200,000
Other	\$0	\$0
Total	\$10,850,000	\$11,400,000

# Fleet Services

## Appropriation and Spending Plan Detail

### Capital Equipment and Vehicles

The *Capital Equipment and Vehicles* appropriation will fund City vehicle and equipment purchases by the following departments in FY 2013-14: Parks and Recreation, Police, Health and Human Services, Emergency Medical Services, Planning and Development Review, Neighborhood Housing and Community Development, Building Services, Fleet, and the Fire Department. The vehicles vary from pickup trucks and patrol cars to specialized equipment like fire apparatus and SWAT trucks. The purchases include replacements and additions.

	Appropriation to Date	2013-14 Appropriation	Expenditures to Date	2013-14 Spending Plan
Capital Equipment and Vehicles	\$0	\$10,850,000	\$0	\$10,850,000
	<b>Account</b>	<b>2013-14 Appropriation</b>		<b>Funding Source</b>
Appropriation Detail	8870 7807 various	\$10,850,000		Contractual Obligations

### Fleet Facility Improvements

The *Fleet Facility Improvements* appropriation rehabilitates existing service centers. Projects include equipment purchases, technology improvements, and shop retooling to adequately support on-going operations at the service centers.

	Appropriation to Date	2013-14 Appropriation	Expenditures to Date	2013-14 Spending Plan
Fleet Facility Improvements	\$1,690,943	\$0	\$1,084,643	\$100,000

### Fuel Island Automation

The *Fuel Island Automation* project will continue with completion projected in FY 2014-15. The installation of fuel island video monitoring, for improved security, is expected to be completed in FY 2013-14. Much of the hardware at Fleet's 40 plus fuel sites has passed its life expectancy and is incurring increased maintenance costs. The upgrade includes replacing fuel dispensers with new dispensers that incorporate current technology, installation of continuous fuel monitoring equipment as needed, and refurbishment of the fuel facility.

	Appropriation to Date	2013-14 Appropriation	Expenditures to Date	2013-14 Spending Plan
Fuel Island Automation	\$1,271,000	\$0	\$384,332	\$250,000

### M5/Fuel Focus Upgrade

Fleet continues the multi-year project for radio frequency fueling system upgrades to provide added safe guards for fuel dispensing, increases in efficiency of the fuel process, and accuracy of Fleet's vehicle and fuel data. In FY 2013-14, an additional 500 units will be converted.

	Appropriation to Date	2013-14 Appropriation	Expenditures to Date	2013-14 Spending Plan
M5/Fuel Focus Upgrade	\$2,076,853	\$0	\$1,162,572	\$200,000





# Health and Human Services

## Background

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The CIP of the Health and Human Services Department (HHSD) supports the departmental mission of promoting and protecting the health of the community by constructing, improving, redeveloping and renovating facilities and infrastructure.

## Prior Year Accomplishments

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Completed in FY 2011-12, the Austin Animal Center's post-construction phase continued in FY 2012-13. Though the project started under HHSD, it was transferred to the newly created Animal Services Office in FY 2012-13.

In FY 2012-13, HHSD completed a series of improvements to the Austin Resource Center for the Homeless (ARCH). These included upgrades to the men's and women's shower rooms, solar water heater and roof, as well as the installation of a rainwater collection system.

## FY 2013-14 Spending

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The FY 2013-14 CIP spending plan for HHSD amounts to \$1.6M, all of which will be spent on improvements to the Betty Dunkerley Campus, Women and Children's Shelter Renovation and Addition, Far South Clinic, and Montopolis Community Building – Neighborhood Health Center .



## Operations and Maintenance Impact

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No additional operating and maintenance costs are anticipated in FY 2013-14 as a result of HHSD's planned capital improvements.

## Funding Sources

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HHSD projects are typically funded through General Obligation Bonds.

Proposition 17 of the 2012 Bond Election authorized \$11.1M in spending toward designing, constructing, improving and equipping health and human services facilities. \$10.4M of these funds will be appropriated to HHSD projects.

## FY 2013-14 CIP Summary

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	<b>2013-14 Appropriation</b>	<b>2013-14 Spending Plan</b>
Facility Improvements	\$1,787,000	\$1,621,150
Other Projects	\$0	\$0
<b>Total</b>	<b>\$1,787,000</b>	<b>\$1,621,150</b>



# Health and Human Services

## Appropriation and Spending Plan Detail

### Facility Improvements

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The 2012 Bond-funded HHSD Facility Improvements program renovates and expands facilities and infrastructure to meet increasing demand for services. The appropriation and expenditures described here only account for projects funded by 2012 Bonds.

- The *Women and Children's Shelter Renovation and Addition* project will address capacity and renovation needs based on on-going assessments of facility issues. The facility provides continuous emergency shelter, specialized counseling, basic needs, childcare and educational services for single women and women with dependent children.
- The *Montopolis Community Building - Neighborhood Health Center* will build a new joint-use facility in cooperation with the Parks and Recreation Department to replace the existing recreation center. Meetings with neighborhood groups are underway in preparation for a preliminary study.
- The *Parking Lot Expansion* project will add 30 parking spaces to the Far South Clinic and 9 spaces to the Montopolis Neighborhood Center. The Far South Clinic sees approximately 61,000 clients annually for its Shots for Tots and WIC programs, while the Montopolis Neighborhood Center sees 19,000 clients for WIC. The majority of parking spaces at both sites are currently used by staff members.
- The *Betty Dunkerley Campus Infrastructure Improvements* project upgrades and widens the interior ring road, addresses flooding and drainage issues, adds 50 parking spaces, creates a second entrance to the campus from Gardner Road, and upgrades signage and lighting. Construction is expected to begin in July 2014.

	Appropriation to Date	2013-14 Appropriation	Expenditures to Date	2013-14 Spending Plan
Facility Improvements	\$1,960,000	\$1,787,000	\$1,200	\$1,621,150

	Account	2013-14 Appropriation	Funding Source
Appropriation Detail	8117 9107 A002	\$1,787,000	2012 GO Bonds/ <i>Reimbursement Resolution</i>



# Municipal Court

## Background

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The Municipal Court is the judicial branch of the government of the City of Austin. It provides magistrate services for the Travis County jail and handles Class C misdemeanor cases filed by a number of City departments, the Austin Independent School District, and the Texas Alcoholic Beverage Commission. Cases that are filed in Municipal Court include traffic, City ordinance, State code, parking and red light camera violations.

The departmental CIP focuses on delivering facilities and case management systems that ensure quality service and due process of law.



Existing Municipal Court Facility

## Prior Year Accomplishments

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The *Municipal Court Facility* project is currently on hold as Municipal Court staff, Public Works staff and consultants are planning the space.

## FY 2013-14 Spending

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No spending is anticipated in FY 2013-14.

## Operations and Maintenance Impact

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No additional operating and maintenance costs are anticipated in FY 2013-14 as a result of Municipal Court's planned capital improvements.

## Funding Sources

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Proposition 7 of the 2006 Bond Program provided \$58.1M toward constructing, renovating, improving and equipping public safety facilities. The Municipal Court and Austin Police Department partnered to acquire a site for the new Municipal Court Facility and Northeast Police Substation. The partnership has a total of \$23M in 2006 bond funding to utilize on the project.

## FY 2013-14 CIP Summary

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	<b>2013-14 Appropriation</b>	<b>2013-14 Spending Plan</b>
Municipal Court Facility	\$0	\$0
Other Projects	\$0	\$0
Total	\$0	\$0



# Municipal Court

## Appropriation and Spending Plan Detail

### **Municipal Court Facility**

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The *Municipal Court Facility* project is jointly funded by the Municipal Court and Austin Police Department's 2006 Bond proceeds. Of the \$23M appropriated to the project, \$16M is for Municipal Court facilities and \$7M for the Austin Police Department.

The shared facility will include additional courtrooms, hearing offices, staff offices, attorney consultation rooms and a public service counter for the Municipal Court and house the Austin Police Department's Northeast Substation. A site was acquired in the previous Home Depot retail center at 7211 North IH-35 Service Road Northbound at the corner of East St. Johns Avenue. The project is currently on hold as Municipal Court staff, Public Works staff and consultants are planning the space.

	<b>Appropriation to Date</b>	<b>2013-14 Appropriation</b>	<b>Expenditures to Date</b>	<b>2013-14 Spending Plan</b>
Municipal Court Facility	\$16,000,000	\$0	\$6,748,178	\$0





# Neighborhood Housing and Community Development

## Background

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The mission of the Neighborhood Housing and Community Development (NHCD) Department is to provide housing, community development, and small business development services to benefit eligible residents so they can have access to livable neighborhoods and increase their opportunities for self-sufficiency. The NHCD CIP supports affordable housing development in the City through three project categories:

### Rental Housing

Rental housing projects include funding permanent supportive housing with, special needs housing, acquisition, development, new construction or rehabilitation of affordable rental properties to serve households earning incomes at or below 50 percent Median Family Income (MFI) with a goal of assisting households at or below 30 percent MFI.

### Transitional Housing and Permanent Supportive Housing

Transitional housing projects offer services to populations with special needs in order to help them stabilize and work toward self-sufficiency. The resident works with a case manager to achieve self-sufficiency, and the length of stay is typically limited to 24 months.

### Homeownership

Homeownership projects include land acquisition, infrastructure development, new construction, rehabilitation, and acquisition of completed homes to serve households with incomes at or below 80 percent MFI and a goal of serving households between 50 and 65 percent MFI. In order to promote long-term affordability, NHCD encourages the use of innovative ownership models such as a “shared equity with right of first refusal” model or a Community Land Trust model which helps to maximize the impact of public dollars invested.

## Prior Year Accomplishments

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Highlights of recently completed NHCD CIP projects include record number of Affordable Rental Units, Juniper-Olive Redevelopment, and acquisition and development of Wildflower Terrace.



Wildflower Terrace

With an average two-year development cycle for housing, GO bond funds expended in prior years produced a record 503 rental units in FY 2011-12. Of the 503 units, approximately 30 percent were leased to households with incomes no greater than 30 percent MFI. The remaining 70 percent were leased to households with incomes no greater than 50 percent MFI.

Just over \$1M in CIP funds were used for the rehabilitation of six existing homes and the construction of one new home on Juniper and Olive Streets adjacent to the East 11th and 12th Streets Revitalization District. To accommodate historic preservation requirements, portions of the exteriors of each of the six homes were dismantled, preserved and re-incorporated into the exteriors of the rehabilitated structures. Each of the seven homes will be sold to low- to moderate- income homebuyers.

The program also provided funding for the acquisition and development of a 201-unit senior development in the Robert Mueller Municipal Airport Redevelopment Area, Wildflower Terrace. The development was financed with Low Income Housing Tax Credits through the state, and 2006 Affordable Housing GO bond funds.

Affordability Goals	1-Person Household	4-Person Household
30% of Median Family Income:	\$15,400	\$21,950
50% of Median Family Income:	\$25,650	\$36,600
80% of Median Family Income:	\$41,000	\$58,550

*Source: HUD as of December 2012 for the Austin-Round Rock-San Marcos MSA*

Construction was completed in FY 2011-12. The development is for persons ages 55 and up, and is a mixed-income development with 86 units reserved for lower-income households.

## FY 2013-14 Spending

Additional *Affordable Housing* projects remain the major component of the FY 2013-14 work plan for a total spending plan of \$5.4M. The work plan also includes housing market studies that inform and guide for affordable housing development in conjunction with the U.S. Department of Housing and Urban Development (HUD).

## Operations and Maintenance Impact

No additional operating and maintenance costs are anticipated in FY 2013-14 as a result of NHCD’s planned capital improvements.

## Funding Sources

NHCD has historically had two main sources of CIP funding, S.M.A.R.T Housing CIP and 2006 Affordable Housing GO bond funds. On February 12, 2013, the Austin City Council approved a mid-year budget amendment to increase the NHCD Capital Budget by \$10M of cash appropriation from the City’s General Fund reserves to assist with affordable housing development. As the affordable housing GO Bond funds were exhausted, approval of additional funds was needed to continue operating critical housing programs in FY 2012-13. In June 2013, staff presented long-term funding options and recommendations to Council to provide a stable and consistent funding source for housing capital projects. This included modifying the existing General Fund Housing Trust Fund (HTF) calculation in which the annual transfer amount is based on the property tax generated from a limited number of properties. Beginning in FY 2013-14, the HTF transfer amount will now be a fixed percentage of the entire current Operations and Maintenance (O&M) property tax revenue, capped at \$10.0M. During the next 5 years, the new calculation is projected to generate \$17.4M more in additional revenue for the HTF, thereby reducing long-term reliance on cyclical bond programs and lowering costs.

## FY 2013-14 CIP Summary

	2013-14 Appropriation	2013-14 Spending Plan
Affordable Housing	\$0	\$5,375,000
Market Study	\$31,651	\$138,065
Total	\$31,651	\$5,513,065

# Neighborhood Housing & Community Development

## Appropriation and Spending Plan Detail

### Affordable Housing

*Affordable Housing* includes three categories of programs: Rental housing, Supportive Housing, and Homeownership projects. The \$55M Bond Proposition approved by voters in 2006 is nearing completion and all funds are dedicated to specific capital projects. An additional \$10M appropriation from General Fund reserves, approved by City Council in FY 2012-13, will allow for the extension of these programs. The additional funds will be used on rental and ownership housing projects, including Capital Studios, the Guadalupe-Saldaña Net-Zero Subdivision, and the Chicon Corridor.

The Capital Studios development will offer 135 Single Room Occupancy units for low- and very-low income individuals at East 11th and Trinity Streets, the first new affordable housing development located in the Central Business District.

The Guadalupe-Saldaña Net-Zero Subdivision will be an 11-acre subdivision with up to 110 units of rental and ownership housing that will utilize energy-efficient homes powered with renewable resources.

The Chicon Corridor mixed-use development at 13th and Chicon Streets will construct 33 ownership units. It is anticipated this development will beneficially change the character of the area which has experienced a particularly high level of criminal activity.

	Appropriation to Date	2013-14 Appropriation	Expenditures to Date	2013-14 Spending Plan
Affordable Housing	\$65,000,000	\$0	\$50,625,927	\$5,375,000

### Market Study

Program to create two documents: a Comprehensive Market Study and an Analysis of Impediments to Fair Housing. Both documents allow for creation of the City's Five-Year Consolidated Plan, which is required by the U.S. Department of Housing and Urban Development (HUD) for every jurisdiction receiving HUD Community Planning and Development funding. The Five-Year Consolidated Plan will cover FY 2014-15 through FY 2018-19 and will identify and set funding priorities and serve as a guide for realizing goals through an annual Action Plan developed by NHCD and submitted to HUD each year.

	Appropriation to Date	2013-14 Appropriation	Expenditures to Date	2013-14 Spending Plan
Market Study	\$138,065	\$31,651	\$0	\$138,065

	Account	2013-14 Appropriation	Funding Source
Appropriation Detail	8151 7207 0144	\$31,651	Domain Tax



# Parks and Recreation

## Background

The Department's CIP implements the goals, objectives and recommendations in the Parks and Recreation Department's (PARC) Long-Range Plan as well as the Business Plan for FY 2013-14 and future years. The recently adopted Imagine Austin Comprehensive Plan provides further guidance for the Department's Capital Improvement Program, with sustainability, connectivity, and affordable quality of life as primary objectives.

As land is purchased and facilities are developed through the CIP, the Department is able to meet demand for diverse, safe, and universally accessible recreational opportunities and outdoor experiences. The CIP also allows for critical renovation and replacement of facilities as they age.



North Austin Recreation Center / YMCA

## Prior Year Accomplishments

The projects listed below are substantially complete through either design or construction phase and represent a significant milestone on the project timeline.

Construction is substantially complete at the Waller Creek Boat House, Morris Williams Golf course, Pro Shop and Cart Barn. Renovation concluded of the Fannie Davis Gazebo (pictured, right), two Senior Activity Centers and three Recreation Centers, including completion of the North Austin Recreation Center (YMCA pictured above). Improvements were made to Gus Garcia District Park, and the Roy G. Guerrero Colorado River Metropolitan Park, and renovation of the boat ramp at Walter E. Long Metropolitan Park was finished. The Department also completed design or assessment on 6 additional structures, including the Nash Hernandez Building and Rosewood Recreation Center.



Fannie Davis Gazebo at Auditorium Shores

The Department finished substantial reconstruction of roofs at three recreation centers, and replaced HVAC systems at three more. Roofs were also replaced at the Elisabet Ney Museum, the Zilker Botanical Garden Center, Bickler Cupola and Tea House. Safety surface repairs and ADA improvements were also made at seven different parks.

The Department continues to address pool safety compliance issues through ADA improvements and equipment upgrades and improvements to recirculation lines in order to meet standards set by the Texas Commission on Environmental Quality (TCEQ). Designs have been completed for Barton Springs Pool General Grounds, West Enfield Neighborhood Pool and Bartholomew Municipal Pool. Construction concluded on rehabilitation to the Barton Springs Pool Dam, renovation of four neighborhood pools and Deep Eddy Municipal Pool.

Design is complete at the Shoal Creek Trail 5th Street Gap and Dick Nichols and Veloway Connection Trail. Construction is nearing completion on the Southern Walnut Creek Trail, Phase I of the Northern Walnut Creek Trail and the Johnson Creek Trailhead at Lady Bird Lake Trail. Work is also under way for the Boardwalk on Lady Bird Lake. Land was acquired to add to greenways at Williamson creek and Onion creek, and land was also acquired at Heritage Oaks / Parker Lane.

## **FY 2013-14 Spending**

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FY 2013-14 marks the beginning of a new organization of the Department's CIP to align with categories approved in the 2012 Bond Program for Proposition 14. Projects listed in the categories below and the following spending plan pages have been through the Department's prioritization process and will be implemented over time, given available resources.

### **Park Improvements**

Park Improvements projects include master planning, design and construction of metropolitan parks like the Holly Shores / Festival Beach Master Plan, district and neighborhood parks like construction of the Gus Garcia District Park Phase 1, pocket parks and downtown squares like the Phase 2 design of Republic Square Park, and work on greenbelts and preserves.

### **Facility Renovations and Improvements**

Design and construction on building renovation will proceed on 8 buildings, with replacement of HVAC on more. Four new playscapes will be constructed and further safety surface repairs and ADA improvements will progress. Considerable construction work will be under way for General Grounds Improvements to the Barton Springs Pool, and West Enfield Neighborhood pool. Work is expected to conclude at Northern and Southern Walnut Creek Trails, and work will be ongoing for the Boardwalk on Lady Bird Lake.

### **Parkland Acquisition and Development**

Parkland will be acquired in three more areas, such as the Oak Hill Neighborhood, and the Infill neighborhood parks for Del Curto Park and Armadillo Park will be developed.

### **Auditorium Shores**

Improvements to the Town Lake Metro Park are continuing with a gift from the Austin Parks Foundation and C3 Presents. The result of the project will be a renovated event space with enhanced recreation opportunities including a newly designed and developed off-leash area, realignment of the trail and irrigation and new turf grass for the event lawn and remaining landscape and shoreline areas of Auditorium Shores. The project will also include separate PARD funds for the trailhead and Alliance Children's Garden.

### **Cemetery Renovations**

Work will proceed to create a Cemeteries Master Plan and upgrades to cemetery facilities will begin. These renovations are funded by the 2012 Bond Program and cash sources

### **Waller Creek District Improvements**

Work will continue on preliminary design of the Waller Creek Corridor in partnership with the Waller Creek Conservancy.

## **Operations and Maintenance Impact**

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The estimated additional operating and maintenance costs of the CIP program to the operating budget for FY 2013-14 come from either recently completed CIP projects or those expected to be complete mid-year. Costs include personnel, contractals and commodities. Major projects resulting in increases to the operations and maintenance budget for FY 2013-14 include annualized costs for the Asian American Resource Center, North and South Walnut Creek Trails, Gus Garcia Community Garden and multipurpose fields, Bartholomew Pool expansion, and other parks citywide. The total impact for FY 2013-14 are 5 full-time positions, contractals and commodities, for a total cost of \$0.7M. Any unanticipated savings realized from the CIP improvements are utilized to go towards remaining infrastructure that continues to age until replaced or rehabilitated.

## **Funding Sources**

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The predominant funding source for the Department's FY 2013-14 CIP spending plan will be a combination of the 2006 and 2012 Bond Programs. The approved amount for 2006 Proposition 3 is \$84.7M. The approved amount for the 2012 Proposition 14 Bond is \$77.7M. Other funding sources include grants, parkland mitigation funds, parkland dedication, cash from the annual operating budget, and the Town Lake Venue fund.

## FY 2013-14 CIP Summary

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	<b>2013-14 Appropriation</b>	<b>2013-14 Spending Plan</b>
Cemetery Renovations	\$1,000,000	\$750,000
Facility Renovations and Improvements	\$4,400,000	\$9,787,549
Facility Park and Trail Improvements	\$32,432	\$40,789
Golf Course Improvements	\$150,000	\$75,000
Park Improvements	\$4,000,000	\$2,425,000
Parkland Acquisition and Development	\$2,000,000	\$932,461
Parkland Dedication	\$4,611,572	\$130,094
Parkland Mitigation	\$87,392	\$114,780
Playscapes	\$0	\$592,860
Waller Creek District Improvements	\$1,500,000	\$1,500,000
Water Conservation	\$100,000	\$3,396,818
Zilker Park Improvements	\$25,707	\$224,102
Other Projects	\$0	\$12,110,455
<b>Total</b>	<b>\$17,907,103</b>	<b>\$32,079,908</b>





# Parks and Recreation

## Appropriation and Spending Plan Detail

### Cemetery Renovations

The Cemetery Renovations program allows for renovations to infrastructure, access, structures, and overall landscape at City-owned cemeteries. It is funded by the 2012 Bond Program, and projects scheduled for FY 2013-14 include roadway and pavement resurfacing, irrigation design, and the replacement of the Oakwood Cemetery Annex roof.

	Appropriation to Date	2013-14 Appropriation	Expenditures to Date	2013-14 Spending Plan
Parkland Dedication	\$1,000,000	\$1,000,000	\$0	\$750,000
		<b>2013-14</b>		
	<b>Account</b>	<b>Appropriation</b>		<b>Funding Source</b>
Appropriation Detail	8114 8607 A050	\$1,000,000		2012 GO Bonds/ <i>Reimbursement Resolution</i>

### Facility Renovations and Improvements

Facility Renovation and Improvement projects provide for interior and exterior renovations, expansions and new facilities to accommodate park-related programs and activities. The program is funded primarily by the 2012 Bond Program for Facility Renovations and Improvements, but includes the remainder of the 2006 Bond program for Pool Renovations and Improvements.

Bartholomew District Park - Pool Renovation construction is proceeding with renovation of the bath house and pool shell and new diving well. The lap pool will be heated with propane. The pool is anticipated to be open by Summer 2014. The West Enfield Pool is also undergoing renovation of its bath house and pool shell, with a completion date of Summer 2014.

The Nash Hernandez Building is under construction and anticipated to be the new home of the Department and APD joint use facility. The project is scheduled for completion by Fall 2014.

	Appropriation to Date	2013-14 Appropriation	Expenditures to Date	2013-14 Spending Plan
2012 Fac. Ren. and Improv.	\$4,850,000	\$4,400,000	\$0	\$4,800,000
2006 Fac. Ren. and Improv.	\$34,840,633	\$0	\$32,076,149	\$770,495
Pool Ren. and Improvements	\$18,200,000	\$0	\$11,245,544	\$4,217,054
Total	\$57,890,633	\$4,400,000	\$43,321,693	\$9,787,549
		<b>2013-14</b>		
	<b>Account</b>	<b>Appropriation</b>		<b>Funding Source</b>
Appropriation Detail	8114 8607 A075	\$4,400,000		2012 GO Bonds/ <i>Reimbursement Resolution</i>

# Parks and Recreation

## Appropriation and Spending Plan Detail

### Facility Park and Trail Improvements

This appropriation provides for a variety of facility park and trail improvements. Cost, schedule, and completion dates vary by project.

	Appropriation to Date	2013-14 Appropriation	Expenditures to Date	2013-14 Spending Plan
Facility Park and Trail Improvements	\$105,033	\$32,432	\$93,133	\$40,789

	Account	2013-14 Appropriation	Funding Source
Appropriation Detail	8921 8607 0109	\$32,432	1998 Bonds/Reallocation

### Golf Course Improvements

The Golf Course Improvements program supported by the golf surcharge fee funds a variety of projects for golf courses citywide. These improvements can include improvements for drainage, turf, course buildings, irrigation, and any course related need. The development phase, estimated completion date, and cost vary by project.

	Appropriation to Date	2013-14 Appropriation	Expenditures to Date	2013-14 Spending Plan
Golf Course Improvements	\$4,025,850	\$150,000	\$3,905,967	\$75,000

	Account	2013-14 Appropriation	Funding Source
Appropriation Detail	8760 8607 0200	\$150,000	Golf Surcharge

# Parks and Recreation

## Appropriation and Spending Plan Detail

### Park Improvements

Park Improvement projects are funded by the 2012 Bond Program. The scope of this program is to provide funding for park improvements and design and construction of park facilities at existing parks, squares and greenbelts. Improvements may include accessibility, infrastructure, structures, picnic and play equipment, site furnishings, associated park amenities, equipment, landscapes and trails.

Projects scheduled for construction in FY 2013-14 include the ongoing Northern and Southern Walnut Creek Trail projects. Northern Walnut Creek Trail consists of a 10 foot wide paved trail with 9 creek crossings and 4 trailheads. Construction is anticipated to be complete in Winter 2014. The Southern Walnut Creek Trail includes a 7.3 mile trail along the Walnut Creek Greenbelt. Construction of the bridges, trailheads and other trail amenities is nearing completion by the end of 2013.

	Appropriation to Date	2013-14 Appropriation	Expenditures to Date	2013-14 Spending Plan
2012 Park Improvements	\$500,000	\$4,000,000	\$0	\$2,425,000

	Account	2013-14 Appropriation	Funding Source
Appropriation Detail	8114 8607 A200	\$4,000,000	2012 GO Bonds/ <i>Reimbursement Resolution</i>

### Parkland Acquisition and Development

Parkland Acquisition and Development allows for continuing acquisition and development of parkland in areas throughout the city, including property for infill parks, destination parks, preserves and land along Austin creeks for future greenways and trails. The program is funded by the 2006 and 2012 Bond Programs. Work scheduled for FY 2013-14 includes ongoing exploration of parkland acquisition opportunity, Del Curto Pocket Park and Armadillo Neighborhood Park development and Phase I development of the Oak Hill Neighborhood Park.

	Appropriation to Date	2013-14 Appropriation	Expenditures to Date	2013-14 Spending Plan
2006 Parkland Acquisition	\$19,975,000	\$0	\$14,734,460	\$432,461
2012 Parkland Acq. and Dev.	\$0	\$2,000,000	\$0	\$500,000
Total	\$19,975,000	\$2,000,000	\$14,734,460	\$932,461

	Account	2013-14 Appropriation	Funding Source
Appropriation Detail	8114 8607 NEW	\$2,000,000	2012 GO Bonds/ <i>Reimbursement Resolution</i>

# Parks and Recreation

## Appropriation and Spending Plan Detail

### Parkland Dedication

The Parkland Dedication program allows for improvements funded through the annual collection of Parkland Dedication (PLD) fees according to Ordinance No. 20070621-027. Currently, PARD is seeking to revise the process for prioritization of funding within the 10 zones in order to accelerate the expenditure of PLD fees. Projects scheduled for FY 2013-14 include Wooldridge Square, Parking Lot renovation at Mary Moore Seawright Metro Park, and contribution toward the larger development of the Copperfield Neighborhood Park. The renovation of Wooldridge Square will be complete in September 2013. This project consists of new irrigation, installation of turf grass, and tree planting for overall park enhancement.

	Appropriation to Date	2013-14 Appropriation	Expenditures to Date	2013-14 Spending Plan
Parkland Dedication	\$18,522,358	\$4,611,572	\$9,681,645	\$130,094

	Account	2013-14 Appropriation	Funding Source
Appropriation Detail	8720 8607 various	\$4,611,572	Parkland Dedication Fees

### Parkland Mitigation

The Parkland Mitigation program is the ongoing implementation of site specific park improvements funded through the collection of mitigation fees associated with projects impacting parkland. Fees are calculated and collected through a process managed by the PARD Planning and Development Division. One project scheduled for FY 2013-14 mitigation contribution includes the Shoal Creek Greenbelt. The Shoal Creek Greenbelt project consists of the design and construction of trail improvements to close the current connection gap between 5th Street and West Avenue. Engineering is nearing completion with construction estimated to begin in late 2013.

	Appropriation to Date	2013-14 Appropriation	Expenditures to Date	2013-14 Spending Plan
Park Mitigation	\$4,689,307	\$87,392	\$3,634,816	\$114,780

	Account	2013-14 Appropriation	Funding Source
Appropriation Detail	8741 8607 3020	\$87,392	Parkland Mitigation Fees

### Playscapes

The Playscapes program is funded by the 2006 Bond Program. This program provides renovation of existing playscape structures including updates to deteriorated play equipment, replacement of old fill materials, safety surface replacement, and a growing emphasis on nature-based play environments. Projects scheduled for construction in FY 2013-14 include Dove Springs District Park and Little Stacy Neighborhood Park. PARD has received charette feedback for improvements at Dove Springs District Park and is anticipated to go to construction in Spring 2014. Little Stacy Neighborhood Park is slated for a significant renovation to include nature-based play improvements that integrate site topography and vegetation. Design is ongoing with contract bidding scheduled for Winter 2014.

	Appropriation to Date	2013-14 Appropriation	Expenditures to Date	2013-14 Spending Plan
Playscapes	\$3,986,250	\$0	\$2,627,372	\$592,860

# Parks and Recreation

## Appropriation and Spending Plan Detail

### Waller Creek District Improvements

Waller Creek District Improvements consist of trail and creek embankment improvements to the Waller Creek corridor from Waterloo Park to Lady Bird Lake. These efforts will be done in collaboration with the Waller Creek Conservancy in order to leverage donations raised by the Conservancy. Components of the project include design and construction for streambank stabilization, revegetation, trail improvement and connectivity, and improvements to the various parks included in the district.

	Appropriation to Date	2013-14 Appropriation	Expenditures to Date	2013-14 Spending Plan
Waller Creek District	\$0	\$1,500,000	\$0	\$1,500,000

	Account	2013-14 Appropriation	Funding Source
Appropriation Detail	8114 8607 NEW	\$1,500,000	2012 GO Bonds/ <i>Reimbursement Resolution</i>

### Water Conservation Program

The Water Conservation program allows for the renovation of existing aquatic facilities to meet water conservation measures. Projects scheduled for FY 2013-14 include ongoing projects related to Barton Springs Pool (general ground improvements, hydrodynamic modeling, etc.) and the completion of a citywide Aquatic Facilities Assessment to determine condition and long-range plan for aquatic facilities and programs on parkland. The citywide Aquatic Facilities Assessment will provide an engineering report and assessment of all aquatic facilities to determine any next steps and prioritize future improvements. The project is under way with the final results of the assessment to be delivered in late 2013.

The Barton Springs Pool General Grounds Improvements includes ADA improvements to the north and south entrance, fencing improvements, landscaping, turf renovation, and other general site improvements. The project has completed the design phase and construction is estimated to begin in winter 2013.

	Appropriation to Date	2013-14 Appropriation	Expenditures to Date	2013-14 Spending Plan
Barton Springs Pool	\$7,746,689	\$100,000	\$3,710,591	\$3,396,818

	Account	2013-14 Appropriation	Funding Source
Appropriation Detail	8741 8607 3010	\$100,000	Conservation, Rebates & Incentives

# Parks and Recreation

## Appropriation and Spending Plan Detail

### Zilker Park Improvements

This appropriation provides for a variety of renovations and improvements in Zilker Park. Cost, schedule, and completion dates vary by project.

	<b>Appropriation to Date</b>	<b>2013-14 Appropriation</b>	<b>Expenditures to Date</b>	<b>2013-14 Spending Plan</b>
Zilker Park	\$4,000,000	\$25,707	\$3,226,126	\$224,102

	<b>Account</b>	<b>2013-14 Appropriation</b>	<b>Funding Source</b>
Appropriation Detail	8741 8607 0560	\$25,707	Special Revenue

# Planning and Development Review

## Background

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The purpose of the Planning and Development Review Department (PDRD) CIP is to develop, update, and implement public improvements identified in the Imagine Austin Comprehensive Plan. The department also leads the development of and assists with the implementation of small area plans, including neighborhood plans and master plans. Examples of recent small area plans include initiatives such as the North Burnet-Gateway Master Plan, three Transit-Oriented Development (TOD) Station Area Plans along the Capital Metro commuter rail line, the East Riverside Drive Corridor Master Plan, the Waller Creek Master Plan, the Downtown Austin Plan, and the Airport Boulevard Form-Based Code Initiative. PDRD will also review, coordinate, and implement streetscape projects for both public and private projects.



**Great Streets Improvement – 2<sup>nd</sup> Street District**

As the lead department on these planning initiatives, PDRD has the role of facilitating implementation of public elements of the plans, either through its own CIP or with other department CIPs. Plans developed may be comprehensive in scope, or narrowly focused depending on the characteristics of the built environment. The plans may include numerous implementation strategies, including policies, regulations, and desired City investments. Projects can range from pedestrian, bike or transit-related projects to streetscape projects outside downtown Austin to improve mobility.

In addition, PDRD is responsible for the implementation of many streetscape improvement projects. Within Downtown, streetscape improvements are guided by the Great Streets Master Plan and designed according to the Great Streets streetscape standards. Outside of Downtown, streetscape improvements are guided by the standards of Subchapter E of the Land Development Code and council-initiated master planning initiatives.

The PDRD CIP project categories typically include:

- Great Streets
- Small Area Plan Priority Projects
- Development Review Technology Improvements
- Planning/Design Studies
- Various named projects

## Prior Year Accomplishments

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Projects completed in the prior year include: Implementing 11.5 block faces of Great Streets Projects, Second Street District Streetscape Improvements (Phase 3), streetscape improvements to South Congress Avenue between Town Lake and Oltorf, various plans and studies such as the Imagine Austin Comprehensive Plan, East Riverside Corridor Regulating Plan, Downtown Wayfinding Master Plan, the South Shore Central Sustainable Design Assessment, and several small area plan priority projects.

## FY 2013-14 Spending

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Major components of the FY 2013-14 spending plan include:

- *Airport Boulevard Form-Based Code Master Plan*—The project will produce two key products, a master plan for the redevelopment of this underutilized, auto-oriented, commercial roadway corridor in central Austin and a new form-based code to guide its redevelopment.

- *Great Streets Program*—Addresses projects including Colorado Street from 7th to 10th and 3rd Street from Nueces to Trinity.
- *Technology Improvements*—Funding from a development services surcharge will be used to expand the use of technology by upgrading and implementing automation systems that supports the development review process, including the land development process, consulting services for planning and implementation, and training.
- *Zoning Code Update*—Hold a stakeholder engagement event and create a report summarizing how current code supports and implements the vision identified in the Imagine Austin plan.

## Operations and Maintenance Impact

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The estimated additional operating and maintenance costs of the CIP to the PDRD operating budget and General Fund will include one Marketing Representative for oversight on the Land Development Code. Half of the employee’s salary and benefits will be charged to CIP in FY 2013-14, at a cost of \$41,345. In FY 2014-15, the full cost of the position will be included in the department operating budget.

## Funding Sources

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Funding sources for the FY 2013-14 PDRD CIP typically come from bond programs, developer deposits, and parking meter revenue.

The parking meter revenue funding source is utilized for the *Great Streets Program*. This was established via a June 12, 2003, Council resolution that established a Parking Meter Revenue Allocation Plan. A portion of parking meter revenue collected from within the area of downtown Austin bounded by IH35 to Lamar Blvd. and E/W 11th Street to Cesar Chavez Street is allocated to the *Great Streets Program*.

## FY 2013-14 CIP Summary

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	<b>2013-14 Appropriation</b>	<b>2013-14 Spending Plan</b>
Airport Boulevard Form-Based Code Initiative	\$0	\$45,000
Great Streets	\$728,385	\$34,100
Technology Improvements	\$500,000	\$500,000
Zoning Code Update	\$0	\$350,000
Other Projects	\$0	\$0
<b>Total</b>	<b>\$1,228,385</b>	<b>\$929,100</b>



# Planning and Development Review

## Appropriation and Spending Plan Detail

### Airport Boulevard Form-Based Code Initiative

The *Airport Boulevard Form-Based Code Initiative* will produce two key products: a master plan for the redevelopment of this underutilized, auto-oriented, commercial roadway corridor in central Austin and a new form-based code to guide its redevelopment. The master plan and form-based code was reviewed and revised by staff in May 2013. The revision will be presented to the City Council appointed Advisory Group for approval and will be available to the public at the end of 2013. The implementation phase will require spending in FY 2013-14 and beyond.

	Appropriation to Date	2013-14 Appropriation	Expenditures to Date	2013-14 Spending Plan
Airport Boulevard Form Based Code Initiative	\$478,000	\$0	\$336,834	\$45,000

### Great Streets

The *Great Streets* program provides a mechanism to improve the quality of downtown streets and sidewalks, aiming ultimately to transform the public right-of-ways into great public spaces. It provides financial assistance to private developers with the cost of implementing streetscape standards that go above and beyond the City's minimum requirements. The program allows the City to leverage needed above and below ground streetscape improvements from private developments by sharing the cost of implementing *Great Streets* enhancements.

	Appropriation to Date	2013-14 Appropriation	Expenditures to Date	2013-14 Spending Plan
Great Streets	\$3,463,025	\$728,385	\$819,957	\$34,100

	Account	2013-14 Appropriation	Funding Source
Appropriation Detail	8405 6807 Various	\$728,385	Parking Meter Revenue/Cash

### Technology Improvements

A surcharge appropriation was established in FY 2011-12 to support *Technology Improvements* for development services. This project and funding will be dedicated to expanding the use of technology by upgrading and implementing automation systems that support and improve the development review process. FY 2013-14 spending will focus on technology efforts to improve the land development process, consulting services for planning and implementation, and training.

	Appropriation to Date	2013-14 Appropriation	Expenditures to Date	2013-14 Spending Plan
Technology Improvements	\$0	\$500,000	\$0	\$500,000

	Account	2013-14 Appropriation	Funding Source
Appropriation Detail	8405 6807 NEW	\$500,000	Development Surcharge

# Planning and Development Review

## Appropriation and Spending Plan Detail

### Zoning Code Update

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This appropriation will support efforts to update the City's current zoning code in light of the adoption of the Imagine Austin Comprehensive Plan. This project received its first appropriation in FY 2012-13. FY 2013-14 spending will consist of engagement with stakeholder groups (developers, neighborhoods, businesses, design professionals, and City departments) and creating a report which summarizes how the current code supports and implements the vision identified in the Imagine Austin plan. To date, stakeholder outreach has taken place, an advisory group was established, and Council authorized the negotiation and execution of a professional services agreement in March 2013.

	<b>Appropriation to Date</b>	<b>2013-14 Appropriation</b>	<b>Expenditures to Date</b>	<b>2013-14 Spending Plan</b>
Zoning Code Update	\$2,000,000	\$0	\$0	\$350,000

# Public Works and Austin Transportation

## Background

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The Public Works Department (PWD) CIP provides an integrated approach to development, design, construction and maintenance of the City's infrastructure systems and facilities. PWD enhances Austin's position as an environmentally responsible city that offers an exceptional and sustainable quality of life to its residents. PWD prioritizes its projects based upon several criteria, as listed below:

- Citizen Input
- Coordination with other Utilities Projects
- Impact on Public Safety
- Pavement Condition
- Significance in the Transportation Network
- Support of Economic Development



**Boardwalk at Lady Bird Lake**

The Austin Transportation Department (ATD) is responsible for general mobility, including the planning, operation and management of the Austin transportation system. The organizational mission of the ATD is to deliver a safe, reliable and sustainable transportation system that enhances the environment and economic strength of the Austin region. The ATD CIP seeks to meet the multimodal mobility needs of the community to relieve traffic congestion, improve citizen mobility and parking, reduce the number of vehicle miles traveled within the city, expand the use of alternative fuel vehicles and address environmental and energy issues caused by transportation. The core areas of the ATD CIP are:

- Regional Mobility Improvements
- Arterial Congestion and Crash Mitigation
- Corridor Mobility Improvements

The ATD process to select and prioritize projects begins at the start of the fiscal year with potential projects identified by executive staff. The identified projects are assessed across a variety of key measures of effectiveness and criteria and are then ranked. This process ensures that the projects in ATD's capital program are the most beneficial to the traveling public.

## Prior Year Accomplishments

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### Public Works

- The *Colorado Street Reconstruction and Utility Adjustment from 3<sup>rd</sup> to 7<sup>th</sup> Street* project is scheduled for completion in late FY 2013-14. By project completion, PW plans to have spent \$7.9M.
- Full depth street reconstruction and sidewalk repair and installation were completed on *Oltorf Street from Congress Avenue to the IH35 Access Road*. Total PW spending on the 2006 Bond-funded project was \$3.6M.
- Street reconstruction, implementation of the Lance Armstrong Bikeway and streetscape improvements were substantially completed in July 2013 by the *3<sup>rd</sup> Street from Brazos to San Jacinto Street Recon & Utility Adjustment* project. Total PW expenditures on the project have amounted to \$1.3M.

### Austin Transportation Department

- Improvements were completed on *South Congress Avenue* to increase mobility, accessibility and safety. Changes implemented by ATD included re-timing traffic signals, installing Pedestrian Hybrid Beacons at crosswalks and the introduction of back-in angle parking.
- 13 signs were deployed citywide to disseminate information about road closures, special events and travel information by the *Dynamic Message Sign Installation* project. Total ATD spending on the project amounted to \$1M.

## **FY 2013-14 Spending**

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The combined PW and ATD spending plan for FY 2013-14 amounts to \$141.1M across numerous programs and projects.

PW's largest planned expenditures for FY 2013-14 include: \$12.5M on the *Boardwalk Trail at Lady Bird Lake*, \$8.6M toward the *Howard Lane Extension II from Cameron Road to SH130 and Cameron Road Intersection Improvements* and \$7.9M for the *Rio Grande Street Reconstruction and Utility Adjustment from 24<sup>th</sup> to 29<sup>th</sup> Street*.

ATD's greatest planned expenditures this year are: \$3.2M on the *IH35 and East 51<sup>st</sup> Street Intersection Improvements* project and \$1.1M for the *Intelligent Transportation System Expansion*.

## **Operations and Maintenance Impact**

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PW anticipates adding a total of 42 FTEs in FY 2013-14 as a result of its planned capital improvements. There is also an increase of \$370,000 in GO Debt Service for additional vehicles purchases. At the program level:

- The Street Preventive Maintenance Program will add 5 FTEs to complete an in-house street milling crew. The in-house crew will increase the number of lane miles completed by staff and decrease the amount spent on contracted lane miles.
- The Concrete Repair and Construction Program will add 12 FTEs in two work crews: one for asphalt repairs and another for concrete repairs and related equipment and vehicles. These crews will allow the Program to complete excavation repairs more quickly, lessening the backlog of needed repairs.
- A concrete crew of 14 FTEs will be added to meet the continuing demand for sidewalk, curb and gutter repairs and for installation and modification of existing concrete sites. These costs are offset by CIP funding.
- A dedicated neighborhood connectivity concrete infrastructure crew of 10 FTEs will be added for new construction and to address ADA sidewalk compliance. These costs are offset by CIP & Capital Metro Transportation Authority funding sources.
- The Neighborhood Connectivity Program will add an Engineer B position to assist with implementing the sidewalk and bicycle master plans.

ATD anticipates adding 3 FTEs at a cost of \$239,112 to the Transportation Fund to meet the increased need for management, engineering and maintenance of infrastructure in FY 2013-14 as a result of its planned capital improvements.

## **Funding Sources**

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PWD and ATD typically fund their CIPs with voter approved bond programs and transfers from operating funds. Supplementary funding sources this year include Contractual Obligations, Certificates of Obligation, and developer and private contributions.

The 2010 Mobility Bond Program authorized \$90M in funding for projects that invest in streets, sidewalks, bike paths, trails and transit infrastructure in all parts of Austin. In FY 2013-14, \$23.5M in planned spending will be funded by 2010 Bonds.

Proposition 12 of the 2012 Bond Program authorized \$143.3M in spending to address city mobility issues by providing funds for designing, constructing and improving streets, sidewalks, bridges and bikeways. The proposition also provided funds for traffic signals, signal synchronization and control systems and public works buildings and related facilities. In FY 2013-14, \$49.3M will be appropriated to PW and ATD from 2012 Bonds.

## FY 2013-14 CIP Summary for ATD & PW Combined

	<b>2013-14 Appropriation</b>	<b>2013-14 Spending Plan</b>
2 <sup>nd</sup> Street Phase III – Developer Contribution	\$75,000	\$0
3 <sup>rd</sup> Street Reconstruction	\$0	\$2,677,438
ADA Sidewalks, Curb and Gutter Improvements	\$250,000	\$200,000
Anchor Lane Restripe	\$15,000	\$0
Arbor Terrace Sidewalk	\$32,856	\$0
Arterial Congestion and Crash Risk Mitigation – 2012 Bonds	\$2,115,000	\$2,115,000
Bicycle Signs and Markings	\$150,000	\$100,000
Bicycle and Pedestrian Infrastructure – 2012 Bonds	\$10,000,000	\$11,250,000
Boardwalk Trail at Lady Bird Lake	\$0	\$12,505,000
Corridor Mobility Improvements – 2012 Bonds	\$2,725,000	\$2,840,000
Local Area Traffic Management Program	\$5,079	\$1,455,434
Loop 360 and Loop 1 ITS Grant Reallocation	\$5,931	\$5,931
Neighborhood Partnering Program	\$415,596	\$400,000
Public Works Facilities – 2012 Bonds	\$3,325,000	\$220,000
Public Works Facilities Improvements	\$414,685	\$685,420
Sidewalk-in-Lieu	\$584,502	\$200,000
Street and Bridge – 2012 Bonds	\$30,700,000	\$26,394,500
Street Maintenance/Rehabilitation	\$3,000,000	\$2,500,000
Technology Improvements	\$380,000	\$2,385,412
Traffic Signal Modification/Replacement	\$150,000	\$100,000
Transportation Improvements	\$16,500,000	\$4,500,000
Transportation Initiatives	\$1,000,000	\$925,000
Transportation Initiatives – Urban Rail	\$0	\$1,173,294
Transportation Repair and Replacement CIP	\$100,000	\$100,000
Vehicles and Equipment	\$7,604,500	\$10,951,500
Wayfinding Project – Downtown Initiative	\$500,000	\$707,000
Other Projects	\$0	\$56,708,354
<b>Total</b>	<b>\$80,048,149</b>	<b>\$141,099,283</b>



# Public Works and Austin Transportation Appropriation and Spending Plan Detail

## 2nd Street Phase III - Developer Contribution

The *2nd Street Phase III - Developer Contribution* appropriation follows from the Community Facilities Agreement (CFA) between the City of Austin and the developer, Austin 18 Hotel LLC. PW re-routed a 42" storm drain line in conflict with the subsurface parking structure of the proposed JW Marriot building at 110 East Second Street. The developer agreed to reimburse the City in the amount of \$75,000 within 30 days of the execution of the CFA.

	Appropriation to Date	2013-14 Appropriation	Expenditures to Date	2013-14 Spending Plan
2nd Street Phase III - Private Contribution	\$0	\$75,000	\$0	\$0

	Account	2013-14 Appropriation	Funding Source
Appropriation Detail	8400 6207 1016	\$75,000	Developer Contribution

## 3rd Street Reconstruction

The *3rd Street Reconstruction* project consists of full depth street reconstruction from Nueces to Trinity. The project will include full-depth pavement reconstruction, bicycle lanes, sidewalk, utility improvements to water, wastewater, storm drain, curb and gutter and ADA and streetscape improvements. The funding for water and wastewater are provided by the Austin Water Utility and are not reflected in the appropriation below. To date, appropriations from the 2000, 2006 and 2010 Bond Programs have funded the project.

Phase one construction between Brazos and San Jacinto was completed in June 2013. Construction on phase two (Congress to Brazos and San Jacinto to Trinity) and phase three (Congress to Guadalupe) will begin in FY 2013-14.

	Appropriation to Date	2013-14 Appropriation	Expenditures to Date	2013-14 Spending Plan
3rd Street Reconstruction	\$6,550,827	\$0	\$2,622,879	\$2,677,438

## ADA Sidewalks, Curb and Gutter Improvements

The *ADA Sidewalks, Curb and Gutter Improvements* appropriation funds the construction of new sidewalks and/or the rehabilitation of sidewalks and curbs and gutters.

	Appropriation to Date	2013-14 Appropriation	Expenditures to Date	2013-14 Spending Plan
ADA Sidewalks, Curb and Gutter Improvements	\$0	\$250,000	\$0	\$200,000

	Account	2013-14 Appropriation	Funding Source
Appropriation Detail	8400 6207 NEW	\$250,000	Transportation Fund

# Public Works and Austin Transportation Appropriation and Spending Plan Detail

## Anchor Lane Restripe

The *Anchor Lane Restripe* appropriation supports microsurfacing improvements along Anchor Lane for Contigo Restaurant.

	Appropriation to Date	2013-14 Appropriation	Expenditures to Date	2013-14 Spending Plan
Anchor Lane Restripe	\$0	\$15,000	\$0	\$0

	Account	2013-14 Appropriation	Funding Source
Appropriation Detail	8400 6207 1016	\$15,000	Developer Contribution

## Arbor Terrace Sidewalk

The *Arbor Terrace Sidewalk* appropriation is a developer reimbursement for a section of sidewalk installed by the PW Neighborhood Connectivity Division.

	Appropriation to Date	2013-14 Appropriation	Expenditures to Date	2013-14 Spending Plan
Arbor Terrace Sidewalk	\$0	\$32,856	\$0	\$0

	Account	2013-14 Appropriation	Funding Source
Appropriation Detail	8400 6207 1011	\$32,856	Developer Contribution

## Arterial Congestion and Crash Risk Mitigation - 2012 Bonds

The 2012 Bond-funded *Arterial Congestion and Crash Mitigation* program supports various traffic signal modifications and upgrades, rail crossing safety measures and arterial signalization projects, as well as the expansion of the City's traffic signal system fiber optic network. Cost estimates and completion dates vary by project.

	Appropriation to Date	2013-14 Appropriation	Expenditures to Date	2013-14 Spending Plan
Arterial Congestion and Crash Risk Mitigation - 2012 Bonds	\$1,760,000	\$2,115,000	\$8,110	\$2,115,000

	Account	2013-14 Appropriation	Funding Source
Appropriation Detail	8112 2507 A250	\$2,115,000	2012 GO Bonds/ Reimbursement Resolution



# Public Works and Austin Transportation Appropriation and Spending Plan Detail

## Bicycle Signs and Markings

The *Bicycle Signs and Markings* appropriation funds the installation of new bike lanes as well as improvements of existing bike lanes' signs and markings.

	Appropriation to Date	2013-14 Appropriation	Expenditures to Date	2013-14 Spending Plan
Bicycles Signs and Markings	\$0	\$150,000	\$0	\$100,000

	Account	2013-14 Appropriation	Funding Source
Appropriation Detail	8400 6207 NEW	\$150,000	Transportation Fund

## Bicycle and Pedestrian Infrastructure - 2012 Bonds

The 2012 Bond funded *Bicycle and Pedestrian Infrastructure* program funds new bike lane striping and signage by criteria developed in the bicycle master plan and the rehabilitation and construction of sidewalks. Cost estimates and completion dates vary by project.

	Appropriation to Date	2013-14 Appropriation	Expenditures to Date	2013-14 Spending Plan
Bicycle and Pedestrian Infrastructure - 2012 Bonds	\$6,300,000	\$10,000,000	\$0	\$11,250,000

	Account	2013-14 Appropriation	Funding Source
Appropriation Detail	8112 6207 A002	\$10,000,000	2012 GO Bonds/ Reimbursement Resolution

## Boardwalk Trail at Lady Bird Lake

The project will build an approximately 7,000 foot boardwalk-style pedestrian and bicycle route along the south side of Lady Bird Lake, from the Austin American-Statesman to Lakeshore Park. 52% of the boardwalk will be located over the lake with several trail access points, completing a gap in the trail system surrounding Lady Bird Lake. The boardwalk is now approximately 75% finished, with final completion anticipated in summer of 2014.

	Appropriation to Date	2013-14 Appropriation	Expenditures to Date	2013-14 Spending Plan
Boardwalk Trail at Lady Bird Lake	\$23,200,000	\$0	\$7,500,727	\$12,505,000

# Public Works and Austin Transportation Appropriation and Spending Plan Detail

## Corridor Mobility Improvements - 2012 Bonds

2012 Bond funded *Corridor Mobility Improvements* will design and implement short-term, medium-term and long-term projects intended to improve mobility along major transportation corridors. Corridors receiving funds from this program include IH-35, Loop 1 (MoPac), North Lamar/Burnet Road, East 51st Street and East Riverside Drive. ATD will partner with other transportation agencies to address traffic flow and safety.

	Appropriation to Date	2013-14 Appropriation	Expenditures to Date	2013-14 Spending Plan
Corridor Mobility Improvements - 2012 Bonds	\$1,725,000	\$2,725,000	\$0	\$2,840,000

	Account	2013-14 Appropriation	Funding Source
Appropriation Detail	8112 2507 A002	\$2,725,000	2012 GO Bonds <i>Reimbursement Resolution</i>

## Local Area Traffic Management Program

The *Local Area Traffic Management Program* is a request-based program to improve the quality and safety of neighborhood streets by installing traffic calming devices along requested street segments. Projects can be entirely publicly funded, privately funded or through public/private partnership. Details on the program are outlined in ATD's "Guidelines and Procedures for Local Area Traffic Management."

The \$5,079 private contribution appropriated in FY 2013-14 specifically supports speed mitigation on Lemonwood Drive, a project funded through public/private partnership.

	Appropriation to Date	2013-14 Appropriation	Expenditures to Date	2013-14 Spending Plan
Local Area Traffic Management	\$3,031,716	\$5,079	\$640,515	\$1,455,434

	Account	2013-14 Appropriation	Funding Source
Appropriation Detail	8400 2507 1007	\$5,079	Private Contribution

## Loop 360 and Loop 1 ITS Grant Reallocation

Reallocation of Texas Department of Transportation Intelligent Transportation Systems (ITS) Grant funding to Loop 360 & Loop 1.

	Appropriation to Date	2013-14 Appropriation	Expenditures to Date	2013-14 Spending Plan
Local Area Traffic Management	\$100,000	\$5,931	\$49,002	\$5,931

	Account	2013-14 Appropriation	Funding Source
Appropriation Detail	8950 6207 1674	\$5,931	TxDOT/Reallocation

# Public Works and Austin Transportation Appropriation and Spending Plan Detail

## Neighborhood Partnering Program

The *Neighborhood Partnering Program (NPP)* is a neighborhood matching fund program to provide City support for neighborhood improvement projects. The *NPP* has been established to provide a mechanism to assist neighborhood groups in developing, resourcing and executing small- to medium-sized improvement projects in the City's right-of-way or on City owned property. The program is also intended to provide assistance to neighborhood groups in identifying, qualifying and applying for federal, state and or/private funding opportunities. Typical small projects include sidewalk and curb repairs, street furniture, tree planting and gateways. Large projects typically address new sidewalks along an entire block, playgrounds, pocket parks and community gardens. \$400,000 from 2012 GO Bonds will be appropriated to the *NPP* in FY 2013-14, supplementing earlier appropriations from the Capital Program Management Fund (CPMF).

A developer contribution of \$15,596 is appropriated specifically for use on *Huffstickler Green* at the northeast corner of 38th Street and Duval.

	Appropriation to Date	2013-14 Appropriation	Expenditures to Date	2013-14 Spending Plan
Neighborhood Partnering Program	\$396,500	\$415,596	\$70,887	\$400,000

	Account	2013-14 Appropriation	Funding Source
Appropriation Detail	8400 6207 3070	\$15,596	Developer Contribution
	8112 6207 A600	\$400,000	2012 GO Bonds/ Reimbursement Resolution

## Public Works Facilities - 2012 Bonds

The 2012 Bond-funded *Public Works Facilities* program will support the acquisition of a site and construction of a new shared service facility for Public Works and other City departments.

	Appropriation to Date	2013-14 Appropriation	Expenditures to Date	2013-14 Spending Plan
Public Works Facilities - 2012 Bonds	\$0	\$3,325,000	\$0	\$220,000

	Account	2013-14 Appropriation	Funding Source
Appropriation Detail	8112 6207 NEW	\$3,325,000	2012 GO Bonds/ Reimbursement Resolution

# Public Works and Austin Transportation Appropriation and Spending Plan Detail

## Public Works Facilities Improvements

The *Public Works Facilities Improvements* appropriation will fund various projects, including security improvements and reconfigurations and remodels for staff. This appropriation also supports preliminary work on interdepartmental facilities projects.

	Appropriation to Date	2013-14 Appropriation	Expenditures to Date	2013-14 Spending Plan
Public Works Facilities Improvements	\$1,380,000	\$414,685	\$830,345	\$685,420

	Account	2013-14 Appropriation	Funding Source
Appropriation Detail	8400 6207 8110	\$14,685	CIP Interest
	8400 6207 8110	\$150,000	CPMF
	8400 6207 8110	\$250,000	Transportation Fund

## Sidewalk-in-Lieu

The *Sidewalk-in-Lieu* appropriation is funded by developers, who pay a fee in situations where installation of a sidewalk would be impractical. The proceeds are then used to fund sidewalk and curb ramp construction in the service area from which the fee was collected.

	Appropriation to Date	2013-14 Appropriation	Expenditures to Date	2013-14 Spending Plan
Sidewalk-in-Lieu	\$435,973	\$584,502	\$0	\$200,000

	Account	2013-14 Appropriation	Funding Source
Appropriation Detail	8400 6207 3040	\$584,502	Developer Contribution

# Public Works and Austin Transportation Appropriation and Spending Plan Detail

## Street and Bridge - 2012 Bonds

The 2012 Bond funded *Street and Bridge* appropriation funds street reconstruction and renovation and the design and implementation of minor bridge and retaining wall rehabilitation projects. Major project spending in FY 2013-14 includes:

- \$7.9M toward the *Rio Grande Street Reconstruction from 24th to 29th Street* project that will include construction and/or repair of sidewalk, curb, gutter, ramps, a two-way cycle track and University Neighborhood Overlay streetscape elements.
- \$4.7M for the *Colorado Street Reconstruction from 7th to 10th Street* project that is expected to begin construction in March 2014.

	Appropriation to Date	2013-14 Appropriation	Expenditures to Date	2013-14 Spending Plan
Street and Bridge - 2012 Bonds	\$1,150,000	\$30,700,000	\$1,039	\$26,394,500
	<b>Account</b>	<b>2013-14 Appropriation</b>		<b>Funding Source</b>
Appropriation Detail	8112 6207 A400	\$30,700,000		2012 GO Bonds/ Reimbursement Resolution

## Street Rehabilitation

The *Street Rehabilitation* appropriation funds rehabilitation of existing streets. Project scope, cost and completion date vary.

	Appropriation to Date	2013-14 Appropriation	Expenditures to Date	2013-14 Spending Plan
Street Rehabilitation	\$0	\$3,000,000	\$0	\$2,500,000
	<b>Account</b>	<b>2013-14 Appropriation</b>		<b>Funding Source</b>
Appropriation Detail	8400 6207 NEW	\$3,000,000		Transportation Fund

## Technology Improvements

The *Technology Improvements* appropriation funds various projects such as asset management system, modules/software components, application customizations and related costs.

	Appropriation to Date	2013-14 Appropriation	Expenditures to Date	2013-14 Spending Plan
Technology Improvements	\$3,210,000	\$380,000	\$1,920,729	\$2,385,412
	<b>Account</b>	<b>2013-14 Appropriation</b>		<b>Funding Source</b>
Appropriation Detail	8400 6207 NEW	\$380,000		Transportation Fund

# Public Works and Austin Transportation Appropriation and Spending Plan Detail

## Traffic Signal Modification/Replacement

The *Traffic Signal Modification/Replacement* appropriation funds the modification and/or replacement of traffic signals.

	Appropriation to Date	2013-14 Appropriation	Expenditures to Date	2013-14 Spending Plan
Traffic Signal Modification/ Replacement	\$0	\$150,000	\$0	\$100,000

	Account	2013-14 Appropriation	Funding Source
Appropriation Detail	8400 6207 NEW	\$150,000	Transportation Fund

## Transportation Improvements

The *Transportation Improvements* appropriation funds transportation projects, with varying cost estimates and completion dates.

	Appropriation to Date	2013-14 Appropriation	Expenditures to Date	2013-14 Spending Plan
Transportation Improvements	\$0	\$16,500,000	\$0	\$4,500,000

	Account	2013-14 Appropriation	Funding Source
Appropriation Detail	8581 6207 NEW	\$16,500,000	Certificates of Obligation

## Transportation Initiatives

The *Transportation Initiatives* appropriation will support a variety of projects related to the Austin Strategic Mobility Plan. FY 2013-14 spending includes \$425,000 for the purchase and installation of parking meters and sidewalk/pedestrian improvements on *Rainey Street*.

	Appropriation to Date	2013-14 Appropriation	Expenditures to Date	2013-14 Spending Plan
Transportation Initiatives	\$1,000,000	\$1,000,000	\$374,537	\$925,000

	Account	2013-14 Appropriation	Funding Source
Appropriation Detail	8400 2507 NEW	\$1,000,000	Parking Fund

# Public Works and Austin Transportation Appropriation and Spending Plan Detail

## Transportation Initiatives - Urban Rail

The *Transportation Initiatives - Urban Rail* appropriation funds studies and planning related to the Urban Rail program. The Urban Rail system will improve mobility, connectivity and sustainability in Central Austin.

	Appropriation to Date	2013-14 Appropriation	Expenditures to Date	2013-14 Spending Plan
Transportation Initiatives - Urban Rail	\$9,681,316	\$0	\$3,113,708	\$1,173,294

## Transportation Major Repair and Replacement CIP

The *Transportation Major Repair and Replacement CIP* appropriation funds the major repair and replacement of parking pay stations and other related infrastructure.

	Appropriation to Date	2013-14 Appropriation	Expenditures to Date	2013-14 Spending Plan
Transportation Major Repair and Replacement CIP	\$0	\$100,000	\$0	\$100,000

	Account	2013-14 Appropriation	Funding Source
Appropriation Detail	8400 2507 NEW	\$100,000	Parking Fund

## Vehicles and Equipment

The *Vehicles and Equipment* appropriation will fund PW and ATD related light and heavy duty vehicles and equipment to perform street and transportation system maintenance. The purchases may include replacements or additions. \$7M of the appropriation supports PW purchases, with the remaining amount for ATD.

	Appropriation to Date	2013-14 Appropriation	Expenditures to Date	2013-14 Spending Plan
Vehicles and Equipment	\$21,262,000	\$7,604,500	\$17,768,857	\$10,951,500

	Account	2013-14 Appropriation	Funding Source
Appropriation Detail	8400 6207 NEW	\$6,973,500	Contractual Obligations
	8400 6207 NEW	\$631,000	Contractual Obligations

# Public Works and Austin Transportation Appropriation and Spending Plan Detail

## Wayfinding Project - Downtown Initiative

The *Wayfinding Project - Downtown Initiative* will develop a comprehensive Downtown Wayfinding Master Plan, which applies to pedestrians, visitors, historical and cultural sites, bicycles, automobiles/parking and transit.

	Appropriation to Date	2013-14 Appropriation	Expenditures to Date	2013-14 Spending Plan
Wayfinding Project - Downtown Initiative	\$800,000	\$500,000	\$56,582	\$707,000

	Account	2013-14 Appropriation	Funding Source
Appropriation Detail	8400 2507 NEW	\$500,000	Parking Fund



# Watershed Protection

## Background

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The Watershed Protection Department (WPD) CIP funds solutions to the most pressing flood, erosion and water quality issues, as identified by WPD. Adopted by City Council in 2001, the Watershed Protection Department Master Plan is the guiding document for WPD to identify, prioritize and implement effective solutions.

The project categories listed below relate to the various mission areas and serve as the WPD CIP structure:



**Waller Creek Tunnel Excavation**

- Localized Drainage – Localized storm drain improvements
- Flood Control – To protect lives and property by reducing the impact of flood events
- Erosion Control – To prevent property damage resulting from erosion and protect channel integrity
- Water Quality – To prevent, detect, evaluate and reduce water pollution in order to protect water quality and aquatic life in Austin’s creeks, lakes and aquifers
- Master Planning – Projects that affect more than one mission area and require an integrated solution
- Database/Geographic Information System – Focuses on the use of database and GIS projects that support multiple or all missions

## Prior Year Accomplishments

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WPD completed a number of CIP projects in FY 2012-13, including:

- The *Shoal Creek – Rosedale Storm Drain Improvements Phase 2* project constructed storm drain system improvements in an area bounded by West 49<sup>th</sup> Street, Medical Parkway, West 42<sup>nd</sup> Street and Shoal Wood Avenue.
- The *Shoal Creek – Allandale Storm Drain Improvements* project designed and constructed storm drain system improvements in an area bounded by Burnet Road, Allandale Road, MoPac Boulevard and White Horse Trail.
- The *South Shore Public Utility District Storm Drain Improvements* project in December 2012. WPD entered into an agreement with the developer to improve a main line consisting of approximately 1,300 linear feet of reinforced concrete.
- The *Barton Springs Pool Bypass Tunnel Repair & Rehabilitation* project repaired the deteriorated bypass tunnel that prevents runoff from entering the pool after storms.

## FY 2013-14 Spending

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The FY 2013-14 CIP spending plan for WPD amounts to \$50.5M. Among this year’s key projects are:

- \$33.8M in FY 2013-14 spending supports the *Waller Creek Tunnel* project that will take nearly 28 acres of downtown land out of the 100-year floodplain by constructing a stormwater bypass tunnel between Waterloo Park on East 12<sup>th</sup> Street and Lady Bird Lake. Excavation on the main tunnel was completed in spring 2013 and the

process of lining the tunnel with concrete is under way. A significant amount of the underground work on the inlet at Waterloo Park is now finished, and construction during FY 2013-14 will focus on above ground sections of the structure and on the channel to capture and direct flood waters into the tunnel. The outlet at Waller Beach on Lady Bird Lake is currently being excavated. The tunnel is expected to be entirely operational by the end of 2014.

- *Shoal Creek Ridgelea Storm Drain Improvements* will mitigate flooding of streets, houses and yards in the Ridgelea neighborhood by installing 4,000 linear feet of new storm drain pipe and storm drain inlets at the curb line. An additional 5,700 feet of water lines and 2,000 feet of wastewater lines will also be upgraded. WPD's FY 2013-14 spending plan on the project amounts to \$1.9M, with additional funding from Austin Water Utility and Public Works.
- The *Boggy Creek – Greenbelt Reach B8 Stream Restoration* project will spend \$1.4M toward removing abandoned wastewater lines along 3,000 linear feet of Boggy Creek from Rosewood Avenue to near Webberville Road. The project is currently in the construction phase with completion expected in October 2013.
- Construction will begin in late FY 2012-13 on the *Williamson Creek Tributary Two Stream Rehabilitation* project to repair 3,000 linear feet of eroded streambank. A biofiltration pond will also be built to improve water quality. The project will protect residences and trees between Nuckols Cross Road and East Stassney Lane. Substantial completion is expected in July 2014.

## Operations and Maintenance Impact

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The WPD will add 10 FTEs to the newly created Waller Creek Tunnel O&M unit in FY 2013-14 as a result of its planned capital improvements. These FTEs will ensure that debris removal is done in an efficient manner to prevent clogging of the tunnel and maintain storm-readiness 100% of the time. Partial year funding for the new unit's FTEs and associated expenses will add \$1.5M to the WPD operating budget.

## Funding Sources

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WPD utilizes a combination of General Obligation Bonds, drainage fees, fee in lieu programs and Certificates of Obligation from tax increment financing to fund its CIP.

The Drainage Utility Fund (DUF) is funded by commercial and residential drainage fees. Commercial users pay based on the actual amount of impervious cover on the land parcel. Impervious cover refers to developed areas that do not absorb rainwater and generally increase runoff and associated pollutants. Residential users pay a flat fee on their City of Austin Utility bill. The DUF supports a variety of WPD activities, including flood hazard mitigation, infrastructure and waterway maintenance, stream restoration and water quality protection. \$22.4M in DUF funds will be appropriated in FY 2013-14.

The Urban Watersheds Ordinance (UWO) was passed by Austin City Council in 1991. The UWO requires water quality controls on site being developer or redeveloped within the Urban Watersheds. A specific provision allows for the payment of a fee in lieu of building on-site water controls when approved by the Director of the Watershed Protection & Development Review Department. Proceeds from fee in lieu payments are deposited in the Urban Watersheds Structural Control Fund and are used for the design and construction of regional water quality facilities in the Urban Watersheds. \$737,000 in UWO funds will be appropriated in FY 2013-14.

The Regional Stormwater Management Program (RSMP) was established by the Watershed Engineering Division in 1984, as a means of mitigating stormwater runoff from development sites. Instead of building an on-site detention pond, developers have the option of paying a fee to the RSMP-dedicated fund. The RSMP Fund supports a watershed-wide approach to analyze potential flooding problems, identify mitigation measures, and select sites and designs for regional drainage improvements. \$400,000 in RSMP funds will be appropriated in FY 2013-14.

Proposition 2 of the 2006 Bond Program authorized \$145M for designing, constructing and installing improvements and facilities for flood control, erosion control, water quality and stormwater draining and acquiring land, open spaces and interests in land and property necessary to do so. 2006 Bond proceeds will account for \$4.6M in spending in FY 2013-14.

Proposition 13 of the 2012 Bond Program authorized \$30M in spending to purchase land in the Barton Springs Watershed contributing and recharge zones for water quality protection. The funding also allows the City to work with landowners to create water quality management areas by purchasing conservation easements. In FY 2013-14, \$15M of these funds will be appropriated.

## **FY 2013-14 CIP Summary**

	<b>2013-14 Appropriation</b>	<b>2013-14 Spending Plan</b>
Boggy Creek Greenbelt Reach B8 Stream Restoration	\$0	\$1,393,000
Erosion Control Projects	\$24,985,000	\$1,571,892
Flood Control Improvement Projects	\$5,152,907	\$2,041,000
Localized Drainage Improvements	\$5,750,000	\$2,124,000
Lott Avenue Site Improvements	\$2,500,000	\$50,000
Master Plan, Database and GIS Projects	\$5,791,829	\$2,396,964
Open Space Acquisition – 2012 Bonds	\$15,000,000	\$0
Slaughter Creek – David Moore Drive Creek Crossing Improvements	\$0	\$942,000
Vehicle Purchases	\$1,193,000	\$1,000,000
Waller Creek Tunnel	\$3,600,054	\$33,802,010
Water Quality Protection / Remediation	\$1,989,373	\$1,903,005
Watershed Contingency Fund	\$274,891	\$0
Watershed Protection Master Plan	\$0	\$2,935,000
Williamson Creek – Blarwood Storm Drain Improvements	\$0	\$300,000
Other Projects	\$0	\$0
<b>Total</b>	<b>\$66,237,054</b>	<b>\$50,458,871</b>



# Watershed Protection

## Appropriation and Spending Plan Detail

### Boggy Creek Greenbelt Reach B8 Stream Restoration

The *Boggy Creek Greenbelt Reach B8 Stream Restoration* project will remove abandoned wastewater lines spanning 3,000 linear feet of Boggy Creek from Rosewood Avenue to near Webberville Road. The project is in the construction phase and completion is expected in October 2013.

	Appropriation to Date	2013-14 Appropriation	Expenditures to Date	2013-14 Spending Plan
Boggy Creek Greenbelt Reach B8 Stream Restoration	\$6,066,485	\$0	\$1,499,654	\$1,393,000

### Erosion Control Projects

*Erosion Control Projects* strive to prevent property damage resulting from erosion and to protect channel integrity. Typical projects completed with this appropriation include channel improvements, stream stabilization, easement acquisitions or total buyouts of property. These projects are needed to protect the health and safety of citizens. The development phase, estimated completion date and cost vary by project.

	Appropriation to Date	2013-14 Appropriation	Expenditures to Date	2013-14 Spending Plan
Erosion Control Projects	\$29,183,981	\$24,985,000	\$13,322,854	\$1,571,892

	Account	2013-14 Appropriation	Funding Source
Appropriation Detail	4850 6307 8000	\$2,985,000	Drainage Utility Fund
	4850 6307 NEW	\$22,000,000	Certificates of Obligation/ Reimbursement Resolution

### Flood Control Improvement Projects

*Flood Control Improvement Projects* protect lives and property by reducing the impact of flood events. Typical projects include flood plain studies, pond retrofits, construction of detention ponds and property buyouts. The development phase, estimated completion date and cost vary by project.

	Appropriation to Date	2013-14 Appropriation	Expenditures to Date	2013-14 Spending Plan
Flood Control Improvement Projects	\$40,421,572	\$5,152,907	\$25,818,313	\$2,041,000

	Account	2013-14 Appropriation	Funding Source
Appropriation Detail	4850 6307 6400	\$5,152,907	Drainage Utility Fund

# Watershed Protection

## Appropriation and Spending Plan Detail

### Localized Drainage Improvements

*Localized Drainage Improvements* projects include horizontal and related infrastructure improvements for drainage, such as storm sewer line and manhole work. Projects typically range from \$5 to \$15 million. The development phase and estimated completion date vary by project.

	Appropriation to Date	2013-14 Appropriation	Expenditures to Date	2013-14 Spending Plan
Localized Drainage Improvements	\$26,295,614	\$5,750,000	\$13,256,780	\$2,124,000

	Account	2013-14 Appropriation	Funding Source
Appropriation Detail	4850 6307 4100	\$5,350,000	Drainage Utility Fund
	4860 6307 NEW	\$400,000	RSMP Fund

### Lott Avenue Site Improvements

The *Lott Avenue Site Improvements* project will remove burned waste material and restore the stream within the residential Lott subdivision. The design phase is projected to be complete in early FY 2014 and construction is scheduled to begin in July 2014.

	Appropriation to Date	2013-14 Appropriation	Expenditures to Date	2013-14 Spending Plan
Lott Avenue Site Improvements	\$400,000	\$2,500,000	\$137,266	\$50,000

	Account	2013-14 Appropriation	Funding Source
Appropriation Detail	4850 6307 NEW	\$2,500,000	Certificates of Obligation/ <i>Reimbursement Resolution</i>

### Master Plan, Database and GIS Projects

*Master Plan, Database and Geographic Information System (GIS) Projects* appropriations fund activities that affect more than one mission area, require an integrated solution and include modifications and improvements to existing and new database and GIS projects. Buyouts, field operation facility improvements, wet pond development and repairs, storm drain improvements, dams and dam safety, flood plain studies and flood plain modeling are all types of projects that are typically completed under this appropriation. The development phase, estimated completion date and cost vary by project.

	Appropriation to Date	2013-14 Appropriation	Expenditures to Date	2013-14 Spending Plan
Master Plan, Database and GIS Projects	\$56,700,226	\$5,791,829	\$41,794,260	\$2,396,964

	Account	2013-14 Appropriation	Funding Source
Appropriation Detail	4850 6307 2100	\$5,791,829	Drainage Utility Fund

# Watershed Protection

## Appropriation and Spending Plan Detail

### Open Space Acquisition - 2012 Bonds

The *Open Space Acquisition - 2012 Bonds* program will fund land acquisitions in the Barton Springs Watershed contributing and recharge zones to protect water quality. The funding also allows the City to work with landowners to create water quality management areas by purchasing conservation easements.

	Appropriation to Date	2013-14 Appropriation	Expenditures to Date	2013-14 Spending Plan
Open Space Acquisition - 2012 Bonds	\$15,000,000	\$15,000,000	\$1,305,517	\$0

	Account	2013-14 Appropriation	Funding Source
Appropriation Detail	8113 6307 A002	\$15,000,000	2012 GO Bonds/ Reimbursement Resolution

### Slaughter Creek - David Moore Drive Creek Crossing Improvements

The *Slaughter Creek - David Moore Drive Creek Crossing Improvements* project addresses the low water crossing at David Moore Drive that currently floods in the event of a 2-year storm event or greater. David Moore Drive is a two-lane resident collector street located in the lower basin of the Slaughter Creek watershed. The street provides access to over 800 residences, a church and a middle school. Once completed as planned, the crossing is not expected to overtop during 25-year storm events and will overtop by just six inches during a 100-year storm event.

The project is in the process of acquiring the necessary permits and construction is scheduled to begin in Summer 2014.

	Appropriation to Date	2013-14 Appropriation	Expenditures to Date	2013-14 Spending Plan
Slaughter Creek - David Moore Drive Creek Crossing Improvements	\$2,000,000	\$0	\$519,864	\$942,000

### Vehicle Purchases

The *Vehicle Purchases* appropriation funds WPD related vehicles and equipment to support ongoing operations by staff. Vehicles and equipment vary from light duty pick-up trucks to construction equipment.

	Appropriation to Date	2013-14 Appropriation	Expenditures to Date	2013-14 Spending Plan
Vehicle Purchases	\$7,931,673	\$1,193,000	\$5,154,435	\$1,000,000

	Account	2013-14 Appropriation	Funding Source
Appropriation Detail	4850 6307 7010	\$1,193,000	Drainage Utility Fund

# Watershed Protection

## Appropriation and Spending Plan Detail

### Waller Creek Tunnel

The *Waller Creek Tunnel* project will take nearly 28 acres of downtown land out of the 100-year floodplain by constructing a stormwater bypass tunnel between Waterloo Park on East 12th Street and Lady Bird Lake. Excavation on the main tunnel was completed in Spring 2013 and the process of lining the tunnel with concrete is under way. A significant amount of the underground work on the inlet at Waterloo Park is now finished, and construction during FY 2013-14 will focus on above ground sections of the structure and on the channel to capture and direct flood waters into the tunnel. The outlet at Waller Beach on Lady Bird Lake is currently being excavated. The tunnel is expected to be entirely operational by the end of 2014.

	Appropriation to Date	2013-14 Appropriation	Expenditures to Date	2013-14 Spending Plan
<b>Waller Creek Tunnel</b>	<b>\$145,719,603</b>	<b>\$3,600,054</b>	<b>\$83,228,576</b>	<b>\$33,802,010</b>
TIF - Cert. of Oblig	\$106,051,000	\$0	\$47,894,858	\$33,000,000
CIP Interest	\$11,868,603	\$0	\$10,671,669	\$300,000
Waller Creek Reserve	\$2,000,000	\$3,250,054	\$0	\$0
Drainage Utility Fund	\$800,000	\$350,000	\$293,495	\$0
Venue Project	\$25,000,000	\$0	\$24,368,554	\$502,010

	Account	2013-14 Appropriation	Funding Source
Appropriation Detail	4971 6307 NEW	\$3,250,054	Waller Creek Reserve Fund
	4850 6307 NEW	\$350,000	Drainage Utility Fund

### Water Quality Protection / Remediation

*Water Quality Protection / Remediation* projects prevent, detect, evaluate and reduce water pollution in order to protect water quality and aquatic life in Austin's creeks, lakes and aquifers. The development phase, estimated completion date and cost vary by project.

	Appropriation to Date	2013-14 Appropriation	Expenditures to Date	2013-14 Spending Plan
Water Quality Remediation/ Protection	\$34,515,004	\$1,989,373	\$19,488,404	\$1,903,005

	Account	2013-14 Appropriation	Funding Source
Appropriation Detail	4850 6307 6000	\$737,000	UWO Structural Control Fund
	4850 6307 9000	\$1,252,373	Drainage Utility Fund



# Watershed Protection

## Appropriation and Spending Plan Detail

### Watershed Contingency Fund

The *Watershed Contingency Fund* supports unanticipated projects and emergency needs.

	Appropriation to Date	2013-14 Appropriation	Expenditures to Date	2013-14 Spending Plan
Watershed Contingency Fund	\$3,804,983	\$274,891	\$1,688,799	\$0

	Account	2013-14 Appropriation	Funding Source
Appropriation Detail	4850 6307 3000	\$274,891	Drainage Utility Fund

### Watershed Protection Master Plan

*Watershed Protection Master Plan* projects impact more than one mission area and require an integrated solution. Typical projects include improvements for facilities for flood control, erosion control, water quality and stormwater drainage, acquisition of land and open space and easements. The development phase, estimated completion date and cost vary by project. The appropriation, expenditures and spending plan reflected below include projects funded by Proposition 2 of the 2006 Bond Program.

	Appropriation to Date	2013-14 Appropriation	Expenditures to Date	2013-14 Spending Plan
Watershed Protection Master Plan	\$82,940,639	\$0	\$64,319,846	\$2,935,000

### Williamson Creek - Blarwood Storm Drain Improvements

The *Williamson Creek - Blarwood Storm Drain Improvements* project will alleviate localized flooding that occurs in the Cherry Creek neighborhood of South Austin. The existing storm drain system was installed in 1970 before the city developed rules about drainage for new subdivisions. The project will install storm drain pipes, wastewater lines, water lines, culverts, curb side inlets and a new outfall.

Most storm drains and water lines are now installed, while work continues on curbs, gutters and inlets throughout the project area. Final completion is expected in November 2013.

	Appropriation to Date	2013-14 Appropriation	Expenditures to Date	2013-14 Spending Plan
Williamson Creek - Blarwood Storm Drain Improvements	\$7,552,125	\$0	\$5,294,355	\$300,000



## Deappropriations/Reallocations



# Reallocations and Deappropriations

## Deappropriations - Austin Water Utility

Account	Project Name	Amount	Funding Source
<b>Water</b>			
3900 2207 0999	Accumulated Balance	(4,614,448)	Revenue Bonds
3980 2207 0999	Accumulated Balance	(16,485)	Revenue Bonds
4180 2207 0999	Accumulated Balance	(5,830)	Contractual Obligation
3900 2207 0999	Accumulated Balance	(37,221)	CIP Project Appropriations
<b>Wastewater</b>			
4680 2307 0999	Accumulated Balance	(2,785)	Contractual Obligation
<b>Total Deappropriations:</b>		(4,676,769)	

## Deappropriations - Communications and Technology Management

Account	Project Name	Amount	Funding Source
8641 5607 4008	Wireless Building Roof Replacement	(475,779)	Wireless Fund
<b>Total Deappropriations:</b>		(475,779)	

## Deappropriations - Neighborhood Housing and Community Development

Account	Project Name	Amount	Funding Source
8151 7207 0900	Housing Programs - FY13 BA	(250,000)	General Fund
<b>Total Deappropriations:</b>		(250,000)	

## Deappropriations - Parks and Recreation Department

Account	Project Name	Amount	Funding Source
8741 8607 0563	Zilker Metro Park - Drainage	(279,685)	Special Revenue
<b>Total Deappropriations:</b>		(279,685)	

## Reallocation - Parks and Recreation Department

Account	Project Name	Amount	Funding Source
8921 8607 Various	1998 Bond Projects	(32,432)	1998 Bond
<b>Total Reallocation</b>		(32,432)	

## Reallocation - Planning and Development Review

Account	Project Name	Amount	Funding Source
8405 6807 4039	IH35 Makeover - CIP Contingency	(274,490)	CIP Interest
<b>Total Reallocation</b>		(274,490)	

## Deappropriations - Public Works/Austin Transportation Department

Account	Project Name	Amount	Funding Source
8400 6207 9303	Rundberg Lane Extension	(1,400,000)	Capital Metro Transit
8400 6207 8045	Turn Lane - Brodie at William Cannon	(253,653)	General Fund Transfer
<b>Total Deappropriations:</b>		(1,653,653)	

## Reallocation - Public Works/Austin Transportation Department

Account	Project Name	Amount	Funding Source
8950 6207 1173	ITS Cameron/Dessau Rd From Howard Lane-51st	(5,931)	TxDOT
<b>Total Reallocation</b>		(5,931)	



## GO Bond Schedule





# Capital Budget

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## General Obligation Bond Schedule

The City of Austin recognizes that capital improvements are an investment in the future of the community. As such, emphasis is placed on anticipating capital needs well in advance and integrating them with service and financial projections.

The capital planning and decision-making process in Austin is guided by the Capital Improvements Program (CIP) Plan document. Produced annually, the CIP Plan outlines the City's projected major capital improvements over the next five years. General Government capital expenditures are largely driven by General Obligation Bonds; therefore the City's ability to issue and service general obligation debt is a key component of the City's capital planning process and the CIP Plan. Public improvement bonds are secured by and payable from ad valorem taxes and require voter approval. The City generally uses these bonds to purchase land or make improvements to real property. Certificates of obligation may be issued with or without voter approval and are used similarly to public improvement bonds. State law requires publication of a notice of intent to issue certificates. Contractual obligations do not require voter approval and there is no provision in state law for notice or petition. Contractual obligations may only be issued for the purchase of personal property. The City generally limits contractual obligations to property with a minimum life expectancy of 5 years. Additional information on the City's debt and how the decisions are made to borrow, as well as schedules of the City's outstanding debt can be found in the Supporting Documents section of this document

In November 2006, voters approved \$567.4 million of General Obligation Bonds in seven propositions. The following table provides the details for those seven propositions.

Proposition	2006 Bond Program Propositions	Amount
1	Transportation	\$ 103,100,000
2	Drainage & Water Quality Protection	\$ 145,000,000
3	Parks Facilities & Parkland	\$ 84,700,000
4	Community & Cultural Facilities	\$ 31,500,000
5	Affordable Housing	\$ 55,000,000
6	Central Library	\$ 90,000,000
7	Public Safety Facilities	\$ 58,100,000
<b>TOTAL</b>		<b>\$ 567,400,000</b>

In November 2010, voters approved \$90.0 million of General Obligation Bonds in one proposition focused on transportation and mobility. The following table provides the details of the components of the proposition.

Proposition	2010 Bond Program	Amount
1	Pedestrian/ADA/Bikeways	\$ 37,135,000
1	Street Reconstruction	\$ 24,985,000
1	Mobility Enhancements	\$ 23,680,000
1	Signals	\$ 4,200,000
<b>TOTAL</b>		<b>\$ 90,000,000</b>

# Capital Budget

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In November 2012, voters approved \$306.6 million of General Obligation Bonds in six propositions. The following table provides the details for those six propositions. Planning for 2012 Bond-funded projects started immediately, and the City anticipates starting the first wave of projects as early as summer 2013.

<b>Proposition</b>	<b>2012 Bond Program</b>	<b>Amount</b>
12	Transportation and Mobility	\$ 143,299,000
13	Open Space Open Space and Watershed Protection	\$ 30,000,000
14	Parks and Recreation	\$ 77,680,000
16	Public Safety	\$ 31,079,000
17	Health and Human Services	\$ 11,148,000
18	Library, Museum and Cultural Arts Facilities	\$ 13,442,000
<b>TOTAL</b>		<b>\$306,648,000</b>

The following pages include two schedules: the bond sale schedule for FY 2013-14 and the five-year general obligation bond sale schedule. Most of the FY 2013-14 bond sale is supported by reimbursement resolutions which were approved in conjunction with prior capital budgets. As a result, the total general obligation bond sale in a fiscal year is not the same as the total new appropriations in that same year. The five-year schedule provides the plan for how the various bond programs will be implemented over time. It lists projects and programs by responsible departments. The schedule also reflects when appropriation will be included in the capital budget, as well as when the bonds will be sold to support the appropriation in accordance with the City's cash management and financial policies. This schedule is updated each year as part of the CIP Plan and Annual Budget.

# General Obligation Bond Sale Schedule

(\$000s)

PUBLIC IMPROVEMENT BONDS			
Election Year	Description	2013-14 Bond Sale <i>August 2013</i>	
		TAX Supported	NON TAX Supported
	<b><i>Streets/Signals/Mobility</i></b>		
2006	Street Reconstruction	5,840	0
2006	Sidewalks	1,100	0
2006	Signals	1,000	0
2006	Bikeways	500	0
2010	Pedestrian/ADA/Bikeways	15,000	0
2010	Street Reconstruction	8,320	0
2010	Mobility Enhancements	6,680	0
2012	Arterial Congestion & Crash Mitigation	1,760	0
2012	Bike & Pedestrian Improvements	8,405	0
2012	Corridor Mobility Improvements	1,620	0
2012	Street and Bridge Reconstruction	110	0
	<b>Total: Streets, Signals &amp; Mobility</b>	<b>50,335</b>	<b>0</b>
	<b><i>Watershed Protection</i></b>		
2006	Master Plan Projects	15,000	0
2012	Open Space Acquisition	20,000	0
	<b>Total: Watershed Protection</b>	<b>35,000</b>	<b>0</b>
	<b><i>Parks and Recreation</i></b>		
2006	Facility Improvements and Renovations	3,485	0
2006	Pool Improvements and Renovations	1,325	0
2012	Park Improvements	100	0
2012	Park Facility Improvements and Renovations	200	0
2012	Cemetery Renovations	250	0
	<b>Total: Parks and Recreation</b>	<b>5,360</b>	<b>0</b>
	<b><i>Library</i></b>		
2006	Central Library	20,000	0
2012	Library Facility Improvements	820	0
	<b>Total: Library</b>	<b>20,820</b>	<b>0</b>

# General Obligation Bond Sale Schedule

(\$000s)

PUBLIC IMPROVEMENT BONDS (CONTINUED)			
Election Year	Description	2013-14 Bond Sale <i>August 2013</i>	
		TAX Supported	NON TAX Supported
	<i>Facility Improvements</i>		
2012	Health & Human Services Facility Improvements	235	0
2012	Public Safety Facility Improvements	1,500	0
	<b>Total: Public Safety</b>	<b>1,735</b>	<b>0</b>
<b>TOTAL Public Improvement Bonds</b>		<b>113,250</b>	<b>0</b>

CERTIFICATES OF OBLIGATION			
Description	2013-14 Bond Sale <i>August 2013</i>		
	TAX Supported	NON TAX Supported	
<i>Environmental Remediation</i>			
Harold Court Remediation	0	355	
<i>Watershed Protection</i>			
Waller Creek Tunnel	0	25,000	
<b>TOTAL Certificates of Obligation</b>	<b>0</b>	<b>25,355</b>	

# General Obligation Bond Sale Schedule

(\$000s)

CONTRACTUAL OBLIGATIONS		
Description	2013-14 Bond Sale <i>August 2013</i>	
	TAX Supported	NON TAX Supported
<i>Austin Fire Department</i> Pumper Trucks	2,865	0
<i>Austin Police Department</i> Helicopter	3,745	0
<i>Austin Resource Recovery</i> Capital Equipment	0	13,000
<i>Austin Transportation Department</i> Capital Equipment	0	635
<i>Austin Water Utility</i> Capital Equipment - Water	0	1,245
Capital Equipment - Wastewater	0	1,760
<i>Communications Technology Management</i> GATTRS	5,355	0
<i>Financial Services Department</i> Capital Equipment	2,575	0
<i>Fleet Services</i> Capital Equipment	10,850	0
<i>Public Works</i> Capital Equipment	0	9,210
<b>TOTAL Contractual Obligations</b>	<b>25,390</b>	<b>25,850</b>
<b>TOTAL GENERAL OBLIGATION BOND SALE</b>	<b>138,640</b>	<b>51,205</b>

## General Obligation Bond Schedule

(\$000s)

Project ID	Project Name	Thru 2013	Proposed 2014	Proposed 2015	Proposed 2016	Proposed 2017	Proposed 2018	Total
<b>Building Services</b>								
10025	Public Safety Facility Improvements (2012 Bonds)							
	<i>Appropriation</i>	0	969	0	0	0	0	969
	<i>Bond Sale</i>	0	0	750	219	0	0	969
10025	Health and Human Services Facility Improvements (2012 Bonds)							
	<i>Appropriation</i>	0	760	0	0	0	0	760
	<i>Bond Sale</i>	0	0	590	170	0	0	760
	<i>Subtotal Appropriation</i>	0	1,729	0	0	0	0	1,729
	<i>Subtotal Bond Sale</i>	0	0	1,340	389	0	0	1,729
<b>Economic Development</b>								
7524	Austin Film Studios (2012 Bonds)							
	<i>Appropriation</i>	100	1,900	3,400	0	0	0	5,400
	<i>Bond Sale</i>	0	0	755	4,585	60	0	5,400
	<i>Subtotal Appropriation</i>	100	1,900	3,400	0	0	0	5,400
	<i>Subtotal Bond Sale</i>	0	0	755	4,585	60	0	5,400
<b>EMS</b>								
6023	Airport Boulevard - Mueller EMS Station (2006 Bonds)							
	<i>Appropriation</i>	3,100	0	0	0	0	0	3,100
	<i>Bond Sale</i>	3,100	0	0	0	0	0	3,100
7047	Public Safety Facility Improvements (2012 Bonds)							
	<i>Appropriation</i>	0	600	3,188	0	0	0	3,788
	<i>Bond Sale</i>	0	0	584	1,500	1,704	0	3,788
	<i>Subtotal Appropriation</i>	3,100	600	3,188	0	0	0	6,888
	<i>Subtotal Bond Sale</i>	3,100	0	584	1,500	1,704	0	6,888

## General Obligation Bond Schedule

(\$000s)

Project ID	Project Name	Thru 2013	Proposed 2014	Proposed 2015	Proposed 2016	Proposed 2017	Proposed 2018	Total
<b>Financial and Administrative Services</b>								
7523	Asian American Resource Center (2006 Bonds)							
	<i>Appropriation</i>	5,000	0	0	0	0	0	5,000
	<i>Bond Sale</i>	5,000	0	0	0	0	0	5,000
7524	Austin Film Studios (2006 Bonds)							
	<i>Appropriation</i>	5,000	0	0	0	0	0	5,000
	<i>Bond Sale</i>	5,000	0	0	0	0	0	5,000
7525	African American Cultural Center (2006 Bonds)							
	<i>Appropriation</i>	1,500	0	0	0	0	0	1,500
	<i>Bond Sale</i>	1,500	0	0	0	0	0	1,500
7573	Mexic Arte (2006 Bonds)							
	<i>Appropriation</i>	5,000	0	0	0	0	0	5,000
	<i>Bond Sale</i>	1,000	0	4,000	0	0	0	5,000
7238	Joint Public Safety Training Facility (2006 Bonds)							
	<i>Appropriation</i>	20,000	0	0	0	0	0	20,000
	<i>Bond Sale</i>	20,000	0	0	0	0	0	20,000
	<b>FASD</b>							
	<i>Subtotal Appropriation</i>	36,500	0	0	0	0	0	36,500
	<i>Subtotal Bond Sale</i>	32,500	0	4,000	0	0	0	36,500
<b>Fire</b>								
Various	Public Safety Facility Improvements (2012 Bonds)							
	<i>Appropriation</i>	1,500	4,911	7,032	780	600	0	14,823
	<i>Bond Sale</i>	0	1,500	4,726	5,351	2,646	600	14,823
	<b>Fire</b>							
	<i>Subtotal Appropriation</i>	1,500	4,911	7,032	780	600	0	14,823
	<i>Subtotal Bond Sale</i>	0	1,500	4,726	5,351	2,646	600	14,823

## General Obligation Bond Schedule

(\$000s)

Project ID	Project Name	Thru 2013	Proposed 2014	Proposed 2015	Proposed 2016	Proposed 2017	Proposed 2018	Total
<b>Health and Human Services</b>								
7526	Animal Services Center (2006 Bonds)							
	<i>Appropriation</i>	12,000	0	0	0	0	0	12,000
	<i>Bond Sale</i>	12,000	0	0	0	0	0	12,000
7555	Montopolis Community Center (2012 Bonds)							
	<i>Appropriation</i>	1,115	0	0	2,605	0	0	3,720
	<i>Bond Sale</i>	0	10	105	180	1,130	2,295	3,720
10025	Health and Human Services Facility Improvements (2012 Bonds)							
	<i>Appropriation</i>	845	1,785	4,035	0	0	0	6,665
	<i>Bond Sale</i>	0	225	1,600	3,770	880	190	6,665
	<b>HHSD</b>							
	<i>Subtotal Appropriation</i>	13,960	1,785	4,035	2,605	0	0	22,385
	<i>Subtotal Bond Sale</i>	12,000	235	1,705	3,950	2,010	2,485	22,385
<b>Library</b>								
7235	Central Library (2006 Bonds)							
	<i>Appropriation</i>	90,000	0	0	0	0	0	90,000
	<i>Bond Sale</i>	6,800	20,000	20,000	43,200	0	0	90,000
6014	Library Facility Improvements (2012 Bonds)							
	<i>Appropriation</i>	1,190	2,130	1,250	2,065	926	479	8,040
	<i>Bond Sale</i>	0	820	2,475	715	2,410	1,620	8,040
	<b>Library</b>							
	<i>Subtotal Appropriation</i>	91,190	2,130	1,250	2,065	926	479	98,040
	<i>Subtotal Bond Sale</i>	6,800	20,820	22,475	43,915	2,410	1,620	98,040



# General Obligation Bond Schedule

(\$000s)

Project ID	Project Name	Thru 2013	Proposed 2014	Proposed 2015	Proposed 2016	Proposed 2017	Proposed 2018	Total
<b>Municipal Court</b>								
7494	Municipal Court Facility (2006 Bonds)							
	<i>Appropriation</i>	16,000	0	0	0	0	0	16,000
	<i>Bond Sale</i>	16,000	0	0	0	0	0	16,000
		<hr/>						
	<i>Subtotal Appropriation</i>	16,000	0	0	0	0	0	16,000
	<i>Subtotal Bond Sale</i>	16,000	0	0	0	0	0	16,000
		<hr/>						
<b>Neighborhood Housing and Community Development</b>								
Various	Affordable Housing Programs (2006 Bonds)							
	<i>Appropriation</i>	55,000	0	0	0	0	0	55,000
	<i>Bond Sale</i>	55,000	0	0	0	0	0	55,000
		<hr/>						
	<i>Subtotal Appropriation</i>	55,000	0	0	0	0	0	55,000
	<i>Subtotal Bond Sale</i>	55,000	0	0	0	0	0	55,000
		<hr/>						
<b>Parks &amp; Recreation</b>								
5208	Dittmar Recreation Center - New Gym (2006 Bonds)							
	<i>Appropriation</i>	2,450	0	0	0	0	0	2,450
	<i>Bond Sale</i>	2,450	0	0	0	0	0	2,450
		<hr/>						
7128	Deep Eddy Pool Shell (2006 Bonds)							
	<i>Appropriation</i>	5,250	0	0	0	0	0	5,250
	<i>Bond Sale</i>	5,250	0	0	0	0	0	5,250
		<hr/>						
7544	Doris Miller Auditorium Renovations (2006 Bonds)							
	<i>Appropriation</i>	1,485	0	0	0	0	0	1,485
	<i>Bond Sale</i>	1,485	0	0	0	0	0	1,485

## General Obligation Bond Schedule

(\$000s)

Project ID	Project Name	Thru 2013	Proposed 2014	Proposed 2015	Proposed 2016	Proposed 2017	Proposed 2018	Total
<b>Parks &amp; Recreation (continued)</b>								
5186	NW Recreation Center Expansion (2006 Bonds)							
	<i>Appropriation</i>	3,675	0	0	0	0	0	3,675
	<i>Bond Sale</i>	3,675	0	0	0	0	0	3,675
7544	Rosewood Park - Chestnut House (2006 Bonds)							
	<i>Appropriation</i>	500	0	0	0	0	0	500
	<i>Bond Sale</i>	500	0	0	0	0	0	500
6066	McBeth Recreation Center Renovations (2006 Bonds)							
	<i>Appropriation</i>	2,500	0	0	0	0	0	2,500
	<i>Bond Sale</i>	2,500	0	0	0	0	0	2,500
7547	North Austin Recreation Center (2006 Bonds)							
	<i>Appropriation</i>	8,900	0	0	0	0	0	8,900
	<i>Bond Sale</i>	8,900	0	0	0	0	0	8,900
7554	BMX Park & Skate Park (2006 Bonds)							
	<i>Appropriation</i>	1,300	0	0	0	0	0	1,300
	<i>Bond Sale</i>	1,300	0	0	0	0	0	1,300
7553	Susanna Dickinson House (2006 Bonds)							
	<i>Appropriation</i>	500	0	0	0	0	0	500
	<i>Bond Sale</i>	500	0	0	0	0	0	500
7548	South Austin Recreation Center Renovations (2006 Bonds)							
	<i>Appropriation</i>	525	0	0	0	0	0	525
	<i>Bond Sale</i>	525	0	0	0	0	0	525
7552	Conley-Guerrero SAC Renovations (2006 Bonds)							
	<i>Appropriation</i>	875	0	0	0	0	0	875
	<i>Bond Sale</i>	220	655	0	0	0	0	875

## General Obligation Bond Schedule

(\$000s)

Project ID	Project Name	Thru 2013	Proposed 2014	Proposed 2015	Proposed 2016	Proposed 2017	Proposed 2018	Total
<b>Parks &amp; Recreation (continued)</b>								
7558	Bartholomew Pool Shell (2006 Bonds)							
	<i>Appropriation</i>	2,625	0	0	0	0	0	2,625
	<i>Bond Sale</i>	2,625	0	0	0	0	0	2,625
7551	Elisabet Ney Museum (2006 Bonds)							
	<i>Appropriation</i>	500	0	0	0	0	0	500
	<i>Bond Sale</i>	500	0	0	0	0	0	500
7550	Senior Activity Center Renovations (2006 Bonds)							
	<i>Appropriation</i>	875	0	0	0	0	0	875
	<i>Bond Sale</i>	220	655	0	0	0	0	875
7555	Montopolis Recreation Center Renovations (2006 Bonds)							
	<i>Appropriation</i>	790	0	0	0	0	0	790
	<i>Bond Sale</i>	790	0	0	0	0	0	790
7571	West Enfield Pool Shell (2006 Bonds)							
	<i>Appropriation</i>	1,310	0	0	0	0	0	1,310
	<i>Bond Sale</i>	1,310	0	0	0	0	0	1,310
7549	Hancock Recreation Center Renovations (2006 Bonds)							
	<i>Appropriation</i>	875	0	0	0	0	0	875
	<i>Bond Sale</i>	100	775	0	0	0	0	875
Various	Roof / HVAC Replacement Program (2006 Bonds)							
	<i>Appropriation</i>	10,950	0	0	0	0	0	10,950
	<i>Bond Sale</i>	9,550	1,400	0	0	0	0	10,950
Various	Pool Renovation Program (2006 Bonds)							
	<i>Appropriation</i>	8,815	0	0	0	0	0	8,815
	<i>Bond Sale</i>	6,490	1,325	1,000	0	0	0	8,815

## General Obligation Bond Schedule

(\$000s)

Project ID	Project Name	Thru 2013	Proposed 2014	Proposed 2015	Proposed 2016	Proposed 2017	Proposed 2018	Total
<b>Parks &amp; Recreation (continued)</b>								
Various	Playscape Renovations & Improvements (2006 Bonds)							
	<i>Appropriation</i>	4,250	0	0	0	0	0	4,250
	<i>Bond Sale</i>	4,250	0	0	0	0	0	4,250
Various	Trail Renovations & Improvements (2006 Bonds)							
	<i>Appropriation</i>	4,335	0	0	0	0	0	4,335
	<i>Bond Sale</i>	4,335	0	0	0	0	0	4,335
Various	Courts / Greens Renovations & Improvements (2006 Bonds)							
	<i>Appropriation</i>	1,415	0	0	0	0	0	1,415
	<i>Bond Sale</i>	1,415	0	0	0	0	0	1,415
5234	Parkland Acquisition (2006 Bonds)							
	<i>Appropriation</i>	20,000	0	0	0	0	0	20,000
	<i>Bond Sale</i>	20,000	0	0	0	0	0	20,000
5201	Mexican American Cultural Center (2006 Bonds)							
	<i>Appropriation</i>	5,000	0	0	0	0	0	5,000
	<i>Bond Sale</i>	5,000	0	0	0	0	0	5,000
5311	Zach Scott Theatre (2006 Bonds)							
	<i>Appropriation</i>	10,000	0	0	0	0	0	10,000
	<i>Bond Sale</i>	10,000	0	0	0	0	0	10,000
7555	Montopolis Community Center (2012 Bonds)							
	<i>Appropriation</i>	1,600	0	0	10,180	0	0	11,780
	<i>Bond Sale</i>	0	50	750	750	6,000	4,230	11,780
10488	Waller Creek District (2012 Bonds)							
	<i>Appropriation</i>	0	1,500	7,000	3,500	1,000	0	13,000
	<i>Bond Sale</i>	0	0	500	1,750	3,650	7,100	13,000

## General Obligation Bond Schedule

(\$000s)

Project ID	Project Name	Thru 2013	Proposed 2014	Proposed 2015	Proposed 2016	Proposed 2017	Proposed 2018	Total
<b>Parks &amp; Recreation (continued)</b>								
10459	Cemetery Renovations (2012 Bonds)							
	<i>Appropriation</i>	1,000	1,000	0	0	0	0	2,000
	<i>Bond Sale</i>	0	250	750	750	250	0	2,000
<hr/>								
Various	Facility Renovations and Improvements (2012 Bonds)							
	<i>Appropriation</i>	3,250	4,400	2,900	9,650	1,300	0	21,500
	<i>Bond Sale</i>	0	150	3,050	3,750	8,450	6,100	21,500
<hr/>								
Various	Park Improvements (2012 Bonds)							
	<i>Appropriation</i>	500	4,000	8,400	6,650	3,140	0	22,690
	<i>Bond Sale</i>	0	100	1,850	7,300	6,250	7,190	22,690
<hr/>								
Various	Parkland Acquisition and Development (2012 Bonds)							
	<i>Appropriation</i>	0	2,000	2,000	2,710	0	0	6,710
	<i>Bond Sale</i>	0	0	0	2,500	2,000	2,210	6,710
<hr/>								
	<b>Parks &amp; Recreation</b>							
	<i>Subtotal Appropriation</i>	106,050	12,900	20,300	32,690	5,440	0	177,380
	<i>Subtotal Bond Sale</i>	93,890	5,360	7,900	16,800	26,600	26,830	177,380
<hr/>								
<b>Police</b>								
7494	Northeast Police Substation (2006 Bonds)							
	<i>Appropriation</i>	7,000	0	0	0	0	0	7,000
	<i>Bond Sale</i>	2,000	0	5,000	0	0	0	7,000
<hr/>								
Various	Public Safety Facility Improvements (2012 Bonds)							
	<i>Appropriation</i>	0	8,265	3,230	0	0	0	11,495
	<i>Bond Sale</i>	0	0	3,200	6,035	2,260	0	11,495
<hr/>								
	<b>Police</b>							
	<i>Subtotal Appropriation</i>	7,000	8,265	3,230	0	0	0	18,495
	<i>Subtotal Bond Sale</i>	2,000	0	8,200	6,035	2,260	0	18,495

## General Obligation Bond Schedule

(\$000s)

Project ID	Project Name	Thru 2013	Proposed 2014	Proposed 2015	Proposed 2016	Proposed 2017	Proposed 2018	Total
<b>Public Works</b>								
Various	Street Improvements (2000 Bonds)							
	<i>Appropriation</i>	70,791	0	0	0	0	0	70,791
	<i>Bond Sale</i>	70,791	0	0	0	0	0	70,791
Various	ROW Participation (2000 Bonds)							
	<i>Appropriation</i>	59,209	0	0	0	0	0	59,209
	<i>Bond Sale</i>	59,209	0	0	0	0	0	59,209
5769	Sidewalks (2000 Bonds)							
	<i>Appropriation</i>	10,000	0	0	0	0	0	10,000
	<i>Bond Sale</i>	10,000	0	0	0	0	0	10,000
5771	Bikeways (2000 Bonds)							
	<i>Appropriation</i>	10,000	0	0	0	0	0	10,000
	<i>Bond Sale</i>	10,000	0	0	0	0	0	10,000
Various	Street Reconstruction (2006 Bonds)							
	<i>Appropriation</i>	82,500	0	0	0	0	0	82,500
	<i>Bond Sale</i>	76,660	5,840	0	0	0	0	82,500
5769	Sidewalks (2006 Bonds)							
	<i>Appropriation</i>	10,600	0	0	0	0	0	10,600
	<i>Bond Sale</i>	9,500	1,100	0	0	0	0	10,600

# General Obligation Bond Schedule

(\$000s)

Project ID	Project Name	Thru 2013	Proposed 2014	Proposed 2015	Proposed 2016	Proposed 2017	Proposed 2018	Total
<b>Public Works (continued)</b>								
5771	Bikeways (2006 Bonds)							
	<i>Appropriation</i>	2,000	0	0	0	0	0	2,000
	<i>Bond Sale</i>	1,500	500	0	0	0	0	2,000
<hr/>								
Various	Pedestrian/ADA/Bikeways (2010 Bonds)							
	<i>Appropriation</i>	37,135	0	0	0	0	0	37,135
	<i>Bond Sale</i>	15,105	15,000	7,030	0	0	0	37,135
<hr/>								
Various	Street Reconstruction (2010 Bonds)							
	<i>Appropriation</i>	24,985	0	0	0	0	0	24,985
	<i>Bond Sale</i>	9,000	8,320	7,665	0	0	0	24,985
<hr/>								
9383	N. Lamar & Burnet Corridor Improvements (2012 Bonds)							
	<i>Appropriation</i>	600	0	8,650	5,750	0	0	15,000
	<i>Bond Sale</i>	0	20	575	6,530	7,875	0	15,000
<hr/>								
5771	Violet Crown Trail (2012 Bonds)							
	<i>Appropriation</i>	0	0	2,000	0	0	0	2,000
	<i>Bond Sale</i>	0	0	0	0	2,000	0	2,000
<hr/>								
Various	Bike & Pedestrian Improvements (2012 Bonds)							
	<i>Appropriation</i>	6,300	10,000	10,000	10,200	0	0	36,500
	<i>Bond Sale</i>	0	8,405	6,755	10,840	7,000	3,500	36,500
<hr/>								
5769	Neighborhood Partnering Program (2012 Bonds)							
	<i>Appropriation</i>	200	400	400	200	0	0	1,200
	<i>Bond Sale</i>	0	0	400	400	400	0	1,200
<hr/>								
6016	Public Works Facilities (2012 Bonds)							
	<i>Appropriation</i>	0	3,325	7,750	0	0	0	11,075
	<i>Bond Sale</i>	0	0	220	680	8,225	1,950	11,075

## General Obligation Bond Schedule

(\$000s)

Project ID	Project Name	Thru 2013	Proposed 2014	Proposed 2015	Proposed 2016	Proposed 2017	Proposed 2018	Total
<b>Public Works (continued)</b>								
Various	Street and Bridge Reconstruction (2012 Bonds)							
	<i>Appropriation</i>	550	30,700	5,200	7,570	0	0	44,020
	<i>Bond Sale</i>	0	90	25,195	8,940	7,025	2,770	44,020
	<b>Public Works</b>	314,870	44,425	34,000	23,720	0	0	417,015
	<i>Subtotal Bond Sale</i>	261,765	39,275	47,840	27,390	32,525	8,220	417,015
<b>Transportation</b>								
5828	Traffic Signals (2006 Bonds)							
	<i>Appropriation</i>	8,000	0	0	0	0	0	8,000
	<i>Bond Sale</i>	7,000	1,000	0	0	0	0	8,000
Various	Mobility Enhancements (2010 Bonds)							
	<i>Appropriation</i>	23,680	0	0	0	0	0	23,680
	<i>Bond Sale</i>	17,000	6,680	0	0	0	0	23,680
Various	Traffic Signals (2010 Bonds)							
	<i>Appropriation</i>	4,200	0	0	0	0	0	4,200
	<i>Bond Sale</i>	4,200	0	0	0	0	0	4,200
5401	East 51st Street Improvements (2012 Bonds)							
	<i>Appropriation</i>	0	250	1,050	2,200	0	0	3,500
	<i>Bond Sale</i>	0	0	250	595	1,500	1,155	3,500
5828	Arterial Congestion & Crash Risk Mitigation (2012 Bonds)							
	<i>Appropriation</i>	1,760	2,115	3,025	100	0	0	7,000
	<i>Bond Sale</i>	0	1,760	2,115	3,025	100	0	7,000



## General Obligation Bond Schedule

(\$000s)

Project ID	Project Name	Thru 2013	Proposed 2014	Proposed 2015	Proposed 2016	Proposed 2017	Proposed 2018	Total
<b>Transportation (continued)</b>								
1152	Corridor Mobility Improvements (2012 Bonds)							
	<i>Appropriation</i>	1,725	2,475	5,900	9,200	2,000	1,700	23,000
	<i>Bond Sale</i>	0	1,620	2,805	4,665	3,185	10,725	23,000
	<b>Transportation</b>	39,365	4,840	9,975	11,500	2,000	1,700	69,380
	<i>Subtotal Appropriation</i>	28,200	11,060	5,170	8,285	4,785	11,880	69,380
	<i>Subtotal Bond Sale</i>							
<b>Watershed Protection</b>								
Various	Watershed Protection Master Plan Projects (2006 Bonds)							
	<i>Appropriation</i>	95,000	0	0	0	0	0	95,000
	<i>Bond Sale</i>	80,000	15,000	0	0	0	0	95,000
6661	Open Space (2006 Bonds)							
	<i>Appropriation</i>	50,000	0	0	0	0	0	50,000
	<i>Bond Sale</i>	50,000	0	0	0	0	0	50,000
6661	Open Space (2012 Bonds)							
	<i>Appropriation</i>	15,000	15,000	0	0	0	0	30,000
	<i>Bond Sale</i>	0	20,000	10,000	0	0	0	30,000
	<b>Watershed Protection</b>	160,000	15,000	0	0	0	0	175,000
	<i>Subtotal Appropriation</i>	130,000	35,000	10,000	0	0	0	175,000
	<i>Subtotal Bond Sale</i>							
	<b>Total Appropriation</b>	844,635	98,485	86,410	73,360	8,966	2,179	1,114,035
	<b>Total Bond Sale</b>	641,255	113,250	114,695	118,200	75,000	51,635	1,114,035





City of Austin  
2013-2014  
Approved  
Budget

**Volume II**  
Ordinances/Fee Schedule



**ORDINANCE NO. 20130909-001**

**AN ORDINANCE ADOPTING THE OPERATING BUDGET FOR FISCAL YEAR 2013-2014 BEGINNING ON OCTOBER 1, 2013, AND ENDING ON SEPTEMBER 30, 2014.**

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF AUSTIN:**

**PART 1.** The City Council adopts the attached Operating Budget for Fiscal Year 2013-2014 beginning on October 1, 2013, and ending on September 30, 2014.

**PART 2.** This ordinance takes effect on October 1, 2013.

**PASSED AND APPROVED**

\_\_\_\_\_  
September 9, 2013

§  
§  
§

\_\_\_\_\_  
*Lee Leffingwell*  
Lee Leffingwell  
Mayor

**APPROVED:** \_\_\_\_\_  
*Karen M. Kennard*  
Karen M. Kennard  
City Attorney

**ATTEST:** \_\_\_\_\_  
*Janette S. Goodall*  
Janette S. Goodall  
City Clerk



**ORDINANCE NO. 20130909-011****AN ORDINANCE LEVYING MUNICIPAL PROPERTY (AD VALOREM) TAXES FOR THE CITY OF AUSTIN, TEXAS, FOR FISCAL YEAR 2013-2014.****BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF AUSTIN:**

**PART 1.** The City Council levies, approves, and orders to be assessed and collected for the Fiscal Year 2013-2014, and for each subsequent calendar year until otherwise ordained, on all property in the limits of the City of Austin that is not exempt from taxation, a property (ad valorem) tax at the rate of \$0.5027 per \$100 of taxable value. The tax rate consists of two components each of which are separately approved by Council: \$0.1171 per \$100 of taxable value, the rate that, if applied to the total taxable value, will impose the total amount published under Section 26.04(e)(3)(C) of the Property Tax Code, less any amount of additional sales and use tax revenue that will be used to pay debt service; and \$0.3856 per \$100 of taxable value, the rate that, if applied to the total taxable value, will impose the amount of taxes needed to fund maintenance and operation expenditures of the City for the coming year.

**PART 2.** The Council adopts the following property tax exemptions as further described in Attachments "A" and "B-1" and "B-2":

Agriculture	Attachment A
Disabled Veterans	Attachment A
Straight Disability Local Option	Attachment A
Elderly Homestead	Attachment A
Historic – State Landmarks	Attachment B-1
Historic – City Landmarks	Attachment B-2

Council finds that the owners of the properties identified in Attachment B-1 have provided the City with documentation that their properties are designated as Recorded Texas Historic Landmarks or state recorded archeological landmarks in accordance with Texas Tax Code 11.24(1).

Council finds that the owners of the properties identified in Attachment B-2 have provided the City with documentation that the properties are designated as a historically or archeologically significant site in need of tax relief to encourage their preservation pursuant 11-1-21 of the City Code as required by Texas Tax Code 11.24(2).

**PART 3. THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE.**

**PART 4. THE TAX RATE WILL EFFECTIVELY BE RAISED BY 5.1PERCENT AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY \$18.80.**

**PART 5.** This ordinance takes effect on October 1, 2013.

**PASSED AND APPROVED**

September 9, 2013      §  
   §  
   §  
   Lee Leffingwell  
   Lee Leffingwell  
   Mayor

**APPROVED:** Karen M. Kennard  
Karen M. Kennard  
City Attorney

**ATTEST:** Jannette S. Goodall  
Jannette S. Goodall  
City Clerk



## ATTACHMENT "A"

## AUSTIN PROPERTY TAX EXEMPTIONS

AGRICULTURE = Variable per acre of farmland / tax exempt

Agriculture - Confirmed agricultural property is taxed on the basis of a special valuation of the use (productivity) of the land. The area location (school district) and agricultural classification (dry crop, improved pasture or native pasture) determines the taxable value per acre of land.

DISABLED VETERANS = Variable based on percent of disability

Partially disabled veterans exemptions range from \$5,000 to \$12,000 based on the following schedule:

% Disability	Exemption
10-29	\$5,000
30-49	\$7,500
50-69	\$10,000
70-99	\$12,000

Disabled veterans with a 100 percent disability are entitled to a tax exemption of the total appraised value of the residence homestead.

STRAIGHT DISABILITY LOCAL OPTION = \$51,000

Disabled persons (unable to hold a job) on social security or forced retirement receive a \$51,000 tax exemption.

ELDERLY HOMESTEAD = \$51,000

Persons 65 years and older can apply for a \$51,000 tax exemption on their home.

CITY LANDMARK SITES THAT ARE ALSO  
 RECORDED TEXAS HISTORIC LANDMARKS or STATE ARCHEOLOGICAL LANDMARKS  
 THAT HAVE BEEN APPROVED BY CITY COUNCIL TO BE INCLUDED IN THE CITY BUDGET CALCULATIONS  
 AS RECEIVING THE PARTIAL EXEMPTION FROM AD VALOREM TAXES FOR 2013

	Case Number	Building Name	Address			Parcel #	Result of Inspection	Recorded Texas Historic Landmark	State Archeological Landmark
1	C14H- 1974-0002	Walter Tips House	2336	South	Congress Avenue	03-0300-0805	Pass - deficiencies to be addressed	TRUE	FALSE
2	C14H- 1974-0006	Paggi House	200		Lee Barton Drive	01-0502-0301-0100	Pass - deficiencies addressed.	TRUE	FALSE
3	C14H- 1974-0014	St. Charles House	316	East	06th Street	02-0603-1709	Pass - no deficiencies	TRUE	FALSE
4	C14H- 1974-0022	Goodman Building	202	West	13th Street	02-1002-2508	Pass - no deficiencies	TRUE	FALSE
5	C14H- 1974-0029	B. J. Smith House	610		Guadalupe Street	02-0601-0904	Pass - minor deficiency	TRUE	FALSE
6	C14H- 1974-0030	Catherine Robinson House	705		San Antonio Street	02-0601-1001	Pass - minor deficiency	TRUE	FALSE
7	C14H- 1974-0031	Pierre Bremond House	402	West	07th Street	02-0601-1006	Pass - minor deficiency	TRUE	FALSE
8	C14H- 1974-0032	Eugene Bremond House	404	West	07th Street	02-0601-1007	Pass - minor deficiency	TRUE	FALSE
9	C14H- 1974-0034	Walter Bremond House	711		San Antonio Street	02-0601-1002	Pass - minor deficiency	TRUE	FALSE
10	C14H- 1974-0035	John Bremond House	700		Guadalupe Street	02-0601-1005	Pass - minor deficiency	TRUE	FALSE
11	C14H- 1974-0036	North - Evans Chateau	708		San Antonio Street	02-0601-0501	Pass - no deficiencies	TRUE	FALSE
12	C14H- 1974-0037	Phillips - Knudsen House	706		Guadalupe Street	02-0601-1004	Pass - minor deficiency	TRUE	FALSE
13	C14H- 1975-0009	West Hill	1703		West Avenue	02-1101-0506	Pass - deficiencies to be addressed	TRUE	FALSE
14	C14H- 1975-0010	Scholz Garten	1607		San Jacinto Street	02-1004-1802	Pass - minor deficiency	TRUE	FALSE
15	C14H- 1975-0012	Boardman - Webb House	602	West	09th Street	02-0800-1508	Pass - minor deficiency	TRUE	FALSE
16	C14H- 1975-0014	J. P. Schneider Store	402	West	02nd Street	02-0501-0509	Pass - no deficiencies	FALSE	TRUE
17	C14H- 1976-0004	Millett Opera House	110	East	09th Street	02-0603-1017	Pass - minor deficiency	TRUE	TRUE
18	C14H- 1976-0011	Onion Creek (Masonic) Lodge	0		Old Lockhart Highway (N. Bluff)	04-2205-0214	Pass - no deficiencies	TRUE	FALSE
19	C14H- 1976-0013	Paggi Carriage Shop	421	East	06th Street	02-0604-0109	Pass - deficiencies to be addressed	TRUE	FALSE
20	C14H- 1976-0016	Southwestern Telephone and Telegraph Building	410		Congress Avenue	02-0502-0211	Pass - minor deficiency	TRUE	FALSE
21	C14H- 1977-0008	Depot Hotel	504	East	05th Street	02-0604-0514	Pass - minor deficiency	TRUE	FALSE
22	C14H- 1977-0010	I. V. Davis Homestead	1610		Virginia Avenue	01-0404-0616	Pass - no deficiencies	TRUE	FALSE
23	C14H- 1977-0012-a	Walter Tips Building	710		Congress Avenue	02-0603-0312	Pass - no deficiencies	TRUE	FALSE
24	C14H- 1977-0024	Millbrook	1803		Evergreen Avenue	04-0004-0209	Pass - minor deficiency	TRUE	FALSE
25	C14H- 1977-0026	Texas Military Institute Castle	1111	West	11th Street	01-0901-0611	Pass - no deficiencies	TRUE	FALSE
26	C14H- 1977-0028	Beriah Graham House	2605		Salado Street	02-1502-0302	Pass - no deficiencies	TRUE	FALSE
27	C14H- 1977-0034	Thompson House	1171		San Bernard Street	02-0708-0601	Pass - no deficiencies	TRUE	FALSE
28	C14H- 1978-0002	Gerhard - Schoch House	2212		Nueces Street	02-1201-0301	Pass - no deficiencies	TRUE	FALSE
29	C14H- 1978-0004	Leser House	3506		West Avenue	02-1803-0712	Pass - no deficiencies	TRUE	FALSE
30	C14H- 1978-0009	Buass (J. L.) Building	407	East	06th Street	02-0604-0104	Pass - minor deficiency	TRUE	FALSE
31	C14H- 1978-0017	Denny - Holliday House	1803		West Avenue	02-1101-0307	Pass - no deficiencies	TRUE	FALSE
32	C14H- 1978-0025	Burlage - Fischer House	1008		West Avenue	02-0800-0808	Pass - deficiencies to be addressed	TRUE	FALSE
33	C14H- 1978-0033	Littlefield Building	106	East	06th Street	02-0603-0701	Pass - deficiencies to be addressed	TRUE	FALSE
34	C14H- 1978-0043	Shipe House	3816		G Avenue	02-1906-0821	Pass - no deficiencies	TRUE	FALSE

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	Case Number	Building Name	Address		Parcel #	Result of Inspection	Recorded Texas Historic Landmark	State Archeological Landmark
35	C14H- 1978-0048	Mansbendel - Williams House	3824	F Avenue	02-1906-0509	Pass - deficiencies to be addressed	TRUE	FALSE
36	C14H- 1978-0049	Kopperl House	4212	F Avenue	02-2006-0607	Pass - minor deficiency	TRUE	FALSE
37	C14H- 1979-0001	Radkey House	3720	Jefferson Street	01-2200-0825	Pass - no deficiencies	TRUE	FALSE
38	C14H- 1979-0004	Swisher - Scott House (Sweetbrush)	2408	Sweetbrush Drive	01-1908-0320	Pass - no deficiencies	TRUE	FALSE
39	C14H- 1979-0006	Donnan - Hill House	2528	Tanglewood Trail	01-1806-0112	Pass - no deficiencies	TRUE	FALSE
40	C14H- 1979-0010-a	Hofheintz - Reissig Store	600	East 03rd Street	02-0404-1405	Pass - no deficiencies	TRUE	FALSE
41	C14H- 1979-0011	Las Ventanas (Jernigan House)	602	Harthan Street	01-0803-1527	Pass - no deficiencies	TRUE	FALSE
42	C14H- 1979-0013	Green Pastures	811	West Live Oak Street	04-0203-0237	Pass - minor deficiency	TRUE	FALSE
43	C14H- 1979-0015	Mather - Kirkland House (The Academy)	404	Academy Drive	02-0103-0129	Pass - no deficiencies	TRUE	FALSE
44	C14H- 1979-0016	Martin House	600	West 07th Street	01-0700-0502	Pass - minor deficiency	TRUE	FALSE
45	C14H- 1980-0012	Brueggmann House	200	East 30th Street	02-1604-1317	Pass - deficiencies to be addressed	TRUE	FALSE
46	C14H- 1980-0017	Robinson - Rosner Building	504	Congress Avenue	02-0603-0111	Pass - no deficiencies	TRUE	FALSE
47	C14H- 1980-0023	Randerson - Lundell Building	701	East 06th Street	02-0604-1501	Pass - no deficiencies	TRUE	FALSE
48	C14H- 1980-0026	George W. Sampson House	1003	Rio Grande Street	02-0800-1601	Pass - no deficiencies	TRUE	FALSE
49	C14H- 1980-0027	Gilfillan House	603	West 08th Street	01-0700-0501	Pass - deficiencies to be addressed	TRUE	FALSE
50	C14H- 1980-0029	H. B. Hancock House	1717	West Avenue	02-1101-0508	Pass - no deficiencies	TRUE	FALSE
51	C14H- 1981-0007	Jacob Larmour House	1711	Rio Grande Street	02-1002-0509	Pass - no deficiencies	TRUE	FALSE
52	C14H- 1982-0007	Openheimer - Montgomery Building	105	West 08th Street	02-0603-0317	Pass - deficiencies to be addressed	TRUE	FALSE
53	C14H- 1983-0006	Mauthe - Myrick House	408	West 14th Street	02-1002-1409	Pass - no deficiencies	TRUE	FALSE
54	C14H- 1983-0011	Sampson - Henricks Building	620	Congress Avenue	02-0603-0205	Pass - deficiencies to be addressed	TRUE	FALSE
55	C14H- 1983-0017	Smith - Phillips House	502	West 14th Street	02-1002-0807	Pass - no deficiencies	TRUE	FALSE
56	C14H- 1983-0025	Robinson - Macken House	702	Rio Grande Street	01-0700-0406	Pass - no deficiencies	TRUE	FALSE
57	C14H- 1983-0026	Moore - Flack House	901	Rio Grande Street	02-0800-1510	Pass - minor deficiency	TRUE	FALSE
58	C14H- 1984-0007	Heierman Building	115	East 05th Street	02-0502-0708	Pass - no deficiencies	TRUE	FALSE
59	C14H- 1986-0008	Scarborough Building	522	Congress Avenue	02-0603-0108	Pass - no deficiencies	TRUE	FALSE
60	C14H- 1986-0039	Reuter House	806	Rosedale Terrace	03-0202-1509	Pass - no deficiencies	TRUE	FALSE
61	C14H- 1987-0019	Moore - Hancock Cabins	4811	Sinclair Avenue	02-2503-0928	Pass - no deficiencies	TRUE	FALSE
62	C14H- 1989-0016	Elvira T. Davis House	4112	B Avenue	02-2105-0509	Pass - minor deficiency	TRUE	FALSE
63	C14H- 1989-0020	Platt Building	304	East 06th Street	02-0603-1713	Pass - no deficiencies	TRUE	FALSE
64	C14H- 1991-0003	William Green Hill House	910	Blanco	01-0901-0206	Pass - deficiencies to be addressed.	TRUE	FALSE
65	C14H- 1993-0003	Hatzfeld House	0604	West 11th Street	02-0800-1712	Pass - minor deficiency	TRUE	FALSE
66	C14H- 1993-0020	Bailey - Newgren House	4108	Speedway	02-2006-0111	Pass - deficiencies addressed.	TRUE	FALSE
67	C14H- 1993-0023	Ziller - Wallace House	1110	Blanco Street	01-0901-0311	Pass - no deficiencies	TRUE	FALSE
68	C14H- 1993-0024	Stanley Homestead (aka Stone House)	1811	Newton Street	04-0201-0307	Pass - no deficiencies	TRUE	FALSE

CITY LANDMARK SITES THAT ARE ALSO  
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	Case Number	Building Name	Address			Parcel #	Result of Inspection	Recorded Texas Historic Landmark	State Archeological Landmark
69	C14H- 1993-0026	Patton Store	6266	West	West U.S. Highway 290	04-0834-0602	Pass - minor deficiency	TRUE	FALSE
70	C14H- 1994-0002	Wells - LaRue House	4524		F Avenue	02-2207-0820	Pass - no deficiencies	TRUE	FALSE
71	C14H- 1994-0020	Hodnette - Roberts House	4300		F Avenue	02-2006-0713	Pass - minor deficiency	TRUE	FALSE
72	C14H- 1995-0006	Pemberton Castle	1415		Wooldridge Drive	01-1501-0812	Pass - minor deficiency	TRUE	FALSE
73	C14H- 1996-0002	Rocky Cliff House	802		Barton Boulevard	01-0404-0114	Pass - no deficiencies	TRUE	FALSE
74	C14H- 1997-0002	Brown Building	714		Colorado Street	02-0601-2004	Pass - no deficiencies	TRUE	FALSE
75	C14H- 1998-0006	Stephen F. Austin Hotel	701		Congress Avenue	02-0603-0801	Pass - no deficiencies	TRUE	FALSE
76	C14H- 1999-0007	Smoot House (Flower Hill)	607		Pressler Street	01-0803-1175	Pass - no deficiencies	TRUE	FALSE
77	C14H- 1999-0013	Maverick - Miller House	910		Poplar Street	02-1400-0308	Pass - deficiencies to be addressed	TRUE	FALSE
78	C14H- 2000-0007	Williams - Weigl House	4107		H Avenue	02-2008-0104	Pass - deficiencies to be addressed	TRUE	FALSE
79	C14H- 2000-0010	McClendon - Price House	1606		Pearl Street	02-1101-0702	Pass - no deficiencies	TRUE	FALSE
80	C14H- 2000-0012	Stanley Homestead - outbuilding	1809		Newton Street	04-0201-0308	Pass - no deficiencies	TRUE	FALSE
81	C14H- 2000-2177	Rogers Homestead	10801	Northbound	Mo-Pac Expressway	02-5606-0101	Pass - Not inspected	TRUE	TRUE
82	C14H- 2001-0147	Goodall - Wooten House	1900		Rio Grande Street	02-1201-1410	Pass - no deficiencies	TRUE	FALSE
83	C14H- 2002-0011	Pease Mansion (Woodlawn)	1606		Niles Road	01-1301-0903	Pass - no deficiencies	TRUE	FALSE
84	C14H- 2002-0031	Dawson - Blaylock House	1001	West	Mary Street	03-0004-1304	Pass - no deficiencies	TRUE	FALSE
85	C14H- 2003-0003	Philquist - Wood House	4007		G Avenue	02-1806-0303	Pass - deficiencies addressed.	TRUE	FALSE
86	C14H- 2003-0004	Penn and Nellie Wooldridge House	3124		Wheeler Street	02-1702-0702	Pass - minor deficiency	TRUE	FALSE
87	C14H- 2003-0018	Buddington - Benedict - Sheffield Compound	506	West	34th Street	02-1803-1204	Pass - deficiencies addressed.	TRUE	FALSE
88	C14H- 2004-0006	Burns - Klein House (Splitrock)	2815		Wooldridge Drive	02-1700-0412	Pass - no deficiencies	TRUE	FALSE
89	C14H- 2004-0012	Graves House	2		Green Lanes	01-1501-0809	Pass - deficiencies to be addressed	TRUE	FALSE
90	C14H- 2004-0013	Keith House	2400		Harris Boulevard	01-1501-0508	Pass - no deficiencies	TRUE	FALSE
91	C14H- 2004-0029	King - Von Rosenberg House	1500		Lorrain Street	01-1001-0104	Pass - minor deficiency	TRUE	FALSE
92	C14H- 2005-0024	Reed Estate	2407		Harris Boulevard	01-1501-0843	Pass - no deficiencies	TRUE	FALSE
93	C14H- 2006-0001	Manning - Udden - Bailey House	901	West	31st Street	02-1702-0803	Pass - deficiencies to be addressed	TRUE	FALSE
94	C14H- 2006-0015	Herblin - Shoe House	712	West	16th Street	02-1101-0904	Pass - no deficiencies	TRUE	FALSE
95	C14H- 2006-0016	Norwood Tower	114	West	07th Street	02-0603-2103	Pass - no deficiencies	TRUE	FALSE
96	C14H- 2006-0031	Stanley and Emily Finch House	3312		Duval Street	02-1706-0607	Pass - minor deficiency	TRUE	FALSE
97	C14H- 2006-0041	Schenken - Oatman House	311	West	41st Street	02-1905-0907	recommended-Historic Landmark Commission	FALSE	TRUE
98	C14H- 2007-0023	Walter and Mae Simms House	906		Mariposa Drive	03-0302-0512	Pass - no deficiencies	TRUE	FALSE
99	C14H- 2007-0025	Granger House	805	West	16th Street	02-1101-0712	Pass - no deficiencies	TRUE	FALSE

CITY LANDMARK SITES THAT ARE ALSO  
RECORDED TEXAS HISTORIC LANDMARKS or STATE ARCHEOLOGICAL LANDMARKS  
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AS RECEIVING THE PARTIAL EXEMPTION FROM AD VALOREM TAXES FOR 2013

	Case Number	Building Name	Address		Parcel #	Result of Inspection	Recorded Texas Historic Landmark	State Archeological Landmark
100	C14H- 2008-0015	Crusemann - Marsh - Bell House (aka Crusemann - Clark - Marsh - Bell House)	1509	Marshall Lane	01-1001-0108	Pass - no deficiencies	TRUE	FALSE
101	C14H- 2008-0016	Davis - Sibley House	2210	Windsor Road	01-1301-0703	Pass - no deficiencies	TRUE	FALSE
102	C14H- 2009-0013	Kappa Kappa Gamma House	2001	University Avenue	02-1203-0701	Pass - no deficiencies	TRUE	FALSE
103	C14H- 2009-0035	J. W. and Cornelia Rice Scarbrough House	1801	West Avenue	02-1101-0306	Pass - no deficiencies	TRUE	FALSE
104	C14H- 2009-0039	Lolla Peterson House	2410	Jarratt Avenue	01-1501-0408	Pass - minor deficiency	TRUE	FALSE
105	C14H- 2010-0008	Driskill Hotel Tower	117	117 E. 7th Street	0206030713	Pass - no deficiencies	TRUE	FALSE
106	C14H- 2010-0012-	Matsen House	1800	San Gabriel Street	0112000316	Pass - no deficiencies	TRUE	FALSE
107	C14H- 2010-0026	Zeta Tau Alpha House	2711	Nueces Street	0215020815	Pass - no deficiencies	TRUE	FALSE
108	C14H- 2011-0004	William T. and Valerie Mansbendel Williams House	3820	Avenue F	0219060510	Pass - minor deficiency	TRUE	FALSE

SITES THAT ARE DESIGNATED AS HISTORICALLY OR ARCHEOLOGICALLY SIGNIFICANT SITES  
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	Case Number	Building Name	Address			Parcel #	Result of Inspection	Recorded Texas Historic Landmark	State Archeological Landmark
1	C14H- 1974-0001	Howson House	700		San Antonio Street	02-0601-0505	Pass - no deficiencies	FALSE	FALSE
2	C14H- 1974-0004	Millican House	1610		West Avenue	02-1101-0803	Pass - no deficiencies	FALSE	FALSE
3	C14H- 1974-0008	Olipphant House	3900		C Avenue	02-1905-0815	Pass - deficiencies to be addressed	FALSE	FALSE
4	C14H- 1974-0009	Red - Purcell House	210		Academy Drive	02-0101-0601	Pass - no deficiencies	FALSE	FALSE
5	C14H- 1974-0040	North Cottage	706		San Antonio Street	02-0601-0502	Pass - minor deficiency	FALSE	FALSE
6	C14H- 1974-0041	Hannig Building	206	East	06th Street	02-0603-1214	Pass - minor deficiency	FALSE	FALSE
7	C14H- 1974-0043	Driskill - Day - Ford Building	403	East	06th Street	02-0604-0103	Pass - no deficiencies	FALSE	FALSE
8	C14H- 1974-0044	Dos Banderos	410	East	06th Street	02-0604-0213	Pass - no deficiencies	FALSE	FALSE
9	C14H- 1974-0046	San Antonian	702		San Antonio Street	02-0601-0504	Pass - minor deficiency	FALSE	FALSE
10	C14H- 1975-0003	Lindemann House	1100	East	08th Street	02-0507-0317	Pass - no deficiencies	FALSE	FALSE
11	C14H- 1975-0008	Raymond - Morley House	510		Baylor Street	01-0801-0310	Pass - no deficiencies	FALSE	FALSE
12	C14H- 1975-0011	Heritage House	3112		West Avenue	02-1702-0318	Pass - deficiencies to be addressed	FALSE	FALSE
13	C14H- 1975-0013	J. W. McLaughlin House	800		San Antonio Street	02-0801-0106	Pass - minor deficiency	FALSE	FALSE
14	C14H- 1976-0001	Sheeks - Robertson House	610		West Lynn Street	01-0904-0610	Pass - deficiencies to be addressed	FALSE	FALSE
15	C14H- 1976-0002	Smith - Marcuse - Lowry House	3913		C Avenue	02-1905-1007 02-1905-1008	Pass - deficiencies to be addressed	FALSE	FALSE
16	C14H- 1976-0005	William Pillow House	1407	West	09th Street	01-0803-1120	Pass - no deficiencies	FALSE	FALSE
17	C14H- 1976-0012	Morley Brothers Drug Store	209	East	06th Street	02-0603-1103	Pass - minor deficiency	FALSE	FALSE
18	C14H- 1976-0017	Chicago (McAngus) House	607		Trinity Street	02-0604-0201	Pass - minor deficiency	FALSE	FALSE
19	C14H- 1977-0012-b	Edward Tips Building	708		Congress Avenue	02-0603-0313	Pass - no deficiencies	FALSE	FALSE
20	C14H- 1977-0015	Franzetti Store (Building of Wheatville)	2402		San Gabriel Street	02-1400-1306	Pass - no deficiencies	FALSE	FALSE
21	C14H- 1977-0016	Bertram Store	1601		Guadalupe Street	02-1002-2214	Pass - minor deficiency	FALSE	FALSE
22	C14H- 1977-0030	Ben Pillow House	1403	West	09th Street	01-0803-1122	Pass - no deficiencies	FALSE	FALSE
23	C14H- 1977-0037	Quast Building	412	East	06th Street	02-0604-0212	Pass - no deficiencies	FALSE	FALSE
24	C14H- 1977-0041	William T. Caswell House	1502		West Avenue	02-1101-0715	Pass - deficiencies to be addressed	FALSE	FALSE
25	C14H- 1977-0044	Wolf House	1602	East	Cesar Chavez Street	02-0207-0506	Pass - no deficiencies	FALSE	FALSE
26	C14H- 1978-0008	Cotton Exchange	401	East	06th Street	02-0604-0102	Pass - no deficiencies	FALSE	FALSE
27	C14H- 1978-0010	Joseph Nalle Building	409	East	06th Street	02-0604-0105	Pass - no deficiencies	FALSE	FALSE
28	C14H- 1978-0014	Schuwirth House	512		Neches Street	02-0604-0110	Pass - deficiencies to be addressed	FALSE	FALSE
29	C14H- 1978-0015	Paggi Blacksmith Shop	503		Neches Street	02-0604-0502	Pass - minor deficiency	FALSE	FALSE
30	C14H- 1978-0016	Seekatz - Gardner House	1101	West	31st Street	02-1700-0326	Pass - minor deficiency	FALSE	FALSE

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	Case Number		Building Name	Address		Parcel #	Result of Inspection	Recorded Texas Historic Landmark	State Archeological Landmark	
31	C14H-	1978-0020	Coon - Gilbert - Doggett House	1402		West Avenue	02-1000-0303	Pass - deficiencies to be addressed	FALSE	FALSE
32	C14H-	1978-0027	Limerick - Frazier House	810	East	13th Street	02-0906-0109	Pass - no deficiencies	FALSE	FALSE
33	C14H-	1978-0029	Weisiger - White House	4104		F Avenue	02-2006-0513	Pass - deficiencies to be addressed	FALSE	FALSE
34	C14H-	1978-0030	Risher - Nicholas Building	422	East	06th Street	02-0604-0208	Pass - no deficiencies	FALSE	FALSE
35	C14H-	1978-0035	Jacoby - Pope Building	200	East	06th Street	02-0603-1214	Pass - no deficiencies	FALSE	FALSE
36	C14H-	1978-0036	Covert House	3912		G Avenue	02-1906-0906	Pass - minor deficiency	FALSE	FALSE
37	C14H-	1978-0039	Hurt House	2210		San Gabriel Street	01-1300-0823	Pass - no deficiencies	FALSE	FALSE
38	C14H-	1978-0040	Page - Gilbert House	3913		G Avenue	02-1806-0207	Pass - minor deficiency	FALSE	FALSE
39	C14H-	1978-0045-a	Risher - Roach Building (part 1 of 2)	509	East	06th Street	02-0604-0516	Pass - no deficiencies	FALSE	FALSE
40	C14H-	1978-0045-b	Risher - Roach Building (part 2 of 2)	511	East	06th Street	02-0604-0507	Pass - minor deficiency	FALSE	FALSE
41	C14H-	1978-0047	Buass House	708		Patterson Avenue	01-1005-0924-0001	Pass - no deficiencies	FALSE	FALSE
42	C14H-	1978-0051	Brass - Goddard House	1108	West	09th Street	01-0901-0517	Pass - no deficiencies	FALSE	FALSE
43	C14H-	1979-0009	German American Ladies' College	1604	East	11th Street	02-0609-0906	Pass - no deficiencies	FALSE	FALSE
44	C14H-	1979-0010-b	Wedding House	604	East	03rd Street	02-0404-1404	Pass - no deficiencies	FALSE	FALSE
45	C14H-	1979-0019	Bosche Building	804		Congress Avenue	02-0603-0407	Pass - deficiencies to be addressed	FALSE	FALSE
46	C14H-	1979-0020	Montgomery House	808		West Avenue	02-0800-0508	Pass - deficiencies to be addressed	FALSE	FALSE
47	C14H-	1980-0001	Hopkins Homestead	1500	West	09th Street	01-1002-0629	Pass - no deficiencies	FALSE	FALSE
48	C14H-	1980-0002	Inshallah (Luksinger - Keasbey House)	602	East	43rd Street	02-2008-0858 02-2008-0848	Pass - minor deficiency	FALSE	FALSE
49	C14H-	1980-0004	Rogers - Lyons House	1001	East	08th Street	02-0605-0901	Pass - no deficiencies	FALSE	FALSE
50	C14H-	1980-0005	Newton House	1013	East	09th Street	02-0605-1008	Pass - no deficiencies	FALSE	FALSE
51	C14H-	1980-0009	James Smith Place	3414		Lyons Road	02-0515-0510	Pass - no deficiencies	FALSE	FALSE
52	C14H-	1980-0010	George Pendexter House	2806		Nueces Street	02-1502-0625	Pass - deficiencies to be addressed	FALSE	FALSE
53	C14H-	1980-0019	White - Springfield House	2112		Rio Grande Street	02-1201-0903	Pass - no deficiencies	FALSE	FALSE
54	C14H-	1980-0025	Johnson (James R.) House	1412	West	06th-1/2 Street	01-0803-0601	Pass - no deficiencies	FALSE	FALSE
55	C14H-	1980-0028-a	Commissioners General Provision (part 1 of 2)	501	East	06th Street	02-0604-0504	Pass - minor deficiency	FALSE	FALSE
56	C14H-	1980-0028-b	Commissioners General Provision (part 2 of 2)	503	East	06th Street	02-0604-0505	Pass - no deficiencies	FALSE	FALSE
57	C14H-	1981-0005	Smith - Hage Building	325	East	06th Street	02-0603-1614	Pass - no deficiencies	FALSE	FALSE

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58	C14H- 1981-0009	Haenel Store Building	1101	East	11th Street	02-0507-0501	Pass - deficiencies to be addressed	FALSE	FALSE
59	C14H- 1981-0011-a	Swift Building	315		Congress Avenue	02-0502-1910 02-0502-1907 02-0502-1911	Pass - deficiencies to be addressed	FALSE	FALSE
60	C14H- 1981-0011-b	Day Building	319		Congress Avenue	02-0502-1904 02-0502-1902 02-0502-1905 02-0502-1909	Pass - no deficiencies	FALSE	FALSE
61	C14H- 1981-0011-c	McKean-Eilers Building	323		Congress Avenue	02-0502-1912 02-0502-1908 02-0502-1913	Pass - no deficiencies	FALSE	FALSE
62	C14H- 1981-0015	Johns - Hamilton Building	716		Congress Avenue	02-0603-0310	Pass - deficiencies to be addressed	FALSE	FALSE
63	C14H- 1981-0017	Burt House	612	West	22nd Street	02-1201-0309	Pass - deficiencies to be addressed	FALSE	FALSE
64	C14H- 1981-0018	Kenney House	611	West	22nd Street	02-1201-1011	Pass - deficiencies to be addressed	FALSE	FALSE
65	C14H- 1981-0024	W. B. Smith Building	316		Congress Avenue	02-0502-0106	Pass - no deficiencies	FALSE	FALSE
66	C14H- 1982-0001-a	Larmour Block (A)	906		Congress Avenue	02-0603-0512	Pass - no deficiencies	FALSE	FALSE
67	C14H- 1982-0001-b	Larmour Block (B)	908		Congress Avenue	02-0603-0511	Pass - no deficiencies	FALSE	FALSE
68	C14H- 1982-0001-c	Larmour Block (C)	910		Congress Avenue	02-0603-0510	Pass - minor deficiency	FALSE	FALSE
69	C14H- 1982-0001-d	Larmour Block (D)	912		Congress Avenue	02-0603-0509	Pass - no deficiencies	FALSE	FALSE
70	C14H- 1982-0001-e	Larmour Block (E)	914		Congress Avenue	02-0603-0508	Pass - no deficiencies	FALSE	FALSE
71	C14H- 1982-0001-f	Larmour Block (F)	916		Congress Avenue	02-0603-0507	Pass - deficiencies to be addressed	FALSE	FALSE
72	C14H- 1982-0001-g	Larmour Block (G)	918		Congress Avenue	02-0603-0506	Pass - no deficiencies	FALSE	FALSE
73	C14H- 1982-0001-h	Larmour Block (H)	920		Congress Avenue	02-0603-2603 02-0603-2602 02-0603-0505	Pass - no deficiencies	FALSE	FALSE
74	C14H- 1982-0001-i	Larmour Block (I)	922		Congress Avenue	02-0603-0516	Pass - no deficiencies	FALSE	FALSE
75	C14H- 1982-0003	Lewis - Thomas House	1508		Newning Avenue	03-0001-0910	Pass - no deficiencies	FALSE	FALSE
76	C14H- 1982-0004	Miller-Searight House	5400		Freidrich Lane	04-2308-0116	Pass - minor deficiency	FALSE	FALSE
77	C14H- 1982-0006	Ben M. Barker House	3215		Duval Street	02-1706-0901	Pass - deficiencies to be addressed	FALSE	FALSE
78	C14H- 1982-0011	Dumble - Boatright House	1419		Newning Avenue	03-0102-1017	Pass - no deficiencies	FALSE	FALSE
79	C14H- 1982-0012	Warner - Lucas House	303		Academy Drive	03-0001-1201	Pass - no deficiencies	FALSE	FALSE
80	C14H- 1982-0013	Taylor House	608		Baylor Street	01-0801-0613	Pass - no deficiencies	FALSE	FALSE
81	C14H- 1982-0015	Clark - Emmert House	4300		D Avenue	02-2105-1517	Pass - deficiencies to be addressed	FALSE	FALSE
82	C14H- 1982-0016	Holland - Klipple House	4100		F Avenue	02-2006-0514	Pass - no deficiencies	FALSE	FALSE
83	C14H- 1982-0017	Bell House	4200		F Avenue	02-2006-0612	Pass - minor deficiency	FALSE	FALSE
84	C14H- 1982-0018	Sauter - Alley House	4012		F Avenue	02-1906-0707	Pass - no deficiencies	FALSE	FALSE
85	C14H- 1983-0003	Koppel Building	318		Congress Avenue	02-0502-0105	Pass - no deficiencies	FALSE	FALSE



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86	C14H-	1983-0007	Townsend - Thomson Building	718		Congress Avenue	02-0603-0309	Pass - no deficiencies	FALSE	FALSE
87	C14H-	1983-0014	Bergen - Todd House	1403	South	Congress Avenue	03-0001-0210	Pass - no deficiencies	FALSE	FALSE
88	C14H-	1983-0016	Zimmerli - Rosenquist	4014		H Avenue	02-1806-0306	Pass - minor deficiency	FALSE	FALSE
89	C14H-	1983-0019	Seiders - Peterson House	1105	West	40th Street	02-2102-0606	Pass - minor deficiency	FALSE	FALSE
90	C14H-	1983-0020	Dignan - Mickey House	1504		West Avenue	02-1101-0714	Pass - minor deficiency	FALSE	FALSE
91	C14H-	1983-0021	Hopkins House	1300	West	09-1/2 Street	01-1002-0707	Pass - no deficiencies	FALSE	FALSE
92	C14H-	1983-0024	Nicolds House	1106	West	10th Street	01-0901-0616	Pass - minor deficiency	FALSE	FALSE
93	C14H-	1983-0027	Sparks - Ledesma House	1306	East	07th Street	02-0507-0707	Pass - no deficiencies	FALSE	FALSE
94	C14H-	1984-0001	Eugene Bremond Building	801		Congress Avenue	02-0603-0901	Pass - deficiencies to be addressed	FALSE	FALSE
95	C14H-	1984-0003	Zimmerman Cabin	9019		Parkfield Drive	02-4114-0508	Not inspected	FALSE	FALSE
96	C14H-	1984-0004	Dempsey House	700	East	44th Street	02-1908-0511	Pass - no deficiencies	FALSE	FALSE
97	C14H-	1984-0011	Culver - Guinn House	1102		Blanco Street	01-0901-0314	Pass - minor deficiency	FALSE	FALSE
98	C14H-	1984-0012	Meroney - Isaacs Building	404	East	06th Street	02-0604-0216	Pass - deficiencies to be addressed	FALSE	FALSE
99	C14H-	1984-0013	Rhambo Building	406	East	06th Street	02-0604-0215	Pass - minor deficiency	FALSE	FALSE
100	C14H-	1984-0015	Kreisle (Mathias) Building	400	East	06th Street	02-0604-0218	Pass - minor deficiency	FALSE	FALSE
101	C14H-	1984-0017	Hill - Searight House	410	East	Monroe Street	03-0001-0913	Pass - no deficiencies	FALSE	FALSE
102	C14H-	1985-0001	Blomquist House	1000	East	14th Street	02-0906-0910	Pass - no deficiencies	FALSE	FALSE
103	C14H-	1985-0006	Arnold House	1170		San Bernard Street	02-0708-0217	Pass - deficiencies to be addressed	FALSE	FALSE
104	C14H-	1985-0010	Damon - Brown - Pierce House (Robinson-Damon House)	1110	East	32nd Street	02-1409-0637	Pass - no deficiencies	FALSE	FALSE
105	C14H-	1985-0011	Nichols - Gellman Home (aka Smith - Gellman Buildings)	201	East	06th Street (201-207)	02-0603-1102	Pass - no deficiencies	FALSE	FALSE
106	C14H-	1986-0007	Mary Lowry House	4001		C Avenue	02-1905-1101	Pass - no deficiencies	FALSE	FALSE
107	C14H-	1986-0017	Macken - Anderson House	1007	East	16th Street	02-0906-1003	Pass - no deficiencies	FALSE	FALSE
108	C14H-	1986-0021	Flanagan - Heierman House	3909		G Avenue	02-1806-0205	Pass - minor deficiency	FALSE	FALSE
109	C14H-	1986-0031	McGown - Griffin House	1202		Garden Street	02-0205-0426	Pass - deficiencies to be addressed	FALSE	FALSE
110	C14H-	1986-0032	Fiegel House	2106	East	Martin Luther King Junior Boulevard	04-0004-1304	Pass - no deficiencies	FALSE	FALSE
111	C14H-	1986-0033	Finks - Coffey House	908		Blanco Street	01-0901-0211	Pass - minor deficiency	FALSE	FALSE
112	C14H-	1986-0040	Pearl House Bar	221		Congress Avenue	02-0502-0506	Pass - no deficiencies	FALSE	FALSE
113	C14H-	1987-0003	Scott - Hammond House	1191		San Bernard Street	02-0708-0701	Pass - minor deficiency	FALSE	FALSE

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114	C14H-	1987-0005	Stuart House	1208		Inks Ave	02-0507-0814	Pass - deficiencies to be addressed	FALSE	FALSE
115	C14H-	1987-0007	Bailey - Houston House	4110		Speedway	02-2006-0110	Pass - minor deficiency	FALSE	FALSE
116	C14H-	1987-0012	McDonald - McGowan House	1802		Lavaca Street	02-1002-2406	Pass - no deficiencies	FALSE	FALSE
117	C14H-	1987-0013	Smith House	502	West	13th Street	02-1002-0708	Pass - minor deficiency	FALSE	FALSE
118	C14H-	1987-0015	McDonald Building	607		San Jacinto Street	02-0603-1701	Pass - minor deficiency	FALSE	FALSE
119	C14H-	1987-0016	Mayer - Howse House	810	West	10th Street	02-0800-0814	Pass - minor deficiency	FALSE	FALSE
120	C14H-	1987-0020-a	Padgitt - Warmoth Building	208	East	06th Street	02-0603-1214	Pass - no deficiencies	FALSE	FALSE
121	C14H-	1987-0020-b	Webb - Shaw Building	212	East	06th Street	0206031210	Pass - minor deficiency	FALSE	FALSE
122	C14H-	1988-0004	Steiner Building	807		Congress Avenue	02-0603-0903	Pass - no deficiencies	FALSE	FALSE
123	C14H-	1988-0005	Monroe Building	300	East	06th Street	02-0603-1715-0000	Pass - minor deficiency	FALSE	FALSE
124	C14H-	1988-0008	Hugo Kuehne House	500	East	32nd Street	02-1505-1301	Pass - deficiencies to be addressed.	FALSE	FALSE
125	C14H-	1988-0011	Kleberg House	501	West	12th Street	02-0801-0412	Pass - minor deficiency	FALSE	FALSE
126	C14H-	1988-0020	Dill - White House	1110	East	10th Street	02-0507-0510	Pass - no deficiencies	FALSE	FALSE
127	C14H-	1988-0022	Bailetti House	1006		Waller Street	02-0608-1208	Pass - no deficiencies	FALSE	FALSE
128	C14H-	1989-0001	McCaleb House	609	West	32nd Street	02-1702-0505	Pass - deficiencies to be addressed	FALSE	FALSE
129	C14H-	1989-0002	Willie Wells House	1705		Newton Street	04-0000-0704	Pass - no deficiencies	FALSE	FALSE
130	C14H-	1989-0006	Wilkins - Heath House	1208		Newning Avenue	03-0002-1205	Pass - no deficiencies	FALSE	FALSE
131	C14H-	1989-0009	Preston - Garcia House	1214		Newning Avenue	03-0001-1227	Pass - no deficiencies	FALSE	FALSE
132	C14H-	1989-0019	McBride - Knudsen House	1109	West	10th Street	01-0901-0510	Pass - no deficiencies	FALSE	FALSE
133	C14H-	1989-0021	Dittlinger Building	302	East	06th Street	02-0603-1714	Pass - no deficiencies	FALSE	FALSE
134	C14H-	1989-0022	Ruggles - Smith House	1600		Rio Grande Street	02-1101-0903	Pass - deficiencies to be addressed	FALSE	FALSE
135	C14H-	1990-0007	Nelson Davis Warehouse (Spaghetti Warehouse)	117	West	04th Street	02-0502-0104	Pass - no deficiencies	FALSE	FALSE
136	C14H-	1990-0009	Stohl - Saldana House	1005	East	09th Street	02-0605-1004	Pass - minor deficiency	FALSE	FALSE
137	C14H-	1990-0011	Finch House	109	West	33rd Street	02-1804-1903	Pass - minor deficiency	FALSE	FALSE
138	C14H-	1991-0002	Wooten Medical Offices	109	East	10th Street	02-0603-1011	Pass - deficiencies to be addressed	FALSE	FALSE
139	C14H-	1991-0009	Watson (A. O.) House	402	West	12th Street	02-0801-1008	Pass - no deficiencies	FALSE	FALSE
140	C14H-	1991-0010	Max Bickler House	901	West	16th Street	02-1101-0709	Pass - deficiencies to be addressed	FALSE	FALSE
141	C14H-	1991-0018	Boothe - Santa Ana House	1011	East	08th Street	02-0605-0906	Pass - no deficiencies	FALSE	FALSE
142	C14H-	1991-0021	Gullett House	1304		Newning Avenue	03-0001-1208	Pass - no deficiencies	FALSE	FALSE

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143	C14H-	1991-0022	Miller - Roberdeau House	310	East	34th Street	02-1706-0309	Pass - deficiencies to be addressed	FALSE	FALSE
144	C14H-	1991-0023	Ross - Moore House	405	East	Monroe Street	03-0200-1511	Pass - no deficiencies	FALSE	FALSE
145	C14H-	1992-0006	West Hill Carriage House	707	West	18th Street	02-1101-0501	Pass - minor deficiency	FALSE	FALSE
146	C14H-	1992-0016	Schmedes House	804		Baylor Street	01-0901-0415	Pass - deficiencies to be addressed	FALSE	FALSE
147	C14H-	1993-0012	Pope - Watson House	1806		Rio Grande Street	02-1101-0304	Pass - deficiencies to be addressed	FALSE	FALSE
148	C14H-	1993-0015	Parsley House	1009	East	08th Street	02-0605-0905	Pass - no deficiencies	FALSE	FALSE
149	C14H-	1993-0019	Cook - Sifuentes House	1009	East	09th Street	02-0605-1006	Pass - deficiencies to be addressed	FALSE	FALSE
150	C14H-	1993-0025	Finch - Krueger House	3300		Duval Street	02-1706-0612	Pass - minor deficiency	FALSE	FALSE
151	C14H-	1994-0012	J. M. Crawford Co. Building	1412	South	Congress Avenue	04-0000-1506	Pass - no deficiencies	FALSE	FALSE
152	C14H-	1994-0017	Morse House	3126		Duval Street	02-1505-0801	Pass - minor deficiency	FALSE	FALSE
153	C14H-	1994-0018	David C. Parker Property	2404		Rio Grande Street	02-1401-0812	Pass - deficiencies to be addressed	FALSE	FALSE
154	C14H-	1994-0019	Steussey - Skinner House	1705		Nueces Street	0210023302	Pass - no deficiencies	FALSE	FALSE
155	C14H-	1995-0002	Cruchon - Cabaness - Spiller House	1200		Windsor Road	01-1001-1302	Pass - minor deficiency	FALSE	FALSE
156	C14H-	1995-0004	Dozier - Beal House	1503		West Avenue	02-1101-1003	Pass - no deficiencies	FALSE	FALSE
157	C14H-	1995-0005	W. H. Davis House	1203		Newning Avenue	03-0102-0919	Pass - no deficiencies	FALSE	FALSE
158	C14H-	1995-0007	Robert T. Badger House	4006		Speedway	02-1906-0411	Pass - minor deficiency	FALSE	FALSE
159	C14H-	1996-0001	Simms House	212	West	33rd Street	02-1804-1301-0001	Pass - no deficiencies	FALSE	FALSE
160	C14H-	1996-0003	Bartholomew - Robinson Building	1415		Lavaca Street	02-1002-2601	Pass - no deficiencies	FALSE	FALSE
161	C14H-	1997-0004	Wroe - Bustin House	506		Baylor Street	01-0801-0312	Pass - no deficiencies	FALSE	FALSE
162	C14H-	1997-0005	Hernandez - Johnson House	1000	East	08th Street	02-0605-1015	Pass - no deficiencies	FALSE	FALSE
163	C14H-	1997-0007	Parlin House	105	West	33rd Street	02-1804-1905	Pass - no deficiencies	FALSE	FALSE
164	C14H-	1999-0001	Allen - Williams House	1206		San Antonio Street	02-0801-0507	Pass - no deficiencies	FALSE	FALSE
165	C14H-	1999-0005	Miller - Crockett House	112		Academy Drive	02-0101-0301	Pass - no deficiencies	FALSE	FALSE
166	C14H-	1999-2001-	Edgar Perry Jr. House	801		Park Boulevard	02-1908-0214	Pass - deficiencies to be addressed	FALSE	FALSE
167	C14H-	1999-2005	Evans - Morris - Hiesler House	1000	East	Cesar Chavez Street	0204051111 and 0204051112	Pass - deficiencies to be addressed	FALSE	FALSE
168	C14H-	2000-0002	Royal Arch Masonic Lodge	311	West	07th Street	02-0601-1404	Pass - minor deficiency	FALSE	FALSE
169	C14H-	2000-0009	Berner - Clark - Mercado House	1807	East	Cesar Chavez Street	02-0207-0924	Pass - no deficiencies	FALSE	FALSE
170	C14H-	2000-0014	Brush - Turner - Hirshfeld Building	709		Congress Avenue	02-0603-0802	Pass - no deficiencies	FALSE	FALSE
171	C14H-	2000-2182	Mueller House	1400		West Avenue	02-1000-0320	Pass - deficiencies to be addressed	FALSE	FALSE

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	Case Number		Building Name	Address			Parcel #	Result of Inspection	Recorded Texas Historic Landmark	State Archeological Landmark
172	C14H-	2000-2183	Mueller - Danforth House	1308		West Avenue	02-1000-0321	Pass - no deficiencies	FALSE	FALSE
173	C14H-	2000-2268	Kuehne - Moore House	2303		Rio Grande Street	02-1401-1506	Pass - no deficiencies	FALSE	FALSE
174	C14H-	2001-0002	Arnold's Bakery	1010	East	11th Street	02-0806-1717	Pass - no deficiencies	FALSE	FALSE
175	C14H-	2001-0003	Walter Keeling House	3120		Wheeler Street	02-1702-0703	Pass - no deficiencies	FALSE	FALSE
176	C14H-	2001-0004	Seymour Fogel House (Southwind)	2411		Kinney Road	04-0407-0517	Pass - no deficiencies	FALSE	FALSE
177	C14H-	2001-0007	Briones House (Casa de Suenos)	1204	East	07th Street	02-0507-0212	Pass - no deficiencies	FALSE	FALSE
178	C14H-	2001-0008	Ettlinger House	3110		Harris Park Avenue	02-1505-1202	Pass - no deficiencies	FALSE	FALSE
179	C14H-	2001-0009	Tadlock - Brownlee - Harris House	1901	West	35th Street	01-2001-0604	Pass - minor deficiency	FALSE	FALSE
180	C14H-	2001-0013	Metz Building	706		Congress Avenue	02-0603-0314	Pass - no deficiencies	FALSE	FALSE
181	C14H-	2001-0014	W. L. Stark House	3215		Fairfax Walk	02-1506-0321	Pass - deficiencies to be addressed	FALSE	FALSE
182	C14H-	2001-0015	Roy Thomas House	1510		San Antonio Street	02-1002-0906	Pass - minor deficiency	FALSE	FALSE
183	C14H-	2001-0104	Matthew Brown Homestead	10140		Old San Antonio Road	04-3918-0109	Pass - no deficiencies	FALSE	FALSE
184	C14H-	2001-0148.002	Johnson (Alfrida) House	1022	East	07th Street	02-0605-0907	Pass - no deficiencies	FALSE	FALSE
185	C14H-	2002-0002	Robinson Brothers Warehouse	501	Northbo und	IH-35 Frontage Road	02-0405-0516	Pass - minor deficiency	FALSE	FALSE
186	C14H-	2002-0003	John M. Patterson House	604	East	47th Street	02-2108-1710	Pass - deficiencies to be addressed	FALSE	FALSE
187	C14H-	2002-0005	Moreland House	1301	East	Cesar Chavez Street	02-0205-0606	Pass - no deficiencies	FALSE	FALSE
188	C14H-	2002-0006	Sears - King House	209	West	39th Street	02-1905-0707	Pass - deficiencies to be addressed	FALSE	FALSE
189	C14H-	2002-0007	John Garland James House	1114	West	11th Street	01-0901-0726	Pass - no deficiencies	FALSE	FALSE
190	C14H-	2002-0012	Walsh House	3701		Bonnie Road	01-1609-0812	Pass - no deficiencies	FALSE	FALSE
191	C14H-	2002-0013	Dawson - Robbins House	1912	South	05th Street	04-0004-1311	Pass - no deficiencies	FALSE	FALSE
192	C14H-	2002-0015	Moore - Williams House	1312		Newning Avenue	0300011313	Pass - no deficiencies	FALSE	FALSE
193	C14H-	2002-0017	Gatewood House	2900		Tarry Trail	01-2104-0712	Pass - no deficiencies	FALSE	FALSE
194	C14H-	2002-0018	Stacy House	1201		Travis Heights Boulevard	03-0104-0924	Pass - no deficiencies	FALSE	FALSE
195	C14H-	2002-0019	Dawson - Crow House	1200	South	05th Street	01-0003-1311	Pass - no deficiencies	FALSE	FALSE
196	C14H-	2002-0020	Governors James and Miriam Ferguson House	1200		Enfield Road	01-1001-0205	Pass - deficiencies to be addressed	FALSE	FALSE
197	C14H-	2002-0024	Clem Lindsay House	904		Juniper Street	02-0806-1216	Pass - no deficiencies	FALSE	FALSE
198	C14H-	2002-0025	Fannie Walker House	902		Olive Street	02-0806-0802	Pass - no deficiencies	FALSE	FALSE
199	C14H-	2002-0101	Whitley - Keltner House	200	East	32nd Street	02-1604-0504	Pass - no deficiencies	FALSE	FALSE

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	Case Number		Building Name	Address			Parcel #	Result of Inspection	Recorded Texas Historic Landmark	State Archeological Landmark
200	C14H-	2003-0001	George Peterson House	1012	East	08th Street	02-0605-1011	Pass - deficiencies to be addressed	FALSE	FALSE
201	C14H-	2003-0005	I. Q. Hurdle House	1416	East	12th Street	02-0708-1208	Pass - minor deficiency	FALSE	FALSE
202	C14H-	2003-0006	Robertson-Trice House	110	West	33rd Street	02-1804-1310	Pass - minor deficiency	FALSE	FALSE
203	C14H-	2003-0007	Violet Crown	1504		West Lynn Street	01-1202-0407	Pass - deficiencies to be addressed	FALSE	FALSE
204	C14H-	2003-0011	Walker - Stiles House	508		Harris Avenue	02-1706-1005	Pass - minor deficiency	FALSE	FALSE
205	C14H-	2003-0012	Roberts Clinic	1174		San Bernard Street	02-0708-0213	Pass - no deficiencies	FALSE	FALSE
206	C14H-	2003-0013	Brunson House	200		The Circle	03-0001-0514	Pass - no deficiencies	FALSE	FALSE
207	C14H-	2003-0014	White (R. L.) House	1503		Lorrain Street	01-1001-0208	Pass - no deficiencies	FALSE	FALSE
208	C14H-	2003-0015	Shelby House	1114	West	09th Street	01-0901-0519	Pass - no deficiencies	FALSE	FALSE
209	C14H-	2003-0016	Nixon - Harper House	604		Harthan Street	01-0803-1526	Pass - no deficiencies	FALSE	FALSE
210	C14H-	2003-0019	Suehs House	600		Bellevue Place	02-1505-1115	Pass - no deficiencies	FALSE	FALSE
211	C14H-	2003-0020	Adkins - Tharp House	506		Bellevue Place	02-1505-1117	Pass - deficiencies to be addressed	FALSE	FALSE
212	C14H-	2003-0021	Eckhardt - Potts House	209	East	34th Street	02-1804-1505	Pass - no deficiencies	FALSE	FALSE
213	C14H-	2003-0022	Adams House	2200		Windsor Road	01-1301-0705	Pass - no deficiencies	FALSE	FALSE
214	C14H-	2003-0023	Fisher (Lucille) House	1505		Wooldridge Drive	01-1501-0803	Pass - minor deficiency	FALSE	FALSE
215	C14H-	2003-0024	Harris - Carter House	603		Carolyn Avenue	02-1706-1402	Pass - minor deficiency	FALSE	FALSE
216	C14H-	2004-0002	Ocie Speer House	108	West	33rd Street	01-2804-1311	Pass - deficiencies to be addressed	FALSE	FALSE
217	C14H-	2004-0004	Fruth House	3500		Speedway	02-1804-0310	Pass - deficiencies to be addressed	FALSE	FALSE
218	C14H-	2004-0005	Sayers House	709		Rio Grande Street	01-0700-0507	Pass - minor deficiency	FALSE	FALSE
219	C14H-	2004-0007	Steck House	305	East	34th Street	02-1706-0203	Pass - no deficiencies	FALSE	FALSE
220	C14H-	2004-0009	Giese - Stark Store	1211		San Bernard Street	02-0708-0802	Pass - no deficiencies	FALSE	FALSE
221	C14H-	2004-0010	Robinson - Watt House	1502		Marshall Lane	01-1202-0509-0004	Pass - minor deficiency	FALSE	FALSE
222	C14H-	2004-0011	Eby - Potts House	609	West	33rd Street	02-1803-1804-0003	Pass - minor deficiency	FALSE	FALSE
223	C14H-	2004-0016	Becker - Wilde House	1207	West	06th Street	01-0803-1312	Pass - deficiencies to be addressed	FALSE	FALSE
224	C14H-	2004-0017	Costley - Goins House	1157		San Bernard Street	02-0708-0503	Pass - no deficiencies	FALSE	FALSE
225	C14H-	2004-0018	Travis Heights House	1007		Milam Place	03-0203-0225	Pass - no deficiencies	FALSE	FALSE
226	C14H-	2004-0019	Padgett - Painter HouseF	105	West	32nd Street	02-1604-0311	Pass - minor deficiency	FALSE	FALSE
227	C14H-	2004-0021	Curly - Crockett House	213	West	41st Street	02-1905-1106	Pass - no deficiencies	FALSE	FALSE
228	C14H-	2004-0022	Max Starcke House	1400		Hardouin Avenue	01-1501-0301	Pass - no deficiencies	FALSE	FALSE
229	C14H-	2004-0024	Old Golf Club House	512	East	39th Street	02-1806-0914	Pass - no deficiencies	FALSE	FALSE

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		Address	City	State					
230	C14H- 2004-0025	Worley House	802	East	47th Street	02-2010-1219	Pass - minor deficiency	FALSE	FALSE
231	C14H- 2004-0028	Chapman House	901	East	12th Street	02-0806-0501	Pass - no deficiencies	FALSE	FALSE
232	C14H- 2004-0032	Catterall - Mills House	2524		Harris Boulevard	01-1600-1304	Pass - no deficiencies	FALSE	FALSE
233	C14H- 2005-0001	Patterson House	1908		Cliff Street	01-1300-0340	Pass - no deficiencies	FALSE	FALSE
234	C14H- 2005-0010	Hart House	1800		Forest Trail	01-1405-0106	Pass - no deficiencies	FALSE	FALSE
235	C14H- 2005-0011	Edgar von Boeckmann House	4401		H Avenue	02-2008-0401	Pass - minor deficiency	FALSE	FALSE
236	C14H- 2005-0012	Hearn House	902		Blanco Street	01-0901-0212	Pass - deficiencies to be addressed	FALSE	FALSE
237	C14H- 2005-0013	Weller - Meyers - Morrison House	1400		Lorrain Street	01-1001-0602-0001	Pass - no deficiencies	FALSE	FALSE
238	C14H- 2005-0025	Campbell - Miller House	900		Rio Grande Street	02-0800-1107	Pass - minor deficiency	FALSE	FALSE
239	C14H- 2005-0028	Cox - Craddock House	720	East	32nd Street	02-1506-0319	Pass - deficiencies to be addressed	FALSE	FALSE
240	C14H- 2005-0030	Spurgeon Bell House (or Bell-Falvey House)	106	West	32nd Street	02-1804-1911	Pass - deficiencies to be addressed	FALSE	FALSE
241	C14H- 2005-0033	Fitzgerald - Short House	502	East	32nd Street	02-1505-1306	Pass - deficiencies to be addressed	FALSE	FALSE
242	C14H- 2006-0024	Cloud - Kingsbery House	1001	East	Riverside Drive	03-0104-0701	Pass - no deficiencies	FALSE	FALSE
243	C14H- 2006-0025	Victory Grille	1104	East	11th Street	02-0806-1810	Pass - no deficiencies	FALSE	FALSE
244	C14H- 2006-0027	Gerhardt - Street House	508		Bellevue Place	02-1505-1116	Pass - minor deficiency	FALSE	FALSE
245	C14H- 2006-0028	Bengston House	3803		H Avenue	02-1806-0402	Pass - deficiencies to be addressed	FALSE	FALSE
246	C14H- 2006-0029	First United Methodist Parsonage (Pope House)	1612		Gaston Avenue	01-1702-0715	Pass - no deficiencies	FALSE	FALSE
247	C14H- 2006-0033	James - Mathews House	3001		Washington Square	02-1702-1019	Pass - no deficiencies	FALSE	FALSE
248	C14H- 2006-0035	A.D. and Mae Bolm House	2309		Windsor Road	01-1301-0312	Pass - no deficiencies	FALSE	FALSE
249	C14H- 2006-0038	Cranfill House	1901		Cliff Street	01-1300-1111	Pass - no deficiencies	FALSE	FALSE
250	C14H- 2006-0039	Spires House	1500		Hardouin Avenue	01-1501-0306	Pass - minor deficiency	FALSE	FALSE
251	C14H- 2007-0001	Shelby - Matthews - Bergquist House	2705		Oakhurst Avenue	02-1700-0101	Pass - no deficiencies	FALSE	FALSE
252	C14H- 2007-0002	Duncan Washington House	1214	East	07th Street	02-0507-0209	Pass - minor deficiency	FALSE	FALSE
253	C14H- 2007-0011	Kocurek Building	511	West	41st Street	02-1905-0416	Pass - deficiencies to be addressed	FALSE	FALSE
254	C14H- 2007-0013	Goff - Radkey House	1305	West	22nd Street	01-1300-0339	Pass - no deficiencies	FALSE	FALSE
255	C14H- 2007-0019	John and Lela Gay House	4108		Avenue D	02-2105-1311	Pass - minor deficiency	FALSE	FALSE
256	C14H- 2007-0021	Gordon - Damon House	3400		Duval Street	02-1706-0714	Pass - deficiencies to be addressed	FALSE	FALSE

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257	C14H- 2007-0024	Hume - Rowe House	4002		C Avenue	02-1905-0913	Pass - deficiencies to be addressed	FALSE	FALSE
258	C14H- 2007-0026	Benjamin Lee House	1178		San Bernard Street	02-0708-0211	Pass - no deficiencies	FALSE	FALSE
259	C14H- 2007-0027	Joseph Renfro House	3707		Gilbert Street	01-1709-0404	Pass - no deficiencies	FALSE	FALSE
260	C14H- 2007-0035	Brogan House	3018		West Avenue	02-1702-0806	Pass - deficiencies to be addressed	FALSE	FALSE
261	C14H- 2007-0040	Parrish - Fleming House	1410		Northwood Road	01-1801-1411	Pass - no deficiencies	FALSE	FALSE
262	C14H- 2008-0004	Evans - Otting Home	4200		Duval Street	02-2008-0214	Pass - minor deficiency	FALSE	FALSE
263	C14H- 2008-0005	Caruthers - Pierce - Richard House	500	East	Monroe Street	03-0102-1009	Pass - no deficiencies	FALSE	FALSE
264	C14H- 2008-0006	Wiley - McKown House	1815		Travis Heights Boulevard	03-0302-0620	Pass - no deficiencies	FALSE	FALSE
265	C14H- 2008-0007	Wheeler - Holcomb Triplex	905		Avondale Road	03-0104-1009	Pass - no deficiencies	FALSE	FALSE
266	C14H- 2008-0011	Hardwicke House	1409		Wathen Avenue	01-1600-1506	Pass - minor deficiency	FALSE	FALSE
267	C14H- 2008-0012	T. N. and Edythe Porter House	3009		Washington Square	02-1702-1022	Pass - deficiencies to be addressed	FALSE	FALSE
268	C14H- 2008-0014	Webb - Simms - Aldridge House	108	West	32nd Street	02-1804-1912	Pass - minor deficiency	FALSE	FALSE
269	C14H- 2008-0018	Continental Club	1315	South	Congress Avenue	03-0001-0307	Pass - minor deficiency	FALSE	FALSE
270	C14H- 2008-0019	Blondie Pharr House	801		Highland Avenue	01-0803-0801	Pass - deficiencies to be addressed	FALSE	FALSE
271	C14H- 2008-0026	Dunbar - Eilers House	2502		Harris Boulevard	01-1501-0207	Pass - no deficiencies	FALSE	FALSE
272	C14H- 2008-0028	Woody House	709		Bouldin Avenue	01-0201-0221	Pass - no deficiencies	FALSE	FALSE
273	C14H- 2008-0031	Snyder House	2508		Harris Boulevard	01-1501-0205	Pass - deficiencies to be addressed	FALSE	FALSE
274	C14H- 2008-0032	Leach House	1402		Wathen Avenue	01-1600-1409	Pass - no deficiencies	FALSE	FALSE
275	C14H- 2008-0033	Parker House	1406		Wathen Avenue	01-1600-1410	Pass - no deficiencies	FALSE	FALSE
276	C14H- 2008-0034	Silberstein House (aka Max and Sadye Silberstein House)	2506		Harris Boulevard	01-1501-0206	Pass - minor deficiency	FALSE	FALSE
277	C14H- 2008-0035	Harvey House	1309		Marshall Lane	01-1001-0613	Pass - no deficiencies	FALSE	FALSE
278	C14H- 2008-0036	Overton House (aka Volma and Warneta Overton House)	1403		Springdale Road	02-1120-0310	Pass - no deficiencies	FALSE	FALSE
279	C14H- 2008-0038	Faulk - Powers House	1812		Airole Way	01-0209-0119	Pass - no deficiencies	FALSE	FALSE
280	C14H- 2008-0039	Saul - Morrison - Smith House	4615		Caswell Avenue	02-2010-1117	Pass - deficiencies to be addressed	FALSE	FALSE
281	C14H- 2009-0001	McMillen - Falk House	4213		D Avenue	02-2006-0207	Pass - no deficiencies	FALSE	FALSE
282	C14H- 2009-0002	Frank and Martha Jones House	1001		Willow Street	02-0304-0901	Pass - no deficiencies	FALSE	FALSE
283	C14H- 2009-0003	Sallie Johnson/Haines House	1148		Northwestern Avenue	02-0610-0201	Pass - no deficiencies	FALSE	FALSE
284	C14H- 2009-0005	Governor Dan Moody House	2302		Woodlawn Boulevard	01-1403-0506	Pass - deficiencies to be addressed	FALSE	FALSE

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285	C14H-	2009-0007	Gambrell House	1410	Wathen Avenue	0116001412	Pass - deficiencies to be addressed	FALSE	FALSE
286	C14H-	2009-0008	Massey - Page House	1305	Northwood Road	02-1700-0103	Pass - minor deficiency	FALSE	FALSE
287	C14H-	2009-0009	Cullers - Adkins House	1515	Westover Road	01-1600-0102	Pass - no deficiencies	FALSE	FALSE
288	C14H-	2009-0010	Greenwood and Nina Wooten House	1405	Wooldridge Drive	01-1501-0814	Pass - minor deficiency	FALSE	FALSE
289	C14H-	2009-0012	Baker - Allen House	2402	Harris Boulevard	01-1501-0507	Pass - no deficiencies	FALSE	FALSE
290	C14H-	2009-0014	McGee - Clark - Byrd House	1520	Northwood Road	01-1801-0233	Pass - minor deficiency	FALSE	FALSE
291	C14H-	2009-0015	Gardner House	2418	Jarratt Avenue	01-1501-0405	Pass - minor deficiency	FALSE	FALSE
292	C14H-	2009-0020	Dr. Ralph and Anna Cloud House	1718	Summitview	01-1202-0210	Pass - no deficiencies	FALSE	FALSE
293	C14H-	2009-0021	Jackson - Novy - Kelly Hoey House	2406	Harris Boulevard	01-1501-0506	Pass - no deficiencies	FALSE	FALSE
294	C14H-	2009-0022	Thomas House	1603	Niles Road	01-1202-0420	Pass - minor deficiency	FALSE	FALSE
295	C14H-	2009-0023	Webster House	706	Oakland Avenue	01-0803-0704	Pass - minor deficiency	FALSE	FALSE
296	C14H-	2009-0024	Aycock House	1405	Wathen Avenue	01-1600-1508	Pass - no deficiencies	FALSE	FALSE
297	C14H-	2009-0027	Potter - Pincoffs House	2607	Wooldridge Drive	01-1600-0601	Pass - minor deficiency	FALSE	FALSE
298	C14H-	2009-0028	Martin - Sharp House	9	Niles Road	01-1202-0104	Pass - no deficiencies	FALSE	FALSE
299	C14H-	2009-0029	Davis House	1600	Gaston Avenue	0117020710	Pass - no deficiencies	FALSE	FALSE
300	C14H-	2009-0030	Wroe - Yeates House	1510	West Lynn	01-1202-0405	Pass - no deficiencies	FALSE	FALSE
301	C14H-	2009-0032	DeWitt Reddick House	1511	Preston Avenue	0116000403	Pass - deficiencies to be addressed	FALSE	FALSE
302	C14H-	2009-0034	Catterall - Thornberry House	1403	Hardouin Avenue	0115010704	Pass - no deficiencies	FALSE	FALSE
303	C14H-	2009-0036	A. W. and Ida Brill House	1109	West 09th Street	01-0901-0410	Pass - no deficiencies	FALSE	FALSE
304	C14H-	2009-0037	Dr. Walter Bacon Black House	401	West 32nd Street	02-1604-0112	Pass - no deficiencies	FALSE	FALSE
305	C14H-	2009-0038	Sutton - Bailey House	1515	Pease Road	01-1202-0412	Pass - minor deficiency	FALSE	FALSE
306	C14H-	2009-0040	Madison and Mabel Benson House	1604	Pease Road	01-1202-0306	Pass - deficiencies to be addressed	FALSE	FALSE
307	C14H-	2009-0041	Black - Fleming House	1613	Pease Street	01-1202-0415	Pass - minor deficiency	FALSE	FALSE
308	C14H-	2009-0042	Huron Mills House	2603	Wooldridge Drive	0116000606	Pass - minor deficiency	FALSE	FALSE
309	C14H-	2009-0043	Oscar and Floy Robinson House	1711	San Gabriel Street	02-1101-0401	Pass - no deficiencies	FALSE	FALSE
310	C14H-	2009-0044	Nagle - Harrington House	1615	Pearl Street	02-1101-0809	Pass - no deficiencies	FALSE	FALSE
311	C14H-	2009-0045	Brady House	1601	Pearl Street	02-1101-0806	Pass - no deficiencies	FALSE	FALSE
312	C14H-	2009-0046	Boner House	1508	Hardouin Avenue	01-1501-0310	Pass - no deficiencies	FALSE	FALSE



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313	C14H- 2009-0047-	Pace - Perry House	1403	Wathen Avenue	0116001509	Pass - no deficiencies	FALSE	FALSE
314	C14H- 2009-0048	Fred and Margaret Sharp House	1706	Niles Road	01-1301-0904	Pass - no deficiencies	FALSE	FALSE
315	C14H- 2009-0050	Goodfriend House	2418	Harris Boulevard	01-1501-0502	Pass - no deficiencies	FALSE	FALSE
316	C14H- 2009-0051	Hildebrand - Scott House	2431	Woodridge Drive	0116001101	Pass - no deficiencies	FALSE	FALSE
317	C14H- 2009-0053	Sol and Anne Ginsburg House	1404	Preston Avenue	0116000230	Pass - no deficiencies	FALSE	FALSE
318	C14H- 2009-0056	Bull House	2213	East Windsor Road	01-1301-0404	Pass - no deficiencies	FALSE	FALSE
319	C14H- 2009-0057	Thornhill - McKay House	1603	Pease Road	01-1202-0417	Pass - no deficiencies	FALSE	FALSE
320	C14H- 2009-0058	Graham - ByBee Residence	1406	Enfield Road	01-1001-0105	Pass - no deficiencies	FALSE	FALSE
321	C14H- 2009-0060	Lassberg House	1608	Woodlawn Boulevard	01-1202-0205	Pass - no deficiencies	FALSE	FALSE
322	C14H- 2009-0065	Judge David J. and Birdie Pickle House	1515	Murray Lane	0112020517	Pass - deficiencies to be addressed	FALSE	FALSE
323	C14H- 2009-0066	Spires - Seekatz House	1406	Hardouin Avenue	0115010304	Pass - minor deficiency	FALSE	FALSE
324	C14H- 2009-0067	Ernest and Irma Wilde House	1412	West 09th Street	0110020628	Pass - no deficiencies	FALSE	FALSE
325	C14H- 2009-0087 (0031)	Roger Williams House	1604	Gaston Avenue	0117020712	Pass - deficiencies to be addressed	FALSE	FALSE
326	C14H- 2010-0001	John House	1924	Newning Avenue	0302001110	Pass - no deficiencies	FALSE	FALSE
327	C14H- 2010-0002	Culberson House	2504	Bridle Path	0114050630	Pass - no deficiencies	FALSE	FALSE
328	C14H- 2010-0003	Fitzgerald - Upchurch Wilkerson House	1710	Windsor Road	0112020502	Pass - no deficiencies	FALSE	FALSE
329	C14H- 2010-0004	Wupperman House	506	Texas Avenue	0217061208	Pass - minor deficiency	FALSE	FALSE
330	C14H- 2010-0005	Jacob and Bertha Schmidt House	712	Sparks Avenue	02-1506-0219	Pass - minor deficiency	FALSE	FALSE
331	C14H- 2010-0009	Voss House	1501	Northwood Road	0118010809	Pass - no deficiencies	FALSE	FALSE
332	C14H- 2010-0013	McClendon - Kozmetsky House	1001	West 17th Street	0211010726	Pass - no deficiencies	FALSE	FALSE
333	C14H- 2010-0014-	Adams House	4300	G Avenue	0220061115	Pass - deficiencies to be addressed	FALSE	FALSE
334	C14H- 2010-0020-	Paul J. Thompson House	1507	Woodridge Drive	0115010802	Pass - minor deficiency	FALSE	FALSE
335	C14H- 2010-0023-	Knippa - Huffman House	2414	Harris Boulevard	0115010503	Pass - deficiencies to be addressed	FALSE	FALSE
336	C14H- 2010-0024	Wilder House (The)	1412	Wathen Avenue	0116001413	Pass - no deficiencies	FALSE	FALSE
337	C14H- 2010-0027	Bouldin - Blum House (formerly Bouldin House)	615	West Mary Street	0401021101	Pass - no deficiencies	FALSE	FALSE
338	C14H- 2010-0032	Helena and Robert Ziller House	800	Edgecliff Terrace	0201030404	Pass - no deficiencies	FALSE	FALSE
339	C14H- 2010-0038	Goyne - Norris House	1208	Hackberry Street	0207080218	Pass - minor deficiency	FALSE	FALSE
340	C14H- 2010-0040	The Paulson - Sing House	1705	Willow Street	0202070803	Pass - no deficiencies	FALSE	FALSE

SITES THAT ARE DESIGNATED AS HISTORICALLY OR ARCHEOLOGICALLY SIGNIFICANT SITES  
 IN NEED OF TAX RELIEF TO ENCOURAGE THEIR PRESERVATION  
 AND HAVE BEEN APPROVED BY CITY COUNCIL TO BE INCLUDED IN THE CITY BUDGET CALCULATIONS  
 AS RECEIVING THE PARTIAL EXEMPTION FROM AD VALOREM TAXES FOR 2013

	Case Number		Building Name	Address		Parcel #	Result of Inspection	Recorded Texas Historic Landmark	State Archeological Landmark
341	C14H-	2011-0003	Clarkson - Crutchfield House	4001	Avenue G	0218060301	Pass - deficiencies to be addressed	FALSE	FALSE
342	C14H-	2012-0001	McCrummen - Wroe House	2300	Windsor Road	0113010702	Pass - no deficiencies	FALSE	FALSE

**ORDINANCE NO. 20130909-003**

**AN ORDINANCE AUTHORIZING FEES, FINES, AND OTHER CHARGES TO BE SET OR CHARGED BY THE CITY FOR FISCAL YEAR 2013-2014 BEGINNING ON OCTOBER 1, 2013, AND ENDING ON SEPTEMBER 30, 2014.**

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF AUSTIN:**

**PART 1.** The City Council authorizes the fees, fines and other charges listed in the attached Exhibit "A" to be set or charged by the City for Fiscal Year 2013-2014 beginning on October 1, 2013, and ending on September 30, 2014.

**PART 2.** To the extent that a previous ordinance conflicts with this ordinance, the earlier ordinance is repealed.

**PART 3.** Except as otherwise specifically provided in Exhibit "A," this ordinance takes effect on October 1, 2013. A fee, fine, or other charge for which a specific effective date has been established in Exhibit "A" takes effect on the specified effective date.

**PASSED AND APPROVED**

\_\_\_\_\_ September 9 \_\_\_\_\_, 2013

§  
§  
§

\_\_\_\_\_  
Lee Leffingwell  
Mayor

**APPROVED:** \_\_\_\_\_  
Karen M. Kennard  
City Attorney

**ATTEST:** \_\_\_\_\_  
Jannette S. Goodall  
City Clerk



# Attachment “A”

## City of Austin 2013-14 Approved Fee Schedule





City of Austin  
2013-14  
Approved  
Fee Schedule

General Fund

## 2013-14 Fee Schedule

	Approved 2012-13	Approved 2013-14	Change
<b>Animal Services Office</b>			
<b>Pet Adoption - Dogs and Cats</b>			
Note: If the owner has the animal spayed/neutered by an outside veterinarian, rather than through City-provided service, or if the animal is too young or too ill to be sterilized at time of adoption, a refundable \$50 deposit is required.	\$0.00 - \$200.00	\$0.00 - \$200.00	
<b>Pet Adoption - Small Animals</b>	\$0.00 - \$200.00	\$0.00 - \$200.00	
<b>Animal Cruelty Restitution, Animals</b>			
Recovered costs for medical examination and treatment for animals seized pursuant to cruelty investigations.	based on Court's judgment	based on Court's judgment	
<b>Dangerous Dog Fee</b>	\$50.00	\$50.00	
<b>Animal Care and Feeding</b>	\$5.00 /day	\$5.00 /day	
<b>Animal Education Classes</b>			
1-3 hour classes	\$25.00	\$25.00	
4-6 hour classes	\$50.00	\$50.00	
7+ hour classes	\$75.00	\$75.00	
<b>1st Offenders Class</b>	\$30.00	\$30.00	
Owners of animals who are issued animal control citations will be offered the option of attending a class on responsible pet ownership.			
<b>Rabies Quarantine Fee</b>	\$30.00	\$30.00	
Owners of bite animals brought in for rabies quarantine will be required to pay a vet quarantine fee.			
<b>Reclaim Fee</b>			
Rates for sterilized animals			
First Impound	\$40.00	\$40.00	
Second Impound	\$60.00	\$60.00	
Third Impound	\$80.00	\$80.00	
Rates for intact animals			
First Impound	\$100.00	\$100.00	
Second Impound (mandatory Sterilization)	\$0.00	\$0.00	
Sterilization Deposit	\$50.00	\$50.00	
<b>Animal Identification</b>	\$15.00	\$15.00	
<b>Veterinary Care Fee</b>			
Veterinary services provided to ill/injured impounded animals directly by city staff			
Minor vet treatment	\$30.00	\$30.00	
Intermediate vet treatment	\$60.00	\$60.00	
Major vet treatment	\$115.00	\$115.00	
Surgery (spay/neuter)	\$35.00	\$35.00	
<b>Wildlife Relocation Fee</b>	\$50.00	\$50.00	
<b>Animal Intake Fee</b>	\$160.00	\$160.00	
<b>Pet Trader Fee</b>	\$50.00 /pet	\$50.00 /pet	



2013-14 Fee Schedule

	Approved 2012-13	Approved 2013-14	Change
<b>Emergency Medical Services Department</b>			
<b>Advanced Life Support (1)</b>			
Base fee	\$885.00	\$885.00	
Discounted Base fee	\$515.00	\$515.00	
Mileage	\$12.50 /mile	\$12.50 /mile	
Medications and Disposable Supplies	product costs + 25%	product costs + 25%	
<b>Advanced Life Support (2)</b>			
Base fee	\$950.00	\$950.00	
Discounted Base fee	\$615.00	\$615.00	
Mileage	\$12.50 /mile	\$12.50 /mile	
Medications and Disposable Supplies	product costs + 25%	product costs + 25%	
<b>Advanced Life Support Aid at Scene - Walk Up Fee</b>			
Base fee	\$75.00	\$75.00	
<b>Basic Life Support</b>			
Base fee	\$815.00	\$815.00	
Discounted Base fee	\$415.00	\$415.00	
Base fee for Dead On Scene (DOS) Patients	\$415.00	\$415.00	
Mileage	\$12.50 /mile	\$12.50 /mile	
Medications and Disposable Supplies	product costs + 25%	product costs + 25%	
Base fee-minor transported with no treatment required	\$50.00	\$50.00	
Base fee-two patients are transported in same ambulance BLS	\$407.50	\$407.50	
Base fee-two patients are transported in same ambulance ALS	\$442.50	\$442.50	
Critical Care Ground Transport	\$700.00	\$700.00	
Mileage	\$12.50 /mile	\$12.50 /mile	
Medications and Disposable Supplies	product costs + 25%	product costs + 25%	
<b>Itemized Medications (product costs + 25%) *</b>			
Acetaminophen Children's Liquid	\$2.50	\$2.50 - \$4.52	
Adenocard (adenosine) 12 mg	\$14.46	\$14.46 - \$25.95	
Adenocard (adenosine) 6 mg	\$32.19	\$32.19	
Adenocard (adenosine) 3 mg	\$16.00	\$16.00	
Adrenaline (epinephrine) 1mg/10ml	\$2.90	\$2.90 - \$3.20	
Adrenaline (epinephrine) 1mg/1ml	\$1.33	\$1.33 - \$1.72	
Adrenaline (epinephrine) 30mg/30ml	\$3.85	\$3.85 - \$4.24	
Albuterol sulfate	\$0.18	\$0.18 - \$0.21	

2013-14 Fee Schedule

**Emergency Medical Services Department**

**Itemized Medications (product costs + 25%) \* (continued)**

	Approved 2012-13	Approved 2013-14	Change
Albuterol MDI	\$56.56	\$56.56 - \$72.94	
Amiodarone	\$2.38	\$2.06 - \$3.13	
Amyl nitrite pearls	\$0.76	\$0.76 - \$0.84	
Aspirin, baby	\$0.10	\$0.69 - \$1.31	
Atropine sulfate 1mg/10ml	\$3.00	\$3.00 - \$3.75	
Atropine sulfate 1mg/1ml	\$0.56	\$0.56 - \$0.77	
Atropine 8mg/20ml	\$2.78	\$34.00 - \$42.50	
Atrovent (ipratropium bromide)	\$0.16	\$0.16 - \$0.32	
Calcium gluconate 1000mg/10ml	\$0.89	\$2.63 - \$3.62	
Captopril 12.5 mg tablet	\$0.13	\$0.13 - \$0.18	
Cetacaine/Hurricane spray	\$2.46	\$2.46 - \$29.76	
Cimetidine	\$1.73	\$1.73 - \$2.38	
Clopidogrel 75 mg tablets	\$5.73	\$5.73 - \$6.30	
Dextrose 25gm/50ml	\$3.69	\$3.69 - \$4.06	
Diazepam 10mg	\$3.54	\$3.54 - \$3.85	
Diphenhydramine HCl 25mg tab/capsule	\$0.09	\$0.06 - \$0.11	
Diphenhydramine Latex Free 50 mg/1 ml prefilled syringe	\$1.55	\$15.03 - \$20.67	
Dopamine HCL 400mg/10ml	\$0.79	\$2.61 - \$3.59	
Epi-auto injectors	\$66.58	\$139.11 - \$191.28	
Etomidate	\$16.56	\$9.29 - \$16.56	
Fentanyl citrate 100 mcg carpufjet	\$1.36	\$1.36 - \$1.68	
Furosemide (laxex) 40 mg/4ml IV	\$0.78	\$0.78 - \$0.85	
Glucagon kit	\$99.70	\$99.70 - \$164.86	
Lidocaine 100mg/5ml -injectable	\$2.90	\$2.9 - \$8.14	
Lidocaine 1g/250ml (4% drip)	\$6.25	\$4.05 - \$6.25	
Lidocaine Jelly	\$4.83	\$4.83 - \$6.05	
Lorazepam ampule	\$1.81	\$1.81 - \$4.35	
Lorazepam carpufjet	\$3.13	\$3.13 - \$4.88	
Magnesium sulfate 1gm/2ml	\$0.69	\$0.69 - \$1.94	
Methylprednisolone 125mg/2ml	\$0.46	\$0.46 - \$8.22	
Metoprolol (3-vial dose)	\$7.80	\$7.80	
Midazolam	\$2.31	\$2.31 - \$3.26	
Naloxone (narcan) 10ml (0.4mg/1ml)	\$20.91	\$20.91 - \$25.45	
Neo-Synephrine	\$4.66	\$4.66 - \$5.86	
Nitroglycerin 0.4 mg tablet	\$0.06	\$0.06 - \$0.09	
Normal saline 1000cc	\$1.24	\$1.24 - \$1.36	
Normal saline 250cc	\$1.11	\$1.11 - \$1.18	
Normal Saline 50cc	\$1.23	\$1.23 - \$1.93	
Oral Glucose	\$4.56	\$4.56 - \$5.02	
Sodium bicarbonate 50 meq	\$3.13	\$3.13 - \$9.13	
Sodium chloride 0.9%/10 ml	\$0.61	\$0.61 - \$1.36	
Sterile Water 10ml	\$0.40	\$0.40 - \$1.31	
Sterile Water 500ml	\$1.18	\$1.18 - \$1.35	
Succinylcholine	\$3.30	\$3.30	
Terbutaline sulfate	\$3.30	\$3.30 - \$8.33	
Vecuronium bromide	\$3.73	\$3.73 - \$5.91	
Zofran (ondansetron) 4mg/2ml cartridge w/Luer Lock	\$1.40	\$1.40 - \$7.66	

\* Fees for medications are subject to change based upon changes in EMS costs for these products.

2013-14 Fee Schedule

	Approved 2012-13	Approved 2013-14	Change
<b>Emergency Medical Services Department</b>			
<b>Itemized Disposable Supplies (product costs + 25%)*</b>			
Standard ALS Routine supplies	\$2.68	\$2.68	
IV admin set - 10gts	\$5.63	\$5.63	
IV admin set - 60gts	\$5.63	\$5.63	
Saline lock	\$1.88	\$1.88	
Naso-pharyngeal airway	\$3.26	\$3.26	
Oral-pharyngeal airway	\$0.43	\$0.43	
Naso-gastric tube	\$2.38	\$2.38	
Endo-tracheal disposable airway supplies	\$29.74	\$29.74	
Naso-tracheal disposable airway supplies	\$23.09	\$23.09	
Pacing/defibrillation pads - adult	\$39.00	\$39.00	
Pacing/defibrillation pads - pediatric	\$35.90	\$35.90	
Obstetric kit	\$9.08	\$9.08	
Obstetric aspirator	\$6.80	\$6.80	
Newborn warming blanket	\$20.23	\$20.23	
Bag valve mask	\$9.56	\$9.56	
Spinal immobilization - adult/child	\$8.69	\$8.69	
Spinal immobilization - infant	\$21.25	\$21.25	
Glucometer test strip and lancet	\$0.64	\$0.64	
Laryngeal mask airways	\$48.75	\$48.75	
ResQPod	\$111.25	\$111.25	
Burn sheets	\$3.69	\$3.69	
Cold packs/cryotherapy	\$0.31	\$0.31	
Suctioning kit	\$4.68	\$4.68	
Combitube	\$53.13	\$53.13	
Bandaging	\$1.04	\$1.04	
Splinting - arm	\$6.51	\$6.51	
Splinting - leg	\$9.53	\$9.53	
Pulse oximeter sensor - adult/child	\$34.40	\$34.40	
Pulse oximeter sensor - pediatric	\$8.28	\$8.28	
Capnography sampling line	\$12.49	\$12.49	
Chest decompression supplies	\$16.24	\$16.24	
Cricothyrotomy kit	\$21.10	\$21.10	
Cook Melker cricothyrotomy set	\$248.75	\$248.75	
EKG pads - 4-lead	\$0.79	\$0.79	
EKG pads - 12-lead	\$2.29	\$2.29	
Continuous Positive Airway Pressure (CPAP) procedure kit	\$43.75	\$43.75	
Continuous Positive Airway Pressure (CPAP) valve	\$10.46	\$10.46	
EZIO intraosseous vascular access needle	\$125.00	\$125.00	
Pelvic splint	\$57.06	\$57.06	
Blood and IV fluid infusion warmer tubing	\$3.13	\$3.13	
Transpac line monitor	\$16.91	\$16.91	
King LTS-D supraglottic airway	\$46.19	\$46.19	

2013-14 Fee Schedule

	Approved 2012-13	Approved 2013-14	Change
<b>Emergency Medical Services Department</b>			
<b>Itemized Disposable Supplies (product costs + overhead &amp; general/administrative costs) * (continued)</b>			
Nebulizer kit	\$2.41	\$2.41	
Intranasal atomizer	\$2.89	\$2.89	
Heat packs	\$2.24	\$2.24	
Soft restraints	\$7.30	\$7.30	
SAM splint	\$7.80	\$7.80	
Combat application (CAT) tourniquet	\$33.75	\$33.75	
* Fees for disposable supplies are subject to change based upon changes in EMS costs for these products.			
<b>Oxygen Therapy</b>	\$17.50 /patient	\$17.50 /patient	
<b>Basic Aid at the Scene</b>	\$104.00 /patient	\$104.00 /patient	
Walk up patients	\$25.00 /patient	\$25.00 /patient	
<b>Substantial Aid at the Scene</b>	\$248.00 /patient	\$248.00 /patient	
<b>Extended Rescue</b>	\$475.00 /patient	\$475.00 /patient	
<b>Fire Extrication Fee</b>	\$400.00 /rescue	\$400.00 /rescue	
<b>Non-Emergency Ambulance Franchise Fees</b>			
Non-Emergency BLS Transport within City of Austin*	\$815.00	\$815.00	
Non-Emergency ALS Transport within City of Austin*	\$885.00	\$885.00	
Mileage*	\$12.50 /mile	\$12.50 /mile	
* Maximum Fee allowed			
Franchise Application Fee	\$5,000.00	\$5,000.00	
Annual Franchise Administration Fee	\$5,000.00	\$5,000.00	
<b>Cardiopulmonary Resuscitation (CPR)/Automated External Defibrillator (AED) Training</b>			
Single Rescuer			
Adult CPR & Heimlich (Heartsaver) & AED	\$35.00 /student	\$35.00 /student	
Non-System Student	\$11.00 /student plus instructor costs	\$11.00 /student plus instructor costs	
System Student	\$40.00 /student	\$40.00 /student	
Adult, child, and infant CPR & Heimlich (Heartsaver-Pediatric Non-System Student)	\$13.00 /student plus instructor costs	\$13.00 /student plus instructor costs	
(Heartsaver-Pediatric System Student)	\$40.00 /student	\$40.00 /student	
Infant & child (Pediatric CPR)	\$40.00 /student	\$40.00 /student	
Non-System Student	\$13.00 /student plus instructor costs	\$13.00 /student plus instructor costs	
System Student	\$50.00 /student	\$50.00 /student	
Double Rescuer			
Adult, child, and infant CPR & Heimlich (Healthcare Provider)	\$16.00 /student plus instructor costs	\$16.00 /student plus instructor costs	
Non-System Student	\$50.00 /student	\$50.00 /student	
System Student	\$16.00 /student plus instructor costs	\$16.00 /student plus instructor costs	

2013-14 Fee Schedule

	Approved 2012-13	Approved 2013-14	Change
<b>Emergency Medical Services Department</b>			
<b>Cardiopulmonary Resuscitation (CPR)/Automated External Defibrillator (AED) Training (continued)</b>			
Re-certification			
Non-System Student	\$30.00 /student	\$30.00 /student	
System Student	\$5.00 /student plus instructor costs	\$5.00 /student plus instructor costs	
Instructor Certification			
Non-System Student	\$220.00 Includes materials	\$220.00 /student	
System Student	\$74.00 /student plus instructor costs	\$74.00 /student plus instructor costs	
Instructor Re-certification			
Non-System Student	\$100.00	\$100.00 /student	
System Student	\$5.00 /student plus instructor costs	\$5.00 /student plus instructor costs	
Heart Association CPR Training Booklets/Cards	\$1.50	\$3.00	\$1.50
Heart Association CPR Replacement Cards	\$10.00	\$10.00	
TV/CD/DVD Player Rental			
Non-System Instructor	\$40.00 /day	\$40.00 /day	
System Instructor	\$20.00 /day	\$20.00 /day	
Instructional DVD/Video Tape Rental			
Non-System Instructor	\$20.00 /day	\$20.00 /day	
System Instructor	\$5.00 /day	\$5.00 /day	
Manikin rental, adult model			
Non-System Instructor	\$15.00 /day	\$15.00 /day	
System Instructor	\$9.00 /day	\$9.00 /day	
Manikin rental, child or infant model			
Non-System Instructor	\$15.00 /day	\$15.00 /day	
System Instructor	\$7.00 /day	\$7.00 /day	
Heart Saver Automated External Defibrillator (AED), CPR; First Aid			
Non-System Instructor	\$65.00 /student	\$65.00 /student	
System Instructor	\$14.00 /student plus instructor costs	\$14.00 /student plus instructor costs	
AED Rental Fee			
Non-System Instructor	\$50.00 /day	\$50.00 /day	
System Instructor	\$25.00 /day	\$25.00 /day	
Heartsaver AED Training Book	\$10.00 /book	\$15.00 /book	\$5.00
Heartsaver Adult/Pedi Training Book	\$7.50 /book	\$7.50 /book	
Healthcare Provider Training Book	\$10.00 /book	\$15.00 /book	\$5.00
First Aid Training Book - AHA	\$7.50 /book	\$7.50 /book	
Pediatric First Aid Training Book - AHA	\$5.00 /book	\$5.00 /book	
First Aid Adult AED Training Book - AHA	\$10.00 /book	\$10.00 /book	
First Aid Adult AED and Pediatric Training Book - AHA	\$12.50 /book	\$15.00 /book	\$2.50
CPR Class Cancellation Fee	\$50.00 /class	\$50.00 /class	
<b>First Aid Training</b>			
Heartsaver First Aid (with American Heart Association)			
Non-System Student	\$40.00 /student	\$40.00 /student	
System Student	\$11.00 /student plus instructor costs	\$11.00 /student plus instructor costs	

2013-14 Fee Schedule

**Emergency Medical Services Department**

	Approved 2012-13	Approved 2013-14	Change
<b>Internship</b>			
EMT Ride-Out Fee (per hour)	\$1.65 /hour	\$1.65 /hour	
Paramedic-Intermediate	\$1.65 /hour	\$2.00 /hour	\$0.35
<b>Continuing Education/Training</b>			
CE Certification Fee	\$5.00 /certification	\$5.00 /certification	
Academy CE Fee	\$5.00 /hour/person	\$5.00 /hour/person	
National Standards (ACLS, PHTLS, ITLS, PALS, AMLS) - Initial Course			
Non-System Student	\$190.00 /student	\$190.00 /student	
System Student	\$130.00 /student	\$130.00 /student	
National Standards Re-certification			
Non-System Student	\$100.00 /student	\$100.00 /student	
System Student	\$75.00 /student	\$75.00 /student	
Skills Testing			
BLS Skills			
Non-System Student	\$60.00 /student	\$60.00 /student	
System Student	\$40.00 /student	\$40.00 /student	
Instructor Alignment Fee	\$100.00 /student	\$100.00 /student	
ALS Skills			
Non-System Student	\$200.00 /student	\$200.00 /student	
System Student	\$40.00 /student	\$40.00 /student	
Certificates			
ACLS	\$4.50 /certificate	\$5.00 /certificate	\$0.50
AMLS			
Initial	\$15.00 /person	\$17.00 /person	\$2.00
Recertification	\$10.00 /person	\$12.00 /person	\$2.00
ITLS			
Advanced	\$17.00 /certificate	\$17.00 /certificate	
Basic	\$12.00 /certificate	\$12.00 /certificate	
National Standards Instructor Course Fee			
Non-System Student	\$150.00 /student	\$150.00 /student	
System Student	\$100.00 /student	\$100.00 /student	
Other National Standards Course	\$10.00 /person	\$10.00 /person	
PALS	\$4.50 /person	\$5.00 /person	\$0.50
PHTLS			
Initial	\$15.00 /person	\$17.00 /person	\$2.00
Recertification	\$10.00 /person	\$12.00 /person	\$2.00
Emergency Care Attendant (ECA) Course	\$335.00 /student	\$335.00 /student	
Emergency Medical Technician-Basic (EMT-B) Course	\$575.00 /student	\$575.00 /student	
Certified Instructor/Coordinator Fee	\$25.00 /hour	\$25.00 /hour	
Tactical Self Aid/Buddy Aid Course	\$50.00 /person	\$50.00 /person	

2013-14 Fee Schedule

	Approved 2012-13	Approved 2013-14	Change
<b>Emergency Medical Services Department</b>			
<b>Book Fees</b>			
ACLS	\$35.00 /person	\$35.00 /person	
AMLS	\$65.00 /person	\$65.00 /person	
PALS	\$42.00 /person	\$42.00 /person	
PHTLS	\$60.00 /person	\$65.00 /person	\$5.00
Other National Course Card Books	\$45.00 /person	\$55.00 /person	\$10.00
ITLS	\$52.00	\$65.00 /person	\$13.00
EPC	\$0.00	\$60.00 /person	New
<b>Large Event Plan Review</b>			
	\$100.00	\$100.00	
<b>Advanced EMS Training</b>			
Emergency Vehicle Operator's Course	\$230.00 /person	\$230.00 /person	
Basic High Angle Rescue	\$129.00 /person	\$129.00 /person	
Advanced High Angle Rescue	\$740.00 /person	\$740.00 /person	
Swiftwater Rescue	\$75.00 /person	\$75.00 /person	
Swiftwater Operations Course	\$425.00 /person	\$425.00 /person	
Non-System Student	\$315.00 /person	\$315.00 /person	
System Student	\$325.00 /person	\$325.00 /person	
Swiftwater Technicians Course	\$225.00 /person	\$225.00 /person	
Non-System Student	\$325.00 /person	\$325.00 /person	
System Student	\$75.00 /person	\$75.00 /person	
Swiftwater Awareness Course	\$230.00 /person	\$230.00 /person	
Stillwater Rescue	\$42.00 /person	\$42.00 /person	
Evaluation/Quality Assurance	\$62.00 /person	\$62.00 /person	
12 Lead EKG Class (4 hr)	\$60.00 /person	\$60.00 /person	
12 Lead EKG Class (8 hr)	\$150.00 /person	\$150.00 /person	
Non-System Student	\$45.00 /person	\$45.00 /person	
System Student	\$75.00 /person	\$75.00 /person	
Slow Speed Driving Course	\$120.00 /person	\$120.00 /person	
Coaching Emergency Vehicle Operators (CEVO) (6 hr)	\$60.00 /person	\$60.00 /person	
Vehicle Extrication Course	\$425.00 /person	\$425.00 /person	
Hazardous Materials Course	\$315.00 /person	\$315.00 /person	
ICS/MCI Course	\$325.00 /person	\$325.00 /person	
Ropes Operations Course	\$225.00 /person	\$225.00 /person	
Non-System Student	\$250.00 /person	\$250.00 /person	
System Student	\$325.00 /person	\$325.00 /person	
Ropes Technician Course	\$225.00 /person	\$225.00 /person	
Non-System Student	\$250.00 /person	\$250.00 /person	
System Student	\$20.00 /student	\$20.00 /student	
Search and Rescue Fundamentals Course	\$10.00 /day	\$10.00 /day	
<b>Cardiopulmonary Resuscitation (CPR) / Automated External Defibrillator (AED) Training</b>			
Online Skills Testing	\$10.00 /day	\$10.00 /day	
Bag Valve Mask (BVM) Rental	\$10.00 /day	\$10.00 /day	
One-way Valve Masks (set of 4) Rental	\$37.00 /student	\$37.00 /student	
<b>Training</b>			
Marketing of EMS training programs to area EMS systems			

2013-14 Fee Schedule

	Approved 2012-13	Approved 2013-14	Change
<b>Emergency Medical Services Department</b>			
<b>Document Retrieval and Duplication</b>			
Additional Fees	\$2.50 /page	\$2.50 /page	
Archive Retrieval Fee	\$20.00 /request	\$20.00 /request	
Affidavit Fee	\$20.00 /affidavit	\$20.00 /affidavit	
Rush Services—Less than 5 Days	\$25.00 /request	\$25.00 /request	
Itemized Statement Fee	\$1.00 /statement	\$1.00 /statement	
Deposition Fee	\$20.00 /deposition	\$20.00 /deposition	
Cross-Examination Questionnaire Fee	\$20.00 /questionnaire	\$20.00 /questionnaire	
Medical Records	\$10.00 /record	\$10.00 /record	
EKG Printouts	\$5.00 /printout	\$5.00 /printout	
<b>Standby for Emergency Service</b>			
Basic Standby Unit	\$75.00 /hour	\$75.00 /hour	
Basic Standby Unit (1/4 hr rate)	\$18.75 /quarter hour	\$18.75 /quarter hour	
Basic Standby Bike Medic Unit	\$75.00 /hour	\$75.00 /hour	
Basic Standby Bike Medic Unit (1/4 hr rate)	\$18.75 /quarter hour	\$18.75 /quarter hour	
Supplemental Standby Paramedic	\$35.00 /hour	\$35.00 /hour	
Supplemental Standby Paramedic (1/4 hour rate)	\$8.75 /quarter hour	\$8.75 /quarter hour	
Set-up/Take-down Fee	\$100.00 /standby	\$100.00 /standby	



## 2013-14 Fee Schedule

	Approved 2012-13	Approved 2013-14	Change
<b>Fire Department</b>			
<b>Hazardous Materials Permit Fee</b> Fees paid once every 3 years. Note: Range based on number of gallons of liquid, pounds of solid, and cubic feet of gas	\$90.00	\$90.00	
<b>Hazardous Materials Training Class (Private Sector Participants)</b>	\$2.50 /hour	\$2.50 /hour	
<b>Fire Inspection (Special Assignment)</b>	\$123.00 /hour	\$123.00 /hour	
<b>Re-inspection Fee (Construction Sites)</b> Fee will be charged when previously identified violations have not been corrected	\$77.00	\$150.00	\$73.00
<b>Mobile Food Vendor Inspection (Liquefied Petroleum Gas)</b> Inspection of use, storage, handling and transportation	\$125.00	\$125.00	
<b>Mobile Incinerator</b> Initial application and incinerator inspection Each site inspection /annual re-inspection Annual permit renewal	\$130.00 \$40.00 /site \$130.00	\$130.00 \$40.00 /site \$130.00	
<b>Trench Burner Permit Fee</b>	\$570.00	\$570.00	
<b>Fireworks Discharge Permit Fee</b>	\$50.00	\$200.00	\$150.00
<b>Standby/Special Service Fee</b>	\$165.00 /hour, 1-hour minimum	\$250.00 /hour, 2-hour minimum	\$85.00
<b>New Sprinkler System</b>			
1-10 heads	\$110.00	\$110.00	
11-25 heads	\$165.00	\$165.00	
26-200 heads	\$220.00	\$220.00	
201 first 200 heads \$200 plus an additional \$0.50 per head over 200	\$2,000.00 maximum	\$2,000.00 maximum	
<b>Sprinkler Modification</b>			
1-20 heads	\$37.00	\$37.00	
21-100 heads	\$74.00	\$74.00	
101-200 heads	\$148.00	\$148.00	
201 first 200 heads \$100 plus an additional \$0.25 per head over 200	\$1,500.00 maximum	\$1,500.00 maximum	
<b>New Fire Alarm System</b>			
1-10 devices	\$110.00	\$110.00	
11-25 devices	\$165.00	\$165.00	
26-200 devices	\$220.00	\$220.00	
201 first 200 devices \$200 plus an additional \$0.50 per device over 200	\$2,000.00 maximum	\$2,000.00 maximum	
<b>Fire Alarm Remodel</b>			
1-5 devices	\$37.00	\$37.00	
6-25 devices	\$74.00	\$74.00	
26-100 devices	\$148.00	\$148.00	
101-200 devices	\$220.00	\$220.00	
201 first 200 devices \$200 plus an additional \$0.25 per device over 200	\$1,000.00 maximum	\$1,000.00 maximum	

2013-14 Fee Schedule

**Fire Department**

	Approved 2012-13	Approved 2013-14	Change
<b>Clean Agent Extinguishing System</b>			
1-50 heads	\$206.00	\$206.00	
>50 heads	\$200 first 50 heads + \$0.50 each additional head over 50, \$2,000.00 maximum	\$200 first 50 heads + \$0.50 each additional head over 50, \$2,000.00 maximum	
<b>Theatrical Performance w/ Open Flame</b>	\$50.00	\$150.00	\$100.00
<b>High Piled Storage</b>	\$100.00	\$100.00	
<b>Annual State Short-Term Occupancy Inspections</b>	\$50.00	\$100.00	\$50.00
Includes Daycare, Foster Care, Adoption, Halfway Houses, Group Care, MHMR, Adult Daycare, or other short term occupancies.			
<b>Hospitals or Other Similar Occupancy Inspections</b>			
Fee per Bed	\$1.00	\$3.00	\$2.00
Minimum	\$100.00	\$200.00	\$100.00
Maximum	\$500.00	\$1,500.00	\$1,000.00
<b>Nursing Home or Other Similar Occupancy Inspections</b>			
Fee per Bed	\$1.00	\$1.00	
Minimum	\$50.00	\$50.00	
Maximum	\$100.00	\$100.00	
<b>State Licensed Occupancy Inspections</b>			
Includes Labs, Clinics, Massage Therapy, Rehabilitation, Bonded Warehouses, Physical Therapy, or other similar occupancies.			
<b>Fire Pump Test</b>	\$206.00	\$300.00	\$76.00
<b>Underground Fire Line Hydro</b>	\$103.00	\$175.00	\$94.00
<b>Standpipe Flow Test</b>	\$206.00	\$206.00	
each additional	\$103.00	\$103.00	
<b>Alcohol Permit Inspection</b>	\$155.00	\$155.00	
<b>Spray Paint Booths</b>	\$206.00	\$206.00	
<b>Kitchen Extinguishing Hood System Test</b>	\$52.00	\$150.00	\$98.00
<b>Hydrant Flow Testing Reports</b>			
Pulled from files	Free	Free	
Actual flow test performed, first hydrant	\$103.00	\$200.00	\$97.00
Each additional hydrant	\$0.00	\$125.00	New
<b>Fire Final (Certificate of Occupancy) Inspection</b>			
0 to 10,000 sq. ft.	\$31.00	\$31.00	
over 10,000 sq. ft.	\$31.00	\$31.00	
First 10,000 sq. ft.	\$31.00	\$31.00	
Each additional 1,000 sq. ft.	\$1.00	\$1.00	
Total payment maximum of \$500.00			

## 2013-14 Fee Schedule

	Approved 2012-13	Approved 2013-14	Change
<b>Fire Department</b>			
<b>Open Records Request Search</b>	\$15.00 /hour	\$15.00 /hour	
<b>Inspection Reports</b>	\$0.10 /page	\$0.10 /page	
<b>System Plans and Calculations</b>	\$15.00 /hour plus actual copying costs	\$15.00 /hour plus actual copying costs	
<b>Environmental Assessments</b>	\$0.00	\$50.00	New
<b>State Inspector Course Fees</b>	\$500.00 six-week class	\$500.00 six-week class	
<b>Public Assembly, Annual Permit</b>	\$100.00	\$200.00	
Annual permit requirement for nightclubs	\$0.00	\$100.00	\$100.00 New
<b>Carnival, Fair, Festival Operational Permit</b>	\$0.00	\$50.00	New
This permit is required for outdoor events with expected attendance of 75 people or more with some exceptions granted.			
<b>Tents/Temporary Membrane Structure Permit</b>	\$0.00	\$50.00	New
This permit is required for tents walled on any side in excess of 400 square feet or any tent which exceeds 700 square feet in area			
A permit is also required for temporary membrane structures.			
<b>Trade Show/Exhibit Permit</b>	\$0.00	\$75.00	New
A permit is required for all events classified as trade shows, exhibits, or garden shows.			
<b>Regional Training Fees</b>			
Tiered training including self-paced and self-directed training in prescribed increments conducted at an AFD facility for regional fire service providers. These fee types of training are arranged by Tiers 1 through 7 and fees would be assessed depending on the tier type chosen by the class coordinator for the training to be conducted.			
Tier I	\$80.00 /4 hours	\$80.00 /4 hours	
Tier II	\$350.00 /4 hours	\$350.00 /4 hours	
Tier III	\$525.00 /4 hours	\$525.00 /4 hours	
Tier IV	\$745.00 /4 hours	\$745.00 /4 hours	
Tier V	\$1,625.00 /4 hours	\$1,625.00 /4 hours	
Tier VI	\$28.00 /year	\$28.00 /year	
Tier VII	\$3.00 /year	\$3.00 /year	
<b>New Fire Sprinkler System Review Or Sprinkler Renovations Review Requiring Hydraulic Calculations</b>			
(per system submitted – there is no additional charge for identical buildings on the same project that are not and do not need to be separately drawn)			
20 sprinklers or fewer	\$55.00	\$55.00	
21 sprinklers to 50 sprinklers	\$80.00	\$80.00	
51 sprinklers to 100 sprinklers	\$110.00	\$110.00	
101 sprinklers to 200 sprinklers	\$220.00	\$220.00	
Charge for drawings to a scale other than 1/8" = 1'	\$25.00 /sheet	\$25.00 /sheet	
Over 200 sprinklers add \$50.00 for each additional 100 sprinklers or fraction thereof	\$55.00 /each additional 100 sprinklers or fraction	\$55.00 /each additional 100 sprinklers or fraction	

2013-14 Fee Schedule

	Approved 2012-13	Approved 2013-14	Change
<b>Fire Department</b>			
<b>Renovated or Remodeled Sprinkler System Review That Do Not Require Hydraulic Calculations</b> (per system submitted – there is no additional charge for identical buildings on the same project that are not and do not need to be separately drawn)			
20 sprinklers or fewer that require drawings	\$55.00	\$55.00	
21 sprinklers to 50 sprinklers	\$80.00	\$80.00	
51 sprinklers to 100 sprinklers	\$110.00	\$110.00	
101 sprinklers to 200 sprinklers	\$220.00	\$220.00	
Charge for drawings to a scale other than 1/8" = 1'	\$25.00 /sheet	\$25.00 /sheet	
Over 200 sprinklers	\$55.00 /each additional 100 sprinklers or fraction	\$55.00 /each additional 100 sprinklers or fraction	
<b>Fire Alarm System Review</b> (per system submitted – there is no additional charge for identical buildings on the same project that are not and do not need to be separately drawn)			
20 alarm devices or fewer	\$37.00	\$37.00	
21-75 alarm devices	\$75.00	\$75.00	
76-100 alarm devices	\$110.00	\$110.00	
Charge for drawings to a scale other than 1/8" = 1'	\$25.00	\$25.00	
Over 100 alarm devices	\$55.00 for each 50 devices or fraction	\$55.00 for each 50 devices or fraction	
("alarm devices" include individual pieces of equipment such as initiating devices, signaling devices, fire alarm panels, and power extenders)			
<b>Access Control and Egress Impact Systems Review</b> (per system submitted – there is no additional charge for identical buildings on the same project that are not and do not need to be separately drawn)			
	\$75.00	\$75.00	
<b>Dry Chemical Systems, Wet Chemical Systems, and Clean Agent Systems Review</b> (per system submitted – there is no additional charge for identical buildings on the same project that are not and do not need to be separately drawn)			
	\$75.00	\$75.00	
<b>High Rise Smoke Management Systems Review</b> <b>When Detailed Drawings and Calculations Are Not Included in the Building Permit Submittals</b>			
	\$400.00	\$400.00	
<b>Standpipe Systems Review</b> (per system submitted – there is no additional charge for identical buildings on the same project that are not and do not need to be separately drawn)			
	\$50.00	\$50.00	

## 2013-14 Fee Schedule

	Approved 2012-13	Approved 2013-14	Change
<b>Fire Department</b>			
<b>Preliminary Review Fee</b> This fee will be charged to the customer for staff time needed to provide code consultations, code interpretations, and preliminary design input for new architectural and engineering designs.	\$0.00	\$75.00 /hour, 1-hour minimum	New
<b>Re-submittal Fee</b> Second through fifth resubmittals Sixth and subsequent resubmittals	\$0.00 \$0.00	\$110.00 \$220.00	New New
<b>Temporary Helistop Permit</b> Permit is required to ensure temporary helistop is in compliance with City of Austin adopted International fire code and NFPA 25 Standpipe System Flow and Hydrostatic Test.	\$0.00	\$200.00	New
<b>Fire Protection System Permit</b> Annual permit to ensure that life-safety systems including sprinkler systems, alarm systems, stand-pipe systems, and hood systems, have been inspected by a third party.	\$0.00	\$20.00 /system, \$80.00 maximum	New New

2013-14 Fee Schedule

	Approved 2012-13	Approved 2013-14	Change
<b>Health &amp; Human Services Department</b>			
<b>Birth Certificate</b>	\$23.00 /copy \$23.00 /additional	\$23.00 /copy \$23.00 /additional	
<b>Death Certificate</b>	\$21.00 /copy \$4.00 /additional	\$21.00 /copy \$4.00 /additional	
<b>General Environmental Control</b> Site Record Search Fee	\$65.00	\$65.00	
<b>Environmental Health Booklets</b>	\$10.00 /each	\$10.00 /each	
<b>Plan Reviews</b>			
Pool Plan	\$150.00	\$200.00	\$50.00
Food, New Construction	\$185.00	\$250.00	\$65.00
Remodel > 10,000 sq. ft.	\$185.00	\$250.00	\$65.00
Remodel 2,500 –10,000 sq. ft.	\$125.00	\$165.00	\$40.00
Remodel < 2,500 sq. ft.	\$65.00	\$85.00	\$20.00
<b>Slop and Swill Permits</b>	\$45.00 /vehicle/year	\$45.00 /vehicle/year	
<b>Tourist Court Permits</b>	\$55.00 /year	\$55.00 /year	
<b>Temporary Food Permits</b>			
2 or less calendar days	\$35.00 /booth	\$35.00 /booth	
3-5 calendar days	\$70.00 /booth	\$70.00 /booth	
6-14 calendar days	\$90.00 /booth	\$90.00 /booth	
<b>Temporary Event Late Permit Application Fee</b>	\$100.00 /permit	\$100.00 /permit	
<b>Food Establishment Permits</b>			
1-9 Employees	\$310.00	\$310.00	
10-25 Employees	\$435.00	\$435.00	
26-50 Employees	\$620.00	\$620.00	
51-100 Employees	\$805.00	\$805.00	
Over 100 Employees	\$990.00	\$990.00	
<b>Food Establishment Re-inspections</b>	\$125.00	\$125.00	
Food Service Establishments, Retail Food Stores, Food Product Establishments			
<b>Food Establishment Ownership Change Inspections</b>	\$125.00	\$165.00	\$40.00
Food Service Establishments, Retail Food Stores, Food Product Establishments			
<b>Food Establishment Certificate of Occupancy Inspections</b>	\$125.00	\$165.00	\$40.00
<b>Food Establishment Variance Request Fee</b>	\$150.00	\$150.00	
<b>Permit Late Fee</b>	\$100.00	\$100.00	
For Food or Pool permits not renewed prior to the date of expiration			
<b>After Hours/Weekend Inspection Fee</b>	\$100.00	\$120.00	\$20.00
<b>General Environment/Licensing Inspections</b>	\$60.00	\$60.00	
Child Care Facilities, Foster Homes			

## 2013-14 Fee Schedule

	Approved 2012-13	Approved 2013-14	Change
<b>Health &amp; Human Services Department</b>			
<b>Mobile Food Vendor Application Fee</b>	\$125.00	\$125.00	
<b>Mobile Food Vendor Permits</b>	\$210.00 /unit/year -unrestricted	\$210.00 /unit/year -unrestricted	
	\$90.00 /unit/year -restricted	\$90.00 /unit/year -restricted	
<b>STD Patient Fee</b> (Covers 30 calendar days of service)	\$20.00	\$20.00	
<b>TB Patient Fees</b>			
TB Testing	\$20.00	\$20.00	
X-ray Fee	\$25.00	\$25.00	
<b>Swimming Pool Permits</b>			
Swimming pools	\$200.00 /year	\$200.00 /year	
Spa 1st system	\$200.00 /year	\$200.00 /year	
Additional spa systems	\$75.00 /year	\$75.00 /year	
<b>Re-inspection and Certificate of Occupancy inspections</b> Public and semi-public swimming pools	\$100.00	\$135.00	\$35.00
<b>Food Manager Registration</b>	\$90.00	\$90.00	
<b>Food Manager Certification</b>			
Certificates	\$10.00 /year	\$10.00 /year	
Duplicates	\$5.00 /each	\$5.00 /each	
<b>Food Handler Registration</b>	\$10.00	\$12.00	\$2.00
<b>Compliance Verification Fee</b>	\$100.00	\$100.00	
	For requests for a Certified list of Food Handler Registration or Food Manager Certification prior to filing charges or for presentation in Municipal Court.		
<b>Rat Bait</b>	\$4.00 /3 lb. bag	\$4.00 /3 lb. bag	
Sale of rat bait to the public			
<b>Medicare Roster Billing</b>	Rate established by Medicare	Rate established by Medicare	
<b>Medicaid Reimbursement</b>	Rate established by Medicare	Rate established by Medicare	
<b>Immunizations (Non Medicaid) Patient Fee</b>			
Adults	\$25.00 /dose	\$25.00 /dose	
Children	\$10.00 /dose	\$10.00 /dose	
<b>Immunizations Copy Request</b>			
Additional	\$5.00	\$5.00	
<b>Food Sampling Permit</b>	\$210.00 /year	\$210.00 /year	





2013-14 Fee Schedule

	Approved 2012-13	Approved 2013-14	Change
<b>Library Department</b>			
<b>Austin History Center (continued)</b>			
Preservation Fee			
Research fee	5% of order	5% of order	
Site Removal Charge	\$15.00 /half hour	\$15.00 /half hour	
Digital Scan to DVD	\$40.00 /order	\$40.00 /order	
	\$3.00 /DVD	\$3.00 /DVD	
<b>Publication/Display</b>			
<b>Books</b>			
1-5,000 copies	\$14.29	\$14.29	
5,001-10,000 copies	\$23.81	\$23.81	
10,001-25,000 copies	\$33.33	\$33.33	
Over 25,000 copies	\$57.14	\$57.14	
<b>Serials</b>			
Under 50,000 circulation	\$14.29	\$14.29	
50,001-100,000 circulation	\$23.81	\$23.81	
Over 100,000 circulation	\$33.33	\$33.33	
<b>Posters, Postcards or Brochures</b>			
1-5,000 copies	\$23.81	\$23.81	
5,001-10,000 copies	\$33.33	\$33.33	
10,001-25,000 copies	\$47.62	\$47.62	
Over 25,000 copies	\$57.14	\$57.14	
Book Jacket	\$71.43	\$71.43	
Commercial Motion Picture or TV Use	\$142.86	\$142.86	
<b>Videos, CD ROM's, DVD's</b>			
1-5,000 copies	\$14.29	\$14.29	
5,001-10,000 copies	\$23.81	\$23.81	
10,001-25,000 copies	\$33.33	\$33.33	
Over 25,000 copies	\$57.14	\$57.14	
<b>Web Page or Slide Show Presentation Use</b>			
Local Business Display (public space such as lobbies, dining halls, etc.)	\$23.81	\$23.81	
Display Fee for Video Footage Usage	\$28.57 /second of footage	\$28.57 /second of footage	
	\$285.72 minimum charge	\$285.72 minimum charge	
Advertising Use	\$166.67	\$166.67	

Customers who fall into the following categories are exempt from use fee charges:

1. Non-profit organizations. You must provide documentation of your 501C3 status.
2. Governmental entities. This includes local, state, and federal government.
3. Local news media. Austin television news stations and publications that are published and distributed solely in Travis County area are considered local news media.
4. Private individuals using images for personal use or for display in a non-public area.

2013-14 Fee Schedule

	Approved 2012-13	Approved 2013-14	Change
<b>Library Department</b>			
<b>Austin Public Libraries</b>			
Extended Use Fee	\$0.25 /item/day	\$0.25 /item/day	
Adult books, recordings, DVDs, and BluRay	\$10.00 /item	\$10.00 /item	
Maximum recovery fee	\$0.05 /item/day	\$0.05 /item/day	
Children's books, recordings, DVDs, and BluRay	\$5.00 /item	\$5.00 /item	
Maximum recovery fee	\$1.00 /item/day	\$0.00 /item/day	Delete
Children's Videocassette/DVDs	\$5.00 /item	\$0.00 /item	Delete
Maximum fine	\$0.25 /item/day	\$0.25 /item/day	
"Kill A Watt" Electricity Usage Monitor	\$18.25 /item	\$10.00 /item	(\$8.25)
Maximum recovery fee	\$0.25 /item/day	\$0.25 /item/day	
Digital Hose Water Meter	\$18.25 /item	\$10.00 /item	(\$8.25)
Maximum recovery fee	\$0.00	\$0.25 /item/day	New
Sunlight Calculator	\$0.00	\$10.00 /item	New
Maximum recovery fee			
Delinquent Account Fee			
For accounts with outstanding balances:			
\$25.00 and above	\$10.00	\$10.00	
\$24.99 or less	\$5.00	\$5.00	
Recovery Fee for Each Lost or Damaged Item	\$10.00 /item	\$10.00 /item	
Items not returned after 28 days and presumed lost			
Cost to the library for item plus the recovery fee for the item	Per item	Per item	
Reserve Fee (for reserves not picked up after expiration of hold period)	\$1.00 /item	\$1.00 /item	
Printouts from workstations			
Black and white printouts	\$0.20 /page	\$0.20 /page	
Color printouts	\$1.00 /page	\$1.00 /page	
Debit Card (Vend-A-Card pay for print system)	\$0.60 /card	\$0.60 /card	
Photocopies	\$0.20 /page	\$0.20 /page	
Laptops and electronic devices	\$20.00 /hour or any portion of an hour	\$20.00 /hour or any portion of an hour	
Recovery Fee for each lost or damaged laptop or electronic device	\$150.00 /computer plus the replacement cost up to \$1,500	\$150.00 /computer or device plus the replacement cost up to \$1,500	Language change

All Austin Public Library Overdue Charges and Fees shall be waived by the Library Director or her authorized designee in accordance with Library policy adopted by the Library Director, which shall permit fee or charge waivers only in the following circumstances:

- Evidence, as required by Library policy, of catastrophic loss to library borrower's property caused by one of the following catastrophic natural events, and limited to those library charges and fees incurred after the date of the catastrophic event: Earthquake, Fire, Flood, Hurricane, Tornado
- Evidence, as required by Library policy, of loss due to theft, and limited to those library charges and fees incurred after the date of the loss.

## 2013-14 Fee Schedule

	Approved 2012-13	Approved 2013-14	Change
<b>Municipal Court</b>			
Collection Fee	30% of amount due	30% of amount due	
Building Security Fee	\$3.00	\$3.00	
Municipal Court Technology Fee	\$4.00	\$4.00	
Juvenile Case Manager Fee	\$4.00	\$4.00	
Child Safety Court Cost - Parking	\$5.00	\$5.00	
Failure to Appear—Denial of Driver's License Fee	\$30.00	\$30.00	
Immobilization Fee	\$10.00	\$10.00	
Parking Hearing Appeal Fee	\$5.00	\$5.00	
Clerk's Record Appeal Fee	\$25.00	\$25.00	

2013-14 Fee Schedule

**Parks and Recreation Department — General Fund**

**Aquatics**

Aquatics - admission: winter season - gas heated pools

	Approved 2012-13	Approved 2013-14	Change
Adult - Resident	\$3.00	\$3.00	
Adult - Non-Resident	\$3.00	\$4.00	\$1.00
Seniors - Resident	\$1.00	\$1.00	
Seniors - Non-Resident	\$1.00	\$2.00	\$1.00
Juniors (12-17) - Resident	\$2.00	\$2.00	
Juniors (12-17) - Non-Resident	\$2.00	\$3.00	\$1.00
Child (under 12) - Resident	\$1.00	\$1.00	
Child (under 12) - Non-Resident	\$1.00	\$2.00	\$1.00
Infant (under 12 months)	Free	Free	
Day Care Center Processing Fee (per application per site)	\$20.00	\$20.00	
Additional Application per Site	\$5.00	\$5.00	
Entry Fees - Municipal Pools and Barton Springs Pool			
Infant (under 12 months)	Free	Free	
Child (under 12) - Resident	\$1.00	\$1.00	
Child (under 12) - Non-Resident	\$1.00	\$2.00	\$1.00
Juniors (12 to 17 years) - Resident	\$2.00	\$2.00	
Juniors (12 to 17 years) - Non-Resident	\$2.00	\$3.00	\$1.00
Adults (18 years and older) - Resident	\$3.00	\$3.00	
Adults (18 years and older) - Non-Resident	\$3.00	\$4.00	\$1.00
Seniors (62 years and older) - Resident	\$1.00	\$1.00	
Seniors (62 years and older) - Non-Resident	\$1.00	\$2.00	\$1.00
Life guarding Courses			
Pool Lifeguard (City Lifeguard Candidate)	Varies	Varies	
Pool Lifeguard (Outside City Employment)	Varies	Varies	
Open Water Lifeguard	Varies	Varies	
Life guarding Book Fee	Varies	Varies	
Renewal Lifeguard Fee	Varies	Varies	
Upgrade Lifeguard Certification	Varies	Varies	
Water Safety Instructor Course (includes books)	Varies	Varies	
Community Water Safety Course	Varies	Varies	
Book Fee	Varies	Varies	
80 Punch Swim Ticket (each punch worth \$0.50)	\$32.00	\$34.00	\$2.00
Pass - Summer (Summer Swim Season)			
Includes parking at Zilker Park			
Child - Resident	\$60.00	\$60.00	
Child - Non-Resident	\$60.00	\$90.00	\$30.00
Junior - Resident	\$120.00	\$120.00	
Junior - Non-Resident	\$120.00	\$150.00	\$30.00
Adult - Resident	\$180.00	\$180.00	
Adult - Non-Resident	\$180.00	\$270.00	\$90.00
Senior - Resident	\$60.00	\$60.00	
Senior - Non-Resident	\$60.00	\$90.00	\$30.00
Family of 4 (2 Adults & 2 Children or Juniors) - Resident	\$350.00	\$350.00	
(each additional family member will cost the designated age ticket price for a summer pass)			

2013-14 Fee Schedule

	Approved 2012-13	Approved 2013-14	Change
<b>Parks and Recreation Department — General Fund</b>			
<b>Aquatics (continued)</b>			
Family of 4 (2 Adults & 2 Children or Juniors) - Non-Resident (each additional family member will cost the designated age ticket price for a summer pass)	\$350.00	\$495.00	\$145.00
Doctors, Nurses, & EMT Personnel	\$60.00	\$60.00	
Pass Replacement Fee	\$10.00	\$10.00	
Pool Rentals - After Hours	\$0.00	\$113.00	New
Pool Rentals - Resident Per Hour	\$0.00	\$133.00	New
Pool Rentals - Non-Resident Per Hour	\$100.00	\$0.00	Delete
Municipal Pool, per hour	\$75.00	\$0.00	Delete
Community Pool, per hour	\$50.00	\$0.00	Delete
Neighborhood Pool, per hour	\$25.00	\$0.00	Delete
Wading Pool, per hour	\$14.00	\$14.00	
Lifeguard, per hour (Number of guards req. per event to be determined by Director)			
Pool Rentals - Non-Profit Organizations (501c3)	\$40.00	\$0.00	Delete
Municipal Pool*	\$25.00 /hour	\$0.00 /hour	Delete
Pool lights	\$30.00	\$0.00	Delete
Community Pool, per hour	\$25.00 /hour	\$0.00 /hour	Delete
Neighborhood Pool*	\$25.00	\$25.00	
Pool lights	\$20.00 /hour	\$20.00 /hour	
*plus lifeguard fees (determined by # of people)			
Wading Pool	\$20.00	\$20.00	
Heated Pool Operations and Maintenance	\$55.00 /hour	\$55.00 /hour	
Heated Pool Operations and Maintenance for Austin ISD	\$35.00 /hour	\$35.00 /hour	
Private Instruction Fee (paid by private instructors)	\$5.00 /child/day	\$5.00 /child/day	
Instructional Swim, Guard Start	\$55.00	\$0.00	Delete
Instructional Swim - Resident	\$0.00	\$57.25	New
Instructional Swim - Non Resident	\$0.00	\$67.50	New
80 Punch Swim Ticket - Winter at Nichols & Balcones	\$32.00	\$0.00	Delete
Winter Season Pass - Resident	\$90.00	\$90.00	
Winter Season Pass - Non-Resident	\$90.00	\$120.00	\$30.00
Youth or Adult Swim Team	\$65.00 /month	\$0.00 /month	Delete
Swim Team - Resident	\$0.00	\$70.00	New
Swim Team - Non-Resident	\$0.00	\$82.25	New
Change Fee (after registration has been processed)	\$5.00	\$5.00	
Cancellation Fee	\$10.00	\$10.00	
TAAF Fee	\$5.00	\$5.00	
Barton Springs Pool Locker Rental	\$0.50 /visit	\$0.50 /visit	
<b>Cancellation Fee Policy for Instructional Swim Classes</b>			
A full refund of registration fee is given if the City cancels or reschedules a class. If a participant cancels at least 48 hours before late registration, a full refund less a \$10.00 cancellation fee is charged. If the participant cancels after this time period, no refund will be given (except for medical reasons)			
<b>Boat Dock Application Fee</b>	\$94.00	\$117.00	\$23.00

2013-14 Fee Schedule

	Approved 2012-13	Approved 2013-14	Change
<b>Parks and Recreation Department — General Fund</b>			
<b>Facilities, Parks and Scheduled Special Events</b>			
<u>Auditorium Shores</u>			
Event Day	\$5,000.00 /day	\$5,000.00 /day	
Set Up / Take Down Day	\$500.00 /day	\$500.00 /day	
Maintenance Fee	\$500.00	\$500.00	
Electricity fee	\$500.00 /day	\$500.00 /day	
Damage deposit	\$2,500.00	\$2,500.00	
Parking Lot	\$500.00 /day	\$500.00 /day	
<u>Austin Nature &amp; Science Center</u>			
Family Garden Program			
Plot Rental Fee (six months)	\$17.50-\$35.00 /person	\$17.50-\$35.00 /person	
Oak Grove	\$750.00	\$750.00	
<u>Brush Square Park</u>			
Minimum fee (4 Hours) Resident	\$0.00	\$300.00 4 hours	New
Minimum fee (4 Hours) Non-resident/Commercial	\$0.00	\$400.00 4 hours	New
Event Day	\$500.00 /day	\$500.00 /day	
Set up / Take Down day	\$250.00 /day	\$250.00 /day	
Electricity Fee	\$150.00 /day	\$150.00 /day	
Maintenance Fee	\$500.00	\$500.00	
Damage deposit	\$750.00	\$750.00	
<u>Commons Ford Ranch - House and Pool</u>			
Minimum fee (4 Hours) Resident	\$0.00	\$300.00 4 hours	New
Minimum fee (4 Hours) Non-resident/Commercial	\$0.00	\$400.00 4 hours	New
Minimum fee (7 hours) Resident	\$600.00 /day	\$0.00 /day	Delete
Minimum fee (All day) Resident	\$800.00 /day	\$800.00 /day	
Minimum fee (7 hours) Non-resident/Commercial	\$900.00 /day	\$0.00 /day	Delete
Minimum fee (All day) Non-resident/Commercial	\$1,200.00 /day	\$1,200.00 /day	
Additional hour (max 2 hours)	\$75.00 /hour	\$75.00 /hour	
Building reservation deposit	\$300.00	\$300.00	
Maintenance Fee	\$150.00	\$150.00	
Picnic Site Fee (6:00 p.m. curfew)	\$150.00 /day	\$150.00 /day	
Damage deposit	\$75.00	\$75.00	
<u>Fiesta Gardens</u>			
Deposit for Private Parties	\$250.00	\$250.00	
<u>Patio and Building:</u>			
Minimum fee (4 Hours) Resident	\$0.00	\$300.00 4 hours	New
Minimum fee (4 Hours) Non-resident/Commercial	\$0.00	\$400.00 4 hours	New
Minimum fee (7 hours) Resident	\$600.00	\$0.00	Delete
Minimum fee (All day) Resident	\$800.00	\$800.00	
Minimum fee (7 hours) Non-resident/Commercial	\$900.00	\$0.00	Delete
Minimum fee (All day) Non-resident/Commercial	\$1,200.00	\$1,200.00	
Additional hour (max 2 hrs)	\$75.00	\$75.00	
Damage deposit	\$300.00	\$300.00	
Maintenance Fee	\$250.00	\$250.00	
<u>West End:</u>			
Event Day	\$2,500.00 /day	\$2,500.00 /day	
Set Up / Take Down Day	\$500.00 /day	\$500.00 /day	
Electricity Fee	\$250.00 /day	\$250.00 /day	
Maintenance Fee	\$500.00	\$500.00	
Damage deposit	\$2,000.00	\$2,000.00	

2013-14 Fee Schedule

	Approved 2012-13	Approved 2013-14	Change
<b>Parks and Recreation Department — General Fund</b>			
<b>Facilities, Parks and Scheduled Special Events (continued)</b>			
<u>Emma Long Metropolitan Park</u>			
Motor Cross Trail and Parking Lot			
Maintenance Fee	\$250.00	\$250.00	
Damage deposit	\$250.00	\$250.00	
<u>Lake Walter E. Long Park - (Decker Lake)</u>			
Event Day Fee	\$2,500.00 /day	\$2,500.00 /day	
Set Up / Take Down Day	\$500.00 /day	\$500.00 /day	
Damage deposit	\$2,000.00	\$2,000.00	
Maintenance Fee	\$500.00	\$500.00	
Electricity fee	\$500.00 /day	\$500.00 /day	
<u>Mayfield House</u>			
Minimum fee (7 hours) Resident	\$600.00 /day	\$600.00 /day	
Minimum fee (All Day) Resident	\$800.00 /day	\$800.00 /day	
Minimum fee (7 hours) Non-resident/Commercial	\$900.00 /day	\$900.00 /day	
Minimum fee (All Day) Non-resident/Commercial	\$1,200.00 /day	\$1,200.00 /day	
Additional hour (max 2 hrs)	\$75.00 /hour	\$75.00 /hour	
Maintenance fee	\$150.00	\$150.00	
Damage deposit	\$300.00	\$300.00	
<u>Mayfield Park</u>			
Minimum fee (2 hours)	\$150.00 /day	\$150.00 /day	
Additional hour (max 2 hrs)	\$75.00 /hour	\$75.00 /hour	
Damage deposit	\$200.00	\$200.00	
<u>Oswaldo "A.B." Cantu pan American Hillside Stage</u>			
Use of the facility during regular hours is free unless electricity is used.			
<u>Pease Park</u>			
Maintenance Fee	\$500.00	\$500.00	
Volleyball			
Per Day	\$75.00	\$75.00	
Electricity fee	\$250.00 /day	\$250.00 /day	
Damage deposit	\$2,000.00	\$2,000.00	
Event Day - Special Event Over 1000	\$2,500.00	\$2,500.00	
<u>Palm Park</u>			
Event Day Fee	\$1,500.00 /day	\$1,500.00 /day	
Event Day Set up	\$500.00 /day	\$500.00 /day	
Event Day Take down	\$500.00 /day	\$500.00 /day	
Damage Deposit	\$2,000.00 /day	\$2,000.00 /day	
Maintenance Fee	\$500.00 /day	\$500.00 /day	
<u>Spence Building</u>			
Security Deposit	\$200.00 /day	\$200.00 /day	
Block Rental - 4 HR minimum	\$20.00	\$20.00	
Staff and utilities - 4 HR minimum	\$120.00	\$120.00	
Block Rental - additional hour	\$20.00 /hour	\$20.00 /hour	
Staff and utilities - additional hour	\$120.00 /hour	\$120.00 /hour	
Maintenance Fee	\$25.00	\$25.00	

2013-14 Fee Schedule

**Parks and Recreation Department — General Fund**

**Facilities, Parks and Scheduled Special Events (continued)**

	Approved 2012-13	Approved 2013-14	Change
<u>Park Camping</u>			
Emma Long Park			
Campsite with electricity	\$20.00 /day	\$20.00 /day	
Waterfront campsite with electricity	\$25.00 /day	\$25.00 /day	
Campsite without electricity	\$10.00 /day	\$10.00 /day	
<u>Park Entry</u>			
Emma Long Park and Walter E. Long Metropolitan Parks			
Admission			
Per car, Monday thru Thursday (excluding holidays)	\$5.00	\$5.00	
Per car, Friday thru Sunday and Holidays	\$10.00	\$10.00	
Per pedestrian and Bicycle	\$1.00	\$1.00	
Multi-entry pass (20 entries)			
Per car	\$75.00	\$75.00	
Per car - seniors (age 62 and older)	\$40.00	\$40.00	
Emma Long Park			
Bundle of firewood	\$3.00	\$3.00	
Bag of ice	\$2.00	\$2.00	
Zilker Park/Botanical Gardens			
Parking- Playscape/Pool Area			
Weekends Only - March through September	\$5.00 /car	\$5.00 /car	
Holidays, & Special Events	\$5.00 /car	\$5.00 /car	
Parking, Soccer Field Area			
Weekends Only - March through September	\$5.00 /car	\$5.00 /car	
Holidays, & Special Events	\$5.00 /car	\$5.00 /car	
Overflow Parking			
Weekends Only - March through September	\$5.00 /car	\$5.00 /car	
Holidays, & Special Events	\$5.00 /car	\$5.00 /car	
<u>Picnic Rates</u>			
Groups of less than 100 Resident	\$60.00	\$60.00	
Groups of less than 100 Non-resident or Commercial	\$100.00	\$100.00	
Groups of 100 - 250 Resident	\$75.00	\$75.00	
Groups of 100 - 250 Non-resident or Commercial	\$125.00	\$125.00	
Damage deposit - all rentals 100 - 599	\$100.00	\$100.00	
Groups of 251 - 399 Resident	\$100.00	\$100.00	
Groups of 251 - 399 Non-resident or Commercial	\$150.00	\$150.00	
Groups of 400 - 599 Resident	\$150.00	\$150.00	
Groups of 400 - 599 Non-resident or Commercial	\$175.00	\$175.00	
Maintenance fee - all rentals 251 - 599	\$150.00	\$150.00	
- for events charging admission/entry fee			
Groups of 600 - 999 Resident	\$1,000.00	\$1,000.00	
Groups of 600 - 999 Non-resident or Commercial	\$1,500.00	\$1,500.00	
Damage deposit - all rentals 600 - 999	\$500.00	\$500.00	
Maintenance fee - all rentals 600 - 999	\$250.00	\$250.00	
Groups of 1,000+ are considered special events (see Special Event fees)			
Some sites have electricity available.			



2013-14 Fee Schedule

	Approved 2012-13	Approved 2013-14	Change
<b>Parks and Recreation Department — General Fund</b>			
<b>Facilities, Parks and Scheduled Special Events (continued)</b>			
<u>Plaza Saltillo</u>			
Rental All Day	\$300.00 /day	\$300.00 /day	
Rental 4 hours	\$150.00	\$150.00	
Damage deposit	\$300.00	\$300.00	
Maintenance Fee	\$150.00	\$150.00	
Electricity Fee	\$50.00 /day	\$50.00 /day	
<u>Republic Square</u>			
4-hour Rental	\$0.00	\$1,250.00 4 hours	New
Event Day	\$2,500.00 /day	\$2,500.00 /day	
Set Up / Take Down Day	\$500.00 /day	\$500.00 /day	
Electricity Fee	\$250.00 /day	\$250.00 /day	
Maintenance Fee	\$500.00	\$500.00	
Damage deposit	\$1,000.00	\$1,000.00	
<u>Waterloo Park</u>			
Event Day Fee	\$3,500.00 /day	\$3,500.00 /day	
Set Up / Take Down Day	\$500.00 /day	\$500.00 /day	
Damage deposit	\$2,000.00	\$2,000.00	
Maintenance fee	\$500.00	\$500.00	
Electricity fee	\$500.00 /day	\$500.00 /day	
<u>Trail of Lights</u>			
Entry Fee (11 years old and over)	\$5.00 /person	\$5.00 /person	
Concession Permit Fee	\$300.00 + 20% of gross revenue	\$300.00 + 20% of gross revenue	
(\$200 to be paid before a permit is issued)			
Trail of Lights Sponsorship Fee	\$1,000-\$500,000	\$1,000-\$500,000	
Trail of Lights 5K Run	\$10.00-\$25.00	\$10.00-\$25.00	
Trail Parking	\$10.00-\$15.00	\$10.00-\$15.00	
<u>Zaragoza Stage (instead of Terrace)</u>			
Use of the facility during regular hours is free unless electricity is used, in which case a fee of \$5 per hour is charged.			
<u>Zilker Clubhouse</u>			
Minimum fee (4 Hours) Resident	\$0.00	\$300.00 4 hours	New
Minimum fee (4 Hours) Non-resident/Commercial	\$0.00	\$400.00 4 hours	New
Minimum fee (7 Hours) Resident	\$600.00 /day	\$0.00 /day	Delete
Minimum fee (All Day) Resident	\$800.00 /day	\$800.00 /day	
Minimum fee (7 Hours) Non-resident/Commercial	\$900.00 /day	\$0.00 /day	Delete
Minimum fee (All Day) Non-resident/Commercial	\$1,200.00 /day	\$1,200.00 /day	
Additional Hour	\$75.00 /hour	\$75.00 /hour	
Damage deposit	\$300.00	\$300.00	
Maintenance Fee	\$250.00	\$250.00	
<u>Zilker Botanical Garden</u>			
Adult Entry Fee - Resident	\$2.00 per day	\$2.00 per day	
Adult Entry Fee - Non-Resident	\$2.00 per day	\$3.00 per day	
Child / Senior Entry Fee	\$1.00 /day	\$1.00 /day	
			\$1.00

2013-14 Fee Schedule

Approved 2012-13 | Approved 2013-14 | Change

**Parks and Recreation Department — General Fund**

**Facilities, Parks and Scheduled Special Events (continued)**

Tiered Special Event Park Maintenance Fee Structure\*

- TIER ONE: for Ticket price \$1.00 - \$50.00
- TIER TWO: for Ticket price \$51.00 - \$100.00
- TIER THREE: for Ticket price \$101.00 and above

There are numerous parks where private ticketed events may occur. They include, but are not limited to: Zilker Park, Fiesta Gardens, Walter Long, Republic Square Park, and Auditorium Shores.

\* Any public event with special event status charging admissions will provide \$1.00 - \$3.00 for every ticket sold per ticketed day for park maintenance

Special Events (1,000 to 10,000 participants/attendees)

Rental Fee	\$3,000.00			
Damage deposit	\$2,000.00			
Set Up / Take Down Day	\$500.00 /day			
Maintenance Fee	\$500.00			
Electricity Fee	\$500.00 /day			
Parking on Parkland	\$3.00-\$10.00			
Additional Event Park Maintenance fee*	\$1.00 /ticket/day			

Special Events (10,001 or more participants/attendees)

Rental Fee	\$5,000.00 /day			
Damage deposit	\$2,500.00			
Set Up / Take Down Day	\$500.00 /day			
Maintenance Fee	\$500.00			
Electricity Fee	\$500.00 /day			
Parking on Parkland	\$3.00-\$10.00			
Additional Event Park Maintenance fee*	\$1.00 /ticket/day			

**Museums, Cultural Facility, Recreation/Senior Center Rentals**

Room/Facility/Gymnasium/Ballroom/Auditorium/Lobby/Theatre/Staff/Utilities:

Multipurpose Room - Resident/Non-Profit	\$180.00			
Multipurpose Room - Non-Resident/Commercial	\$180.00			
Multipurpose Room - Resident/Non-Profit - Staff & Utilities	\$120.00			
Multipurpose Room - Non-Resident/Commercial - Staff & Utilities	\$120.00			
Multipurpose Room - Resident/Non-Profit - Each Additional Hour	\$90.00			
Multipurpose Room - Non-Resident/Commercial - Each Additional Hour	\$90.00			
Multipurpose Room - Resident/Non-Profit - Staff & Utilities - Each Additional Hour	\$30.00			
Multipurpose Room - Non-Resident/Commercial - Staff & Utilities - Each Additional Hour	\$30.00			
All Other Rooms - Only When Rented With Other Areas - Resident/Non-Profit	\$24.00			
All Other Rooms - Only When Rented With Other Areas - Non-Resident/Commercial	\$24.00			
All Other Rooms - Only When Rented With Other Areas - Resident/Non-Profit - Staff & Utilities	\$28.00			
All Other Rooms - Only When Rented With Other Areas - Non-Resident/Commercial - Staff & Utilities	\$28.00			

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\$5.50  
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\$5.50  
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2013-14 Fee Schedule

	Approved 2012-13	Approved 2013-14	Change
<b>Parks and Recreation Department — General Fund</b>			
<b>Museums, Cultural Facility, Recreation/Senior Center Rentals (continued)</b>			
All Other Rooms - Only When Rented With Other Areas - Resident/Non-Profit - Additional Hour	\$6.00	\$14.00 /hour	\$8.00
All Other Rooms - Only When Rented With Other Areas - Non-Resident/Commercial - Additional Hour	\$6.00	\$17.00 /hour	\$11.00
All Other Rooms - When Rented Separately - Resident/Non-Profit	\$32.00	\$39.25 /4 hours	\$7.25
All Other Rooms - When Rented Separately - Non-Resident/Commercial	\$32.00	\$51.00 /4 hours	\$19.00
All Other Rooms - When Rented Separately - Resident/Non-Profit - Staff & Utilities	\$28.00	\$28.00 /4 hours	
All Other Rooms - When Rented Separately - Non-Resident/Commercial - Staff & Utilities	\$28.00	\$28.00 /4 hours	
All Other Rooms - When Rented Separately - Resident/Non-Profit - Additional Hour	\$6.00	\$17.00 /hour	\$11.00
All Other Rooms - When Rented Separately - Non-Resident/Commercial - Additional Hour	\$6.00	\$20.00 /hour	\$14.00
Large Main Meeting Room - Resident/Non-Profit	\$100.00	\$96.00 /4 hours	(\$4.00)
Large Main Meeting Room - Non-Resident/Commercial	\$100.00	\$134.25 /4 hours	\$34.25
Large Main Meeting Room - Resident/Non-Profit - Staff & Utilities	\$120.00	\$120.00 /4 hours	
Large Main Meeting Room - Non-Resident/Commercial - Staff & Utilities	\$120.00	\$120.00 /4 hours	
Large Main Meeting Room - Resident/Non-Profit - Additional Hour	\$25.00	\$24.00 /hour	(\$1.00)
Large Main Meeting Room - Resident/Non-Profit - Staff & Utilities - Additional Hour	\$30.00	\$30.00 /hour	
Large Main Meeting Room - Non-Resident/Commercial - Additional Hour	\$25.00	\$34.00 /hour	\$9.00
Large Main Meeting Room - Non-Resident/Commercial - Staff & Utilities - Additional Hour	\$30.00	\$30.00 /hour	
Secondary Meeting Room - Resident/Non-Profit	\$60.00	\$68.00 /4 hours	\$8.00
Secondary Meeting Room - Non-Resident/Commercial	\$60.00	\$87.00 /4 hours	\$27.00
Secondary Meeting Room - Resident/Non-Profit - Staff & Utilities	\$40.00	\$40.00 /4 hours	
Secondary Meeting Room - Non-Resident/Commercial - Staff & Utilities	\$40.00	\$40.00 /4 hours	
Secondary Meeting Room - Resident/Non-Profit - Additional Hour	\$15.00	\$17.00 /hour	\$2.00
Secondary Meeting Room - Non-Resident/Commercial - Additional Hour	\$15.00	\$22.00 /hour	\$7.00
Secondary Meeting Room - Resident/Non-Profit - Staff & Utilities - Additional Hour	\$10.00	\$10.00 /hour	
Secondary Meeting Room - Non-Resident/Commercial - Staff & Utilities - Additional Hour	\$10.00	\$10.00 /hour	

2013-14 Fee Schedule

	Approved 2012-13	Approved 2013-14	Change
<b>Parks and Recreation Department — General Fund</b>			
<b>Museums, Cultural Facility, Recreation/Senior Center Rentals (continued)</b>			
Small Meeting Room - Resident/Non-Profit	\$20.00	\$43.25 /4 hours	\$23.25
Small Meeting Room - Non-Resident/Commercial	\$20.00	\$72.00 /4 hours	\$52.00
Small Meeting Room - Resident/Non-Profit - Staff & Utilities	\$120.00	\$120.00 /4 hours	
Small Meeting Room - Non-Resident/Commercial - Staff & Utilities	\$120.00	\$120.00 /4 hours	
Small Meeting Room - Resident/Non Profit - Additional Hour	\$10.00	\$11.00 /hour	\$1.00
Small Meeting Room - Resident/Non Profit - Staff & Utilities - Additional Hour	\$30.00	\$30.00 /hour	
Small Meeting Room - Non-Resident/Commercial - Additional Hour	\$10.00	\$18.00 /hour	\$8.00
Small Meeting Room - Non-Resident/Commercial - Staff & Utilities - Additional Hour	\$30.00	\$30.00 /hour	
Ballroom/Auditorium - Resident/Non-Profit	\$400.00	\$457.25 /4 hours	\$57.25
Ballroom/Auditorium - Non-Resident/Commercial	\$400.00	\$559.00 /4 hours	\$159.00
Ballroom/Auditorium - Resident/Non-Profit - Staff & Utilities	\$120.00	\$120.00 /4 hours	
Ballroom/Auditorium - Non-Resident/Commercial - Staff & Utilities	\$120.00	\$120.00 /4 hours	
Ballroom/Auditorium - Resident/Non-Profit - Additional Hour	\$100.00	\$114.00 /hour	\$14.00
Ballroom/Auditorium - Non-Resident/Commercial - Additional Hour	\$100.00	\$140.00 /hour	\$40.00
Ballroom/Auditorium - Resident/Non-Profit - Staff & Utilities - Additional Hour	\$30.00	\$30.00 /hour	
Ballroom/Auditorium - Non-Resident/Commercial - Staff & Utilities - Additional Hour	\$30.00	\$30.00 /hour	
Gymnasium - Resident/Non-Profit	\$100.00	\$96.00 /4 hours	(\$4.00)
Gymnasium - Non-Resident/Commercial	\$100.00	\$134.25 /4 hours	\$34.25
Gymnasium - Resident/Non-Profit - Staff & Utilities	\$120.00	\$120.00 /4 hours	
Gymnasium - Non-Resident/Commercial - Staff & Utilities	\$120.00	\$120.00 /4 hours	
Gymnasium - Resident/Non-Profit - Additional Hour	\$30.00	\$24.00 /hour	(\$6.00)
Gymnasium - Resident/Non-Profit - Staff & Utilities - Additional Hour	\$30.00	\$30.00 /hour	
Gymnasium - Non-Resident/Commercial - Additional Hour	\$30.00	\$34.00 /hour	\$4.00
Gymnasium - Non-Resident/Commercial - Staff & Utilities - Additional Hour	\$30.00	\$30.00 /hour	
Lobby - Resident/Non-Profit	\$200.00	\$321.25 /4 hours	\$121.25
Lobby - Non-Resident/Commercial	\$200.00	\$399.25 /4 hours	\$199.25

2013-14 Fee Schedule

	Approved 2012-13	Approved 2013-14	Change
<b>Parks and Recreation Department — General Fund</b>			
<b>Museums, Cultural Facility, Recreation/Senior Center Rentals (continued)</b>			
Lobby - Resident/Non-Profit - Utilities	\$40.00	\$40.00 /4 hours	
Lobby - Non-Resident/Commercial - Utilities	\$40.00	\$40.00 /4 hours	
Lobby - Resident/Non-Profit - Staff Fee	\$80.00	\$80.00 /4 hours	
Lobby - Non-Resident/Commercial - Staff Fee	\$80.00	\$80.00 /4 hours	
Lobby - Resident/Non-Profit - Additional Hour	\$25.00	\$80.00 /hour	\$55.00
Lobby - Non-Resident/Commercial - Additional Hour	\$25.00	\$100.00 /hour	\$75.00
Lobby - Resident/Non-Profit - Utilities - Additional Hour	\$10.00	\$10.00 /hour	
Lobby - Non-Resident/Commercial - Utilities - Additional Hour	\$10.00	\$10.00 /hour	
Lobby - Resident/Non-Profit - Staff - Additional Hour	\$20.00	\$20.00 /hour	
Lobby - Non-Resident/Commercial - Staff - Additional Hour	\$20.00	\$20.00 /hour	
Lobby - Non-Resident/Commercial - Staff - Additional Hour	\$125.00-\$254.00	\$268.50 /4 hours	
Theatre - Resident/Non-Profit	\$125.00-\$254.00	\$319.50 /4 hours	
Theatre - Non-Resident/Commercial	\$20.00	\$20.00 /4 hours	
Theatre - Resident/Non-Profit - Utilities	\$20.00	\$20.00 /4 hours	
Theatre - Non-Resident/Commercial - Utilities	\$20.00	\$20.00 /4 hours	
Theatre - Resident/Non-Profit - Additional Hour	\$20.00-\$25.00	\$30.00 /hour	
Theatre - Non-Resident/Commercial - Additional Hour	\$20.00-\$25.00	\$45.00 /hour	
Theatre - Resident/Non-Profit - Utilities - Additional Hour	\$12.00	\$12.00 /hour	
Theatre - Non-Resident/Commercial - Utilities - Additional Hour	\$12.00	\$12.00 /hour	\$8.00
Theatre - Resident/Non-Profit - Staff - Additional Hour	\$12.00	\$12.00 /hour	
Theatre - Non-Resident/Commercial - Staff - Additional Hour	\$12.00	\$20.00 /hour	\$8.00
<b>Asian American Resource Center</b>			
Great Lawn - Resident/Non-Profit	\$0.00	\$176.25 /4 hours	New
Great Lawn - Non-Resident/Commercial	\$0.00	\$228.50 /4 hours	New
Great Lawn - Resident/Non-Profit - Utilities	\$0.00	\$40.00 /4 hours	New
Great Lawn - Non-Resident/Commercial - Utilities	\$0.00	\$40.00 /4 hours	New
Great Lawn - Resident/Non-Profit - Staff	\$0.00	\$80.00 /4 hours	New
Great Lawn - Non-Resident/Commercial - Staff	\$0.00	\$80.00 /4 hours	New
Great Lawn - Resident/Non-Profit - Additional Hour	\$0.00	\$44.00 /hour	New
Great Lawn - Non-Resident/Commercial - Additional Hour	\$0.00	\$57.00 /hour	New
Great Lawn - Resident/Non-Profit - Utilities - Additional Hour	\$0.00	\$10.00 /hour	New
Great Lawn - Non-Resident/Commercial - Utilities - Additional Hour	\$0.00	\$10.00 /hour	New
Great Lawn - Resident/Non-Profit - Staff - Additional Hour	\$0.00	\$20.00 /hour	New
Great Lawn - Non-Resident/Commercial - Staff - Additional Hour	\$0.00	\$20.00 /hour	New
Resident/Non-Profit Damage and Clean Up Deposit	\$0.00	\$100.00	New
Non-Resident/Commercial Damage and Clean Up Deposit	\$0.00	\$300.00	New
Kitchen Rental (Per Day, 4 hours minimum)	\$0.00	\$25.00	New

AARC Auditorium, Lobby, and Lawn Cancellations:  
 Cancellation within thirty (30) days of the first use date will be assessed the deposit and full rental fee  
 All cancellations requests must be in writing.  
 If the City cancels, all monies are returned to the renter.

2013-14 Fee Schedule

	Approved 2012-13	Approved 2013-14	Change
<b>Parks and Recreation Department — General Fund</b>			
<b>Museums, Cultural Facility, Recreation/Senior Center Rentals (continued)</b>			
<u>Carver Museum and Cultural Center</u>			
Carver Museum - Lobby			
Receptions and Special Occasion (No charge for Lobby for opening nights/receptions when Gallery/Theater is rented). Lobby is not available during hours of operation or when theater/gallery has been rented.			
Lobby requires two (2) staff members.			
Non-Profit			
Rental Fees			
Four hour minimum	\$200.00	\$0.00	Delete
Each additional hour	\$25.00 /hour	\$0.00	Delete
Utility Fees			
Four hour minimum	\$40.00	\$0.00	Delete
Each additional hour	\$10.00 /hour	\$0.00	Delete
Staff Cost (2 staff)			
Four hour minimum	\$80.00	\$0.00	Delete
Each additional hour	\$20.00 /hour	\$0.00	Delete
Deposit (Damage & Clean Up)	\$100.00	\$0.00	Delete
Private/Commercial			
Rental Fees			
Four hour minimum	\$300.00	\$0.00	Delete
Each additional hour	\$75.00 /hour	\$0.00	Delete
Utility Fees			
Four hour minimum	\$60.00	\$0.00	Delete
Each additional hour	\$15.00 /hour	\$0.00	Delete
Staff Cost (2 Staff)			
Four hour minimum	\$120.00	\$0.00	Delete
Each additional hour	\$30.00 /hour	\$0.00	Delete
Deposit (Damage & Clean Up)	\$100.00	\$100.00	
Equipment Fee	\$50.00 /day	\$50.00 /day	
Kitchen Rental			
Per day, 4 hours minimum	\$25.00	\$25.00	
Carver Museum - Theatre			
Theatre Performance			
Total for 4 hours			
Non Profit - four hour minimum	\$125.00-\$200.00	\$0.00	Delete
Commercial	\$225.00-\$255.00	\$0.00	Delete
Utility Fees (Total of 4 hours)	\$20.00 /hour	\$0.00	Delete
Each additional hour, rental			
Non Profit	\$20.00-\$25.00	\$0.00	Delete
Commercial	\$25.00-\$30.00	\$0.00	Delete
Each additional hour, utilities			
Non Profit	\$12.00	\$0.00	Delete
Commercial	\$20.00	\$0.00	Delete
Each additional hour, staff			
Non Profit	\$12.00	\$0.00	Delete
Commercial	\$20.00	\$0.00	Delete

2013-14 Fee Schedule

	Approved 2012-13	Approved 2013-14	Change
<b>Parks and Recreation Department — General Fund</b>			
<b>Museums, Cultural Facility, Recreation/Senior Center Rentals (continued)</b>			
Deposit (Damage & Clean Up) (each)			
Non Profit or Commercial	\$100.00	\$100.00	
Equipment Fee	\$30.00-\$55.00 /day	\$30.00-\$55.00 /day	
Kitchen Rental			
Per day, 4 hours minimum	\$25.00	\$25.00	
Cookies & Cream Package - Resident	\$50.00 package fee	\$63.00 package fee	\$13.00
Cookies & Cream Package - Non-Resident	\$50.00 package fee	\$74.25 package fee	\$24.25
Meet & Greet Package - Resident	\$75.00 package fee	\$87.00 package fee	\$12.00
Meet & Greet Package - Non-Resident	\$75.00 package fee	\$102.25 package fee	\$27.25
Eat Drink & be Merry Pkg Fee - Resident	\$100.00 package fee	\$113.75 package fee	\$13.75
Eat Drink & be Merry Pkg Fee - Non-Resident	\$100.00 package fee	\$133.75 package fee	\$33.75
Full Party Ceremony Pkg Fee - Resident	\$150.00 package fee	\$155.75 package fee	\$5.75
Full Party Ceremony Pkg Fee - Non-Resident	\$150.00 package fee	\$183.25 package fee	\$33.25
Theatre Lecture Package - Resident	\$50.00 /day	\$66.00 /day	\$16.00
Theatre Lecture Package - Non-Resident	\$50.00 /day	\$77.75 /day	\$27.75
Theatre Small Production Package - Resident	\$75.00 /day	\$91.75 /day	\$16.75
Theatre Small Production Package - Non-Resident	\$75.00 /day	\$108.00 /day	\$33.00
Theatre Full Production Package - Resident	\$100.00 package fee	\$117.25 package fee	\$17.25
Theatre Full Production Package - Non-Resident	\$100.00 package fee	\$138.00 package fee	\$38.00
Theatre Concert/Musical Package - Resident	\$150.00	\$194.75 package fee	\$44.75
Theatre Concert/Musical Package - Non-Resident	\$150.00	\$229.00 package fee	\$79.00
Equipment Fee	\$50.00 /day	\$50.00 /day	
Darkroom Rental Fee	\$75.00 /8 hours	\$75.00 /8 hours	
Special Museum Tour Fee	\$1.00-\$15.00 /hour/person	\$1.00-\$15.00 /hour/person	
Carver Museum Gallery, Lobby, and Theatre Cancellations:			
Cancellation within sixty (60) days of the first use date will be assessed the deposit and full rental fee.			
All cancellations requests must be in writing.			
If the City cancels, all monies are returned to the renter.			
<u>Mexican American Cultural Center</u>			
Multi-Purpose Room			
Non-Profit			
Block Rental - 4-hour minimum	\$300.00	\$0.00	Delete
additional hour	\$80.00 /hour	\$0.00 /hour	Delete
Staff - per hour	\$35.00 /hour	\$0.00 /hour	Delete
Utilities	\$20.00 /hour	\$0.00 /hour	Delete
Equipment Fee (daily use)	\$5.00-\$200.00 /day	\$5.00-\$200.00 /day	
Deposit (Damage & Clean Up)	\$300.00	\$300.00	
Commercial			
Block Rental - 4-hour minimum	\$400.00	\$0.00	Delete
additional hour	\$100.00 /hour	\$0.00 /hour	Delete
Staff	\$20.00 /hour	\$0.00 /hour	Delete
Utilities	\$20.00 /hour	\$0.00 /hour	Delete
Deposit (Damage & Clean Up)	\$300.00	\$300.00	

2013-14 Fee Schedule

	Approved 2012-13	Approved 2013-14	Change
<b>Parks and Recreation Department — General Fund</b>			
<b>Museums, Cultural Facility, Recreation/Senior Center Rentals (continued)</b>			
Theatrical Use of Multi-Purpose Room			
Non-Profit			
Four weeks	\$200-\$285 /day	\$200-\$285 /day	
Three weeks	\$200-\$325 /day	\$200-\$325 /day	
Two weeks	\$200-\$350 /day	\$200-\$350 /day	
Single week	\$200-\$375 /day	\$200-\$375 /day	
Deposit (Damage & Clean Up)	\$300.00	\$300.00	
Commercial			
Four weeks	\$285.00 /day	\$285.00 /day	
Three weeks	\$325.00 /day	\$325.00 /day	
Two weeks	\$350.00 /day	\$350.00 /day	
Single week	\$375.00 /day	\$375.00 /day	
Deposit (Damage & Clean Up)	\$300.00	\$300.00	
Additional Fees:			
Load in and Load Out	\$200.00 one time	\$200.00 one time	
Technician set up	\$100.00 one time	\$100.00 one time	
Theatre Utility Fee	\$60.00 /4 hours	\$60.00 /4 hours	
Technician take down	\$100.00 one time	\$100.00 one time	
Zocolo Plaza			
Resident/Non-Profit	\$0.00	\$780.75 /4 hours	New
Non-Resident/Commercial	\$0.00	\$918.50 /4 hours	New
Resident/Non-Profit - Additional Hour	\$0.00	\$195.00 /hour	New
Non-Resident/Commercial - Additional Hour	\$0.00	\$230.00 /hour	New
Non-Profit			
Block Rental - 4-hour minimum	\$600.00	\$0.00	Delete
each additional hour	\$150.00 /hour	\$0.00 /hour	Delete
Technician	\$25.00 /hour	\$25.00 /hour	
Electrical Fee	\$80.00 4-hour minimum	\$0.00 4-hour minimum	Delete
Additional Staff Hours	\$20.00	\$0.00	Delete
Deposit (Damage & Clean Up)	\$800.00	\$800.00	
Commercial			
Block Rental - 4-hour minimum	\$700.00	\$0.00	Delete
each additional hour	\$175.00 /hour	\$0.00 /hour	Delete
Concession area - 4-hour minimum	\$60.00	\$60.00	
Technician	\$25.00 /hour	\$25.00 /hour	
Electrical Fee	\$80.00 4-hour minimum	\$0.00 4-hour minimum	Delete
Deposit (Damage & Clean Up)	\$800.00	\$800.00	
Café Courtyard			
Rental			
4-hour minimum	\$100.00	\$100.00	
each additional hour	\$25.00	\$25.00	
Balcony outside Gallery and Room 212	\$100.00 4 hours	\$100.00 4 hours	
Staff	\$80.00 4 hours	\$80.00 4 hours	
Additional Hours	\$20.00 /hour	\$20.00 /hour	
Commercial Café Tables	\$10.00 each	\$10.00 each	
Deposit (Damage & Clean Up)	\$100.00	\$100.00	



2013-14 Fee Schedule

	Approved 2012-13	Approved 2013-14	Change
<b>Parks and Recreation Department — General Fund</b>			
<b>Museums, Cultural Facility, Recreation/Senior Center Rentals (continued)</b>			
Non-Profit			
Utilities			
Additional Hours	\$80.00 /4 hours	\$80.00 /4 hours	
Café Tables	\$20.00 /hour	\$20.00 /hour	
Block Rental for Auditorium/Multi Purpose Room	\$5.00 each	\$5.00 each	
Commercial Artists	\$200.00	\$0.00	Delete
Performance Studio/Lab Room 212			
Non-Profit			
Additional Hours	\$15.00 /hour	\$0.00 /hour	Delete
Staff			
4-hour minimum	\$80.00 /day	\$0.00 /day	Delete
Additional hours	\$20.00 /hour	\$0.00 /hour	Delete
Utility Fee			
4-hour minimum	\$80.00 /day	\$80.00 /day	
Additional hours	\$20.00 /hour	\$0.00 /hour	Delete
Portable Floor (including set up/strike)	\$50.00 /day	\$50.00 /day	
Commercial			
Additional Hours	\$20.00 /hour	\$0.00 /hour	Delete
Staff			
4-hour minimum	\$80.00 /day	\$0.00 /day	Delete
Additional hours	\$20.00 /hour	\$0.00 /hour	Delete
Utilities			
4-hour minimum	\$80.00 /day	\$0.00 /day	Delete
Additional hours	\$20.00 /hour	\$0.00 /hour	Delete
Portable Floor (including set up/strike)	\$50.00 /day	\$50.00 /day	
Concession Area			
Non-Profit			
Additional Hours	\$15.00	\$0.00	Delete
Damage and Clean Up Deposit	\$100.00	\$100.00	
Commercial			
Additional Hours	\$20.00	\$0.00	Delete
Damage and Clean Up Deposit	\$300.00	\$300.00	
North Lawn			
Non-Resident/Commercial	\$0.00	\$399.00 /4 hours	New
North Lawn - Non-Resident/Commercial - Utilities	\$0.00	\$40.00 /4 hours	New
North Lawn - Non-Resident/Commercial - Staff	\$0.00	\$80.00 /4 hours	New
North Lawn - Non-Resident/Commercial - Additional Hour	\$0.00	\$100.00 /hour	New
North Lawn - Non-Resident/Commercial - Staff - Additional Hour	\$0.00	\$20.00 /hour	New
North Lawn - Non-Resident/Commercial - Utilities - Additional Hour	\$0.00	\$10.00 /hour	New
North Lawn - Resident/Non-Profit	\$0.00	\$321.25 /4 hours	New
North Lawn - Resident/Non-Profit - Utilities	\$0.00	\$40.00 /4 hours	New
North Lawn - Resident/Non-Profit - Staff	\$0.00	\$80.00 /4 hours	New
North Lawn - Resident/Non-Profit - Additional Hour	\$0.00	\$80.00 /hour	New
North Lawn - Resident/Non-Profit - Staff - Additional Hour	\$0.00	\$20.00 /hour	New

2013-14 Fee Schedule

	Approved 2012-13	Approved 2013-14	Change
<b>Parks and Recreation Department — General Fund</b>			
<b>Museums, Cultural Facility, Recreation/Senior Center Rentals (continued)</b>			
North Lawn - Resident/Non-Profit - Utilities - Additional Hour	\$0.00	\$10.00 /hour	New
Non-Profit Rental	\$200.00 4 hours	\$0.00 4 hours	Delete
Staff	\$80.00 4 hours	\$0.00 4 hours	Delete
Additional Hours	\$50.00 4 hours	\$0.00 4 hours	Delete
Utilities	\$80.00 4 hours	\$0.00 4 hours	Delete
Commercial Rental	\$400.00 4 hours	\$0.00 4 hours	Delete
Additional Hours	\$100.00	\$0.00	Delete
Staff	\$80.00 4 hours	\$0.00 4 hours	Delete
Additional Hours	\$20.00 /hour	\$0.00 /hour	Delete
Utilities	\$100.00 4 hours	\$0.00 4 hours	Delete
Black Box Theater			
Theater Performance			
Total for 4 hours theater block rental	\$125.00-\$200.00	\$0.00	Delete
Non-profit Commercial	\$225.00-\$255.00	\$0.00	Delete
Utilities, 4-hour minimum	\$20.00	\$0.00	Delete
Equipment	\$30.00-\$55.00 /day	\$30.00-\$55.00 /day	
Additional hour rental			
Non-profit Commercial	\$20.00-\$25.00	\$0.00	Delete
Additional hour utilities	\$25.00-30.00	\$0.00	Delete
Non-profit Commercial	\$12.00	\$0.00	Delete
Additional hour staff	\$20.00	\$0.00	Delete
Non-profit Commercial	\$12.00	\$0.00	Delete
Damage and cleaning deposit	\$20.00	\$0.00	Delete
Non-profit Commercial	\$100.00	\$100.00	
Theater Rental Co-Sponsor	\$100.00	\$100.00	
Outdoor Sound Permit/Event Permit	\$15.00	\$15.00	
Special Museum Tour Fee	\$1.00-\$15.00 /hour/person	\$1.00-\$15.00 /hour/person	
MACC Museum Gallery, Lobby, and Theatre Cancellations:			
Cancellation within sixty (60) days of the first use date will be assessed the deposit and full rental fee.			
All cancellations requests must be in writing.			
If the City cancels, all monies are returned to the renter.			
<u>Dougherty Arts Center</u>			
Dougherty Arts Center - Theater			
Theater Performance			
Total for 4 hours	\$125.00-\$200.00	\$0.00	Delete
Non-Profit Commercial	\$225.00-\$255.00	\$0.00	Delete
Utilities, 4-hour minimum	\$20.00	\$0.00	Delete

2013-14 Fee Schedule

	Approved 2012-13	Approved 2013-14	Change
<b>Parks and Recreation Department — General Fund</b>			
<b>Museums, Cultural Facility, Recreation/Senior Center Rentals (continued)</b>			
Equipment			
Non Profit or Commercial (each)	\$30.00-\$55.00 /day	\$30.00-\$55.00 /day	
Each Additional hour, rental			
Non-Profit	\$20.00-\$25.00	\$0.00	Delete
Commercial	\$25.00-\$30.00	\$0.00	Delete
Each Additional hour, utility (exp. refund)			
Non-Profit	\$12.00	\$0.00	Delete
Commercial	\$20.00	\$0.00	Delete
Each Additional hour, staff, (exp. refund)			
Non-Profit	\$12.00	\$0.00	Delete
Commercial	\$20.00	\$0.00	Delete
Deposit (Damage & Clean Up) (each)			
Non-Profit	\$100.00	\$100.00	
Commercial	\$100.00	\$100.00	
Cancellations from Dougherty Arts Theater and Gallery: Cancellations will be accepted up to sixty (60) days prior to the first use date and will be assessed the full (\$100 - DAC & \$50 DAC Gallery) deposit and 1/2 of the rental fee. Cancellation within sixty (60) days of the first use date will be assessed the deposit and full rental fee. All cancellations requests must be in writing. If the City cancels, all monies are returned to renter.			
<b>Zilker Hillside Theater</b>			
Rental (Minimum 4 hours)			
Non-Profit	\$125.00-\$200.00	\$125.00-\$200.00	
Commercial	\$225.00-\$255.00	\$225.00-\$255.00	
Each additional hour, rental			
Non-Profit	\$20.00-\$25.00	\$20.00-\$25.00	
Commercial	\$25.00-30.00	\$25.00-30.00	
Lamp Replacement Fee (expense refund)	\$50.00 /day	\$50.00 /day	
Refundable Deposit - Non-profit or Commercial	\$100.00	\$100.00	
Utilities, 4 hour minimum	\$20.00	\$20.00	
Additional hour utilities			
Non-Profit	\$12.00	\$12.00	
Commercial	\$20.00	\$20.00	
Each Additional hour, staff, (exp. refund)			
Non-Profit	\$12.00	\$12.00	
Commercial	\$20.00	\$20.00	
Additional fees for security, port-a-cans, and other services may be required (expense refunds);			
Facility Manager - expense refund	\$12.50 /hour	\$12.50 /hour	
Maintenance Fee - expense refund	\$40.00 /day	\$40.00 /day	
Maintenance Fee, minimum 4 days - expense refund	\$90.00 /week	\$90.00 /week	
Sound Permit Fee - expense refund	\$15.00 /event	\$15.00 /event	
Follow Spotlight Fee - expense refund	\$10.00 /instrument/day	\$10.00 /instrument/day	
Lamp Replacement Fee - expense refund	\$30.00 /week	\$30.00 /week	
Lamp Replacement Fee - expense refund	\$150.00 /week	\$150.00 /week	
Cancellations from Zilker Hillside Theater: Cancellations will be accepted up to sixty (60) days prior to the first use date and will be assessed the full \$100.00 deposit. Cancellations within sixty (60) days prior to the first use date will be assessed the \$100 deposit and one-half of the full rental fee.			

2013-14 Fee Schedule

	Approved 2012-13	Approved 2013-14	Change
<b>Parks and Recreation Department — General Fund</b>			
<b>Museums, Cultural Facility, Recreation/Senior Center Rentals (continued)</b>			
<u>Renaissance Market Vendor's License</u>			
License Fee (per business entity or person)			
One full year	\$200.00	\$200.00	
Partial year (June 1 - Sept. 30)	\$100.00	\$100.00	
One Day	\$25.00	\$25.00	
<b>Fee Exemption</b>			
Persons 60 year of age or older	waived	waived	
Persons 17 years of age of under	waived	waived	
Physically handicapped persons	waived	waived	
Homeless Artists	waived for 3 months	waived for 3 months	
Veteran's License (first year)	waived	waived	
Veteran's License	\$100.00 /year	\$100.00 /year	
Student Rate	\$100.00 /year	\$100.00 /year	
<b>Building and Facility Rentals</b>			
<u>General</u>			
Maintenance Fee (per reservation, unless specifically addressed in this fee schedule)	\$20.00	\$20.00	Language change
Facility Staff and Utilities Fee (per hour, unless specifically addressed in this fee schedule)	\$20.00	\$20.00	Language change
Recreation Center Deposits (unless specifically addressed in this fee schedule)	\$0.00	\$0.00	Delete
Ice Machine Rental (at Recreational Centers)	\$25.00	\$25.00	
Alcohol Permit	\$30.00	\$30.00	
<b>Cancellation Policy (Fees) - All Other Facilities</b>			
For areas reserved thru the PARD reservation clerk, the following cancellation policy applies:			
1.) If the City cancels, all deposits and fees paid are returned to renter.			
2.) If the renter cancels more than two weeks before the rental begins, all deposits and fees paid are returned to renter.			
3.) If the renter cancels within two weeks before the rental begins, 50% of the rental fee and 100% of the deposit are returned to renter.			
4.) If the renter does not show up for the rental, no refund is given.			
Other PARD areas (recreation centers, etc.) may have different cancellation policies.			
<u>Room Rentals-Recreation Centers</u>			
<u>Security/Rental Deposits</u>			
No Alcohol Served	\$200.00	\$200.00	
With Alcohol Served	\$400.00	\$400.00	
<u>Gyms</u>			
Block Rental- 4-hour minimum	\$120.00	\$0.00	Delete
Staff & Utilities- 4-hour minimum	\$120.00	\$0.00	Delete
<u>Gyms (continued)</u>			
Each Additional Hour	\$30.00	\$0.00	Delete
Staff & Utilities per Hour	\$30.00	\$0.00	Delete
Large Meeting Rooms (500 sq. ft. or more)			
Block Rental- 4-hour minimum	\$100.00	\$0.00	Delete
Staff & Utilities- 4-hour minimum	\$120.00	\$0.00	Delete
Each Additional Hour	\$25.00	\$0.00	Delete
Staff & Utilities per Hour	\$30.00	\$0.00	Delete

2013-14 Fee Schedule

	Approved 2012-13	Approved 2013-14	Change
<b>Parks and Recreation Department — General Fund</b>			
<b>Museums, Cultural Facility, Recreation/Senior Center Rentals (continued)</b>			
<u>Renaissance Market Vendor's License</u>			
License Fee (per business entity or person)			
One full year	\$200.00	\$200.00	
Partial year (June 1 - Sept. 30)	\$100.00	\$100.00	
One Day	\$25.00	\$25.00	
<b>Fee Exemption</b>			
Persons 60 year of age or older	waived	waived	
Persons 17 years of age of under	waived	waived	
Physically handicapped persons	waived	waived	
Homeless Artists	waived for 3 months	waived for 3 months	
Veteran's License (first year)	waived	waived	
Veteran's License	\$100.00 /year	\$100.00 /year	
Student Rate	\$100.00 /year	\$100.00 /year	
<b>Building and Facility Rentals</b>			
<u>General</u>			
Maintenance Fee (per reservation, unless specifically addressed in this fee schedule)	\$20.00	\$20.00	Language change
Facility Staff and Utilities Fee (per hour, unless specifically addressed in this fee schedule)	\$20.00	\$20.00	Language change
Recreation Center Deposits (unless specifically addressed in this fee schedule)	\$0.00	\$0.00	Delete
Ice Machine Rental (at Recreational Centers)	\$25.00	\$25.00	
Alcohol Permit	\$30.00	\$30.00	
<b>Cancellation Policy (Fees) - All Other Facilities</b>			
For areas reserved thru the PARD reservation clerk, the following cancellation policy applies:			
1.) If the City cancels, all deposits and fees paid are returned to renter.			
2.) If the renter cancels more than two weeks before the rental begins, all deposits and fees paid are returned to renter.			
3.) If the renter cancels within two weeks before the rental begins, 50% of the rental fee and 100% of the deposit are returned to renter.			
4.) If the renter does not show up for the rental, no refund is given.			
<u>Other PARD areas (recreation centers, etc.) may have different cancellation policies</u>			
<u>Room Rentals-Recreation Centers</u>			
Security/Rental Deposits			
No Alcohol Served	\$200.00	\$200.00	
With Alcohol Served	\$400.00	\$400.00	
<b>Gyms</b>			
Block Rental- 4-hour minimum	\$120.00	\$0.00	Delete
Staff & Utilities- 4-hour minimum	\$120.00	\$0.00	Delete
<b>Gyms (continued)</b>			
Each Additional Hour	\$30.00	\$0.00	Delete
Staff & Utilities per Hour	\$30.00	\$0.00	Delete
<b>Large Meeting Rooms (500 sq. ft. or more)</b>			
Block Rental- 4-hour minimum	\$100.00	\$0.00	Delete
Staff & Utilities- 4-hour minimum	\$120.00	\$0.00	Delete
Each Additional Hour	\$25.00	\$0.00	Delete
Staff & Utilities per Hour	\$30.00	\$0.00	Delete

2013-14 Fee Schedule

**Parks and Recreation Department — General Fund**

	Approved 2012-13	Approved 2013-14	Change
<b>Building and Facility Rentals (continued)</b>			
Small Meeting Rooms (499 sq. ft. or less)			
Block Rental- 4-hour minimum	\$20.00	\$0.00	Delete
Staff & Utilities- 4-hour minimum	\$120.00	\$0.00	Delete
Each Additional Hour	\$10.00	\$0.00	Delete
Staff & Utilities per Hour	\$30.00	\$0.00	Delete
Kitchen with Rental	\$50.00	\$50.00	
Dressing Room with Rental	\$25.00	\$25.00	
<b>Room Rentals-Senior Centers</b>			
Refundable Security Deposit	\$100.00	\$100.00	
Multi-Purpose Rooms			
Block Rental- 4-hour minimum	\$180.00	\$0.00	Delete
Staff & Utilities- 4-hour minimum	\$120.00	\$0.00	Delete
Each Additional Hour	\$45.00	\$0.00	Delete
Staff & Utilities per Hour	\$30.00	\$0.00	Delete
Secondary Meeting Room			
Block Rental- 4-hour minimum	\$60.00	\$0.00	Delete
Staff & Utilities- 4-hour minimum	\$40.00	\$0.00	Delete
Each Additional Hour	\$15.00	\$0.00	Delete
Staff & Utilities per Hour	\$10.00	\$0.00	Delete
Guest Rooms			
Block Rental- 4-hour minimum	\$40.00	\$0.00	Delete
Staff & Utilities- 4-hour minimum	\$40.00	\$0.00	Delete
Each Additional Hour	\$10.00	\$0.00	Delete
Staff & Utilities per Hour	\$10.00	\$0.00	Delete
All Other Rooms-Only when rented with other areas			
Block Rental- 4-hour minimum	\$24.00	\$0.00	Delete
Staff & Utilities- 4-hour minimum	\$28.00	\$0.00	Delete
Each Additional Hour	\$6.00	\$0.00	Delete
Staff & Utilities per Hour	\$7.00	\$0.00	Delete
All Other Rooms-When Rented Separately			
Block Rental- 4-hour minimum	\$32.00	\$0.00	Delete
Staff & Utilities- 4-hour minimum	\$28.00	\$0.00	Delete
Each Additional Hour	\$8.00	\$0.00	Delete
Staff & Utilities per Hour	\$7.00	\$0.00	Delete
Kitchen with Rental of Other Area-Block	\$25.00	\$25.00	
<b>Hancock Recreation Center</b>			
Security/Rental Deposits			
No Alcohol Served	\$200.00	\$200.00	
With Alcohol Served	\$300.00	\$300.00	
Rental Rates			
Block Rental- 4-hour minimum	\$400.00	\$0.00	Delete
Staff & Utilities- 4-hour minimum	\$120.00	\$0.00	Delete
Each Additional Hour	\$100.00	\$0.00	Delete
Staff & Utilities per Hour	\$30.00	\$0.00	Delete
During hours of operation (private)	\$50.00	\$50.00	

2013-14 Fee Schedule

	Approved 2012-13	Approved 2013-14	Change
<b>Parks and Recreation Department — General Fund</b>			
<b>Building and Facility Rentals (continued)</b>			
Garden Center			
Assembly Room/Auditorium	\$400.00	\$0.00	Delete
Minimum fee (4 hours)	\$100.00	\$0.00	Delete
Each additional hour	\$120.00	\$0.00	Delete
Staff & Utilities- 4-hour minimum			
Meeting Room (Greene)	\$150.00	\$150.00	
Minimum fee (4 hours)	\$40.00	\$40.00	
Each additional hour	\$35.00	\$35.00	
Staff special Set-up fee			
Grounds	\$150.00	\$237.50	\$87.50
ZBG Wedding Grounds - Resident	\$150.00	\$279.50	\$129.50
ZBG Wedding Grounds - Non-Resident			
Commercial Photo	\$50.00 each	\$50.00 each	
Individual Session	\$50.00	\$50.00	
Multi Group Session (2 or More)	\$50.00	\$50.00	
Required Reservation Deposit (will be applied toward rental)	\$100.00	\$100.00	
Required Clean-up/Damage Deposit (refundable)			
Recreation Center Hillside Stages and Pavilions			
Rental Rates			
Minimum fee (4 hours)	\$60.00	\$60.00	
Electricity (4 hours)	\$40.00	\$40.00	
Additional hour (rental)	\$15.00	\$15.00	
Additional hour (electricity)	\$10.00	\$10.00	
PARD staff fee (per hour)	\$15.00	\$15.00	
Security/Rental Deposits	\$100.00	\$100.00	
<b>Tennis Fees</b>			
Court Fees, Non-prime Time—Junior	\$1.50	\$1.50	
Court Fees, Non-prime Time—Adult	\$2.75	\$2.75	
Court Fees, Non-prime Time—Senior	\$2.50	\$2.50	
Court Fees, Prime Time	\$4.00	\$4.00	
Non-prime Time Card—Junior	\$50.00	\$50.00	
Non-prime Time Card—Adult	\$300.00	\$300.00	
Non-prime Time Card—Senior	\$200.00	\$200.00	
Tournament Fees, Open Tournament—Junior	\$2.50	\$2.50	
Tournament Fees, Open Tournament—Adult	\$3.00	\$3.00	
Tournament Fees, Closed Tournament—Junior	\$4.50	\$4.50	
Tournament Fees, Closed Tournament—Adult	\$4.50	\$4.50	
<b>The Centralized Programs (Tennis) Division may offer discounted court fees under the following circumstances:</b>			
1. When the daily temperature is above 100 degrees Fahrenheit			
2. When the daily temperature is below 40 degrees Fahrenheit			
3. City employees with City-issued identification			
4. Veterans with U.S. government-issued identification			
5. Promotional events/programming during periods of low attendance and underutilized courts			
			New
			New
			New
			New
			New

2013-14 Fee Schedule

	Approved 2012-13	Approved 2013-14	Change
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**Parks and Recreation Department — General Fund**

**Concession Fees - Temporary Mobile Concession Permits**

District or Larger Parks (6 months)	\$1,500.00	\$1,500.00	
Profit Generating Organization			
Other Parkland (6 months)	\$500.00	\$500.00	
Profit Generating Organization			
For Temporary Concession Permits, the first payment (\$375 for permits in district or larger parks and \$100 for permits on all other parkland) is due at the time the permit is issued.			

**Commercial Use Provider Application Fee**

Sport Specific Temporary Mobile Concession Permit	\$50.00 /six months	\$50.00 /six months	
Fitness/Personal Training Use Fee	\$1,500.00 /six months	Max \$1,500.00 /six months	
	\$1,500.00 /six months	Max \$1,500.00 /six months	

Fee is based on \$0.45 per client per day.  
 Example: 100 clients per month. Monthly Fee = 100 x .45 = \$45.00  
 Max fee per trainer per six months \$1,500.00, and \$3,000 per year.

**Adjustment to Sport Specific Temporary Mobile Concession Permit**

	\$1,500.00 /six months	\$1,500.00 /six months	
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**Concession Fees - Permanent Permits**

Barton Springs Food and Beverage	prices vary	prices vary	
Butler Pitch and Putt	prices vary	prices vary	
Jimmy Clay/Roy Kizer Golf Course Food and Beverage	prices vary	prices vary	
Lions Municipal Golf Course Food and Beverage	prices vary	prices vary	
Lone Star Riverboat	prices vary	prices vary	
Morris Williams Golf Course Food and Beverage	prices vary	prices vary	

**Concession Fees - Permanent Permits (continued)**

Rowing Dock	prices vary	prices vary	
Texas Rowing	prices vary	prices vary	
Zilker Park Boat Rentals	prices vary	prices vary	
Zilker Zephyr	prices vary	prices vary	
Performing Artist One Day Concession Permit	\$10.00 /day	\$10.00 /day	
One Day Concession Permit	\$50.00 /day	\$50.00 /day	

**Cancellation Fee Policy for Recreation Classes**

Cancellations for registration received up to one week prior to the first class meeting will receive a full refund minus a \$35 processing fee. If the class is \$35 or less, half of the fee will be refunded. Cancellations received less than one week prior to the first class meeting will not be issued a refund. All return checks will be charged a \$25 fee. If the City cancels the class all fees will be refunded. A transfer requires a cancellation and re-registration in another class.

**Austin Nature and Science Center**

<u>Camps</u>			
Programs	\$1.25-\$15.00 /hour/person	\$1.25-\$15.00 /hour/person	
Eco Detective kits fee	\$7.50-\$100.00 /person/hour	\$1.25-\$100.00 /person/hour	
Special Exhibit Entrance Fee	\$1.00	\$1.00	
Special Museum Tour Fee	\$3.00-\$10.00 /person/hour	\$3.00-\$10.00 /person/hour	
Cancellations for registration received up to one week prior to the first class meeting will receive a full refund minus a \$35 processing fee. If the class is \$35 or less, half of the fee will be refunded. All returned checks will be charged a \$25 fee. If the City cancels the class all fees will be refunded. A transfer requires a cancellation and a re-registration in another class. Nature's Way Preschool tuition refunds require 60 days prior notification.	\$1.00-\$15.00 /person/hour	\$1.00-\$15.00 /person/hour	

**Zilker Botanical Garden**

Zilker Botanical Garden Camps and Programs	\$1.25-\$15.00 /person/hour	\$1.25-\$100.00 /person/hour	
Special Exhibit Entrance Fee	\$1.00-\$15.00 /person/hour	\$1.00-\$15.00 /person/hour	



2013-14 Fee Schedule

	Approved 2012-13	Approved 2013-14	Change
<b>Parks and Recreation Department — General Fund</b>			
<b>Recreation Centers/Senior Centers</b>			
<u>After School Programs</u> <i>some centers will be increasing their fees within this range</i>	\$1.00-\$10.00 /day	\$1.00-\$10.00 /day	
Transportation Fee	\$20.00	\$20.00	
<b>Camps</b>			
<u>Spring Break, Holiday</u> <i>some centers will be increasing their fees within this range</i>	\$1.25-\$15.00 /hour/person \$65.00-\$175.00	\$1.25-\$15.00 /hour/person \$65.00-\$175.00	
<u>Youth Sports</u>			
Youth Sports Tournaments	\$20.00-\$75.00	\$20.00-\$75.00	
Youth Sports Camps	\$10.00-\$200.00 \$100-\$250 /team	\$10.00-\$200.00 \$100-\$250 /team	
<u>Adult Sports</u>			
Emerging sports, volleyball, basketball, softball, flag football, and kickball	\$5.00-\$70.00 /game	\$5.00-\$70.00 /game	
<u>Weight Room</u>	\$0.00-\$50.00 /month	\$0.00-\$50.00 /month	
<u>Field/Senior Trips</u>	\$0.00-\$50.00	\$0.00-\$50.00	
<u>Photographs</u>			
Sport Team Photos	\$1.00-\$40.00 /package plus team photo	\$1.00-\$40.00 /package plus team photo	
Trail of Lights Photos	\$1.00-\$10.00	\$1.00-\$10.00	
<u>Classes</u>			
Contract - <i>yoga, karate, aerobics, art, etc.</i>	70% to instructors; 30% to center	70% to instructors; 30% to center	
Hourly fees - <i>staff instructed</i>	\$0.00-\$50.00	\$0.00-\$50.00	
Concession Contracts	\$1.00-\$5.00	\$1.00-\$5.00	
Revenue Contract-Seniors (non profit)	90/10 split	90/10 split	
<u>Friend of the Recreation Centers</u>	\$25.00	\$25.00	
Optional advanced mailing of brochures and newsletters before available to the general public	\$25.00	\$25.00	
<u>Late Registration</u>	\$25.00	\$25.00	
For registering for a program after the advertised deadline.			
<u>Membership Card Replacement</u>	\$10.00	\$10.00	
Cost to replace lost cards			
<u>Late Pick-up Fee</u>	\$1.00 /minute	\$1.00 /minute	
The Department may charge a late fee of \$1.00 per minute to encourage parents to pick up their child(ren) by the scheduled end of programming.			
<b>Dougherty Arts School</b>			
Adult Classes (17 years and older)	\$7.50-\$100.00 /person/hour	\$7.50-\$100.00 /person/hour	
Youth Classes and Camps (under 17 years)	\$1.25-\$15.00 /person/hour	\$1.25-\$15.00 /person/hour	
<b>Cancellations for Dougherty Arts Center School</b>			
Cancellations for registration received up to one week prior to the first class meeting will receive a full refund minus a \$35 processing fee. If the class fee is \$35 or less, half of the fee will be refunded.			
Cancellations received less than one week prior to the first class meeting will not be issued a refund If the City cancels, all fees are refunded.			

## 2013-14 Fee Schedule

	Approved 2012-13	Approved 2013-14	Change
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**Parks and Recreation Department — General Fund**

**Carver Museum and Cultural Center**

Adult Classes (17 years and older)

Youth Classes and Camps (under 17 years)

\$7.50-\$100.00 /person/hour  
\$1.25-\$15.00 /person/hour

**Cancellations for Carver Museum and Cultural Center**

Cancellations for registration received up to one week prior to the first class meeting will receive a full refund minus a \$20 processing fee. If the class fee is \$20 or less, half of the fee will be refunded.  
Cancellations received less than one week prior to the first class meeting will not be issued a refund if the City cancels, all fees are refunded.

**O. Henry Museum**

Adult/Youth Literary Arts

O'Henry Program Fee

Special Museum Tour Fee

\$7.50-\$100.00 /person/hour  
\$1.25-\$15.00 /person/hour  
\$1.00-\$15.00 /person/hour

**Dickinson Museum**

Dickenson Program Fee

Special Museum Tour Fee

\$1.25-\$15.00 /person/hour  
\$3.00-\$10.00 /person/hour

Cancellations for registration received up to one week prior to the first class meeting will receive a full refund minus a \$35 processing fee. If the class is \$35 or less, half of the fee will be refunded. All returned checks will be charged a \$25 fee. If the City cancels the class all fees will be refunded. A transfer requires a cancellation and a re-registration in another class.

**Elizabeth Ney Museum**

Youth Classes and Camps (under 17 years)

Adult Classes (17 years and older)

Special Museum Tour Fee

\$1.25-\$15.00 /person/hour  
\$7.50-\$100.00 /person/hour  
\$3.00-\$10.00 /person/hour

**Cancellations for Ney School**

Cancellations for registration received up to one week prior to the first class meeting will receive a full refund minus a \$35 processing fee. If the class fee is \$35 or less, half of the fee will be refunded.

Cancellations received less than two weeks prior to the first class meeting will not be issued a refund if the City cancels, all fees are refunded. A transfer requires the cancellation and re-registration into another class:

**Mexican American Cultural Center (MACC)**

Adult Classes (17 years and older)

Youth Classes and Camps (under 17 years)

\$7.50-\$100.00 /person/hour  
\$1.25-\$15.00 /person/hour

**Cancellations for MACC**

Cancellations for registration received up to one week prior to the first class meeting will receive a full refund minus a \$20 processing fee. If the class fee is \$20 or less, half of the fee will be refunded.

Cancellations received less than one week prior to the first class meeting will not be issued a refund if the City cancels, all fees are refunded.

**The Parks Department may offer discounted fees for Recreation Programs based on the following circumstances:**

1. Grant-funded programs
2. Programs offered by volunteers
3. City employees attending for CPRP Certification
4. Special web and social media promotions

2013-14 Fee Schedule

	Approved 2012-13	Approved 2013-14	Change
<b>Parks and Recreation Department — General Fund</b>			
<b>O. Henry, Carver, Ney &amp; Dickinson Museum Collection Reproduction Fee (Reimbursement Fees)</b>			
All reproductions are subject to approval by the Museum			
Photographic Reproduction			
8x10	\$25.00	\$25.00	
16x20	\$35.00	\$35.00	
20x24	\$45.00	\$45.00	
If a usable negative does not exist, a fee will be charged			
Slide Reproduction	\$30.00	\$30.00	
Photo Copies	\$25.00	\$25.00	
\$0.25		\$0.25	
Commercial Publication (one-time, single-edition/broadcast rights only)			
Text or Catalog Illustration	\$35.00	\$35.00	
Magazine Illustration	\$15.00	\$15.00	
Video, film or other non-print medium	\$150.00	\$150.00	
Cover illustration, dust jacket, advertisements, promotional or other specialized uses	\$100.00	\$100.00	
Exhibition or display for which admission is charged	\$35.00	\$35.00	
<b>Athletics</b>			
Team Sports			
Adult Team Sports	\$5.00-\$70.00 /game	\$5.00-\$70.00 /game	
TAAF fee	\$12.00	\$12.00	
<b>Athletic Fields</b>			
Sports Fields			
Baseball, Soccer, and all other fields (Govalle, Civitan, Mendoza, Montopolis, Downs, Gillis, Zaragosa and all other fields)			
Rental Fee (per day)	\$150.00	\$150.00	
Clean-up Deposit	\$100.00	\$100.00	
Maintenance Fee	\$50.00	\$50.00	
Volleyball Rental (Kreig)			
Two Courts (no lights) weekend	\$150.00	\$150.00	
Two Courts (no lights) per day	\$100.00	\$100.00	
One Court (no lights) per hour/weekday	\$10.00	\$10.00	
One Court (no lights) per hour/weekend	\$25.00	\$25.00	
Zilker Park			
Soccer Fields (Adults only) per field/ per keys	\$100.00	\$100.00	
Rugby Fields (no lights)	\$100.00	\$100.00	
Per Court Per Hour - Fri to Sun 8am to dusk	\$25.00 /hour	\$25.00 /hour	
Per Court Per Hour - Mon to Thu 8am to dusk	\$10.00 /hour	\$10.00 /hour	
Per Court Per Day - Fri to Sun 8am to dusk	\$100.00 /day	\$100.00 /day	
Per Court Per Day - Mon to Thu 8am to dusk	\$75.00 /day	\$75.00 /day	
Ball field Lights - All Fields	\$50.00 flat fee	\$50.00 flat fee	
Field Clean-Up Deposit	\$100.00	\$100.00	
Field Cancellation Fee			
100% of deposit returned if (1.) City Cancels, or (2.) user cancels 2 weeks prior to reservation.			
50% of deposit returned if user cancels less than 2 weeks prior.			
Track and Field Admission I	\$1.00-\$5.00	\$1.00-\$5.00	

2013-14 Fee Schedule

	Approved 2012-13	Approved 2013-14	Change
<b>Parks and Recreation Department — General Fund</b>			
<b>Softball Fees</b>			
Outfield Signs Sponsorship	\$500.00 /year	\$500.00 /year	
Other Sponsorship Signs	\$1,000.00 /year	\$1,000.00 /year	
Scoreboards—5 years	\$4,000.00	\$4,000.00	
Player use fees			
Balls	\$5.00-\$20.00 each	\$5.00-\$20.00 each	
<u>Slow Pitch Softball Leagues</u>			
Softball Games	\$5.00-\$70.00 /game	\$5.00-\$70.00 /game	
League registration late fee	\$20.00	\$20.00	
Softball Surcharge	\$10.00 /team	\$10.00 /team	
<u>Assoc. Fees (per year)</u>			
NSA (per year)	\$20.00	\$20.00	
USSSA (per year)	\$20.00	\$20.00	
ASA (per year)	\$12.00	\$12.00	
TAAF (per year)	\$10.00	\$10.00	
Youth ASA (FP)	\$10.00	\$10.00	
<b>Softball Fees (continued)</b>			
<u>Field Reservations / Rentals</u>			
Field Rental	\$15.00-\$200.00 /hour	\$15.00-\$200.00 /hour	
<u>Private</u>			
For all tournaments charging admissions and for parking fees, 25 % of gross revenue are paid to the softball enterprise fund			
Deposit per field	\$50.00	\$50.00	
<u>T-Shirts</u>			
T-Shirts (all sizes)	\$9.00-\$20.00 /shirt	\$9.00-\$20.00 /shirt	
<b>Miscellaneous Fees</b>			
<u>Memorial Benches</u>			
The Park Bench	\$2,400.00	\$2,400.00	
<u>Port-O-Cans</u>			
Security Officers	\$25.00 /hour	\$25.00 /hour	
Electricity (if not otherwise specified)	\$20.00	\$20.00	
Minimal use, not refundable	\$1,000.00	\$1,000.00	
Major use, advance deposit (if less than \$1,000 is used, balance is refunded. If more than \$1,000 is used, the excess is billed to the user)			
Walsh Boat Landing	\$5.00 /day	\$5.00 /day	
Walsh Boat Landing Boat Launch Fee	\$10.00	\$10.00	
Sound Permit – Commercial/Advertising	\$30.00	\$30.00	
Sound Permit – Private Party	\$20.00	\$20.00	
Sound Permit – Public interest or Political Campaign	\$10.00	\$10.00	
Alcohol Permit	\$30.00	\$30.00	
Moon Walk/Inflatable Rock Wall/Similar Concession Permit	\$10.00	\$10.00	
Commercial Photography Session – Approved Sites	\$50.00	\$50.00	
<b>City-Supported Community Gardens</b>			
Garden Permit Application Fee	\$50.00	\$50.00	

2013-14 Fee Schedule

	Approved 2012-13	Approved 2013-14	Change
<b>Parks and Recreation Department — General Fund</b>			
<b>Disinterment</b>			
Cremated Remains	\$200.00	\$250.00	\$50.00
Infant	\$200.00	\$275.00	\$75.00
Adult (raising of vault not included)	\$900.00	\$950.00	\$50.00
Raising of vault	\$250.00	\$250.00	
<b>Disinterment and Re-Interments</b>			
Infant	\$350.00	\$375.00	\$25.00
Adult	\$1,500.00	\$1,550.00	\$50.00
<b>Interments</b>			
Adults			
Weekdays	\$0.00	\$1,250.00	New
Weekdays for funerals scheduled before 3 p.m.	\$950.00	\$0.00	Delete
Weekdays for funerals scheduled after 3 p.m.	\$1,005.00	\$0.00	Delete
Saturday	\$0.00	\$1,350.00	New
before 3pm	\$1,075.00	\$0.00	Delete
3 p.m. and later	\$1,150.00	\$0.00	Delete
Sunday	\$0.00	\$1,600.00	New
before 3pm	\$1,225.00	\$0.00	Delete
3 p.m. and later	\$1,300.00	\$0.00	Delete
Holidays (all City of Austin-recognized holidays)	\$1,000.00	\$1,000.00	
Holiday Fee assessed in addition to stated interment fee			
Infants and Cremated Remains			
Weekdays for funerals scheduled before 3 p.m.	\$0.00	\$425.00	New
Weekdays for funerals scheduled after 3 p.m.	\$350.00	\$0.00	Delete
Saturday	\$410.00	\$0.00	Delete
before 3pm	\$400.00	\$0.00	Delete
3 p.m. and later	\$425.00	\$0.00	Delete
Sunday	\$600.00	\$0.00	Delete
before 3pm	\$750.00	\$0.00	Delete
3 p.m. and later	\$550.00	\$550.00	
Holidays (all City of Austin-recognized holidays)			
Holiday Fee assessed in addition to stated interment fee			
Additional Fees			
Funerals without 12 working hrs. notice	\$350.00	\$350.00	

2013-14 Fee Schedule

Approved 2012-13 Approved 2013-14 Change

**Parks and Recreation Department — General Fund**

**Other Services and Fees**

Administrative Fee

(1) Administrative fee associated with monument setting performed by outside contractor. Subject to governing rules and regulations.

1-piece, less than 300 square inch	\$0.25 /sq. inch	\$0.25 /sq. inch
All others	\$0.40 /sq. inch	\$0.40 /sq. inch
	\$60.00	\$60.00

(2) Administrative fee associated with use of liners other than those available through InterCare Corp. (Except Wilbert-Set Vault)

Deed Recording	\$40.00	\$40.00
Liner Sales (coordinated with funeral homes)	\$310.00	\$310.00
Live tree removal for space openings/closing (permit req'd, Monument Setting)	\$220.00	\$220.00
All 2-piece monuments	\$0.53 /sq. inch	\$0.55 /sq. inch
1-piece monument >300 sq. in.	\$0.48 /sq. inch	\$0.55 /sq. inch
1-piece monument <300 sq. in.	\$0.44 /sq. inch	\$0.50 /sq. inch
Military Markers Tabloid	\$75.00	\$75.00
Military Markers >300 sq. in.	\$0.48 /sq. inch	\$0.55 /sq. inch
Military Markers <300 sq. in.	\$0.39 /sq. inch	\$0.50 /sq. inch
Corner and/or Foot Markers <50 sq. in.	\$17.00	\$17.00
Corner and/or Foot Markers >50 sq. in.	\$0.39 /sq. inch	\$0.39 /sq. inch
Revegetation - Selective sod. (per burial/space)	\$35.00	\$35.00
Tent Setups	\$150.00	\$175.00
Public event with special-event status charging admissions for park maintenance	\$1.00 /ticket sold/ticketed day	\$0.00 /ticket sold/ticketed day

Any public event with special event status charging admissions will provide \$1.00 - \$3.00 for every ticket sold per ticketed day for park maintenance  
See "Facilities, Parks, and Scheduled Special Events."

**Space Sales**

Austin Memorial Park

Isolated, Single Adult Spaces Selected by Cemetry

Blocks 1, 2, 3, 4, 7, 8, 9, 9A, 10	\$875.00	\$875.00
Blocks 1, 2, 3, 4, 5, 5B, 7, 8, 9, 9A, 10, 12	\$2,675.00	\$2,675.00
Block 5A, 11 (Flush Monuments Only)	\$2,675.00	\$2,675.00
Infant Spaces/Cremation Spaces (as designated)	\$850.00	\$850.00

Evergreen

Section F (Infant Spaces)	\$450.00	\$450.00
Section G, H (Flush Monuments Only), J	\$1,850.00	\$1,850.00
Section K	\$1,850.00	\$1,850.00
Cremation Spaces (as designated in cemeteries)	\$850.00	\$850.00

Oakwood and Annex

Adult Spaces (as designated in cemeteries)	\$2,675.00	\$2,675.00
Infant Spaces/Cremation Spaces (as designated)	\$850.00	\$850.00

Language change

2013-14 Fee Schedule

	Approved 2012-13	Approved 2013-14	Change
<p><b>Parks and Recreation Department — General Fund</b></p> <p><b>Cemetery Maintenance Surcharge</b>                      This fee will be added to the cost of each plot sold at a City of Austin cemetery, and will be used toward care and maintenance of the five cemeteries operated by the City</p>	\$100.00	\$100.00	Language change

2013-14 Fee Schedule

**Planning & Development Review Department**

	Approved 2012-13	Approved 2013-14	Change
<b>Zoning (!)</b>			
<u>Regular Rezoning (!)</u>			
< .25 acres	\$1,005.00	\$1,005.00	
< .50 acres	\$1,230.00	\$1,230.00	
< 1 acre	\$1,470.00	\$1,470.00	
< 2 acres	\$1,405.00	\$1,405.00	
< 4 acres	\$1,740.00	\$1,740.00	
< 7 acres	\$2,425.00	\$2,670.00	\$245.00
< 10 acres	\$2,670.00	\$2,670.00	
<=15 acres	\$2,680.00	\$2,680.00	
> 15 acres	\$61.00 /acre	\$61.00 /acre	
<u>Managed Growth Agreement (!)</u>			
< .25 acres	\$890.00	\$890.00	
< .50 acres	\$945.00	\$945.00	
< 1 acre	\$1,065.00	\$1,065.00	
< 2 acres	\$1,240.00	\$1,240.00	
< 4 acres	\$1,535.00	\$1,535.00	
< 7 acres	\$1,715.00	\$1,715.00	
< 10 acres	\$2,010.00	\$2,010.00	
<=15 acres	\$2,365.00	\$2,365.00	
> 15 acres	\$2,365.00 plus \$54.00 /acre	\$2,365.00 plus \$54.00 /acre	
<u>Interim to Permanent ***</u>			
< .25 acres	\$101.00	\$101.00	
< .50 acres	\$115.00	\$115.00	
< 1 acre	\$128.00	\$128.00	
< 2 acres	\$155.00	\$155.00	
< 4 acres	\$183.00	\$183.00	
< 7 acres	\$215.00	\$215.00	
< 10 acres	\$245.00	\$245.00	
<=15 acres	\$280.00	\$280.00	
> 15 acres	\$280.00 plus \$2.50 /acre*	\$280.00 plus \$2.50 /acre*	
* Not to exceed 400 acres.			
** For all per acre fees, fractions of acres are rounded up to the nearest acre if .5 or over and rounded down if less than .5 acres.			
*** When interim zoning is the same as permanent zoning.			
(!) Development in Smart Growth zones may be eligible for reduced fees.			
<u>Miscellaneous Zoning Fees</u>			
Capital view corridor building height determination	\$165.00	\$165.00	\$61.00
Notification/re-notification	\$241.00	\$302.00	\$61.00
"P" public notification	\$241.00	\$302.00	\$61.00
Planning Development Area (PDA) Agreement revision requiring Planning Commission approval	\$206.00	\$258.00	\$52.00



2013-14 Fee Schedule

	Approved 2012-13	Approved 2013-14	Change
<b>Planning &amp; Development Review Department</b>			
<b>Zoning (I)</b> (continued)			
Restrictive covenant amendment	\$344.00	\$430.00	\$86.00
Signs	\$69.00	\$86.00	\$17.00
Site plan			
Extension/deletion	\$165.00	\$165.00	
Revision (land use element or consolidated)	\$165.00	\$165.00	
Variance (land use element or consolidated)	\$330.00	\$330.00	
With no site work	\$330.00	\$330.00	
Withdrawal and re-submittal of same site plan	\$330.00	\$330.00	
Traffic Impact Analysis (TIA)			
2,000 - 5,000 trips per day	\$2,000.00	\$2,000.00	
5,001 - 10,000 trips per day	\$3,000.00	\$3,000.00	
10,001 - 15,000 trips per day	\$4,000.00	\$4,000.00	
15,001 plus trips per day	\$5,000.00	\$5,000.00	
Traffic Impact Analysis revision	1/2 of current TIA fee	1/2 of current TIA fee	
Zoning Compliance Letter	\$165.00	\$165.00	
Zoning Verification Letter	\$17.00	\$17.00	
<u>Board of Adjustment Fee</u>			
Residential zoning	\$388.00	\$388.00	
All other zoning	\$688.00	\$688.00	
Sign Review Board			
Residential	\$388.00	\$388.00	
Commercial	\$688.00	\$688.00	
<b>Subdivision</b> (I) Development in Smart Growth Zones may be eligible for reduced fees.			
<u>Preliminary (I)</u>			
<=1,000 acres	\$675.00 plus \$46.00 /acre	\$675.00 plus \$46.00 /acre	
>1,000 acres	\$46,660.00 plus \$19.00 /acre over 1,000 acres	\$46,660.00 plus \$19.00 /acre over 1,000 acres	
<= 1,000 acres, within or extending into a Watersupply Watershed	\$460.00 plus \$56.00 /acre	\$460.00 plus \$56.00 /acre	
>1,000 acres, within or extending into a Watersupply Watershed	\$56,560.00 plus \$26.00 /acre over 1,000 acres	\$56,560.00 plus \$26.00 /acre over 1,000 acres	
<u>Final (I)</u>			
<= 500 acres	\$570.00 plus \$9.00 /acre	\$570.00 plus \$9.00 /acre	
> 500 acres	\$4,970.00 plus \$4.00 /acre over 500 acres	\$4,970.00 plus \$4.00 /acre over 500 acres	
<= 500 acres, within or extending into a Watersupply Watershed	\$790.00 plus \$9.00 /acre	\$790.00 plus \$9.00 /acre	
> 500 acres, within or extending into a Watersupply Watershed	\$5,190.00 plus \$6.00 /acre over 500 acres	\$5,190.00 plus \$6.00 /acre over 500 acres	

2013-14 Fee Schedule

	Approved 2012-13	Approved 2013-14	Change
<b>Planning &amp; Development Review Department</b>			
<b>Subdivision (I) Development in Smart Growth Zones may be eligible for reduced fees. For City, Non-Travis County/Austin Shared ETJ, and Near Term Annexation Area Cases only</b>			
<u>Final without Preliminary (I)</u>			
Not in a Watersupply Watershed	\$570.00 plus \$10.00 /acre	\$570.00 plus \$10.00 /acre	
Within or extending into a Watersupply Watershed	\$770.00 plus \$10.00 /acre	\$770.00 plus \$10.00 /acre	
<u>Miscellaneous Subdivision Fees</u>			
Administrative revision to an approved preliminary plan	\$275.00	\$275.00	
Construction Plan (I)			
Concurrent	\$1,015.00 plus \$24.00 /lot over 32 lots	\$1,015.00 plus \$24.00 /lot over 32 lots	
Plus additional per lot over 32 lots	\$1,515.00 plus	\$1,515.00 plus	
Non-Concurrent	\$24.00 /lot over 32 lots	\$24.00 /lot over 32 lots	
Plus additional per lot over 32 lots	\$165.00	\$165.00	
Land Status determination	\$110.00	\$110.00	
Exception Fee	\$75.00	\$75.00	
Exemption Fee (as per TLGC 212.004(a))	\$275.00	\$275.00	
Municipal Utility District (MUD) consent agreement (preliminary and finals without preliminary plans)	\$241.00	\$302.00	\$61.00
Notification/re-notification Plat/Plan			
Amendment	\$275.00	\$275.00	
Extension of Preliminary Plan	\$220.00	\$220.00	
Name Change (Subdivision Name)	\$55.00	\$55.00	
Vacation (no plan submitted)	\$275.00	\$275.00	
Vacation (plans submitted)	\$55.00	\$55.00	
Withdrawal and re-submittal of same plan/plat		1/2 of original fee	
Re-subdivision requiring notice of public hearing	\$710.00	\$710.00	
Street Name Change ****	\$415.00	\$415.00	
Variance (applicant requested)			
watershed-related ****	\$165.00	\$165.00	
other ****	\$330.00	\$330.00	
<b>Subdivision (I) Development in Smart Growth Zones may be eligible for reduced fees. For Desired Development Zone, Non-Regional Stormwater Management Program Participation, Travis County/Austin Shared ETJ Cases only</b>			
<u>Preliminary(I)</u>			
<=1,000 acres	\$265.00 plus \$27.00 /acre	\$265.00 plus \$27.00 /acre	
>1,000 acres	\$26,900.00 plus \$11.00 /acre over 1,000 acres	\$26,900.00 plus \$11.00 /acre over 1,000 acres	
<= 1,000 acres, within or extending into a Watersupply Watershed	\$269.00 plus \$33.00 /acre	\$269.00 plus \$33.00 /acre	
>1,000 acres, within or extending into a Watersupply Watershed	\$33,065.00 plus \$15.00 /acre over 1,000 acres	\$33,065.00 plus \$15.00 /acre over 1,000 acres	

2013-14 Fee Schedule

	Approved 2012-13	Approved 2013-14	Change
<b>Planning &amp; Development Review Department</b>			
<b>Subdivision For Desired Development Zone, Non-Regional Stormwater Management Program Participation, Travis County/Austin Shared ETJ Cases only</b>			
Final (I)			
<= 500 acres	\$373.00 plus \$6.00 /acre	\$373.00 plus \$6.00 /acre	
> 500 acres	\$3,250.00 plus \$3.00 /acre over 500 acres	\$3,250.00 plus \$3.00 /acre over 500 acres	
<= 500 acres, within or extending into a Watersupply Watershed	\$527.00 plus \$6.00 /acre	\$527.00 plus \$6.00 /acre	
> 500 acres, within or extending into a Watersupply Watershed	\$3,461.00 plus \$4.00 /acre over 500 acres	\$3,461.00 plus \$4.00 /acre over 500 acres	
Final without Preliminary (I)	\$349.00 plus \$6.00 /acre	\$349.00 plus \$6.00 /acre	
Not in a Watersupply Watershed	\$476.00 plus \$6.00 /acre	\$476.00 plus \$6.00 /acre	
Within or extending into a Watersupply Watershed			
<b>Miscellaneous Subdivision Fees</b>			
Administrative revision to an approved preliminary plan	\$275.00	\$275.00	
Construction Plan (I)			
Concurrent	\$471.00 plus \$15.00 /lot over 32 lots	\$471.00 plus \$15.00 /lot over 32 lots	
Non-Concurrent	\$777.00 plus \$15.00 /lot over 32 lots	\$777.00 plus \$15.00 /lot over 32 lots	
Land status determination	\$165.00	\$165.00	
Exception Fee	\$110.00	\$110.00	
Exemption Fee (as per TLGC 212.004(a))	\$75.00	\$75.00	
Municipal Utility District (MUD) consent agreement (preliminary and finals without preliminary plans)	\$275.00	\$275.00	
Notification/re-notification Plat/Plan	\$241.00	\$302.00	\$61.00
Amendment	\$168.00	\$168.00	
Extension of Preliminary Plan	\$135.00	\$135.00	
Name Change (Subdivision Name) ****	\$55.00	\$55.00	
Vacation (no plan submitted)	\$275.00	\$275.00	
Vacation (plans submitted)	\$55.00	\$55.00	
Withdrawal and re-submittal of same plan/plat	1/2 of original fee	1/2 of original fee	
Re-subdivision requiring notice of public hearing	\$495.00	\$495.00	
Street Name Change ****	\$415.00	\$415.00	
Variance (applicant requested)	\$101.00	\$101.00	
watershed-related ****	\$202.00	\$202.00	
other ****			

2013-14 Fee Schedule

	Approved 2012-13	Approved 2013-14	Change
<b>Planning &amp; Development Review Department</b>			
<b>Subdivision (I) Development in Smart Growth Zones may be eligible for reduced fees.</b>			
<b>For Desired Development Zone, Regional Stormwater Management Program Participation, Travis County/Austin Shared ETJ Cases only</b>			
<u>Preliminary (I)</u>			
<=1,000 acres	\$318.00 plus \$32.00 /acre	\$318.00 plus \$32.00 /acre	
>1,000 acres	\$32,200.00 plus \$13.00 /acre over 1,000 acres	\$32,200.00 plus \$13.00 /acre over 1,000 acres	
<= 1,000 acres, within or extending into a Watersupply Watershed	\$320.00 plus \$39.00 /acre	\$320.00 plus \$39.00 /acre	
>1,000 acres, within or extending into a Watersupply Watershed	\$39,372.00 plus \$18.00 /acre over 1,000 acres	\$39,372.00 plus \$18.00 /acre over 1,000 acres	
<u>Final (I)</u>			
<= 500 acres	\$450.00 plus \$7.00 /acre	\$450.00 plus \$7.00 /acre	
> 500 acres	\$3,925.00 plus \$3.00 /acre over 500 acres	\$3,925.00 plus \$3.00 /acre over 500 acres	
<= 500 acres, within or extending into a Watersupply Watershed	\$630.00 plus \$7.00 /acre	\$630.00 plus \$7.00 /acre	
> 500 acres, within or extending into a Watersupply Watershed	\$4,138.00 plus \$5.00 /acre over 500 acres	\$4,138.00 plus \$5.00 /acre over 500 acres	
<u>Final without Preliminary (I)</u>			
Not in a Watersupply Watershed	\$408.00 plus \$7.00 /acre	\$408.00 plus \$7.00 /acre	
Within or extending into a Watersupply Watershed	\$553.00 plus \$7.00 /acre	\$553.00 plus \$7.00 /acre	
<b>Miscellaneous Subdivision Fees</b>			
Administrative revision to an approved preliminary plan	\$275.00	\$275.00	
Construction Plan (I)			
Concurrent	\$551.00 plus	\$551.00 plus	
Plus additional per lot over 32 lots	\$17.00 /lot over 32 lots	\$17.00 /lot over 32 lots	
Non-Concurrent	\$909.00 plus	\$909.00 plus	
Plus additional per lot over 32 lots	\$17.00 /lot over 32 lots	\$17.00 /lot over 32 lots	
Land status determination	\$165.00	\$165.00	
Exception Fee	\$110.00	\$110.00	
Exemption Fee (as per TLGC 212.004(a))	\$75.00	\$75.00	
Municipal Utility District (MUD) consent agreement (preliminary and finals without preliminary plans)	\$275.00	\$275.00	
Notification/re-notification Plat/Plan	\$241.00	\$302.00	\$61.00
Amendment	\$197.00	\$197.00	
Extension of Preliminary Plan	\$158.00	\$158.00	
Name Change (Subdivision Name) ****	\$55.00	\$55.00	
Vacation (no plan submitted)	\$275.00	\$275.00	
Vacation (plans submitted)	\$55.00	\$55.00	
Withdrawal and re-submittal of same plan/plat			1/2 of original fee
Re-subdivision requiring notice of public hearing	\$495.00	\$495.00	

2013-14 Fee Schedule

	Approved 2012-13	Approved 2013-14	Change
<b>Planning &amp; Development Review Department</b>			
<b>Subdivision (I) Development in Smart Growth Zones may be eligible for reduced fees.</b>			
<b>For Desired Development Zone, Regional Stormwater Management Program Participation, Travis County/Austin Shared ETJ Cases only</b>			
Street Name Change ****	\$415.00	\$415.00	
Variance (applicant requested)	\$118.00	\$118.00	
watershed-related ****	\$236.00	\$236.00	
other ****			
<b>Subdivision (I) Development in Smart Growth Zones may be eligible for reduced fees.</b>			
<b>For Drinking Water Protection Zone, Non-Regional Stormwater Management Program Participation, Travis County/Austin Shared ETJ Cases only</b>			
<u>Preliminary (I)</u>			
<=1,000 acres	\$365.00 plus \$37.00 /acre	\$365.00 plus \$37.00 /acre	
>1,000 acres	\$36,978.00 plus \$15.00 /acre over 1,000 acres	\$36,978.00 plus \$15.00 /acre over 1,000 acres	
<= 1,000 acres, within or extending into a Watersupply Watershed	\$581.00 plus \$44.00 /acre	\$581.00 plus \$44.00 /acre	
>1,000 acres, within or extending into a Watersupply Watershed	\$45,050.00 plus \$21.00 /acre over 1,000 acres	\$45,050.00 plus \$21.00 /acre over 1,000 acres	
<u>Final (I)</u>			
<= 500 acres	\$437.00 plus \$7.00 /acre	\$437.00 plus \$7.00 /acre	
> 500 acres	\$3,813.00 plus \$3.00 /acre over 500 acres	\$3,813.00 plus \$3.00 /acre over 500 acres	
<= 500 acres, within or extending into a Watersupply Watershed	\$613.00 plus \$7.00 /acre	\$613.00 plus \$7.00 /acre	
> 500 acres, within or extending into a Watersupply Watershed	\$4,027.00 plus \$5.00 /acre over 500 acres	\$4,027.00 plus \$5.00 /acre over 500 acres	
<u>Final without Preliminary (I)</u>			
Not in a Watersupply Watershed	\$462.00 plus \$8.00 /acre	\$462.00 plus \$8.00 /acre	
Within or extending into a Watersupply Watershed	\$626.00 plus \$8.00 /acre	\$626.00 plus \$8.00 /acre	
<b>Miscellaneous Subdivision Fees</b>			
Administrative revision to an approved preliminary plan	\$275.00	\$275.00	
Construction Plan (I)			
Concurrent	\$624.00 plus \$19.00 /lot over 32 lots	\$624.00 plus \$19.00 /lot over 32 lots	
Non-Concurrent	\$1,029.00 plus \$19.00 /lot over 32 lots	\$1,029.00 plus \$19.00 /lot over 32 lots	
Land status determination	\$165.00	\$165.00	
Exception Fee	\$110.00	\$110.00	
Exemption Fee (as per TLGC 212.004(a))	\$75.00	\$75.00	

2013-14 Fee Schedule

	Approved 2012-13	Approved 2013-14	Change
<b>Planning &amp; Development Review Department</b>			
<b>Subdivision</b>			
(I) Development in Smart Growth Zones may be eligible for reduced fees.			
<b>For Drinking Water Protection Zone, Regional Stormwater Management Program Participation, Travis County/Austin Shared ETJ Cases only</b>			
Municipal Utility District (MUD) consent agreement	\$275.00	\$275.00	
(preliminary and finals without preliminary plans)			
Notification/re-notification	\$241.00	\$302.00	\$61.00
Plat/Plan			
Amendment	\$223.00	\$223.00	
Extension of Preliminary Plan	\$178.00	\$178.00	
Name Change (Subdivision Name) ****	\$55.00	\$55.00	
Vacation (no plan submitted)	\$275.00	\$275.00	
Vacation (plans submitted)	\$55.00	\$55.00	
Withdrawal and re-submittal of same plan/plat			
Re-subdivision requiring notice of public hearing	1/2 of original fee	1/2 of original fee	
Street Name Change ****	\$710.00	\$710.00	
Variance (applicant requested)	\$415.00	\$415.00	
watershed-related ****	\$134.00	\$134.00	
other ****	\$267.00	\$267.00	
<u>Preliminary (I)</u>			
<=1,000 acres	\$632.00 plus	\$632.00 plus	
>1,000 acres	\$42.00 /acre	\$42.00 /acre	
	\$42,279.00 plus	\$42,279.00 plus	
	\$17.00 /acre over	\$17.00 /acre over	
	1,000 acres	1,000 acres	
<= 1,000 acres, within or extending	\$417.00 plus	\$417.00 plus	
into a Watersupply Watershed	\$51.00 /acre	\$51.00 /acre	
>1,000 acres, within or extending	\$51,351.00 plus	\$51,351.00 plus	
into a Watersupply Watershed	\$24.00 /acre over	\$24.00 /acre over	
	1,000 acres	1,000 acres	
<u>Final (I)</u>			
<= 500 acres	\$514.00 plus	\$514.00 plus	
> 500 acres	\$8.00 /acre	\$8.00 /acre	
	\$4,486.00 plus	\$4,486.00 plus	
	\$4.00 /acre over	\$4.00 /acre over	
	500 acres	500 acres	
<= 500 acres, within or extending	\$716.00 plus	\$716.00 plus	
into a Watersupply Watershed	\$8.00 /acre	\$8.00 /acre	
> 500 acres, within or extending	\$4,703.00 plus	\$4,703.00 plus	
into a Watersupply Watershed	\$5.00 /acre over	\$5.00 /acre over	
	500 acres	500 acres	
<u>Final without Preliminary (I)</u>			
Not in a Watersupply Watershed	\$521.00 plus	\$521.00 plus	
Within or extending into a Watersupply Watershed	\$9.00 /acre	\$9.00 /acre	
	\$705.00 plus	\$705.00 plus	

## 2013-14 Fee Schedule

	Approved 2012-13	Approved 2013-14	Change
<b>Planning &amp; Development Review Department</b>			
<b>Subdivision</b>	(!) Development in Smart Growth Zones may be eligible for reduced fees.		
<b>For Drinking Water Protection Zone, Regional Stormwater Management Program Participation, Travis County/Austin Shared ETJ Cases only</b>	\$9.00 /acre	\$9.00 /acre	
<u>Miscellaneous Subdivision Fees</u>			
Administrative revision to an approved preliminary plan Construction Plan (!)	\$275.00	\$275.00	
Concurrent	\$704.00 plus	\$704.00 plus	
Plus additional per lot over 32 lots	\$22.00 /lot over 32 lots	\$22.00 /lot over 32 lots	
Non-Concurrent	\$1,161.00 plus	\$1,161.00 plus	
Plus additional per lot over 32 lots	\$22.00 /lot over 32 lots	\$22.00 /lot over 32 lots	
Land status determination	\$165.00	\$165.00	
Exception Fee	\$110.00	\$110.00	
Exemption Fee (as per TLGC 212.004(a))	\$75.00	\$75.00	
Municipal Utility District (MUD) consent agreement (preliminary and finals without preliminary plans)	\$275.00	\$275.00	
Notification/re-notification	\$241.00	\$302.00	\$61.00
Plat/Plan			
Amendment	\$251.00	\$251.00	
Extension of Preliminary Plan	\$201.00	\$201.00	
Name Change (Subdivision Name) ****	\$55.00	\$55.00	
Vacation (no plan submitted)	\$275.00	\$275.00	
Vacation (plans submitted)	\$55.00	\$55.00	
Withdrawal and re-submittal of same plan/plat	1/2 of original fee	1/2 of original fee	
Re-subdivision requiring notice of public hearing	\$495.00	\$495.00	
Street Name Change ****	\$415.00	\$415.00	
Variance (applicant requested)			
watershed-related ****	\$151.00	\$151.00	
other ****	\$302.00	\$302.00	
<b>Site Plan</b>	(!) Development in Smart Growth zones may be eligible for reduced fees.		
<u>Site Plan (Land Use Element Only) (!)</u>			
< .25 acres	\$1,665.00	\$2,081.00	\$416.00
< .50 acres	\$1,734.00	\$2,167.00	\$433.00
< 1 acre	\$1,803.00	\$2,253.00	\$450.00
< 2 acres	\$1,871.00	\$2,339.00	\$468.00
< 4 acres	\$1,940.00	\$2,425.00	\$485.00
< 7 acres	\$2,009.00	\$2,511.00	\$502.00
< 10 acres	\$2,078.00	\$2,597.00	\$519.00
<=15 acres	\$2,146.00	\$2,683.00	\$537.00
> 15 acres	\$2,146.00 plus	\$2,683.00 plus	\$537.00
	\$9.00 /acre* over	\$9.00 /acre* over	
	15** acres	15** acres	
<u>Consolidated Site Plan (Land Use and Construction Elements) (!)</u>			
< .25 acres	\$2,146.00	\$2,683.00	\$537.00
< .50 acres	\$2,215.00	\$2,769.00	\$554.00
< 1 acre	\$2,284.00	\$2,855.00	\$571.00
< 2 acres	\$2,353.00	\$2,941.00	\$588.00

2013-14 Fee Schedule

Planning & Development Review Department

	Approved 2012-13	Approved 2013-14	Change
<b>Site Plan</b>			
(!) Development in Smart Growth zones may be eligible for reduced fees.			
< 4 acres	\$2,421.00	\$3,027.00	\$606.00
< 7 acres	\$2,490.00	\$3,113.00	\$623.00
< 10 acres	\$2,559.00	\$3,198.00	\$639.00
<=15 acres	\$2,628.00	\$3,284.00	\$656.00
> 15 acres	\$2,628.00 plus \$10.00 /acre* over 15**acres	\$3,284.00 plus \$10.00 /acre* over 15**acres	\$656.00
* Not to exceed 100 acres.			
** For all per acre fees, fractions of acres are rounded up to the nearest acre if .5 or over and rounded down if less than .5 acres.			
<b>Miscellaneous Site Plan Fees (!)</b>			
Small Projects (see Chapter 13-1-604 Land Development Code) (!)	\$963.00	\$1,203.00	\$240.00
Consolidated requiring land use plans	\$660.00	\$660.00	
Non-consolidated requiring land use plans			
Hill country roadway ordinance waiver or bonus			
First ****	\$275.00	\$275.00	
Subsequent ****	\$110.00	\$110.00	
Notification/re-notification	\$241.00	\$302.00	\$61.00
Shared or Off-site parking analysis existing parking lots	\$413.00	\$516.00	\$103.00
Restrictive covenant amendment	\$344.00	\$344.00	
Signs	\$69.00	\$86.00	\$17.00
Site Plan			
Change of use	\$50.00	\$50.00	
Correction Fee	\$170.00	\$170.00	
Commercial Exemption	\$94.00	\$94.00	
Extension	\$165.00	\$165.00	
Processing Fee (records retrieval) ****	\$15.00 up to 4 items per initial request /each additional 2 items	\$15.00 up to 4 items per initial request /each additional 2 items	
Additional items after initial request ****	\$5.00 /each additional 2 items	\$5.00 /each additional 2 items	
Revision (construction element)	1/2 site plan fee	1/2 site plan fee	
Revision (land use element)	1/2 site plan fee	1/2 site plan fee	
Revision (consolidated)	1/2 site plan fee	1/2 site plan fee	
Variance ****	\$330.00	\$330.00	
With no site work	\$330.00	\$330.00	
Withdrawal and re-submittal of same site plan	1/2 of original fee	1/2 of original fee	
Traffic Impact Analysis (TIA)			
2,000-5,000 trips per day	\$2,000.00	\$2,000.00	
5001-10,000 trips per day	\$3,000.00	\$3,000.00	
10,001-15,000 trips per day	\$4,000.00	\$4,000.00	
15,000+ trips per day	\$5,000.00	\$5,000.00	
Traffic Impact Analysis revisions	1/2 of original fee	1/2 of original fee	

Note: Site Plan Commercial Exemption Fee shall be waived for any section 25-5-2(K) site plan exemption associated solely with a City-Supported Community Garden as defined in Chapter 14-7 of the City Code.



2013-14 Fee Schedule

	Approved 2012-13	Approved 2013-14	Change
<b>Planning &amp; Development Review Department</b>			
<b>Site Plan</b>			
(!) Development in Smart Growth zones may be eligible for reduced fees.			
<u>Site Plans (Construction Element) (!)</u>			
Building, Parking & Other Site Work; Drainage			
< .25 acres	\$756.00	\$945.00	\$189.00
< .50 acres	\$825.00	\$1,031.00	\$206.00
< 1 acre	\$894.00	\$1,117.00	\$223.00
< 2 acres	\$963.00	\$1,203.00	\$240.00
< 4 acres	\$1,031.00	\$1,289.00	\$258.00
< 7 acres	\$1,100.00	\$1,370.00	\$270.00
< 10 acres	\$1,238.00	\$1,430.00	\$192.00
<=15 acres	\$1,375.00	\$1,540.00	\$165.00
> 15 acres	\$10.00 /acre* over 15**acres	\$10.00 /acre* over 15**acres	\$165.00
*Not to exceed 100 acres			
**For all per acre fees, fractions of acres are rounded up to the nearest acre if .5 or over and rounded down if less than .5 acres.			
<b>Site Plan</b>			
(!) Development in Smart Growth zones may be eligible for reduced fees.			
<u>Miscellaneous Site Plan Fees !!</u>			
Boat Dock (!)	\$1,000.00	\$1,250.00	\$250.00
Utility and Storm Sewers (!)	\$495.00 plus \$0.55 /linear ft. >500 ft. not to exceed \$3,300	\$495.00 plus \$0.55 /linear ft. >500 ft. not to exceed \$3,300	
Street and Drainage (!)			
Full development	\$965.00	\$965.00	
For each lot over 32 lots	\$24.00	\$24.00	
Rough cut or preliminary clearing in conjunction with a full development application	\$138.00	\$138.00	
Rough cut without a full development application (also Preliminary Subdivision clearing without full development application)	\$440.00	\$440.00	
Preliminary Site Plan (Construction Element) Fees	\$440.00	\$440.00	
Miscellaneous Site Plan (see Chapter 13-1-604 Land Development Code) (!)	\$138.00	\$172.00	\$34.00
Administratively approved revisions	\$69.00	\$69.00	
Notification/re-notification	\$241.00	\$302.00	\$61.00
Variations	\$330.00	\$330.00	
Withdrawal and re-submittal of same site plan		1/2 of original fee	
<b>Commercial Plan Review</b>			
Building Plan Review Fee			
\$2,500 or less valuation (labor and materials)	\$63.00	\$78.00	\$15.00
\$2,501 to \$5,000 valuation (labor and materials)	\$188.00	\$234.00	\$46.00
\$5,001 to \$10,000,000 valuation (labor and materials)	\$188.00 plus \$1.25 /\$1,000	\$234.00 plus \$1.25 /\$1,000	\$46.00

2013-14 Fee Schedule

	Approved 2012-13	Approved 2013-14	Change
<b>Planning &amp; Development Review Department</b>			
<b>Commercial Plan Review (continued)</b>			
Building Plan Review Fee (continued)			
Above \$10,000,000 valuation (labor and materials)	\$12,275.00 plus \$1.00 /each \$10,000 above \$10,000,000	\$12,275.00 plus \$1.00 /each \$10,000 above \$10,000,000	New \$102.00
Building Plan Update	\$406.00	\$508.00	New
Subsequent Plan Update Fee	\$0.00	4% of initial review fee /discipline review	\$54.00 New
Building Plan Addition Revision	\$315.00	\$315.00	New
Building Plan Alteration Revision	\$219.00	\$273.00	New
Subsequent Plan Revision Fee	\$0.00	4% of initial review fee /discipline review	
Quick Turnaround Fee	\$0.00	\$47.00	
Evaporation Loss Review	\$28.00	\$28.00	
Preliminary Review Fee	\$75.00 /hour, 1-hour minimum	\$75.00 /hour, 1-hour minimum	
<b>Hazardous Pipeline Building Plan Review Fee</b>			
<= \$2,500 valuation (labor and materials)	\$32.00	\$32.00	
<= \$5,000 valuation (labor and materials)	\$63.00	\$63.00	
<= \$10,000,000 valuation (labor and materials)	\$127.00 plus \$1.10 /\$1,000	\$127.00 plus \$1.10 /\$1,000	
> \$10,000,000 valuation (labor and materials)	\$12,975.00 plus \$1.10 /\$10,000	\$12,975.00 plus \$1.10 /\$10,000	
<b>Residential Plan Review</b>			
Volume Builder Submittal Fee	\$0.00	\$4,141.00	New
New Construction (Volume Builder Program)	\$19.00	\$23.00	\$4.00 New
Combined Plan Review Fee	\$0.00	\$342.00	Delete New
Initial Residential Review Fee	\$125.00	\$0.00	\$1.00 New
Combined Plan Review Fee Update	\$0.00	\$342.00	\$1.00 New
Express Review	\$4.00	\$5.00	
Residential Condo Review	\$440.00	\$440.00	
Consultation Fee	\$0.00	\$67.00 /hour	New
Amnesty Certificate of Occupancy	\$0.00	\$215.00	New
Combined Plan Revision Fee Minor	\$0.00	\$41.00	New
Combined Plan Revision Fee Major	\$0.00	\$342.00	New
<b>Building Permit Fees</b>			
New Construction (Groups A,E,I,H,B - All buildings, except apartments, motels, hotels, warehouses, parking garages and residences)			
(1) Building Fee			
<=500 sq. ft.	\$43.00	\$53.00	\$10.00
<=1,000	\$98.00	\$122.00	\$24.00
<=1,500	\$150.00	\$188.00	\$38.00
<= 2,000	\$200.00	\$248.00	\$48.00
<=2,500	\$250.00	\$289.00	\$39.00
<=3,000	\$300.00	\$331.00	\$31.00
<=3,500	\$350.00	\$376.00	\$26.00
<=4,000	\$406.00	\$420.00	\$14.00
<=4,500	\$450.00	\$457.00	\$7.00
<=5,000	\$499.00	\$499.00	

2013-14 Fee Schedule

Planning & Development Review Department

	Approved 2012-13	Approved 2013-14	Change
<b>Building Permit Fees (continued)</b>			
<=8,000	\$719.00	\$719.00	
<=11,000	\$966.00	\$966.00	
<=14,000	\$1,230.00	\$1,230.00	
<=17,000	\$1,466.00	\$1,466.00	
<=20,000	\$1,706.00	\$1,706.00	
<=25,000	\$2,104.00	\$2,104.00	
<=30,000	\$2,507.00	\$2,507.00	
<=35,000	\$2,922.00	\$2,922.00	
<=40,000	\$3,308.00	\$3,308.00	
<=45,000	\$3,741.00	\$3,741.00	
<=50,000	\$4,111.00	\$4,111.00	
>50,000	*	*	
* The fees for structures over 50,000 square feet in area are determined by combining fees to equal the square footage.			
(2) Electric Fee			
<=500 sq.ft.	\$43.00	\$53.00	\$10.00
<=1,000	\$54.00	\$67.00	\$13.00
<=1,500	\$69.00	\$86.00	\$17.00
<=2,000	\$88.00	\$109.00	\$21.00
<=2,500	\$96.00	\$120.00	\$24.00
<=3,000	\$120.00	\$150.00	\$30.00
<=3,500	\$131.00	\$164.00	\$33.00
<=4,000	\$288.00	\$297.00	\$9.00
<=4,500	\$344.00	\$345.00	\$1.00
<=5,000	\$376.00	\$376.00	
<=8,000	\$402.00	\$402.00	
<=11,000	\$439.00	\$439.00	
<=14,000	\$489.00	\$489.00	
<=17,000	\$536.00	\$536.00	
<=20,000	\$613.00	\$613.00	
<=25,000	\$635.00	\$635.00	
<=30,000	\$698.00	\$698.00	
<=35,000	\$825.00	\$825.00	
<=40,000	\$839.00	\$839.00	
<=45,000	\$918.00	\$918.00	
<=50,000	\$1,007.00	\$1,007.00	
>50,000	*	*	
* The fees for structures over 50,000 square feet in area are determined by combining fees to equal the square footage.			
(3) Mechanical Fee			
<=500 sq.ft.	\$43.00	\$53.00	\$10.00
<=1,000	\$54.00	\$67.00	\$13.00
<=1,500	\$69.00	\$86.00	\$17.00
<=2,000	\$88.00	\$109.00	\$21.00
<=2,500	\$96.00	\$120.00	\$24.00
<=3,000	\$106.00	\$133.00	\$27.00
<=3,500	\$110.00	\$138.00	\$28.00
<=4,000	\$114.00	\$142.00	\$28.00

2013-14 Fee Schedule

Planning & Development Review Department

	Approved 2012-13	Approved 2013-14	Change
<b>Building Permit Fees (continued)</b>			
<=4,500	\$131.00	\$163.00	\$32.00
<=5,000	\$144.00	\$174.00	\$30.00
<=8,000	\$163.00	\$189.00	\$26.00
<=11,000	\$181.00	\$205.00	\$24.00
<=14,000	\$225.00	\$242.00	\$17.00
<=17,000	\$256.00	\$268.00	\$12.00
<=20,000	\$306.00	\$306.00	
<=25,000	\$338.00	\$346.00	\$8.00
<=30,000	\$398.00	\$398.00	
<=35,000	\$456.00	\$456.00	
<=40,000	\$524.00	\$524.00	
<=45,000	\$545.00	\$545.00	
<=50,000	\$625.00	\$625.00	
>50,000	*	*	
* The fees for structures over 50,000 square feet in area are determined by combining fees to equal the square footage.			
<b>(4) Plumbing Fee</b>			
<=500 sq.ft.	\$43.00	\$53.00	\$10.00
<=1,000	\$54.00	\$67.00	\$13.00
<=1,500	\$69.00	\$86.00	\$17.00
<=2,000	\$88.00	\$109.00	\$21.00
<=2,500	\$96.00	\$120.00	\$24.00
<=3,000	\$106.00	\$133.00	\$27.00
<=3,500	\$118.00	\$147.00	\$29.00
<=4,000	\$144.00	\$180.00	\$36.00
<=4,500	\$150.00	\$188.00	\$38.00
<=5,000	\$156.00	\$195.00	\$39.00
<=8,000	\$188.00	\$234.00	\$46.00
<=11,000	\$213.00	\$261.00	\$48.00
<=14,000	\$256.00	\$298.00	\$42.00
<=17,000	\$288.00	\$324.00	\$36.00
<=20,000	\$325.00	\$325.00	
<=25,000	\$356.00	\$388.00	\$32.00
<=30,000	\$425.00	\$446.00	\$21.00
<=35,000	\$500.00	\$509.00	\$9.00
<=40,000	\$566.00	\$566.00	
<=45,000	\$624.00	\$624.00	
<=50,000	\$687.00	\$687.00	
>50,000	*	*	
* The fees for structures over 50,000 square feet in area are determined by combining fees to equal the square footage.			

Note: Plumbing Fee shall be waived for any inspection associated solely with a City-Supported Community Garden as defined in Chapter 14-7 of the City Code.

2013-14 Fee Schedule

**Planning & Development Review Department**

	Approved 2012-13	Approved 2013-14	Change
<b>Building Permit Fees (continued)</b>			
New Construction ( Shell buildings - all groups)			
(1) Building Fee			
<=500 sq. ft.	\$34.00	\$34.00	
<=1,000	\$78.00	\$78.00	
<=1,500	\$150.00	\$154.00	\$4.00
<=2,000	\$160.00	\$160.00	
<=2,500	\$200.00	\$200.00	
<=3,000	\$240.00	\$240.00	
<=3,500	\$280.00	\$280.00	
<=4,000	\$325.00	\$325.00	
<=4,500	\$405.00	\$405.00	
<=5,000	\$447.00	\$447.00	
<=8,000	\$670.00	\$670.00	
<=11,000	\$923.00	\$923.00	
<=14,000	\$1,163.00	\$1,163.00	
<=17,000	\$1,295.00	\$1,295.00	
<=20,000	\$1,525.00	\$1,525.00	
<=25,000	\$1,905.00	\$1,905.00	
<=30,000	\$2,426.00	\$2,426.00	
<=35,000	\$2,670.00	\$2,670.00	
<=40,000	\$3,055.00	\$3,055.00	
<=45,000	\$3,440.00	\$3,440.00	
<=50,000	\$3,815.00	\$3,815.00	
>50,000	*	*	
* The fees for structures over 50,000 square feet in area are determined by combining fees to equal the square footage.			
(2) Electric Fee			
<=500 sq. ft.	\$43.00	\$43.00	
<=1,000	\$54.00	\$54.00	
<=1,500	\$60.00	\$60.00	
<=2,000	\$66.00	\$66.00	
<=2,500	\$71.00	\$71.00	
<=3,000	\$83.00	\$83.00	
<=3,500	\$98.00	\$98.00	
<=4,000	\$114.00	\$114.00	
<=4,500	\$131.00	\$131.00	
<=5,000	\$150.00	\$172.00	\$22.00
<=8,000	\$206.00	\$229.00	\$23.00
<=11,000	\$294.00	\$294.00	
<=14,000	\$331.00	\$331.00	
<=17,000	\$394.00	\$394.00	
<=20,000	\$494.00	\$494.00	
<=25,000	\$588.00	\$588.00	
<=30,000	\$688.00	\$688.00	

2013-14 Fee Schedule

Planning & Development Review Department

	Approved 2012-13	Approved 2013-14	Change
<b>Building Permit Fees (continued)</b>			
<=35,000	\$788.00	\$788.00	
<=40,000	\$881.00	\$881.00	
<=45,000	\$994.00	\$994.00	
<=50,000	\$1,094.00	\$1,094.00	
>50,000	*	*	
* The fees for structures over 50,000 square feet in area are determined by combining fees to equal the square footage.			
<b>(3) Mechanical Fee</b>			
<=500 sq.ft.	\$34.00	\$34.00	
<=1,000	\$43.00	\$43.00	
<=1,500	\$46.00	\$46.00	
<=2,000	\$48.00	\$48.00	
<=2,500	\$52.00	\$52.00	
<=3,000	\$59.00	\$59.00	
<=3,500	\$69.00	\$69.00	
<=4,000	\$73.00	\$73.00	
<=4,500	\$83.00	\$83.00	
<=5,000	\$91.00	\$91.00	
<=8,000	\$105.00	\$105.00	
<=11,000	\$145.00	\$145.00	
<=14,000	\$140.00	\$140.00	
<=17,000	\$210.00	\$210.00	
<=20,000	\$220.00	\$220.00	
<=25,000	\$270.00	\$270.00	
<=30,000	\$320.00	\$320.00	
<=35,000	\$365.00	\$365.00	
<=40,000	\$415.00	\$415.00	
<=45,000	\$430.00	\$430.00	
<=50,000	\$475.00	\$475.00	
>50,000	*	*	
* The fees for structures over 50,000 square feet in area are determined by combining fees to equal the square footage.			
<b>(4) Plumbing Fee</b>			
<=500 sq.ft.	\$43.00	\$43.00	
<=1,000	\$54.00	\$54.00	
<=1,500	\$60.00	\$60.00	
<=2,000	\$74.00	\$74.00	
<=2,500	\$78.00	\$78.00	
<=3,000	\$86.00	\$86.00	
<=3,500	\$104.00	\$104.00	
<=4,000	\$111.00	\$111.00	
<=4,500	\$119.00	\$119.00	
<=5,000	\$125.00	\$156.00	\$31.00
<=8,000	\$144.00	\$180.00	\$36.00

## 2013-14 Fee Schedule

	Approved 2012-13	Approved 2013-14	Change
<b>Planning &amp; Development Review Department</b>			
<b>Building Permit Fees (continued)</b>			
<=11,000	\$175.00	\$175.00	
<=14,000	\$206.00	\$206.00	
<=17,000	\$231.00	\$231.00	
<=20,000	\$256.00	\$256.00	
<=25,000	\$288.00	\$288.00	
<=30,000	\$350.00	\$350.00	
<=35,000	\$400.00	\$400.00	
<=40,000	\$456.00	\$456.00	
<=45,000	\$513.00	\$513.00	
<=50,000	\$569.00	\$569.00	
>50,000	*	*	
* The fees for structures over 50,000 square feet in area are determined by combining fees to equal the square footage.			
<b>New Construction (Residential and Miscellaneous - Group R-3; Single family, duplex, PUD and townhouse; Group M; Miscellaneous)</b>			
<b>(1) Building fee *</b>			
<= 500 sq.ft.	\$41.00	\$52.00	\$11.00
<=1,000	\$103.00	\$128.00	\$25.00
<=1,250	\$125.00	\$156.00	\$31.00
<=1,500	\$156.00	\$193.00	\$37.00
<=1,750	\$181.00	\$215.00	\$34.00
<= 2,000	\$206.00	\$238.00	\$32.00
<=2,250	\$231.00	\$260.00	\$29.00
<=2,500	\$256.00	\$282.00	\$26.00
<=3,000	\$306.00	\$327.00	\$21.00
<=3,500	\$363.00	\$377.00	\$14.00
<=4,000	\$413.00	\$422.00	\$9.00
<=5,000	\$463.00	\$467.00	\$4.00
>5,000	*	*	
* Fees for structures over 5,000 square feet in area are determined by combining fees to equal square footage			
<b>(2) Electric Fee **</b>			
<= 500 sq.ft.	\$43.00	\$53.00	\$10.00
<=1,000	\$60.00	\$75.00	\$15.00
<=1,250	\$71.00	\$89.00	\$18.00
<=1,500	\$91.00	\$114.00	\$23.00
<=1,750	\$99.00	\$123.00	\$24.00
<= 2,000	\$114.00	\$142.00	\$28.00
<=2,250	\$125.00	\$152.00	\$27.00
<=2,500	\$144.00	\$168.00	\$24.00
<=3,000	\$175.00	\$196.00	\$21.00
<=3,500	\$206.00	\$224.00	\$18.00
<=4,000	\$231.00	\$247.00	\$16.00
<=5,000	\$288.00	\$297.00	\$9.00

2013-14 Fee Schedule

Planning & Development Review Department

	Approved 2012-13	Approved 2013-14	Change
<b>Building Permit Fees (continued)</b>			
>5,000			
*Fees for structures over 5,000 square feet in area are determined by combining fees to equal square footage			
**Duplex Units add	\$43.00	\$53.00	\$10.00
		*	
(3) Mechanical Fee **			
<= 500 sq.ft.	\$43.00	\$53.00	\$10.00
<=1,000	\$51.00	\$64.00	\$13.00
<=1,250	\$55.00	\$69.00	\$14.00
<=1,500	\$60.00	\$74.00	\$14.00
<=1,750	\$70.00	\$83.00	\$13.00
<= 2,000	\$74.00	\$86.00	\$12.00
<=2,250	\$83.00	\$94.00	\$11.00
<=2,500	\$90.00	\$100.00	\$10.00
<=3,000	\$99.00	\$108.00	\$9.00
<=3,500	\$118.00	\$125.00	\$7.00
<=4,000	\$131.00	\$137.00	\$6.00
<=5,000	\$150.00	\$154.00	\$4.00
>5,000			
*Fees for structures over 5,000 square feet in area are determined by combining fees to equal square footage			
**Duplex Units add	\$36.00	\$36.00	
(4) Plumbing Fee **			
<= 500 sq.ft.	\$43.00	\$53.00	\$10.00
<=1,000	\$51.00	\$64.00	\$13.00
<=1,250	\$59.00	\$73.00	\$14.00
<=1,500	\$63.00	\$78.00	\$15.00
<=1,750	\$86.00	\$105.00	\$19.00
<= 2,000	\$98.00	\$115.00	\$17.00
<=2,250	\$106.00	\$123.00	\$17.00
<=2,500	\$111.00	\$128.00	\$17.00
<=3,000	\$119.00	\$134.00	\$15.00
<=3,500	\$125.00	\$140.00	\$15.00
<=4,000	\$144.00	\$157.00	\$13.00
<=5,000	\$156.00	\$168.00	\$12.00
>5,000			
*Fees for structures over 5,000 square feet in area are determined by combining fees to equal square footage			
** Duplex Units add	\$36.00	\$36.00	
New Construction Group R-1: Apartments and Motel/Hotel			
(1) Building Fee			
Apartments	\$0.10 /sq. ft. plus \$18.00 /unit	\$0.10 /sq. ft. plus \$18.00 /unit	
Motel/Hotel	\$0.10 /sq. ft. plus \$17.00 /unit	\$0.10 /sq. ft. plus \$17.00 /unit	



## 2013-14 Fee Schedule

	Approved 2012-13	Approved 2013-14	Change
<b>Planning &amp; Development Review Department</b>			
<b>Building Permit Fees (continued)</b>			
(2) Electric Fee			
Apartments	\$57.00 /unit	\$57.00 /unit	
Motel/Hotel	\$29.00 /unit	\$29.00 /unit	
(3) Mechanical Fee			
Apartments	\$46.00 /unit	\$46.00 /unit	
Motel/Hotel	\$18.00 /unit	\$18.00 /unit	
(4) Plumbing Fee			
Apartments	\$57.00 /unit	\$57.00 /unit	
Motel/Hotel	\$29.00 /unit	\$29.00 /unit	
<b>New Construction Group B: Warehouse Space and Parking Garages only:</b>			
Building Fee	\$0.10 /sq. ft.	\$0.10 /sq. ft.	
Electric Fee	\$17.00 /1,000 sq. ft.	\$17.00 /1,000 sq. ft.	
Mechanical Fee *	\$11.00 /1,000 sq. ft.	\$11.00 /1,000 sq. ft.	
Plumbing Fee **	\$17.00 /1,000 sq. ft.	\$17.00 /1,000 sq. ft.	
* Mechanical fee with no heating/AC units installed	\$6.00 /1,000 sq. ft.	\$6.00 /1,000 sq. ft.	
** Plumbing fee with no plumbing fixtures installed	\$4.00 /1,000 sq. ft.	\$4.00 /1,000 sq. ft.	
<b>Remodel, Repair &amp; Alterations: All groups: including completion of shell building but excluding Group R-3: Single family, duplex, PUD and townhouse</b>			
(1) Building Fee (by dollar valuation of labor and materials)			
<= \$500	\$29.00	\$36.00	\$7.00
<= \$2,000	\$51.00	\$64.00	\$13.00
<= \$6,000	\$80.00	\$100.00	\$20.00
<= \$10,000	\$98.00	\$122.00	\$24.00
<= \$20,000	\$169.00	\$175.00	\$6.00
<= \$25,000	\$206.00	\$209.00	\$3.00
<= \$30,000	\$241.00	\$241.00	
<= \$35,000	\$257.00	\$257.00	
<= \$40,000	\$287.00	\$287.00	
<= \$45,000	\$329.00	\$329.00	
<= \$50,000	\$359.00	\$359.00	
> \$50,000	*	*	
* Fees for structures over \$50,000 are determined by combining fees to equal the valuation			
(2) Electric Fee (by dollar valuation of labor and materials)			
<= \$500	\$29.00	\$36.00	\$7.00
<= \$2,000	\$36.00	\$45.00	\$9.00
<= \$6,000	\$69.00	\$86.00	\$17.00
<= \$10,000	\$96.00	\$116.00	\$20.00
<= \$20,000	\$118.00	\$135.00	\$17.00
<= \$25,000	\$131.00	\$145.00	\$14.00
<= \$30,000	\$156.00	\$163.00	\$7.00
<= \$35,000	\$175.00	\$176.00	\$1.00
<= \$40,000	\$190.00	\$190.00	

2013-14 Fee Schedule

**Planning & Development Review Department**

	Approved 2012-13	Approved 2013-14	Change
<b>Building Permit Fees (continued)</b>			
<=\$45,000	\$209.00	\$209.00	
<=\$50,000	\$226.00	\$226.00	
>\$50,000	*	*	
* Fees for structures over \$50,000 are determined by combining fees to equal the valuation			
<b>(3) Mechanical Fee (by dollar valuation of labor and materials)</b>			
<= \$500	\$29.00	\$36.00	\$7.00
<=\$2,000	\$36.00	\$45.00	\$9.00
<=\$6,000	\$69.00	\$86.00	\$17.00
<=\$10,000	\$88.00	\$109.00	\$21.00
<=\$20,000	\$108.00	\$131.00	\$23.00
<=\$25,000	\$125.00	\$144.00	\$19.00
<=\$30,000	\$150.00	\$162.00	\$12.00
<=\$35,000	\$163.00	\$171.00	\$8.00
<=\$40,000	\$188.00	\$189.00	\$1.00
<=\$45,000	\$207.00	\$207.00	
<=\$50,000	\$225.00	\$225.00	
>\$50,000	*	*	
* Fees for structures over \$50,000 are determined by combining fees to equal the valuation			
<b>(4) Plumbing Fee (by dollar valuation of labor and materials)</b>			
<= \$500	\$29.00	\$36.00	\$7.00
<=\$2,000	\$36.00	\$45.00	\$9.00
<=\$6,000	\$69.00	\$86.00	\$17.00
<=\$10,000	\$88.00	\$109.00	\$21.00
<=\$20,000	\$108.00	\$134.00	\$26.00
<=\$25,000	\$125.00	\$156.00	\$31.00
<=\$30,000	\$150.00	\$188.00	\$38.00
<=\$35,000	\$163.00	\$201.00	\$38.00
<=\$40,000	\$188.00	\$219.00	\$31.00
<=\$45,000	\$213.00	\$237.00	\$24.00
<=\$50,000	\$238.00	\$255.00	\$17.00
>\$50,000	*	*	
* Fees for structures over \$50,000 are determined by combining fees to equal the valuation			
<b>Remodel, Repair &amp; Alterations: (Residential and Miscellaneous - Group R-3: Single family, duplex, PUD and townhouse)</b>			
<b>(1) Building Fee (by dollar valuation of labor and materials)</b>			
<= \$500	\$29.00	\$36.00	\$7.00
<=\$2,000	\$51.00	\$64.00	\$13.00
<=\$6,000	\$80.00	\$100.00	\$20.00
<=\$10,000	\$98.00	\$120.00	\$22.00
<=\$20,000	\$169.00	\$175.00	\$6.00
<=\$25,000	\$206.00	\$206.00	
<=\$30,000	\$237.00	\$237.00	
<=\$35,000	\$257.00	\$257.00	

2013-14 Fee Schedule

Planning & Development Review Department

	Approved 2012-13	Approved 2013-14	Change
<b>Building Permit Fees (continued)</b>			
<=\$40,000	\$280.00	\$280.00	
<=\$45,000	\$315.00	\$315.00	
<=\$50,000	\$346.00	\$346.00	
>\$50,000	*	*	
*Fees for structures over \$50,000 are determined by combining fees to equal the valuation			
<b>(2) Electric Fee (by dollar valuation of labor and materials)</b>			
<= \$500	\$29.00	\$36.00	\$7.00
<=\$2,000	\$36.00	\$45.00	\$9.00
<=\$6,000	\$69.00	\$86.00	\$17.00
<=\$10,000	\$96.00	\$120.00	\$24.00
<=\$20,000	\$118.00	\$142.00	\$24.00
<=\$25,000	\$131.00	\$164.00	\$33.00
<=\$30,000	\$156.00	\$180.00	\$24.00
<=\$35,000	\$175.00	\$219.00	\$44.00
<=\$40,000	\$194.00	\$242.00	\$48.00
<=\$45,000	\$225.00	\$256.00	\$31.00
<=\$50,000	\$244.00	\$256.00	\$12.00
>\$50,000	*	*	
*Fees for structures over \$50,000 are determined by combining fees to equal the valuation			
<b>(3) Mechanical Fee (by dollar valuation of labor and materials)</b>			
<= \$500	\$29.00	\$36.00	\$7.00
<=\$2,000	\$36.00	\$45.00	\$9.00
<=\$6,000	\$69.00	\$71.00	\$2.00
<=\$10,000	\$78.00	\$78.00	
<=\$20,000	\$93.00	\$93.00	
<=\$25,000	\$105.00	\$105.00	
<=\$30,000	\$123.00	\$123.00	
<=\$35,000	\$132.00	\$132.00	
<=\$40,000	\$150.00	\$150.00	
<=\$45,000	\$170.00	\$170.00	
<=\$50,000	\$190.00	\$190.00	
>\$50,000	*	*	
*Fees for structures over \$50,000 are determined by combining fees to equal the valuation			
<b>(4) Plumbing Fee (by dollar valuation of labor and materials)</b>			
<= \$500	\$29.00	\$36.00	\$7.00
<=\$2,000	\$36.00	\$45.00	\$9.00
<=\$6,000	\$69.00	\$86.00	\$17.00
<=\$10,000	\$88.00	\$100.00	\$12.00
<=\$20,000	\$108.00	\$114.00	\$6.00
<=\$25,000	\$125.00	\$127.00	\$2.00
<=\$30,000	\$145.00	\$145.00	
<=\$35,000	\$154.00	\$154.00	
<=\$40,000	\$172.00	\$172.00	

2013-14 Fee Schedule

**Planning & Development Review Department**

	Approved 2012-13	Approved 2013-14	Change
<b>Building Permit Fees (continued)</b>			
<=\$45,000	\$190.00	\$190.00	
<=\$50,000	\$208.00	\$208.00	
>\$50,000	*	*	
* Fees for structures over \$50,000 are determined by combining fees to equal the valuation			
<b>Miscellaneous Fees</b>			
Address Verification Letter ****	\$17.00 /each	\$17.00 /each	
After hours inspection fee ****			
First hour	\$200.00 /hour	\$200.00 /hour	
Each additional hour	\$100.00 /hour	\$100.00 /hour	
Medical Gas Inspection after hours ****			
First hour	\$300.00 /hour	\$300.00 /hour	
Each additional hour	\$200.00 /hour	\$200.00 /hour	
BYOB Venue Permit	\$100.00	\$100.00	
Change-Out Program Permits	\$2.00	\$2.00	
County recordation fee (change of site plan or subdivision records)			
Travis County	\$22.50	\$22.50	
Williamson County	\$60.48	\$60.48	
Demolition permit	\$55.00	\$58.00	\$3.00
Electric meter conversion	\$23.00 /meter	\$23.00 /meter	
Electric service inspection fee			
In the City of Austin	\$29.00 /inspection	\$36.00 /inspection	\$7.00
In Pedernales Electric Service District - for underground inspections where service is located on pedestals at the road	\$67.00	\$67.00	
Escrow accounts ****			
Establishment of escrow account ****	\$55.00	\$55.00	
Monthly escrow service ****	\$6.00	\$6.00	
Move house or mobile home onto lot	\$44.00	\$44.00	
Move house or mobile home on City ROW	\$44.00	\$44.00	
Move/relocate building on same lot	\$44.00	\$44.00	
Permits outside the city limits ****	\$51.00	\$51.00	
Printed Zoning Map ****	\$303.00	\$303.00	
Printing of duplicate licenses or proof of registration ****	\$6.00	\$6.00	
Re-inspection fee ****	\$65.00 /inspection	\$65.00 /inspection	
Re-issuance of Certificate of Occupancy ****	\$10.00 /Certificate	\$10.00 /Certificate	
After Hours Inspection and Review ****	\$50.00 /hour, 2-hour minimum	\$50.00 /hour, 2-hour minimum	
Temporary Certificate of Compliance (Shell Permits) ****			
Initial Certificate for 30 days ****	\$750.00	\$750.00	
Refund for permanent certificate of Compliance within 30 days of issuance ****	\$500.00	\$500.00	
Each Additional 30 days ****	\$225.00	\$225.00	

2013-14 Fee Schedule

	Approved 2012-13	Approved 2013-14	Change
<b>Planning &amp; Development Review Department</b>			
<b>Miscellaneous Fees (continued)</b>			
Contractors (permit holders) Expired Permits Building, Electrical, Mechanical, or Plumbing Permits Residential	\$75.00	\$75.00	
Commercial	\$100.00	\$100.00	
Temporary Certificate of Occupancy Fee ****			
Initial Certificate for 30 days ****	\$750.00	\$750.00	
Refund for permanent certificate of Occupancy within 30 days within 30 days of issuance ****	\$500.00	\$500.00	
Each Additional 30 days ****	\$225.00	\$225.00	
Sound amplification			
Matters of public interest or political campaign	\$11.00	\$11.00	
Private party	\$22.00	\$22.00	
Advertising	\$33.00	\$33.00	
Outdoor venue	\$50.00	\$50.00	
New/Annual Registration Renewal **** for mechanical, electric, and irrigation	\$55.00 /each	\$55.00 /each	
<b>Development Services Surcharge</b>			
(This fee is not applicable to items marked with ****)	4%	4%	
<b>Boat Dock (New Construction)</b>	\$268.00	\$268.00	
<b>Banner Fee</b>	\$80.00	\$80.00	
<b>Sign Permit</b>	\$0.55 /sq. ft.	\$0.55 /sq. ft.	
<b>Sign Permit Review</b>			
Free Standing	\$30.00	\$30.00	
Wall Signs	\$20.00	\$20.00	
Banners	\$20.00	\$20.00	
<b>Sign Removal and Relocation Fee</b>	\$120.00	\$120.00	
<b>Sign Impound Fees</b>	\$33.00 minimum	\$33.00 minimum	
<6 sq. ft.	\$6.00	\$6.00	
6 - 24 sq. ft.	\$17.00	\$17.00	
25 - 64 sq. ft.	\$39.00	\$39.00	
>64 sq. ft.	\$55.00	\$55.00	
Storage fee for impounded signs	\$1.10 /day	\$1.10 /day	
<b>Temporary Use Permit</b>	\$50.00	\$50.00	
<b>Circus, Carnival, Itinerant Theatrical Show, Riding Device, or Skill or Chance Booth Permit:</b>	\$55.00 /day	\$55.00 /day	

2013-14 Fee Schedule

	Approved 2012-13	Approved 2013-14	Change
<b>Planning &amp; Development Review Department</b>			
<b>City Outdoor Advertising (Sign) License****</b> New/annual renewal	\$110.00	\$110.00	
<b>Registered Industrial Plant****</b> \$550/100,000 square feet or portion thereof pro rated for the remainder of the calendar year for the initial permit. Full fees for subsequent calendar years or portions thereof.	\$550.00 /100,000 sq.ft.	\$550.00 /100,000 sq.ft.	
<b>Fast Track Certification Fee</b> Initial application Annual renewal	\$220.00 \$55.00	\$220.00 \$55.00	
<b>Electrical Special Inspection Program Fee</b> Initial application Annual renewal	\$0.00 \$0.00	\$200.00 \$100.00	New New
<b>Construction Inspection</b> Sidewalk/Driveway Re-inspection fee Standards Manual Std. Spect. for Cuts in Public Right of Way Inspection of Utility Cuts Utility Cut Inspection Fee	\$50.00 \$5.00 \$225.00 per cut	\$50.00 \$5.00 \$225.00 per cut	
<b>Processing Management (I)</b> <u>Development Assessment</u> <= 5 acres > 5 acres (credit acreage charge to any land development application if submitted on the subject tract)	\$115.00 \$115.00 plus \$6.25 /acre over 5 acres	\$144.00 \$144.00 plus \$6.25 /acre over 5 acres	\$29.00 \$29.00
<b>Planned Development Area (I)</b> Creation <10 acres < 15 acres < 20 acres < 30 acres < 40 acres < 50 acres < 75 acres <= 100 acres > 100 acres *plus \$18/acre over 100 acres, plus \$8/acre over 1,000 acres	\$2,945.00 \$3,480.00 \$4,015.00 \$4,685.00 \$5,355.00 \$6,155.00 \$7,090.00 \$8,230.00 \$9,030.00 *	\$2,945.00 \$3,480.00 \$4,015.00 \$4,685.00 \$5,355.00 \$6,155.00 \$7,090.00 \$8,230.00 \$9,030.00 *	
<b>Revision requiring Planning Commission approval (I)</b>	\$205.00	\$205.00	

(I) Development in Smart Growth zones may be eligible for reduced fees.

2013-14 Fee Schedule

	Approved 2012-13	Approved 2013-14	Change
<b>Planning &amp; Development Review Department</b>			
<b>Processing Management (I) (continued)</b>			
Municipal Utility District Creation	\$5,060.00	\$5,060.00	
plus per acre** for 1,000 acres or fewer	\$24.00	\$24.00	
plus per acre** for each acre over 1,000	\$11.00	\$11.00	
Revision requiring Planning Commission approval	1/2 current fee	1/2 current fee	
Administrative approval of revision	\$206.00	\$206.00	
Out-of-district service request	\$1,045.00	\$1,045.00	
plus per acre** in not approved subdivision	\$24.00	\$24.00	
Annexation to a MUD	\$1,045.00	\$1,045.00	
plus per acre** if not approved subdivision	\$24.00	\$24.00	
Roadway Utility District Creation	\$5,060.00	\$5,060.00	
plus per acre** for 1,000 acres or fewer	\$7.00	\$7.00	
plus per acre** for each acre over 1,000	\$3.00	\$3.00	
plus per mile** of roadway	\$46.00	\$46.00	
Revision requiring Planning Commission approval	1/2 of current fee	1/2 of current fee	
Administrative approval of revision	\$165.00	\$165.00	
**For all per acre or mile fees, fractions of acres are rounded up to the nearest acre/mile if 0.5 acres or over and rounded down if less than 0.5 acres.			
<b>Neighborhood Plan Amendment Application Fee</b>			
	\$450.00	\$450.00	
<b>GIS Plots-Ortho Maps</b>			
E-Size (36"x36"-60")	\$35.00	\$35.00	
D-Size (34"x22")	\$25.00	\$25.00	
C-Size (22"x17")	\$18.00	\$18.00	
Ledger (11"x17")	\$15.00	\$15.00	
<b>Historic Preservation</b>			
Review Fee for Demolition/Relocation Permit			
Total Demolition/Relocation Review	\$140.00	\$140.00	
For Principal Residential or Commercial Buildings Located Within a Local Historic District or a National Register Historic District or 40 years or older			
Not Located Within a Local Historic District or a National Register Historic District or 40 years or older	\$31.00	\$31.00	
Total or Partial Demolition/Relocation Accessory Building Review	\$31.00	\$31.00	
Partial Demolition Principal Building Review	\$31.00	\$31.00	
Historic Landmark Commission Processing Fees	\$100.00 each	\$100.00 each	
Building permit application within National Register of Historic Districts	\$100.00 each	\$100.00 each	
Certificate of Appropriateness	\$313.00 each	\$313.00 each	
Historic zoning application		\$78.00	

2013-14 Fee Schedule

	Approved 2012-13	Approved 2013-14	Change
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**Planning & Development Review Department**

**(I) Development incentives in Smart Growth zones:**

Fees for projects in areas where development is encouraged are discounted. The percentage of the applicable fee to be charged is described below:

1. In the portion of the Desired Development Zone that is located in the extraterritorial jurisdiction: 80%
2. Except as provided in number (3) below, in the portion of the Desired Development Zone that is located in the city limits: 70%
3. In the urban watersheds: 50%

Note that development projects that have had fees determined by the Smart Growth Matrix are not eligible for the above reductions.



2013-14 Fee Schedule

	Approved 2012-13	Approved 2013-14	Change
<b>Police Department</b>			
<b>Non-Consent Towing Fees</b>			
Non-Consent Towing Fees (Other than Private Property Tows)			
Maximum Towing Fees:			
Vehicles less than 10,000 lbs.	\$150.00	\$150.00	
Vehicles greater than 10,000 lbs. and less than 26,000 lbs.	\$400.00	\$400.00	
Vehicles greater than 26,000 lbs.	\$800.00	\$800.00	
"Fully Prepared for Transport" Fee	\$50.00	\$50.00	
Non-Consent Private Property Towing Fees			
Maximum Towing Fees:			
Vehicles less than 10,000 lbs.	\$150.00	\$150.00	
Vehicles greater than 10,000 lbs. and less than 26,000 lbs.	\$350.00	\$350.00	
Vehicles greater than 26,000 lbs. (the per unit towing fee is \$400.00)	\$800.00 maximum	\$800.00 maximum	
"Fully Prepared for Transport" Fee	\$50.00	\$50.00	
Additional Charges			
Police Officer Verified: (Apply if verified by the police officer in charge of the accident scene)			
Exceptional Labor (such as clearing debris)	\$35.00 /hour	\$35.00 /hour	
Winching (1 hour minimum) (only if normal hook-up is not possible due to vehicle conditions or location)	\$35.00 /hour	\$35.00 /hour	
Wait Time (after 30 minutes)	\$15.00 /hour	\$15.00 /hour	
Category C Tow Truck:			
Work Time (winching, preparing the vehicle to be towed and wait time)	\$15.00 /15 minutes	\$15.00 /15 minutes	
Exceptional Labor (manpower)	\$15.00 /hour/man	\$15.00 /hour/man	
Additional Category C Tow Truck	\$800.00	\$800.00	
Additional Specialized Equipment	\$300.00 /hour	\$300.00 /hour	
Air Bags	\$75.00 /hour	\$75.00 /hour	
Fork Lifts	\$125.00 /hour	\$125.00 /hour	
Haul Trailers	\$500.00	\$500.00	
Trailer Dollies (used to move semi-trailers)	\$300.00 /hour	\$300.00 /hour	
Large Slide Trucks/Rollbacks (3 ton minimum size for hauling vehicles or equipment with gross weight of 15,000 pounds or more)	\$200.00 maximum	\$200.00 maximum	
Category A Tow Truck:			
Wait Time	\$20.00 /hour	\$20.00 /hour	
These fees amend and replace any fees for these services previously adopted by council including those contained in the 2006 ordinance 20060518-008. If there is a dispute regarding the appropriate fees, the Chief of Police shall make the determination of the correct charges for the services provided			
Storage Fee *	\$20.00 /day	\$20.00 /day	
Administrative Fee	\$25.00	\$25.00	
Preservation Fee (if vehicle covered in storage)	\$10.00 /day	\$10.00 /day	
* Fees are set by the Texas State government			

2013-14 Fee Schedule

	Approved 2012-13	Approved 2013-14	Change
<b>Police Department</b>			
<b>Alarm Permit Program</b>			
Alarm Permit Fee- Residential	\$30.00	\$30.00	
Alarm Permit Fee- Business	\$50.00	\$50.00	
Alarm Permit Renewal- Residential	\$30.00	\$30.00	
Alarm Permit Renewal- Business	\$50.00	\$50.00	
Burglary, False Alarm Service Fee (1st three within 12-month period are free)			
4-5 False Alarms	\$50.00 /each	\$50.00 /each	
6-7 False Alarms	\$75.00 /each	\$75.00 /each	
8+ False Alarms	\$100.00 /each	\$100.00 /each	
Panic/Robbery, False Alarm Service Fee (1st two within 12-month period are free)			
Late Penalty Payment	\$5.00 /month	\$5.00 /month	
Response to non-permitted location	\$200.00	\$200.00	
<b>Patrol/Patrol Support</b>			
Police Officer	\$60.00 /hour	\$60.00 /hour	
Police Detective /Corporal	\$74.00 /hour	\$74.00 /hour	
Police Sergeant	\$81.00 /hour	\$81.00 /hour	
Police Cadet	\$27.85 /hour	\$27.85 /hour	
Dispatcher	\$31.00 /hour	\$31.00 /hour	
Vehicle Rental - outside services	\$10.00 /hour	\$10.00 /hour	
Personal Watercraft Rental - outside services	\$10.00 /hour	\$10.00 /hour	
Watercraft Rental - outside services	\$20.00 /hour	\$20.00 /hour	
Mounted Rental - outside services	\$20.00 /hour	\$20.00 /hour	
Event Scheduling Fee	\$0.00	\$45.00 /event	New
<b>Identification</b>			
Fingerprint Fee (2 cards)	\$11.75	\$11.75	
Additional Card	\$6.00	\$6.00	
<b>Photographic Services</b>			
Digital Imaging Photographs	\$4.00	\$4.00	
<b>Data Resources</b>			
Police Reports - Crash Report	\$6.00	\$6.00	
Crash Report Coupons (20)	\$120.00	\$120.00	
Certified Copies	\$2.00	\$2.00	
Clearance Letter	\$25.00	\$25.00	
<b>Wrecker Permits</b>			
Wrecker License	\$15.00	\$15.00	
Inspection Fee	\$100.00	\$100.00	
Name/Phone Change	\$22.00	\$22.00	
Duplicate Documents	\$11.00	\$11.00	
<b>68-A Vehicle Inspections</b>			
Mandatory inspection of "homemade", rebuilt, or imported vehicles to obtain a title on the vehicle.	\$40.00 /inspection	\$40.00 /inspection	

2013-14 Fee Schedule

	Approved 2012-13	Approved 2013-14	Change
<b>Police Department</b>			
<b>Metal Recycler Permit</b> Permit to operate a metal materials recycling location. (One permit for 2 years)	\$50.00	\$50.00	





City of Austin  
2013-14  
Approved  
Fee Schedule

Utilities

2013-14 Fee Schedule

**Austin Energy**

**Customer Call Center**

	Approved 2012-13	Approved 2013-14	Change
Same Day Service Fee - Guarantee of same day initiation or re-initiation service M - F 7:00 a.m. to 9:00 p.m., and re-initiation service Sat. 9:00 a.m. to 1:00 p.m., in addition to the regular initiation or re-initiation fee	\$55.00	\$0.00	Delete
Continuous Service Program Initiation Fee - For owners and apartment managers to enroll in the continuous service program	\$20.00 /unit, one-time charged upon joining the program	\$20.00 /unit, one-time charged upon joining the program	
Continuous Service Program Disconnect Fee - to disconnect service at the meter for owners and apartment managers participating in the continuous service program	\$20.00 /disconnect	\$20.00 /disconnect	
Broken Seal Fee - to replace a broken meter seal; charged to the customer who could reasonably be expected to benefit from service received through the meter; may be waived one time if no other tampering is found	\$25.00	\$25.00	Add language
Construction Loop Fee - to install an electric meter for construction purposes only	\$25.00	\$25.00	
Re-Initiation of Service Fee - to reinitiate utility service at an address where a customer had previous service at the same address	\$25.00	\$25.00	
Initiation Fee - to initiate new utility service; except for participants in the continuing service program	\$20.00	\$20.00	
Customer Requested Meter Test Fee - to test a meter upon a customer's request when a test at the address was performed during the preceding 36 months & over-registration is not in excess of industry standards	\$25.00	\$25.00	
Returned Payment Fee - to process account payments that are returned, dishonored or denied by a bank, lender or 3rd-party payer	\$30.00	\$30.00	
Return Trip/Customer Initiated Trip Fee - For:	\$75.00	\$75.00	
1) Follow-up trips required due to customer and/or electricians actions that prevent AE from completing scheduled work on the first trip			
2) Trips requested by customers and or electricians for service problems that are determined not to be responsibility of AE			
Automated Meter Opt out and switch to manual meter	\$0.00	\$75.00	New
Automated Meter Opt out monthly manual read fee	\$0.00	\$10.00	New
Meter Tampering Fee - to investigate tampered meters (in addition to utility diversion charges)	\$106.80	\$106.80	
Utility Diversion Charges:			
Administrative Costs	\$100.00	\$100.00	
Burnt Meter Blocks - 1	\$7.80	\$7.80	
Burnt Meter Blocks - 2	\$15.60	\$15.60	
Damaged Meter Base	\$34.00	\$34.00	
Labor and Support	\$89.60	\$89.60	
Meter Can	\$15.95	\$15.95	

2013-14 Fee Schedule

	Approved 2012-13	Approved 2013-14	Change
<b>Austin Energy</b>			
<b>Customer Call Center (continued)</b>			
Meter Test and Repairs	\$5.01	\$5.01	
Damaged A-Base Adapter	\$17.50	\$17.50	
Broken Test Seal	\$20.00	\$20.00	
1 Phase Meter	\$34.00	\$34.00	
Damaged Lock	\$19.50	\$19.50	
Damaged Lid	\$6.50	\$6.50	
Damaged Lockring	\$13.00	\$13.00	
Damaged Sealing Ring	\$3.90	\$3.90	
Missing Blank Off	\$1.50	\$1.50	
Latch Kit	\$6.50	\$6.50	
Broken Glass	\$4.00	\$4.00	
Other Utility Diversion Charges	Cost	Cost	
Automated Meter (using radio wave transmission)	\$75.00	\$75.00	
Account Records Fee- to research and or compile customer records, account information or billing information	\$25.00 /hour	\$25.00 /hour	
<b>Streetlight Installation</b>			
Cost per lot for Underground (UG) Street lighting Installation	\$375.00	\$375.00	
Cost per lot for Overhead (OH) Street lighting Installation	\$250.00	\$250.00	
<b>Distribution Design</b>			
Additional Electric Facility Design(s) due to customer changes (No cost for first design)	Cost + 15% /design	Cost + 15% /design	
Prepare Customer Requested Cost Estimates for: New Install			
Single Resident	\$30.00	\$30.00	
Small Commercial or Subdivision (Under 350 Amps)	\$100.00	\$100.00	
Large Commercial or Subdivision (Over 350 Amps)	\$200.00	\$200.00	
Overhead to Underground Conversion			
Per 300ft	\$75.00	\$75.00	
Max	\$500.00	\$500.00	
Relocations			
Overhead	\$25.00 /removed pole	\$25.00 /removed pole	
Underground	\$75.00 /300 ft	\$75.00 /300 ft	
Service Upgrades			
Single Resident	\$15.00	\$15.00	
Small Commercial or Subdivision (Under 350 Amps)	\$25.00	\$25.00	
Large Commercial or Subdivision (Over 350 Amps)	\$100.00	\$100.00	
<b>Construction/Installation</b>			
After hours Outage requested by customer outside of normal working hours (Normal working hours: 8 a.m. to 4 p.m. Monday through Friday, excluding City-recognized holidays)	\$250.00 minimum 2 hours per trip	\$250.00 minimum 2 hours per trip	
Relocating existing distribution or secondary circuits	\$150.00 each additional hour	\$150.00 each additional hour	
Constructing electrical facilities for primary metered customers	Cost + 15%	Cost + 15%	

2013-14 Fee Schedule

	Approved 2012-13	Approved 2013-14	Change
<b>Austin Energy</b>			
<b>Construction/Installation (continued)</b>			
Constructing overhead distribution or secondary circuits to underground or vice versa	Cost + 15%	Cost + 15%	
Excess Facilities - Customer requested work beyond the standard of service delivery required of AE, and that is only performed by AE on our electric system	Cost + 15%	Cost + 15%	
Installing customer conduit in vicinity of Austin Energy Facilities except when required by Austin Energy	Cost + 15%	Cost + 15%	
Repair to Damaged Austin Energy Facilities	Cost	Cost	
Impacted streetlight pole (without replacement)	Cost	\$289.04 /pole	New
Impacted streetlight pole (with replacement)	Cost	Cost	New
Impacted utility pole (without replacement)	Cost	\$482.45 /pole	New
Impacted utility pole (with replacement)	Cost	Cost	New
New Banner Linker Locations	\$925.00	\$925.00	
New Banner Site Evaluations	\$75.00	\$75.00	
Re-inspection Fee for Conduit in vicinity of Austin Energy Facilities	\$75.00	\$75.00	
Setting and Removing Single-Phase Voltage Recorder	\$150.00	\$150.00	
Setting and Removing Three-Phase Voltage Recorder	\$200.00	\$200.00	
Special Locates of Underground AE Electric Facilities	\$250.00 up to 2 hours	\$250.00 up to 2 hours	
Tree Trimming Consultation	\$125.00 each additional hour	\$125.00 each additional hour	
Temporary Service	\$100.00	\$100.00	
Dual Feed Service	Cost + 15%	Cost + 15%	
Initial Assessment Fee	\$4,000.00 /site	\$4,000.00 /site	
Customer Requested Changes to the Initial Assessment Facilities Design and Construction	\$2,000.00 /change	\$2,000.00 /change	
Capacity Reservation & Maintenance Fee (unless customer is served under the LPS Special Contract Rider or the State LPS tariff)	Cost + 15%	Cost + 15%	
Transformer Oil Testing (Secondary Pad Mounted Only)	\$3,100.00 /MVA per month	\$3,100.00 /MVA per month	
Outage Required. Cost includes two hours Labor in excess of two hours	\$800.00 /transformer	\$800.00 /transformer	
	\$150.00 /hour	\$150.00 /hour	
<b>Green Building</b>			
Single Family Homes Green Building Consulting	\$50.00 /home certified	\$50.00 /home certified	
For single family designers, builders and owners who desire to have their homes certified as green built			
Applies inside and outside Austin Energy's service area, except to City of Austin SMART Housing projects			
Commercial / Multi-family Green Building Consulting	\$250.00 /building	\$250.00 /building	
Plus:			
Building Sq Ft. less than 50,000	\$1,000.00 /building	\$1,000.00 /building	
Building Sq Ft. between 50,000 and 250,000	\$3,500.00 /building	\$3,500.00 /building	
Building Sq Ft. greater than 250,000	\$7,000.00 /building	\$7,000.00 /building	



## 2013-14 Fee Schedule

	Approved 2012-13	Approved 2013-14	Change
<b>Austin Energy</b>			
<b>Green Building (continued)</b>			
For designers, builders and owners who desire to have their buildings certified as green built			
Applies inside and outside Austin Energy's service area, except to City of Austin SMART Housing projects			
<b>Research Real Estate Easements and Maps</b>			
<b>Austin Energy Logo Items</b> (available for AE employees only)			
Shirts- Polo	\$22.00	\$22.00	
Shirts- Denim	\$19.00	\$19.00	
Shirts- Moonlight Tower	\$10.55	\$10.55	
<b>Infrastructure Rental</b>			
Pole Attachments			
Pole Attachments Filing Fee (per application)			
First 1 - 50 Poles	\$35.00 /pole	\$35.00 /pole	
Next 51 - 100 Poles	\$25.00 /pole	\$25.00 /pole	
Next 100 + Poles	\$20.00 /pole	\$20.00 /pole	
Make ready assessment/report fee	direct costs + overhead & general/administrative costs	direct costs + overhead & general/administrative costs	
Mobilization fee for AE crews that are dispatched	direct costs + overhead & general/administrative costs	direct costs + overhead & general/administrative costs	
Transfer fee for transferring licensee's attachments	\$100 minimum charge	\$100 minimum charge	
Pole change out fee for setting new pole	direct costs + overhead & general/administrative costs	direct costs + overhead & general/administrative costs	
Construction assistance fee for aiding in construction	\$100 minimum charge	\$100 minimum charge	
Inspection / Engineering Assistance:			
Customer Planner C			
Regular time	\$52.00 /hour	\$52.00 /hour	
Overtime (Regular time X 2.55)	\$132.60 /hour	\$132.60 /hour	
Holiday (Regular time hourly rate X 3.05)	\$100.65 /hour	\$158.60 /hour	
Power System Graduate Engineer			
Regular time	\$50.00 /hour	\$50.00 /hour	
Overtime (Regular time X 2.55)	\$127.50 /hour	\$127.50 /hour	
Holiday (Regular time hourly rate X 3.05)	\$152.50 /hour	\$152.50 /hour	
Power System Engineer			
Regular time	\$56.00 /hour	\$56.00 /hour	
Overtime (Regular time X 2.55)	\$142.80 /hour	\$142.80 /hour	
Holiday (Regular time hourly rate X 3.05)	\$170.80 /hour	\$170.80 /hour	
			Update calculation

2013-14 Fee Schedule

	Approved 2012-13	Approved 2013-14	Change
<b>Austin Energy</b>			
<b>Infrastructure Rental (continued)</b>			
Inspection / Engineering Assistance (continued)			
Power System Engineer Senior	\$66.00 /hour	\$66.00 /hour	
Regular time	\$168.30 /hour	\$168.30 /hour	
Overtime (Regular time X 2.55)	\$201.30 /hour	\$201.30 /hour	
Holiday (Regular time hourly rate X 3.05)			
Pole loading analysis fee			
Basic analysis	\$75.00 /pole	\$75.00 /pole	
Detailed analysis	\$225.00 /pole	\$225.00 /pole	
Ground space fee for ground equipment	\$50.00 /sq. ft.	\$50.00 /sq. ft.	
Fenced by licensee	\$15.00 /sq. ft.	\$15.00 /sq. ft.	
Unfenced	per contract	per contract	
Annual usage and occupancy charge	per contract	per contract	
Wireless Attachment	\$1,800.00	\$1,800.00	
Tower Attachments	\$2,000.00	\$2,000.00	
Tower attachment			
Filing fee			
Filing fee renewal			
Escort fee for non-Austin Energy personnel in locked sites			
Regular time	\$52.00 /hour	\$52.00 /hour	
Overtime (Regular time X 2.55)	\$132.60 /hour	\$132.60 /hour	
Holiday (Regular time hourly rate X 3.05)	\$158.60 /hour	\$158.60 /hour	
Austin Energy support personnel and engineers			
Regular time	\$48.00 to	\$48.00 to	
Overtime (Regular time X 2.55)	\$72.00 /hour	\$72.00 /hour	
Holiday (Regular time hourly rate X 3.05)	\$122.40 to	\$122.40 to	
High Voltage clearance lose of use fee	\$183.60 /hour	\$183.60 /hour	
High Voltage clearance personnel fee	\$146.40 to	\$146.40 to	
Regular time (Austin Energy staff rate)	\$219.60 /hour	\$219.60 /hour	
Overtime hourly rate	\$400.00 /hour	\$400.00 /hour	
Holiday hourly rate	staff rate /hour	staff rate /hour	
Vehicle / Equipment use charge	staff rate x 2.55 /hour	staff rate x 2.55 /hour	
Ground space fee for ground equipment	staff rate x 3.05 /hour	staff rate x 3.05 /hour	
Fenced area in substation / space-confined property	direct costs	direct costs	
Unfenced substation or fenced area on other property			
Annual usage and occupancy charge	\$50.00 /sq. ft.	\$50.00 /sq. ft.	
Building Rooftop Fee	\$15.00 /sq. ft.	\$15.00 /sq. ft.	
Commercial Film/Advertisement Productions	per contract	per contract	
Non-Shooting Days (Set Preparation; Set strike)	\$100.00 /sq. ft.	\$100.00 /sq. ft.	
Production Days: Working Power Plant or Hazardous Facility - Interior	\$500.00 /day	\$500.00 /day	
1 Day			
2 Day			
3 Days or More			
Production Days: Working Power Plant or Hazardous Facility -	\$2,500.00 /day	\$2,500.00 /day	
Interior	\$1,500.00 /day	\$1,500.00 /day	
Production Days: Working Power Plant or Hazardous Facility -	\$1,000.00 /day	\$1,000.00 /day	
Interior			

2013-14 Fee Schedule

	Approved 2012-13	Approved 2013-14	Change
<b>Austin Energy</b>			
<b>Infrastructure Rental (continued)</b>			
Exterior, and other AE Facilities - Interior or Exterior			
1 Day	\$2,000.00 /day	\$2,000.00 /day	
2 Day	\$1,000.00 /day	\$1,000.00 /day	
3 Days or More	\$700.00 /day	\$700.00 /day	
Security or AE Personnel Costs in excess of 10 hours/day	Cost	Cost	
Site Modifications / Returning Site to prior conditions	Cost	Cost	
Public Service Announcements, Documentaries & Student Film Productions			
Per Project Fee	\$100.00	\$100.00	
<b>Service Extensions/Switchovers</b>			
Line Extension Fee - If a line extension is more than 300 feet between the current source and the point of delivery the costs attributable to the portion of the line in excess of 300 feet shall be borne by the customer	Cost	Cost	
Service Planning Application Review	\$0.00	\$100.00	New
Customer Switchover - for customers in a dually certified area all costs of disconnecting service shall be paid in advance of switchover, and customers must pay all current balances owed.	Cost	Cost	

## 2013-14 Fee Schedule

### Austin Energy Approved

#### PRICING GUIDELINES FOR ELECTRIC UTILITY PRODUCTS AND SERVICES

The pricing of electric products and services shall be derived from a competition-based pricing strategy. Competition-based pricing, also known as going-rate pricing, shall correlate prices for Austin Energy electric utility products and services to those of competitors for like goods and services in Austin, Texas or similar marketplaces. By including market-based surveys in the pricing process, competition based pricing includes within the pricing calculation the consumer's perception of the value of the product or service. The competition-based prices for products and services shall be selected by combining two standard pricing data sets and using pricing based on marginal cost.

- (1) The first pricing data set is the price range between the average lowest and average highest prices of the product or service. This price range shall be determined by researching the prices of the product or service in the current marketplace. Both internal and external market price surveys may be used. This range becomes the competition-based price range as established by competition in the market place.
- (2) The second pricing data set is the internally computed marginal cost of the product or service. Marginal cost is calculated by combining the determined total fixed and total variable costs to establish the floor of the profit margin.
- (3) The final price of the product or service shall not be offered below the marginal cost of the product or service and must be within the determined competition-based price range.
- (4) Calculation of the final price shall assume a product life cycle (to be determined for each product) for the purposes of determining the number of units or amount of service that will be sold.
- (5) The final price for a particular product or service shall be a ratio of the sum of the marginal cost and targeted profit to the anticipated number of units to be sold.

Competition-based pricing assumes that the selected price represents the collective pricing wisdom of the electric utility product and service marketplace. It reflects a price that affords a fair profit in a competitive marketplace.

#### LIGHTING PRODUCTS AND SERVICES

This service includes the supply and installation of lights or poles for commercial facilities and residences. Lights and poles may be owned and maintained by the Utility.

#### MAINTENANCE CONTRACTS FOR CUSTOMER-OWNED MEDIUM-VOLTAGE EQUIPMENT

This service provides specific maintenance contracts for customers requesting assistance in repairing or providing maintenance on medium-voltage equipment (over 600 volts). A maintenance contract will be prepared for each customer.

## 2013-14 Fee Schedule

### **Austin Energy Approved**

#### **POWER QUALITY OR RELIABILITY CONTRACTING**

This service provides contracts to improve customer power quality or reliability through the sale, lease, installation and maintenance of electrical devices. The final product or service offering will be based on that customer's specific needs.

#### **SURGE PROTECTION**

This service provides whole building and point-of-use surge protection from voltage spikes. These products will be suitable for residential and commercial establishments. Customers have the option of choosing either whole building surge protection installed at the meter or high quality surge protection strips for individual or grouped devices, or both.

#### **AUSTIN ANALYTICAL SERVICES**

Austin Analytical laboratory services can benefit other customers as well as the City of Austin. The laboratory is equipped to provide PCB, lead, asbestos, and other environmental and analytical testing to customers.

#### **EDUCATIONAL SERVICES**

This service provides information and education on utility and competitive issues such as safety, power quality, planning, and energy services.

#### **GREEN BUILDING PROGRAM**

The Green Building Program is a voluntary building rating system that encourages environmentally sound building, remodeling, and building maintenance practices. This program includes those services connected with providing "green building" practices: professional consulting, educational and informational "green building" services, and marketing of the same, all connected with providing and promoting environmentally sound building practices and systems ("green building"). Green Building services are available to individuals and business outside the City of Austin's electric service area as well to businesses within the service area boundary.

#### **DISTRICT HEATING AND COOLING SERVICE**

This service provides customers and their facilities with thermal energy (in the form of chilled water, heated water, or steam) from central plant facilities and distribution systems operated by Austin Energy.

## 2013-14 Fee Schedule

### **Austin Energy Approved**

#### **CONSTRUCTION / INSTALLATION**

This service consists of pole or tower construction and conduit installation for electric or communications companies.

#### **PULSE METERING, SUBMETERING, AND INTERVAL LOAD DATA SERVICES**

This service provides installation of pulse metering, submetering, or interval load data recorders at a customer's facility, and electronic collection of relevant data from a customer's facility, and provides customers with timely operating data to assist with the efficient operation of its equipment and facility.

#### **ENERGY MANAGEMENT SERVICES**

Services include energy audits, feasibility studies, cost estimates, project management, providing, installing, and/or maintaining energy-efficient equipment, and arranging for project financing for governmental, commercial, and industrial customers.

#### **DISTRIBUTED GENERATION**

This service provides on-site analysis for large industrial or commercial customers to assess opportunities for on-site electrical generation for these customers for peak shaving or emergency outage situations. If circumstances for on-site generation are favorable, Austin Energy may provide or assist customers in obtaining distributed generation equipment. Austin Energy may own, operate, and/or maintain such equipment.

#### **ELECTRIC RELIABILITY COUNCIL OF TEXAS WHOLESale MARKET SERVICES**

These services may be offered to eligible parties desiring to participate in the Electric Reliability Council of Texas (ERCOT) wholesale market. Austin Energy is currently registered as a Qualified Scheduling Entity in ERCOT and, as such, may provide scheduling, dispatching, communication, and a broad range of other services related to the ERCOT wholesale market.

## CITY OF AUSTIN ELECTRIC RATE SCHEDULES

**RESIDENTIAL-AUSTIN****Application**

This rate applies to electric service for residential purposes to single-family dwellings and single metered apartment units whose point of delivery is located inside the city limits of Austin. This rate does not apply if a portion of the dwelling or unit is used for non-residential purposes unless such use qualifies as a home occupation as defined by City Code Section 25-2-900. This rate does not apply to electric service for separately-metered uses at the same premises, such as water wells, gates, barns, garages, boat docks, pools, and lighting.

**Character of Service**

Service under this rate schedule shall be provided pursuant to City Code Section 15-9, Utility Service Regulations, and the Utility Criteria Manual, as both may be amended from time to time, and such other rules and regulations as may be prescribed by the City of Austin. Electric service of one standard character will be delivered to one point of service on the customer's premises and measured through one meter unless at Austin Energy's sole discretion additional metering is required.

**Monthly Charges**

	<b>Billing Months October Through May</b>	<b>Billing Months June Through September</b>
<b>Customer Charge</b>	\$10.00	\$10.00
<b>Energy Charges</b>		
<b>First 0- 500 kWh</b>	1.8 ¢ Per kWh	3.3 ¢ Per kWh
<b>From 501-1,000 kWh</b>	5.6 ¢ Per kWh	8.0 ¢ Per kWh
<b>From 1,001-1,500 kWh</b>	7.2 ¢ Per kWh	9.1 ¢ Per kWh
<b>From 1,501-2,500 kWh</b>	8.4 ¢ Per kWh	11.0 ¢ Per kWh
<b>From 2,501 kWh and greater</b>	9.6 ¢ Per kWh	11.4 ¢ Per kWh
<b>Power Supply Adjustment</b>	See Below	See Below
<b>Community Benefit Charge</b>	See Community Benefit Charge Schedule	
<b>Regulatory Charge</b>	See Regulatory Charge Schedule	

Power Supply Adjustment – plus an adjustment for variable costs, calculated under the Power Supply Adjustment rate schedule, multiplied by the billable kWh.

A customer's bill for electric service of at least 10 days under this rate schedule shall not be less than the customer charge.

## CITY OF AUSTIN ELECTRIC RATE SCHEDULES

**Time-Of-Use Option**

In lieu of the Charges above, customers receiving service under this rate schedule may choose the following time-of-use charges to be applied for a term of not less than twelve consecutive billing months. Customers selecting this time-of-use option shall permit Austin Energy to install all equipment necessary for time-of-use metering and permit reasonable access to all electric service facilities installed by Austin Energy for inspection, maintenance, repair, removal, or data recording purposes. Customers selecting this option are not eligible to participate in levelized billing. Austin Energy may administratively suspend availability of this time-of-use rate option to additional customers.

**Monthly Time-Of-Use Charges**

	<b>Billing Months October Through May</b>	<b>Billing Months June Through September</b>
<b>Customer Charge</b>	\$12.00	\$12.00
<b>Energy Charges</b>		
<b>Total Monthly kWh 0-500</b>		
<b>Off-Peak</b>	-0.924 ¢ Per kWh	0.493 ¢ Per kWh
<b>Mid-Peak</b>	1.201 ¢ Per kWh	5.040 ¢ Per kWh
<b>On-Peak</b>	0.000 ¢ Per kWh	9.761 ¢ Per kWh
<b>Total Monthly kWh 501-1,000</b>		
<b>Off-Peak</b>	-0.427 ¢ Per kWh	1.188 ¢ Per kWh
<b>Mid-Peak</b>	3.673 ¢ Per kWh	6.218 ¢ Per kWh
<b>On-Peak</b>	0.000 ¢ Per kWh	11.003 ¢ Per kWh
<b>Total Monthly kWh 1,001-1,500</b>		
<b>Off-Peak</b>	-0.014 ¢ Per kWh	2.182 ¢ Per kWh
<b>Mid-Peak</b>	4.891 ¢ Per kWh	7.134 ¢ Per kWh
<b>On-Peak</b>	0.000 ¢ Per kWh	12.196 ¢ Per kWh
<b>Total Monthly kWh 1,501-2,500</b>		
<b>Off-Peak</b>	0.692 ¢ Per kWh	2.679 ¢ Per kWh
<b>Mid-Peak</b>	6.282 ¢ Per kWh	7.934 ¢ Per kWh
<b>On-Peak</b>	0.000 ¢ Per kWh	13.031 ¢ Per kWh
<b>Total Monthly kWh 2,501 plus</b>		
<b>Off-Peak</b>	4.170 ¢ Per kWh	6.158 ¢ Per kWh
<b>Mid-Peak</b>	9.761 ¢ Per kWh	9.512 ¢ Per kWh
<b>On-Peak</b>	0.000 ¢ Per kWh	14.979 ¢ Per kWh
<b>Power Supply Adjustment</b>	See Below	See Below
<b>Community Benefit Charge</b>	See Community Benefit Charge Schedule	
<b>Regulatory Charge</b>	See Regulatory Charge Schedule	



## CITY OF AUSTIN ELECTRIC RATE SCHEDULES

Power Supply Adjustment – plus an adjustment for variable costs, calculated under the Power Supply Adjustment rate schedule, multiplied by the billable kWh.

A customer's bill for electric service of at least 10 days under this rate schedule shall not be less than the customer charge.

### Time-Of-Use Periods

<b>Billing Months October Through May</b>	
<b>Off-Peak Hours</b>	10:00 P.M. – 6:00 A.M. Everyday
<b>Mid-Peak Hours</b>	6:00 A.M. – 10:00 P.M. Everyday
<b>On-Peak Hours</b>	None

<b>Billing Months June Through September</b>	
<b>Off-Peak Hours</b>	10:00 P.M. – 6:00 A.M. Everyday
<b>Mid-Peak Hours</b>	6:00 A.M. – 2:00 P.M. and 8:00 P.M. – 10:00 P.M. Monday – Friday
<b>On-Peak Hours</b>	2:00 P.M. – 8:00 P.M. Monday – Friday

### GreenChoice Option

Service under this rate schedule is eligible for application of the GreenChoice Energy Rider.

CITY OF AUSTIN ELECTRIC RATE SCHEDULES

**RESIDENTIAL – OUTSIDE AUSTIN**

**Application**

This rate applies to electric service for residential purposes to single-family dwellings and single metered apartment units whose point of delivery is located outside the city limits of Austin. This rate does not apply if a portion of the dwelling or unit is used for non-residential purposes unless such use qualifies as a home occupation as defined by Austin City Code Section 25-2-900. This rate does not apply to electric service for separately-metered uses at the same premises, such as water wells, gates, barns, garages, boat docks, pools, and lighting.

**Character of Service**

Service under this rate schedule shall be provided pursuant to Austin City Code Section 15-9, Utility Service Regulations, and the Utility Criteria Manual, as both may be amended from time to time, and such other rules and regulations as may be prescribed by the City of Austin. Electric service of one standard character will be delivered to one point of service on the customer’s premises and measured through one meter unless at Austin Energy’s sole discretion additional metering is required.

**Monthly Charges**

	<b>Billing Months October Through May</b>	<b>Billing Months June Through September</b>
<b>Customer Charge</b>	\$10.00	\$10.00
<b>Energy Charges</b>		
<b>First 0- 500 kWh</b>	1.800 ¢ Per kWh	3.750 ¢ Per kWh
<b>From 501-1,000 kWh</b>	5.600 ¢ Per kWh	8.000 ¢ Per kWh
<b>From 1,001-1,500 kWh</b>	7.170 ¢ Per kWh	9.325 ¢ Per kWh
<b>From 1,501-2,500 kWh</b>	7.170 ¢ Per kWh	9.325 ¢ Per kWh
<b>From 2,501 kWh and greater</b>	7.170 ¢ Per kWh	9.325 ¢ Per kWh
<b>Power Supply Adjustment</b>	See Below	See Below
<b>Community Benefit Charge</b>	See Community Benefit Charge Schedule	
<b>Regulatory Charge</b>	See Regulatory Charge Schedule	

Power Supply Adjustment – plus an adjustment for variable costs, calculated under the Power Supply Adjustment rate schedule, multiplied by the billable kWh.

## CITY OF AUSTIN ELECTRIC RATE SCHEDULES

A customer's bill for electric service of at least 10 days under this rate schedule shall not be less than the customer charge.

**Time-Of-Use Option**

In lieu of the Charges above, customers receiving service under this rate schedule may choose the following time-of-use charges to be applied for a term of not less than twelve consecutive billing months. Customers selecting this time-of-use option shall permit Austin Energy to install all equipment necessary for time-of-use metering and permit reasonable access to all electric service facilities installed by Austin Energy for inspection, maintenance, repair, removal, or data recording purposes. Customers selecting this option are not eligible to participate in levelized billing. Austin Energy may administratively suspend availability of this time-of-use rate option to additional customers.

**Monthly Time-Of-Use Charges**

	<b>Billing Months October Through May</b>	<b>Billing Months June Through September</b>
<b>Customer Charge</b>	\$12.00	\$12.00
<b>Energy Charges</b>		
<b>Total Monthly kWh 0-500</b>		
<b>Off-Peak</b>	-0.924 ¢ Per kWh	0.493 ¢ Per kWh
<b>Mid-Peak</b>	1.201 ¢ Per kWh	5.040 ¢ Per kWh
<b>On-Peak</b>	0.000 ¢ Per kWh	9.761 ¢ Per kWh
<b>Total Monthly kWh 501-1,000</b>		
<b>Off-Peak</b>	-0.427 ¢ Per kWh	1.188 ¢ Per kWh
<b>Mid-Peak</b>	3.673 ¢ Per kWh	6.218 ¢ Per kWh
<b>On-Peak</b>	0.000 ¢ Per kWh	11.003 ¢ Per kWh
<b>Total Monthly kWh 1,001-1,500</b>		
<b>Off-Peak</b>	-0.014 ¢ Per kWh	2.182 ¢ Per kWh
<b>Mid-Peak</b>	4.891 ¢ Per kWh	7.134 ¢ Per kWh
<b>On-Peak</b>	0.000 ¢ Per kWh	12.196 ¢ Per kWh
<b>Total Monthly kWh 1,501-2,500</b>		
<b>Off-Peak</b>	0.692 ¢ Per kWh	2.679 ¢ Per kWh
<b>Mid-Peak</b>	6.282 ¢ Per kWh	7.934 ¢ Per kWh
<b>On-Peak</b>	0.000 ¢ Per kWh	13.031 ¢ Per kWh
<b>Total Monthly kWh 2,501 plus</b>		
<b>Off-Peak</b>	4.170 ¢ Per kWh	6.158 ¢ Per kWh
<b>Mid-Peak</b>	9.761 ¢ Per kWh	9.512 ¢ Per kWh
<b>On-Peak</b>	0.000 ¢ Per kWh	14.979 ¢ Per kWh
<b>Power Supply Adjustment</b>	See Below	See Below
<b>Community Benefit Charge</b>	See Community Benefit Charge Schedule	
<b>Regulatory Charge</b>	See Regulatory Charge Schedule	

## CITY OF AUSTIN ELECTRIC RATE SCHEDULES

Power Supply Adjustment – plus an adjustment for variable costs, calculated under the Power Supply Adjustment rate schedule, multiplied by the billable kWh.

A customer’s bill for electric service of at least 10 days under this rate schedule shall not be less than the customer charge.

### Time-Of-Use Periods

<b>Billing Months October Through May</b>	
<b>Off-Peak Hours</b>	10:00 P.M. – 6:00 A.M. Everyday
<b>Mid-Peak Hours</b>	6:00 A.M. – 10:00 P.M. Everyday
<b>On-Peak Hours</b>	None

<b>Billing Months June Through September</b>	
<b>Off-Peak Hours</b>	10:00 P.M. – 6:00 A.M. Everyday
<b>Mid-Peak Hours</b>	6:00 A.M. – 2:00 P.M. and 8:00 P.M. – 10:00 P.M. Monday – Friday 6:00 A.M. – 10:00 P.M. Saturday – Sunday
<b>On-Peak Hours</b>	2:00 P.M. – 8:00 P.M. Monday – Friday

### GreenChoice Option

Service under this rate schedule is eligible for application of the GreenChoice Energy Rider.

## CITY OF AUSTIN ELECTRIC RATE SCHEDULES

**RESIDENTIAL SOLAR****Application**

This rider applies to any customer receiving residential electric service who owns and operates an on-site solar photovoltaic system with a capacity of 20 kW or less that is interconnected with Austin Energy's electric distribution system.

**Monthly Charges**

Billable kWh under this rate schedule shall be based on the customer's total energy consumption during the billing month, including energy delivered by Austin Energy's electric system and energy consumed from an on-site solar system. All non-kWh-based charges under this rate schedule shall remain unaffected by the application of this rider.

**Solar Credit**

For each billing month the customer shall receive a non-refundable credit equal to the metered kWh output of the customer's photovoltaic system, times the current Value-of-Solar Factor plus any carry-over credit from the previous billing month. The Value-of-Solar Factor shall initially be \$0.128 per kWh, and shall be administratively adjusted annually, beginning with each year's January billing month, based upon the marginal cost of displaced energy, avoided capital costs, line loss savings, and environmental benefits.

Any amount of solar credit in excess of the customer's total charges for electric service under the residential rate schedule shall be carried forward and applied to the customer's next electric bill. The customer's carry-over credit, if any, shall be reset to zero in the first billing month of each calendar year.

## CITY OF AUSTIN ELECTRIC RATE SCHEDULES

### **SECONDARY VOLTAGE LESS THAN 10 KW**

#### **Application**

This rate applies to secondary voltage (less than 12,470 volts nominal line to line) electric service, to which no other specific rate schedule applies, to any customer whose kW demand did not meet or exceed 10 kW at any interval during the most recent June through September billing months, or as determined by Austin Energy if insufficient usage history is available.

Under this rate, electric service provided to a religious sanctuary is eligible for the House of Worship Discount described below.

A “religious sanctuary” is a permanent or temporary building or facility that is primarily used for regular, organized group religious worship services that are open to the public.

The House of Worship Discount is not available for electric service provided to any school, educational facility, community recreational facility, child care facility, dormitory, residence, lodge, parking facility, gymnasium, meeting hall, office or event center.

To be eligible for the House of Worship Discount, a customer must be a tax-exempt 501(c)(3) organization for federal tax purposes and a tax-exempt religious organization under Sections 151.310, 156.102 and 171.058 of the Texas Tax Code.

#### **Character of Service**

Service under this rate schedule shall be provided pursuant to City Code Section 15-9, Utility Service Regulations, and the Utility Criteria Manual, as both may be amended from time to time, and such other rules and regulations as may be prescribed by the City of Austin. Electric service of one standard character will be delivered to one point of service on the customer’s premises and measured through one meter unless at Austin Energy’s sole discretion additional metering is required.

## CITY OF AUSTIN ELECTRIC RATE SCHEDULES

**Monthly Charges**

	<b>Billing Months October Through May</b>	<b>Billing Months June Through September</b>
<b>Customer Charge</b>	\$18.00	\$18.00
<b>Energy Charge</b>	4.598 ¢ Per kWh	6.198 ¢ Per kWh
<b>Power Supply Adjustment</b>	See Below	See Below
<b>Community Benefit Charge</b>	See Community Benefit Charge Schedule	
<b>Regulatory Charge</b>	See Regulatory Charge Schedule	

Power Supply Adjustment – plus an adjustment for variable costs, calculated under the Power Supply Adjustment rate schedule, multiplied by the billable kWh.

**Time-Of-Use Option**

In lieu of the Charges above, customers receiving service under this rate schedule may choose the following time-of-use charges to be applied for a term of not less than twelve consecutive billing months. Customers selecting this time-of-use option shall permit Austin Energy to install all equipment necessary for time-of-use metering and permit reasonable access to all electric service facilities installed by Austin Energy for inspection, maintenance, repair, removal, or data recording purposes. Customers selecting this option are not eligible to participate in levelized billing. Austin Energy may administratively suspend availability of this time-of-use rate option to additional customers.

**Monthly Time-Of-Use Charges**

	<b>Billing Months October Through May</b>	<b>Billing Months June Through September</b>
<b>Customer Charge</b>	\$21.60	\$21.60
<b>Energy Charge</b>		
<b>Off-Peak</b>	0.798 ¢ Per kWh	0.798 ¢ Per kWh
<b>Mid-Peak</b>	6.336 ¢ Per kWh	6.336 ¢ Per kWh
<b>On-Peak</b>	0.000 ¢ Per kWh	12.437 ¢ Per kWh
<b>Power Supply Adjustment</b>	See Below	See Below
<b>Community Benefit Charge</b>	See Community Benefit Charge Schedule	
<b>Regulatory Charge</b>	See Regulatory Charge Schedule	

## CITY OF AUSTIN ELECTRIC RATE SCHEDULES

Power Supply Adjustment – plus an adjustment for variable costs, calculated under the Power Supply Adjustment rate schedule, multiplied by the billable kWh.

### Time-Of-Use Periods

<b>Billing Months October Through May</b>	
<b>Off-Peak Hours</b>	10:00 P.M. – 6:00 A.M. Everyday
<b>Mid-Peak Hours</b>	6:00 A.M. – 10:00 P.M. Everyday
<b>On-Peak Hours</b>	None

<b>Billing Months June Through September</b>	
<b>Off-Peak Hours</b>	10:00 P.M. – 6:00 A.M. Everyday
<b>Mid-Peak Hours</b>	6:00 A.M. – 2:00 P.M. and 8:00 P.M. – 10:00 P.M. Monday – Friday 6:00 A.M. – 10:00 P.M. Saturday – Sunday
<b>On-Peak Hours</b>	2:00 P.M. – 8:00 P.M. Monday – Friday

### GreenChoice® Option

Service under this rate schedule is eligible for application of the GreenChoice Energy Rider.

### Terms And Conditions

The Customer Charge will not be applied to a customer’s bill until the customer has received service for at least ten days during the billing cycle.

The monthly electric charges billed pursuant to this rate schedule for any Independent School District account will be discounted by an effective rate of 10%.

For service under this rate schedule to a customer that is eligible for the House of Worship Discount, the customer’s total monthly electric charges billed pursuant to this rate schedule for service delivered to a religious sanctuary shall not exceed an amount equaling the billed kWh usage times a rate of \$0.125 per kWh, but shall not be less than the Customer Charge. This rate shall be adjusted to include any approved increase or decrease in the Power Supply Adjustment, Regulatory, and Community Benefit Charge. Effective November 1, 2013, the House of Worship Discount rate is \$0.13087 per kWh.



## CITY OF AUSTIN ELECTRIC RATE SCHEDULES

**SECONDARY VOLTAGE GREATER THAN OR EQUAL TO 10 KW BUT  
LESS THAN 50 KW - AUSTIN****Application**

This rate applies to electric service at a secondary voltage (less than 12,470 volts nominal line to line), for which no other specific rate is provided, to a customer whose point of delivery is located inside the city limits of Austin and whose metered demand for power was greater than or equal to 10 kW but was less than 50 kW at any interval during the most recent June through September billing months, or as determined by Austin Energy if insufficient usage history is available. This rate shall apply for not less than twelve months following the last month in which the required metered demand level was met. If a customer has made significant changes in their connected load which prevents the customer from meeting or exceeding the minimum metered kW threshold of this rate schedule and these changes have been verified by Austin Energy, the twelve month requirement may be waived by Austin Energy.

Under this rate, electric service provided to a religious sanctuary is eligible for the House of Worship Discount described below.

A “religious sanctuary” is a permanent or temporary building or facility that is primarily used for regular, organized group religious worship services that are open to the public.

The House of Worship Discount is not available for electric service provided to any school, educational facility, community recreational facility, child care facility, dormitory, residence, lodge, parking facility, gymnasium, meeting hall, office or event center.

To be eligible for the House of Worship Discount, a customer must be a tax-exempt 501(c)(3) organization for federal tax purposes and a tax-exempt religious organization under Sections 151.310, 156.102 and 171.058 of the Texas Tax Code.

**Character of Service**

Service under this rate schedule shall be provided pursuant to City Code Section 15-9, Utility Service Regulations, and the Utility Criteria Manual, as both may be amended from time to time, and such other rules and regulations as may be prescribed by the City of Austin. Electric service of one standard character will be delivered to one point of service on the customer’s premises and measured through one meter unless at Austin Energy’s sole discretion additional metering is required.

## CITY OF AUSTIN ELECTRIC RATE SCHEDULES

**Monthly Charges**

	<b>Billing Months October Through May</b>	<b>Billing Months June Through September</b>
<b>Customer Charge</b>	\$25.00	\$25.00
<b>Electric Delivery</b>	\$4.00 Per Billed kW	\$4.00 Per Billed kW
<b>Demand Charge</b>	\$5.15 Per Billed kW	\$6.15 Per Billed kW
<b>Energy Charge</b>	2.414 ¢ Per kWh	2.914 ¢ Per kWh
<b>Power Supply Adjustment</b>	See Below	See Below
<b>Community Benefit Charge</b>	See Community Benefit Charge Schedule	
<b>Regulatory Charge</b>	See Regulatory Charge Schedule	

Power Supply Adjustment – plus an adjustment for variable costs, calculated under the Power Supply Adjustment rate schedule, multiplied by the billable kWh.

**Time-Of-Use Option**

In lieu of the Charges above, customers receiving service under this rate schedule may choose the following time-of-use charges to be applied for a term of not less than twelve consecutive billing months. Customers selecting this time-of-use option shall permit Austin Energy to install all equipment necessary for time-of-use metering and permit reasonable access to all electric service facilities installed by Austin Energy for inspection, maintenance, repair, removal, or data recording purposes. Customers selecting this option are not eligible to participate in levelized billing. Austin Energy may administratively suspend availability of this time-of-use rate option to additional customers.

## CITY OF AUSTIN ELECTRIC RATE SCHEDULES

Monthly Time-Of-Use Charges

	<b>Billing Months October Through May</b>	<b>Billing Months June Through September</b>
<b>Customer Charge</b>	\$30.00	\$30.00
<b>Electric Delivery</b>	\$4.00 Per Billed kW	\$4.00 Per Billed kW
<b>Demand Charge</b>		
<b>On-Peak</b>	\$0.00 Per Billed kW	\$6.50 Per Billed kW
<b>Mid-Peak</b>	\$3.25 Per Billed kW	\$0.00 Per Billed kW
<b>Energy Charge</b>		
<b>Off-Peak</b>	-0.067 ¢ Per kWh	-0.067 ¢ Per kWh
<b>Mid-Peak</b>	3.912 ¢ Per kWh	3.912 ¢ Per kWh
<b>On-Peak</b>	0.000 ¢ Per kWh	6.544 ¢ Per kWh
<b>Power Supply Adjustment</b>	See Below	See Below
<b>Community Benefit Charge</b>	See Community Benefit Charge Schedule	
<b>Regulatory Charge</b>	See Regulatory Charge Schedule	

Power Supply Adjustment – plus an adjustment for variable costs, calculated under the Power Supply Adjustment rate schedule, multiplied by the billable kWh.

Time-Of-Use Periods

	<b>Billing Months October Through May</b>
<b>Off-Peak Hours</b>	10:00 P.M. – 6:00 A.M. Everyday
<b>Mid-Peak Hours</b>	6:00 A.M. – 10:00 P.M. Everyday
<b>On-Peak Hours</b>	None

	<b>Billing Months June Through September</b>
<b>Off-Peak Hours</b>	10:00 P.M. – 6:00 A.M. Everyday
<b>Mid-Peak Hours</b>	6:00 A.M. – 2:00 P.M. and 8:00 P.M. – 10:00 P.M. Monday – Friday 6:00 A.M. – 10:00 P.M. Saturday – Sunday
<b>On-Peak Hours</b>	2:00 P.M. – 8:00 P.M. Monday – Friday

## CITY OF AUSTIN ELECTRIC RATE SCHEDULES

### **GreenChoice® Option**

Service under this rate schedule is eligible for application of the GreenChoice Energy Rider.

### **Terms And Conditions**

Except as noted below, Billed kW shall be measured as the metered kilowatt demand during the fifteen-minute interval of greatest use during the billing month as determined by Austin Energy's metering equipment, adjusted for power factor corrections as follows:

When power factor during the interval of greatest use is less than 90 percent as indicated or recorded by metering equipment installed by Austin Energy, Billed kW shall be determined by multiplying metered kilowatt demand during the fifteen-minute interval of greatest use by 90 percent and dividing by the indicated or recorded power factor during the interval of greatest use.

For example:

The metered kilowatt demand during the fifteen-minute interval of greatest monthly use =  
13.5 kW  
The power factor during the fifteen-minute interval of greatest monthly use = 86.7%  
The Billed kW = 13.5 kW x 0.90 power factor / 0.867 power factor = 14.0 kW

The Customer Charge will not be applied to a customer's bill until the customer has received service for at least ten days during the billing cycle.

The monthly electric charges billed pursuant to this rate schedule for any Independent School District account will be discounted by an effective rate of 10%.

For service under this rate schedule to a customer that is eligible for the House of Worship Discount, the customer's total monthly electric charges billed pursuant to this rate schedule for service delivered to a religious sanctuary shall not exceed an amount equaling the billed kWh usage times a rate of \$0.125 per kWh, but shall not be less than the Customer Charge. This rate shall be adjusted to include any approved increase or decrease in the Power Supply Adjustment, Regulatory, and Community Benefit Charge. Effective November 1, 2013, the House of Worship Discount rate is \$0.13087 per kWh.

## CITY OF AUSTIN ELECTRIC RATE SCHEDULES

**SECONDARY VOLTAGE GREATER THAN OR EQUAL TO 10 KW BUT  
LESS THAN 50 KW – OUTSIDE AUSTIN****Application**

This rate applies to electric service at a secondary voltage (less than 12,470 volts nominal line to line), for which no other specific rate is provided, to a customer whose point of delivery is located outside the city limits of Austin and whose metered demand for power was greater than or equal to 10 kW but was less than 50 kW at any interval during the most recent June through September billing months, or as determined by Austin Energy if insufficient usage history is available. This rate shall apply for not less than twelve months following the last month in which the required metered demand level was met. If a customer has made significant changes in their connected load which prevents the customer from meeting or exceeding the minimum metered kW threshold of this rate schedule and these changes have been verified by Austin Energy, the twelve month requirement may be waived by Austin Energy.

Under this rate, electric service provided to a religious sanctuary is eligible for the House of Worship Discount described below.

A “religious sanctuary” is a permanent or temporary building or facility that is primarily used for regular, organized group religious worship services that are open to the public.

The House of Worship Discount is not available for electric service provided to any school, educational facility, community recreational facility, child care facility, dormitory, residence, lodge, parking facility, gymnasium, meeting hall, office or event center.

To be eligible for the House of Worship Discount, a customer must be a tax-exempt 501(c)(3) organization for federal tax purposes and a tax-exempt religious organization under Sections 151.310, 156.102 and 171.058 of the Texas Tax Code.

**Character of Service**

Service under this rate schedule shall be provided pursuant to Austin City Code Section 15-9, Utility Service Regulations, and the Utility Criteria Manual, as both may be amended from time to time, and such other rules and regulations as may be prescribed by the City of Austin. Electric service of one standard character will be delivered to one point of service on the customer’s premises and measured through one meter unless at Austin Energy’s sole discretion additional metering is required.

## CITY OF AUSTIN ELECTRIC RATE SCHEDULES

**Monthly Charges**

	<b>Billing Months October Through May</b>	<b>Billing Months June Through September</b>
<b>Customer Charge</b>	\$25.00	\$25.00
<b>Electric Delivery</b>	\$3.98 Per Billed kW	\$3.98 Per Billed kW
<b>Demand Charge</b>	\$5.12 Per Billed kW	\$6.11 Per Billed kW
<b>Energy Charge</b>	2.399 ¢ Per kWh	2.896 ¢ Per kWh
<b>Power Supply Adjustment</b>	See Below	See Below
<b>Community Benefit Charge</b>	See Community Benefit Charge Schedule	
<b>Regulatory Charge</b>	See Regulatory Charge Schedule	

Power Supply Adjustment – plus an adjustment for variable costs, calculated under the Power Supply Adjustment rate schedule, multiplied by the billable kWh.

**Time-Of-Use Option**

In lieu of the Charges above, customers receiving service under this rate schedule may choose the following time-of-use charges to be applied for a term of not less than twelve consecutive billing months. Customers selecting this time-of-use option shall permit Austin Energy to install all equipment necessary for time-of-use metering and permit reasonable access to all electric service facilities installed by Austin Energy for inspection, maintenance, repair, removal, or data recording purposes. Customers selecting this option are not eligible to participate in levelized billing. Austin Energy may administratively suspend availability of this time-of-use rate option to additional customers.

## CITY OF AUSTIN ELECTRIC RATE SCHEDULES

Monthly Time-Of-Use Charges

	Billing Months October Through May	Billing Months June Through September
<b>Customer Charge</b>	\$30.00	\$30.00
<b>Electric Delivery</b>	\$4.00 Per Billed kW	\$4.00 Per Billed kW
<b>Demand Charge</b>		
<b>On-Peak</b>	\$0.00 Per Billed kW	\$6.50 Per Billed kW
<b>Mid-Peak</b>	\$3.25 Per Billed kW	\$0.00 Per Billed kW
<b>Energy Charge</b>		
<b>Off-Peak</b>	-0.067 ¢ Per kWh	-0.067 ¢ Per kWh
<b>Mid-Peak</b>	3.912 ¢ Per kWh	3.912 ¢ Per kWh
<b>On-Peak</b>	0.000 ¢ Per kWh	6.544 ¢ Per kWh
<b>Power Supply Adjustment</b>	See Below	See Below
<b>Community Benefit Charge</b>	See Community Benefit Charge Schedule	
<b>Regulatory Charge</b>	See Regulatory Charge Schedule	

Power Supply Adjustment – plus an adjustment for variable costs, calculated under the Power Supply Adjustment rate schedule, multiplied by the billable kWh.

Time-Of-Use Periods

	Billing Months October Through May
<b>Off-Peak Hours</b>	10:00 P.M. – 6:00 A.M. Everyday
<b>Mid-Peak Hours</b>	6:00 A.M. – 10:00 P.M. Everyday
<b>On-Peak Hours</b>	None

	Billing Months June Through September
<b>Off-Peak Hours</b>	10:00 P.M. – 6:00 A.M. Everyday
<b>Mid-Peak Hours</b>	6:00 A.M. – 2:00 P.M. and 8:00 P.M. – 10:00 P.M. Monday – Friday 6:00 A.M. – 10:00 P.M. Saturday – Sunday
<b>On-Peak Hours</b>	2:00 P.M. – 8:00 P.M. Monday – Friday

## CITY OF AUSTIN ELECTRIC RATE SCHEDULES

### **GreenChoice® Option**

Service under this rate schedule is eligible for application of the GreenChoice Energy Rider.

### **Terms And Conditions**

Except as noted below, Billed kW shall be measured as the metered kilowatt demand during the fifteen-minute interval of greatest use during the billing month as determined by Austin Energy's metering equipment, adjusted for power factor corrections as follows:

When power factor during the interval of greatest use is less than 90 percent as indicated or recorded by metering equipment installed by Austin Energy, Billed kW shall be determined by multiplying metered kilowatt demand during the fifteen-minute interval of greatest use by 90 percent and dividing by the indicated or recorded power factor during the interval of greatest use.

For example:

The metered kilowatt demand during the fifteen-minute interval of greatest monthly use = 13.5 kW

The power factor during the fifteen-minute interval of greatest monthly use = 86.7%

The Billed kW = 13.5 kW x 0.90 power factor / 0.867 power factor = 14.0 kW

The Customer Charge will not be applied to a customer's bill until the customer has received service for at least ten days during the billing cycle.

The monthly electric charges billed pursuant to this rate schedule for any Independent School District account will be discounted by an effective rate of 10%.

For service under this rate schedule to a customer that is eligible for the House of Worship Discount, the customer's total monthly electric charges billed pursuant to this rate schedule for service delivered to a religious sanctuary shall not exceed an amount equaling the billed kWh usage times a rate of \$0.125 per kWh, but shall not be less than the Customer Charge. This rate shall be adjusted to include any approved increase or decrease in the Power Supply Adjustment, Regulatory, and Community Benefit Charge. Effective November 1, 2013, the House of Worship Discount rate is \$0.13087 per kWh.



## CITY OF AUSTIN ELECTRIC RATE SCHEDULES

**SECONDARY VOLTAGE GREATER THAN OR EQUAL TO 50 KW-  
AUSTIN****Application**

This rate applies to electric service at a secondary voltage (less than 12,470 volts nominal line to line), for which no other specific rate is provided, to a customer whose point of delivery is located inside the city limits of Austin and whose metered demand for power met or exceeded 50 kW at any interval during the most recent June through September billing months, or as determined by Austin Energy if insufficient usage history is available. This rate shall apply for not less than twelve months following the last month in which the required metered demand level was met. If a customer has made significant changes in their connected load which prevents the customer from meeting or exceeding the minimum metered kW threshold of this rate schedule and these changes have been verified by Austin Energy, the twelve month requirement may be waived by Austin Energy.

Under this rate, electric service provided to a religious sanctuary is eligible for the House of Worship Discount described below.

A “religious sanctuary” is a permanent or temporary building or facility that is primarily used for regular, organized group religious worship services that are open to the public.

The House of Worship Discount is not available for electric service provided to any school, educational facility, community recreational facility, child care facility, dormitory, residence, lodge, parking facility, gymnasium, meeting hall, office or event center.

To be eligible for the House of Worship Discount, a customer must be a tax-exempt 501(c)(3) organization for federal tax purposes and a tax-exempt religious organization under Sections 151.310, 156.102 and 171.058 of the Texas Tax Code.

**Character of Service**

Service under this rate schedule shall be provided pursuant to City Code Section 15-9, Utility Service Regulations, and the Utility Criteria Manual, as both may be amended from time to time, and such other rules and regulations as may be prescribed by the City of Austin. Electric service of one standard character will be delivered to one point of service on the customer’s premises and measured through one meter unless at Austin Energy’s sole discretion additional metering is required.

## CITY OF AUSTIN ELECTRIC RATE SCHEDULES

**Monthly Charges**

	<b>Billing Months October Through May</b>	<b>Billing Months June Through September</b>
<b>Customer Charge</b>	\$65.00	\$65.00
<b>Electric Delivery</b>	\$4.50 Per Billed kW	\$4.50 Per Billed kW
<b>Demand Charge</b>	\$6.85 Per Billed kW	\$7.85 Per Billed kW
<b>Energy Charge</b>	1.747 ¢ Per kWh	2.247 ¢ Per kWh
<b>Power Supply Adjustment</b>	See Below	See Below
<b>Community Benefit Charge</b>	See Community Benefit Charge Schedule	
<b>Regulatory Charge</b>	See Regulatory Charge Schedule	

Power Supply Adjustment – plus an adjustment for variable costs, calculated under the Power Supply Adjustment rate schedule, multiplied by the billable kWh.

**Time-Of-Use Option**

In lieu of the Charges above, Customers may choose the following time-of-use charges to be applied for a term of not less than twelve consecutive billing months. Customers selecting this time-of-use option shall permit Austin Energy to install all equipment necessary for time-of-use metering and permit reasonable access to all electric service facilities installed by Austin Energy for inspection, maintenance, repair, removal, or data recording purposes. Customers selecting this option are not eligible to participate in levelized billing. Austin Energy may administratively suspend availability of this time-of-use rate option to additional customers.

## CITY OF AUSTIN ELECTRIC RATE SCHEDULES

Monthly Time-Of-Use Charges

	Billing Months October Through May	Billing Months June Through September
<b>Customer Charge</b>	\$68.25	\$68.25
<b>Electric Delivery</b>	\$4.50 Per Billed kW	\$4.50 Per Billed kW
<b>Demand Charge</b>		
<b>On-Peak</b>	\$0.00 Per Billed kW	\$8.00 Per Billed kW
<b>Mid-Peak</b>	\$4.00 Per Billed kW	\$0.00 Per Billed kW
<b>Energy Charge</b>		
<b>Off-Peak</b>	-0.222 ¢ Per kWh	-0.222 ¢ Per kWh
<b>Mid-Peak</b>	3.565 ¢ Per kWh	3.565 ¢ Per kWh
<b>On-Peak</b>	0.000 ¢ Per kWh	6.070 ¢ Per kWh
<b>Power Supply Adjustment</b>	See Below	See Below
<b>Community Benefit Charge</b>	See Community Benefit Charge Schedule	
<b>Regulatory Charge</b>	See Regulatory Charge Schedule	

Power Supply Adjustment – plus an adjustment for variable costs, calculated under the Power Supply Adjustment rate schedule, multiplied by the billable kWh.

Time-Of-Use Periods

	Billing Months October Through May
<b>Off-Peak Hours</b>	10:00 P.M. – 6:00 A.M. Everyday
<b>Mid-Peak Hours</b>	6:00 A.M. – 10:00 P.M. Everyday
<b>On-Peak Hours</b>	None

	Billing Months June Through September
<b>Off-Peak Hours</b>	10:00 P.M. – 6:00 A.M. Everyday
<b>Mid-Peak Hours</b>	6:00 A.M. – 2:00 P.M. and 8:00 P.M. – 10:00 P.M. Monday – Friday 6:00 A.M. – 10:00 P.M. Saturday – Sunday
<b>On-Peak Hours</b>	2:00 P.M. – 8:00 P.M. Monday – Friday

## CITY OF AUSTIN ELECTRIC RATE SCHEDULES

### **GreenChoice® Option**

Service under this rate schedule is eligible for application of the GreenChoice Energy Rider.

### **Terms And Conditions**

Except as noted below, Billed kW shall be the metered kilowatt demand during the fifteen-minute interval of greatest use during the current billing month as indicated or recorded by metering equipment installed by Austin Energy and adjusted for power factor corrections as follows:

When power factor during the interval of greatest use is less than 90 percent as indicated or recorded by metering equipment installed by Austin Energy, Billed kW shall be determined by multiplying metered kilowatt demand during the fifteen-minute interval of greatest use by 90 percent and dividing by the indicated or recorded power factor during the interval of greatest use.

For example:

The metered kilowatt demand during the fifteen-minute interval of greatest monthly use =  
135 kW

The power factor during the fifteen-minute interval of greatest monthly use = 86.7%

The Billed kW = 135 kW x 0.90 power factor / 0.867 power factor = 140 kW

The Customer Charge will not be applied to a customer's bill until the customer has received service for at least ten days during the billing cycle.

The monthly electric charges billed pursuant to this rate schedule for any Independent School District account will be discounted by an effective rate of 10%.

For service under this rate schedule to a customer that is eligible for the House of Worship Discount, the customer's total monthly electric charges billed pursuant to this rate schedule for service delivered to a religious sanctuary shall not exceed an amount equaling the billed kWh usage times a rate of \$0.125 per kWh, but shall not be less than the Customer Charge. This rate shall be adjusted to include any approved increase or decrease in the Power Supply Adjustment, Regulatory, and Community Benefit Charge. Effective November 1, 2013, the House of Worship Discount rate is \$0.13087 per kWh.

## CITY OF AUSTIN ELECTRIC RATE SCHEDULES

**SECONDARY VOLTAGE GREATER THAN OR EQUAL TO 50 KW –  
OUTSIDE AUSTIN****Application**

This rate applies to electric service at a secondary voltage (less than 12,470 volts nominal line to line), for which no other specific rate is provided, to a customer whose point of delivery is located outside the city limits of Austin and whose metered demand for power met or exceeded 50 kW at any interval during the most recent June through September billing months, or as determined by Austin Energy if insufficient usage history is available. This rate shall apply for not less than twelve months following the last month in which the required metered demand level was met. If a customer has made significant changes in their connected load which prevents the customer from meeting or exceeding the minimum metered kW threshold of this rate schedule and these changes have been verified by Austin Energy, the twelve month requirement may be waived by Austin Energy.

Under this rate, electric service provided to a religious sanctuary is eligible for the House of Worship Discount described below.

A “religious sanctuary” is a permanent or temporary building or facility that is primarily used for regular, organized group religious worship services that are open to the public.

The House of Worship Discount is not available for electric service provided to any school, educational facility, community recreational facility, child care facility, dormitory, residence, lodge, parking facility, gymnasium, meeting hall, office or event center.

To be eligible for the House of Worship Discount, a customer must be a tax-exempt 501(c)(3) organization for federal tax purposes and a tax-exempt religious organization under Sections 151.310, 156.102 and 171.058 of the Texas Tax Code.

**Character of Service**

Service under this rate schedule shall be provided pursuant to Austin City Code Section 15-9, Utility Service Regulations, and the Utility Criteria Manual, as both may be amended from time to time, and such other rules and regulations as may be prescribed by the City of Austin. Electric service of one standard character will be delivered to one point of service on the customer’s premises and measured through one meter unless at Austin Energy’s sole discretion additional metering is required.

## CITY OF AUSTIN ELECTRIC RATE SCHEDULES

**Monthly Charges**

	<b>Billing Months October Through May</b>	<b>Billing Months June Through September</b>
<b>Customer Charge</b>	\$65.00	\$65.00
<b>Electric Delivery</b>	\$4.47 Per Billed kW	\$4.47 Per Billed kW
<b>Demand Charge</b>	\$6.81 Per Billed kW	\$7.81 Per Billed kW
<b>Energy Charge</b>	1.737 ¢ Per kWh	2.234 ¢ Per kWh
<b>Power Supply Adjustment</b>	See Below	See Below
<b>Community Benefit Charge</b>	See Community Benefit Charge Schedule	
<b>Regulatory Charge</b>	See Regulatory Charge Schedule	

Power Supply Adjustment – plus an adjustment for variable costs, calculated under the Power Supply Adjustment rate schedule, multiplied by the billable kWh.

**Time-Of-Use Option**

In lieu of the Charges above, Customers may choose the following time-of-use charges to be applied for a term of not less than twelve consecutive billing months. Customers selecting this time-of-use option shall permit Austin Energy to install all equipment necessary for time-of-use metering and permit reasonable access to all electric service facilities installed by Austin Energy for inspection, maintenance, repair, removal, or data recording purposes. Customers selecting this option are not eligible to participate in levelized billing. Austin Energy may administratively suspend availability of this time-of-use rate option to additional customers.

## CITY OF AUSTIN ELECTRIC RATE SCHEDULES

Monthly Time-Of-Use Charges

	<b>Billing Months October Through May</b>	<b>Billing Months June Through September</b>
<b>Customer Charge</b>	\$68.25	\$68.25
<b>Electric Delivery</b>	\$4.50 Per Billed kW	\$4.50 Per Billed kW
<b>Demand Charge</b>		
<b>On-Peak</b>	\$0.00 Per Billed kW	\$8.00 Per Billed kW
<b>Mid-Peak</b>	\$4.00 Per Billed kW	\$0.00 Per Billed kW
<b>Energy Charge</b>		
<b>Off-Peak</b>	-0.222 ¢ Per kWh	-0.222 ¢ Per kWh
<b>Mid-Peak</b>	3.565 ¢ Per kWh	3.565 ¢ Per kWh
<b>On-Peak</b>	0.000 ¢ Per kWh	6.070 ¢ Per kWh
<b>Power Supply Adjustment</b>	See Below	See Below
<b>Community Benefit Charge</b>	See Community Benefit Charge Schedule	
<b>Regulatory Charge</b>	See Regulatory Charge Schedule	

Power Supply Adjustment – plus an adjustment for variable costs, calculated under the Power Supply Adjustment rate schedule, multiplied by the billable kWh.

Time-Of-Use Periods

	<b>Billing Months October Through May</b>
<b>Off-Peak Hours</b>	10:00 P.M. – 6:00 A.M. Everyday
<b>Mid-Peak Hours</b>	6:00 A.M. – 10:00 P.M. Everyday
<b>On-Peak Hours</b>	None

	<b>Billing Months June Through September</b>
<b>Off-Peak Hours</b>	10:00 P.M. – 6:00 A.M. Everyday
<b>Mid-Peak Hours</b>	6:00 A.M. – 2:00 P.M. and 8:00 P.M. – 10:00 P.M. Monday – Friday 6:00 A.M. – 10:00 P.M. Saturday – Sunday
<b>On-Peak Hours</b>	2:00 P.M. – 8:00 P.M. Monday – Friday

## CITY OF AUSTIN ELECTRIC RATE SCHEDULES

### **GreenChoice® Option**

Service under this rate schedule is eligible for application of the GreenChoice Energy Rider.

### **Terms And Conditions**

Except as noted below, Billed kW shall be the metered kilowatt demand during the fifteen-minute interval of greatest use during the current billing month as indicated or recorded by metering equipment installed by Austin Energy and adjusted for power factor corrections as follows:

When power factor during the interval of greatest use is less than 90 percent as indicated or recorded by metering equipment installed by Austin Energy, Billed kW shall be determined by multiplying metered kilowatt demand during the fifteen-minute interval of greatest use by 90 percent and dividing by the indicated or recorded power factor during the interval of greatest use.

For example:

The metered kilowatt demand during the fifteen-minute interval of greatest monthly use =  
135 kW

The power factor during the fifteen-minute interval of greatest monthly use = 86.7%

The Billed kW = 135 kW x 0.90 power factor / 0.867 power factor = 140 kW

The Customer Charge will not be applied to a customer's bill until the customer has received service for at least ten days during the billing cycle.

The monthly electric charges billed pursuant to this rate schedule for any Independent School District account will be discounted by an effective rate of 10%.

For service under this rate schedule to a customer that is eligible for the House of Worship Discount, the customer's total monthly electric charges billed pursuant to this rate schedule for service delivered to a religious sanctuary shall not exceed an amount equaling the billed kWh usage times a rate of \$0.125 per kWh, but shall not be less than the Customer Charge. This rate shall be adjusted to include any approved increase or decrease in the Power Supply Adjustment, Regulatory, and Community Benefit Charge. Effective November 1, 2013, the House of Worship Discount rate is \$0.13087 per kWh.



## CITY OF AUSTIN ELECTRIC RATE SCHEDULES

**PRIMARY VOLTAGE LESS THAN 3 MW- AUSTIN****Application**

This rate applies to electric service at a primary voltage (12,470 to 69,000 volts nominal line to line) to any customer whose point of delivery is located inside the city limits of Austin and whose metered demand for power did not meet or exceed 3,000 kW at any interval during the most recent June through September billing months, or as determined by Austin Energy if insufficient usage history is available. The customer shall own, maintain, and operate all facilities and equipment on the customer's side of the point of delivery.

**Character of Service**

Service under this rate schedule shall be provided pursuant to City Code Section 15-9, Utility Service Regulations, and the Utility Criteria Manual, as both may be amended from time to time, and such other rules and regulations as may be prescribed by the City of Austin. Electric service of one standard character will be delivered to one point of service on the customer's premises and measured through one meter unless at Austin Energy's sole discretion additional metering is required.

**Monthly Charges**

	<b>Billing Months October Through May</b>	<b>Billing Months June Through September</b>
<b>Customer Charge</b>	\$250.00	\$250.00
<b>Electric Delivery</b>	\$2.50 Per Billed kW	\$2.50 Per Billed kW
<b>Demand Charge</b>	\$9.00 Per Billed kW	\$10.00 Per Billed kW
<b>Energy Charge</b>	0.763 ¢ Per kWh	1.263 ¢ Per kWh
<b>Power Supply Adjustment</b>	See Below	See Below
<b>Community Benefit Charge</b>	See Community Benefit Charge Schedule	
<b>Regulatory Charge</b>	See Regulatory Charge Schedule	

Power Supply Adjustment – plus an adjustment for variable costs, calculated under the Power Supply Adjustment rate schedule, multiplied by the billable kWh.

## CITY OF AUSTIN ELECTRIC RATE SCHEDULES

**Time-Of-Use Option**

In lieu of the Charges above, customers receiving service under this rate schedule may choose the following time-of-use charges to be applied for a term of not less than twelve consecutive billing months. Customers selecting this time-of-use option shall permit Austin Energy to install all equipment necessary for time-of-use metering and permit reasonable access to all electric service facilities installed by Austin Energy for inspection, maintenance, repair, removal, or data recording purposes. Customers selecting this option are not eligible to participate in levelized billing. Austin Energy may administratively suspend availability of this time-of-use rate option to additional customers.

**Monthly Time-Of-Use Charges**

	<b>Billing Months October Through May</b>	<b>Billing Months June Through September</b>
<b>Customer Charge</b>	\$262.50	\$262.50
<b>Electric Delivery</b>	\$2.50 Per Billed kW	\$2.50 Per Billed kW
<b>Demand Charge</b>		
<b>On-Peak</b>	\$0.00 Per Billed kW	\$10.50 Per Billed kW
<b>Mid-Peak</b>	\$9.10 Per Billed kW	\$0.00 Per Billed kW
<b>Energy Charge</b>		
<b>Off-Peak</b>	-0.862 ¢ Per kWh	-0.862 ¢ Per kWh
<b>Mid-Peak</b>	2.042 ¢ Per kWh	2.042 ¢ Per kWh
<b>On-Peak</b>	0.000 ¢ Per kWh	3.963 ¢ Per kWh
<b>Power Supply Adjustment</b>	See Below	See Below
<b>Community Benefit Charge</b>	See Community Benefit Charge Schedule	
<b>Regulatory Charge</b>	See Regulatory Charge Schedule	

Power Supply Adjustment – plus an adjustment for variable costs, calculated under the Power Supply Adjustment rate schedule, multiplied by the billable kWh.

## CITY OF AUSTIN ELECTRIC RATE SCHEDULES

**Time-Of-Use Periods**

<b>Billing Months October Through May</b>	
<b>Off-Peak Hours</b>	10:00 P.M. – 6:00 A.M. Everyday
<b>Mid-Peak Hours</b>	6:00 A.M. – 10:00 P.M. Everyday
<b>On-Peak Hours</b>	None

<b>Billing Months June Through September</b>	
<b>Off-Peak Hours</b>	10:00 P.M. – 6:00 A.M. Everyday
<b>Mid-Peak Hours</b>	6:00 A.M. – 2:00 P.M. and 8:00 P.M. – 10:00 P.M. Monday – Friday 6:00 A.M. – 10:00 P.M. Saturday – Sunday
<b>On-Peak Hours</b>	2:00 P.M. – 8:00 P.M. Monday – Friday

**GreenChoice® Option**

Service under this rate schedule is eligible for application of the GreenChoice Energy Rider.

**Terms And Conditions**

Billed kW shall be measured as the metered kilowatt demand during the fifteen-minute interval of greatest use during the billing month as determined by Austin Energy's metering equipment, adjusted for power factor as follows:

When power factor during the interval of greatest use is less than 90 percent as indicated or recorded by metering equipment installed by Austin Energy, Billed kW shall be determined by multiplying metered kilowatt demand during the fifteen-minute interval of greatest use by 90 percent and dividing by the indicated or recorded power factor during the interval of greatest use.

For example:

The metered kilowatt demand during the fifteen-minute interval of greatest monthly use = 1,350 kW

The power factor during the fifteen-minute interval of greatest monthly use = 86.7%

The Billed kW = 1,350 kW x 0.90 power factor / 0.867 power factor = 1,400 kW

A customer's bill for electric service of at least 10 days under this rate schedule shall not be less than the customer charge.

The monthly electric charges billed pursuant to this rate schedule for any Independent School District account will be reduced by an effective rate of 10%.

CITY OF AUSTIN ELECTRIC RATE SCHEDULES

**PRIMARY VOLTAGE LESS THAN 3 MW – OUTSIDE AUSTIN**

**Application**

This rate applies to electric service at a primary voltage (12,470 to 69,000 volts nominal line to line) to any customer whose point of delivery is located outside the city limits of Austin and whose metered demand for power did not meet or exceed 3,000 kW at any interval during the most recent June through September billing months, or as determined by Austin Energy if insufficient usage history is available. The customer shall own, maintain, and operate all facilities and equipment on the customer’s side of the point of delivery.

**Character of Service**

Service under this rate schedule shall be provided pursuant to Austin City Code Section 15-9, Utility Service Regulations, and the Utility Criteria Manual, as both may be amended from time to time, and such other rules and regulations as may be prescribed by the City of Austin. Electric service of one standard character will be delivered to one point of service on the customer’s premises and measured through one meter unless at Austin Energy’s sole discretion additional metering is required.

**Monthly Charges**

	<b>Billing Months October Through May</b>	<b>Billing Months June Through September</b>
<b>Customer Charge</b>	\$236.00	\$236.00
<b>Electric Delivery</b>	\$2.36 Per Billed kW	\$2.36 Per Billed kW
<b>Demand Charge</b>	\$8.44 Per Billed kW	\$9.44 Per Billed kW
<b>Energy Charge</b>	0.720 ¢ Per kWh	1.192 ¢ Per kWh
<b>Power Supply Adjustment</b>	See Below	See Below
<b>Community Benefit Charge</b>	See Community Benefit Charge Schedule	
<b>Regulatory Charge</b>	See Regulatory Charge Schedule	

Power Supply Adjustment – plus an adjustment for variable costs, calculated under the Power Supply Adjustment rate schedule, multiplied by the billable kWh.

## CITY OF AUSTIN ELECTRIC RATE SCHEDULES

**Time-Of-Use Option**

In lieu of the Charges above, customers receiving service under this rate schedule may choose the following time-of-use charges to be applied for a term of not less than twelve consecutive billing months. Customers selecting this time-of-use option shall permit Austin Energy to install all equipment necessary for time-of-use metering and permit reasonable access to all electric service facilities installed by Austin Energy for inspection, maintenance, repair, removal, or data recording purposes. Customers selecting this option are not eligible to participate in levelized billing. Austin Energy may administratively suspend availability of this time-of-use rate option to additional customers.

**Monthly Time-Of-Use Charges**

	<b>Billing Months October Through May</b>	<b>Billing Months June Through September</b>
<b>Customer Charge</b>	\$262.50	\$262.50
<b>Electric Delivery</b>	\$2.50 Per Billed kW	\$2.50 Per Billed kW
<b>Demand Charge</b>		
<b>On-Peak</b>	\$0.00 Per Billed kW	\$10.50 Per Billed kW
<b>Mid-Peak</b>	\$9.10 Per Billed kW	\$0.00 Per Billed kW
<b>Energy Charge</b>		
<b>Off-Peak</b>	-0.862 ¢ Per kWh	-0.862 ¢ Per kWh
<b>Mid-Peak</b>	2.042 ¢ Per kWh	2.042 ¢ Per kWh
<b>On-Peak</b>	0.000 ¢ Per kWh	3.963 ¢ Per kWh
<b>Power Supply Adjustment</b>	See Below	See Below
<b>Community Benefit Charge</b>	See Community Benefit Charge Schedule	
<b>Regulatory Charge</b>	See Regulatory Charge Schedule	

Power Supply Adjustment – plus an adjustment for variable costs, calculated under the Power Supply Adjustment rate schedule, multiplied by the billable kWh.

## CITY OF AUSTIN ELECTRIC RATE SCHEDULES

### Time-Of-Use Periods

<b>Billing Months October Through May</b>	
<b>Off-Peak Hours</b>	10:00 P.M. – 6:00 A.M. Everyday
<b>Mid-Peak Hours</b>	6:00 A.M. – 10:00 P.M. Everyday
<b>On-Peak Hours</b>	None

<b>Billing Months June Through September</b>	
<b>Off-Peak Hours</b>	10:00 P.M. – 6:00 A.M. Everyday
<b>Mid-Peak Hours</b>	6:00 A.M. – 2:00 P.M. and 8:00 P.M. – 10:00 P.M. Monday – Friday 6:00 A.M. – 10:00 P.M. Saturday – Sunday
<b>On-Peak Hours</b>	2:00 P.M. – 8:00 P.M. Monday – Friday

### GreenChoice® Option

Service under this rate schedule is eligible for application of the GreenChoice Energy Rider.

### Terms And Conditions

Billed kW shall be measured as the metered kilowatt demand during the fifteen-minute interval of greatest use during the billing month as determined by Austin Energy’s metering equipment, adjusted for power factor as follows:

When power factor during the interval of greatest use is less than 90 percent as indicated or recorded by metering equipment installed by Austin Energy, Billed kW shall be determined by multiplying metered kilowatt demand during the fifteen-minute interval of greatest use by 90 percent and dividing by the indicated or recorded power factor during the interval of greatest use.

For example:

The metered kilowatt demand during the fifteen-minute interval of greatest monthly use = 1,350 kW

The power factor during the fifteen-minute interval of greatest monthly use = 86.7%

The Billed kW = 1,350 kW x 0.90 power factor / 0.867 power factor = 1,400 kW

A customer’s bill for electric service of at least 10 days under this rate schedule shall not be less than the customer charge.

The monthly electric charges billed pursuant to this rate schedule for any Independent School District account will be reduced by an effective rate of 10%.

## CITY OF AUSTIN ELECTRIC RATE SCHEDULES

**PRIMARY VOLTAGE GREATER THAN OR EQUAL TO 3 MW AND  
LESS THAN 20 MW- AUSTIN****Application**

This rate applies to electric service at a primary voltage (12,470 to 69,000 volts nominal line to line) to any customer whose point of delivery is located inside the city limits of Austin and whose metered demand for power met or exceeded 3,000 kW but was less than 20,000 kW at any interval during the most recent June through September billing months, or as determined by Austin Energy if insufficient usage history is available. This rate shall apply for not less than twelve months following the last month in which the required metered demand level was met. If a customer has made significant changes in their connected load which prevents the customer from meeting or exceeding the minimum metered kW threshold of this rate schedule and these changes have been verified by Austin Energy, the twelve month requirement may be waived by Austin Energy. The customer shall own, maintain, and operate all facilities and equipment on the customer's side of the point of delivery.

**Character of Service**

Service under this rate schedule shall be provided pursuant to City Code Section 15-9, Utility Service Regulations, and the Utility Criteria Manual, as both may be amended from time to time, and such other rules and regulations as may be prescribed by the City of Austin. Electric service of one standard character will be delivered to one point of service on the customer's premises and measured through one meter unless at Austin Energy's sole discretion additional metering is required.

**Monthly Charges**

	<b>Billing Months October Through May</b>	<b>Billing Months June Through September</b>
<b>Customer Charge</b>	\$2,000.00	\$2,000.00
<b>Electric Delivery</b>	\$3.50 Per Billed kW	\$3.50 Per Billed kW
<b>Demand Charge</b>	\$10.25 Per Billed kW	\$11.25 Per Billed kW
<b>Energy Charge</b>	0.765 ¢ Per kWh	1.265 ¢ Per kWh
<b>Power Supply Adjustment</b>	See Below	See Below
<b>Community Benefit Charge</b>	See Community Benefit Charge Schedule	
<b>Regulatory Charge</b>	See Regulatory Charge Schedule	

Power Supply Adjustment – plus an adjustment for variable costs, calculated under the Power Supply Adjustment rate schedule, multiplied by the billable kWh.

## CITY OF AUSTIN ELECTRIC RATE SCHEDULES

**Time-Of-Use Option**

In lieu of the Charges above, customers receiving service under this rate schedule may choose the following time-of-use charges to be applied for a term of not less than twelve consecutive billing months. Customers selecting this time-of-use option shall permit Austin Energy to install all equipment necessary for time-of-use metering and permit reasonable access to all electric service facilities installed by Austin Energy for inspection, maintenance, repair, removal, or data recording purposes. Customers selecting this option are not eligible to participate in leveled billing. Austin Energy may administratively suspend availability of this time-of-use rate option to additional customers.

**Monthly Time-Of-Use Charges**

	<b>Billing Months October Through May</b>	<b>Billing Months June Through September</b>
<b>Customer Charge</b>	\$2,000.00	\$2,000.00
<b>Electric Delivery</b>	\$3.50 Per Billed kW	\$3.50 Per Billed kW
<b>Demand Charge</b>		
<b>On-Peak</b>	\$0.00 Per Billed kW	\$12.90 Per Billed kW
<b>Mid-Peak</b>	\$11.50 Per Billed kW	\$0.00 Per Billed kW
<b>Energy Charge</b>		
<b>Off-Peak</b>	-1.211 ¢ Per kWh	-1.211 ¢ Per kWh
<b>Mid-Peak</b>	1.263 ¢ Per kWh	1.263 ¢ Per kWh
<b>On-Peak</b>	0.000 ¢ Per kWh	2.899 ¢ Per kWh
<b>Power Supply Adjustment</b>	See Below	See Below
<b>Community Benefit Charge</b>	See Community Benefit Charge Schedule	
<b>Regulatory Charge</b>	See Regulatory Charge Schedule	

Power Supply Adjustment – plus an adjustment for variable costs, calculated under the Power Supply Adjustment rate schedule, multiplied by the billable kWh.



## CITY OF AUSTIN ELECTRIC RATE SCHEDULES

**Time-Of-Use Periods**

<b>Billing Months October Through May</b>	
<b>Off-Peak Hours</b>	10:00 P.M. – 6:00 A.M. Everyday
<b>Mid-Peak Hours</b>	6:00 A.M. – 10:00 P.M. Everyday
<b>On-Peak Hours</b>	None

<b>Billing Months June Through September</b>	
<b>Off-Peak Hours</b>	10:00 P.M. – 6:00 A.M. Everyday
<b>Mid-Peak Hours</b>	6:00 A.M. – 2:00 P.M. and 8:00 P.M. – 10:00 P.M. Monday – Friday 6:00 A.M. – 10:00 P.M. Saturday – Sunday
<b>On-Peak Hours</b>	2:00 P.M. – 8:00 P.M. Monday – Friday

**GreenChoice® Option**

Service under this rate schedule is eligible for application of the GreenChoice Energy Rider.

**Terms And Conditions**

Billed kW shall be measured as the metered kilowatt demand during the fifteen-minute interval of greatest use during the billing month as determined by Austin Energy's metering equipment, adjusted for power factor as follows:

When power factor during the interval of greatest use is less than 90 percent as indicated or recorded by metering equipment installed by Austin Energy, Billed kW shall be determined by multiplying metered kilowatt demand during the fifteen-minute interval of greatest use by 90 percent and dividing by the indicated or recorded power factor during the interval of greatest use.

For example:

The metered kilowatt demand during the fifteen-minute interval of greatest monthly use = 10,350 kW

The power factor during the fifteen-minute interval of greatest monthly use = 86.7%

The Billed kW = 10,350 kW x 0.90 power factor / 0.867 power factor = 10,744 kW

A customer's bill for electric service of at least 10 days under this rate schedule shall not be less than the customer charge.

CITY OF AUSTIN ELECTRIC RATE SCHEDULES

**PRIMARY VOLTAGE GREATER THAN OR EQUAL TO 3 MW AND  
LESS THAN 20 MW – OUTSIDE AUSTIN**

**Application**

This rate applies to electric service at a primary voltage (12,470 to 69,000 volts nominal line to line) to any customer whose point of delivery is located outside the city of Austin and whose metered demand for power met or exceeded 3,000 kW but was less than 20,000 kW at any interval during the most recent June through September billing months, or as determined by Austin Energy if insufficient usage history is available. This rate shall apply for not less than twelve months following the last month in which the required metered demand level was met. If a customer has made significant changes in their connected load which prevents the customer from meeting or exceeding the minimum metered kW threshold of this rate schedule and these changes have been verified by Austin Energy, the twelve month requirement may be waived by Austin Energy. The customer shall own, maintain, and operate all facilities and equipment on the customer’s side of the point of delivery.

**Character of Service**

Service under this rate schedule shall be provided pursuant to Austin City Code Section 15-9, Utility Service Regulations, and the Utility Criteria Manual, as both may be amended from time to time, and such other rules and regulations as may be prescribed by the City of Austin. Electric service of one standard character will be delivered to one point of service on the customer’s premises and measured through one meter unless at Austin Energy’s sole discretion additional metering is required.

**Monthly Charges**

	<b>Billing Months October Through May</b>	<b>Billing Months June Through September</b>
<b>Customer Charge</b>	\$1,872.00	\$1,872.00
<b>Electric Delivery</b>	\$3.28 Per Billed kW	\$3.28 Per Billed kW
<b>Demand Charge</b>	\$9.53 Per Billed kW	\$10.53 Per Billed kW
<b>Energy Charge</b>	0.716 ¢ Per kWh	1.184 ¢ Per kWh
<b>Power Supply Adjustment</b>	See Below	See Below
<b>Community Benefit Charge</b>	See Community Benefit Charge Schedule	
<b>Regulatory Charge</b>	See Regulatory Charge Schedule	

Power Supply Adjustment – plus an adjustment for variable costs, calculated under the Power Supply Adjustment rate schedule, multiplied by the billable kWh.

## CITY OF AUSTIN ELECTRIC RATE SCHEDULES

**Time-Of-Use Option**

In lieu of the Charges above, customers receiving service under this rate schedule may choose the following time-of-use charges to be applied for a term of not less than twelve consecutive billing months. Customers selecting this time-of-use option shall permit Austin Energy to install all equipment necessary for time-of-use metering and permit reasonable access to all electric service facilities installed by Austin Energy for inspection, maintenance, repair, removal, or data recording purposes. Customers selecting this option are not eligible to participate in levelized billing. Austin Energy may administratively suspend availability of this time-of-use rate option to additional customers.

**Monthly Time-Of-Use Charges**

	<b>Billing Months October Through May</b>	<b>Billing Months June Through September</b>
<b>Customer Charge</b>	\$2,000.00	\$2,000.00
<b>Electric Delivery</b>	\$3.50 Per Billed kW	\$3.50 Per Billed kW
<b>Demand Charge</b>		
<b>On-Peak</b>	\$0.00 Per Billed kW	\$12.90 Per Billed kW
<b>Mid-Peak</b>	\$11.50 Per Billed kW	\$0.00 Per Billed kW
<b>Energy Charge</b>		
<b>Off-Peak</b>	-1.211 ¢ Per kWh	-1.211 ¢ Per kWh
<b>Mid-Peak</b>	1.263 ¢ Per kWh	1.263 ¢ Per kWh
<b>On-Peak</b>	0.000 ¢ Per kWh	2.899 ¢ Per kWh
<b>Power Supply Adjustment</b>	See Below	See Below
<b>Community Benefit Charge</b>	See Community Benefit Charge Schedule	
<b>Regulatory Charge</b>	See Regulatory Charge Schedule	

Power Supply Adjustment – plus an adjustment for variable costs, calculated under the Power Supply Adjustment rate schedule, multiplied by the billable kWh.

## CITY OF AUSTIN ELECTRIC RATE SCHEDULES

### Time-Of-Use Periods

<b>Billing Months October Through May</b>	
<b>Off-Peak Hours</b>	
<b>Off-Peak Hours</b>	10:00 P.M. – 6:00 A.M. Everyday
<b>Mid-Peak Hours</b>	
<b>Mid-Peak Hours</b>	6:00 A.M. – 10:00 P.M. Everyday
<b>On-Peak Hours</b>	
<b>On-Peak Hours</b>	None

<b>Billing Months June Through September</b>	
<b>Off-Peak Hours</b>	
<b>Off-Peak Hours</b>	10:00 P.M. – 6:00 A.M. Everyday
<b>Mid-Peak Hours</b>	
<b>Mid-Peak Hours</b>	6:00 A.M. – 2:00 P.M. and 8:00 P.M. – 10:00 P.M. Monday – Friday
<b>On-Peak Hours</b>	
<b>On-Peak Hours</b>	6:00 A.M. – 10:00 P.M. Saturday – Sunday
<b>On-Peak Hours</b>	
<b>On-Peak Hours</b>	2:00 P.M. – 8:00 P.M. Monday – Friday

### GreenChoice® Option

Service under this rate schedule is eligible for application of the GreenChoice Energy Rider.

### Terms And Conditions

Billed kW shall be measured as the metered kilowatt demand during the fifteen-minute interval of greatest use during the billing month as determined by Austin Energy’s metering equipment, adjusted for power factor as follows:

When power factor during the interval of greatest use is less than 90 percent as indicated or recorded by metering equipment installed by Austin Energy, Billed kW shall be determined by multiplying metered kilowatt demand during the fifteen-minute interval of greatest use by 90 percent and dividing by the indicated or recorded power factor during the interval of greatest use.

For example:

The metered kilowatt demand during the fifteen-minute interval of greatest monthly use = 10,350 kW

The power factor during the fifteen-minute interval of greatest monthly use = 86.7%

The Billed kW = 10,350 kW x 0.90 power factor / 0.867 power factor = 10,744 kW

A customer’s bill for electric service of at least 10 days under this rate schedule shall not be less than the customer charge.

## CITY OF AUSTIN ELECTRIC RATE SCHEDULES

**PRIMARY VOLTAGE GREATER THAN OR EQUAL TO 20 MW****Application**

This rate applies to electric service at a primary voltage (12,470 to 69,000 volts nominal line to line) to a customer whose metered demand for power met or exceeded 20,000 kW at any interval during the most recent June through September billing months, or as determined by Austin Energy if insufficient usage history is available. This rate shall apply for not less than twelve months following the last month in which the required metered demand level was met. If a customer has made significant changes in their connected load which prevents the customer from meeting or exceeding the minimum metered kW threshold of this rate schedule and these changes have been verified by Austin Energy, the twelve month requirement may be waived by Austin Energy. The customer shall own, maintain, and operate all facilities and equipment on the customer's side of the point of delivery.

**Character of Service**

Service under this rate schedule shall be provided pursuant to City Code Section 15-9, Utility Service Regulations, and the Utility Criteria Manual, as both may be amended from time to time, and such other rules and regulations as may be prescribed by the City of Austin. Electric service of one standard character will be delivered to one point of service on the customer's premises and measured through one meter unless at Austin Energy's sole discretion additional metering is required.

**Monthly Charges**

	<b>Billing Months October Through May</b>	<b>Billing Months June Through September</b>
<b>Customer Charge</b>	\$2,500.00	\$2,500.00
<b>Electric Delivery</b>	\$3.50 Per Billed kW	\$3.50 Per Billed kW
<b>Demand Charge</b>	\$11.00 Per Billed kW	\$12.00 Per Billed kW
<b>Energy Charge</b>	0.260 ¢ Per kWh	0.760 ¢ Per kWh
<b>Power Supply Adjustment</b>	See Below	See Below
<b>Community Benefit Charge</b>	See Community Benefit Charge Schedule	
<b>Regulatory Charge</b>	See Regulatory Charge Schedule	

Power Supply Adjustment – plus an adjustment for variable costs, calculated under the Power Supply Adjustment rate schedule, multiplied by the billable kWh.

## CITY OF AUSTIN ELECTRIC RATE SCHEDULES

**Time-Of-Use Option**

In lieu of the Charges above, customers receiving service under this rate schedule may choose the following time-of-use charges to be applied for a term of not less than twelve consecutive billing months. Customers selecting this time-of-use option shall permit Austin Energy to install all equipment necessary for time-of-use metering and permit reasonable access to all electric service facilities installed by Austin Energy for inspection, maintenance, repair, removal, or data recording purposes. Customers selecting this option are not eligible to participate in leveled billing. Austin Energy may administratively suspend availability of this time-of-use rate option to additional customers.

**Monthly Time-Of-Use Charges**

	<b>Billing Months October Through May</b>	<b>Billing Months June Through September</b>
<b>Customer Charge</b>	\$2,500.00	\$2,500.00
<b>Electric Delivery</b>	\$3.50 Per Billed kW	\$3.50 Per Billed kW
<b>Demand</b>		
<b>On-Peak</b>	\$0.00 Per Billed kW	\$13.13 Per Billed kW
<b>Mid-Peak</b>	\$11.73 Per Billed kW	\$0.00 Per Billed kW
<b>Energy</b>		
<b>Off-Peak</b>	-1.302 ¢ Per kWh	-1.302 ¢ Per kWh
<b>Mid-Peak</b>	1.057 ¢ Per kWh	1.057 ¢ Per kWh
<b>On-Peak</b>	0.000 ¢ Per kWh	2.618 ¢ Per kWh
<b>Power Supply Adjustment</b>	See Below	See Below
<b>Community Benefit Charge</b>	See Community Benefit Charge Schedule	
<b>Regulatory Charge</b>	See Regulatory Charge Schedule	

Power Supply Adjustment – plus an adjustment for variable costs, calculated under the Power Supply Adjustment rate schedule, multiplied by the billable kWh.

## CITY OF AUSTIN ELECTRIC RATE SCHEDULES

**Time-Of-Use Periods**

<b>Billing Months October Through May</b>	
<b>Off-Peak Hours</b>	10:00 P.M. – 6:00 A.M. Everyday
<b>Mid-Peak Hours</b>	6:00 A.M. – 10:00 P.M. Everyday
<b>On-Peak Hours</b>	None

<b>Billing Months June Through September</b>	
<b>Off-Peak Hours</b>	10:00 P.M. – 6:00 A.M. Everyday
<b>Mid-Peak Hours</b>	6:00 A.M. – 2:00 P.M. and 8:00 P.M. – 10:00 P.M. Monday – Friday 6:00 A.M. – 10:00 P.M. Saturday – Sunday
<b>On-Peak Hours</b>	2:00 P.M. – 8:00 P.M. Monday – Friday

**GreenChoice® Option**

Service under this rate schedule is eligible for application of the GreenChoice Energy Rider.

**Terms And Conditions**

Billed kW shall be measured as the metered kilowatt demand during the fifteen-minute interval of greatest use during the billing month as determined by Austin Energy's metering equipment, adjusted for power factor as follows:

When power factor during the interval of greatest use is less than 90 percent as indicated or recorded by metering equipment installed by Austin Energy, Billed kW shall be determined by multiplying metered kilowatt demand during the fifteen-minute interval of greatest use by 90 percent and dividing by the indicated or recorded power factor during the interval of greatest use.

For example:

The metered kilowatt demand during the fifteen-minute interval of greatest monthly use = 31,000 kW

The power factor during the fifteen-minute interval of greatest monthly use = 86.7%

The Billed kW = 31,000 kW x 0.90 power factor / 0.867 power factor = 32,180 kW

A customer's bill for electric service of at least 10 days under this rate schedule shall not be less than the customer charge.

## CITY OF AUSTIN ELECTRIC RATE SCHEDULES

### TRANSMISSION VOLTAGE

**Application**

This rate applies to electric service at a transmission voltage (69,000 volts or above nominal line to line). The customer shall own, maintain, and operate all facilities and equipment on the customer’s side of the point of delivery.

**Character of Service**

Service under this rate schedule shall be provided pursuant to City Code Section 15-9, Utility Service Regulations, and the Utility Criteria Manual, as both may be amended from time to time, and such other rules and regulations as may be prescribed by the City of Austin. Electric service of one standard character will be delivered to one point of service on the customer’s premises and measured through one meter unless at Austin Energy’s sole discretion additional metering is required.

**Monthly Charges**

	<b>Billing Months October Through May</b>	<b>Billing Months June Through September</b>
<b>Customer Charge</b>	\$2,500.00	\$2,500.00
<b>Demand Charge</b>	\$11.00 Per Billed kW	\$12.00 Per Billed kW
<b>Energy Charge</b>	0.615 ¢ Per kWh	0.815 ¢ Per kWh
<b>Power Supply Adjustment</b>	See Below	See Below
<b>Community Benefit Charge</b>	See Community Benefit Charge Schedule	
<b>Regulatory Charge</b>	See Regulatory Charge Schedule	

Power Supply Adjustment – plus an adjustment for variable costs, calculated under the Power Supply Adjustment rate schedule, multiplied by the billable kWh.

**Time-Of-Use Option**

In lieu of the Charges above, customers receiving service under this rate schedule may choose the following time-of-use charges to be applied for a term of not less than twelve consecutive billing months. Customers selecting this time-of-use option shall permit Austin Energy to install all equipment necessary for time-of-use metering and permit reasonable access to all electric service facilities installed by Austin Energy for inspection, maintenance, repair, removal, or data recording purposes. Customers selecting this option are not eligible to participate in levelized billing. Austin Energy may administratively suspend availability of this time-of-use rate option to additional customers.



## CITY OF AUSTIN ELECTRIC RATE SCHEDULES

Monthly Time-Of-Use Charges

	Billing Months October Through May	Billing Months June Through September
<b>Customer Charge</b>	\$2,500.00	\$2,500.00
<b>Demand</b>		
<b>On-Peak</b>	\$0.00 Per Billed kW	\$11.45 Per Billed kW
<b>Mid-Peak</b>	\$10.05 Per Billed kW	\$0.00 Per Billed kW
<b>Energy</b>		
<b>Off-Peak</b>	-0.974 ¢ Per kWh	-0.974 ¢ Per kWh
<b>Mid-Peak</b>	1.741 ¢ Per kWh	1.741 ¢ Per kWh
<b>On-Peak</b>	0.000 ¢ Per kWh	3.537 ¢ Per kWh
<b>Power Supply Adjustment</b>	See Below	See Below
<b>Community Benefit Charge</b>	See Community Benefit Charge Schedule	
<b>Regulatory Charge</b>	See Regulatory Charge Schedule	

Power Supply Adjustment – plus an adjustment for variable costs, calculated under the Power Supply Adjustment rate schedule, multiplied by the billable kWh.

Time-Of-Use Periods

	Billing Months October Through May
<b>Off-Peak Hours</b>	10:00 P.M. – 6:00 A.M. Everyday
<b>Mid-Peak Hours</b>	6:00 A.M. – 10:00 P.M. Everyday
<b>On-Peak Hours</b>	None

	Billing Months June Through September
<b>Off-Peak Hours</b>	10:00 P.M. – 6:00 A.M. Everyday
<b>Mid-Peak Hours</b>	6:00 A.M. – 2:00 P.M. and 8:00 P.M. – 10:00 P.M. Monday – Friday 6:00 A.M. – 10:00 P.M. Saturday – Sunday
<b>On-Peak Hours</b>	2:00 P.M. – 8:00 P.M. Monday – Friday

## CITY OF AUSTIN ELECTRIC RATE SCHEDULES

### **GreenChoice® Option**

Service under this rate schedule is eligible for application of the GreenChoice Energy Rider.

### **Terms And Conditions**

Billed kW shall be measured as the metered kilowatt demand during the fifteen-minute interval of greatest use during the billing month as determined by Austin Energy's metering equipment, adjusted for power factor as follows:

When power factor during the interval of greatest use is less than 90 percent as indicated or recorded by metering equipment installed by Austin Energy, Billed kW shall be determined by multiplying metered kilowatt demand during the fifteen-minute interval of greatest use by 90 percent and dividing by the indicated or recorded power factor during the interval of greatest use.

For example:

The metered kilowatt demand during the fifteen-minute interval of greatest monthly use =  
31,000 kW

The power factor during the fifteen-minute interval of greatest monthly use = 86.7%

The Billed kW = 31,000 kW x 0.90 power factor / 0.867 power factor = 32,180 kW

A customer's bill for electric service of at least 10 days under this rate schedule shall not be less than the customer charge.

## CITY OF AUSTIN ELECTRIC RATE SCHEDULES

**THERMAL ENERGY STORAGE****Application**

This rate applies to any customer who shifts from the Thermal Energy Storage period (TES period) at least the lesser of 20% of the customer's normal on-peak June through September billed demand or 1,000 kW through the use of thermal energy storage technology. The normal on-peak June through September billed demand shall be the maximum June through September billed demand recorded prior to taking service on this rate, or as may be determined by Austin Energy.

**Character of Service**

Service under this rate schedule shall be provided pursuant to City Code Section 15-9, Utility Service Regulations, and the Utility Criteria Manual, as both may be amended from time to time, and such other rules and regulations as may be prescribed by the City of Austin. Electric service of one standard character will be delivered to one point of service on the customer's premises and measured through one meter unless at Austin Energy's sole discretion additional metering is required.

**Monthly Charges: Secondary Voltage Customers**

	<b>Billing Months October Through May</b>	<b>Billing Months June Through September</b>
<b>Customer Charge</b>	\$206.02	\$206.02
<b>Electric Delivery</b>	\$5.19 Per Billed kW	\$5.19 Per Billed kW
<b>Demand</b>		
<b>On-Peak</b>	\$0.00 Per Billed kW	\$11.77 Per Billed kW
<b>Mid-Peak</b>	\$10.34 Per Billed kW	\$0.00 Per Billed kW
<b>Energy</b>		
<b>Off-Peak</b>	-1.38 ¢ Per kWh	-1.38 ¢ Per kWh
<b>Mid-Peak</b>	0.93 ¢ Per kWh	0.93 ¢ Per kWh
<b>On-Peak</b>	0.000 ¢ Per kWh	2.50 ¢ Per kWh
<b>Power Supply Adjustment</b>	See Below	See Below
<b>Community Benefit Charge</b>	See Community Benefit Charge Schedule	
<b>Regulatory Charge</b>	See Regulatory Charge Schedule	

Power Supply Adjustment – plus an adjustment for variable costs, calculated under the Power Supply Adjustment rate schedule, multiplied by the billable kWh.

CITY OF AUSTIN ELECTRIC RATE SCHEDULES

**Monthly Charges: Primary Voltage Less Than 3 MW Customers**

	<b>Billing Months October Through May</b>	<b>Billing Months June Through September</b>
<b>Customer Charge</b>	\$850.21	\$850.21
<b>Electric Delivery</b>	\$2.73 Per Billed kW	\$2.73 Per Billed kW
<b>Demand</b>		
<b>On-Peak</b>	\$0.00 Per Billed kW	\$10.23 Per Billed kW
<b>Mid-Peak</b>	\$8.86 Per Billed kW	\$0.00 Per Billed kW
<b>Energy</b>		
<b>Off-Peak</b>	-1.41 ¢ Per kWh	-1.41 ¢ Per kWh
<b>Mid-Peak</b>	0.87 ¢ Per kWh	0.87 ¢ Per kWh
<b>On-Peak</b>	0.000 ¢ Per kWh	2.33 ¢ Per kWh
<b>Power Supply Adjustment</b>	See Below	See Below
<b>Community Benefit Charge</b>	See Community Benefit Charge Schedule	
<b>Regulatory Charge</b>	See Regulatory Charge Schedule	

Power Supply Adjustment – plus an adjustment for variable costs, calculated under the Power Supply Adjustment rate schedule, multiplied by the billable kWh.

**Time-Of-Use Periods**

<b>Billing Months October Through May</b>	
<b>Off-Peak Hours</b>	10:00 P.M. – 6:00 A.M. Everyday
<b>Mid-Peak Hours</b>	6:00 A.M. – 10:00 P.M. Everyday
<b>On-Peak Hours</b>	None

<b>Billing Months June Through September</b>	
<b>Off-Peak Hours</b>	10:00 P.M. – 6:00 A.M. Everyday
<b>Mid-Peak Hours</b>	6:00 A.M. – 2:00 P.M. and 8:00 P.M. – 10:00 P.M. Monday – Friday 6:00 A.M. – 10:00 P.M. Saturday – Sunday
<b>On-Peak Hours</b>	2:00 P.M. – 8:00 P.M. Monday – Friday

## CITY OF AUSTIN ELECTRIC RATE SCHEDULES

**Thermal Energy Storage (TES) Periods**

<b>Billing Months October Through May</b>	
<b>TES Off-Peak Hours</b>	All
<b>TES On-Peak Hours</b>	None
<b>Billing Months June Through September</b>	
<b>TES Off-Peak Hours</b>	6:30 p.m. to 3:30 p.m. Monday through Friday, all day Saturday, Sunday, Independence Day, and Labor Day
<b>TES On-Peak Hours</b>	3:30 p.m. to 6:30 p.m. Monday through Friday

**GreenChoice® Option**

Service under this rate schedule is eligible for application of the GreenChoice Energy Rider.

**Terms And Conditions**

Billed kW for the Electric Delivery and Regulatory Charges shall be measured as the metered kilowatt demand during the fifteen-minute interval of greatest use during the billing month as determined by Austin Energy's metering equipment, adjusted for power factor as set forth below.

Billed kW for the Demand Charge shall be calculated as follows, and shall be adjusted for power factor as set forth below:

For the June through September billing months, the billed kW shall be the highest 15-minute metered demand recorded during the TES on-peak period. The June through September billed kW shall not be less than 50% of the normal on-peak June through September billed kW. If more than 50% of the customer's load is attributable to cooling, the 50% floor will be waived.

For the October through May billing months, the billed kW shall be the highest 15-minute metered demand recorded during the Mid-Peak period of the month, or 90% of the June through September billed kW set in the previous June through September billing months, whichever is less.

## CITY OF AUSTIN ELECTRIC RATE SCHEDULES

When power factor during the interval of greatest use is less than 90 percent as indicated or recorded by metering equipment installed by Austin Energy, billed kW shall be determined by multiplying metered kW demand during the 15-minute interval of greatest use during the appropriate time period by 90 percent and dividing by the indicated or recorded power factor during the interval of greatest use.

For example:

The metered kilowatt demand during the 15-minute interval of greatest monthly use = 1,000 kW

The power factor during the 15-minute interval of greatest monthly use = 86.7%

The billed kW = 1,000 kW x (0.90 power factor / 0.867 power factor) = 1,038 kW

The customer shall enter into a separate agreement with Austin Energy for this rate.

The customer shall continue to be served under the terms and conditions of, and shall continue to comply with, all rules and regulations of Austin Energy as amended from time to time during the term of this agreement. The customer shall permit Austin Energy to install all equipment necessary for time-of-use metering and to permit reasonable access to all service facilities installed by Austin Energy for inspection, maintenance, repair, removal, or data recording purposes.

The TES on-peak period load shall be shifted, not eliminated or replaced by alternative fuels.

The monthly electric charges billed pursuant to this rate schedule for any Independent School District account will be reduced by an effective rate of 10%.

## CITY OF AUSTIN ELECTRIC RATE SCHEDULES

**RIDER TOU – THERMAL ENERGY STORAGE****Application**

This rate is applicable to any customer on the Large Primary Special Contract Rider, Large Primary Special Contract Rider II or the Large Primary Special Contract – Industrial Rider rate (including Time-Of-Use customers on those rates) who shifts to off-peak time periods no less than the lesser of 20% of the customer's normal on-peak Summer Billed Demand or 2,500 kW through the use of Thermal Energy Storage technology. The normal on-peak Summer Billed Demand shall be the maximum Summer Billed Demand recorded prior to attaching this rider, or as may be determined by the City of Austin.

**Rate**

The customer shall continue to be billed under the applicable current rate ordinance with the following provisions:

**Summer Billed Demand:** From May through October, the Summer Billed Demand shall be the highest fifteen-minute demand recorded during the on-peak period. The Summer Billed Demand shall not be less than 50% of the normal on-peak Summer Billed Demand. If more than 50% of the customer's load is attributable to cooling, the 50% floor will be waived.

**Winter Billed Demand:** From November through April, the Winter Billed Demand shall be the highest fifteen-minute demand recorded during the month, or 90% of the Summer Billed Demand set in the previous summer; whichever is less.

**On-Peak:** 4:00 p.m. to 8:00 p.m., Monday through Friday; May 1 through October 31.

**Off-Peak:** 8:00 p.m. to 4:00 p.m., Monday through Friday; all day Saturday, Sunday, Memorial Day, Independence Day, and Labor Day; May 1 through October 31. All day November 1 through April 30.

**Conditions of Service:**

- A. The customer shall enter into a separate agreement with the City of Austin for this rider.
- B. The customer shall continue to be served under the terms and conditions of, and shall continue to comply with, all rules and regulations of the City of Austin as amended from time to time during the term of this agreement.
- C. The on-peak load shall be shifted to off-peak, not eliminated or replaced by alternative fuels.
- D. The customer shall permit the City to install all equipment necessary for time-of-use metering and to permit reasonable access to all electric service facilities installed by the City for inspection, maintenance, repair, removal, or data recording purposes.

## CITY OF AUSTIN ELECTRIC RATE SCHEDULES

**DISTRIBUTED GENERATION FROM RENEWABLE SOURCES RIDER****Application**

This Rider is available to any non-residential customer who owns and operates an on-site generating system powered by a renewable resource with a capacity of not more than 20 kW that is interconnected with Austin Energy's electric system. A renewable energy technology is any technology that exclusively relies on an energy source that is naturally regenerated over a short time and derived directly from the sun, indirectly from the sun, or from moving water or other natural movements and mechanisms of the environment. Renewable energy technologies include those that rely on energy derived directly from the sun, on wind, geothermal, hydroelectric, wave, or tidal energy, or on biomass or biomass-based waste products, including landfill gas. A renewable energy technology does not rely on energy resources derived from fossil fuels, waste products from fossil fuels, or waste products from inorganic sources.

**Conditions of Service**

All charges, character of service, and terms and conditions of the rate schedule under which the customer receives service apply except as expressly altered by this rider. The customer shall comply with applicable Austin Energy interconnection requirements, including submittal of any required interconnection application and signed agreement. The customer is responsible for the costs of interconnecting with Austin Energy's electric system, including transformers, service lines, or other equipment determined necessary by Austin Energy for safe installation and operation of the customer's equipment. The customer is responsible for any costs associated with required inspections and permits.

**Metering**

Metering under this rider shall be by a single meter capable of registering the flow of electricity in both directions to determine the customer's net energy flow.

**Net Energy**

The customer's billed kWh shall be the customer's monthly net energy (kWh) use, which is the energy delivered by Austin Energy to the customer less any energy delivered from the customer's system to the Austin Energy distribution system during the billing month. If in any billing month the customer's monthly net energy use is negative, the customer's electric bill shall be credited as follows:

If the Power Supply Adjustment applies, the monthly credit equals the monthly net energy times the Power Supply Adjustment ( $\text{\$/kWh}$ ).

If the GreenChoice Energy Rider applies, the monthly credit equals the monthly net energy times the Green Power Charge ( $\text{\$/kWh}$ ).

If the Fuel Adjustment Clause applies, the monthly credit equals the monthly net energy times the Fuel Rate ( $\text{\$/kWh}$ ).



## CITY OF AUSTIN ELECTRIC RATE SCHEDULES

Any charges not collected on a kWh basis are not altered by this calculation. Any credit shall be applied to the customer's bill for electric service. Any credit in excess of the customer's total charges for electric service, excluding the customer charge, shall be carried forward and applied to the customer's next electric bill.

## CITY OF AUSTIN ELECTRIC RATE SCHEDULES

**LIGHTING****Customer-Owned, Non-Metered Lighting****Application**

This rate applies to non-metered electric service to the Texas Department of Transportation for sign lighting and safety illumination at various locations in the Austin Energy service area.

**Character of Service**

Service under this rate schedule shall be provided pursuant to City Code Section 15-9, Utility Service Regulations, and the Utility Criteria Manual, as both may be amended from time to time, and such other rules and regulations as may be prescribed by the City of Austin.

**Monthly Charges**

	<b>Billing Months October Through May</b>	<b>Billing Months June Through September</b>
<b>Energy Charge</b>	2.604 ¢ Per kWh	2.604 ¢ Per kWh
<b>Power Supply Adjustment</b>	See Below	See Below
<b>Community Benefit Charge</b>	See Community Benefit Charge Schedule	
<b>Regulatory Charge</b>	See Regulatory Charge Schedule	

Power Supply Adjustment – plus an adjustment for variable costs, calculated under the Power Supply Adjustment rate schedule, multiplied by the billable kWh.

**GreenChoice Option**

Service under this rate schedule is eligible for application of the GreenChoice Energy Rider.

## CITY OF AUSTIN ELECTRIC RATE SCHEDULES

**Customer-Owned, Metered Lighting****Application**

This rate applies to electric service to metered athletic field accounts whose connected load is more than 85% attributable to lighting as verified by Austin Energy. The monthly electric charges billed pursuant to this rate schedule for any Independent School District account will be reduced by an effective rate of 10%.

**Character of Service**

Service under this rate schedule shall be provided pursuant to City Code Section 15-9, Utility Service Regulations, and the Utility Criteria Manual, as both may be amended from time to time, and such other rules and regulations as may be prescribed by the City of Austin. Electric service of one standard character will be delivered to one point of service on the customer's premises and measured through one meter unless at Austin Energy's sole discretion additional metering is required.

**Monthly Charges**

	<b>Billing Months October Through May</b>	<b>Billing Months June Through September</b>
<b>Customer Charge</b>	\$15.00 Per Month	\$15.00 Per Month
<b>Energy Charge</b>	5.483 ¢ Per kWh	6.983 ¢ Per kWh
<b>Power Supply Adjustment</b>	See Below	See Below
<b>Community Benefit Charge</b>	See Community Benefit Charge Schedule	
<b>Regulatory Charge</b>	See Regulatory Charge Schedule	

Power Supply Adjustment – plus an adjustment for variable costs, calculated under the Power Supply Adjustment rate schedule, multiplied by the billable kWh.

A customer's bill for electric service of at least 10 days under this rate schedule shall not be less than the customer charge.

**GreenChoice Option**

Service under this rate schedule is eligible for application of the GreenChoice Energy Rider.

## CITY OF AUSTIN ELECTRIC RATE SCHEDULES

**City of Austin - Owned Outdoor Lighting****Application**

This rate applies to electric service to non-metered outdoor lighting owned and operated by the City of Austin other than Service Area Lighting.

**Character of Service**

Service under this rate schedule shall be provided pursuant to City Code Section 15-9, Utility Service Regulations, and the Utility Criteria Manual, as both may be amended from time to time, and such other rules and regulations as may be prescribed by the City of Austin.

**Monthly Charges**

	<b>Billing Months October Through May</b>	<b>Billing Months June Through September</b>	<b>Billable kWh</b>
<b>Fixture Charge</b>			
<b>100 Watt High Pressure Sodium</b>	\$7.03 Per Fixture	\$7.03 Per Fixture	35
<b>175 Watt Mercury Vapor</b>	\$12.05 Per Fixture	\$12.05 Per Fixture	60
<b>250 Watt High Pressure Sodium</b>	\$18.07 Per Fixture	\$18.07 Per Fixture	90
<b>400 Watt Mercury Vapor</b>	\$28.12 Per Fixture	\$28.12 Per Fixture	140
<b>Power Supply Adjustment</b>	See Below	See Below	
<b>Regulatory Charge</b>	See Regulatory Charge Schedule		

Power Supply Adjustment – plus an adjustment for variable costs, calculated under the Power Supply Adjustment rate schedule, multiplied by the billable kWh.

**GreenChoice Option**

Service under this rate schedule is eligible for application of the GreenChoice Energy Rider.

## CITY OF AUSTIN ELECTRIC RATE SCHEDULES

**Service Area Lighting****Application**

This rate applies to electric service for illumination and the operation of traffic signals on all public streets, highways, and expressways or thoroughfares (other than non-metered lighting maintained by the Texas Department of Transportation) within the Austin Energy service area. Revenues received through the Service Area Lighting component of the Community Benefit Charge from customers whose point of delivery is inside the City of Austin are applied to offset these charges inside the City of Austin.

**Charges**

	<b>Billing Months October Through May</b>	<b>Billing Months June Through September</b>
<b>Energy Charge</b>	23.219 ¢ Per kWh	23.219 ¢ Per kWh
<b>Regulatory Charge</b>	See Regulatory Charge Schedule	
<b>Power Supply Adjustment</b>	See Below	See Below

Power Supply Adjustment – plus an adjustment for variable costs, calculated under the Power Supply Adjustment rate schedule, multiplied by the billable kWh.

CITY OF AUSTIN ELECTRIC RATE SCHEDULES

**GREENCHOICE ENERGY RIDER**

Subscriptions under the GreenChoice® program support the City of Austin’s inclusion of renewable fuel sources in its power generation portfolio. This energy cannot be directed to any one particular destination on the ERCOT electric grid, including participant’s premises.

**Application**

This rider applies to electric service to a customer subscribed to the City of Austin’s GreenChoice program.

**Green Power Charge**

While subscribed to the GreenChoice program, a customer will be billed a Green Power Charge in lieu of the Power Supply Adjustment (PSA) or Fuel Adjustment Clause (FAC) that would otherwise apply to the customer’s subscribed energy usage.

Subscriptions entered into before October 1, 2013:

Subscription Batch	Green Power Charge	Subscription End Date
3	3.30 ¢ per kWh	December 31, 2013
4	3.50 ¢ per kWh	June 30, 2015
5	5.50 ¢ per kWh	December 31, 2022
6.14	5.70 ¢ per kWh	December 31, 2014
6.21	5.70 ¢ per kWh	December 31, 2021

\*Batch 6 customers chose to either have their subscription end date remain at 2014 or to extend to 2021.

Subscriptions entered into on or after October 1, 2013:

Subscription Type	Green Power Charge
Adjustable	PSA or FAC plus 1.0¢ per kWh
Fixed	4.90 ¢ per kWh

**Terms and Conditions**

Except for subscriptions of 1.2 million kWh or more annually, subscriptions entered into after September 30, 2013 must be for 100% of a meter’s monthly energy usage and will receive the adjustable Green Power Charge. Non-residential customers may opt to enter into a written subscription contract for a one-year term, after which the subscription will continue on a monthly basis. Customers not under contract may unsubscribe from the program at any time. A customer who unsubscribes may not re-subscribe until the following calendar year.

## CITY OF AUSTIN ELECTRIC RATE SCHEDULES

After September 30, 2013, a customer who subscribes a total annual amount of 1.2 million kWh or more may receive the adjustable Green Power Charge as provided above or may enter into a written subscription contract for a fixed Green Power Charge until December 31, 2016. Each account subscribed to the program for the fixed charge must be subscribed for either (1) 100% of the account's energy usage, or (2) a specified amount of energy usage of at least 100,000 kWh per billing month.

Billing of the Green Power Charge under a subscription entered into after September 30, 2013 will not begin before January 1, 2014.

Under subscriptions to Batches 3, 4, 5, or 6, the Green Power Charge will be applied to 100% of the customer's energy usage (unless otherwise specified in a subscription contract in effect on September 30, 2013) through the batch's end date. Batches 3, 4, 5, and 6 are closed to additional subscriptions. A non-residential account that has been subscribed to Batch 4, 5, or 6 may not be re-subscribed under new terms before the subscription batch's end date.

If a customer has a subscription contract on September 30, 2013 that specifies a fixed monthly GreenChoice energy amount for a meter rather than 100% of its usage, the meter's usage that exceeds the specified amount is eligible for GreenChoice under the post-September 30, 2013 rider terms.

The terms of a subscription contract in effect on September 30, 2013 shall prevail in the event of a conflict with this rider. The director of the electric utility shall develop the contract terms and conditions for subscriptions entered into after September 30, 2013.

## CITY OF AUSTIN ELECTRIC RATE SCHEDULES

### **ELECTRIC VEHICLE PUBLIC CHARGING PILOT PROGRAM**

#### **Application**

This rate applies to electric service to a customer through a public electric vehicle charging station under the Electric Vehicle Public Charging Pilot Program.

#### **Rate**

Six-month subscription:       \$23.095 for unlimited charging

Non-subscription:               \$1.85 per hour of charging

All other terms and conditions of the program shall be administratively determined.

#### **GreenChoice Option**

Service under this rate schedule is eligible for application of the GreenChoice Energy Rider.



## CITY OF AUSTIN ELECTRIC RATE SCHEDULES

**POWER SUPPLY ADJUSTMENT****Application**

The Power Supply Adjustment (PSA) provides for the recovery and crediting of ERCOT settlements, fuel costs, and purchased power agreement costs, and an adjustment for the over/under-recovery balance for the period preceding the adjustment of the PSA. The PSA, to the extent not recovered through the closed Fuel Adjustment Clause, comprises the following costs (PSA costs):

- ERCOT Settlements – charges and credits from ERCOT, other than the Administrative and Nodal Fees;
- Fuel Costs – costs for fuel and fuel transportation, and hedging gains and losses;
- Net Purchased Power Costs – costs and offsetting revenues associated with short and long term purchased power agreements, and costs for distributed generation production; and

The PSA shall be determined as part of the City of Austin’s annual budgeting process, including a public hearing. The PSA shall be determined by estimating the sum of all net costs that will be attributable to the PSA Costs during the twelve month period following the effective date of the PSA, and adding to that sum the positive or negative balance of any existing over- or under-recovery of PSA Costs. The PSA shall be the resulting sum divided by projected service area sales, for the twelve month period following the effective date of the PSA. For any particular customer, the PSA shall be adjusted by the following voltage level factors:

Secondary Voltage:	1.0049
Primary Voltage:	0.9821
Transmission Voltage:	0.9696

The PSA may be adjusted to eliminate any over- or under-recovery as described below. Within 30 days of any adjustment of the PSA to eliminate over- or under-recovery of costs, the City Manager will publicly present a report to the City Council that provides the underlying calculations for the PSA both pre- and post-adjustment by customer class.

If, at any time, the balance of PSA costs recovered since the date of the last PSA adjustment is more than 110% of PSA costs actually incurred during such period, and such over-recovery is projected to remain above 110% after 12 months from the date of the last PSA adjustment, the PSA shall be adjusted to eliminate the over-recovery balance within the next 12 months.

If, at any time, the balance of PSA costs recovered since the date of the last PSA adjustment is less than 90% of PSA costs actually incurred, and such under-recovery is projected to remain less than 90% after 12 months from the date of the last PSA adjustment, the PSA may be adjusted to eliminate the under-recovery balance within the next 12 months.

## CITY OF AUSTIN ELECTRIC RATE SCHEDULES

At least once each year, the City Manager will publicly present a report to the City Council that provides the underlying calculations for the PSA by customer class. These calculations will break out fuel costs, ERCOT charges and credits, including ancillary service sales, and purchased power costs and revenues, including bilateral sales. They will also show the extent of over- or under-recovery of PSA costs for the previous twelve months.

Austin Energy PSA Voltage Level	Voltage Level Adjustment Factors	Fuel Rate per kWh Effective October 1, 2012
System Average	n/a	3.356 cents
Secondary	1.0049	3.372 cents
Primary	0.9821	3.296 cents
Transmission	0.9696	3.254 cents

**Effective November 1, 2013, the PSA charges by voltage level are:**

Austin Energy PSA Voltage Level	Voltage Level Adjustment Factors	Fuel Rate per kWh Effective November 1, 2013
System Average	n/a	3.691 cents
Secondary	1.0049	3.709 cents
Primary	0.9821	3.625 cents
Transmission	0.9696	3.579 cents

## CITY OF AUSTIN ELECTRIC RATE SCHEDULES

**COMMUNITY BENEFIT CHARGE****Application:**

The Community Benefit Charge recovers certain costs incurred by the utility as a benefit to Austin Energy's service area customers and the greater community. This charge shall be determined through the City budget process, and includes three specific programs and services provided to customers.

Service Area Lighting (SAL) recovers the cost of street lighting (other than lighting maintained by TxDOT) and the operation of traffic signals located inside the city limits of Austin. Customers whose point of delivery is located outside the city limits of Austin are not subject to the Service Area Lighting component of the Community Benefit Charge.

Energy Efficiency Services (EES) recovers the cost of energy efficiency rebates and related costs, solar rebates, and the Green Building program offered by Austin Energy throughout its service area.

The Customer Assistance Program (CAP) funds programs to help qualifying low-income and other disadvantaged residential customers, including bill reductions, payment assistance, and free weatherization services.

The Customer Assistance Program is available to a residential customer who receives, or who resides with a household member who receives, assistance from the Comprehensive Energy Assistance Program (CEAP), Travis County Hospital District Medical Assistance Program (MAP, Supplemental Security Income Program (SSI), Medicaid, the Supplemental Nutritional Assistance Program (SNAP), the Children's Health Insurance Program (CHIP), or the Telephone Lifeline Program. CEAP, MAP, SSI, Medicaid, and SNAP recipients will be given priority for program funding, followed by CHIP and then Telephone Lifeline recipients.

Customers enrolled in the CAP are exempt from the monthly Customer Charge and the CAP component of the Community Benefit Charge, shall receive a minimum 10 percent bill reduction on kilowatt-hour-based charges, and are eligible for additional bill-payment assistance and weatherization assistance. Eligible residential customers will be matched for automatic enrollment through a third-party, though self-enrollment will be available directly through Austin Energy.

Funding for the CAP shall be collected through the CAP component of the Community Benefit Charge, including unexpended but re-appropriated funds. Information regarding the CAP shall be made available quarterly, including the number of residential customers enrolled automatically and through self-enrollment, the total and average amount of benefits provided, and the number of residential customers referred to the low-income weatherization program. With Council approval funds unspent at the end of a fiscal year shall be rolled over to the next fiscal year's budget for the CAP and low-income weatherization programs.

## CITY OF AUSTIN ELECTRIC RATE SCHEDULES

**Community Benefit Charges for customers whose point of delivery is inside Austin:**

<b>Customer Class</b>	<b>SAL</b> (¢/kWh)	<b>EES</b> (¢/kWh)	<b>CAP</b> (¢/kWh)	<b>Community Benefit Charge</b>
Residential - Austin	0.093	0.289	0.172	0.554 ¢ Per kWh
Secondary Voltage < 10 kW	0.096	0.300	0.065	0.461 ¢ Per kWh
Secondary Voltage ≥ 10 kW < 50 kW - Austin	0.076	0.238	0.065	0.379 ¢ Per kWh
Secondary Voltage ≥ 50 kW - Austin	0.068	0.213	0.065	0.346 ¢ Per kWh
Primary Voltage < 3 MW - Austin	0.058	0.182	0.065	0.305 ¢ Per kWh
Primary Voltage ≥ 3 MW < 20 MW - Austin	0.054	0.169	0.065	0.288 ¢ Per kWh
Primary Voltage ≥ 20 MW	0.051	0.158	0.065	0.274 ¢ Per kWh
Transmission Voltage	0.045	0.141	0.065	0.251 ¢ Per kWh
Thermal Energy Storage – Secondary	0.068	0.213	0.065	0.346 ¢ Per kWh
Thermal Energy Storage – Primary	0.058	0.182	0.065	0.305 ¢ Per kWh
Customer-Owned, Non-Metered Lighting	0.048	-	0.065	0.113 ¢ Per kWh
Customer-Owned, Metered Lighting	0.081	-	0.065	0.146 ¢ Per kWh

**Community Benefit Charges for customers whose point of delivery is outside Austin:**

<b>Customer Class</b>	<b>EES</b> (¢/kWh)	<b>CAP</b> (¢/kWh)	<b>Community Benefit Charge</b>
Residential – Outside Austin	0.289	0.118	0.407 ¢ Per kWh
Secondary Voltage < 10 kW	0.300	0.065	0.365 ¢ Per kWh
Secondary Voltage ≥ 10 kW < 50 kW – Outside Austin	0.238	0.065	0.303 ¢ Per kWh
Secondary Voltage ≥ 50 kW – Outside Austin	0.213	0.065	0.278 ¢ Per kWh
Primary Voltage < 3 MW – Outside Austin	0.182	0.065	0.247 ¢ Per kWh
Primary Voltage ≥ 3 MW < 20 MW – Outside Austin	0.169	0.065	0.234 ¢ Per kWh
Primary Voltage ≥ 20 MW	0.158	0.065	0.223 ¢ Per kWh
Transmission Voltage	0.141	0.065	0.206 ¢ Per kWh
Thermal Energy Storage – Secondary	0.213	0.065	0.278 ¢ Per kWh
Thermal Energy Storage – Primary	0.182	0.065	0.247 ¢ Per kWh
Customer-Owned, Non-Metered Lighting	-	0.065	0.065 ¢ Per kWh
Customer-Owned, Metered Lighting	-	0.065	0.065 ¢ Per kWh

## CITY OF AUSTIN ELECTRIC RATE SCHEDULES

Effective November 1, 2013, the Community Benefit Charges are as follows:

**Community Benefit Charges for customers whose point of delivery is inside Austin:**

Customer Class	SAL (¢/kWh)	EES (¢/kWh)	CAP (¢/kWh)	Community Benefit Charge
Residential - Austin	0.093	0.400	0.172	0.665 ¢ Per kWh
Secondary Voltage < 10 kW	0.096	0.466	0.065	0.627 ¢ Per kWh
Secondary Voltage ≥ 10 kW < 50 kW - Austin	0.076	0.522	0.065	0.663 ¢ Per kWh
Secondary Voltage ≥ 50 kW - Austin	0.068	0.274	0.065	0.407 ¢ Per kWh
Primary Voltage < 3 MW - Austin	0.058	0.349	0.065	0.472 ¢ Per kWh
Primary Voltage ≥ 3 MW < 20 MW - Austin	0.054	0.068	0.065	0.187 ¢ Per kWh
Primary Voltage ≥ 20 MW	0.051	0.158	0.065	0.274 ¢ Per kWh
Transmission Voltage	0.045	0.202	0.065	0.312 ¢ Per kWh
Thermal Energy Storage – Secondary	0.068	0.274	0.065	0.407 ¢ Per kWh
Thermal Energy Storage – Primary	0.058	0.349	0.065	0.472 ¢ Per kWh
Customer-Owned, Non-Metered Lighting	0.048	-	0.065	0.113 ¢ Per kWh
Customer-Owned, Metered Lighting	0.081	-	0.065	0.146 ¢ Per kWh

**Community Benefit Charges for customers whose point of delivery is outside Austin:**

Customer Class	EES (¢/kWh)	CAP (¢/kWh)	Community Benefit Charge
Residential – Outside Austin	0.400	0.118	0.518 ¢ Per kWh
Secondary Voltage < 10 kW	0.466	0.065	0.531 ¢ Per kWh
Secondary Voltage ≥ 10 kW < 50 kW – Outside Austin	0.522	0.065	0.587 ¢ Per kWh
Secondary Voltage ≥ 50 kW – Outside Austin	0.274	0.065	0.339 ¢ Per kWh
Primary Voltage < 3 MW – Outside Austin	0.349	0.065	0.414 ¢ Per kWh
Primary Voltage ≥ 3 MW < 20 MW – Outside Austin	0.068	0.065	0.133 ¢ Per kWh
Primary Voltage ≥ 20 MW	0.158	0.065	0.223 ¢ Per kWh
Transmission Voltage	0.202	0.065	0.267 ¢ Per kWh
Thermal Energy Storage – Secondary	0.274	0.065	0.339 ¢ Per kWh
Thermal Energy Storage – Primary	0.349	0.065	0.414 ¢ Per kWh
Customer-Owned, Non-Metered Lighting	-	0.065	0.065 ¢ Per kWh
Customer-Owned, Metered Lighting	-	0.065	0.065 ¢ Per kWh

## CITY OF AUSTIN ELECTRIC RATE SCHEDULES

**REGULATORY CHARGE****Application**

The Regulatory Charge recovers the following costs, excluding any costs recovered through the closed Fuel Adjustment Clause:

- ERCOT transmission service charges and credits;
- NERC/TRE regulatory fees and penalties;
- The ERCOT Nodal and Administrative Fees; and
- Other material regulatory fees or penalties specific to the electric industry.

Changes to the Regulatory Charge shall be determined after notice and public hearing under City Code Section 2-5-45.

<b>Customer Class</b>	<b>Current Charge</b>
Residential	0.728 ¢ Per kWh
Secondary Voltage < 10 kW	0.711 ¢ Per kWh
Secondary Voltage ≥ 10 kW < 50 kW	\$ 2.47 Per kW
Secondary Voltage ≥ 50 kW	\$ 2.59 Per kW
Primary Voltage < 3 MW	\$ 2.28 Per kW
Primary Voltage ≥ 3 MW < 20 MW	\$ 2.92 Per kW
Primary Voltage ≥ 20 MW	\$ 2.91 Per kW
Transmission Voltage	\$ 2.48 Per kW
Thermal Energy Storage – Secondary	\$ 2.59 Per kW
Thermal Energy Storage – Primary	\$ 2.28 Per kW
Customer-Owned, Non-Metered Lighting	0.094 ¢ Per kWh
Customer-Owned, Metered Lighting	0.316 ¢ Per kWh
Service Area Street And Traffic Lighting	0.092 ¢ Per kWh

## CITY OF AUSTIN ELECTRIC RATE SCHEDULES

Effective November 1, 2013, the Regulatory Charges are as follows:

Customer Class	Regulatory Charge
Residential	0.794 ¢ Per kWh
Secondary Voltage < 10 kW	0.859 ¢ Per kWh
Secondary Voltage ≥ 10 kW < 50 kW	\$2.56 \$ Per kW
Secondary Voltage ≥ 50 kW	\$2.49 \$ Per kW
Primary Voltage < 3 MW	\$3.79 \$ Per kW
Primary Voltage ≥ 3 MW < 20 MW	\$0.38 \$ Per kW
Primary Voltage ≥ 20 MW	\$2.91 \$ Per kW
Transmission Voltage	\$1.57 \$ Per kW
Thermal Energy Storage – Secondary	\$2.49 \$ Per kW
Thermal Energy Storage – Primary	\$3.79 \$ Per kW
Customer-Owned, Non-Metered Lighting	0.036 ¢ Per kWh
Customer-Owned, Metered Lighting	0.305 ¢ Per kWh
Service Area Street And Traffic Lighting	0.020 ¢ Per kWh

## CITY OF AUSTIN ELECTRIC RATE SCHEDULES

**Rate Case Expense Surcharge**

Beginning November 1, 2013, a surcharge to recover the costs to the City of Austin of the appeal to the Public Utility Commission of Texas, Docket 40627 will be added to the regulatory charge billed to customers whose point of delivery is outside the City of Austin. The surcharge will remain in effect through the end of the billing month that the total costs of \$1,557,416 are recovered (expected to be 24 months).

<b>Charge to Customers Outside City of Austin</b>	<b>RCE Surcharge (c/kWh or \$/kW)</b>
Residential	0.057 ¢ Per kWh
Secondary Voltage < 10 KW	0.058 ¢ Per kWh
Secondary Voltage 10 - 49.99 KW	0.13 \$ Per kW
Secondary Voltage >=50 KW	0.17 \$ Per kW
Primary Voltage < 3 MW	0.15 \$ Per kW
Primary Voltage 3 - 19.99 MW	0.23 \$ Per kW
Primary Voltage >=20 MW	- \$ Per kW
Transmission	0.17 \$ Per kW
Thermal Energy Storage-Secondary	0.17 \$ Per kW
Thermal Energy Storage-Primary	0.15 \$ Per kW
Customer-Owned Meter Lighting	0.171 ¢ Per kWh
City-Owned Non Metered Lighting	0.117 ¢ Per kWh
Service Area Street And Traffic Lighting	0.039 ¢ Per kWh



## CITY OF AUSTIN ELECTRIC RATE SCHEDULES

**STANDBY CAPACITY (CLOSED)**

THIS RATE SCHEDULE IS CLOSED TO NEW CUSTOMERS. This rate applies to a customer who received service under this rate schedule on June 7, 2012 under a contract with Austin Energy.

**Character of Service**

Service under this rate schedule shall be provided pursuant to City Code Section 15-9, Utility Service Regulations, and the Utility Criteria Manual, as both may be amended from time to time, and such other rules and regulations as may be prescribed by the City of Austin. Electric service of one standard character will be delivered to one point of service on the customer's premises and measured through one meter.

Monthly Standby Capacity Rate:

\$2.62 per kilowatt of Primary Voltage Standby Capacity

\$2.41 per kilowatt of Transmission Voltage Standby Capacity

Standby Capacity:

The Standby Capacity will be equivalent to the maximum demand of the load to be served by Austin Energy during a scheduled or unscheduled outage of the customer's power production facilities or as stipulated in the contract between Austin Energy and the customer.

Minimum Bill:

Customer will be assessed a monthly Minimum Bill equal to the Standby Capacity Rate times the Standby Capacity.

## CITY OF AUSTIN ELECTRIC RATE SCHEDULES

**LARGE PRIMARY SERVICE SPECIAL CONTRACT RIDER II (CLOSED)****Definitions**

FULL REQUIREMENTS service means full and exclusive generation, transmission, and distribution, (i.e., “bundled”) service as presently supplied by City of Austin (sometimes referred to as City) to customer; provided, however, that the customer may self-generate up to 500 kW of its requirements from customer-owned, on site renewable energy technology, subject to the terms and condition of Austin Energy’s Distributed generation from Renewable Sources Rider.

**Application**

THIS RIDER IS CLOSED TO NEW CUSTOMERS. This rate applies to a customer that executed a separate contract for this service on or after October 9, 2006, in form and substance acceptable to Austin Energy, but before May 24, 2012. This rate is unavailable to customers that did not execute a contract for this service before May 24, 2012. The contract requires the customer to remain a full requirements customer of Austin Energy through May 31, 2015, on which date customer’s contract and the terms of this rider shall terminate; provided, however, that if Austin Energy subsequently adopts a rate schedule that provides more favorable rates, terms, or conditions than provided by this rider and which describes a customer class for which customer’s large primary service accounts qualify, customer may terminate its contract and receive service pursuant to such subsequent rate schedule. Austin Energy enters and executes the contract and assumes its obligation in its proprietary capacity as the owner and operator of a utility enterprise increasingly in competition with other power suppliers for the attraction and retention of industrial loads, and in order to induce customer to remain a customer of Austin Energy.

The Rider TOU – Thermal Energy Storage and the Optional Time-of-Use Rate may be attached to this rate.

**Character of Service**

Service under this rate schedule shall be provided pursuant to City Code Section 15-9, Utility Service Regulations, and the Utility Criteria Manual, as both may be amended from time to time, and such other rules and regulations as may be prescribed by the City of Austin. Electric service of one standard character will be delivered to one point on the customer's premises and measured through one meter.

## CITY OF AUSTIN ELECTRIC RATE SCHEDULES

Charges

	<b>Billing Months May Through October</b>	<b>Billing Months November Through April</b>
<b>Demand Charge</b>	\$12.54 Per Billed kW	\$11.40 Per Billed kW
<b>Energy Charge</b>	1.110 ¢ Per kWh	1.110 ¢ Per kWh

Fuel Adjustment Clause (FAC) – plus an adjustment for variable costs, calculated according to the Fuel Adjustment Clause Rate schedule, multiplied by all kWh.

## Minimum Bill:

Customer will be assessed a monthly Minimum Bill of \$12.00 if the above calculations result in a charge of less than \$12.00.

## Billing Demand:

The kilowatt demand during the fifteen-minute interval of greatest use during the current billing month as indicated or recorded by metering equipment installed by Austin Energy. When customer's power factor during the interval of greatest use is less than 85 percent, Billing Demand shall be determined by multiplying the indicated demand by 85 percent and dividing by the lower peak power factor; provided, however, the power factor adjustment specified in this paragraph shall be superseded by any subsequent rate schedule or ordinance governing power factor that may be enacted or amended by the City of Austin from time to time.

## Optional Time-Of-Use Rate:

At the option of the customer, a separate agreement may be entered into between Austin Energy and the customer for a time-of-use incentive rate. The customer shall permit Austin Energy to install all equipment necessary for time-of-use metering and to permit reasonable access to all electric service facilities installed by Austin Energy for inspection, maintenance, repair, removal, or data recording purposes.

	<b>Billing Months May Through October</b>	<b>Billing Months November Through April</b>
<b>Demand Charge</b>	\$12.54 Per Billed kW	\$11.40 Per Billed kW
<b>Energy Charge</b>		
<b>Off-Peak</b>	0.560 ¢ Per kWh	(0.290) ¢ Per kWh
<b>On-peak</b>	2.410 ¢ Per kWh	1.710 ¢ Per kWh

## CITY OF AUSTIN ELECTRIC RATE SCHEDULES

Billing demand will be based on the fifteen-minute interval of greatest use during an On-Peak period for the current billing month. All other adjustments will be included as described above (See Billing Demand).

Fuel Adjustment Clause (FAC) – plus an adjustment for variable costs, calculated according to the Fuel Adjustment Clause Rate schedule, multiplied by all kWh.

On-Peak: 1:00 p.m. to 9:00 p.m., Monday through Friday; May 1 through October 31. 8:00 a.m. to 10:00 p.m., Monday through Sunday; November 1 through April 30.

Off-Peak: 9:00 p.m. to 1:00 p.m., Monday through Friday; all day Saturday, Sunday, Memorial Day, Independence Day, and Labor Day; May 1 through October 31. 10:00 p.m. to 8:00 a.m., Monday through Sunday; November 1 through April 30.

Terms and Conditions:

The special contract rate is effective through May 31, 2015.

Notwithstanding any provision of this rate schedule, neither customer nor Austin Energy shall be precluded from challenging the legal validity of any statute, regulations or other provisions of the law.

This Special Contract Rider shall be extended to all of a qualifying customer's accounts having a maximum demand of at least 500 kW.

Upon request, customers receiving service under this Special Contract Rider will be provided dual feed service with reserve capacity and maintenance under the long term contract provisions of the Special Contract Rider, except that the customer will be responsible for the initial assessment fee, customer requested changes to the initial assessment, and facilities design and construction costs, as established in the fee schedule. Dual feed service with reserve capacity is electric service provided to the customer's premises(s) through two (or more) independent distribution feeders, with one feeder in normal service and the other in back-up service. Capacity is reserved for the second feeder, and is placed into service upon an outage of the primary feeder.

If it is determined at any time by Austin Energy that the customer violated the provisions of this rate schedule or the contract implementing the rate schedule, then the customer will be immediately billed on the otherwise applicable rate schedule from the date service was first commenced under this rate schedule. The difference, plus interest at one percent (1%) per month, or the maximum allowable legal interest rate, whichever is less, from the date service was first commenced under this rate schedule, shall immediately become due by customer to Austin Energy.

The contract executed under this rate schedule shall address the rights of Austin Energy and the customer relating to the transfer or assignment of rights under this rate schedule.

## CITY OF AUSTIN ELECTRIC RATE SCHEDULES

**LARGE PRIMARY SERVICE SPECIAL CONTRACT INDUSTRIAL  
RIDER (CLOSED)****Application**

THIS RIDER IS CLOSED TO NEW CUSTOMERS. This rate applies to electric service to any customer that qualifies for service and executed a contract under the Large Primary Service – Special Contract Rider I or II and thereafter has (1) reached a billing demand of at least 25,000 kilowatts during any two months within the previous six months, (2) maintained an average load factor of at least 85% during the previous six months and (3) received service under this rider before May 24, 2012. This rate is unavailable to customers that did not receive service under this rider before May 24, 2012. Any action by the customer resulting in measurable reduction in peak demand or energy use may be taken into account by Austin Energy, in its sole discretion, when applying the demand and load factor requirements of this tariff. Austin Energy will also take into account up to 500 kilowatts of power generated by customer-owned, on-site renewable energy technology in accordance with the Distributed Generation from Renewable Sources Rider, when applying the demand requirement of this tariff.

The customer shall continue to receive service under the Large Primary Service – Special Contract Rider I or II rate schedule, as applicable, and comply with terms of its Large Primary Service Special Contract; provided, that customer at its option shall receive the energy and billing demand rates specified by this Rider for accounts which meet criteria (1) and (2) above, so long as this Rider remains in effect.

The Rider TOU – Thermal Energy Storage and the Optional Time-of-Use Rate may be attached to this rate.

**Charges**

	<b>Billing Months May Through October</b>	<b>Billing Months November Through April</b>
<b>Demand Charge</b>	\$12.23 Per Billed kW	\$11.12 Per Billed kW
<b>Energy Charge</b>	1.080 ¢ Per kWh	1.080 ¢ Per kWh

Fuel Adjustment Clause (FAC) – plus an adjustment for variable costs, calculated according to the Fuel Adjustment Clause Rate schedule, multiplied by all kWh.

## CITY OF AUSTIN ELECTRIC RATE SCHEDULES

Optional Time-Of-Use Rate:

	<b>Billing Months May Through October</b>	<b>Billing Months November Through April</b>
<b>Customer Charge</b>	\$0.00 Per Month	\$0.00 Per Month
<b>Electric Delivery</b>	\$0.00 Per Billed kW	\$0.00 Per Billed kW
<b>Demand Charge</b>	\$12.23 Per Billed kW	\$11.12 Per Billed kW
<b>Energy Charge</b>		
<b>Off-Peak</b>	0.550 ¢ Per kWh	(0.300) ¢ Per kWh
<b>On-Peak</b>	2.350 ¢ Per kWh	1.67 ¢ Per kWh

Billing demand will be based on the fifteen-minute interval of greatest use during an On-Peak period for the current billing month. All other adjustments will be included as described above (See Billing Demand).

Fuel Adjustment Clause (FAC) – plus an adjustment for variable costs, calculated according to the Fuel Adjustment Clause Rate schedule, multiplied by all kWh.

On-Peak: 1:00 p.m. to 9:00 p.m., Monday through Friday; May 1 through October 31. 8:00 a.m. to 10:00 p.m., Monday through Sunday; November 1 through April 30.

Off-Peak: 9:00 p.m. to 1:00 p.m., Monday through Friday; all day Saturday, Sunday, Memorial Day, Independence Day, and Labor Day; May 1 through October 31. 10:00 p.m. to 8:00 a.m., Monday through Sunday; November 1 through April 30.

## CITY OF AUSTIN ELECTRIC RATE SCHEDULES

**FUEL ADJUSTMENT CLAUSE (CLOSED)****Application**

This clause applies to customers receiving service under the Large Primary Service – Special Contract Rider II or Large Primary Special Service – Industrial Rider.

Fuel Rate:

The Fuel Rate is expressed by the following formula:

$$\text{Fuel Rate} = \frac{F + I}{S} + \frac{(E + T) - A}{S}$$

In the Fuel Rate Formula:

F is the estimated cost of fuels and related expenses, including refunds and the cost of purchased power for the twelve (12) month period used to calculate the FAC year for service-area sales.

I is 1) the estimated fees and charges from the Electric Reliability Council of Texas (ERCOT) Independent System Operator (ISO) incurred by Austin Energy when providing energy and capacity needed to meet its service-area obligations for the twelve (12) month period used to calculate the FAC and 2) the estimated cost of the ERCOT ISO Administrative Fee for the 12 month period used to calculate the FAC.

S is the estimated service-area sales of kWh for the twelve (12) month period used to calculate the FAC.

E is the actual cost of fuels and related expenses, including refunds and the cost of purchased power, less any fuel costs for off system sales of energy for the latest twelve (12) month period of data available.

T is 1) the actual fees and charges from ERCOT ISO incurred by Austin Energy when providing energy and capacity needed to meet its service-area obligations and 2) the actual Administrative Fee for the latest twelve (12) month period of data available.

A is the actual cost recovered from service-area sales for the latest twelve (12) month period of data available.

The fuel rate shall be effective January 1<sup>st</sup>, unless adjusted for over- or under-recovery.

If, at any time, there is more than a ten percent over-recovery from the total projected fuel and purchased power costs for the twelve month period used to calculate those costs, Austin Energy shall initiate a review of the FAC to project whether the over-recovery will be within ten percent for the remaining months of the twelve month period used to calculate those costs. If the review

## CITY OF AUSTIN ELECTRIC RATE SCHEDULES

indicates an over-recovery of more than ten percent of the remainder of the period, Austin Energy shall adjust the FAC for the next twelve months to eliminate over-recovery.

If, at any time, there is more than a ten percent projected under-recovery from the total projected fuel and purchased power costs for the twelve month period used to calculate those costs, Austin Energy will initiate a review of the FAC to project whether the under-recovery will be within ten percent for the remaining months of the twelve month period used to calculate those costs. If the review indicates an under-recovery of more than ten percent for the remainder of the period, Austin Energy may adjust the FAC for the next twelve to eliminate under-recovery.

Calculation:

The Fuel Rate will be multiplied by the following voltage level adjustment factors:

Secondary Multiplier:	1.004854
Primary Multiplier:	0.974939
Transmission Multiplier:	0.964826

At least once each year, the City Manager will publicly present a report to the City Council that provides the underlying calculations for the Fuel Rate by customer class. These calculations will break out fuel costs, ERCOT charges and credits, including ancillary service sales, and purchased power costs and revenues, including bilateral sales. They will also show the extent of over- or under-recovery of Fuel Rate costs for the previous twelve months.

Within 30 days of any adjustment of the Fuel Rate to eliminate over- or under-recovery of costs, the City Manager will publicly present a report to the City Council that provides the underlying calculations for the Fuel Rate both pre- and post-adjustment by customer class.



## CITY OF AUSTIN ELECTRIC RATE SCHEDULES

**TRANSMISSION SERVICE ADJUSTMENT RIDER (CLOSED)****Application:**

This clause applies to customers receiving service under the Large Primary Service – Special Contract Rider II or Large Primary Special Service – Industrial Rider.

**Monthly Rate:**

The customer's transmission service adjustment charge will be determined by multiplying the customer's billed kilowatt hours (kWh) or, in the case of a customer subject to a billing demand charge, the customer's billed kilowatt demand (kW), by the Transmission Service Adjustment Factor (TSAF) applicable to the customer's rate classification. The TSAF shall be calculated for each rate class using the following formula:

$$\text{TSAF} = \frac{((\text{PSR}_{\text{cym}} - \text{PSR}_{08\text{m}}) \times 4\text{CP}_{\text{cym}} \times \text{CLS}_{\text{cym}}) + \text{OU}}{\text{B}}$$

**Where:**

$\text{PSR}_{\text{cym}}$  is the transmission postage stamp rate published in the Electric Reliability Council of Texas (ERCOT) wholesale transmission service charge matrix most recently approved by the Public Utility Commission of Texas pursuant to PUCT Substantive Rule 25.192.

$\text{PSR}_{08\text{m}}$  is the 2008 matrix-year ERCOT postage stamp rate of \$22.72772 per kW.

$4\text{CP}_{\text{cym}}$  is Austin Energy's average kilowatt share of the ERCOT average coincident peak demand for the months of June through September used in the calculation of the  $\text{PSR}_{\text{cym}}$ .

$\text{CLS}_{\text{cym}}$  is the rate class's percentage load share of the  $4\text{CP}_{\text{cym}}$ , determined using Austin Energy's metering data.

B is the total billed kWh for the rate class, or the total billed kW for the rate class if the class is subject to a billing demand charge, for the time period used in the calculation of the  $\text{PSR}_{\text{cym}}$ .

OU is the amount of Austin Energy's over-collection or under-collection of ERCOT transmission service charges with respect to the prior wholesale transmission service charge matrix, calculated as follows:

$$\text{OU} = (\text{TSC}_{\text{pym}} - (\text{PSR}_{08\text{m}} \times 4\text{CP}_{\text{pym}}) - \text{TSR}_{\text{pym}}) \times \text{CLS}_{\text{pym}}$$

Where:

$\text{TSC}_{\text{pym}}$  is the amount of actual ERCOT transmission service charges incurred by Austin Energy since the last adjustment to the TSAF.

## CITY OF AUSTIN ELECTRIC RATE SCHEDULES

$4CP_{pym}$  is Austin Energy’s average kilowatt share of the ERCOT average coincident peak demand for the months of June through September used in the calculation of the postage stamp rate for the prior wholesale transmission service charge matrix.

$TSR_{pym}$  is the amount billed by Austin Energy to all rate classes under this rider since the last adjustment to the TSAF.

$CLS_{pym}$  is the rate class’s percentage load share of the  $4CP_{pym}$ , determined using Austin Energy’s metering data.

Until the first adjustment of the TSAF after the effective date of this rider, OU shall equal zero. The TSAF applicable to each rate class may be administratively adjusted to reflect any changes made to the annual ERCOT wholesale transmission service charge matrix.

**Effective October 1, 2012, TSAR rates by class are:**

<b>Class</b>		
Contract >500 KW	per kW	\$0.57876
Contract	per kW	\$0.63900

## 2013-14 Fee Schedule

	Approved 2012-13	Approved 2013-14	Change
<b>Austin Water Utility</b>			
<b>Addition to System Fee</b>			
Water tap fees for all second connections, increases to the existing installed meter, and/or water meters larger than two inches (2") are calculated on the total labor costs, transportation and equipment costs, materials and supply costs, plus indirect and overhead costs for the connection.			
Wastewater tap fees for all second connections and/or wastewater connections larger than six inches (6") are calculated on the total labor costs, transportation and equipment costs, materials and supplies costs, plus indirect and overhead costs for the connection.			
If the facility requiring wastewater service consist of more than fifteen living units (including, but not limited to apartments, motels, nursing homes, hospitals, etc.) or is of a commercial and/or industrial nature in excess of 4,000 square feet, a review by the Utility will be conducted to determine the need for a manhole in the sewer line. In the event that a manhole is required, the charge shall be calculated on a cost basis.			
<b>Backflow Prevention Compliance Fee</b>	\$29.40	\$30.00	\$0.60
Annual fee the Austin Water Utility (AWU) charges to its potable and reclaimed water high hazard customers or fire sprinkler systems that have backflow prevention assemblies on their plumbing systems that are required by the State of Texas or by City of Austin regulations to be tested and the results of the tests reported back to the AWU on an annual basis to help the utility ensure that its customers are protected from possible contamination or pollution due to a backflow event. Fee is per backflow assembly and is charged on a monthly basis at 1/12 of the annual fee during the month(s) the customer's account is active.			
<b>Conservation Based Fees</b>			
Irrigation Seminars			
Two to Four Hour Seminar	\$28.00	\$28.00	
Eight Hour Seminar	\$56.00	\$56.00	
<b>Cost Estimate Fee For Tap Installation</b>	\$50.65	\$52.00	\$1.35
Fee per Cost Estimate			
Cost estimates for certain tap connections are calculated based on total labor, transportation, equipment, materials, supplies and indirect or overhead costs. Preparation of cost estimates requires research of records, a field trip and calculations by Taps Office staff. The fee would be applied toward the purchase of services if purchased within a 90 day period from the date of the estimate.			
<b>Descaling Permit Fee</b>	\$183.00	\$646.00	\$463.00
Annual fee used to recoup the costs incurred in performing the tasks associated with regulating companies performing temporary descaling activities in the City of Austin's water service area (e.g., analyzing and documenting plans, specifications, applications and reports, monitoring and inspecting sites where temporary descaling activities have been authorized, enforcing regulations when violations occur, etc.). All of these activities are conducted to ensure compliance with pretreatment program and other health and safety requirements. This annual Descaling Permit Fee is prorated by quarter if the descaling company is in its first year of operation. Subsequent years of operations are charged at the full annual rate.			
<b>Dillo Dirt Sales</b>			
Cost per cubic yard	\$12.65	\$12.90	\$0.25
<b>Emergency Repair Cut Off/On Fee</b>			
Fee added to Utility Bills for customer requests for Utility to cut off/on service to water meter for repairs or other miscellaneous reasons.	\$12.65	\$12.90	\$0.25
<b>Engineering Review &amp; Inspection Fee</b>			
Fee for processing of the plat through final plat approval	\$63.35	\$64.65	\$1.30
- In every case where a subdivision does not require construction of streets, drainage, water or wastewater facilities or improvements to existing water and wastewater facilities.			

2013-14 Fee Schedule

**Austin Water Utility**

**Engineering Review & Inspection Fee (continued)**

Minimum total fee (for processing of the plat through final plat approval) - in every case where a subdivision requires City inspection of any construction of water or wastewater facilities with an estimated construction cost of \$6,000.00 or less.

Minimum total fee (for processing of the plat through final plat approval)- in every case where a subdivision with public water and/or wastewater improvements greater than \$10,000 that require City of Austin review for compliance with City of Austin standards but no City of Austin inspection.

Fee based on percentage of total cost of construction project - In every case where a subdivision requires City inspection of the construction of streets, drainage, water or wastewater facilities, either singularly or in any combination, the Utility shall assess a fee based on the engineer's construction estimate of the improvements as calculated by the Utility in accordance with the following table:

Engineer's Estimate of Total Cost of Construction Project

(Value of less than:)

Engineer's Estimate of Total Cost of Construction Project (Value of less than:)	Approved 2012-13	Approved 2013-14	Change
\$ 6,000.00	\$380.00	\$390.00	\$10.00
6,000.01 - 200,000.00	7.00%	7.00%	
200,000.01 - 250,000.00	6.75%	6.75%	
250,000.01 - 300,000.00	6.50%	6.50%	
300,000.01 - 350,000.00	6.25%	6.25%	
350,000.01 - 400,000.00	6.00%	6.00%	
400,000.01 - 450,000.00	5.75%	5.75%	
450,000.01 - 500,000.00	5.50%	5.50%	
500,000.01 - 550,000.00	5.25%	5.25%	
550,000.01 - 600,000.00	5.00%	5.00%	
600,000.01 - 650,000.00	4.75%	4.75%	
650,000.01 - 700,000.00	4.50%	4.50%	
700,000.01 - 1,000,000.00	4.25%	4.25%	
1,000,000.01 - 1,250,000.00	4.00%	4.00%	
1,250,000.01 - 1,500,000.00	3.75%	3.75%	
1,500,000.01 - 2,000,000.00	3.50%	3.50%	
2,000,000.01 - 2,500,000.00	3.25%	3.25%	
2,500,000.01 - 3,000,000.00	3.00%	3.00%	
3,000,000.01 - 5,000,000.00			
More Than 5,000,000.01			

**Evaporative Loss Credit Application Fee**

Non-refundable application and processing fee

Non-refundable application and processing fee	\$95.00	\$97.00	\$2.00
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**Fee for Service Extension Request with Administrative Approval**

Cost per review

Cost per review	\$69.75	\$71.00	\$1.25
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**Fee for Service Extension Request with Council Approval**

Cost per acre served

Cost per acre served	\$10.50	\$10.70	\$0.20
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Minimum Charge

Minimum Charge	\$349.00	\$356.00	\$7.00
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Maximum Charge

Maximum Charge	\$6,958.00	\$7,100.00	\$142.00
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## 2013-14 Fee Schedule

	Approved 2012-13	Approved 2013-14	Change
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### Austin Water Utility

#### Fire Hydrant Meter Fees

Water meters are installed on fire hydrants for construction purposes on a temporary basis. Costs associated with fire hydrant meters include an initiation fee, an installation fee, a non-compliance removal fee, and a refundable equipment deposit for the meter and equipment. The initiation fee covers administrative costs in setting up the account on the billing system. The installation fee covers the field costs for installing the meter on the fire hydrant or on a vehicle for use in withdrawing water from a fire hydrant. Backflow prevention assemblies are required to be installed by the contractor and tested by a certified backflow technician and the test report faxed or delivered to Special Services within 48 hours of the meter installation. The non-compliance removal fee is charged when a fire hydrant meter is removed by the City of Austin due to either an ordinance violation or the contractor failing to have a backflow prevention assembly tested and the test report faxed or delivered to Special Services within the required time period. The meter and equipment deposits are to help insure the return of the meter and equipment upon completion of use by the contractor. The equipment deposit does not earn interest, and will be refunded to the customer upon return of the meter and equipment to the Utility, after verification that the meter and equipment is in good working condition, and verification that the utility billing charges have been paid in full. Charges for damages to the meter or equipment will be deducted from the deposit, if applicable. The equipment deposit will be refunded in total if the meter and equipment have been returned in good working condition, and the utility billing charges have been paid in full. If the utility billing charges have not been paid, the deposit will be applied to the unpaid charges first, with any remaining amount refunded to the customer. Refer to City Ordinance No. 20051020-005

Fire Hydrant Initiation Fee	\$25.50		
Cost per initiation	\$26.00		\$0.50
Fire Hydrant Installation Fee			
Cost per installation	\$38.00	\$38.75	\$0.75
Non-Compliance Removal Fee			
Cost per removal	\$63.50	\$64.75	\$1.25
Meter and Equipment Deposit (Refundable)			
1" Meter and equipment	\$150.00	\$150.00	
3" Meter and equipment	\$800.00	\$800.00	

#### Impact Fee (Capital Recovery Fee)

Fees for lots that were platted after October 1, 2007. For lots platted prior to this date see previous fee schedules

Drinking Water Protection Zone			
Inside City Fees			
Water	\$2,200.00	\$2,200.00	
Wastewater	\$1,200.00	\$1,200.00	
Outside City Fees			
Water	\$2,500.00	\$2,500.00	
Wastewater	\$1,400.00	\$1,400.00	
Desired Development Zone			
Inside City Fees			
Water	\$1,000.00	\$1,000.00	
Wastewater	\$600.00	\$600.00	
Outside City Fees			
Water	\$1,800.00	\$1,800.00	
Wastewater	\$1,000.00	\$1,000.00	
Desired Development Zone - Urban Watersheds			
Water	\$800.00	\$800.00	
Wastewater	\$500.00	\$500.00	
Desired Development Zone - Central Urban Redevelopment Combining District and the area bounded by Lady Bird Lake, Lamar Blvd, 15th Street, and IH-35			
Water	\$700.00	\$700.00	
Wastewater	\$400.00	\$400.00	

## 2013-14 Fee Schedule

### Austin Water Utility

#### Impact Fee (Capital Recovery Fee) (continued)

Outside of Austin Extraterritorial Jurisdiction (ETJ)  
 Water  
 Wastewater

\$2,500.00  
 \$1,400.00

Approved  
2012-13

Approved  
2013-14

Change

Note: The existing impact fees above are currently under review according a 5-year update requirement of state law. It is anticipated that the new proposed impact fees will be considered by the City Council in September 2013 after the Budget adoption.

Calculation of the impact fee in accordance with the Local Government Code requires the use of "Service Units", a standardized measure of consumption, use generation, or discharge attributable to an individual unit of development  
 Service units are determined on rated continuous flow of the meter purchased at sale of tap. (AWWA standards)

#### Calculation of Service Units:

Type	Meter Size	Service Units
Positive Displacement	5/8"	1
Positive Displacement	3/4"	1.5
Positive Displacement	1"	2.5
Positive Displacement	1 1/2"	5
Turbine	1 1/2"	8
Positive Displacement	2"	8
Turbine	2"	10
Compound	3"	16
Turbine	3"	24
Compound	4"	25
Turbine	4"	42
Compound	6"	50
Turbine	6"	92
Turbine	8"	160
Turbine	10"	250
Fire Service	6x2"	Based on Domestic Demand
Fire Service	8x2"	Based on Domestic Demand
Fire Service	10x2"	Based on Domestic Demand

#### Industrial Waste Surcharge

Surcharge factors for retail and wholesale customer classes

BOD 0.5043  
 COD 0.2242  
 Suspended Solids 0.1087

#### Inspection Fee

Cost per inspection  
 Water and Reclaimed Water Meter sizes 2" or less  
 Wastewater connection sizes 6" or less (with prior stub in place)

\$64.75  
 \$0.00

\$1.25  
 Delete

#### Interest on Capital Recovery Fee - Payment Agreements

Annual interest rate

7.0%

7.0%

#### Interest on Private Lateral Repair - Payment Agreements

Annual interest rate

0.0%

10.0%

New

2013-14 Fee Schedule

	Approved 2012-13	Approved 2013-14	Change
<b>Laboratory Services Testing Fees</b>			
Automated General Chemical Analysis			
Dissolved Total Phosphorus	\$20.25	\$20.65	\$0.40
Total Phosphorus	\$20.25	\$20.65	\$0.40
Ortho Phosphorus	\$18.60	\$18.95	\$0.35
Dissolved - Ortho Phosphorus	\$18.60	\$18.95	\$0.35
Nitrite - Nitrogen	\$18.95	\$19.35	\$0.40
Nitrate + Nitrite - Nitrogen	\$18.95	\$19.35	\$0.40
Nitrogen Package: Nitrate + Nitrite - Nitrogen, Nitrite-Nitrogen and Nitrate-Nitrogen	\$41.65	\$42.50	\$0.85
Total Kjeldahl Nitrogen	\$18.15	\$18.50	\$0.35
General Chemical Analyses			
UV254	\$10.20	\$10.40	\$0.20
Percent Solids in Semi-Solid Sample	\$7.65	\$7.80	\$0.15
Total Suspended Solids	\$6.40	\$6.55	\$0.15
Volatile Suspended Solids	\$7.65	\$7.80	\$0.15
Total Solids	\$7.65	\$7.80	\$0.15
Total Dissolved Solids	\$6.40	\$6.55	\$0.15
Total Volatile Solids	\$8.75	\$8.95	\$0.20
Chemical Oxygen Demand	\$6.40	\$6.55	\$0.15
Biochemical Oxygen Demand	\$6.40	\$6.55	\$0.15
Carbonaceous BOD	\$7.65	\$7.80	\$0.15
Total Organic Carbon by Combustion-Infrared	\$17.65	\$18.00	\$0.35
Total Organic Carbon by Persulfate - UV Oxidation	\$53.20	\$54.25	\$1.05
Dissolved Oxygen	\$6.40	\$6.55	\$0.15
Ammonia - Nitrogen	\$7.65	\$7.80	\$0.15
Nitrate - Nitrogen	\$7.65	\$7.80	\$0.15
Total Phosphorus	\$20.25	\$20.65	\$0.40
Ortho Phosphorus	\$6.40	\$6.55	\$0.15
Total Phosphate	\$15.15	\$15.45	\$0.30
Chlorine Residual	\$6.40	\$6.55	\$0.15
Free Chlorine	\$6.40	\$6.55	\$0.15
Sulfate	\$6.40	\$6.55	\$0.15
Fluoride	\$10.20	\$10.40	\$0.20
Magnesium	\$6.40	\$6.55	\$0.15
Calcium	\$6.40	\$6.55	\$0.15
Silica	\$7.65	\$7.80	\$0.15
Hardness - Total	\$6.40	\$6.55	\$0.15
Hardness - Calcium	\$6.40	\$6.55	\$0.15
pH	\$6.40	\$6.55	\$0.15
Alkalinity - Total	\$6.40	\$6.55	\$0.15
Alkalinity - Phenolphthalein	\$6.40	\$6.55	\$0.15
Oil & Grease	\$26.50	\$27.00	\$0.50
Conductivity	\$6.40	\$6.55	\$0.15
Turbidity	\$6.40	\$6.55	\$0.15
Temperature	\$6.40	\$6.55	\$0.15
Threshold Odor	\$6.40	\$6.55	\$0.15

2013-14 Fee Schedule

**Austin Water Utility**

**Laboratory Services Testing Fees (continued)**

	Approved 2012-13	Approved 2013-14	Change
Ion Analyses by Ion Chromatography			
Chloride	\$24.00	\$24.50	\$0.50
Sulfate	\$24.00	\$24.50	\$0.50
Bromide	\$36.75	\$37.50	\$0.75
Fluoride	\$44.35	\$45.25	\$0.90
Microbiological Analyses			
E. coli (Membrane Filter)	\$14.80	\$15.10	\$0.30
Fecal Coliform (EC Broth - MPN)	\$14.80	\$15.10	\$0.30
Total Coliform (Colilert - MPN)	\$14.80	\$15.10	\$0.30
Total Coliform + E. coli (Colilert - MPN)	\$18.60	\$18.95	\$0.35
Fecal Coliform (Membrane Filter)	\$14.80	\$15.10	\$0.30
Enterococci	\$14.80	\$15.10	\$0.30
Microscopic Examination	\$16.50	\$16.85	\$0.35
Plankton	\$39.00	\$39.75	\$0.75
Heterotrophic Plate Count (Pour Plate)	\$30.85	\$31.50	\$0.65
Metals Analyses and Digestions			
Mercury - Cold Vapor	\$43.10	\$44.00	\$0.90
ICP Metals	\$11.35	\$11.60	\$0.25
Sample Digestion	\$8.75	\$8.95	\$0.20
Organic Analyses			
Acid & Base Neutral Extractable Organic Compounds by GCMS	\$459.00	\$468.00	\$9.00
Volatile Organic Compounds by GCMS	\$194.50	\$198.00	\$3.50
BTEX	\$52.00	\$53.00	\$1.00
Total Trihalomethanes (TTHM)	\$66.95	\$68.25	\$1.30
Miscellaneous Laboratory Services			
Bottle washing/maintenance per bottle	\$2.45	\$2.50	\$0.05
<b>Leak and Administrative Adjustment Water Discount Rate</b>	\$4.53	\$4.94	\$0.41

The discounted water rate for residential customers receiving a water leak adjustment as well as the residential customers qualifying for an administrative water adjustment.

**Liquid Waste Hauler's Fees**

Permit Fee	\$90.14	\$90.14	
Vehicle Inspection or Re-inspection	\$43.48	\$43.48	
The Permit Fee can be prorated by month if the Liquid Waste Hauler is in its first year of operation. Subsequent years of operation are charged at the full annual rate. For all the Liquid Waste Haulers the Permit Fee can be prorated by month when the annual Liquid Waste Hauler permit renewal date is adjusted.			
Trip Ticket Book	\$9.93	\$9.93	
Disposal and Treatment Fee			
Volume:			
Charge per 1,000 gallons of liquid waste	\$43.62	\$43.62	
Volume Basis:			
Vehicle Storage Capacity	100.00%	100.00%	
After Hours Receiving Station Fee	\$0.00	\$275.00	New

Fee to recover the costs incurred by Austin Water Utility in order to open and operate the hauled waste receiving station after normal business hours for a minimum of at least 2 hours. This fee applies to each 2 hour interval that the hauled waste receiving station is requested and authorized to be opened after hours.



2013-14 Fee Schedule

	Approved 2012-13	Approved 2013-14	Change
<b>Austin Water Utility</b>			
<b>Mapping Sales</b>			
Photo Copies			
12" x 18"	\$2.65	\$2.70	\$0.05
11" x 17"	\$1.20	\$1.25	\$0.05
Intersection Detail Drawings	\$1.00	\$1.05	\$0.05
Plan and Profile Drawings	\$1.00	\$1.05	\$0.05
Impact Fee land use map with assumptions appendix	\$2.60	\$2.65	\$0.05
D-Size blueines or blacklines	\$3.75	\$3.85	\$0.10
Blowbacks from Film	\$3.75	\$3.85	\$0.10
D-Size (24" x 36")	\$3.75	\$3.85	\$0.10
C-Size (18" x 24")	\$3.75	\$3.85	\$0.10
<b>Color Copies</b>			
Water System Map	\$2.65	\$2.70	\$0.05
Wastewater System Map	\$2.65	\$2.70	\$0.05
Water Major Facilities Map (11" x 17")	\$2.65	\$2.70	\$0.05
Wastewater Major Facilities Map (11" x 17")	\$2.65	\$2.70	\$0.05
Municipal Utility District Map (11" x 17")	\$2.65	\$2.70	\$0.05
D-Size	\$44.15	\$45.00	\$0.85
CD ROM Copies	\$6.00	\$6.15	\$0.15
<b>Metered Wastewater Billing Application Fee</b>	\$316.25	\$323.00	\$6.75
Fee to determine the feasibility of wastewater metering.			
<b>Meter Processing Fee</b>			
Fee for overhead costs of processing new meters for sale to other Utilities outside of the city			
Cost of meter is not included in the fee.			
Meters less than 3"	\$6.40	\$6.50	\$0.10
Meters 3" to 6"	\$50.50	\$51.50	\$1.00
<b>On-Site Sewage Facility (OSSF) &amp; Alternative Wastewater System Fees</b>			
<b>Subdivision Review</b>			
Review of subdivisions served by private sewage facilities			
For the first 20 lots	\$158.70	\$162.00	\$3.30
For each additional lot	\$6.40	\$6.55	\$0.15
<b>Certification</b>			
Certification letters for private sewage facilities	\$221.00	\$0.00	Delete
Permit Review			
On-Site Sewage Facility Permit Fee (Permit to Construct/License to Operate)	\$570.00	\$581.00	\$11.00
<b>License Amendment or Design Change Fee</b>			
License Amendment or Design Change Fee	\$255.00	\$260.00	\$5.00
Re-inspection	\$76.00	\$77.50	\$1.50
Site/Lot Evaluation	\$76.00	\$77.50	\$1.50
State OSSF Surcharge	\$10.00	\$10.00	
Minor Re-permit Changes	\$0.00	\$290.50	New
<b>Inspection</b>			
Lake Sanitation			
Residential and Commercial	\$63.35 per year	\$0.00	Delete
Marinas	\$37.85 per year	\$0.00	Delete
Watercraft	\$37.85 per year	\$0.00	Delete

2013-14 Fee Schedule

	Approved 2012-13	Approved 2013-14	Change
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**Austin Water Utility**

**On-Site Sewage Facility (OSSF) & Alternative Wastewater System Fees (continued)**

Alternative to OSSF (residential and commercial)			
Annual fee to operate alternative private sewage system (per site charge)	\$63.35 per year	\$0.00	Delete
Collective Systems (residential and commercial)			
Annual fee to operate collective private sewage systems (per site charge)	\$37.85 per year	\$0.00	Delete
Emergency Holding Tank Fee			
Single-Family Residential	\$0.00	\$210.00	New
Non-Single Family	\$0.00	\$410.00	New
OSSF Tank Abandonment			
Private sewage facility cutover to sewer	\$50.90	\$52.00	\$1.10
Alternative Wastewater System Fee	\$0.00	\$581.00	New

**Post-Annexation Water and Sewer Fees**

Customers within the following areas pay an additional monthly post-annexation water and sewer rate as provided below

(1) The former Southland Oaks Municipal Utility District based on meter size - until November 6, 2021

Meter Size	
5/8"	\$25.21
3/4"	\$37.82
1"	\$63.03
1 ¼"	\$78.15
1 ½"	\$126.05
2"	\$201.68
3"	\$378.15
4"	\$630.25
6"	\$1,260.50
8"	\$2,016.80
10"	\$3,940.32
12" or larger	\$5,629.14

**Private Fire Hydrant (PFH) Fee**

Annual fee the Austin Water Utility (AWU) charges to its customers with private fire hydrants (PFHs) for the tracking of locations, testing, inspections, and maintenance of PFHs, as well as the tester's certifications and credentials. The requirement to inspect, test and maintain private hydrants is in Chapter 25-12 of the Austin City Code as described in § 25-12-172 (Local Amendments to International Fire Code - 508.5.3 Private Fire Service mains and water tanks). This annual inspection, testing and maintenance of PFHs must be done in accordance with the National Fire Protection Association (NFPA) 25 and American Water Works Association (AWWA) Manual M-17, Installation, Field Testing and Maintenance of Fire Hydrants. This annual inspection, testing and maintenance ensures PFHs will operate properly in emergency situations, identifies and helps quantify the amount of water lost due to leaking systems and misuse, and improves the City of Austin's mapping systems, assisting both the AWU and the Austin Fire Department (AFD). Fee is per private hydrant and is charged on a monthly basis at 1/12 of the annual fee during the month(s) the customer's account is active.	\$26.76	\$27.24	\$0.48
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**Re-inspection Fee**

Cost per inspection	\$31.65	\$32.25	\$0.60
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**Re-Sampling Fee**

Cost per sample (Minimum of 2 samples)	\$190.75	\$195.00	\$4.25
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## 2013-14 Fee Schedule

	Approved 2012-13	Approved 2013-14	Change
<b>Austin Water Utility</b>			
<b>Reclaimed Water Rates</b>			
For all bills and charges rendered on or after November 1, 2013, these rates are applicable to all sales or service of reclaimed water to retail customers served by the City of Austin. Customers will be assessed a monthly charge for each meter when water consumption has registered, or for service of at least 10 days of the monthly billing period			
Rates for reclaimed water service:			
Monthly Customer Charges:			
Meter Size:			
5/8"	\$8.00	\$8.00	
3/4"	\$9.00	\$9.00	
1"	\$11.00	\$11.00	
1 1/4"	\$14.00	\$14.00	
1 1/2"	\$15.00	\$16.00	\$1.00
2"	\$20.00	\$21.00	\$1.00
3"	\$34.00	\$35.00	\$1.00
4"	\$50.00	\$52.00	\$2.00
6"	\$94.00	\$97.00	\$3.00
8"	\$146.00	\$151.00	\$5.00
10"	\$207.00	\$214.00	\$7.00
12"	\$304.00	\$314.00	\$10.00
Systemwide Volume Unit Charge:			
All Volumes (Unit Cost Per 1,000 Gallons)	\$1.50	\$1.73	\$0.23
Jimmy Clay & Roy Kizer Golf Courses			
Volume Unit Charge:			
All Volumes (Unit Cost Per 1,000 Gallons)	\$0.41	\$0.00	Delete
Parkland Reclaimed Water Rates:			
Rates for reclaimed water use at City-owned parkland and golf courses			
Volume Unit Charge:			
All Volumes (Unit Cost Per 1,000 Gallons)	\$0.00	\$1.00	New
Austin Energy Sandhill Power Plant			
In April 2036, the fixed charge will end and the volumetric rate will revert to the systemwide retail rate			
Monthly Fixed Capital Charge	\$10,690.00	\$10,690.00	
Volume Unit Charge:	\$0.28	\$0.28	
All volumes (Unit Cost per 1,000 Gallons)			
Reclaimed water used for domestic, cooling, or other non-irrigation purposes will be treated the same as potable water as it relates to wastewater billing			
<b>Safety and Technical Training</b>			
The courses below are offered to both City of Austin employees and any other interested persons			
Chlorinator Maintenance	\$98.30	\$100.00	\$1.70
Pump and Motor Maintenance	\$98.30	\$100.00	\$1.70
Valve and Hydrant Maintenance	\$98.30	\$100.00	\$1.70
Water Utility Safety	\$98.30	\$100.00	\$1.70
Basic Wastewater	\$98.30	\$100.00	\$1.70
Wastewater Treatment	\$98.30	\$100.00	\$1.70
Wastewater Collection	\$98.30	\$100.00	\$1.70
Activated Sludge	\$98.30	\$100.00	\$1.70
Basic Water	\$98.30	\$100.00	\$1.70
Surface Water Production Part 1	\$98.30	\$100.00	\$1.70
Surface Water Production Part 2	\$98.30	\$100.00	\$1.70
Water Distribution	\$98.30	\$100.00	\$1.70
Pre-Utility Calculations	\$67.25	\$69.00	\$1.75
Utility Calculations	\$67.25	\$69.00	\$1.75

## 2013-14 Fee Schedule

	Approved 2012-13	Approved 2013-14	Change
<b>Austin Water Utility</b>			
<b>Safety and Technical Training (continued)</b>			
The courses below are offered to City of Austin employees only:			
Traffic Control	\$67.25	\$0.00	Delete
Defensive Driving	\$7.25	\$0.00	Delete
First Aid	\$13.50	\$0.00	Delete
CPR	\$7.25	\$0.00	Delete
<b>Sale of Reports/Publications</b>			
Decentralized Wastewater System Video	\$12.75	\$13.00	\$0.25
Water Distribution System Long Range Planning Guide	\$25.45	\$26.00	\$0.55
WW Collection System Long Range Planning Guide	\$25.45	\$26.00	\$0.55
Water Distribution System Long Range Planning Guide Summary	\$2.55	\$2.60	\$0.05
WW Collection System Long Range Planning Guide Summary	\$2.55	\$2.60	\$0.05
<b>Tap &amp; Reconnection Fee</b>			
The fees for water and reclaimed water connections/reconnections performed by the City are as follows:			
Meter Size:			
5/8" plus actual cost of meter	\$476.00	\$485.00	\$9.00
3/4" plus actual cost of meter	\$497.00	\$507.00	\$10.00
1" plus actual cost of meter	\$565.00	\$576.00	\$11.00
1-1/2" plus actual cost of meter	\$925.00	\$944.00	\$19.00
2" plus actual cost of meter	\$1,108.00	\$1,130.00	\$22.00
<b>Tap &amp; Reconnection Fee (continued)</b>			
The fees for water and reclaimed water connections/reconnections performed by contractors in accordance with City connection procedures are as follows			
Meter Size:			
5/8" through 2" plus actual cost of meter	\$160.00	\$163.00	\$3.00
3" or 4" plus actual cost of meter	\$508.00	\$518.00	\$10.00
6" or larger plus actual cost of meter	\$762.00	\$777.00	\$15.00
Meter Tap & Reconnection Fees (not to exceed meter size 5/8" plus actual cost of meter fees) shall be waived for the installation of a water meter solely for a City-Supported Community Garden as defined in Chapter 14-7 of the City Code.			
The fees for wastewater connections and manholes performed by the City are as follows			
Connection Size			
6-inch or less	\$382.00	\$390.00	\$8.00
6-inch or less	\$445.00	\$454.00	\$9.00
6-inch or less	\$508.00	\$518.00	\$10.00
<b>Utility Diversion Charge</b>			
This charge is determined by the extent of labor required, the extent of equipment damages and the cost for testing metering equipment			
<b>Utility Meter Re-testing Fee</b>	\$0.00	\$300.00	New
Fee assessed for the retesting of customer's meters that have been tested and passed accuracy testing during the current fiscal year. Fee will only be assessed if the meter passes the additional requested accuracy tests.			
<b>Utility Piping Permit</b>	\$0.00	\$646.00	New
Annual fee used to recoup the costs incurred in performing the tasks associated with regulating the chemical providing companies performing temporary utility piping activities in the City of Austin's water service area (e.g., analyzing and documenting plans, specifications and reports, monitoring and inspecting sites where temporary utility piping activities have been authorized, enforcing regulations when violations occur, etc.). All of these activities are conducted to ensure compliance with pretreatment program and other health and safety requirements. This annual Utility Piping Permit fee is prorated by quarter if the chemical provider company is in its first year of operation. Subsequent years of operation are charged at the full annual rate.			

## 2013-14 Fee Schedule

	Approved 2012-13	Approved 2013-14	Change
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### Austin Water Utility

#### Utility Special Service Billings

The Utility charges the following hourly rates for these special service requests:

TV Inspection Unit	\$159.00	\$162.00	\$3.00
Vactor Truck	\$159.00	\$162.00	\$3.00
Mini Camera	\$159.00	\$162.00	\$3.00
Flusher Truck	\$95.00	\$97.00	\$2.00
Rodding Machine	\$159.00	\$162.00	\$3.00
Smoke Test	\$95.00	\$97.00	\$2.00
Hydrostatic Test	\$83.00	\$85.00	\$2.00

#### Wastewater Discharge from Boats on Lake Austin

Fee per ten minutes of pumping.

\$0.50

#### Wastewater Discharge Permit Base Fee

Annual Permit Fee:

Category I	\$153.00	\$156.00	\$3.00
Category II	\$633.00	\$646.00	\$13.00
Category III	\$633.00	\$646.00	\$13.00
Category IV	\$832.00	\$849.00	\$17.00

Permit Base Fees for General Industrial Users are charged on a monthly basis at 1/12 of the Category I fee shown above. This monthly Category I Permit Base Fee is only charged during the month(s) the General Industrial User's account is active. For all other Industrial Users (e.g. significant industrial users, categorical industrial users, major industrial users, other political subdivision industrial users, etc.) Permit Base Fees are charged on an annual basis at one of the rates shown above for Categories II through IV. This annual Permit Base Fee is prorated by quarter if the Industrial user is in its first year of operation. Subsequent years of operation are charged at the full annual rate. Analytical costs will be determined by the amount of Water Laboratory cost associated with each Industrial User.

#### Wastewater Service Rates

For all bills and charges rendered on or after November 1, 2013 these rates are applicable to all service for wastewater treatment to retail customers served by the City of Austin. In the absence of measured sewage volume by a means acceptable to the City, the volume service charge for retail customers will be based on their wastewater average.

#### Wastewater Service Rates for Retail Customers:

Retail Monthly Customer Charges: \$10.00

Certain residential customers may qualify for a waiver of the monthly customer charge.

Customers will be assessed a retail monthly charge for each meter when water consumption has registered, or for service of at least 10 days of the monthly billing period.

Volume Unit Charge: All Volumes (Unit Cost Per 1,000 Gallons)

Single-Family Residential	\$4.31	\$4.32	\$0.01
0 - 2,000 Gallons	\$8.92	\$8.94	\$0.02
2,001 - over Gallons	\$8.21	\$8.62	\$0.41
Multifamily	\$8.23	\$8.55	\$0.32
Commercial			
Large Volume			
Freescale	\$7.67	\$8.03	\$0.36
Hospira	\$8.01	\$8.19	\$0.18
Samsung	\$6.93	\$7.40	\$0.47
Novati	\$7.19	\$7.36	\$0.17
Spansion	\$7.06	\$7.36	\$0.30
University of Texas	\$8.21	\$8.55	\$0.34

## 2013-14 Fee Schedule

	Approved 2012-13	Approved 2013-14	Change
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### ***Austin Water Utility***

#### **Wastewater Service Rates (continued)**

Existing Customers:

- (A) Retail Customers with Water Service. These rates are applicable to all retail customers who have metered water connections. Wastewater billing is based on the average water usage during the designated three (3) month wastewater averaging period; or monthly water consumption, whichever is lower. If there is zero usage during one of the three months in the averaging period, the month with zero usage is eliminated, and the remaining two months are used in the wastewater averaging calculation. If there is zero usage for two or all three months of the averaging period, a default wastewater average of 5,000 gallons will be assigned for residential customers until the next wastewater averaging period. For all other retail customers if there is zero usage for two or all three months of the averaging period, the monthly wastewater volume will be based on actual metered water usage monthly until the next wastewater averaging period.
- (B) Customers with approved Water and Wastewater Measuring Devices or Alternative Water Supply. The City will base wastewater billings on the measured sewage volume, or an alternate method using an approved water and/or wastewater measuring device or method approved by the Director of the Austin Water Utility or designee.
- (C) Non-Residential Customers with associated Irrigation Meters. For those non-residential customers that have a separate City of Austin water meter for irrigation other than a water meter solely for a City Supported Community Garden or Urban Farm as defined in Chapter 14-7 of the City Code, the City will base wastewater billing for domestic usage on actual monthly water consumption.

New Customers:

- (A) Residential. The City will impute a wastewater average of 5,000 gallons to new residential accounts until they have established a wastewater average. The Director of the Austin Water Utility or the Director's designee has the discretion to adjust the 5,000 gallon average when the customer has had an established wastewater average at another City of Austin service address.
  - (B) Non-Residential. (Multifamily, Commercial, Large Volume and Wholesale)
    - (1) Except as provided by subsection (2), if a non-residential customer establishes a new account at a service location where an earlier account established a wastewater average, the City will use the earlier wastewater average for wastewater service billing purposes until the new account establishes its own wastewater average.
    - (2) If in the judgment of the Director of the Austin Water Utility or the Director's designee, the new customer will place a substantially different demand on the wastewater collection and treatment system, the City will bill the new non-residential customer for wastewater service based on actual metered water consumption until the new non-residential customer has established a wastewater average.
  - (C) Customers with Wastewater Measuring Devices or Alternative Water Supply. The City will base wastewater billings on the measured sewage volume, or an alternate method using an approved water and/or wastewater measuring device or method approved by the Director of the Austin Water Utility or designee.
  - (D) Non-residential Customers with Irrigation Meters. If a new non-residential customer has installed a separate City water meter for irrigation other than a water meter solely for a City Supported Community Garden or Urban Farm as defined in Chapter 14-7 of the City Code, the City will base the new customer's wastewater billing for domestic usage on actual monthly water consumption.
- The criteria and procedures for an existing commercial customer or a new large volume customer to qualify as a large volume customer are as follows:
- Existing Commercial Customers:
- (A) Criteria. An existing commercial customer of the Austin Water Utility must purchase more than 85.0 million gallons of water during a fiscal year that is between October 1 and September 30 at a single service address or campus. The Austin Water Utility will annually monitor water consumption to determine if any existing customers have exceeded the 85.0 million gallon level.
  - (B) Procedures. On verification of the 85.0 million gallon purchase or consumption requirement in fiscal year one, the Austin Water Utility will include this customer as a large volume customer in its next rate setting cycle. The next rate setting cycle is during fiscal year two, and will set rates that are to be effective November 1 of fiscal year three. The Austin Water Utility will verify the water consumption in fiscal year two, before the rate change on November 1 of fiscal year three, to determine if the commercial customer has maintained the 85.0 million gallon water consumption level for the second consecutive fiscal year. If the commercial customer maintains the 85.0 million level, the City will change the rates for the commercial customer to the large volume customer rates on November 1 of fiscal year three. The City will bill the commercial customer for water consumption after the November 1 rate change at the new large volume rate. The City will give no credit for water consumption in the qualifying fiscal years before the November 1 rate change. If the customer does not maintain the 85.0 million gallon level in the second fiscal year, the customer will remain at commercial class rates.

## 2013-14 Fee Schedule

	Approved 2012-13	Approved 2013-14	Change
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### Austin Water Utility

#### Wastewater Service Rates (continued)

The criteria and procedures for an existing large volume customer to continue to qualify as a large volume customer are as follows:

Existing Large Volume Customers with Reduced Volume:

(A) Criteria: Existing large volume customers of the Austin Water Utility must purchase 85.0 million gallons of water during a fiscal year that is between October 1 and September 30 at a single service address or campus. The Austin Water Utility will annually monitor water consumption for all existing large volume customers to determine whether the minimum 85.0 million gallon level has been met.

(B) Procedures: On verification of fiscal year water use below the 85.0 million gallon consumption requirement the Strategic Resource Services Division of the Austin Water Utility will notify the customer in writing of the shortfall. If the customer falls below the 85.0 million gallon level for a second consecutive year, a second notice will be sent notifying the customer that they will be converted to the commercial class during the November billing cycle of that same year. Once a customer has lost industrial status, the criteria and procedures for an existing commercial customer to qualify as a large volume/industrial customer will be followed.

(C) Procedures: Large volume customers that have implemented an Austin Water Utility approved conservation initiative that causes the water consumption to fall below the 85 million gallons threshold may continue to receive the large volume rate provided that the annual water consumption remains above 65 million gallons and the reduced usage does not create a peaking factor that would be greater than the commercial class peaking factor.

Existing Large Volume Customers with Major Process Changes:

(A) Criteria: An existing large volume customer of the Austin Water Utility who has major process changes (e.g. sells off parts of the company, business changes with lower use projections, etc) and the original business plans to purchase less than 85.0 million gallons of the water during a fiscal year that is between October 1 and September 30 at a single service address or campus.

(B) Procedures: Upon notification of a major process change that reduces water use projections below the 85.0 million gallon consumption requirement to maintain large volume customer status, the Strategic Resources Services Division of the Austin Water Utility will notify the customer in writing that they will be converted to the commercial class on the billing cycle following the verification of the actual process change in which water use is reduced.

New Large Volume Customers:

(A) Criteria: New large volume customers that have requested connection to the water and wastewater system must submit water use projections to the Austin Water Utility as part of the service extension process. The Austin Water Utility will review the water use projections to verify that the customer would consume more than 85.0 million gallons within a fiscal year at a single service address or campus.

(B) Procedures: After the customer has provided the Austin Water Utility with water use projections, the Austin Water Utility will verify and approve the projections. On approval, the City will classify the customer as a large volume customer and charge the appropriate rate on connection to the City's water and wastewater system. If the Austin Water Utility does not approve the customer's water use projections as being above the 85.0 million gallon level, the City will classify the customer appropriately.

Wastewater Service Rates for Wholesale Customers:

Wholesale Monthly Customer Charge:

Customers will be assessed a wholesale monthly charge for each meter when water consumption has registered, or for service of at least 10 days of the monthly billing period.	\$10.00		
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Volume Unit Charge: All Volumes (Unit Cost Per 1,000 Gallons)

Manor, City of	\$5.48	\$5.61	\$0.13
North Austin MUD #1	\$5.52	\$5.59	\$0.07
Northtown MUD	\$5.41	\$5.54	\$0.13
Rollingwood, City of	\$5.45	\$5.58	\$0.13
Shady Hollow MUD	\$5.44	\$5.60	\$0.16
Sunset Valley, City of	\$5.44	\$5.52	\$0.08
Travis Co. WCID #17 - Comanche Canyon	\$3.89	\$4.00	\$0.11
Travis Co. WCID #17-Streiner Ranch	\$3.88	\$4.00	\$0.12
Wells Branch MUD - N.A.G.C.	\$5.41	\$5.55	\$0.14
Westlake Hills, City of	\$5.37	\$5.54	\$0.17

## 2013-14 Fee Schedule

	Approved 2012-13	Approved 2013-14	Change
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### ***Austin Water Utility***

#### **Wastewater Service Rates (continued)**

(A) Application. For all bills and charges rendered on or after November 1, 2013, the City will charge the above rates for wholesale customers. These charges are applicable to wholesale wastewater service customers of the City of Austin who are water districts, municipal utility districts, or other utilities which have metered water connections. In the absence of measured sewage volume by a means acceptable to the City, the volume service charge will be based on the average water usage during the designated three (3) month wastewater averaging period, or monthly water consumption, whichever is lower. If there is zero usage during one of the three months in the averaging period, the month with zero usage is eliminated, and the remaining two months are used in the wastewater averaging calculation. For new customers who have not established an average water usage during the December, January, and February billing period, the City will use the actual water consumption figure or the measured sewage volume to establish the wastewater billing.

(B) New Customers. The volume rate for any wholesale customer that is not listed above will be based on the arithmetic average of all wholesale volume rates. That rate will remain in effect until the new customer establishes a full 12 month's consumption history. After that time, the Austin Water Utility will establish an individual rate and seek approval of that rate by the City Council.

#### **Water Service Rates**

For all bills and charges rendered on or after November 1, 2013, these rates are applicable to all sales or service of water to customers served by the City of Austin.

##### Water Service Rates for Retail Customers:

###### Retail Monthly Meter Equivalent Minimum Charge:

Certain residential customers may qualify for a waiver of the monthly meter equivalent charge. Customers will be assessed a monthly meter equivalent minimum charge for each meter when water consumption has registered, or for service of at least 10 days of the monthly billing period.

Meter Size:			
5/8"	\$7.10		\$1.00
3/4"	\$10.00		
1"	\$14.00		
1 1/4"	\$16.00		
1 1/2"	\$22.00		
2"	\$35.00		
3"	\$57.00		
4"	\$109.00		
6"	\$219.00		
8"	\$746.00		
10"	\$896.00		
12"	\$1,076.00		

###### Residential Monthly Tiered Minimum Charge:

This fee is charged in addition to the Retail Monthly Meter Equivalent Minimum Charge. The residential monthly tiered minimum charge is applied based on the total billed consumption for the billing period as it falls within a rate block, not as a volumetric charge per 1,000 gallons.

Certain residential customers may qualify for a waiver of the monthly tiered minimum charge.

Residential customers will be assessed a monthly tiered minimum charge for each meter when water consumption has registered, or for service of at least 10 days of the monthly billing period based on billed consumption for the billing period.

0 - 2,000 Gallons	\$2.00
2,001 - 6,000 Gallons	\$4.50
6,001 - 11,000 Gallons	\$7.45
11,001 - 20,000 Gallons	\$12.55
20,001 - Over Gallons	\$12.55



## 2013-14 Fee Schedule

	Approved 2012-13	Approved 2013-14	Change
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### Austin Water Utility

#### Water Service Rates (continued)

##### Multifamily Monthly Minimum Charge:

This fee is charged in addition to the Retail Monthly Meter Equivalent Minimum Charge. Multifamily customers will be assessed a monthly minimum fixed charge for each meter when consumption has registered, or for service of at least 10 days of the monthly billing period based on meter size.

Meter Size:			
5/8"	\$8.95	\$7.25	(\$1.70)
3/4"	\$13.43	\$11.00	(\$2.43)
1"	\$22.38	\$18.00	(\$4.38)
1 1/4"	\$32.33	\$26.00	(\$6.33)
1 1/2"	\$44.75	\$36.00	(\$8.75)
2"	\$71.60	\$58.00	(\$13.60)
3"	\$143.20	\$116.00	(\$27.20)
4"	\$223.75	\$181.00	(\$42.75)
6"	\$447.50	\$363.00	(\$84.50)
8"	\$716.00	\$580.00	(\$136.00)
10"	\$1,029.25	\$834.00	(\$195.25)
12"	\$1,521.50	\$1,233.00	(\$288.50)

##### Commercial Monthly Minimum Charge:

This fee is charged in addition to the Retail Monthly Meter Equivalent Minimum Charge. Commercial customers will be assessed a monthly minimum fixed charge for each meter when consumption has registered, or for service of at least 10 days of the monthly billing period based on meter size.

Meter Size:			
5/8"	\$7.25	\$5.70	(\$1.55)
3/4"	\$10.88	\$9.00	(\$1.88)
1"	\$18.13	\$14.00	(\$4.13)
1 1/4"	\$26.23	\$20.00	(\$6.23)
1 1/2"	\$36.25	\$29.00	(\$7.25)
2"	\$58.00	\$46.00	(\$12.00)
3"	\$116.00	\$91.00	(\$25.00)
4"	\$181.25	\$143.00	(\$38.25)
6"	\$362.50	\$285.00	(\$77.50)
8"	\$580.00	\$456.00	(\$124.00)
10"	\$833.75	\$656.00	(\$177.75)
12"	\$1,232.50	\$969.00	(\$263.50)

## 2013-14 Fee Schedule

	Approved 2012-13	Approved 2013-14	Change
<b>Austin Water Utility</b>			
<b>Water Service Rates (continued)</b>			
Large Volume Fixed Minimum Charge:			
This fee is charged in addition to the Retail Monthly Equivalent Minimum Charge			
Each large volume customer will be assessed a monthly minimum fixed charge based on each customer's annual fixed revenue responsibility.			
Freescala	\$39,500.00	\$27,220.00	(\$12,280.00)
Hospira	\$5,100.00	\$4,015.00	(\$1,085.00)
Samsung	\$104,000.00	\$70,335.00	(\$33,665.00)
Novati	\$4,400.00	\$2,375.00	(\$2,025.00)
Spansion	\$24,800.00	\$17,430.00	(\$7,370.00)
University of Texas	\$20,800.00	\$16,055.00	(\$4,745.00)
The monthly minimum fixed charge will be assessed monthly when water consumption is registered, or for service of at least 10 days of the monthly billing period.			
<b>Volume Unit Charge: All Volumes (Unit Cost Per 1,000 Gallons)</b>			
<b>Single-Family Residential</b>			
0 - 2,000 Gallons	\$1.25	\$1.84	\$0.59
2,001 - 6,000 Gallons	\$2.80	\$3.39	\$0.59
6,001 - 11,000 Gallons	\$5.60	\$6.20	\$0.60
11,001 - 20,000 Gallons	\$9.40	\$9.95	\$0.55
20,001 - Over Gallons	\$12.25	\$12.84	\$0.59
<b>Customer Assistance Program (CAP)</b>			
0 - 2,000 Gallons	\$1.00	\$1.30	\$0.30
2,001 - 6,000 Gallons	\$2.25	\$2.55	\$0.30
6,001 - 11,000 Gallons	\$3.90	\$4.20	\$0.30
11,001 - 20,000 Gallons	\$7.50	\$7.80	\$0.30
20,001 - Over Gallons	\$12.25	\$12.84	\$0.59
<b>Multifamily</b>			
Off Peak Standard (November-June Billing Cycles)	\$3.99	\$4.38	\$0.39
Peak Summer (July- October Billing Cycles)	\$4.40	\$4.82	\$0.42
<b>Commercial</b>			
Off Peak Standard (November-June Billing Cycles)	\$4.73	\$5.38	\$0.65
Peak Summer (July- October Billing Cycles)	\$5.22	\$5.91	\$0.69
<b>Large Volume</b>			
<b>Freescala</b>			
Off Peak Standard (November-June Billing Cycles)	\$3.88	\$4.36	\$0.48
Peak Summer (July- October Billing Cycles)	\$4.28	\$4.79	\$0.51
<b>Hospira</b>			
Off Peak Standard (November-June Billing Cycles)	\$4.69	\$5.38	\$0.69
Peak Summer (July- October Billing Cycles)	\$5.17	\$5.91	\$0.74
<b>Samsung</b>			
Off Peak Standard (November-June Billing Cycles)	\$3.83	\$4.60	\$0.77
Peak Summer (July- October Billing Cycles)	\$4.23	\$5.06	\$0.83

## 2013-14 Fee Schedule

	Approved 2012-13	Approved 2013-14	Change
<b>Austin Water Utility</b>			
<b>Water Service Rates (continued)</b>			
Volume Unit Charge (continued): All Volumes (Unit Cost Per 1,000 Gallons)			
Large Volume (continued)			
Novati			
Off Peak Standard (November-June Billing Cycles)	\$4.03	\$4.65	\$0.62
Peak Summer (July- October Billing Cycles)	\$4.44	\$5.11	\$0.67
Spansion			
Off Peak Standard (November-June Billing Cycles)	\$3.93	\$4.48	\$0.55
Peak Summer (July- October Billing Cycles)	\$4.34	\$4.92	\$0.58
University of Texas			
Off Peak Standard (November-June Billing Cycles)	\$4.73	\$5.04	\$0.31
Peak Summer (July- October Billing Cycles)	\$5.22	\$5.54	\$0.32
The criteria and procedures for a commercial water customer or a new large volume water customer to qualify as a large volume water customer are the same as for the commercial wastewater customer or new large volume wastewater customer above.			
<b>Water Service Rates for Wholesale Customers effective November 1, 2013</b>			
Wholesale Monthly Meter Equivalent Minimum Charge:			
Wholesale customers will be assessed a wholesale monthly meter equivalent minimum charge for each meter when water consumption has registered, or for service of at least 10 days of the monthly billing period.			
Meter Size			
5/8"	\$8.00	\$8.00	
3/4"	\$9.00	\$9.00	
1"	\$11.00	\$11.00	
1 1/4"	\$14.00	\$14.00	
1 1/2"	\$15.00	\$16.00	\$1.00
2"	\$20.00	\$21.00	\$1.00
3"	\$34.00	\$35.00	\$1.00
4"	\$50.00	\$52.00	\$2.00
6"	\$94.00	\$97.00	\$3.00
8"	\$146.00	\$151.00	\$5.00
10"	\$207.00	\$214.00	\$7.00
12"	\$304.00	\$314.00	\$10.00
Wholesale Fixed Minimum Charge:			
This fee is charged in addition to the Wholesale Monthly Meter Equivalent Minimum Charge			
Each wholesale customer will be assessed a monthly minimum fixed charge based on each customer's annual fixed revenue responsibility			
The monthly minimum fixed charge will be assessed monthly when water consumption is registered, or for service of at least 10 days of the monthly billing period.			
Manor, City of	\$0.00	\$0.00	
Creedmoor-Maha Water Supply Corp.	\$4,300.00	\$2,850.00	(\$1,450.00)
Night Hawk Water Supply Corp.	\$502.00	\$370.00	(\$132.00)
High Valley Water Supply Corp.	\$315.00	\$210.00	(\$105.00)
Lost Creek MUD	\$17,400.00	\$11,800.00	(\$5,600.00)
Manville Water Supply Corp.	\$1,970.00	\$0.00	Delete
Marsha Water Supply Corp.	\$505.00	\$362.00	(\$143.00)

2013-14 Fee Schedule

**Austin Water Utility**

**Water Service Rates for Wholesale Customers (continued)**

Wholesale Fixed Minimum Charge (Continued):

	Approved 2012-13	Approved 2013-14	Change
Morningside Subdivision	\$20.00	\$31.00	\$11.00
North Austin MUD #1	\$19,500.00	\$13,225.00	(\$6,275.00)
Northtown MUD	\$14,600.00	\$9,925.00	(\$4,675.00)
Rivercrest Water Supply Corp.	\$6,100.00	\$4,150.00	(\$1,950.00)
Rollingwood, City of	\$7,800.00	\$5,450.00	(\$2,350.00)
Shady Hollow MUD	\$13,600.00	\$9,300.00	(\$4,300.00)
Sunset Valley, City of	\$4,300.00	\$3,225.00	(\$1,075.00)
Travis Co. WCID #10	\$48,000.00	\$32,525.00	(\$15,475.00)
Village of San Leanna	\$245.00	\$167.00	(\$78.00)
Wells Branch MUD - N.A.G.C.	\$25,700.00	\$17,455.00	(\$8,245.00)
Windermere Utility Co.	\$540.00	\$325.00	(\$215.00)

Wholesale Volume Unit Charge: All Volumes (Unit Cost Per 1,000 Gallons),

Manor, City of	\$4.01	\$4.61	\$0.60
Creedmoor-Maha Water Supply Corp.	\$3.21	\$3.53	\$0.32
Night Hawk Water Supply Corp.	\$3.23	\$3.61	\$0.38
High Valley Water Supply Corp.	\$3.32	\$3.56	\$0.24
Lost Creek MUD	\$3.82	\$4.14	\$0.32
Manville Water Supply Corp.	\$4.28	\$0.00	Delete
Marsha Water Supply Corp.	\$3.27	\$3.52	\$0.25
Morningside Subdivision	\$3.95	\$4.11	\$0.16
North Austin MUD #1	\$3.48	\$3.76	\$0.28
Northtown MUD	\$3.31	\$3.62	\$0.31
Rivercrest Water Supply Corp.	\$4.11	\$4.23	\$0.12
Rollingwood, City of	\$3.84	\$4.35	\$0.51
Shady Hollow MUD	\$3.77	\$4.14	\$0.37
Sunset Valley, City of	\$3.47	\$3.85	\$0.38
Travis Co. WCID #10	\$3.43	\$3.88	\$0.45
Village of San Leanna	\$3.85	\$4.08	\$0.23
Wells Branch MUD - N.A.G.C.	\$3.33	\$3.59	\$0.26
Windermere Utility Co.	\$7.14	\$7.14	

**Water Revenue Stability Reserve Fund Surcharge:**

Fee charged to all water customers per 1,000 gallons of water billed for the billing period to fund the Revenue Stability Reserve Fund

	\$0.12	\$0.15	\$0.03
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**Water Well Fee**

	\$0.00	\$90.00	New
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Annual fee the Austin Water Utility (AWU) charges customers with water wells to recoup the costs incurred to implement, manage, and enforce the new Water Well Program that is designed to ensure that the public water supply is adequately protected and, if applicable, alternate wastewater billing is applied according to approved standards. The requirement to register AWU customers with certain types of active water wells is in Chapter 15-12 of the Austin City Code. The fee is per AWU customer site with active water well(s) that are required to be registered under Ch. 15-12. This fee is charged on a monthly basis at 1/12 of the annual fee during the month(s) the customer's account is active.



City of Austin  
2013-14  
Approved  
Fee Schedule

Major Enterprises

2013-14 Fee Schedule

	Approved 2012-13	Approved 2013-14	Change
<b>Austin Convention Center Department - Convention Center</b>			
<b>Convention Center Facilities</b>			
<b>Exhibit Halls</b>			
<u>Conventions</u>			
Convention Center with exhibit hall 1, daily rental	\$4,730.00 maximum per day \$2,470.00 minimum per day	\$4,920.00 maximum per day \$2,570.00 minimum per day	\$190.00 \$100.00
Convention Center with exhibit hall 2, daily rental	\$3,500.00 maximum per day \$1,855.00 minimum per day	\$3,640.00 maximum per day \$1,930.00 minimum per day	\$140.00 \$75.00
Convention Center with exhibit hall 3, daily rental	\$5,300.00 maximum per day \$2,780.00 minimum per day	\$5,510.00 maximum per day \$2,890.00 minimum per day	\$210.00 \$110.00
Convention Center with exhibit hall, 4, daily rental	\$8,550.00 maximum per day \$4,430.00 minimum per day	\$8,890.00 maximum per day \$4,605.00 minimum per day	\$340.00 \$175.00
Convention Center with exhibit hall, 5, daily rental	\$4,430.00 maximum per day \$2,320.00 minimum per day	\$4,605.00 maximum per day \$2,410.00 minimum per day	\$175.00 \$90.00
<u>Exhibit Use</u>			
Charged at the Minimum Daily Rental per show day versus \$.20 per net square foot of exhibit space utilized up to the Maximum Daily Rental per day, whichever is greater. Aisles, food, and beverage or department concession space is not considered exhibit space. A public address is available at no charge during event hours. One (1) move-in or move-out is provided at no charge for each event day, not to exceed three (3) days at no charge. All other move-in and move-out days are charged at half day rental. Requirement: Department concession space per exhibit hall is a thirty by thirty (30X30) area. Additional space is needed for seating.			
<u>General Session Use</u>			
Daily rental plus maximum equipment cost for required set-up on first day when used exclusively for a general session. One move-in/move-out day in each EH is at no charge for each show day, not to exceed three days at no charge. All other move-in/move-out at half daily rental.			
<u>Food Functions (Banquets, Receptions, etc.)</u>			
Charged at the Minimum Daily Rental per show day and includes one head table for four (4), tables and chairs based on available inventory. Move-in/move-out days are charged one-half (1/2) the Minimum Daily Rental, not to exceed the number of show days.			
<u>Stand Pricing (consumer shows, trade shows, performances, etc.)</u>			
Convention Center with exhibit hall 1, daily rental	\$6,200.00 maximum per day \$4,100.00 minimum per day	\$6,450.00 maximum per day \$4,265.00 minimum per day	\$250.00 \$165.00
Convention Center with exhibit hall 2, daily rental	\$4,650.00 maximum per day \$3,100.00 minimum per day	\$4,835.00 maximum per day \$3,225.00 minimum per day	\$185.00 \$125.00
Convention Center with exhibit hall 3, daily rental	\$6,900.00 maximum per day \$4,650.00 minimum per day	\$7,175.00 maximum per day \$4,835.00 minimum per day	\$275.00 \$185.00
Convention Center with exhibit hall 4, daily rental	\$12,350.00 maximum per day \$7,350.00 minimum per day	\$12,845.00 maximum per day \$7,645.00 minimum per day	\$495.00 \$295.00
Convention Center with exhibit hall 5, daily rental	\$6,150.00 maximum per day \$3,800.00 minimum per day	\$6,395.00 maximum per day \$3,950.00 minimum per day	\$245.00 \$150.00
<u>Exhibit Use</u>			
Charged at the Minimum Daily Rental per show day versus \$.23 per net square foot of exhibit space utilized up to the Maximum Daily Rental per day, whichever is greater. Aisles, food and beverage or department concession space are not considered exhibit space. A public address is available at no charge during event hours. One (1) move-in or move-out is provided at no charge for each two event days, not to exceed two (2) days at no charge. All other move-in and move-out days are charged at half the Maximum Daily Rental. Requirement: Department concession space per exhibit hall is thirty by thirty (30X30) area. Additional space is needed for seating.			

## 2013-14 Fee Schedule

	Approved 2012-13	Approved 2013-14	Change
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### ***Austin Convention Center Department - Convention Center***

General Session or Exam Use

Charged at the Minimum Daily Rental per show day plus one-half (1/2) the Maximum Equipment Cost for the required set-up on the first day when used exclusively for a General Session. Subsequent days are charged at the Minimum Daily Rental. Move-in and move-out days are charged at one-half (1/2) the Maximum Daily Rental, and may not exceed the total number of show days. Move-in and move-out days exceeding the total number of show days are charged at the Maximum Daily Rental.

Food Function Use

Charged at the Minimum Daily Rental per show day and includes one head table for four (4), tables and chairs based on available inventory. Move-in and move-out for food space or banquet use is charged one-half (1/2) the Maximum Daily Rental and may not exceed the number of show days.

Ticketed Stage Performance Use

Charged at the Maximum Daily Rental per show versus fifteen percent (15%) of the gross box office receipts per performance to the Maximum Stage Performance Rental, whichever is greater plus one-half (1/2) the maximum equipment cost for the required set-up. Box office settlement must be reconciled and paid the night of the event. The Department will require, in advance, a certified ticket manifest, approval of all ticket sales procedures, and control of ticket sales receipts by a licensed/bonded ticketing company for purposes of determining rental fees due to the Department.

Other Event Use

Charged at the Maximum Daily Rental per show day. Does not include equipment; equipment is charged accordingly. One (1) move-in or move-out is provided at no charge for each two (2) show days, not to exceed two (2) days at no charge. All other move-in and move-out days are charged at one-half (1/2) the Maximum Daily Rental.

Meeting Space Conventions

Meeting Room 1	\$130.00 /day	\$135.00 /day	\$5.00
Meeting Room 2	\$170.00 /day	\$175.00 /day	\$5.00
Meeting Room 3	\$285.00 /day	\$295.00 /day	\$10.00
Meeting Room 4a	\$105.00 /day	\$110.00 /day	\$5.00
Meeting Room 4b	\$80.00 /day	\$85.00 /day	\$5.00
Meeting Room 4c	\$90.00 /day	\$95.00 /day	\$5.00
Meeting Room 4abc	\$270.00 /day	\$280.00 /day	\$10.00
Meeting Room 5a	\$105.00 /day	\$110.00 /day	\$5.00
Meeting Room 5b	\$105.00 /day	\$110.00 /day	\$5.00
Meeting Room 5c	\$105.00 /day	\$110.00 /day	\$5.00
Meeting Room 5abc	\$310.00 /day	\$320.00 /day	\$10.00
Meeting Room 6a	\$235.00 /day	\$245.00 /day	\$10.00
Meeting Room 6b	\$205.00 /day	\$215.00 /day	\$10.00
Meeting Room 6ab	\$445.00 /day	\$460.00 /day	\$15.00
Meeting Room 7	\$165.00 /day	\$170.00 /day	\$5.00
Meeting Room 8a	\$120.00 /day	\$125.00 /day	\$5.00
Meeting Room 8b	\$105.00 /day	\$110.00 /day	\$5.00
Meeting Room 8c	\$165.00 /day	\$170.00 /day	\$5.00
Meeting Room 8abc	\$385.00 /day	\$400.00 /day	\$15.00
Meeting Room 9a	\$160.00 /day	\$165.00 /day	\$5.00
Meeting Room 9b	\$185.00 /day	\$190.00 /day	\$5.00
Meeting Room 9c	\$310.00 /day	\$320.00 /day	\$10.00

2013-14 Fee Schedule

**Austin Convention Center Department - Convention Center**

	Approved 2012-13	Approved 2013-14	Change
<u>Meeting Space (continued)</u>			
Meeting Room 9abc	\$655.00 /day	\$680.00 /day	\$25.00
Meeting Room 10a	\$155.00 /day	\$160.00 /day	\$5.00
Meeting Room 10b	\$230.00 /day	\$240.00 /day	\$10.00
Meeting Room 10c	\$575.00 /day	\$600.00 /day	\$25.00
Meeting Room 10ab	\$385.00 /day	\$400.00 /day	\$15.00
Meeting Room 11ab	\$325.00 /day	\$340.00 /day	\$15.00
Meeting Room 11a	\$170.00 /day	\$175.00 /day	\$5.00
Meeting Room 11b	\$155.00 /day	\$160.00 /day	\$5.00
Meeting Room 12ab	\$700.00 /day	\$730.00 /day	\$30.00
Meeting Room 12a	\$340.00 /day	\$355.00 /day	\$15.00
Meeting Room 12b	\$360.00 /day	\$375.00 /day	\$15.00
Meeting Room 13ab	\$325.00 /day	\$340.00 /day	\$15.00
Meeting Room 13a	\$170.00 /day	\$175.00 /day	\$5.00
Meeting Room 13b	\$155.00 /day	\$160.00 /day	\$5.00
Meeting Room 14	\$340.00 /day	\$355.00 /day	\$15.00
Meeting Room 15	\$335.00 /day	\$350.00 /day	\$15.00
Meeting Room 16ab	\$785.00 /day	\$815.00 /day	\$30.00
Meeting Room 16a	\$380.00 /day	\$395.00 /day	\$15.00
Meeting Room 16b	\$400.00 /day	\$415.00 /day	\$15.00
Meeting Room 17ab	\$800.00 /day	\$830.00 /day	\$30.00
Meeting Room 17a	\$435.00 /day	\$450.00 /day	\$15.00
Meeting Room 17b	\$365.00 /day	\$380.00 /day	\$15.00
Meeting Room 18abcd	\$1,365.00 /day	\$1,420.00 /day	\$55.00
Meeting Room 18a	\$310.00 /day	\$320.00 /day	\$10.00
Meeting Room 18b	\$370.00 /day	\$385.00 /day	\$15.00
Meeting Room 18c	\$370.00 /day	\$385.00 /day	\$15.00
Meeting Room 18d	\$310.00 /day	\$320.00 /day	\$10.00
Meeting Room 19ab	\$700.00 /day	\$730.00 /day	\$30.00
Meeting Room 19a	\$370.00 /day	\$385.00 /day	\$15.00
Meeting Room 19b	\$335.00 /day	\$350.00 /day	\$15.00
Mezzanine Room 1	\$175.00 /day	\$180.00 /day	\$5.00
Mezzanine Room 2	\$105.00 /day	\$110.00 /day	\$5.00
Mezzanine Room 5	\$155.00 /day	\$160.00 /day	\$5.00
Mezzanine Room 6	\$150.00 /day	\$155.00 /day	\$5.00
Mezzanine Room 7	\$160.00 /day	\$165.00 /day	\$5.00
Mezzanine Room 8	\$150.00 /day	\$155.00 /day	\$5.00
Mezzanine Room 9	\$80.00 /day	\$85.00 /day	\$5.00
Mezzanine Room 10	\$85.00 /day	\$90.00 /day	\$5.00
Mezzanine Room 11	\$80.00 /day	\$85.00 /day	\$5.00
Mezzanine Room 12	\$115.00 /day	\$120.00 /day	\$5.00
Mezzanine Room 13	\$115.00 /day	\$120.00 /day	\$5.00
Mezzanine Room 14	\$110.00 /day	\$115.00 /day	\$5.00
Mezzanine Room 15	\$105.00 /day	\$110.00 /day	\$5.00



2013-14 Fee Schedule

	Approved 2012-13	Approved 2013-14	Change
<b>Austin Convention Center Department - Convention Center</b>			
<u>Meeting Space (continued)</u>			
Mezzanine Room 16	\$105.00 /day	\$110.00 /day	\$5.00
Austin Suite (permanent board set for 28)	\$720.00 /day	\$750.00 /day	\$30.00
Facility rental only			
Austin Suite (permanent board set for 28)	\$1,100.00 /day	\$1,145.00 /day	\$45.00
Includes one AV technical and use of AV equipment inside Austin Suite			
Use of meeting space for exhibits requires Director approval and must be contracted as such. Meeting and Mezzanine rooms may be included at no charge with the following Exhibit Hall use, based on available inventory:			
Additional meeting space is charged at the daily rate. Move-in/move-out days are charged at one-half (1/2) the daily rental and may not exceed total number of show days. Equipment includes one head table for four (4) people, tables and chairs based on available inventory.			
Use of the Austin Suite may be provided at no charge for Board Meetings held in conjunction with the use of Exhibit Hall space during the contracted time period.			
Included is a permanent board room table set for 28 people. Any other use of the Austin Suite is subject to the Daily Rental.			
<u>Standard Rates</u> (name changed from Event Rates)			
Meeting Room 1	\$240.00 /day	\$250.00 /day	\$10.00
Meeting Room 2	\$330.00 /day	\$345.00 /day	\$15.00
Meeting Room 3	\$465.00 /day	\$485.00 /day	\$20.00
Meeting Room 4a	\$210.00 /day	\$220.00 /day	\$10.00
Meeting Room 4b	\$155.00 /day	\$160.00 /day	\$5.00
Meeting Room 4c	\$170.00 /day	\$175.00 /day	\$5.00
Meeting Room 4abc	\$535.00 /day	\$555.00 /day	\$20.00
Meeting Room 5a	\$205.00 /day	\$215.00 /day	\$10.00
Meeting Room 5b	\$205.00 /day	\$215.00 /day	\$10.00
Meeting Room 5c	\$205.00 /day	\$215.00 /day	\$10.00
Meeting Room 5abc	\$620.00 /day	\$645.00 /day	\$25.00
Meeting Room 6a	\$495.00 /day	\$515.00 /day	\$20.00
Meeting Room 6b	\$400.00 /day	\$415.00 /day	\$15.00
Meeting Room 6ab	\$895.00 /day	\$930.00 /day	\$35.00
Meeting Room 7	\$330.00 /day	\$345.00 /day	\$15.00
Meeting Room 8a	\$240.00 /day	\$250.00 /day	\$10.00
Meeting Room 8b	\$205.00 /day	\$215.00 /day	\$10.00
Meeting Room 8c	\$330.00 /day	\$345.00 /day	\$15.00
Meeting Room 8abc	\$755.00 /day	\$785.00 /day	\$30.00
Meeting Room 9a	\$325.00 /day	\$340.00 /day	\$15.00
Meeting Room 9b	\$375.00 /day	\$390.00 /day	\$15.00
Meeting Room 9c	\$625.00 /day	\$650.00 /day	\$25.00
Meeting Room 9abc	\$1,325.00 /day	\$1,380.00 /day	\$55.00
Meeting Room 10a	\$305.00 /day	\$315.00 /day	\$10.00
Meeting Room 10b	\$465.00 /day	\$485.00 /day	\$20.00
Meeting Room 10ab	\$765.00 /day	\$795.00 /day	\$30.00
Meeting Room 10c	\$575.00 /day	\$600.00 /day	\$25.00

2013-14 Fee Schedule

**Austin Convention Center Department - Convention Center**

	Approved 2012-13	Approved 2013-14	Change
<u>Standard Rates (continued)</u>			
Meeting Room 11	\$495.00 /day	\$515.00 /day	\$20.00
Meeting Room 11a	\$260.00 /day	\$270.00 /day	\$10.00
Meeting Room 11b	\$280.00 /day	\$290.00 /day	\$10.00
Meeting Room 12	\$1,065.00 /day	\$1,105.00 /day	\$40.00
Meeting Room 12a	\$525.00 /day	\$545.00 /day	\$20.00
Meeting Room 12b	\$540.00 /day	\$560.00 /day	\$20.00
Meeting Room 13	\$490.00 /day	\$510.00 /day	\$20.00
Meeting Room 13a	\$250.00 /day	\$260.00 /day	\$10.00
Meeting Room 13b	\$235.00 /day	\$245.00 /day	\$10.00
Meeting Room 14	\$510.00 /day	\$530.00 /day	\$20.00
Meeting Room 15	\$500.00 /day	\$520.00 /day	\$20.00
Meeting Room 16	\$1,180.00 /day	\$1,225.00 /day	\$45.00
Meeting Room 16a	\$575.00 /day	\$600.00 /day	\$25.00
Meeting Room 16b	\$605.00 /day	\$630.00 /day	\$25.00
Meeting Room 17	\$1,175.00 /day	\$1,220.00 /day	\$45.00
Meeting Room 17a	\$650.00 /day	\$675.00 /day	\$25.00
Meeting Room 17b	\$555.00 /day	\$575.00 /day	\$20.00
Meeting Room 18	\$1,750.00 /day	\$1,820.00 /day	\$70.00
Meeting Room 18a	\$470.00 /day	\$490.00 /day	\$20.00
Meeting Room 18b	\$555.00 /day	\$575.00 /day	\$20.00
Meeting Room 18c	\$555.00 /day	\$575.00 /day	\$20.00
Meeting Room 18d	\$465.00 /day	\$485.00 /day	\$20.00
Meeting Room 19	\$1,055.00 /day	\$1,095.00 /day	\$40.00
Meeting Room 19a	\$555.00 /day	\$575.00 /day	\$20.00
Meeting Room 19b	\$500.00 /day	\$520.00 /day	\$20.00
Mezzanine Room 1	\$265.00 /day	\$275.00 /day	\$10.00
Mezzanine Room 2	\$155.00 /day	\$160.00 /day	\$5.00
Mezzanine Room 5	\$230.00 /day	\$240.00 /day	\$10.00
Mezzanine Room 6	\$280.00 /day	\$290.00 /day	\$10.00
Mezzanine Room 7	\$240.00 /day	\$250.00 /day	\$10.00
Mezzanine Room 8	\$225.00 /day	\$235.00 /day	\$10.00
Mezzanine Room 9	\$155.00 /day	\$160.00 /day	\$5.00
Mezzanine Room 10	\$155.00 /day	\$160.00 /day	\$5.00
Mezzanine Room 11	\$155.00 /day	\$160.00 /day	\$5.00
Mezzanine Room 12	\$205.00 /day	\$215.00 /day	\$10.00
Mezzanine Room 13	\$205.00 /day	\$215.00 /day	\$10.00
Mezzanine Room 14	\$205.00 /day	\$215.00 /day	\$10.00
Mezzanine Room 15	\$205.00 /day	\$215.00 /day	\$10.00
Mezzanine Room 16	\$205.00 /day	\$215.00 /day	\$10.00
Austin Suite	\$735.00 /day	\$765.00 /day	\$30.00

## 2013-14 Fee Schedule

	Approved 2012-13	Approved 2013-14	Change
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### ***Austin Convention Center Department - Convention Center***

Standard Rates (continued)

Facility rental only  
 Austin Suite (permanent board set for 28)  
 Includes one AV technical and use of AV equipment inside Austin Suite for up to five (5) hours. Additional hours will be charged at the prevailing technical labor rate per hour.

\$1,100.00 /day

\$1,145.00 /day

\$45.00

Use of meeting room space for exhibits requires Director's approval and must be contracted as such. One (1) mezzanine room for the purpose of a show office is provided at no charge with the use of each Exhibit Hall or Ballroom based on available inventory. Meeting Rooms, Mezzanine Rooms and Waller Creek Terrace Room are charged at the Daily Rental per show day and include one head table for four (4) people, tables and chairs based on available inventory. Move-in and move-out days are charged at one-half (1/2) the Daily Rental and may not exceed total number of show days.

Ballroom

Conventions & Event Rates

Ballrooms A, B, and C	\$4,340.00 /day	\$4,515.00 /day	\$175.00
Ballroom A	\$2,835.00 /day	\$2,950.00 /day	\$115.00
Ballroom B	\$720.00 /day	\$750.00 /day	\$30.00
Ballroom C	\$790.00 /day	\$820.00 /day	\$30.00
Ballroom D-G	\$8,920.00 /day	\$9,275.00 /day	\$355.00
Ballroom D	\$5,465.00 /day	\$5,685.00 /day	\$220.00
Ballroom E	\$925.00 /day	\$960.00 /day	\$35.00
Ballroom F	\$940.00 /day	\$980.00 /day	\$40.00
Ballroom G	\$1,030.00 /day	\$1,070.00 /day	\$40.00

Maximum Stage Performance Rental

Ballrooms A, B, and C	\$5,500.00 /day	\$5,720.00 /day	\$220.00
Ballroom A	\$3,865.00 /day	\$4,020.00 /day	\$155.00
Ballroom B	\$875.00 /day	\$910.00 /day	\$35.00
Ballroom C	\$925.00 /day	\$960.00 /day	\$35.00
Ballroom D-G	\$11,200.00 /day	\$11,650.00 /day	\$450.00
Ballroom D	\$7,675.00 /day	\$7,980.00 /day	\$305.00

Maximum Stage Performance Rental (continued)

Ballroom E	\$1,290.00 /day	\$1,340.00 /day	\$50.00
Ballroom F	\$1,290.00 /day	\$1,340.00 /day	\$50.00
Ballroom G	\$1,290.00 /day	\$1,340.00 /day	\$50.00

Exhibit Use

Use of the ballrooms for exhibits require prior approval by the Department and must be contracted as such. Charge for such use is at the daily rental and does not include equipment, utility or technical service fees.

General Session, Exam or Other Event Use

Charged at the Daily Rental per show day and includes one single head table for four (4) people plus tables and chairs for the initial set only, based on available inventory. Move-in/move-out days are charged at one-half (1/2) the daily rate, not to exceed the number of show days.

Ticketed Stage Performance Use

Charged at the Maximum Daily Rental per show versus fifteen percent (15%) of the gross box office receipts per performance to the Maximum Stage Performance Rental, whichever is greater plus one-half (1/2) the maximum equipment cost for the required set-up. Box office settlement must be reconciled and paid the night of the event. The Department will require, in advance, a certified ticket manifest, approval of all ticket sales procedures, and control of ticket sales receipts by a licensed/bonded ticketing company for purposes of determining rental fees due to the Department.

## 2013-14 Fee Schedule

	Approved 2012-13	Approved 2013-14	Change
<b>Austin Convention Center Department - Convention Center</b>			
<b>African American Cultural &amp; Heritage Facility</b>			
Rentable Space	\$0.00 /square foot	\$1.50 /square foot	New
<b>Parking Charges - Austin Convention Center Garages</b>			
(201 East 2nd Street) and North Parking Garage (601 East 5th Street)			
Daily - Variable Rate (Monday - Friday, 6 a.m. - 6 p.m.)			
	\$0.00	\$0.00	0 - 15 minutes
	\$3.00	\$3.00	15 minutes - 1 hour
	\$5.00	\$5.00	1 - 2 hours
	\$7.00	\$7.00	2 - 7 hours
	\$9.00	\$9.00	7 - 9 hours
	\$12.00	\$13.00	9 - 12 hours *
* Rate resets after 12 hours			
Per month (reserved)	\$150.00	\$150.00	
Per month (non-reserved)**			
5 days	\$110.00	\$120.00	\$10.00
7 days	\$130.00	\$140.00	\$10.00
** Vehicles - Motorcycle is 1/2 price			
Twilight Rate (service employee)	\$5.00	\$5.00	
Variable Special Event Parking	\$5.00 - \$20.00	\$5.00 - \$20.00	
Access Cards - ProCard Replacement	\$25.00	\$30.00	\$5.00
Lost Ticket	\$25.00	\$30.00	\$5.00

**General Information**

Daily use is considered to be no earlier than 6AM and terminating no later than 11:59PM on the same day. Overtime charges may be assessed at \$600.00 per hour after 12 midnight and before 6AM. A non-refundable application fee of \$100.00 may be required to process the application. Rental includes HVAC at 72° F, normal housekeeping services excluding the exhibit areas and property of others, i.e. aisle carpet, interior booth space and display areas. Additional fees will be assessed for the disposal of excess refuse or display materials left in rental areas. Damages or costs associated with excessive cleanup will be billed to the contractor along with a thirty percent (30%) administrative fee. The Department reserves the right to use a reasonable amount of space (a 30' by 30' area not including seating) in each Exhibit Hall to provide food and beverage services to client and patrons. Definitions of terms herein shall be consistent with definitions attached to the Department Booking Policy. The Director may negotiate special rates, charges, fees, credits and services for use of the Department facilities by events that represent significant local economic impact, hotel occupancy tax or substantial facility revenue; provided, however, that the direct dollar impact from all sources must not be below the operating cost of each area or facility used for an event. The Director may use the following formula to calculate the direct dollar impact of conventions:  
 Delegate Spending (# of Attendees: \_\_\_ x \$974 (amount per stay)) + Exhibit Company Spending (# of Exhibiting Companies \_\_\_ x \$7,004 (amount per stay))= Direct Dollar Impact \$\_\_\_\_\_

The source of the Direct Dollar Impact Formula is Destination Marketing Association International (DMAI). This formula is based on the DMAI ExPact Study. DMAI periodically updates the formula's amount per stay multiplier. The Director may update this multiplier so it reflects the current DMAI multiplier. All shows will be assessed the appropriate rental fee. Contracts and contract amendments issued within thirty (30) days of the 1st contract day may be assessed unscheduled labor fees and equipment fees at the base rate. Changes made within five (5) days of the event are subject to reset fees. At the Austin Convention Center, all food and beverage is exclusive to the in-house food and beverage management company. The standard rate applies for show management orders when complete event requirements or specifications are received thirty (30) days or less from first completion day. An appropriate discount rate of 25% will apply for Show Management orders when complete event requirements or specifications are received thirty-one (31) or more days from the first contract day.

The Department rigging coordinator is required to approve onsite rigging. Labor charge will apply. The Department Public Event Worker Supervisor is required when client sets outside equipment. Labor charge will apply.

2013-14 Fee Schedule

	Approved 2012-13	Approved 2013-14	Change
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**Austin Convention Center Department - Convention Center**

<b>Pre-Function Space and Outside Area Rental</b>			
Pre-function Space for Sponsorship Use, Exhibit Boothspace	\$0.23 minimum charge per net sq. ft. per day	\$0.23 minimum charge per net sq. ft. per day	
<b>Pre-Function Space and Outside Area Rental (continued)</b>			
Outside Areas	\$350.00 minimum/day/booth \$0.23 minimum charge per net sq. ft. per day	\$350.00 minimum/day/booth \$0.23 minimum charge per net sq. ft. per day	
<p>Outside areas and pre-function space may not be used for exhibits unless the area is contracted as such and has prior approval by the Director. The Minimum Daily Rental is charged per booth versus \$2.00 per gross square foot per day, whichever is greater is charged. Pre-function space and lobbies are generally used for pedestrian traffic or registration; therefore, the Department may be unable to reserve on an exclusive basis.</p>			
Column Wrap	\$500.00 /column	\$500.00 /column	
Window Cling	\$200.00 /window cling unit	\$200.00 /window cling unit	

**Standard Equipment Rates (subject to availability)**

Tables	\$15.00 /event	\$15.00 /event	
Chairs	\$2.00 /event	\$2.00 /event	
Retractable Seating Risers with Chairs (Ex. Hall 5)	\$3,000.00 /unit	\$3,000.00 /unit	
Stage Barricades	\$30.00 /unit	\$30.00 /unit	
6' Aluminum Picnic Tables	\$55.00 each per use	\$55.00 each per use	
Forklifts	\$95.00 /hour + fees***	\$95.00 /hour + fees***	
Table Linens	\$280.00 daily + fees***	\$280.00 daily + fees***	
Lost Access Card	\$12.00 each per use	\$12.00 each per use	
Lost Room Key	\$50.00 /card	\$50.00 /card	
Additional Room Key (meeting rooms only)	\$75.00 /key	\$75.00 /key	
5 keys per room at no charge	\$15.00 /key per room	\$15.00 /key per room	
Water Station/Water Cooler	\$40.00 /use	\$40.00 /use	
***Includes first fuel tank. Does not include operator.			

**Standard Utility Rates**

The Austin Convention Center Department (ACCD) offers an Incentive Rate to customers who order services in advance. This rate is a twenty - five percent (25%) discount off the Standard Rates listed. The ACCD will charge a Floor Rate, which is fifty - percent (50%) more than the Standard Rates listed, only if customers do not place an order by the Standard Rate deadline.

Electrical cords provided are single receptacles (one plug) and provides a connection at one point only.

120 volt outlets ordered for computer labs, exhibits or events requiring special electrical configurations are charged the prevailing rate (this includes Meeting Rooms and Mezzanine Rooms).

120 Volt Outlets			
0-1000 Watts (8 amps)	\$90.00	\$90.00	New
15 AMP	\$100.00	\$100.00	New
20 AMP	\$110.00	\$110.00	New
30 AMP	\$135.00	\$135.00	New

2013-14 Fee Schedule

	Approved 2012-13	Approved 2013-14	Change
<b>Austin Convention Center Department - Convention Center</b>			
<b>Floor Utility Rates</b>			
120 Volt Outlets			Delete
0-1000 Watts (8 amps)	\$135.00	\$0.00	Delete
15 AMP	\$150.00	\$0.00	Delete
20 AMP	\$165.00	\$0.00	Delete
30 AMP	\$203.00	\$0.00	Delete

\* This charge will be assessed only if the customer does not place order 3 days prior to first contract date.

2013-14 Fee Schedule

	Approved 2012-13	Approved 2013-14	Change
<b>Austin Convention Center Department</b>			
<b>Standard Labor Rates</b>			
Paramedic (including holidays)	\$45.00 /hour	\$45.00 /hour (No Incentive Applies)	
General Labor (excluding holidays)	\$45.00 /hour	\$45.00 /hour	
General Labor on Holidays	\$50.00 /hour	\$50.00 /hour	
General Labor Supervisor ( excluding holidays)	\$60.00 /hour	\$60.00 /hour	
General Labor Supervisor on holidays	\$75.00 /hour	\$75.00 /hour	
Electrician( excluding holidays)	\$60.00 /hour	\$60.00 /hour	
Electrician on holidays	\$75.00 /hour	\$75.00 /hour	
Boom lift operator	\$60.00 /hour	\$60.00 /hour	
Forklift operator	\$45.00 /hour	\$45.00 /hour	
All subject to availability.			
Rigger (requires ground man)* 7am to 7pm	\$100.00 /hour	\$100.00 /hour	
Rigger (requires ground man)* 7pm to 7am	\$150.00 /hour	\$150.00 /hour	
Rigger ground man* 7am to 7pm)	\$75.00 /hour	\$75.00 /hour	
Rigger ground man* 7pm to 7am)	\$100.00 /hour	\$100.00 /hour	
* Charges will be in 1/2 hour increments with 4 hour minimum.			
Call outs will be subject to the 2 hour minimum. Subject to availability.			
Plot review and approval charge			
Advance rate 21 days or more prior to load in	\$150.00	\$150.00	
On-site rate 20 days or less prior to load in	\$350.00	\$350.00	
Charge per load bearing point over 100 lbs	\$50.00	\$50.00	
Security, Safety and Usher Supervisor (excluding holidays)			
Security, Safety and Usher Supervisor on Holidays	\$48.00 /hour	\$48.00 /hour	
Security, Badge Checker and Usher (excluding holidays)	\$52.00 /hour	\$52.00 /hour	
Security, Badge Checker and Usher on Holidays	\$31.00 /hour	\$31.00 /hour	
Security, Badge Checker and Usher on Holidays	\$35.00 /hour	\$35.00 /hour	
Licensed Peace Officer (including holidays)	\$60.00 /hour (No Incentive Applies)	\$60.00 /hour (No Incentive Applies)	
Uniform Security Guard (excluding holidays)	\$37.00 /hour	\$37.00 /hour	
Uniform Security Guard on holidays	\$41.00 /hour	\$41.00 /hour	
Credit will not be given for services ordered and not used. Unscheduled labor may be subject to overtime charges of one (1) and one-half (1/2) the regular rate. Final determination of the number and type of personnel required for an event will be made by the Department. A four (4) hour minimum may be charged unless otherwise specified. Charges will be made in one-half (1/2) hour increments after the initial four (4) hour minimum. Call-back charges will be a minimum of two (2) hours. Room resets beyond the initial set includes labor and additional equipment costs. The Standard Rate applies for Show Management orders when complete event requirements or specifications are received thirty (30) days or less from the first contract day. An approximate discount of 25% will apply for Show Management orders when complete event requirements or specifications are received thirty-one (31) or more from the first contract day.			
<b>Standard Equipment Rates</b>			
Dance Floor (75' x 75' maximum)	\$7.00 /section, \$1,050 maximum	\$7.00 /section, \$1,050 maximum	
Staging	\$40.00 /section	\$40.00 /section	
Printed Signs (interior, maximum size 11" x 17")	\$30.00 each	\$30.00 per set of 6	
Rope and Stanchion	\$40.00 /unit	\$40.00 /unit	

2013-14 Fee Schedule

**Austin Convention Center Department**

**Standard Equipment Rates (continued)**

	Approved 2012-13	Approved 2013-14	Change
Traffic Cone/Barricade	\$30.00 /unit	\$30.00 /unit	
Grand Piano (does not include tuning)	\$275.00 /day	\$275.00 /day	
Upright Piano (does not include tuning)	\$150.00 /day	\$150.00 /day	
Scissorlift/Boomlift	\$135.00 /hour + fees***	\$135.00 /hour + fees***	
	\$535.00 /day + fees***	\$535.00 /day + fees***	
	\$80.00 /hour + fees***	\$80.00 /hour + fees***	
	\$200.00 /day + fees***	\$200.00 /day + fees***	
Genielift			
*** Does not include operator, subject to availability. User must provide current operator certificate.			
Coat Rack	\$40.00 each per event	\$40.00 each per event	
Room re-key/re-core (meeting rooms only)	\$50.00 /core	\$50.00 /core	
Hand-held Metal Detector (excludes labor)	\$50.00 /use per detector	\$50.00 /use per detector	
Table w. Skirt and Linen	\$55.00 each per use	\$55.00 each per use	
Propane Tank (fuel)	\$35.00 /tank	\$35.00 /tank	
Propane Tank Replacement	\$200.00 /tank	\$200.00 /tank	
Sink (includes water, drain, installation)	\$400.00 /sink	\$400.00 /sink	
Additional Water Bottles	\$10.00 /bottle	\$10.00 /bottle	
Standby Lecterns	\$75.00 /day (limited supply)	\$75.00 /day (limited supply)	
Table Top Lecterns	\$50.00 /day (limited supply)	\$50.00 /day (limited supply)	
Portable Seating Risers w/Chairs	\$700.00 /section	\$700.00 /section	
Austin Skyline Set Rental (labor not included)	\$5,000.00 /set	\$5,000.00 /set	
Tripod Screen	\$45.00 each	\$45.00 each	
Large Projector Screen	\$90.00 each	\$90.00 each	
Dress Kit for Large Projector Screen	\$80.00 each	\$80.00 each	
Video Projector	\$425.00 each	\$425.00 each	
DVD Player	\$50.00 each	\$50.00 each	
CD Player	\$25.00 each	\$25.00 each	
Computer Audio Interface	\$25.00 each	\$25.00 each	
Wireless Microphone	\$130.00 each	\$130.00 each	
4-Channel Mixer	\$45.00 each	\$45.00 each	
12-Channel Mixer	\$100.00 each	\$100.00 each	
24-Channel Mixer	\$200.00 each	\$200.00 each	
Standard Sound System	\$975.00 each	\$975.00 each	
AV Fiber Interface Box	\$200.00 each	\$200.00 each	
Chain Hoist 1 ton	\$200.00 each	\$200.00 each	
Chain Hoist 1/2 ton	\$150.00 each	\$150.00 each	
10' x 12" x 12" Truss	\$60.00 each	\$60.00 each	
8' x 12" x 12" Truss	\$50.00 each	\$50.00 each	
5' x 12" x 12" Truss	\$30.00 each	\$30.00 each	



2013-14 Fee Schedule

	Approved 2012-13	Approved 2013-14	Change
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**Austin Convention Center Department**

**Standard Equipment Rates (continued)**

2 1/2' x 12" x 12" Truss	\$30.00 each	\$30.00 each	
6 - way corner block for 12" Truss	\$60.00 each	\$60.00 each	
12 - way motor controller	\$350.00 each	\$350.00 each	
8 - way motor controller	\$250.00 each	\$250.00 each	
4 - way motor controller	\$100.00 each	\$100.00 each	
Chokers, straps, etc.	\$20.00 each	\$20.00 each	
Couplers, clamps, etc.	\$20.00 each	\$20.00 each	
Carpet (no padding)	\$5.50 /sq. ft.	\$5.50 /sq. ft.	
Carpet (with padding)	\$7.00 /sq. ft.	\$7.00 /sq. ft.	
Drape	\$9.00 /10" x 10" booth	\$9.00 /10" x 10" booth	
Carpet Cleaning	\$0.50 /sq. ft.	\$0.50 /sq. ft.	

Walk thru Metal Detector (excludes labor) \$200.00 /detector per day

\*\*\*Includes first fuel tank. Does not include operator.

**Waste Management Rates**

Pallet Disposal	\$30.00 /pallet	\$30.00 /pallet	
Waste Compactor Service (35 Cubic Yard)	\$400.00 /service	\$400.00 /service	
Recycling Fee (glass, aluminum, cardboard)	\$45.00 /hour	\$45.00 /hour	
HVAC Non-event Hours at 72 degrees	\$200.00 /hall per hour	\$200.00 /hall per hour	
HVAC Non-event Hours — Meeting Rooms & Ballrooms at 72 degrees	\$100.00 /location per hour	\$100.00 /location per hour	
HVAC Event Hours (adjustment above or below 72 degrees)	\$50.00 /location per hour	\$50.00 /location per hour	
Light Adjustment - Meeting Rooms	\$40.00 lighting per adjustment	\$40.00 lighting per adjustment	
Light Adjustment - Exhibit halls & Ballrooms	\$50.00 lighting per adjustment	\$50.00 lighting per adjustment	
Event Electrical Usage Report			
Base Rate	\$300.00	\$300.00	
Customization	\$100.00 /hour	\$100.00 /hour	

**Service Fees**

Patch Fees & Audio Recording Fee-Exhibit Halls	\$100.00 /area per day	\$100.00 /area per day	
Patch Fees & Audio Recording Fee-Ballroom	\$100.00 /area per day	\$100.00 /area per day	
Patch Fees & Audio Recording Fee-Meeting Rooms	\$50.00 /area per day	\$50.00 /area per day	
Novelty Fee (contractor sells)	25% of Gross Sales*	25% of Gross Sales*	
Novelty Fee (ACCD sells)	35% of Gross Sales*	35% of Gross Sales*	
<i>* after deducting City and State sales tax</i>			
Event Related Copies (Black & White)	\$0.20 /copy	\$0.25 /copy	\$0.05
Event Related Copies (Color)	\$1.00 /copy maximum	\$1.55 /copy maximum	\$0.55
Event Related Sending Faxes (Local)	\$1.00 /page	\$1.00 /page	
Event Related Sending Faxes (Long Distance, USA, Mexico and Canada.)	\$2.00 /page	\$2.50 /page	\$0.50

## 2013-14 Fee Schedule

	Approved 2012-13	Approved 2013-14	Change
<b>Austin Convention Center Department</b>			
<b>Service Fees</b> (continued)			
Event Related Sending Faxes (International)	\$2.50 /page	\$4.00 /page	\$1.50
Event Related Receiving Faxes	\$1.00 /page	\$1.00 /page	
Event Related Pens	\$0.50 each	\$0.00 each	Delete
Business Center Weekend (Saturday & Sunday) Fee	\$300.00 /day*	\$0.00 /day*	Delete
*Business Center Weekend Operations require a four (4) hour minimum guarantee per day.			
Media Broadcast Fee (12 midnight - 6am)	\$300.00 /hour	\$300.00 /hour	
Material Handling/On-Site Storage			
0-75 lbs.	\$25.00	\$25.00	
Over 75 lbs.	\$1.50 /lb.	\$1.50 /lb.	
Outbound shipping service fee	\$0.00	\$5.00 /package	New
Shoe Shine Service	\$0.00	\$5.00 to \$10.00	New
<b>Standard Utility Rates</b>			
The Austin Convention Center Department (ACCD) offers an Incentive Rate to customers who order services in advance. This rate is a twenty - five percent (25%) discount off the Standard Rates listed. The ACCD will charge a Floor Rate, which is fifty- percent (50%) more than the Standard Rates listed, only if customers do not place an order by the Standard Rate deadline.			
Electrical cords provided are single receptacles (one plug) and provides a connection at one point only.			
120 volt outlets ordered for computer labs, exhibits or events requiring special electrical configurations are charged the prevailing rate (this includes Meeting Rooms and Mezzanine Rooms).			
<b>208 Volts/ Single Phase Power Service ***</b>			
20 AMP	\$225.00	\$225.00	
30 AMP	\$270.00	\$270.00	
60 AMP	\$395.00	\$395.00	
100 AMP	\$640.00	\$640.00	
<b>208 Volts /3 Phase Power Service ***</b>			
20 AMP	\$345.00	\$345.00	
30 AMP	\$395.00	\$395.00	
60 AMP	\$625.00	\$625.00	
100 AMP	\$990.00	\$990.00	
200 AMP	\$1,505.00	\$1,505.00	
300 AMP	\$2,205.00	\$2,205.00	
400 AMP	\$2,930.00	\$2,930.00	
Electric Panel - 100AMP	\$300.00 each	\$300.00 each	
30 AMP 3 Phase Breakout	\$200.00 each	\$200.00 each	
Air			
Additional Service	\$200.00 /connection	\$200.00 /connection	
Water			
Additional Service	\$55.00 /connection	\$55.00 /connection	
Additional Service	\$150.00 /connection	\$150.00 /connection	
Water Hose Deposit	\$50.00 /connection	\$50.00 /connection	
Waste Water	\$10.00 /hose	\$10.00 /hose	
Additional Service	\$100.00 /connection	\$100.00 /connection	
Additional Service	\$25.00 /connection	\$25.00 /connection	

2013-14 Fee Schedule

**Austin Convention Center Department**

**Standard Utility Rates (continued)**

	Approved 2012-13	Approved 2013-14	Change
Natural Gas	\$150.00 /connection	\$150.00 /connection	
Exhibitors must provide their own regulator or valve fittings. Licensed plumber required to connect. Must be approved by ACC			
Spotlight w/ stand	\$50.00 /event	\$50.00 /event	
Multi-Outlet Strip ( 6 outlets )	\$25.00 /outlet strip	\$25.00 /outlet strip	
European Adaptors	\$50.00 each	\$50.00 each	
Extension Cord	\$25.00 /cord	\$25.00 /cord	
25 ft Twist Lock Distribution Box Cord Replacement	\$33.00 each	\$33.00 each	
50 ft Twist Lock Distribution Box Cord Replacement	\$45.00 each	\$45.00 each	
Breakout Box Replacement	\$250.00 each	\$250.00 each	
30 Amp 3 Phase Cable & Hubble Replacement	\$250.00 each	\$250.00 each	
UL Rated Extension Cord Replacement	\$33.00 each	\$0.00 each	
100 Amp Distribution Box Replacement	\$1,050.00 each	\$1,050.00 each	
60 Amp Disconnect Box Replacement	\$350.00 each	\$350.00 each	
100 Amp Disconnect Box Replacement	\$600.00 each	\$600.00 each	
100 Amp Hubble Male End Replacement	\$580.00 each	\$580.00 each	
100 Amp Hubble Female End Replacement	\$680.00 each	\$680.00 each	
Round 100 Amp Cable Replacement	\$11.00 /ft.	\$11.00 /ft.	
Flat 100 Amp Cable Replacement	\$10.50 /ft.	\$10.50 /ft.	
30 Amp 3 Phase Flat Cable Replacement	\$6.50 /ft.	\$6.50 /ft.	
Light Fixture Repair (Exhibit hall only)	\$100.00 /pod	\$100.00 /pod	
Light Fixture Repair (Meeting rooms & Ballrooms)	\$400.00 /light	\$400.00 /light	
120 volt outlets ordered for computer labs, exhibits or events requiring special electrical configurations are charged the prevailing rate. Multi phone line includes two call appearances. Each additional call appearance is charged the appropriate line cost.			
Telephone Services			
Local phone services, No long distance	\$200.00 /installation plus labor	\$200.00 /installation plus labor	
Long Distance Phone Line	\$250.00 /line	\$250.00 /line	
Voice Mail, Call Coverage Path & other Special Programming	\$50.00 /line	\$50.00 /line	
Modem Line	\$200.00 /connection plus labor	\$200.00 /connection plus labor	
Multi-Phone Handset Deposit	\$100.00 /set	\$100.00 /set	
Long Distance Rate Per Minute Outside USA	\$0.25 /minute	\$0.25 /minute	
* \$0.25 above standard AT&T Direct Distance Overseas Rates. All calls rounded up to the nearest minute.	above AT&T rate *	above AT&T rate *	
Directory Assistance	\$2.00 /call	\$2.00 /call	
Digital Phone (Lines sold separately)	\$100.00 /set	\$100.00 /set	
Standard Analog Speaker Phone	\$250.00 /phone	\$250.00 /phone	
Polycom Type Conference Speaker Phone	\$300.00 /phone	\$300.00 /phone	

Delete

2013-14 Fee Schedule

**Austin Convention Center Department**

**Standard Utility Rates (continued)**

	Approved 2012-13	Approved 2013-14	Change
<p><b>Technical Services</b></p> <p>Installation includes touch tone line, male RJ-11 jack &amp; handset. Long distance charges are in addition to installation charges and will be billed after show closes. 25% Discount on utility service orders postmarked or received 14 days prior to the event. Discount is not applicable to technical services orders or any labor charges.</p>			
Analog Handset	\$65.00 /set	\$65.00 /set	
Long Distance Rate per 100 minutes inside USA	\$10.00	\$10.00	
ISDN	\$465.00 /connection plus usage	\$465.00 /connection plus usage	
<b>Labor</b>			
Standard Labor	\$45.00 /hour	\$45.00 /hour	
Overtime Labor (12 a.m. - 6 a.m.) Onsite Orders and Holidays. Charges will be in 1/2 hour increments. Minimum charge: 1 hour; 4 hours in the event of a call out.	\$60.00 /hour	\$60.00 /hour	
Booth Cleaning (Vacuuming carpets & emptying trash daily.)	\$0.30 /sq. ft.	\$0.30 /sq. ft.	
Floor Rate Labor	\$68.00 /hour	\$68.00 /hour	
Satellite Downlink Service	\$1,350.00 /channel	\$1,350.00 /channel	
Special Programming			
Base Show Rate	\$1,000.00 /day	\$1,000.00 /day	
Event programming	sold by the hour	sold by the hour	
Network services			
Internet Connection (ethernet)			
IP Base	\$665.00 /IP	\$665.00 /IP	
Additional IP Address (no line included)	\$200.00 /IP address	\$200.00 /IP address	
Additional Wi-Fi Access Point Rental	\$265.00 /access point	\$265.00 /access point	
Wireless System Branding	\$1,350.00	\$1,350.00	
Internet Home Web Page	\$9,500.00	\$9,500.00	
Wireless Internet Buyout	\$9,500.00	\$9,500.00	
Wireless System Encryption	\$1,500.00	\$1,500.00	
10 Mbps Managed Internet Service	\$5,000.00	\$5,000.00	
20 Mbps Managed Internet Service	\$9,000.00	\$9,000.00	
30 Mbps Managed Internet Service	\$12,000.00	\$12,000.00	
Premium Internet Services	\$995.00	\$995.00	
Fiber Optic Patch			
Single Mode Fiber Patch (MDF to IDF only)	\$525.00	\$525.00	
Multi-Mode Fiber Patch	\$525.00	\$525.00	

2013-14 Fee Schedule

Approved 2012-13 Approved 2013-14 Change

**Austin Convention Center Department**

**Standard Utility Rates (continued)**

TP RJ45	Fiber Patch Cable Rental (opti jack)	\$65.00 each	\$65.00 each	
	UTP (category 6 Patch)	\$400.00	\$400.00	
	UTP (category 5 Patch Cable)	\$50.00	\$50.00	
	UTP (category 6 Patch Cable)	\$65.00	\$65.00	
	Networking Hardware			
	Ethernet Switch Managed	\$800.00 each	\$800.00 each	
	Ethernet Switch Unmanaged	\$300.00 each	\$300.00 each	
	Digital Sign - Freestanding LCD Display	\$300.00	\$300.00	
	Theatrical Lighting & Sound System			
	Technical Service Labor Rate	\$10,000.00 /day	\$10,000.00 /day	
	Mon.-Fri. 8:00am-5:00pm (except holidays)	\$135.00 /hour	\$135.00 /hour	
	Mon.-Fri. 5:00pm-8:00am Sat., Sun. & Holidays	\$165.00 /hour	\$165.00 /hour	
	Audio Visual Technician	\$80.00 /hour	\$80.00 /hour	

Charges will be in 1/2 hour increments, with a four-hour minimum

All interfacing, connecting, patching, or other means of utilizing the three communication subsystems (fiber optic, broad band, and unshielded twisted pair wire plants) are exclusive to the Austin Convention Center Department.

European Adaptor Deposit	\$50.00 each	\$0.00 each	Delete
Utility Cancellation Fee	\$25.00	\$0.00	Delete
Carpet Tape	\$10.00 /roll	\$10.00 /roll	

**Floor Utility Rates**

208 Volts/Single Phase Power Service			
20 AMPS	\$338.00	\$0.00	Delete
30 AMPS	\$405.00	\$0.00	Delete
60 AMPS	\$593.00	\$0.00	Delete
100 AMPS	\$960.00	\$0.00	Delete
208 Volts/3 Phase Power Service			
20 AMPS	\$518.00	\$0.00	Delete
30 AMPS	\$593.00	\$0.00	Delete
60 AMPS	\$938.00	\$0.00	Delete
100 AMPS	\$1,485.00	\$0.00	Delete
200 AMPS	\$2,258.00	\$0.00	Delete
300 AMPS	\$3,308.00	\$0.00	Delete
400 AMPS	\$4,395.00	\$0.00	Delete

This charge will be assessed only if the customer does not place order 3 days prior to the first contract date.

2013-14 Fee Schedule

	Approved 2012-13	Approved 2013-14	Change
<b>Austin Convention Center Department - Lester E. Palmer Events Center</b>			
<b>Lester E. Palmer Events Center Facilities</b>			
<b>Conventions</b>			
Events Center with exhibit halls, 1-2, daily rental	\$7,200.00 maximum per day	\$7,400.00 maximum per day	\$200.00
Events Center with exhibit hall 1, daily rental	\$3,600.00 minimum per day	\$3,700.00 minimum per day	\$100.00
Events Center with exhibit hall 2, daily rental	\$4,600.00 maximum per day	\$4,700.00 maximum per day	\$100.00
Meeting Room 1	\$2,300.00 minimum per day	\$2,400.00 minimum per day	\$100.00
Meeting Room 2	\$2,600.00 maximum per day	\$2,650.00 maximum per day	\$50.00
Meeting Room 3	\$1,300.00 minimum per day	\$1,325.00 minimum per day	\$25.00
Meeting Room 4	\$125.00 /day	\$130.00 /day	\$5.00
Meeting Room 5	\$125.00 /day	\$130.00 /day	\$5.00
	\$125.00 /day	\$130.00 /day	\$5.00
	\$125.00 /day	\$130.00 /day	\$5.00
<b>Consumer Shows-Trade Shows, Conferences, etc.</b>			
Events Center with exhibit halls 1-2, daily rental	\$7,200.00 maximum per day	\$7,400.00 maximum per day	\$200.00
Events Center with exhibit hall 1, daily rental	\$6,000.00 minimum per day	\$6,200.00 minimum per day	\$200.00
Events Center with exhibit hall 2, daily rental	\$4,600.00 maximum per day	\$4,700.00 maximum per day	\$100.00
	\$3,850.00 minimum per day	\$3,950.00 minimum per day	\$100.00
	\$2,600.00 maximum per day	\$2,650.00 maximum per day	\$50.00
	\$2,150.00 minimum per day	\$2,200.00 minimum per day	\$50.00

**Exhibit Use**

Charged at the Minimum Daily Rental per show day versus twenty cents (\$.20) per net square foot of exhibit space utilized up to the Maximum Daily Rental per day, whichever is greater. Aisles and food, beverage or department concession spaces are not considered exhibit space. One (1) move-in or move-out is provided at no charge for each two show days, not to exceed two (2) days at no charge. All other move-in and move-out days are charged at one-half (1/2) the Minimum Daily Rental. A public address system is provided at no charge during event hours.

**General Session Use**

Charged at the Minimum Daily Rental per show day plus one-half (1/2) of the maximum equipment cost for the required set-up on the first day when used exclusively for a General Session. Subsequent days are charged at the Minimum Daily Rental. One move-in or move-out day is provided at no charge for each show day, not to exceed three (3) days at no charge. A public address system is provided at no charge during event hours. A twenty percent (20%) catering fee is assessed on any food and beverage provided by an entity other than the in-house food and beverage service. The fee is based on the assessed retail value or comparable services in a convention center or like facility. The entity providing the food must enter into an outside caterer's agreement and comply with the terms therein.

**Food Functions (Banquets, Receptions, etc.)**

Charged at the Minimum Daily Rental per show day and includes one head table for four (4), tables and chairs based on available inventory with the use of the in-house food and beverage management company. Move-in or move-out days are charged at one-half (1/2) the minimum daily rental, not to exceed the number of show days. A twenty percent (20%) catering fee is assessed on any food and beverage provided by an entity other than the in-house food and beverage service. The fee is based on the assessed retail value or comparable services in a convention center or like facility. The entity providing the food must enter into an outside caterer's agreement and comply with the terms therein.

## 2013-14 Fee Schedule

	Approved 2012-13	Approved 2013-14	Change
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**Austin Convention Center Department - Lester E. Palmer Events Center**

<u>Meeting Room Use</u>			
Meeting Room 1	\$250.00 /day	\$275.00 /day	\$25.00
Meeting Room 2	\$250.00 /day	\$275.00 /day	\$25.00
Meeting Room 3	\$250.00 /day	\$275.00 /day	\$25.00
Meeting Room 4	\$250.00 /day	\$275.00 /day	\$25.00
Meeting Room 5	\$250.00 /day	\$275.00 /day	\$25.00

**General Session Use**

Charged at the Daily Rental per show day and includes one (1) single-level head table for four (4) people. Equipment and services are additional expenses and are not included in meeting room rental rate. One (1) move-in or move-out day is charged at one-half (1/2) the daily rental rate.

**Food Function Use**

Charged at daily rental rate, includes one (1) head table for four (4) people. Move-in and move-out days are charged at one-half (1/2) the daily rental rate.

**Outdoor Rental Space**

Canopy	\$0.00 /day	\$7,200.00 /day	New
North Canopy	\$7,000.00 /day	\$0.00 /day	Delete
South Canopy	\$2,600.00 /day	\$0.00 /day	Delete
West Canopy	\$7,000.00 /day	\$0.00 /day	Delete
Rooftop Overlook (4 <sup>th</sup> floor of Palmer Events Center Garage)	\$6,000.00 /day	\$6,200.00 /day	\$200.00
North Circle Drive	\$0.00	\$2,500.00 minimum	New
South Circle Drive	\$0.00	\$3,500.00 maximum	New
North Terrace	\$0.00	\$2,500.00 minimum	New
	\$0.00	\$3,500.00 maximum	New
	\$0.00	\$500.00 minimum	New
	\$0.00	\$1,250.00 maximum	New

**Canopy Pricing Structure** Price discounts on catered food and beverage are less service charge and tax.

If a total of \$30,000 is spent on food and beverage, then the entire Facility Rental is waived.

If a total of \$25,000 is spent on food and beverage, then fifty percent (50%) of the Facility Rental is waived.

If a total of \$20,000 is spent on food and beverage, then twenty-five (25%) of the Facility Rental is waived.

**South Canopy Pricing Structure** Price discounts on catered food and beverage are less service charge and tax.

If a total of \$15,000 is spent on food and beverage, then the entire Facility Rental is waived.

If a total of \$10,000 is spent on food and beverage, then fifty percent (50%) of the Facility Rental is waived.

If a total of \$5,000 is spent on food and beverage, then twenty-five (25%) of the Facility Rental is waived.

**Rooftop Overlook Pricing Structure** Price discounts on catered food and beverage are less service charge and tax.

If a total of \$25,000 is spent on food and beverage, then the entire Facility Rental is waived.

If a total of \$20,000 is spent on food and beverage, then fifty percent (50%) of the Facility Rental is waived.

If a total of \$15,000 is spent on food and beverage, then twenty-five (25%) of the Facility Rental is waived.

**Canopy Stipulations**

All food and beverage is exclusive to the in-house food and beverage management company. Security may be required and is based on projected number of attendees / event type. Overhead fans are included in the Facility Rental. Facility Rental also includes (2) electrical outlets for food functions only. Facility protection guidelines would also include all outdoor areas.

## 2013-14 Fee Schedule

	Approved 2012-13	Approved 2013-14	Change
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**Austin Convention Center Department - Lester E. Palmer Events Center**

**Rooftop Overlook Stipulations.**

All food and beverage is exclusive to the in-house food and beverage management company. Security may be required and is based on projected number of attendees / event type. Use of Rooftop Overlook is limited to food functions and receptions only and is based on Director approval. Facility Rental includes (2) electrical outlets based on availability. Facility protection guidelines would include the rooftop overlook. Tent rental is required, unless otherwise approved by the Director or Department Representative. Parking is not included in the Facility Rental and is charged at the rates in effect at the time of the event.

**Stage Performance Rental**

Events Center with exhibit halls 1-2, daily rental	\$10,500.00 max./stage perf. rental \$7,700.00 min./stage perf. rental	\$10,800.00 max./stage perf. rental \$7,900.00 min./stage perf. rental	\$300.00
Events Center with exhibit hall 1, daily rental	\$6,000.00 max./stage perf. rental \$4,400.00 min./stage perf. rental	\$6,200.00 max./stage perf. rental \$4,500.00 min./stage perf. rental	\$200.00
Events Center with exhibit hall 2, daily rental	\$4,500.00 max./stage perf. rental \$3,300.00 min./stage perf. rental	\$4,600.00 max./stage perf. rental \$3,400.00 min./stage perf. rental	\$100.00 \$100.00

**Ticketed Stage Performance Use**

Charged at the Maximum Daily Rental per show versus fifteen percent (15%) of the gross box office receipts per performance to the Maximum Stage Performance Rental, whichever is greater plus one-half (1/2) the maximum equipment cost for the required set-up. Box office settlement must be reconciled and paid the night of the event. The Department will require, in advance, a certified ticket manifest, approval of all ticket sales procedures, and control of ticket sales receipts by a licensed/bonded ticketing company for purposes of determining rental fees due to the Department. A twenty percent (20%) catering fee is assessed on any food and beverage provided by an entity other than the in-house food and beverage service. The fee is based on the assessed retail value or comparable services in a convention center or like facility. The entity providing the food must enter into an outside caterer's agreement and comply with the terms therein. One (1) move-in or move-out day is provided at no charge for each show day, not to exceed three (3) days at no charge.

**Other Event Use**

Charged at the Maximum Daily Rental per show day. Does not include equipment; equipment is charged accordingly. One (1) move-in or move-out day is provided at no charge for each two (2) show days, not to exceed two (2) days at no charge. All other move-in and move-out days are charged at one-half (1/2) the Maximum Daily Rental. A twenty percent (20%) catering fee is assessed on any food and beverage provided by an entity other than the in-house food and beverage service. The fee is based on the assessed retail value or comparable services in a convention center or like facility. The entity providing the food must enter into an outside caterer's agreement and comply with the terms therein.

**Parking Charges - Palmer Events Center Garage**

(900 Barton Springs Road)			
Variable Special Event Parking	\$5.00 - \$20.00	\$5.00 - \$20.00	
Access Cards - ProCard Replacement/Lost Ticket	\$25.00	\$25.00	
Per month (reserved)	\$150.00	\$150.00	
Per month (non-reserved)	\$110.00	\$110.00	



## 2013-14 Fee Schedule

Approved  
2012-13

Approved  
2013-14

Change

### Austin Convention Center Department - Lester E. Palmer Events Center

#### General Information

Daily use is considered to be no earlier than 6AM and terminating no later than 11:59PM on the same day. Overtime charges may be assessed at \$600.00 per hour after 12 midnight and before 6AM. A non-refundable application fee of \$100.00 may be required to process the application. Rental includes HVAC at 72° F, normal housekeeping services excluding the exhibit areas and property of others, i.e. aisle carpet, interior booth space and display areas. Additional fees will be assessed for the disposal of excess refuse or display materials left in rental areas. Damages or costs associated with excessive cleanup will be billed to the contractor along with a thirty percent (30%) administrative fee. The Department reserves the right to use a reasonable amount of space (a 30' by 30' area not including seating) in each Exhibit Hall to provide food and beverage services to client and patrons. Definitions of terms herein shall be consistent with definitions attached to the Department Booking Policy. The Director may negotiate special rates, charges, fees, credits and services for use of the Department facilities by events that represent significant local economic impact, hotel occupancy tax or substantial facility revenue; provided, however, that the direct dollar impact from all sources must not be below the operating cost of each area or facility used for an event. The Director may use the following formula to calculate the direct dollar impact of conventions:

Delegate Spending [# of Attendees: \_\_\_ x \$974 (amount per stay)] + Exhibit Company Spending [# of Exhibiting Companies \_\_\_ x \$7,004 (amount per stay)] = Direct Dollar Impact \$\_\_\_\_\_

The source of the Direct Dollar Impact Formula is Destination Marketing Association International (DMAI). This formula is based on the DMAI ExPact Study. DMAI periodically updates the formula's amount per stay multiplier. The Director may update this multiplier so it reflects the current DMAI multiplier.

When an outside entity is utilized for food and beverage at the Lester E. Palmer Events Center, equipment and services are charged accordingly. Facility rental does not include equipment. Food and beverage service is exclusive to the in-house food and beverage management company in the Palmer Events Center meeting rooms 1-5.

Short term rental of Palmer Events Center meeting rooms 1-5, without the rental of an exhibit hall, is available within a ninety (90) day window.

All shows will be assessed the appropriate rental fee. Contracts and contract amendments issued within thirty (30) days of the 1st contract day may be assessed unscheduled labor fees and equipment fees at the standard rate. Changes made within five (5) days of the event are subject to reset fees.

Requests received from Show Management thirty-one (31) days or more from the first contract day for labor services, security services, equipment, waste management services, audio recording services and utility services will be charged the listed rate (incentive rate). An appropriate discount rate of 25% will apply for Show Management orders when complete event requirements or specifications are received thirty-one (31) or more days from the first contract day.

The Department rigging coordinator is required to approve onsite rigging. Labor charge will apply. The Department Public Event Worker Supervisor is required when client sets outside equipment. Labor charge will apply.

#### Pre-Function Space and Outside Area Rental

Pre-function space	\$100.00	minimum/day/booth	\$100.00	minimum/day/booth
	\$1.00	gross sq. ft. per day/booth	\$1.00	gross sq. ft. per day/booth
Outside Areas	\$350.00	minimum/day/booth	\$350.00	minimum/day/booth

Outside areas and pre-function space may not be used for exhibits unless the area is contracted as such and has prior approval by the Director. The Minimum Daily Rental is charged per booth versus \$2.00 per gross square foot per day, whichever is greater is charged. Pre-function space and lobbies are generally used for pedestrian traffic or registration; therefore, the Department may be unable to reserve on an exclusive basis.

Lester E. Palmer Events Center Outside Catering Fee

20% assessed retail value (minimum value considered \$5)      20% assessed retail value (minimum value considered \$5)

#### Standard Equipment Rates

Tables	\$13.00	/event	\$13.00	/event
Chairs	\$1.50	/event	\$1.50	/event
Stage Barricades	\$40.00	/unit	\$40.00	/unit
Forklift	\$90.00	/hour + fees***	\$90.00	/hour + fees***
	\$275.00	/day + fees***	\$275.00	/day + fees***

2013-14 Fee Schedule

	Approved 2012-13	Approved 2013-14	Change
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**Austin Convention Center Department - Lester E. Palmer Events Center**

**Standard Equipment Rates (continued)**

Portable Outdoor Heater			
Table Linens	\$0.00	\$125.00 /event + fees ***	New
Lost Access Card	\$10.00 each per use	\$10.00 each per use	
Lost Room Key	\$15.00 /card	\$15.00 /card	
Additional Room Key (meeting rooms only)	\$65.00 /key	\$65.00 /key	
5 keys per room at no charge	\$10.00 /key per room	\$10.00 /key per room	
Plastic	\$0.13 /gross sq. ft. + labor	\$0.13 /gross sq. ft. + labor	
Water Station/Water Cooler	\$30.00 /use	\$30.00 /use	
Sink (includes water, drain, installation)	\$400.00 /sink	\$400.00 /sink	
Additional Water Bottles	\$10.00 /bottle	\$10.00 /bottle	
Portable Seating Risers w/Chairs	\$700.00 /section	\$700.00 /section	
***Includes first fuel tank. Does not include operator.			

**Standard Utility Rates**

The Austin Convention Center Department (ACCD) offers an Incentive Rate to customers who order services in advance. This rate is a twenty - five percent (25%) discount off the Standard Rates listed. The ACCD will charge a Floor Rate, which is fifty- percent (50%) more than the Standard Rates listed, only if customers do not place an order by the Standard Rate deadline.

Electrical cords provided are single receptacles (one plug) and provides a connection at one point only.

120 volt outlets ordered for computer labs, exhibits or events requiring special electrical configurations are charged the prevailing rate (this includes Meeting Rooms and Mezzanine Rooms).

120-Volt Outlets			
0 - 1000 Watts (8 amps)	\$85.00	\$85.00	
15 AMPS	\$95.00	\$95.00	
20 AMPS	\$105.00	\$105.00	
30 AMPS	\$130.00	\$130.00	

**Floor Utility Rates \***

120-Volt Outlets			Delete
0 - 1,000 Watts (8 amps)	\$128.00	\$0.00	Delete
15 AMPS	\$143.00	\$0.00	Delete
20 AMPS	\$158.00	\$0.00	Delete
30 AMPS	\$195.00	\$0.00	Delete

\*This charge will be assessed only if the customer does not place order 3 days prior to the first contract date.

## 2013-14 Fee Schedule

	Approved 2012-13	Approved 2013-14	Change
<b><i>Austin Resource Recovery</i></b>			
<b>Curbside Collection</b>			
<u>Residential, per month</u>			
Base Customer Charge	\$9.50	\$9.50	
Trash Cart Charges			
Each 24 gallon cart	\$3.85	\$3.85	
Each 32 gallon cart	\$5.10	\$5.10	
Each 64 gallon cart	\$10.25	\$10.25	
Each 96 gallon cart	\$24.00	\$24.00	
Dumpster Service (contracted)	\$20.00	\$20.00	
Once a utility service account has been activated at an address, curbside charges will not begin until after the tenth day.			
<u>Commercial, per month</u>			
Base Customer Charge	\$9.50	\$9.50	
Trash Cart Charges			
Each 24 gallon cart*	\$3.85	\$3.85	
Each 32 gallon cart*	\$5.10	\$5.10	
Each 64 gallon cart*	\$10.25	\$10.25	
Each 96 gallon cart*	\$24.00	\$24.00	
*Cart charges are multiplied by the weekly collection frequency.			
Two days per week collection surcharge	\$40.00	\$40.00	
Three days per week collection surcharge	\$100.00	\$100.00	
Six days per week collection surcharge	\$200.00	\$200.00	
Once a utility service account has been activated at an address, curbside charges will not begin until after the tenth day.			
<u>Other Charges</u>			
Curbside Collection Service Initiation Fee	\$15.00	\$15.00	
Continuous Service Program Initiation Fee - For property owners to enroll in the continuous service program	\$15.00 /unit, one-time charge upon joining the program	\$15.00 /unit, one-time charge upon joining the program	
Extra Trash Sticker	\$4.00 /sticker	\$4.00 /sticker	
Unstickered Extra Trash, per bag or item	\$8.00	\$8.00	
Cart Exchange Fee*	\$15.00	\$15.00	
*The cart exchange fee applies to any cart action after the first 60 days of service that results in an increase in the bill.			
On-call Trash collection fee	\$20.00	\$20.00	
Late set out fee	\$8.00	\$8.00	
<b>Special Collections</b>			
<u>On-call Hauling Service</u>			
Mixed Bulky Debris: two items only	\$120.00	\$120.00	
Cubic yards per pick-up:			
1 to 4	\$120.00	\$120.00	
5 to 16 maximum	\$120.00 plus \$16.00/cubic yard over 4	\$120.00 plus \$16.00/cubic yard over 4	
<u>On-call Organics Collection</u>	\$100.00 /15' long by 4' high stack of standard brush	\$100.00 /15' long by 4' high stack of standard brush	

2013-14 Fee Schedule

	Approved 2012-13	Approved 2013-14	Change
<b>Austin Resource Recovery</b>			
<b>Special Collections (continued)</b>			
<u>Event Cleaning</u>			
Standard Labor Rates*			
Supervisor (excluding holidays)	\$57.50 /hour	\$57.50 /hour	
Equipment Operator (excluding holidays)	\$32.50 /hour	\$32.50 /hour	
Worker (excluding holidays)	\$27.00 /hour	\$27.00 /hour	
Supervisor on holidays	\$63.95 /hour	\$63.95 /hour	
Equipment Operator on holidays	\$54.50 /hour	\$54.50 /hour	
Worker on holidays	\$45.00 /hour	\$45.00 /hour	
*Unscheduled labor may be subject to overtime charges of one (1) and one-half (1/2) the regular rate			
Standard Equipment Rates			
Rear Loader*	\$34.50 /hour + fuel costs**	\$34.50 /hour + fuel costs**	
Crane*	\$32.00 /hour + fuel costs**	\$32.00 /hour + fuel costs**	
Tractor Trailer*	\$32.00 /hour + fuel costs**	\$32.00 /hour + fuel costs**	
Rear Loader (Small)*	\$20.50 /hour + fuel costs**	\$20.50 /hour + fuel costs**	
Pickup*	\$8.00 /hour + fuel costs**	\$8.00 /hour + fuel costs**	
Sweeper*	\$40.00 /hour + fuel costs**	\$40.00 /hour + fuel costs**	
Stake Bed Truck*	\$10.00 /hour + fuel costs**	\$10.00 /hour + fuel costs**	
Utility Vehicle*	\$4.50 /hour + fuel costs**	\$4.50 /hour + fuel costs**	
*4 hour minimum charge on all equipment; cost does not include operator.			
**Fuel costs are calculated based on miles and industry standard of miles-per-gallon costs.			
Credit will not be given for services ordered and not used.			
Final determination of the number and type of personnel and equipment required for an event will be made by ARR.			
Charges will be made in one (1) hour increments after the initial four (4) hour minimum.			
Bags	\$25.00 /case	\$25.00 /case	
Cart Cleaning Fee	\$228.00 /100 carts	\$228.00 /100 carts	
Disposal Fees	based on current landfill tipping fee	based on current landfill tipping fee	
Plastic Wrap	\$31.50 /roll	\$31.50 /roll	
<b>Central Business District</b>			
<u>Garbage Collection</u>			
Residential, per Month, per Household			
Base Customer Charge	\$7.00	\$7.00	
Dumpster Service (contracted)	\$10.00	\$10.00	
Commercial, per month			
Base Customer Charge	\$8.75	\$8.75	
Fee per cubic yard*	\$10.00	\$10.00	
*The monthly charge is determined by multiplying the fee by the weekly volume in cubic yards.			
Once a utility service account has been activated at an address, garbage charges will not begin until after the tenth day.			
<u>Special Cleaning Service</u>			
Residential, per month	exempt	exempt	
Commercial, per month	\$17.00	\$17.00	
Once a utility service account has been activated at an address, the Central Business District special cleaning service charges will not begin until after the seventeenth day.			

## 2013-14 Fee Schedule

	Approved 2012-13	Approved 2013-14	Change
<b>Austin Resource Recovery</b>			
<b>Clean Community Fee*</b>			
<u>Residential, per month</u>	\$6.00	\$6.65	\$0.65
<u>Commercial, per month</u>	\$12.00	\$13.30	\$1.30
Once a utility service account has been activated at an address, Clean Community charges will not begin until after the seventeenth day.			
*The clean community fees are divided between Austin Resource Recovery and Code Compliance as authorized by City Code 15-6-33(D). Note: The "clean community fee" is what was formerly known as the "anti-litter/home chemical fee."			
<b>Resource Recovery Centers</b>			
<b>Uncompacted Loads (Brush Only)</b>			
All uncompacted loads*	\$6.50 /cubic yard	\$6.50 /cubic yard	
All loads must be securely tarped or tied			
*Received by the City of Austin Hornsby Bend Biosolids Management Plant located at 2210 South F.M. 973			
Surcharge - uncovered/unsecured loads:			
Pickup	\$5.00		
Single axle truck	\$10.00		Delete
Double axle truck	\$15.00		Delete
<b>Special Handling Charges</b>			
Unloading Service	\$20.00	\$20.00	
First Grind Hardwood Chips and Mulch - Loading Fee	\$10.00 /cubic yard	\$10.00 /cubic yard	
Second Grind Hardwood Chips and Mulch - Loading Fee	\$20.00 /cubic yard	\$20.00 /cubic yard	
<b>Tires</b>			
Passenger or light truck tires	\$6.00 each	\$6.00 each	
Tires 20" or larger	\$7.00 /cubic yard	\$7.00 each	Delete
<b>Mattresses</b>			
	\$15.00	\$15.00 each	Delete
<b>Glass</b>			
Monthly Volume	No minimum or maximum	0.00	Delete
Processing Cost	\$169.39 /ton	\$0.00 /ton	Delete
Administrative Cost	7%	0%	Delete
Revenue Sharing			
To City	50%	0.00%	Delete
To Customer	50%	0.00%	Delete
<b>Source-Separated Glass</b>			
Monthly Volume	No minimum or maximum	0.00	Delete
Processing Cost	\$9.64 /ton	\$0.00	Delete
Administrative Cost	7%	0%	Delete
Revenue Sharing			
To City	50%	0.00%	Delete
To Customer	50%	0.00%	Delete
<b>Loading Fee</b>			
Administrative Cost	\$9.64 /ton	\$0.00 /ton	Delete
<b>Residual Disposal</b>			
Administrative Cost	\$26.46 /ton	\$0.00 /ton	Delete

2013-14 Fee Schedule

**Austin Resource Recovery**

**Household Hazardous Waste - Commercial, Travis County and Non-City of Austin Residents**

	Approved 2012-13	Approved 2013-14	Change
Liquid Lab packs (15 gallons/drum)	\$8.00 /gallon	\$6.00 /gallon	(\$2.00)
Solid Lab packs (200 pounds/drum)	\$8.00 /pound	\$1.00 /pound	(\$7.00)
Recycled Paint Sales			
5 gal	\$0.00	\$15.00	New
3.5 gal	\$0.00	\$10.50	New
2 gal	\$0.00	\$6.00	New
1 gal	\$0.00	\$3.00	New
Paint Waste			
Latex Paint Waste	\$0.00 /gallon	\$2.00 /gallon	New
Oil-base Paint Waste	\$4.00 /gallon	\$0.00 /gallon	Delete
Lead-based Paint Waste	\$5.00 /gallon	\$0.00 /gallon	Delete
5 gal white paint	\$4.00 /pound	\$0.00 /pound	Delete
2.5 gal white paint	\$15.00	\$0.00	Delete
5 gal colored paint	\$7.50	\$0.00	Delete
2.5 gal colored paint	\$25.00	\$0.00	Delete
Solvents	\$12.50	\$0.00	Delete
CFLs (Compact Fluorescent Lamps)	\$7.00 /gallon	\$2.00 /gallon	(\$5.00)
Fluorescent Lamps	\$0.00	\$0.50 each	New
PCB-containing Ballasts	\$0.25 /linear foot	\$0.25 /linear foot	
Antifreeze	\$3.40 /each	\$3.40 /each	
Oil Filters	\$0.75 /gallon	\$0.00 /gallon	Delete
Lead Acid Batteries	\$0.50 each	\$0.00 each	Delete
Alkaline Batteries	\$2.00 each	\$0.00 each	Delete
Ni-Cd Batteries	\$0.50 /pound	\$0.50 /pound	
Button Batteries	\$4.00 /pound	\$0.00 /pound	Delete
Lithium Batteries	\$3.00 /pound	\$3.00 /pound	
Aerosol Cans	\$3.75 /pound	\$3.00 /pound	(\$0.75)
Mercury-contaminated Debris	\$0.50 each	\$0.50 each	
Fertilizer	\$20.00 /pound	\$20.00 /pound	
Grease	\$1.75 /pound	\$1.00 /pound	(\$0.75)
Waste Oil	\$4.00 /pound	\$1.00 /pound	(\$3.00)
Commercial Pick-up Fee	\$0.50 /gallon	\$0.00 /gallon	Delete
	\$60.00 each	\$60.00 each	

In the event that containers do not meet U.S. Department of Transportation shipping requirements; an overpack surcharge of \$210.00 per drum may apply in addition to the above household hazardous waste fees.

2013-14 Fee Schedule

	Approved 2012-13	Approved 2013-14	Change
<b>Austin Resource Recovery</b>			
<b>Conditionally Exempt Small Quantity Generator Waste (CESQG) and Universal Waste*</b>			
Poisons			
Cubic Yard Box	\$787.50	\$475.00	(\$312.50)
55-gallon drum	\$220.50	\$175.00	(\$45.50)
30-gallon drum	\$126.00	\$120.00	(\$6.00)
5-gallon pail	\$31.50	\$45.00	\$13.50
Corrosive			
55-gallon drum	\$230.00	\$175.00	(\$55.00)
30-gallon drum	\$132.30	\$131.25	(\$1.05)
15 gallon drum	\$69.00	\$0.00	Delete
5-gallon pail	\$38.00	\$45.00	\$7.00
Oxidizers			
55-gallon drum	\$38.75	\$200.00	\$161.25
30-gallon drum	\$132.30	\$150.00	\$17.70
5-gallon pail	\$38.75	\$45.00	\$6.25
Flammable			
55-gallon drum	\$128.63	\$175.00	\$46.37
30-gallon drum	\$75.08	\$131.25	\$56.17
5-gallon pail	\$26.25	\$45.00	\$18.75
Dioxin-related Pesticides and Wood Preservatives			
55-gallon drum	\$567.00	\$0.00	Delete
Non-Hazardous (Miscellaneous)			
55-gallon drum	\$107.10	\$50.00	(\$57.10)
5-gallon drum	\$28.40	\$28.40	
Mercury-contaminated debris (>260 ppm) (i.e. broken thermometers, carpet c/w mercury)			
55-gallon drum	\$1,308.00	\$843.00	(\$465.00)
30-gallon drum	\$1,014.00	\$438.00	(\$576.00)
5-gallon pail	\$92.00	\$280.00	\$188.00
Mercury in Containers			
30-gallon drum	\$0.00	\$438.00	New
5-gallon pail	\$0.00	\$280.00	New
Dangerous When Wet			
5-gallon pail	\$92.00	\$75.00	(\$17.00)
Organic peroxides (methyl ethyl ketone peroxide, benzoyl peroxide)			
5-gallon pail	\$92.00	\$75.00	(\$17.00)
Camping stove-compressed gas containers			
30-gallon drum	\$0.00	\$10.00 each	New
5-gallon pail	\$591.00	\$0.00	Delete
M.A.P. gas containers	\$108.00	\$0.00	Delete
M.A.P. gas containers	\$0.00	\$10.00 each	New

\* Only select items are on the EPA universal waste regulation list

2013-14 Fee Schedule

	Approved 2012-13	Approved 2013-14	Change
<b>Austin Resource Recovery</b>			
<b>Bulk streams, mixed solvents &amp; oil-based paint sludge fuel blend</b>			
>10,000 BTUs per pound, <10% Solids, <3% Halogen, <5% Water	\$86.00	\$86.00	
55-gallon drum	\$51.40	\$64.50	\$13.10
30-gallon drum			Delete
5,000-10,000 BTUs per pound, <10% Solids, <3% Halogens, <5% Water	\$94.50	\$0.00	\$39.00
55-gallon drum	\$121.00	\$160.00	Delete
>5,000 BTUs per pound, <3% Solids, <3% Halogens, 5-15% Water	\$94.50	\$0.00	\$29.00
55-gallon drum	\$171.00	\$200.00	(\$139.00)
>5,000 BTU per pound, <3% solids, 3-5% halogens, <5% Water	\$514.00	\$375.00	(\$13.80)
Mixed solvent or paint sludge with high water, <5,000 BTUs per pound-incin	\$163.80	\$112.50	New
Oil-based paint in cans, cybx	\$0.00	\$90.00	(\$18.40)
Cubic Yard Box	\$108.40	\$195.00	New
Oil-based paint in cans, drum	\$0.00	\$425.00	(\$287.00)
55-gallon drum, Disposed	\$248.00	\$125.00	(\$123.00)
30-gallon drum	\$133.50	\$225.00	\$91.50
Waste latex paint	\$25.00	\$45.00	\$20.00
55-gallon drum	\$450.00	\$275.00	(\$175.00)
55-gallon drum, Recycled	\$252.00	\$163.00	(\$89.00)
Aerosol cans	\$59.00	\$35.00	(\$24.00)
Cubic Yard Box	\$1,325.50	\$85.00	(\$1,240.50)
55-gallon drum	\$661.50	\$85.00	(\$576.50)
55-gallon drum	\$138.60	\$85.00	(\$53.60)
Alkaline batteries	\$0.00	\$85.00	New
30-gallon drum	\$602.00	\$85.00	(\$517.00)
5-gallon pail	\$334.00	\$85.00	(\$249.00)
Ni-cad batteries	\$72.00	\$85.00	\$13.00
55-gallon drum	\$107.10	\$0.00	Delete
30-gallon drum	\$64.90	\$85.00	\$20.10
Li-ion batteries	\$28.40	\$0.00	Delete
Lithium batteries	\$65.00	\$44.00	(\$21.00)
PCB capacitors/ballasts	\$79.00	\$0.00	Delete
55-gallon drum	\$96.00	\$44.00	(\$52.00)
30-gallon drum	\$201.60	\$204.00	\$2.40
5-gallon pail			
Non-PCB capacitors/ballasts			
4-ft. - Box			
6-ft. - Box			
8-ft. - Box			
Fluorescent lamps			



2013-14 Fee Schedule

	Approved 2012-13	Approved 2013-14	Change
<b>Austin Resource Recovery</b>			
<b>Bulk streams, mixed solvents &amp; oil-based paint sludge fuel blend (continued)</b>			
Crushed/broken fluorescent lamps	\$298.00	\$275.00	(\$23.00)
55-gallon drum	\$0.00	\$200.00 /cylinder	New
Freon (R12, R22, R134A)	\$210.50	\$150.00	(\$60.50)
Solvent-soaked rags, absorbent, vermiculite, solid fuels	\$126.00	\$90.00	(\$36.00)
55-gallon drum	\$107.10	\$50.00	(\$57.10)
Oily wastewater or oil/water mix (30% oil, 70% water)	\$160.00	\$50.00	(\$110.00)
55-gallon drum	\$144.90	\$0.00	Delete
Oil-contaminated soil/absorbent			
55-gallon drum			
Grease, solid fuels			
55-gallon drum			
Lead-based paint chips			
55-gallon drum			

2013-14 Fee Schedule

	Approved 2012-13	Approved 2013-14	Change
<b>Aviation</b>			
<b>Austin-Bergstrom International Airport</b>			
<b>Public Parking Rates*</b>			
Garage:			
0 to 60 minutes:	\$3.00	\$3.00	
For each hour, or part thereof, after the initial 60 minute period	\$3.00	\$3.00	
Up to a maximum charge for a 24-hour period of:	\$22.00	\$22.00	
Surface Parking:			
Daily Lot:			
0 to 60 minutes:	\$3.00	\$3.00	
For each hour, or part thereof, after the initial 60 minute period	\$3.00	\$3.00	
Up to a maximum charge for a 24-hour period of:	\$12.00	\$12.00	
Economy Lot:			
0 to 60 minutes:	\$3.00	\$3.00	
For each hour, or part thereof, after the initial 60 minute period	\$3.00	\$3.00	
For each period of time up to 24-hours:	\$8.00	\$8.00	
Valet Parking:			
For each period of time up to 24 hours:	\$30.00	\$30.00	
* Subject to Chapter 13-1-6(B) of the Austin City Code.			
<b>Heliport Permit Application Fee</b>			
General Application Fee	\$500.00	\$0.00	Delete
Category 1 - Short-term	\$0.00	\$500.00	New
Category 2 - Three-day event	\$0.00	\$1,500.00	New
Category 3 - Permanent heliport	\$0.00	\$2,000.00	New
See helifacility ordinance for specific requirements and limits.			
<b>Permit to Conduct Business at Austin-Bergstrom International Airport†</b>			
General Airport Business Permit (All Persons who conduct business on the Airport, except Specialized Aeronautical and Aircraft Service Providers)	\$500.00 /year	\$0.00	Delete
Specialized Aeronautical and Aircraft Service Providers Permit (e.g. Ground Handling, Aircraft Maintenance, Aircraft Cleaning/Sales, etc.)	\$6,000.00 /year	\$0.00	Delete
†These fees will be negotiated individually through an agreement (Rental agreement, lease agreement, concessions agreement and/or permits/fees.			
			Language change

## 2013-14 Fee Schedule

	Approved 2012-13	Approved 2013-14	Change
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**Aviation**

**Austin-Bergstrom International Airport**

**Off Airport Permit Fee**

Rental Car

\$100.00	plus 8% of annual gross revenue; first \$25,000 exempt	\$100.00	plus 8% of annual gross revenue; first \$25,000 exempt
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Parking Services

\$400.00	/courtesy vehicle plus 10% of gross revenue <sup>(1)</sup> of off-airport parking	\$400.00	/courtesy vehicle plus 10% of gross revenue <sup>(1)</sup> of off-airport parking facilities
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1) "Gross Revenue" means all money or other consideration paid or payable to the off-airport parking operator ("Operator"). There shall be no reduction allowed from Gross Revenues for bad debts, personal property occupation or other ad valorem taxes, loss from theft, the unbundled cost of incidental services provided to the customer, or any deduction except as expressly stated below. The following, to the extent properly documented and recorded, are the ONLY amounts that may be deducted from the computation of Gross Revenue:

- (a) Federal, State, and local excise, sales, and use taxes on parking services that are separately stated, passed through to and collected from the customer, and remitted to the taxing authority by the Operator; and
- (b) The amount of any refunds or adjustments (either cash or credit) granted by the Operator to customers because of unsatisfactory service. Off-Airport parking fees are payable monthly in arrears. The Operator shall submit monthly and annual Gross Revenue reports to the Aviation Department Director on a form prescribed by the Director.

**Ground Transportation**

Taxicabs

trip option	\$1.00 /trip	\$1.00	/trip
monthly option	\$75.00 /month	\$75.00	/month
Shared Ride Shuttle	\$2.50 /trip	\$2.50	/trip
Limousines	\$2.50 /trip	\$2.50	/trip
Tour/Charter Buses	\$5.00 /trip	\$5.00	/trip
Hotel Courtesy Shuttles	\$1.00 /trip	\$1.00	/trip
Operating Permit Fee (except Taxicabs)	\$100.00 /year	\$100.00	/year

2013-14 Fee Schedule

	Approved 2012-13	Approved 2013-14	Change
<b>Austin Transportation Department — Transportation Fund</b>			
<b>Investigation fee</b>			
No Permit	Equal to cost of permit	Equal to cost of permit	
Violation of Permit Conditions. Restriction limits, times and locations on ROW Permit	\$250.00 /violation	\$250.00 /violation	
Improper Advance Warning Sign	\$250.00 /sign	\$250.00 /sign	
Improper Use of Device	\$250.00 /occurrence	\$250.00 /occurrence	
Failure to Correct Deficiency	\$500.00 /occurrence	\$500.00 /occurrence	
Restricting Traffic During Peak Hours	Equal to cost of permit	Equal to cost of permit	
<b>After Hours Inspection and Review</b>			
	\$50.00 /hour,	\$50.00 /hour,	
	2-hour minimum	2-hour minimum	
<b>Right of Way License Agreements</b>			
	\$425.00 /application	\$425.00 /application	
<b>Construction Inspection Right of Way Fees</b>			
Sidewalks	\$5.50 /day	\$5.50 /day	
Street Lanes	\$9.00 /day/lane	\$9.00 /day/lane	
Concrete/Driveway			
Type I Driveway Approach	\$75.00 /inspection	\$75.00 /inspection	
Type II Driveway Approach	\$75.00 /inspection	\$75.00 /inspection	
Type III (Temporary) Driveway Approach	\$75.00 /inspection	\$75.00 /inspection	
Other than driveway approaches	\$75.00 /inspection	\$75.00 /inspection	
Waterway Development Permits	\$50.00 /license	\$50.00 /license	
(contractors' license permit application processing)			
Permit Application Processing	\$200.00	\$200.00	
Inspection of Utility Cuts			
Utility Cut Inspection Fee	\$225.00 /cut	\$225.00 /cut	
Permitting Fee	\$35.00 each permit	\$45.00 each permit	\$10.00
Utility Cut Inspection without a Permit Fee	\$325.00 /cut	\$325.00 /cut	
(For work begun without an Excavation Permit)			
Inspection of Non-Utility Cuts without a Permit Fee	\$225.00 /cut	\$225.00 /cut	
Non-Utility Cut Inspection Fee	\$125.00 /cut	\$125.00 /cut	
Non-Utility Cut Inspection without a Permit Fee	\$225.00 /cut	\$225.00 /cut	
(For work begun without an Excavation Permit)			
Inspection of Capital Improvement Projects	\$1,500.00 /street	\$1,500.00 /street	
<b>Explosives/Blasting Agents Permit Fee</b>			
Class A	\$1,100.00	\$1,100.00	
Class B	\$2,500.00	\$2,500.00	
Class C	\$5,500.00 minimum	\$5,500.00 minimum	
Class D	\$335.00	\$335.00	
New licenses	\$270.00	\$270.00	
Blaster license annual renewal	\$135.00	\$135.00	
<b>Street Event Permit</b>			
Residential Street			
Non Fee-Paid Event	\$50.00	\$50.00	
Application Fee	\$50.00 /street	\$50.00 /street	
Permit Fee	\$50.00	\$50.00	
Deposit	\$50.00	\$50.00	

## 2013-14 Fee Schedule

	Approved 2012-13	Approved 2013-14	Change
<b>Austin Transportation Department — Transportation Fund</b>			
<b>Street Event Permit (continued)</b>			
Arterial or Neighborhood Collector Street Fee-Paid Event	\$250.00	\$250.00	
Application Fee	\$100.00	\$200.00	\$100.00
Permit Fee	/street/block/day, not to exceed \$1,500/day	/street/block/day, not to exceed \$4,000/day	\$2,500.00
Deposit	\$2,000.00	\$2,000.00	
Gates Receipts Payment			
\$1.00-\$3.00 per person	2.5% of admission fee	2.5% of admission fee	
\$4.00-\$6.00 per person	3% of admission fee	3% of admission fee	
\$6.00 and over per person	4.5% of admission fee	4.5% of admission fee	
<b>Other Street Closures</b>			
Filming Application Fee	\$250.00	\$250.00	
Filming Permit Fee	\$50.00	\$50.00	
Other Safety Closures			
Permit Fee	\$50.00	\$50.00	
Application Fee	\$100.00	\$100.00	
Deposit	\$50.00	\$50.00	
Safety Inspection Fee	\$38.00	\$38.00	
	/hour, 2-hour minimum	/hour, 2-hour minimum	
<b>Barricade Permits</b>			
Application Fee (Non-refundable)	\$50.00	\$45.00	(\$5.00)
	\$150.00	\$145.00	(\$5.00)
	short term	short term	
	long term	long term	
Sidewalk Space/Behind Curb			
30-day, Nonrenewable	\$0.01	\$0.01	
Long-term, Renewable	/sq. ft./day	/sq. ft./day	
0-180 days	\$0.01	\$0.01	
181 to 365 days	/sq. ft./day	/sq. ft./day	
366 to 546 days	\$0.05	\$0.05	
547 days and over	/sq. ft./day	/sq. ft./day	
Unmetered Parking Lane	\$0.09	\$0.09	
30-day, Nonrenewable	/sq. ft./day	/sq. ft./day	
Long-term, Renewable	\$0.13	\$0.13	
0-180 days	/sq. ft./day	/sq. ft./day	
181 to 365 days	\$0.02	\$0.02	
366 to 546 days	/sq. ft./day	/sq. ft./day	
547 days and over	\$0.06	\$0.06	
1st Traffic Lane	\$0.10	\$0.10	
30-day, Nonrenewable	/sq. ft./day	/sq. ft./day	
Long-term, Renewable	\$0.02	\$0.02	
0-180 days	/sq. ft./day	/sq. ft./day	
181 to 365 days	\$0.06	\$0.06	
366 to 546 days	/sq. ft./day	/sq. ft./day	
547 days and over	\$0.10	\$0.10	
	/sq. ft./day	/sq. ft./day	
	\$0.14	\$0.14	
	/sq. ft./day	/sq. ft./day	
	\$0.10	\$0.10	
	/sq. ft./day	/sq. ft./day	
	\$0.10	\$0.10	
	/sq. ft./day	/sq. ft./day	
	\$0.14	\$0.14	
	/sq. ft./day	/sq. ft./day	
	\$0.18	\$0.18	
	/sq. ft./day	/sq. ft./day	
	\$0.20	\$0.20	
	/sq. ft./day	/sq. ft./day	

2013-14 Fee Schedule

	Approved 2012-13	Approved 2013-14	Change
<b>Austin Transportation Department — Transportation Fund</b>			
<b>Barricade Permits (continued)</b>			
2nd Traffic Lane			
30-day, Nonrenewable	\$0.20 /sq. ft./day	\$0.20 /sq. ft./day	
Long-term, Renewable			
0-180 days	\$0.20 /sq. ft./day	\$0.20 /sq. ft./day	
181 to 365 days	\$0.24 /sq. ft./day	\$0.24 /sq. ft./day	
366 to 546 days	\$0.28 /sq. ft./day	\$0.28 /sq. ft./day	
547 days and over	\$0.32 /sq. ft./day	\$0.32 /sq. ft./day	
Additional Traffic Lane			
30-day, Nonrenewable	\$0.30 /sq. ft./day	\$0.30 /sq. ft./day	
Long-term, Renewable			
0-180 days	\$0.30 /sq. ft./day	\$0.30 /sq. ft./day	
181 to 365 days	\$0.34 /sq. ft./day	\$0.34 /sq. ft./day	
366 to 546 days	\$0.38 /sq. ft./day	\$0.38 /sq. ft./day	
547 days and over	\$0.42 /sq. ft./day	\$0.42 /sq. ft./day	
Metered Parking Space			
30-day, Nonrenewable	\$10.00 /meter/day	\$10.00 /meter/day	
10 hour minimum	\$1.00 /hour/meter/day	\$1.00 /hour/meter/day	
Over 10 hours			
Long-term, Renewable			
10 hour minimum	\$10.00 /meter/day	\$10.00 /meter/day	
Over 10 hours	\$1.00 /hour/meter/day	\$1.00 /hour/meter/day	
Barricade Impoundment Fee			
Labor (includes vehicle and fuel)	\$0.00	\$70.00 /hour/person engaged in removal activities	New
Storage	\$0.00	\$2.00 /device/day of impoundment	New
Posting of Legal Notices	\$0.00	\$125.00 /notice, minimum 2 notices	New
<b>Public Market Area Permits</b>			
Vendor Application Fee	\$150.00 each	\$150.00 each	
Public Market Space Permit Fee	\$650.00 each	\$650.00 each	
<b>Street Space Permit</b>			
\$10.00 /space/day	\$10.00 /space/day	\$10.00 /space/day	
\$35.00 admin. fee/application	\$35.00 admin. fee/application	\$35.00 admin. fee/application	
<b>Signal Maintenance Fees</b>			
Warning Flasher	\$300.00 /year	\$300.00 /year	
Conventional 3-legged Intersection	\$1,181.16 /year	\$1,181.16 /year	
Conventional 4-legged Intersection	\$1,576.56 /year	\$1,576.56 /year	
Diamond Interchange with 1 Controller	\$1,729.08 /year	\$1,729.08 /year	
Diamond Interchange with 2 Controllers	\$1,899.96 /year	\$1,899.96 /year	
<b>City-Supported Community Gardens</b>			
License Agreement Application Fee	\$100.00	\$100.00	

## 2013-14 Fee Schedule

Approved 2012-13	Approved 2013-14
	Change

### Public Works Department — Transportation Fund

#### Transportation User Fee

Note: The Transportation User Fee calculations in City Code Chapter 14-10 result in the following effective rates

<b>Residential Fees:</b>	
Single family home	\$7.80 /month
Duplex	\$7.02 /month
Triplex	\$5.85 /month
Fourplex	\$5.85 /month
Five or more units	\$5.93 /month
Townhouse/Condominium	\$5.85 /month
Mobile Home	\$5.16 /month
Garage Apartment	\$7.80 /month
<b>Commercial Fee:</b>	
Monthly Fee per Acre	\$39.02 /month

Note: The commercial fee is per acre per month times multiplier for trip generation multiplied by adjustment factor

#### Utility Cut Cost Recovery

<b>Asphalt Pavement</b>	
Mobilization Saw Cut Crew	\$118.00 /ticket
Asphalt Saw Cutting	\$2.00 /linear foot
Mobilization Asphalt Patch Truck Crew	\$439.00 /ticket
Asphalt Repair Using Patch Truck	\$4.50 /inch-thick sq. ft.
Mobilization Milling Crew	\$1,894.00 /ticket
Surface Milling	\$0.50 /inch-thick sq. ft.
Mobilization Asphalt Lay Down Crew	\$2,819.00 /ticket
Mobilization Asphalt Blade Crew	\$1,362.00 /ticket
Asphalt Surface Repair Using Lay Down Machine	\$0.70 /inch-thick sq. ft.
Asphalt Base Repair Using Blade (4" minimum)	\$1.60 /inch-thick sq. ft.
<b>Concrete Pavement and Miscellaneous Concrete Items</b>	
Mobilization Saw Cut Crew	\$118.00 /ticket
Concrete Saw Cutting	\$11.00 /linear foot
Mobilization Concrete Repair Crew	\$580.00 /ticket
Concrete Pavement Repair	\$14.40 /inch-thick sq. ft.
Concrete Driveway, includes curb returns	\$29.90 /square foot
Concrete Sidewalk, standard finish, 4" thick	\$25.80 /square foot
Concrete Sidewalk, special finish	quote /square foot
Standard Concrete Curb and Gutter	\$36.20 /square foot
ADA Ramps	\$3,197.40 each
Inlet top	\$2,154.40 each
Concrete rip-rap	quote /square foot
<b>Temporary Repairs</b>	
Mobilization Asphalt Repair Crew	\$439.00 /request
Temporary Cold Mix Repairs	\$4.50 /inch-thick sq. ft.
Trench Back-Fill	\$18.70 /cubic yard

NOTE: Utility Cut Cost Recovery Fees determined necessary shall be waived for any utility cuts associated with the installation of a water meter solely for a City-Supported Community Garden as defined in Chapter 14-7 of the City Code.

2013-14 Fee Schedule

**Public Works Department — Transportation Fund**

	Approved 2012-13	Approved 2013-14	Change
<b>Street Damage Recovery Fees</b>			
<i>Classification</i>			
Thin (Flexible Pavement)	\$33.00 /square yard	\$33.00 /square yard	
Medium (Flexible Pavement)	\$40.00 /square yard	\$40.00 /square yard	
Thick (Flexible Pavement)	\$47.00 /square yard	\$47.00 /square yard	
<b>Signs</b>			
"No Idling" signs	\$55.00 /sign	\$55.00 /sign	
Sold to local businesses to display at loading docks			
<b>Sundry - Current Services</b>			
Blackline Prints	\$3.00 each	\$3.00 each	
Blue-line Prints	\$3.00 each	\$3.00 each	
Mylar Prints	\$7.00 each	\$7.00 each	
<b>GIS Plots-Ortho Maps</b>			
Contractor's License	\$50.00 /calendar year	\$50.00 /calendar year	
Austin Bicycle Route Map	\$1.00 each	\$1.00 each	



## 2013-14 Fee Schedule

	Approved 2012-13	Approved 2013-14	Change
<b>Watershed Protection Department</b>			
<b>Drainage Fee</b>			
Residential Fee:			
Residential Equivalent Residential Unit (ERU) Charge	\$8.35 per month	\$9.20 /dwelling unit/month	\$0.85
Vertical Construction (0.5 ERU) Charge	\$4.18 /dwelling unit/month	\$4.60 /dwelling unit/month	\$0.42
Commercial Fee:			
Non-residential Equivalent Residential Unit Charge	\$206.33 /month/impervious acre	\$227.33 /month/impervious acre	\$21.00
The reduction that is available to non-residential properties under Section 15-2-16 of the City Code is 20%.			
The reduction that is available to qualified residential users under Section 15-2-17 of the City Code is 50%.			
<b>Storm Sewer Industrial Waste Discharge Permit Fee</b>			
<u>Discharge to Stormsewers or Watercourse Permits</u>			
Annual Discharge Permit Fee (Renewal of existing permit)			
- effective Jan. 1 through Dec. 31	\$100.00	\$100.00	
If renewed before February 28	\$120.00	\$120.00	
If renewed after February 28 (late fee included)			
Annual Discharge Permit Fee (New Permits)			
- effective Jan. 1 through Dec. 31			
Notification letter issued during the last quarter of prior year:			
if paid before February 28	\$100.00	\$100.00	
if paid after February 28 (late fee included)	\$120.00	\$120.00	
Note: Partial year fees for a newly-issued permit, after initial inspection of a facility, will be charged on a pro rata basis according to the date of issuance of the notification letter.			
If notification letter is issued by the City during:			
New, January 1 to March 31	\$75.00	\$75.00	
New, April 1 to June 30	\$50.00	\$50.00	
New, July 1 through September 30	\$25.00	\$25.00	
October 1 through December 31	no permit fee charged	no permit fee charged	
<u>Late payment fee for partial year permits</u>	\$20.00	\$20.00	
Note: When payment is not postmarked within two months after notification letter is issued			
<u>Temporary Discharge Permit</u>			
Stormwater Discharge Permit Program Reinspection Fee	\$50.00	\$50.00	
for each non-compliance visit after initial follow-up	\$50.00 / visit	\$50.00 / visit	
<b>Water Quality Basin</b>			
Maintenance Fee	\$80.00 /lot	\$80.00 /lot	
Monitoring Fee	\$60.00 /lot	\$60.00 /lot	
Note: Fees for Water Quality Basins were established under City Ordinance 840726-LL.			

2013-14 Fee Schedule

	Approved 2012-13	Approved 2013-14	Change
<b>Watershed Protection Department</b>			
<b>Water Quality Controls</b>			
<u>Annual Operating Permit for Water Quality Controls</u>			
Level One Application Fee	\$625.00	\$625.00	
Base permit application fee for one water quality control	\$75.00	\$75.00	
Additional application fee per additional water quality	\$775.00	\$775.00	
Maximum annual fee	\$500.00	\$500.00	
<b>Commercial Pond Non-compliance Fee</b>			
Determined by annual inspection and requiring reinspection.			
Commercial Pond Re-inspection Fee	\$100.00	\$100.00	
<b>Underground Hazardous Material Storage and Registration</b>			
Total Estimated Project Cost	\$50.00	\$50.00	
\$500.00 to \$4,999.00	\$80.00	\$80.00	
\$5,000.00 to \$49,999.00	\$155.00	\$155.00	
\$50,000.00 to \$99,999.00	\$235.00	\$235.00	
\$100,000 and over	\$75.00	\$75.00	
All closures			
Hazardous Materials Permit Fee			
Total Gallons of Capacity			
< 500 gallons	\$65.00	\$65.00	
500 to 999 gallons	\$125.00	\$125.00	
1,000 to 9,999 gallons	\$190.00	\$190.00	
10,000 to 24,999 gallons	\$250.00	\$250.00	
25,000 to 49,999 gallons	\$315.00	\$315.00	
50,000 gallons and over	\$375.00	\$375.00	
Late Fee			
< 500 gallons	\$10.00	\$10.00	
500 to 999 gallons	\$15.00	\$15.00	
1,000 to 9,999 gallons	\$20.00	\$20.00	
10,000 to 24,999 gallons	\$25.00	\$25.00	
25,000 to 49,999 gallons	\$35.00	\$35.00	
50,000 gallons and over	\$40.00	\$40.00	
Re-inspection Fee	\$50.00	\$50.00	
<b>Protected Tree Removal</b>			
Tree permit review and inspection (waived if tree is dead)			
Commercial	\$100.00	\$100.00	
Residential	\$50.00	\$50.00	
<u>Tree Re-Inspection</u> ****	\$65.00	\$65.00	
<b>Zoning (!) Development in Smart Growth zones may be eligible for reduced fees.</b>			
<u>Zoning Review (!)</u>	\$100.00	\$100.00	
<u>Miscellaneous Zoning Fees</u>			
Site plan			
Revisions	\$55.00	\$55.00	

2013-14 Fee Schedule

	Approved 2012-13	Approved 2013-14	Change
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**Watershed Protection Department**

**Subdivision (!) Development in Smart Growth zones may be eligible for reduced fees. For City, Non-Travis County/Austin Shared ETJ, and Near-Term Annexation Area Cases only**

<u>Preliminary (!)</u>			
Non-water supply			
Less than 1,000 acres	\$90.00 plus \$9.00 /acre	\$90.00 plus \$9.00 /acre	
Greater than 1,000 acres	\$8,890.00 plus \$3.00 /acre	\$8,890.00 plus \$3.00 /acre	
Water supply			
Less than 500 acres	\$90.00 plus \$17.00 /acre	\$90.00 plus \$17.00 /acre	
Greater than 500 acres	\$16,590.00 plus \$9.00 /acre	\$16,590.00 plus \$9.00 /acre	
<u>Final with Preliminary (!)</u>			
Non-water supply			
Less than 500 acres	\$145.00	\$145.00	
Greater than 500 acres	\$145.00	\$145.00	
Water supply			
Less than 500 acres	\$35.00	\$35.00	
Greater than 500 acres	\$35.00	\$35.00	

**Subdivision (!) Development in Smart Growth zones may be eligible for reduced fees.**

**For Desired Development Zone, Non-Regional Stormwater Management Project Participation, Travis County/Austin Shared ETJ Cases only**

<u>Final without Preliminary (!)</u>			
Non-water supply			
Water supply			
Miscellaneous Subdivision Fees	\$35.00	\$35.00	
Watershed Variance Fee	\$80.00	\$80.00	
Floodplain Model Maintenance Fee	\$165.00	\$165.00	
<u>Preliminary (!)</u>			
Non-water supply			
Less than 1,000 acres	\$1,000.00 /application	\$1,000.00 /application	
Greater than 1,000 acres	\$2.00 /acre over 1000 acres	\$2.00 /acre over 1000 acres	
Water supply			
Less than 1000 acres	\$52.00 plus \$5.00 /acre	\$52.00 plus \$5.00 /acre	
Greater than 1000 acres	\$5,125.00 plus \$2.00 /acre over 1000 acres	\$5,125.00 plus \$2.00 /acre over 1000 acres	
Water supply			
Less than 1000 acres	\$53.00 plus \$10.00 /acre	\$53.00 plus \$10.00 /acre	
Greater than 1000 acres	\$9,698.00 plus \$5.00 /acre over 1000 acres	\$9,698.00 plus \$5.00 /acre over 1000 acres	
<u>Final with Preliminary (!)</u>			
Non-water supply			
Less than 500 acres	\$95.00	\$95.00	
Greater than 500 acres	\$95.00	\$95.00	
Water supply			
Less than 500 acres	\$23.00	\$23.00	
Greater than 500 acres	\$23.00	\$23.00	

2013-14 Fee Schedule

	Approved 2012-13	Approved 2013-14	Change
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**Watershed Protection Department**

**Subdivision (continued) (!)** Development in Smart Growth zones may be eligible for reduced fees.

**For Desired Development Zone, Non-Regional Stormwater Management Project Participation, Travis County/Austin Shared ETJ Cases only (continued)**

<u>Final without Preliminary (!)</u>			
Non-water supply	\$21.00	\$21.00	
Water supply	\$50.00	\$50.00	
<u>Miscellaneous Subdivision Fees</u>			
Watershed Variance Fee	\$101.00	\$101.00	
Floodplain Model Maintenance Fee	\$1,000.00 /application	\$1,000.00 /application	

**Subdivision (!)** Development in Smart Growth zones may be eligible for reduced fees.

**For Desired Development Zone, Regional Stormwater Management Program Participation, Travis County/Austin Shared ETJ Cases only**

<u>Preliminary (!)</u>			
Non-water supply	\$62.00 plus	\$62.00 plus	
Less than 1,000 acres	\$6.00 /acre	\$6.00 /acre	
Greater than 1,000 acres	\$6,135.00 plus	\$6,135.00 plus	
Water supply	\$2.00 /acre over 1000 acres	\$2.00 /acre over 1000 acres	
Less than 1000 acres	\$63.00 plus	\$63.00 plus	
Greater than 1000 acres	\$12.00 /acre	\$12.00 /acre	
Greater than 1000 acres	\$11,548.00 plus	\$11,548.00 plus	
Final with Preliminary (!)	\$6.00 /acre over 1000 acres	\$6.00 /acre over 1000 acres	

Final with Preliminary (!)

Non-water supply	\$115.00	\$115.00	
Less than 500 acres	\$114.00	\$114.00	
Greater than 500 acres	\$28.00	\$28.00	
Water supply	\$28.00	\$28.00	
Less than 500 acres	\$25.00	\$25.00	
Greater than 500 acres	\$58.00	\$58.00	
<u>Final without Preliminary (!)</u>			
Non-water supply	\$118.00	\$118.00	
Water supply	\$1,000.00 /application	\$1,000.00 /application	
<u>Miscellaneous Subdivision Fees</u>			
Watershed Variance Fee	\$1,000.00 /application	\$1,000.00 /application	
Floodplain Model Maintenance Fee			

**Subdivision (!)** Development in Smart Growth zones may be eligible for reduced fees.

**For Drinking Water Protection Zone, Non-Regional Stormwater Management Program Participation, Travis County/Austin Shared ETJ Cases only**

<u>Preliminary (!)</u>			
Non-water supply	\$71.00 plus	\$71.00 plus	
Less than 1,000 acres	\$7.00 /acre	\$7.00 /acre	
Greater than 1,000 acres	\$7,045.00 plus	\$7,045.00 plus	
Water supply	\$2.00 /acre over 1000 acres	\$2.00 /acre over 1000 acres	
Less than 1000 acres	\$72.00 plus	\$72.00 plus	
Greater than 1000 acres	\$14.00 /acre	\$14.00 /acre	
Greater than 1000 acres	\$13,214.00 plus	\$13,214.00 plus	
	\$7.00 /acre over 1000 acres	\$7.00 /acre over 1000 acres	

## 2013-14 Fee Schedule

	Approved 2012-13	Approved 2013-14	Change
<b><i>Watershed Protection Department</i></b>			
<b>Subdivision (continued) (!) Development in Smart Growth zones may be eligible for reduced fees.</b>			
<b>For Drinking Water Protection Zone, Non-Regional Stormwater Management Program Participation, Travis County/Austin Shared ETJ Cases only (continued)</b>			
<u>Final with Preliminary (!)</u>			
Non-water supply			
Less than 500 acres	\$111.00	\$111.00	
Greater than 500 acres	\$111.00	\$111.00	
Water supply			
Less than 500 acres	\$27.00	\$27.00	
Greater than 500 acres	\$27.00	\$27.00	
<u>Final without Preliminary (!)</u>			
Non-water supply	\$28.00	\$28.00	
Water supply	\$65.00	\$65.00	
<u>Miscellaneous Subdivision Fees</u>			
Watershed Variance Fee	\$133.00	\$133.00	
Floodplain Model Maintenance Fee	\$1,000.00 /application	\$1,000.00 /application	
<b>Subdivision (!) Development in Smart Growth zones may be eligible for reduced fees.</b>			
<b>For Drinking Water Protection Zone, Regional Stormwater Management Project Participation, Travis County/Austin Shared ETJ Cases only</b>			
<u>Preliminary (!)</u>			
Non-water supply			
Less than 1,000 acres	\$81.00 plus \$8.00 /acre	\$81.00 plus \$8.00 /acre	
Greater than 1,000 acres	\$8,055.00 plus \$3.00 /acre over 1000 acres	\$8,055.00 plus \$3.00 /acre over 1000 acres	
Water supply			
Less than 1000 acres	\$82.00 plus \$15.00 /acre	\$82.00 plus \$15.00 /acre	
Greater than 1000 acres	\$15,062.00 plus \$8.00 /acre over 1000 acres	\$15,062.00 plus \$8.00 /acre over 1000 acres	
<u>Final with Preliminary (!)</u>			
Non-water supply			
Less than 500 acres	\$131.00	\$131.00	
Greater than 500 acres	\$131.00	\$131.00	
Water supply			
Less than 500 acres	\$32.00	\$32.00	
Greater than 500 acres	\$32.00	\$32.00	
<u>Final without Preliminary (!)</u>			
Non-water supply	\$32.00	\$32.00	
Water supply	\$73.00	\$73.00	
<u>Miscellaneous Subdivision Fees</u>			
Watershed Variance Fee	\$151.00	\$151.00	
Floodplain Model Maintenance Fee	\$1,000.00 /application	\$1,000.00 /application	

2013-14 Fee Schedule

	Approved 2012-13	Approved 2013-14	Change
<b><i>Watershed Protection Department</i></b>			
<b>Site Plan</b> (I) Development in Smart Growth zones may be eligible for reduced fees.			
<u>Land Use Only Site Plan</u> (I)	\$413.00	\$516.00	\$103.00
<u>Consolidated Site Plan</u> (I)	\$825.00	\$1,031.00	\$206.00
<u>Miscellaneous Site Plan Fees</u>			
Infrastructure Maintenance Permit	\$4,185.00	\$4,185.00	
New fee for review & processing General Permits			
Land use site plan revisions	\$69.00	\$86.00	\$17.00
Consolidated site plan revisions	\$100.00	\$100.00	
Construction plan review revisions	\$55.00	\$55.00	
Small Projects (I)			
Consolidated plan	\$344.00	\$430.00	\$86.00
Land use only plan	\$220.00	\$220.00	
Inspection for small projects	\$106.00	\$133.00	\$27.00
Building permit revisions	\$55.00	\$55.00	
Inspection for additional phasing	\$450.00	\$563.00	\$113.00
Inspection			
up to 0.25 acres	\$106.00	\$133.00	\$27.00
up to 0.5 acres	\$206.00	\$258.00	\$52.00
up to 1 acre	\$340.00	\$340.00	
up to 2 acres	\$415.00	\$415.00	
up to 4 acres	\$440.00	\$440.00	
up to 7 acres	\$470.00	\$470.00	
up to 10 acres	\$495.00	\$495.00	
up to 15 acres	\$525.00	\$525.00	
over 15 acres	\$525.00 plus \$6.00 /acre over 15 acres	\$525.00 plus \$6.00 /acre over 15 acres	
Variance ****	\$1,430.00	\$1,430.00	
Landscape inspections			
up to 1.00 acre	\$394.00	\$492.00	\$98.00
from 1.01 acre to 5.00 acres	\$625.00	\$781.00	\$156.00
over 5.00 acres	\$625.00 plus \$50.00 /acre over 5 acres	\$781.00 plus \$62.50 /acre over 5 acres	\$156.00 \$12.50
Re-inspection Fee ****	\$63.00	\$78.00	\$15.00
<u>Site Plans Not Requiring Land Use Permits (i.e. Development Permits)</u>			
Review of building, parking & other site work plans	\$550.00	\$688.00	\$138.00
Review drainage and channel improvement plans	\$381.00	\$477.00	\$96.00
Street and Drainage (I)	\$381.00	\$477.00	\$96.00
Preliminary clearing w/o a full development	\$381.00	\$477.00	\$96.00
Rough cut w/o a full development	\$381.00	\$477.00	\$96.00

2013-14 Fee Schedule

	Approved 2012-13	Approved 2013-14	Change
<b>Watershed Protection Department</b>			
<b>Site Plan</b> (continued) (!) Development in Smart Growth zones may be eligible for reduced fees.			
<u>Miscellaneous Development Permit Fees</u>			
Small projects			
Construction plan review	\$69.00	\$86.00	\$17.00
Inspection	\$106.00	\$133.00	\$27.00
Inspection- building, parking, and other site work			
up to 0.25 acres	\$106.00	\$133.00	\$27.00
up to 0.5 acres	\$206.00	\$258.00	\$52.00
up to 1 acre	\$330.00	\$330.00	
up to 2 acres	\$415.00	\$415.00	
up to 4 acres	\$550.00	\$570.00	\$20.00
up to 7 acres	\$470.00	\$470.00	
up to 10 acres	\$495.00	\$495.00	
up to 15 acres	\$525.00	\$525.00	
over 15 acres	\$525.00 plus \$6.00 /acre over 15 acres	\$525.00 plus \$6.00 /acre over 15 acres	
Inspection for additional phasing (building, parking, and other site work)	\$450.00	\$450.00	
Inspection (drainage)	\$376.00	\$376.00	
Inspection (boat docks, and utility plans)	\$106.00	\$133.00	\$27.00
Re-inspection fee ****	\$100.00	\$133.00	\$33.00
Variance ****	\$1,430.00	\$1,430.00	
Floodplain Model Maintenance Fee ****	\$1,000.00 /application	\$1,000.00 /application	
<b>Processing Management</b> (!) Development in Smart Growth zones may be eligible for reduced fees.			
<u>Development Assessment</u>			
up to 5 acres	\$44.00	\$55.00	\$11.00
over 5 acres	\$44.00 plus \$1.00 /acre over 5 acres	\$55.00 plus \$1.00 /acre over 5 acres	\$11.00
<u>Planned Development Area (PDA) (!)</u>			
up to 10 acres	\$55.00	\$55.00	
up to 15 acres	\$85.00	\$85.00	
up to 20 acres	\$110.00	\$110.00	
up to 30 acres	\$165.00	\$165.00	
up to 40 acres	\$220.00	\$220.00	
up to 50 acres	\$275.00	\$275.00	
up to 75 acres	\$385.00	\$385.00	
up to 100 acres	\$495.00	\$495.00	
over 100 acres	\$550.00 plus \$6.00 /acre over 100 acres, plus \$3.00 /acre over 1,000 acres	\$550.00 plus \$6.00 /acre over 100 acres, plus \$3.00 /acre over 1,000 acres	

2013-14 Fee Schedule

	Approved 2012-13	Approved 2013-14	Change
<b>Watershed Protection Department</b>			
<b>Processing Management (continued) (!) Development in Smart Growth zones may be eligible for reduced fees.</b>			
<u>Municipal Utility District (MUD)</u>			
Creation			
1,000 acres or less	\$5.00 /acre	\$5.00 /acre	
1,001 acres or more	\$3.00 /acre	\$3.00 /acre	
Revision requiring Planning Commission approval			
Administrative approval revision	1/2 of current fee	1/2 of current fee	
Out-of-district service request per acre,	\$206.00	\$258.00	\$52.00
if not an approved subdivision	\$5.00	\$5.00	
Annexation to a MUD, if not an approved subdivision	\$5.00	\$5.00	
<u>Roadway Utility District</u>			
Creation			
plus per acre for 1,000 acres or less	\$2.00	\$2.00	
plus per acre for each acre over 1,000	\$1.00	\$1.00	
plus per mile of roadway	\$45.00	\$45.00	
Note: For all per acre and per mile fees, fractions of acres/miles are rounded up to the nearest acre/mile if .5 or over and rounded down if less than .5.			
<b>Chapter 245 Review *****</b>	\$538.00	\$672.00	\$134.00
<b>Development Services Surcharge</b>			
This surcharge applies to the following development fee groups:			
Protected Tree Removal, Zoning, Subdivision, Site Plan, and Processing Management	4%	4%	

\*\*\*Development Services Surcharge fee not applicable.



## 2013-14 Fee Schedule

	Approved 2012-13	Approved 2013-14	Change
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### ***Watershed Protection Department***

#### **Development Incentives in Smart Growth Zones**

Fees for projects in areas where development is encouraged are discounted. The percentage of the applicable fee to be charged is described below:

1. In the portion of the Desired Development Zone that is located in the extraterritorial jurisdiction: 80%
2. Except as provided in number (3) below, in the portion of the Desired Development Zone that is located in the city limits: 70%
3. In the urban watersheds: 50%

Urban Water Quality Structure Control Fund  
 Payment in lieu of Structural Water Quality Controls  
 $Payment = (\$32,000 \times A_1 + \$18,000 \times A_2 + \$11,000 \times A_3 + \$8,000 \times A_4 + \$6,000 \times A_5) \times E + \$0.10 \times B + C \times D$

Where:

- A<sub>1</sub> = increment of impervious cover from 0 to 1.0 acres,
- A<sub>2</sub> = increment of impervious cover from 1.01 to 2.0 acres,
- A<sub>3</sub> = increment of impervious cover from 2.01 to 10.00 acres,
- A<sub>4</sub> = increment of impervious cover from 10.01 to 20.00 acres,
- A<sub>5</sub> = impervious cover greater than 20.0 acres,
- B = the gross square footage of the building excluding the first floor,
- C = the site area in acres,
- D = \$6,000 per acre for sites developed for commercial/multi-family use, or \$4,000 per acre for sites developed for single family or duplex residences, and
- E = Construction cost adjustment factor. The construction cost adjustment factor must be calculated annually using the Engineering News Record (ENR) 20 city average Construction Cost index with the base index being the ENR construction cost index of October 2002 (6597). For each fiscal year, the construction cost adjustment factor shall be recalculated in October as the ratio of the then current September ENR Construction Cost index divided by the October 2002 Construction Cost index. This new construction cost adjustment factor shall be applied to all fees collected during that fiscal year.

Impervious cover is the area for which water quality treatment is required pursuant to Section 1.9.2 of the Environmental Criteria Manual. For the purpose of this calculation, impervious cover shall be measured to the nearest 0.01 acre.

#### **Regional Stormwater Management Participation Fees (RSMP)**

Each Regional Stormwater Management Program (RSMP) agreement is mutually exclusive. No credit will be given for impervious cover paid for in previous RSMP agreements for subsequent phases of development. However, applicants may combine all related phases of a development into one RSMP agreement and remit the associated total fee at the time the permit for the first phase is approved.

NOTE: Requirements for participation in the Regional Stormwater Management Program are located in Section 8.2.2.D. and Appendix D of the Drainage Criteria Manual.

The RSMP fee consists of two components; the construction cost component (CCC) and the land cost component (LCC). The two components are calculated independently for single-family developments and multi-family / commercial developments. Below are the details of how to calculate the fees.

2013-14 Fee Schedule

Approved  
2012-13

Approved  
2013-14

Change

**Watershed Protection Department**

**1. RSMP Construction Cost Component (CCC)**

The number of impervious acres is used to determine this part of the fee. The number of impervious acres is based on the maximum allowable impervious acreage as allowed by the more restrictive of zoning or watershed ordinance for subdivisions. Site plans may use the actual impervious cover for the site. The construction cost component will be adjusted annually by using the "Engineering News Record" construction cost index with the base construction cost index being referenced to October 2002.

Single-family Residential Development

Impervious Acre Range		Cost per Impervious Acre	Number of Impervious Acres	Sub-Total Cost
From	To			
0.00	1.00	\$35000		\$
1.01	2.00	\$15000		\$
2.01	5.00	\$10000		\$
5.01	10.00	\$7000		\$
10.01	20.00	\$5000		\$
20.01	50.00	\$3000		\$
50.01	100.00	\$2000		\$
100.01	Infinity	\$1500		\$
Total				\$

Commercial and Multi-family Residential Development

Impervious Acre Range		Cost per Impervious Acre	Number of Impervious Acres	Sub-Total Cost
From	To			
0.00	1.00	\$60000		\$
1.01	2.00	\$18000		\$
2.01	5.00	\$8000		\$
5.01	10.00	\$6000		\$
10.01	20.00	\$5000		\$
20.01	50.00	\$4000		\$
50.01	Infinity	\$2500		\$
Total				\$

# 2013-14 Fee Schedule

Approved 2012-13	Approved 2013-14	Change
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## Watershed Protection Department

### 2. RSMP Land Cost Component (LCC)

The land cost component (L C C) is calculated separately for each type of development, in conjunction with the construction cost component.

**Land Cost Component = Land Cost per Acre \* Land Cost Area**

where:

**Land Cost per Acre = Appraisal District (appraised value / appraised area) \* 0.05**  
OR = Capped value \* 0.05

Capped Land Cost per Acre	<u>Capped Value</u>
<u>Development Type</u>	\$ 40,000 per acre
Single-Family	\$120,000 per acre
Multi-Family / Commercial	

**Land Cost Area =**

New Development = Gross Site Area – Deductible Areas

Redevelopment = Limits of construction – Deductible Areas

Deductible Areas = (Drainage Easements, Water Quality Easements, and Conservation Easements)

Note: Impervious cover areas within easements cannot be deducted from the land cost area.

Land costs will be based on the land valuation. This may be established by a certified appraiser or by Appraisal Districts. The RSMP applicant must provide the parcel identification number for each parcel within the proposed development prior to RSMP approval. Upon RSMP participation approval, the applicant must provide dated copies of either a certified appraisal or the appraisal district's valuation for each parcel within the proposed development. Properties that are not appraised by Appraisal Districts, such as property owned by a governmental entity, may choose to use the capped land cost per acre values for RSMP participation. The land cost will be determined by the appraised value at the time of payment of the RSMP fee, not when the site is approved for participation in the RSMP. The effective date for Appraisal District valuations is the first of October for the current City of Austin fiscal year.

If a development encompasses more than one tax parcel, the land cost per acre will be based on the arithmetic mean of the land valuation from all parcels.

## 2013-14 Fee Schedule

Approved  
2012-13

Approved  
2013-14

Change

### ***Watershed Protection Department***

3. RSMP Total Cost = (CCC) \_\_\_\_\_ + (LCC) \_\_\_\_\_ = \$ \_\_\_\_\_

**Exceptions**

All Developments:

For sites that are in more than one watershed, the calculated RSMP fee will be apportioned by the percentage of the site in each watershed.

Single-Family:

Single-family developments may restrict the allowable impervious cover by plat note or by a legally recorded separate instrument if the plat was previously approved.

Fee Reductions for Certain Single-Family Developments:

Lot Size (from plat)	Percent Impervious Cover	Pay a Reduced Fee of
Greater than or equal to:	But less than:	
2 acres	5 acres	20-percent
5 acres	Not Applicable	25-percent of total cost

**Urban Forestry Replenishment Fund**

Tree Mitigation to Compensate Trees Removed for Development  
Off-Site Tree Planting Fee

\$75.00 per caliper inch                      \$75.00 per caliper inch

(l) Development incentives in Smart Growth zones:

Fees for projects in areas where development is encouraged are discounted. The percentage of the applicable fee to be charged is described below:

1. In the portion of the Desired Development Zone that is located in the extraterritorial jurisdiction: 80%
2. Except as provided in number (3) below, in the portion of the Desired Development Zone that is located in the city limits: 70%
3. In the urban watersheds: 50%

Note that development projects that have had fees determined by the Smart Growth Matrix are not eligible for the above reductions.



City of Austin  
2013-14  
Approved  
Fee Schedule

Other Enterprises

2013-14 Fee Schedule

Approved 2012-13 Approved 2013-14 Change

**Austin Transportation Department — Parking Management Fund**

**Parking Meter/Pay Stations**

Core Area	\$1.00 /hour	\$1.00 /hour
15 min.	\$1.00 /hour	\$1.00 /hour
30 min.	\$1.00 /hour	\$1.00 /hour
60 min.	\$1.00 /hour	\$1.00 /hour
120 min.	\$1.00 /hour	\$1.00 /hour
300 min.	\$1.00 /hour	\$1.00 /hour
600 min.	\$1.00 /hour	\$1.00 /hour
Fringe Area	\$1.00 /hour	\$1.00 /hour
15 to 120 min.	\$1.00 /hour	\$1.00 /hour
300 to 600 min.		

**Parking Rates for City Facilities**

The City manager may set a rate\* for public use of a City parking facility in an amount not to exceed:

\$10.00 /vehicle in/out for evening rates	\$10.00 /vehicle in/out for evening rates
\$25.00 /day for day-time rates	\$25.00 /day for day-time rates
\$300.00 /month for day-time contract parking rates	\$300.00 /month for day-time contract parking rates

\*The rate must be commercially reasonable with respect to the location of the facility and comparable business practices in the vicinity of the facility;

provided, however that a parking rate may be waived or modified by the city manager:

- (1) To avoid financial hardship to a member of the public in an emergency situation, enhance public convenience, safety, or improve efficiency of a parking facility;
- (2) To comply with the terms of a parking contract authorized by the city council;
- (3) To facilitate public access to city officials and meetings; or,
- (4) To reduce street congestion during significant public events attracting large numbers of people at a venue in the vicinity of a parking facility.

Note: These authorized parking charges apply to City parking facilities unless a fee for a specific event or location is otherwise prescribed in this fee schedule or other ordinance.

**Taxicabs**

Annual Permit	\$450.00 /vehicle/year	\$450.00 /vehicle/year
Special Permit	\$150.00 /vehicle/quarter	\$112.50 /vehicle/quarter

**Chauffeur's License**

New	\$20.00	\$20.00
Renewal	\$20.00	\$20.00
Transfer	\$10.00	\$10.00
Duplicate	\$10.00	\$10.00

**Limousine License**

Extended Wheelbase	\$350.00 /authorized permit/year	\$350.00 /authorized permit/year
Sedan	\$300.00 /authorized permit/year	\$300.00 /authorized permit/year

2013-14 Fee Schedule

	Approved 2012-13	Approved 2013-14	Change
<b>Austin Transportation Department — Parking Management Fund</b>			
<b>Ground Transportation Services other than Taxicabs</b>			
Operating Authority Applicant Fee	\$50.00	\$50.00	
Airport Shuttles, Shuttles, Charters			
<16 Passenger (including driver)	\$350.00 /vehicle/year	\$350.00 /vehicle/year	
> 15 but < 34 passengers (including driver)	\$400.00 /vehicle/year	\$350.00 /vehicle/year	(\$50.00)
> 33 Passenger (including driver)	\$450.00 /vehicle/year	\$400.00 /vehicle/year	(\$50.00)
Non-Motorized (Pedal cabs, Horse-drawn Carriage, Rickshaws, etc.)	\$250.00 /vehicle/year	\$250.00 /vehicle/year	
Supplemental Vehicle Fee	\$0.00	\$25.00 /vehicle	New
Electric Low Speed Vehicle Permit	\$0.00	\$350.00 /vehicle/year	New
<b>Valet Permits</b>			
Parking	\$250.00 /space/year	\$0.30 /hour/space	(\$249.70)
Operating	\$50.00 initial operating fee	\$50.00 initial operating fee	
	\$50.00 annual renewal operating fee	\$50.00 annual renewal operating fee	
Temporary	\$10.00 /additional site or event	\$10.00 /additional site or event	
	\$150.00 for 1-3 parking spaces	\$150.00 for 1-3 parking spaces	
	\$50.00 for each additional space over 3	\$50.00 for each additional space over 3	
Hoods			
Small Meter	\$7.00	\$7.00 /hood	
Large Meter	\$10.00	\$10.00 /hood	
Signs			
Small Valet	\$250.00	\$250.00 /sign	
Large Valet	\$300.00	\$300.00 /sign	
<b>Construction/Installation</b>			
Installation and removal of street banner (banner up for two weeks)	\$460.00	\$460.00	
Lamppost banners	\$250.00	\$250.00	
Residential Parking Permit	\$0.00	\$10.00 /permit/year	New

2013-14 Fee Schedule

	Approved 2012-13	Approved 2013-14	Change
<b>Code Compliance Department</b>			
<b>Billboard Registration Fee</b>	\$190.00	\$190.00	
	once a year	once a year	
<b>Hotel, Motel, Boarding and Rooming House License</b>			
New/Annual Renewal	\$110.00	\$110.00	
<10 units	\$165.00	\$165.00	
<50 units	\$5.00	\$5.00	
>= 50	/unit	/unit	
<b>Mobile Home Park License</b>			
New/Annual Renewal	\$220.00	\$220.00	
plus	\$15.00	\$15.00	
/unit	\$85.00	\$85.00	
Transfer of License			
Applied on the third inspector visit for both zoning and housing code violations.			
<b>Weed Lot Clearing</b>			
Administrative Fee	cost of contractor's bill	cost of contractor's bill	
(Charged to property owners when their property is cleared by the city contractor)	\$225.00	\$225.00	
Interest on Outstanding Lot Clearing Accounts	10% /year	10% /year	
If lien filing is necessary, charged upon settlement for a release of lien.			
Lien Release Fees	\$40.00	\$40.00	
Note: Includes \$35.00 administrative fee, plus costs charged for filing and releasing of liens on vacant property cleared by the city contractors.	plus actual cost	plus actual cost	
<b>Demolition Service</b>			
Administrative Fee	cost of contractor's bill	cost of contractor's bill	
(Charged to property owners when their property is demolished by the city contractor)	\$225.00	\$225.00	
Interest on Outstanding Demolition Service Accounts	10% /year	10% /year	
If lien filing is necessary, charged upon settlement for a release of lien.			
Lien Release Fees	\$40.00	\$40.00	
Note: Includes \$35.00 administrative fee, plus costs charged for filing and releasing of liens on vacant property cleared by the city contractors.	plus actual cost	plus actual cost	



## 2013-14 Fee Schedule

	Approved 2012-13	Approved 2013-14	Change
<b>Code Compliance Department</b>			
<b>Emergency Closure (Board &amp; Secure)</b>			
Administrative Fee (Charged to property owners when their property is boarded and secured by the city contractor)	cost of contractor's bill \$225.00	cost of contractor's bill \$225.00	
Interest on Outstanding Emergency Closure Accounts If lien filing is necessary, charged upon settlement for a release of lien.	10% /year	10% /year	
Lien Release Fees	\$40.00 plus actual cost	\$40.00 plus actual cost	
Note: Includes \$35.00 administrative fee, plus costs charged for filing and releasing of liens on vacant property cleared by the city contractors.			
<b>Waste Hauler</b>			
Vehicle License Fee (Garbage)	\$100.00 /year	\$100.00 /year	
Container License Fee (Garbage)	\$36.00 /year	\$36.00 /year	
Late License Fees (applies to all Waste Hauler licenses)	5% of total license fee	5% of total license fee	
<b>Short-Term Rental License</b>	\$235.00 /year	\$235.00 /year	

2013-14 Fee Schedule

**Parks and Recreation Department — Golf Enterprise**

	Approved 2012-13	Approved 2013-14	Change
<b>Annual Cards</b>			
(Please note: Annual Cards are not valid at the Roy Kizer Golf Course)			
Individual	\$978.00	\$978.00	
Senior	\$495.00	\$495.00	
College Golf Team	\$280.00	\$280.00	
Junior	\$276.00	\$276.00	
Summer Junior	\$81.00	\$81.00	
Annual Card Use Fee	\$0.50	\$0.50	
<b>Annual Golf Cart Permits</b>			
Private Golf Carts	\$40.00	\$40.00	
Trail Fee for Private Rentals	\$1.00	\$1.00	
Per Round, Golfers with private carts			
<b>Play the Links Annual Membership</b>	\$1,000.00-\$2,500.00	\$1,000.00-\$2,500.00	
<b>Golf Tournament Fees</b>			
UT Austin Intercollegiate NCAA-approved tournaments - No Charge			
Tournament Fee Per Player	\$1.00	\$1.00	
Other Tournaments - Same as Green Fee			
Tournament Fee	\$200.00 maximum	\$200.00 maximum	
Per Player	\$35.00 maximum	\$35.00 maximum	
UIL Spectator Fee (per person)	\$5.00	\$5.00	
Private Cart	\$25.00	\$25.00	
<b>Golf Lessons</b>	\$40.00	\$40.00	
<b>Learning Center</b>			
Par 3 Learning Center Short Course	\$3.00-\$35.00 /round	\$3.00-\$35.00 /round	
Regular Round			
<b>Golf Surcharges</b>			
(These surcharges do not apply to rounds played at Roy Kizer Golf Course)			
Golf CIP Surcharge			
Adults (18 thru 61 years)	\$1.50	\$1.50	
Seniors (62 years and older)	\$1.00	\$1.00	
Juniors (under 18 years)	\$1.00	\$1.00	
<b>Green Fees</b>			
(Note: the following fees <b>INCLUDE</b> applicable surcharges mentioned above)			
<u>Jimmy Clay</u>			
Regular Round	\$3.00-\$35.00 /round	\$3.00-\$35.00 /round	
<u>Morris Williams</u>			
Regular Round	\$3.00-\$35.00 /round	\$3.00-\$35.00 /round	
<u>Lions Municipal</u>			
Regular Round	\$3.00-\$35.00 /round	\$3.00-\$35.00 /round	
<u>Hancock</u>			
Regular Round	\$3.00-\$24.00 /round	\$3.00-\$24.00 /round	
<u>Roy Kizer Golf Course (per round)</u>			
Cart Trail Fee	\$16.00	\$16.00	
Regular Round	\$3.00-\$40.00 /round	\$3.00-\$40.00 /round	

2013-14 Fee Schedule

	Approved 2012-13	Approved 2013-14	Change
<b>Parks and Recreation Department — Golf Enterprise</b>			
<b>Rentals - Lions Municipal Golf Course Clubhouse</b>			
Ballroom			
Ballroom and Conference Room	\$500.00	\$500.00	
Minimum fee (4 hours)	\$75.00	\$75.00	
Each additional hour			
<b>Facility Use Fee - All facilities (Per Course/Day)</b>	\$250.00	\$250.00	

**The Golf Division may offer discounted fees under the following circumstances:**

1. When the daily temperature is above 100 degrees Fahrenheit.
2. When the daily temperature is below 40 degrees Fahrenheit.
3. When the golf course is under repair.
4. During other periods of low attendance.
5. One free adult round with the purchase of one full-price adult round.
6. One free junior round with the purchase of one full-price adult round.
7. City employees with City-issued identification.
8. Veterans with U.S. government-issued identification.

2013-14 Fee Schedule

	Approved 2012-13	Approved 2013-14	Change
<b>Parks and Recreation Department — Millennium Youth Entertainment Complex</b>			
Prices do not include sales tax			
<b>Bowling</b>			
<u>Wednesday – Thursday</u>			
Child	\$2.50 /person	\$2.50 /person	
Any public event with special event status charging admissions will f	\$3.50 /person	\$3.50 /person	
Shoes	\$0.50 /person	\$0.50 /person	
<u>Friday Family Special</u>			
Game	\$1.99 /person	\$1.99 /person	
Shoes	\$1.00 /person	\$1.00 /person	
<u>Saturday</u>			
Child	\$3.50 /person	\$3.50 /person	
Adult	\$4.50 /person	\$4.50 /person	
Shoes	\$0.50 /person	\$0.50 /person	
<u>Group Rates (Shoes Included)</u>			
10-74 people	\$2.75 /game	\$2.75 /game	
75 or more people	\$2.50 /game	\$2.50 /game	
Additional game	\$2.25 /game	\$2.25 /game	
<b>Roller Skating East End Arena</b>			
<u>Skate Observer</u>	\$0.99 /person	\$0.99 /person	
<u>Skate Rental</u>	\$0.50 /person	\$0.50 /person	
<u>Wednesday, Thursday, Saturday</u>			
Child	\$3.50 /person	\$3.50 /person	
Adult	\$4.00 /person	\$4.00 /person	
<u>Friday Family Special (Skates Included)</u>	\$3.00 /person	\$3.00 /person	
<u>Group Rates (Skates Included)</u>			
10-74 people	\$3.50 /person	\$3.50 /person	
75 or more people	\$3.00 /person	\$3.00 /person	
Sum Fun Skate	\$3.00 /person	\$3.00 /person	
<b>Theater</b>			
<u>Daily Feature Admission</u>			
Child	\$4.00 /person	\$4.00 /person	
Adult	\$6.00 /person	\$6.00 /person	
<b>Arcade</b>			
<u>Arcade Tokens</u>	\$0.25 /token	\$0.25 /token	
<b>Birthdays Parties</b>			
<u>Millennium Party (8 person minimum)</u>	\$9.50 /person	\$9.50 /person	
Includes soda, ice cream, admission to one event, 8 arcade tokens, choice of hot dogs or pizza, balloons, personal birthday flyer and reserved tables			
<u>Grand Millennium Party (8 person minimum)</u>	\$13.00 /person	\$13.00 /person	
Millennium party with admission to a second event			

2013-14 Fee Schedule

	Approved 2012-13	Approved 2013-14	Change
<b>Parks and Recreation Department — Millennium Youth Entertainment Complex</b>			
<b>Birthdays Parties (continued)</b>			
<u>Sizzling Summer Special (8 person minimum)</u>	\$5.00 /person	\$5.00 /person	
Skate and Bowl. Groups are not qualified for this rate			
<u>Extra Bowling Lane Rental</u>	\$15.00 /hour	\$15.00 /hour	
<b>Bundle Pack</b>			
Includes 1 game of bowling, 1 skate session, 1 movie			
Available Wednesday and Thursday, 10am to 7pm			
Child	\$8.00 /person	\$8.00 /person	
Adult	\$10.00 /person	\$10.00 /person	





City of Austin  
2013-14  
Approved  
Fee Schedule

Other

2013-14 Fee Schedule

	Approved 2012-13	Approved 2013-14	Change
<b>Building Services Department</b>			
<u>After Hours Fees</u>			
Security	\$50.00 /event hour	\$50.00 /event hour	
Utilities, Chiller and HVAC	\$50.00 /event hour	\$50.00 /event hour	
Custodial and Cleanup	\$50.00 /event hour	\$50.00 /event hour	



## 2013-14 Fee Schedule

	Approved 2012-13	Approved 2013-14	Change
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**City-wide Fees**

**Return Check Charges**

The Texas Business and Commerce Code allows the City to charge a processing fee for the return of a "payment device" that is defined as any check, item, paper or electronic payment, or other payment device used as a medium for payment.  
 The Texas Local Government Code allows a service charge for a payment by credit card that is not honored by the credit card company. The City amount of the service charge is the same as the fee charged for the collection of a check drawn on an account with insufficient funds.

Note: All departments except those established in Ordinance 89-0214 (Utility Service Regulations)

**Copy Charges**

Citizen Requested Fax Transmittals:

Fax Destination - Austin Area	\$0.10 /page	
Fax Destination - State	\$0.50 /page	\$0.10 /page
Fax Destination - National	\$1.00 /page	\$0.50 /page

Readily available materials:

Copies	\$0.10 /page	
Supplies	at cost	at cost
Postage	at cost	at cost

Non-readily available materials:

Copies	\$0.10 /page	
Labor	\$15.00 /hour	\$0.10 /page
Overhead (charged for over 50 copies)	20% of labor charges	\$15.00 /hour
Supplies	at cost	20% of labor charges
Postage	at cost	at cost

Other Material:

Diskette or CD	\$1.00 or actual cost	
Computer magnetic tape (depending on width)	\$11.00-\$13.50 or actual cost	\$1.00 or actual cost
VHS Video Cassette	\$2.50 or actual cost	\$11.00-\$13.50 or actual cost
Digital Video Disk	\$3.00 or actual cost	\$2.50 or actual cost
Audio Cassette	\$1.00 or actual cost	\$3.00 or actual cost
Microfilm or fiche	\$0.10 /page or actual cost	\$1.00 or actual cost

The fees for copies of public information are prescribed by the Texas Attorney General's Office and approved by City Council

2013-14 Fee Schedule

**Office of the City Clerk**

	Approved 2012-13	Approved 2013-14	Change
<b>Research</b>			
Charge by hour if over 30 minutes.	\$15.00 /hour	\$15.00 /hour	
<b>City Council Candidate Filing Fees</b>			
Filing Fee (Waived if candidate presents a valid petition)	\$500.00	\$500.00	
Lobbyist Registration Fee Approved by Council in Ordinance 941103-I	\$300.00	\$300.00	

NOTE: Revenue from Candidate Filing Fees and Lobbyist Registration Fees are deposited to the Austin Fair Campaign Finance Fund.

2013-14 Fee Schedule

	Approved 2012-13	Approved 2013-14	Change
<b>Office of Real Estate Services</b>			
Easement Releases	\$435.00 /application	\$435.00 /application	
Street/Alley Vacations	\$1,000.00 /application	\$1,000.00 /application	

2013-14 Fee Schedule

	Approved 2012-13	Approved 2013-14	Change
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**Economic Development**

**PC Lab Rental**

Users of PC Lab must be certified to use facility by attending a mandatory orientation.

\$0.00 /day Delete

**Business Solutions Center**

Copying/Printing of Plans-Size 30"x42"

\$3.50 /sheet

Copying/Printing of Plans-Size 24"x36"

\$3.00 /sheet

Copying/Printing of Plans-Size 11"x17"

\$0.50 /sheet

Printing Specifications for Projects-Size 8 1/2"x11

\$0.10 /sheet

On-line Plan Room User Fee

\$35.00 /year

Orientation Class Fee

Up to 3 participants per company per fiscal year

Free

Additional participants above 3, per company, per fiscal year

\$25.00 /person

Faxes (outgoing or incoming)

\$0.50 /page

Local

\$1.00 /page

Long Distance

Black and White printing fees:

8 1/2" x 11" pages

\$0.15

8 1/2" x 14" pages

\$0.20

11" x 17" pages

\$0.55

Color printing fees:

8 1/2" x 11" pages

\$1.50

8 1/2" x 14" pages

\$1.50

11" x 17" pages

\$1.50

Faxes (outgoing or incoming)

\$0.50 /page

Local

\$1.00 /page

Business Resource Materials - CD and Books

\$5.00-\$100.00

Industry Specific Startup Guidelines

\$50.00-\$125.00

**Small Business Development Program**

Training Classes and Seminars

\$5.00-\$150.00 /class

\$5.00-\$150.00 /class

\$200.00-\$1,000.00 /class

\$1,000.00 /class

\$5.00-\$150.00 /class

\$5.00-\$100.00

\$50.00-\$125.00

\$200.00-\$1,000.00 /class

\$1,000.00 /class

\$5.00-\$150.00 /class

\$5.00-\$100.00

\$50.00-\$125.00

\$200.00-\$1,000.00 /class

\$1,000.00 /class

Entrepreneurial Center Fees

Training Room Rental

\$100.00-\$500.00 /day

Conference Room Rental

\$25.00 /hour

Cubical Rental, Per Month

\$50-\$400 /month

Clean-up & Damage/Loss Deposit for Meeting rooms

\$150.00 /event

Audio-Visual Equipment Rental:

Overhead Projector

\$35.00 /event

LCD

\$45.00 /event

TV/VCR

\$35.00 /event

Podium w/Audio

\$40.00 /event

Expanded range

## 2013-14 Fee Schedule

	Approved 2012-13	Approved 2013-14	Change
<b><i>Economic Development</i></b>			
<u>Entrepreneurial Center Fees (continued)</u>			
Portable Microphone	\$35.00 /event	\$35.00 /event	
Electronic White Board	\$45.00 /event	\$45.00 /event	
<b><i>Family Business Loan Program</i></b>			
Application Fee (non-refundable)	\$200.00	\$200.00	
Origination Fee	2%-5% of total HUD 108 loan amount, depending on the job creation benefit of the loan	2%-5% of the HUD 108 loan amount, depending on the job creation benefit of the loan.	
SBA Section 504 Lender Fee	50.0% of SBA Section 504 lender's fee	50.0% of SBA Section 504 lender's fee	
Late Payment Fee	\$100.00 /occurrence	\$100.00 /occurrence	
Cost Reimbursement Amount	Amount of out-of-pocket expenses incurred by City in processing the loan	Amount of out-of-pocket expenses incurred by City in processing the loan	
<b><i>Small Business Development Program</i></b>			
"Gold Pages" Small Business Services Directory	\$20.00	\$20.00	
<i>Includes six edits per year</i>			
<b><i>Cultural Arts Training Classes, Seminars and Public Art Tours</i></b>			
The Cultural Arts Division will hosts a variety of training, seminars and public art tours on topics useful to arts organization and independent artist. The fees range from \$5.00 to \$40.00 depending on the topic and structure of the class.	\$5.00-\$40.00 /class	\$5.00-\$40.00 /class	
<u>Cultural Arts Fees</u>			
Training Room Rental	\$200.00 /day	\$200.00 /day	

2013-14 Fee Schedule

	Approved 2012-13	Approved 2013-14	Change
<b>Financial Services Department</b>			
<b>Motor Vehicle Tax</b>			
<u>Late Payment Interest Fee</u>	10% per annum	10% per annum	

Authorized by Section 11-3-9 of the Code of the City of Austin

2013-14 Fee Schedule

	Approved 2012-13	Approved 2013-14	Change
<b>Public Works Department — Child Safety Fund</b>			
<b>Parking Ticket Fee</b> Parking Violations are levied and collected by Municipal Court	\$5.00	\$5.00	
<b>Child Safety Fee - Transportation Code</b> Traffic fines are levied and collected by Municipal Court	\$25.00	\$25.00	
<b>County Vehicle Registration Fee</b>	\$1.50	\$1.50	

2013-14 Fee Schedule

	Approved 2012-13	Approved 2013-14	Change
<b>Small &amp; Minority Business Resources Department</b>			
<b>On-Line Plan Room</b>			
Copying/Printing of Plans-Size 30"x42"	\$2.50 /sheet	\$2.50 /sheet	
Copying/Printing of Plans-Size 24"x36"	\$2.00 /sheet	\$2.00 /sheet	
Copying/Printing of Plans-Size 11"x17"	\$0.25 /sheet	\$0.25 /sheet	
Printing Specifications for Projects-Size 8 1/2"x11	\$0.05 /sheet	\$0.05 /sheet	
Outgoing Faxes			
Local	\$0.25 /page	\$0.25 /page	
Long Distance	\$1.00 /page	\$1.00 /page	



**ORDINANCE NO. 20130909-005**

**AN ORDINANCE ESTABLISHING CLASSIFICATIONS AND POSITIONS IN THE CLASSIFIED SERVICE OF THE POLICE DEPARTMENT; CREATING CERTAIN POSITIONS; ESTABLISHING PAY RATES; REPEALING ORDINANCE NO. 20130328-021 RELATING TO POLICE DEPARTMENT CLASSIFICATIONS AND POSITIONS.**

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF AUSTIN:**

**PART 1.** The Council finds:

- (A) The City adopted Texas Local Government Code Chapter 143 (*Municipal Civil Service*), which applies to members of the classified service in the Police Department.
- (B) Chapter 143 (*Municipal Civil Service*) provides that the City Council shall establish the classifications for the Police Department and the number of positions in each classification.
- (C) The Police Department recommends the creation of certain classified positions to improve the delivery of police services and increase efficiency in the Police Department.

**PART 2.** The following civil service classifications of the Police Department and the number of positions in each classification are established as follows:

(A) Assistant Chief	<u>6</u>
(B) Commander	<u>18</u>
(C) Police Lieutenant	<u>69</u>
(D) Police Sergeant	<u>178</u>
(E) Police Corporal/Police Detective	<u>377</u>
(F) Police Officer	<u>1139</u>

**PART 3.** The number of positions in the civil service classification of Police Officer in Part 2 of this ordinance is an increase of forty-seven (47) from the number in existence immediately before the effective date of this ordinance.

**PART 4.** The Base Salary Schedules attached to the Meet and Confer Agreement ratified on June 27, 2013 are adopted for each civil service classification except Assistant Chief.

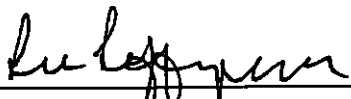
**PART 5.** Ordinance No. 20130328-021 is repealed.

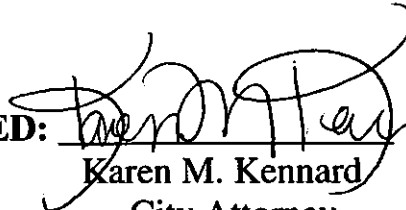
**PART 6.** This Ordinance takes effect on October 1, 2013.

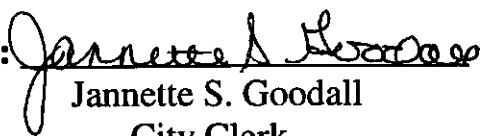
**PASSED AND APPROVED**

September 9, 2013

§  
§  
§

  
\_\_\_\_\_  
Lee Leffingwell  
Mayor

**APPROVED:**   
\_\_\_\_\_  
Karen M. Kennard  
City Attorney

**ATTEST:**   
\_\_\_\_\_  
Jannette S. Goodall  
City Clerk

**ORDINANCE NO. 20130909-004**

**AN ORDINANCE ESTABLISHING CLASSIFICATIONS AND POSITIONS IN THE CLASSIFIED SERVICE OF THE FIRE DEPARTMENT; CREATING CERTAIN POSITIONS; AND REPEALING ORDINANCE NO. 20130307-015 RELATING TO FIRE DEPARTMENT CLASSIFICATIONS AND POSITIONS.**

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF AUSTIN:**

**PART 1.** The Council makes the following findings:

- (A) The City adopted Texas Local Government Code Chapter 143 (*Municipal Civil Service*), which applies to members of the classified service in the Fire Department.
- (B) Chapter 143 (*Municipal Civil Service*) provides that the City Council shall establish the classifications for the Fire Department and the number of positions in each classification.
- (C) The Fire Department recommends the creation of certain classified positions to improve delivery of fire services and to increase efficiency.

**PART 2.** The civil service classifications of the Fire Department and the number of positions in each classification are established as follows:

- |                     |            |
|---------------------|------------|
| (A) Assistant Chief | <u>5</u>   |
| (B) Division Chief  | <u>5</u>   |
| (C) Battalion Chief | <u>34</u>  |
| (D) Captain         | <u>71</u>  |
| (E) Lieutenant      | <u>185</u> |
| (F) Fire Specialist | <u>196</u> |
| (G) Firefighter     | <u>633</u> |

**PART 3.** The number of positions in the civil service classification of Lieutenant in Part 2 of this ordinance is an increase of eight (8) from the number in existence immediately before the effective date of this ordinance.


**PART 4.** Ordinance 20130307-015 is repealed.

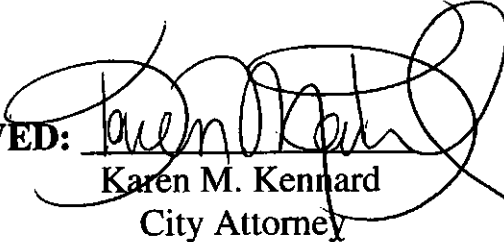
**PART 5.** This Ordinance takes effect on October 1, 2013.

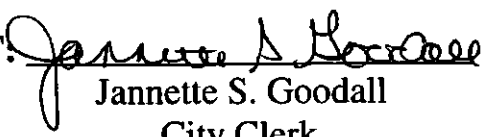
**PASSED AND APPROVED**

September 9, 2013

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\_\_\_\_\_  
Ned Leffingwell  
Mayor

**APPROVED:**   
\_\_\_\_\_  
Karen M. Kennard  
City Attorney

**ATTEST:**   
\_\_\_\_\_  
Jannette S. Goodall  
City Clerk

**ORDINANCE NO. 20130909-006**

**AN ORDINANCE ESTABLISHING CLASSIFICATIONS AND POSITIONS IN THE CLASSIFIED SERVICE OF THE EMERGENCY MEDICAL SERVICES DEPARTMENT; ELIMINATING AND CREATING CERTAIN POSITIONS; AND REPEALING ORDINANCE NO. 20130627-032 RELATING TO EMERGENCY MEDICAL SERVICES DEPARTMENT CLASSIFICATIONS AND POSITIONS**

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF AUSTIN:**

**PART 1. The Council finds:**

- (A) In accord with the procedures in Subchapter K of Texas Local Government Code Chapter 143 (*Civil Service Status of Emergency Medical Services Personnel in Certain Municipalities*) the City has adopted Chapter 143, which applies to certain employees in City's Emergency Medical Services Department.
- (B) Subchapter K of Chapter 143 provides that the City Council shall establish the classifications for the Emergency Medical Services Department and the number of positions in each classification.
- (C) The Emergency Medical Services Department recommends the elimination and creation of certain classified positions to improve the delivery of emergency medical services and increase efficiency in the Emergency Medical Services Department.

**PART 2.** "Emergency Medical Services Department" means the Austin-Travis County Emergency Medical Services Department.

**PART 3.** The Emergency Medical Services Department shall be divided into three Divisions designated as the Field Division, Communications Division, and Operations Division. The number of positions in each civil service classification within each Division is established as follows:

**Field Division:**

- (A) Commander - Field 32
- (B) Captain - Field 51
- (C) Medic II - Field 226

(D) Medic I - Field 108

**Communications Division:**

(A) Commander - Communications 4

(B) Captain - Communications 11

(C) Medic II - Communications 27

(D) Medic I - Communications 8

**Operations Division:**

(A) Assistant Chief 3

(B) Division Chief 6

**PART 4.** The number of positions in the civil service classification of Medic II – Field in Part 3 of this ordinance is a decrease of six (6) from the number in existence immediately before the effective date of this ordinance.

**PART 5.** The number of positions in the civil service classification of Medic I – Field in Part 3 of this ordinance is an increase of seven (7) from the number in existence immediately before the effective date of this ordinance.

**PART 6.** With the exception of Assistant Chief, which is an appointed position, each classified position created in this Ordinance shall be initially occupied by the employee performing the duties of such position at the time of the adoption of Subchapter K of Chapter 143 without such employee having to take a competitive examination for such position, provided that such employee has been in the service of the City of Austin for more than six months at the time Subchapter K of Chapter 143 for the Emergency Medical Services Department was adopted or the employee was hired into such position pursuant to a process in substantial compliance with Chapter 143.

**PART 7.** With the exception of appointment to Assistant Chief and promotion to the position of Division Chief, an employee in the classified service of the Emergency Medical Services Department shall be eligible for promotion or transfer only in the Division in which the employee is employed.

**PART 8.** This Ordinance does not affect or amend the Meet and Confer Agreement between the City of Austin and the Austin-Travis County EMS Employee's Association effective on October 1, 2008, which shall continue to apply to all civil service classifications except Assistant Chief and Division Chief, as specified in that Agreement.

**PART 9.** To the extent the wage and benefit provisions of Chapter 143 conflict with the wage and benefits provision of the current Meet and Confer Agreement, the wage and benefit provisions of the Meet and Confer Agreement shall control and shall remain in full force and effect until the Agreement expires on September 30, 2013. Unless superseded by a successor Meet & Confer Agreement, all pay and benefit provisions of Chapter 143 which are applicable to the classified employees of the Emergency Medical Services Department shall be implemented on or before October 31, 2013, as authorized by Chapter 143.006.

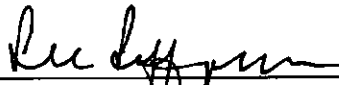
**PART 10.** Ordinance 20130627-032 is repealed.

**PART 11.** This Ordinance takes effect on October 1, 2013.

**PASSED AND APPROVED**

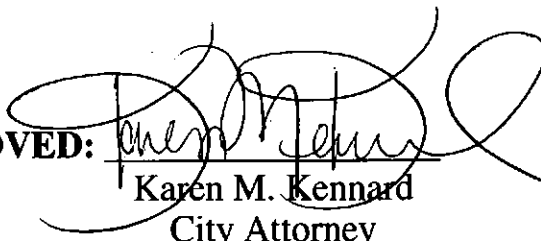
September 9, 2013

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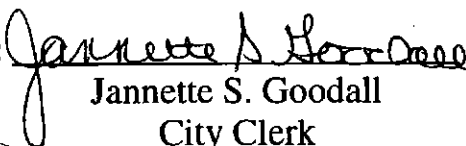
Lee Leffingwell  
Mayor

**APPROVED:**



Karen M. Kennard  
City Attorney

**ATTEST:**



Jannette S. Goodall  
City Clerk







City of Austin  
2013-2014  
Approved  
Budget

Volume II  
Supporting Documents



## Budget Process



# The Budget Process

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The City of Austin Charter mandates that a budget be adopted no later than September 27<sup>th</sup> for the new fiscal year beginning October 1<sup>st</sup>. The process leading to the budget adoption is participatory and includes a communications plan that encourages input from citizens, boards and commissions, City departments, and the City Council. The budget process focuses on identifying funding levels necessary to continue basic municipal services, Council priorities, and community goals. Throughout the budget process, the City Manager provides the City Council with projected revenue collections and funding requirements for the upcoming fiscal year. This information enables the City Council to provide policy direction in developing the new budget.

The City Manager is required by the City Charter to present proposed operating and capital budgets to the City Council at least 30 days prior to the October 1 beginning of the City's fiscal year. The Budget contains a detailed allocation of projected revenue and expenditures for all City funds and a summary of the City's debt position. The City Manager also includes an executive summary that outlines the essential elements of the financial plan. The Proposed Budget is released near the end of July, well in advance of the City Charter requirement, with departmental presentations and public hearings occurring in August and, occasionally, early September.

## Five Year Financial Forecast

The budget process begins with the Financial Forecast presentation in April. The Forecast contains an economic outlook for the Austin/Travis County area. It is also used as a basis to project revenue and expenditures for the coming budget year, as well as the next five-year period. Economic trends are analyzed to project the needs of the City and the means to fund those needs. The Forecast includes the General Fund and departmental enterprise funds, with expected changes to revenue and expenditures for the period. Included in this analysis is the determination of the financial impacts that capital improvement projects will have on departmental operations. Copies of the Financial Forecast can be found on the City of Austin website at [www.austintexas.gov/finance](http://www.austintexas.gov/finance) or may be requested from the Budget Office at (512) 974-2610.

## Communications Plan

Stakeholder input plays a pivotal role in the City's budget decision-making process. The past four years' budget processes were marked by unprecedented levels of community outreach and stakeholder engagement with this year's process continuing to have a high level of engagement. Outreach this year includes:

- A citizen survey to acquire satisfaction and priority levels of City services;
- 30 public meetings with the City's various Boards and Commissions;
- 19 department-led engagement meetings;
- Budget Basics video on Channel 6 and [www.youtube.com/austintexasgov](http://www.youtube.com/austintexasgov);
- Budget in a Box group discussion activity available at branch libraries and by mail;
- Budget in a Box individual online survey;
- 19 department forecast videos available on Channel 6 and [www.youtube.com/austintexasgov](http://www.youtube.com/austintexasgov);
- 20 proposed budget videos available on Channel 6 and [www.youtube.com/austintexasgov](http://www.youtube.com/austintexasgov);
- Bilingual Budget Highlights document published in area newspapers and available online;
- Access to the Proposed Budget at the Austin Public Library system; and,
- Access to budget documents and related reference materials online at [www.austintexas.gov/finance](http://www.austintexas.gov/finance).

After the budget is presented to the City Council, there will be departmental presentations, Council deliberations and public hearings in August with Budget Adoption occurring in mid-September. During the time between the Proposed Budget presentation and Budget Adoption, there is also a formal Council budget question process, with the questions and answers posted on the website listed above.

<b>Budget Calendar for FY 2013-14</b>	
<i>Important dates as the Budget is reviewed and analyzed prior to adoption</i>	
<b>October</b>	Results of the Citizen Survey available
<b>October – December</b>	Departments develop business plans
<b>February – April</b>	Development of the 5-Year Financial Forecast

# The Budget Process

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<i>March – April</i>	Publication of Annual Performance Report & Unmet Service Demands
<i>April – May</i>	5-Year Financial Forecasts presented to Council
<i>May – July</i>	Public input on budget and priorities; Boards and Commission meetings; Proposed budget development
<i>August 1</i>	City Manager presents the Proposed Budget to Council
<i>August 7</i>	Departmental budget presentations available online
<i>August 1 &amp; 14</i>	Council deliberations/Budget work sessions
<i>Mid-August</i>	Bilingual Budget Highlights published in area newspapers
<i>August 22 &amp; 29</i>	Public hearings on the Budget and Tax Rate
<i>September 9-11</i>	Budget and Tax Rate Adoption readings

## The Budget and Document Structure

The Budget is published in two volumes:

- **Volume 1**—includes the Executive Summary, an operating budget-in-brief of all City funds, a General Fund budget-in-brief, and departmental discussions in the major service areas of public safety, community services, infrastructure/transportation, and utility/major enterprises. Departmental discussions are presented alphabetically within the tabbed major service areas and include an overview of revenue and funding, a summarized program and activity organizational chart, missions and goals, a message from the department director, budget and revenue highlights, significant changes, detailed activity pages with requirements and performance targets, and a summary of inputs by program, activity, and funding sources. The City’s summary of personnel and the financial summaries of all budgeted funds are also included in this volume.
- **Volume 2**—Departmental discussions continue with the internal services and support services departments. This volume also includes discussion of other non-departmental funds, debt, the capital budget, grants, the budget ordinances, fee schedule, financial policies and other supporting documents to the Budget, such as statistical information on Austin, the long-range economic and financial outlook, comprehensive planning and the glossary.

Other plans incorporated into the budget document are further described below.

## Business Planning

The budget reflects a business planning process that allows the City to achieve its vision and mission while focusing on Council priorities. The vision of the City of Austin is “to be the most livable city in the country,” and its mission is to be the best managed city in the country. Being best managed is about providing the best services possible through transparent business practices, efficiency, and innovative leadership. The Council’s priorities include: Rich Social and Cultural Community; Vibrant Urban Fabric; Healthy, Family-Friendly, Safe City; and Sustainable Economic Development and Financial Health. The resulting business plans reflected in the budget are intended to focus on goals and objectives, clearly specify the targeted results, and integrate these into employee responsibilities.

In the City of Austin, business plans are updated annually in conjunction with the City’s budget process. Departmental missions, goals, programs, activities, services and performance measures identified through the planning process are integrated into the budget document. The business plans provide the information necessary for making decisions on the allocation of resources and establishing accountability for achieving results with those resources. The end results of this process are departmental business plans that focus on the results to be achieved in the next one to five years and outline the way those results can be measured.

## Capital Improvements Program (CIP) Plan

In accordance with the Austin City Charter, each year the Planning Commission prepares a recommendation to the City Council of the capital improvements needed during the next five-year period to help prioritize the City’s infrastructure, facility and maintenance needs. This recommendation is contained in the Capital Improvements Program (CIP) Plan, which is submitted to the City Manager before the preparation of the annual budget. The Five-Year CIP Plans are found online at <http://www.austintexas.gov/department/cip-plans>. The annual Capital Budget is found in Volume 2 of the budget document.

# Process for Adoption & Amendment of the Operating Budget

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## Budget Adoption

As stated in Article VII Section 6 of the City Charter:

*“At least thirty (30) days prior to the beginning of each budget year, the City Manager shall submit to the Council a Proposed Budget in the form required by the City Charter. At the meeting of the Council at which the budget is submitted, the Council shall order a public hearing on the budget and shall cause to be published, at least ten (10) days prior to the date of such hearing, the time and place thereof. At the time and place so advertised, the Council shall hold a public hearing on the Budget as submitted, at which all interested persons shall be given an opportunity to be heard. The Budget shall be finally adopted not later than the twenty-seventh day of the last month of the fiscal year. Upon final adoption, the Budget shall be in effect for the fiscal year, and copies thereof shall be filed with the City Clerk, the County Clerk of Travis County, and the State Comptroller of Public Accounts. The final Budget shall be reproduced and sufficient copies shall be made available for use of all offices, departments, and agencies of the City, and for the use of interested persons.”*

## Budget Amendment

General Fund Financial Policy #3 states that non-emergency amendments to the Adopted Budget (other than amendments that are fully offset by new revenue resulting from the initiative) shall be accomplished in one mid-year Council Meeting.

In keeping with the above General Fund financial policy, the process for amending all budgets and funds is outlined below.

1. The originating department submits a preliminary request to the Budget Office for review and discussion. The Budget Office and originating department determine final requirements. Amendments to increase appropriations and/or transfer appropriations and/or Full Time Equivalents (FTEs) from one department or fund to another require City Council approval.
2. The originating department presents the proposed amendment to the appropriate Assistant City Manager for review and approval to proceed with an action item.
3. The originating department prepares a Request for Council Action (RCA) via the agenda management system to place the item on the Council agenda, uploading required back-up materials into the system.
4. Once approved by the originating department director, the agenda management system notifies the appropriate reviewing authorities, such as Law, Financial Services, Human Resources, Small Minority Business Resources, and other affected departments. Reviewing authorities are departments involved in the preparation of support material for the RCA or affected by the action proposed in the RCA. The originating department is responsible for ensuring that all other departments affected by the proposed action approve the RCA.
5. If the reviewing authorities approve the RCA, the Law Department will prepare the appropriate ordinance or resolution and the Budget Office will prepare a fiscal note or other required back-up material. The reviewing authority department directors (or designees) will sign off on the RCA via the agenda management system.
6. After receiving approval from all reviewing authorities, the agenda management system will queue the RCA to the City Manager’s Office for placement on the appropriate Council agenda.
7. The item is presented to the City Council for review and approval.



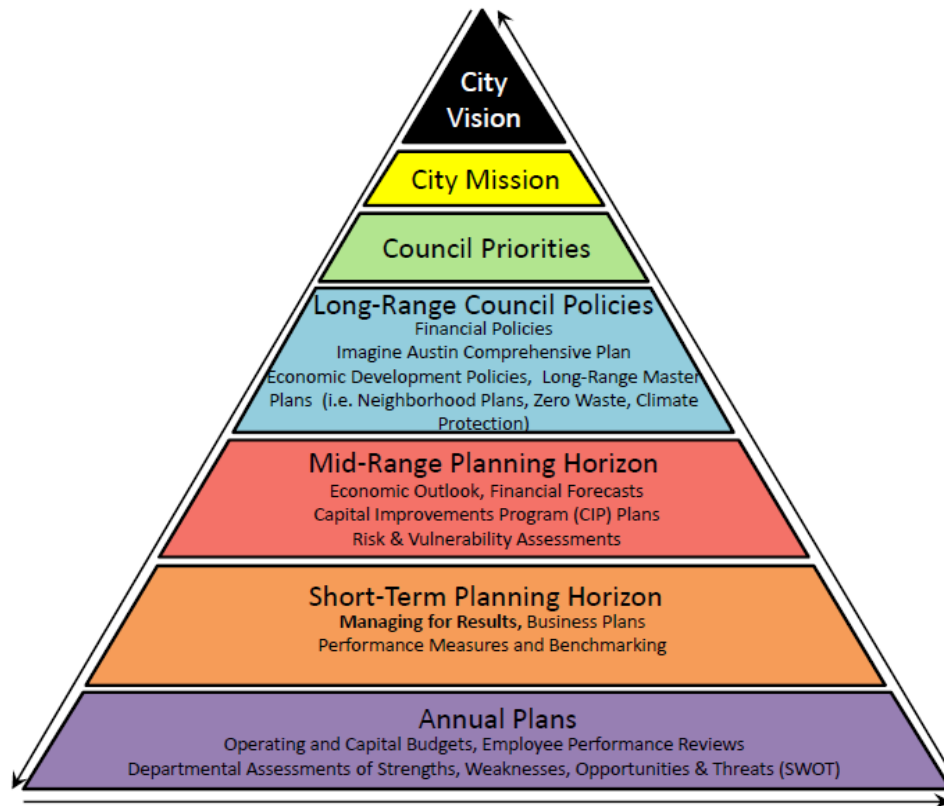


# Comprehensive Planning



# Comprehensive Planning

## Supporting the Vision, Mission and Priorities Linking Planning Processes across City Departments



The Comprehensive Planning Pyramid visually represents how City processes link together to support the City's vision of being the most livable city, the mission of being the best-managed city in the country, and the City Council's Priorities. These goals drive the City's planning and service delivery. The planning process is dynamic and evolving, and the strategies needed to achieve these goals must be refined as needed to be responsive to an ever-changing environment.

The top four layers of the pyramid focus on overarching long-term planning efforts: City Vision, City Mission, Council Priorities and Long-Range Council Policies and Plans. This level of detail provides the framework for the mid- and short-range planning documents that are more responsive to changes in the environment and are easily refined and revisited on a regular basis. Moving down the pyramid, more flexibility is allowed while staying true to the first four layers.

### The Vision

The City of Austin's vision of being the most livable city in the country means that Austin is a place where all residents participate in its opportunities, its vibrancy and its richness of culture and diversity. Austin residents share a sense of community pride and a determination that the City's vision is not just a slogan, but a reality for everyone who lives here. Local government plays a critical role in determining a city's quality of life. When Austin is viewed by others, it receives high marks. Austin's rankings reflect a City government that keeps its vision in the forefront while planning for the future.

### City Mission: Best Managed City

To achieve the vision, the City of Austin has a mission to be the best managed city in the country. Having received numerous awards, the City continues to implement its mission through transparent business practices, excellence in public service, innovative leadership, and providing services that are reliable, safe, efficient, and above national standards. Corporate planning processes help tie department efforts together into a cohesive inventory of plans that achieve specific purposes, yet also meld to support the City's overarching vision of livability and mission of being best managed.

# Comprehensive Planning

## Long-Range Council Policies and Growth Plans

Livability is the principal theme that governs the City's planning processes for land use, transportation and economic growth. Managing physical growth and preserving the environment are key components of the Council's vision for Austin.

In June 2012, the City Council unanimously voted to adopt **Imagine Austin**, the City's comprehensive plan for Austin's future. The plan defines where the city is today and where the community wants it to go, setting a framework to guide decision-makers for the next 30 years. This plan took more than two years to develop with tens of thousands of Austinites helping to shape it throughout the public process. This process has been identified as a best practice of public engagement by the National League of Cities and the Texas Transportation Institute. There were four rounds of public input, including five surveys, 21 public meetings, 189 Meetings-in-a-Box, 57 traveling team events, 112 speaking events, and over 100 meetings of the 38-member Citizens' Advisory Task Force. The result is a plan that adheres to the six core principals established by citizens:

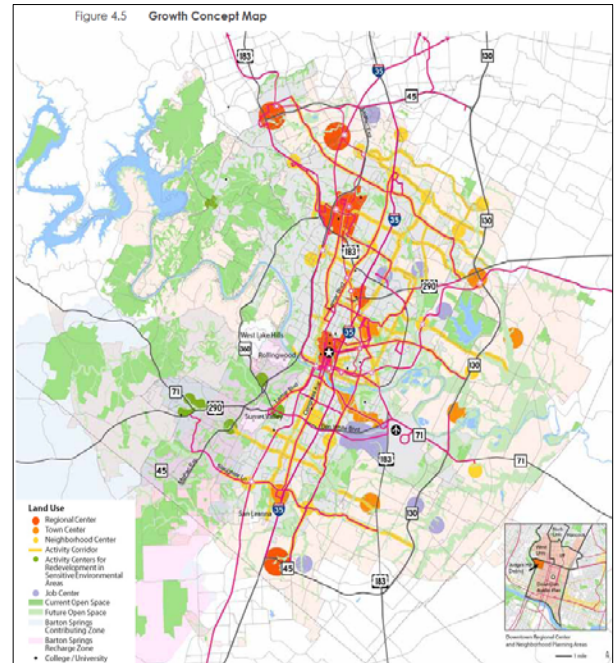
- 1) Grow as a compact, connected city,
- 2) Integrate nature into the city,
- 3) Provide paths to prosperity for all,
- 4) Develop as an affordable and healthy community,
- 5) Sustainably manage water, energy and other environmental resources, and
- 6) Think creatively and work together.

The plan's success will be monitored annually with performance metrics integrated into the document and formally assessed at least every five years, as required by the City Charter. It's a flexible plan and will be updated regularly so that we can continue to ensure that the community's priorities and values are sustained as the city and region grow.

As the Imagine Austin Comprehensive Plan was being developed, several population and demographic characteristics emerged to help shape the core principles. First, projections show that Austin's population will almost double in 30 years, from approximately 800,000 in 2011 to 1,500,000 in 2039. Also, Austin still has strong patterns of racial, ethnic and income segregation even 50 years after the landmark Civil Rights Act of 1964, due to past land use planning that enforced inequalities. The City's projected growth of both older residents and young children will impact education and other services needed for those two groups. More residents projected to be living in urban areas will create a need for housing types other than single-family homes. Finally, more services are needed to address poverty and limited job skills, especially with Austin's housing and transportation costs consuming greater proportions of household budgets than in other areas.

Considered the "backbone" of Imagine Austin, the plan includes seven "Building Blocks" identifying key issues and challenges and the policies and practices to address them. The seven building blocks include: 1) Land Use and Transportation, 2) Housing and Neighborhoods, 3) Economy, 4) Conservation and Environment, 5) City Facilities and Services, 6) Society, and 7) Creativity. The plan also identifies "priority programs" as a way to make implementation of the plan easier. These priorities include:

- Invest in a compact and connected Austin;
- Sustainably manage our water resources;
- Continue to grow Austin's economy by investing in our workforce, education systems, and entrepreneurs;
- Use green infrastructure to protect environmentally sensitive areas and integrate nature into the city;
- Grow and invest in Austin's creative economy;



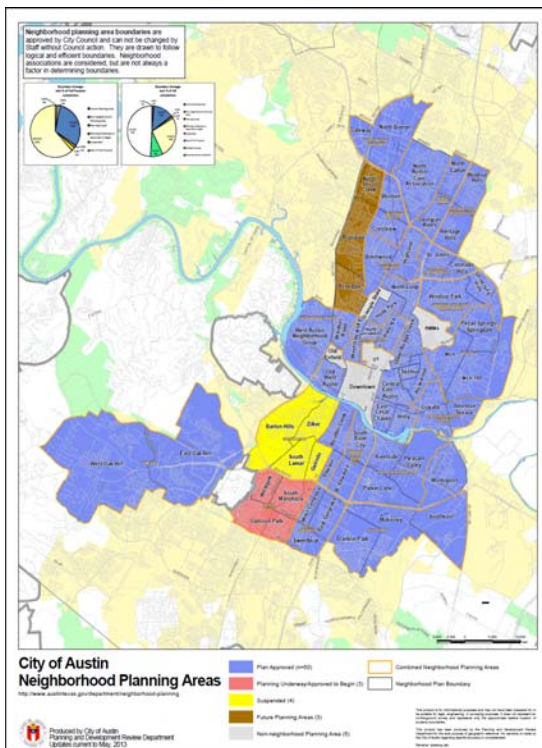
# Comprehensive Planning

- Develop and maintain household affordability throughout Austin;
- Create a “Healthy Austin” program; and
- Revise Austin’s development regulations and processes to promote a compact and connected city.

The Imagine Austin Comprehensive Plan includes a growth concept map, showing ideal land use in the form of clusters of regional, town, neighborhood, activity and job centers as well as areas of current and future open space and environmentally-sensitive Barton Springs zones. Activity centers will allow people to reside, work, shop and gather without traveling far distances. The centers are also generally focused on one or more major transit stops. City departments will also refer to the plan as they consider service changes and enhancements. More information on the Imagine Austin Comprehensive Plan can be found on the City’s website at <http://austintexas.gov/imagineaustin>.

**Transit-Oriented Development.** In July 2004, the Council directed staff to begin developing Transit-Oriented Development (TOD) regulations. TOD is a development pattern that is designed to support transit and increase ridership of publicly-funded transit investments. Key features promote livability and often include moderate to high density (relative to context), pedestrian orientation, mixed-use, a strong transit connection, public/private partnerships and market responsive development. After an extensive public input process, the Council adopted an ordinance in May 2005 to add a new zoning district related to TODs. This ordinance has been amended several times to establish additional zoning districts. TOD has also been incorporated into the Imagine Austin Comprehensive Plan. More information about TOD can be found online on the City’s website at: <http://austintexas.gov/department/transit-oriented-development>.

**Neighborhood Planning.** Neighborhood planning provides an opportunity for residents to take a proactive role in the planning process and decide how their neighborhoods will move into the future. The neighborhood planning process allows the City to collaborate with citizens on a neighborhood by neighborhood basis on smaller scale plans that balance the needs of growth with preserving and enhancing the character of our unique neighborhoods. The process brings together members of the community to address the local issues and concerns that affect them, their families, and their neighbors. All stakeholders of the neighborhood are invited to participate in the process – business owners, renters, residents, property owners, and various community organizations and institutions.



Working together with neighborhood planning staff, stakeholders establish their priorities, needs and a guide for future development. Neighborhood planning is an opportunity for citizens to shape the neighborhoods where they live, work, own property, or manage a business. The neighborhood planning process addresses land use, zoning, transportation, and urban design issues. It results in the creation of a future land use map, which is a graphical representation of recommendations for future growth patterns, and it depicts where different types of development should occur. Special use options available through the neighborhood planning process allow a greater diversity of housing types than currently found in many urban core neighborhoods. Neighborhood plans also identify locations for mixed-use, where the addition of housing to a commercial corridor or node contributes to urban vitality and reduces sprawl.

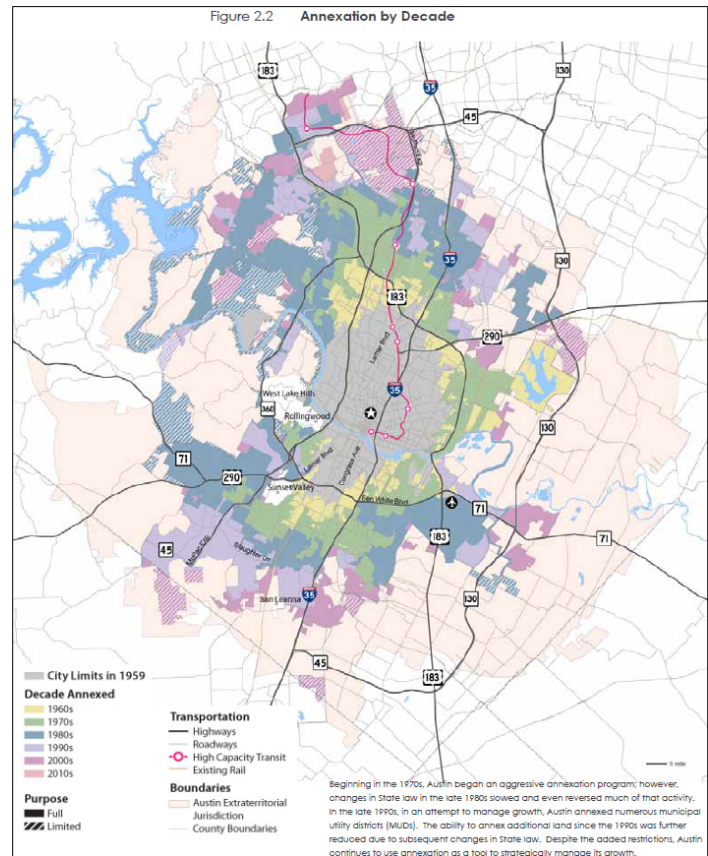
Neighborhood plans are reviewed by the Planning Commission and then adopted by City Council. Zoning changes that implement the land use recommendations in each neighborhood plan take place concurrently through the creation of a neighborhood plan combining district. As of 2012, much of the city’s core has been through the neighborhood planning process. These plans were integrated and reconciled with the Imagine Austin Comprehensive Plan to ensure that both plans depict a cohesive future for each of Austin’s neighborhoods.

# Comprehensive Planning

**Annexation.** The City's Annexation Program manages expansion of the city's boundaries. The long-term well being of cities and regions in Texas relies on annexation as an important tool to increase efficiency in service delivery to urbanizing areas, minimize the negative effect of development at the city's fringes, and add to the tax base to support the cost of providing services.

The City of Austin adopted its **Municipal Annexation Plan (MAP)** in 1999 in accordance with Texas law. The MAP helps manage and plan for growth beyond the City limits in a fiscally prudent way by evaluating the ability of the City to serve an area with the need to expand the City's boundaries. Austin annually updates a three-year plan, amending the MAP as needed, that proposes the extension of municipal services, regulations, voting privileges, and taxing authority to new territory in the near-term future.

The three-year process is designed to give property owners and residents of an area proposed for annexation greater input in determining the types and levels of services that they will receive upon annexation. The City's planning staff monitor developing areas where some municipal services and infrastructure are already in place or can be provided efficiently, taking advantage of the proximity to existing facilities. The plan includes an extensive, long-range financial analysis of the proposed areas under consideration for annexation. This same extensive financial model is used to evaluate unique or significant developments that occur in Austin. The results of this analysis help the City plan for needed infrastructure and general government services that result from significant development projects. More information on the City's annexation program can be found online at <http://austintexas.gov/departments/annexation-extraterritorial-jurisdiction-planning>.



## Long-Range Financial Planning

Managing physical growth and enhancing the tax base through strategic economic development initiatives help ensure the City's ability to stay on track to sustain structural budget balance and maintain adequate reserves.

**Financial Policies.** The City Council has adopted a comprehensive set of financial policies to govern the management of major City funds and provide the foundation for financial sustainability. The financial policies are directly aligned with Council's priority of sustainable financial health. These policies cover accounting, auditing, financial planning, reserves, and debt management. The City developed financial policies to ensure that its financial resources were managed in a prudent manner and to achieve long-term financial stability for the Austin community with a structurally balanced budget. These policies continue to position the City to invest in its future economic development, infrastructure needs, and quality of life. The financial policies are crucial in maintaining the City's favorable bond ratings. The Government Finance Officer's Association cites Austin's financial policies as an example of best practices in their budget training materials. The financial policies can be found further in the Supporting Documents section of Volume 2 of the budget document.

**Five-Year Financial Forecast.** Each year, the annual budget process begins with the 5-Year Financial Forecast, which contains an economic outlook for the Austin/Travis County area that is used to project revenue and expenditures for the coming budget year, as well as the next five-year period. More information on the long-range financial forecast can be found in further in the Supporting Documents section of Volume 2 of the budget document.

# Comprehensive Planning

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**Five-Year Capital Improvement Program (CIP) Plan.** Also each year, there is a systematic citywide process to incorporate departmental capital projects into the 5-Year CIP Plan. This plan acts as a guide for management, incorporates projects included in other departmental long-range plans, and essentially represents the community's "to do" list. For more information on the 5-year CIP plans, see <http://www.austintexas.gov/department/cip-plans>. More information on the FY 2013-14 new capital appropriations and spending plan can be found in the Capital Budget section of this Volume 2.

## Long-Range Economic Development

The Economic Development Department was created to manage and implement the City's economic development policies and to promote and facilitate sustainable growth in the Desired Development Zone, in partnership with the community and project developers. The goal is to enhance livability and economic viability in a manner that preserves the character of Austin and its environment. Economic viability is a key component to achieving the City's vision of most livable city.

**Economic Development Policy.** The City's economic development policy was adopted by the City Council in the fall of 2004 and strives to influence economic development resulting in an improved quality of life for its citizens. The incentive policy guides the evaluation of companies either expanding or establishing new locations in the city. The firm must be located in the Desired Development Zone and must comply with current water quality regulations on all projects throughout the term of the incentive agreement. Each company is evaluated using a scoring system to ensure that the City's investments match the region's competitive advantages and result in viable opportunities for the local workforce and economy. Part of this process is a comprehensive financial analysis of the proposed investment and its corresponding benefits. This process ensures that the City is making the best business decisions for economic development incentives. The scoring criteria considered when evaluating new companies or business expansions include the following:

- Overall economic and fiscal impact
- Local linkages to the Austin economy
- Infrastructure impact and green building initiatives
- Labor force practices
- Cultural and quality of life considerations
- Extraordinary economic impact



For more information about The Economic Development Department, go to: <http://austingo.austintexas.gov/department/economic-growth>.

## Long- and Mid-Range Service Plans

Both long-range and mid-range service plans are key components of many departments in the City of Austin. Below is a sample of the City's strategic plans. For additional information on the City's departments and their planning efforts, see <http://austintexas.gov/departments>.

**Clean Energy and Climate Protection.** In 2003, the City Council directed Austin Energy to develop and incorporate strategies that will ensure Austin remains a national and international leader in the development and use of clean energy, including progressive and ambitious renewable energy and energy conservation programs. In 2007, the City Council adopted the Austin Climate Protection Plan (ACPP) to build a more sustainable community. The strategies support Council's goals of achieving at least 20% of the energy in its portfolio mix from renewable sources and increasing energy efficiency by 15%, all by the year 2020. In 2011, the City's First Sustainability Officer, Lucia Athens, was hired and the Office of Sustainability was created. This office updates Council on the progress of the Austin Climate Protection Plan. For the most recent Climate Action Report, see <http://www.austintexas.gov/department/austin-climate-protection-program>.



**Austin Resource Recovery Master Plan and Zero Waste Strategic Plan.** On December 15, 2011, the Austin City Council unanimously approved adoption of the Austin Resource Recovery Master Plan, which sets the stage for the department's program and services for the next 30 years and beyond. This plan, and the Zero Waste Strategic Plan, took

## Comprehensive Planning

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two years to develop and incorporate the Council's directives of reducing by 20% the per capita solid waste disposal to landfills by 2012, diverting 75% of waste from landfills and incinerators by 2020 and diverting 90% by 2040. More information on the master plans can be found on the City's website at <http://www.austintexas.gov/departments/austin-resource-recovery-master-plan-documents>.



**Facilities Planning.** In October 2012, the City completed a first-ever citywide analysis of city facilities and logistical operations and developed a roadmap plan to guide how the City's portfolio of more than 250 facilities – a total asset value of more than \$1.5 billion – should be managed. This roadmap gives the organization a strategy to meet the City's facility needs over the next 15 years. Recommendations included consolidating dispersed and inefficient buildings, replacing or abandoning buildings beyond useful life, and aligning service crews to more efficiently meet operational demands. As a result of this study, facilities planning is now centralized so that interdepartmental connectivity and logistics are considered in addition to individual departmental needs. The roadmap will serve as a basis to create a set of implementable, near-term action plans for administrative space, public safety needs and service crew logistics.



**Parks and Recreation Long-Range Plan for Land, Facilities and Programs.** In November 2010, the City Council adopted the long-range plan for the Parks and Recreation Department. This plan is used as a guide for future growth and development of Austin's parks and recreation system, replacing the 1998 plan. It includes recommendations for trails, parkland acquisition, and park development based on surveys, demographic studies, and existing neighborhood plans. More information can be found at <http://www.austintexas.gov/page/parks-recreation-long-range-plan-land-facilities-and-programs-lrp-adopted-november-2010>.

**Affordable Housing.** Affordable housing is a critical equity issue facing many communities today, including Austin. The five-year consolidated plan, prepared by the Neighborhood Housing and Community Development Department, describes community needs, resources, and priorities for the City's housing and community development activities that are funded primarily with grants from the U.S. Department of Housing and Urban Development (HUD). The action plan is developed annually and outlines how best to use limited public resources to increase the supply of decent, affordable, accessible housing, revitalize economically distressed neighborhoods, and expand economic opportunities. The action plan includes funding recommendations for the upcoming fiscal year, which generally includes a combination of HUD funds, additional monies from the Sustainability Fund, and program income. Development of the consolidated and action plans involves participation and input from community members, nonprofits, the private sector, and government agencies. For more information regarding affordable housing, see the department's website at <http://www.austintexas.gov/nhcdactionplan>.

### Short-Term and Annual Plans

The two bottom layers of the comprehensive planning pyramid include annual plans or those with a planning horizon of less than 5 years. This includes the City's award-winning Managing for Results program and annual operating and capital budgets. These plans are updated regularly, which allows the City of Austin the flexibility to make changes and adjustments in response to fluctuating environments and situations. However, these plans are still anchored to the top layers, always staying true to the City vision, mission, Council Priorities and long-range comprehensive plans. Planning services and service delivery is a critical component of being a best-managed city.



## Information on Austin and Its Economy



# Information on Austin and Its Economy - 2013-14

## City Government

Date of Incorporation	Dec. 27, 1839
Date first Charter adopted	Dec. 27, 1839
Date present Charter adopted	Jan. 31, 1953
Form of Government	Council-Manager
Number of Employees(Full-time equivalents)	12,372 in FY13

## Fire Protection

Number of sworn & civilian employees	1,260
Number of stations	45
Total incidents responded to in 2012	84,473

## Police Protection

Number of sworn & civilian employees	2,403
Sworn officers per 1,000 population	2.1
Total incidents responded to in 2012	591,239
UCR Part I violent and property crimes per 1,000 population	57.82

## Library (as of Sept. 30, 2012)

Central, branches & Recycled Reads	23
Materials circulated	4,845,067
Borrowers active within last 3 years	244,135
Number of customer visits	3,411,545
Citizen Satisfaction with materials	73%

## Elections

<i>Number of registered voters:</i>	
Nov. 2012, City of Austin	495,735
<i>Number of votes cast in:</i>	
Municipal election, May 12, 2012	49,336
Bond election, Nov. 6, 2012	299,117
Charter propositions, Nov. 6, 2012	299,117
<i>Percentage of registered voters voting in:</i>	
Municipal election, May 12, 2012	10.70%
Bond election, November 6, 2012	60.34%
Charter propositions, November 6, 2012	60.34%

## Recreation (as of Sept. 30, 2012)

Preserve and developed acreage	15,095
Citizen satisfaction with park appearance	71%
Public golf courses	5
Number of rounds of golf played	195,000
Swimming/wading pools & splash pads	52
Number of swimmers	835,106
Recreation and Senior activity centers	23
Skateboard facilities	3
Tennis courts	115
Miles of hike &/or bike trails	203
Citizen satisfaction with parks overall	72%
(large city average: 67%)	

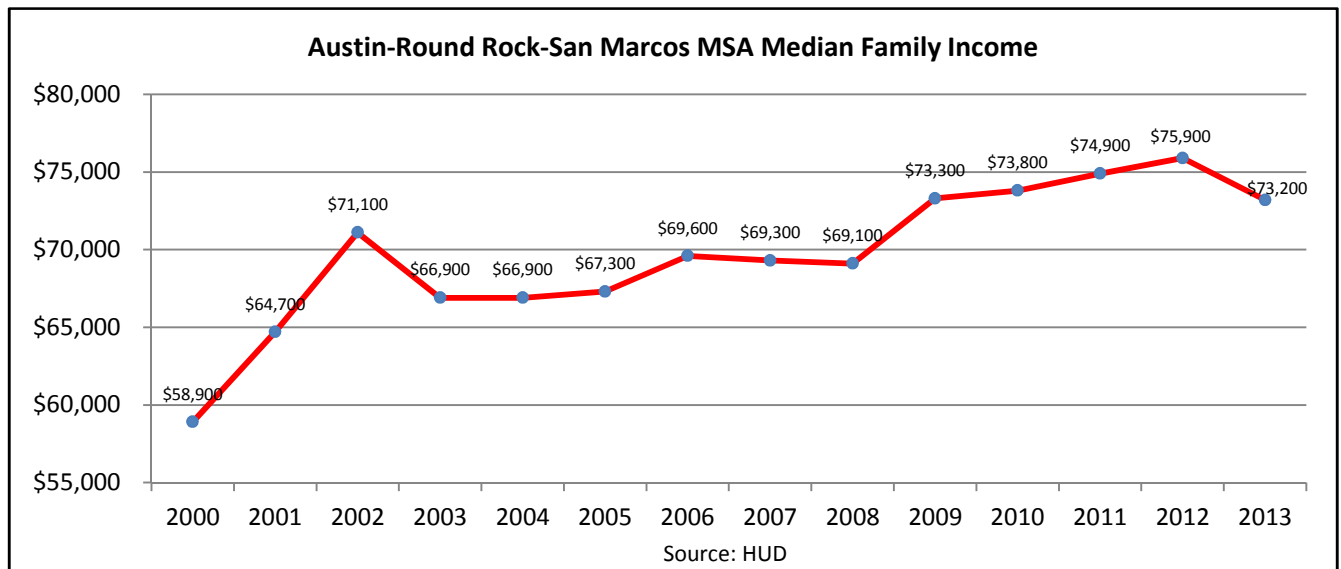
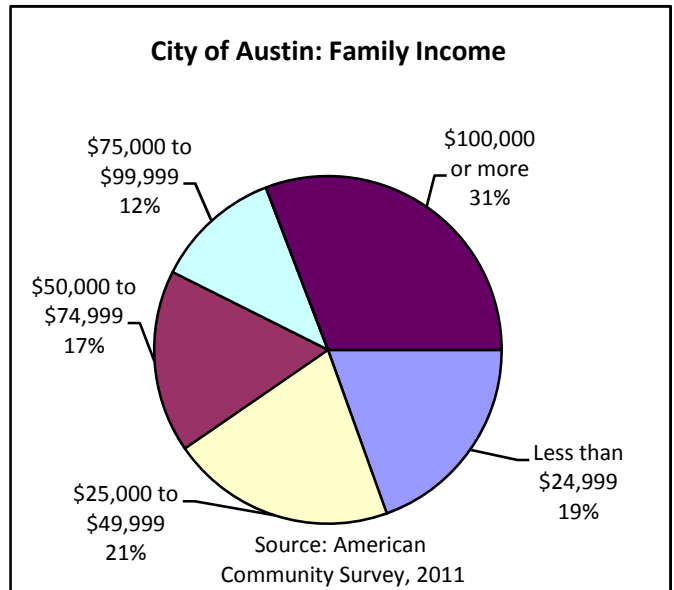
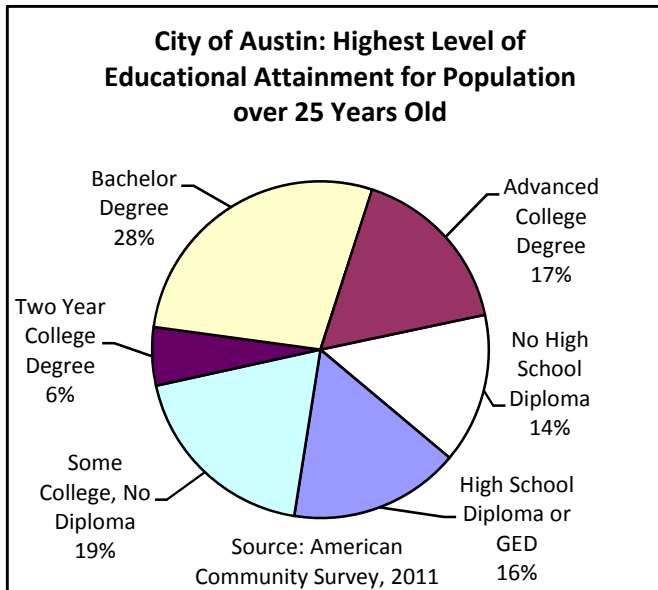
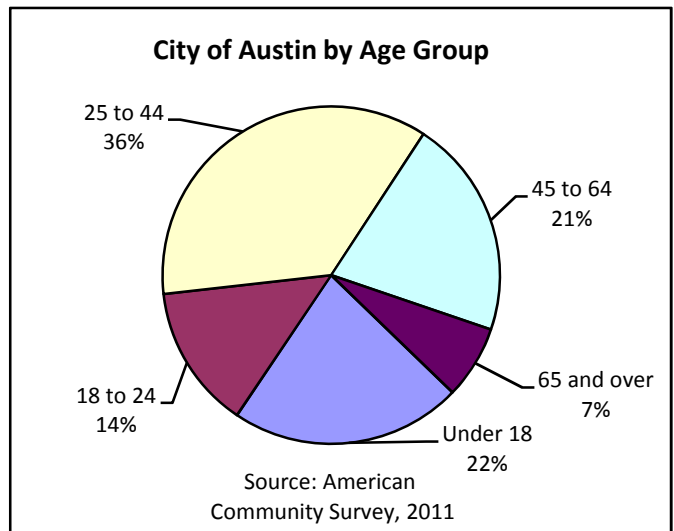
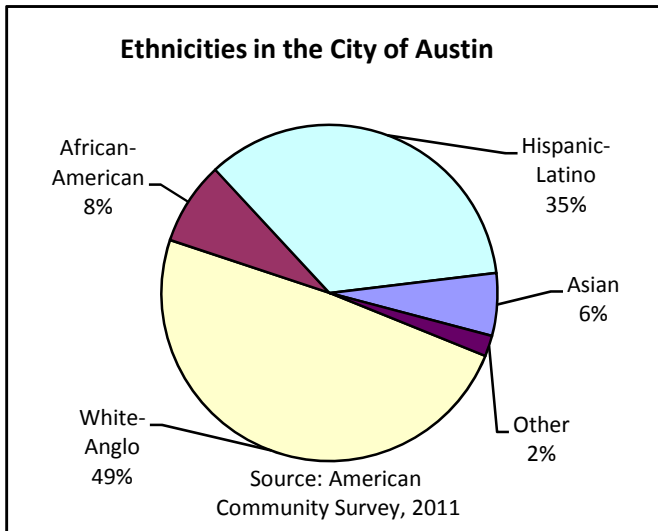
## Population History and Forecast

Year	City of Austin		Travis County		Five County MSA(1)	
	Population	Growth	Population	Growth	Population	Growth
2000	656,562	3.5%	812,280	3.5%	1,249,763	4.0%
2001	669,693	2.0%	830,150	2.2%	1,314,344	5.2%
2002	680,899	1.7%	844,263	1.7%	1,353,122	3.0%
2003	687,708	1.0%	856,927	1.5%	1,382,675	2.2%
2004	692,102	0.6%	874,065	2.0%	1,419,137	2.6%
2005	700,407	1.2%	893,295	2.2%	1,464,563	3.2%
2006	718,912	2.6%	920,544	3.1%	1,527,040	4.3%
2007	735,088	2.3%	948,160	3.0%	1,592,590	4.3%
2008	750,525	2.1%	978,976	3.3%	1,648,331	3.5%
2009	774,037	3.1%	1,008,345	3.0%	1,706,022	3.5%
2010	790,390	2.1%	1,024,266	1.6%	1,716,289	0.6%
2011	812,025	2.7%	1,049,873	2.5%	1,763,487	2.8%
2012	824,205	1.5%	1,076,119	2.5%	1,811,983	2.8%
<b>2013</b>	<b>842,750</b>	<b>2.3%</b>	<b>1,108,403</b>	<b>3.0%</b>	<b>1,870,872</b>	<b>3.3%</b>
2014*	859,605	2.0%	1,138,884	2.8%	1,926,998	3.0%
2015*	874,648	1.8%	1,170,203	2.8%	1,984,808	3.0%
2016*	889,954	1.8%	1,202,384	3.0%	2,044,353	3.0%
2017*	905,529	1.8%	1,238,456	3.0%	2,110,794	3.3%

(1) Austin-Round Rock MSA includes Travis, Bastrop, Caldwell, Hays, & Williamson Counties.

Source: City of Austin Demographer, 2013

# Information on Austin and Its Economy - 2013-14



## Long-Range Economic and Financial Outlook



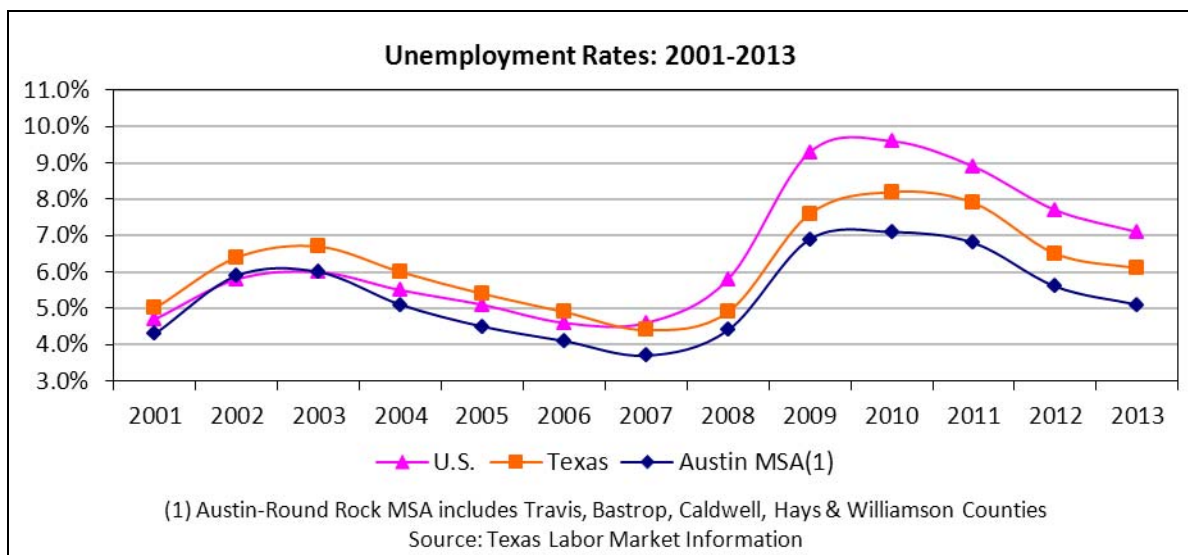
# Long Range Economic and Financial Outlook

## Austin Area Economy - Overview

Austin's performance since the real estate boom and subsequent national recession arguably is the strongest among major metros across the nation, as aggregate indicators show solid performance from 2007 and last year. Per capita income increased from 2007 to 2011 by 6.5%. The recovery that began in 2010 continues as expected, as 28,200 net new jobs were added during 2012. The private sector gained 29,000 net jobs last year, while the public sector shrank slightly. Unemployment for Austin MSA in 2013 was at 5.1%, comparatively lower than the national rate.

Per Capita Personal Income					
	2007	2010	2011	07- '11	10- '11
<b>Austin</b>	\$37,978	\$38,953	\$40,455	6.5%	3.9%
<b>Boston</b>	\$54,774	\$55,392	\$57,893	5.7%	4.5%
<b>Chicago</b>	\$45,466	\$44,338	\$45,977	1.1%	3.7%
<b>Dallas-Ft Worth</b>	\$42,339	\$41,948	\$43,708	3.2%	4.2%
<b>Denver</b>	\$47,935	\$46,969	\$48,980	2.2%	4.3%
<b>Houston</b>	\$44,872	\$44,959	\$47,612	6.1%	5.9%
<b>Las Vegas</b>	\$39,105	\$34,668	\$35,680	-8.8%	2.9%
<b>Miami</b>	\$43,939	\$41,838	\$43,072	-2.0%	2.9%
<b>Minneapolis</b>	\$46,853	\$46,498	\$48,657	3.9%	4.6%
<b>New York</b>	\$54,517	\$54,591	\$56,770	4.1%	4.0%
<b>Phoenix</b>	\$38,094	\$35,422	\$36,833	-3.3%	4.0%
<b>Portland, OR</b>	\$39,903	\$39,384	\$41,302	3.5%	4.9%
<b>Sacramento</b>	\$40,379	\$39,492	\$40,745	0.9%	3.2%
<b>San Antonio</b>	\$34,256	\$35,197	\$36,781	7.4%	4.5%
<b>San Diego</b>	\$45,768	\$44,951	\$46,800	2.3%	4.1%
<b>San Francisco</b>	\$62,010	\$58,567	\$61,395	-1.0%	4.8%
<b>Seattle</b>	\$49,989	\$48,692	\$50,944	1.9%	4.6%
<b>Tampa</b>	\$37,559	\$38,048	\$39,261	4.5%	3.2%
<b>Tucson</b>	\$34,596	\$33,884	\$34,961	1.1%	3.2%
<b>Washington</b>	\$55,913	\$57,321	\$59,345	6.1%	3.5%

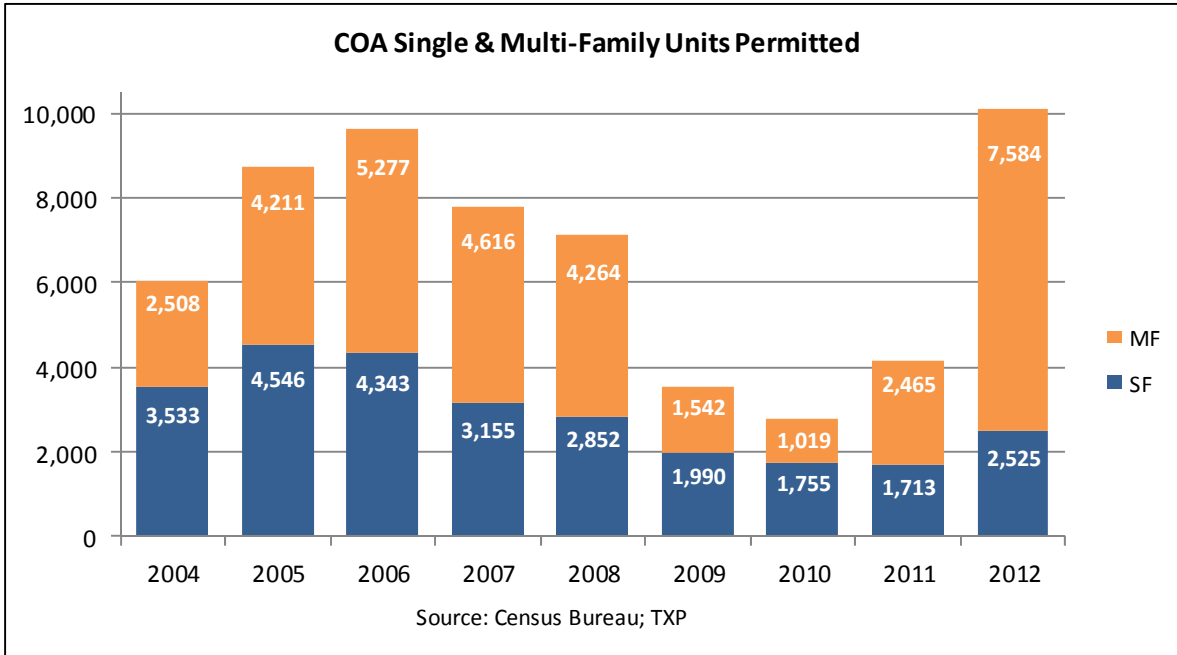
Source: Bureau of Economic Analysis; TXP



As the recovery has matured, consumer spending has picked up, with current spending (and sales tax) above long-term trend levels. Multi-family is benefitting from both factors that influence demand (job growth, household formation, changing credit standards for homebuyers) and an institutional investment focus. As a result, the U.S. Census Bureau

# Long Range Economic and Financial Outlook

reports that there were a record number of housing units permitted in the city of Austin during 2012, the majority of which were for multi-family dwellings.



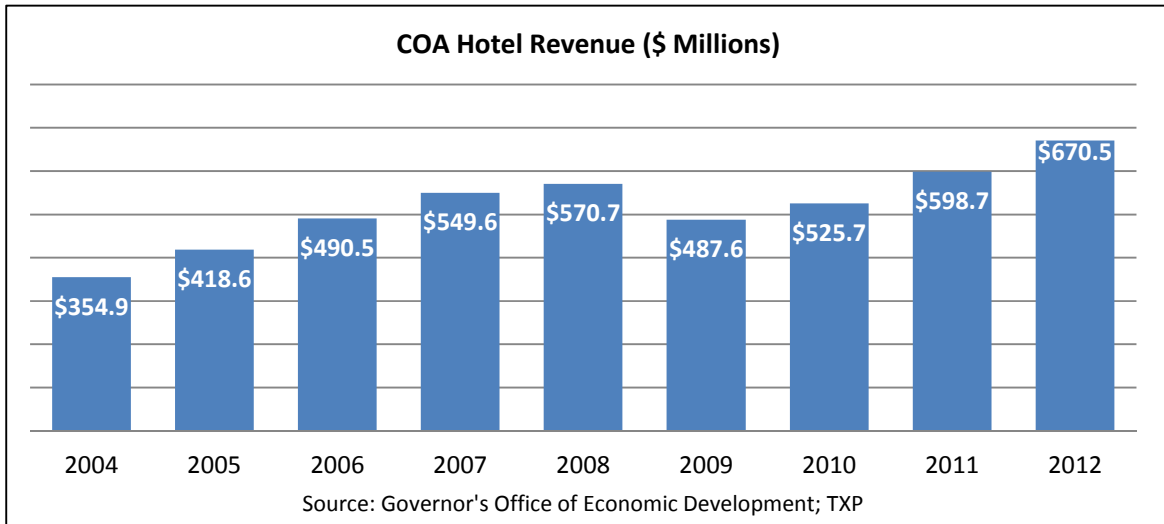
Home prices remain fairly balanced, especially in comparison to the rest of the country. Local venture capital continues to be stable post-recession, while tourism remains a growing element of the local economy – 2012 a record year for hotel revenue.

Median Home Prices (000s)					
	2007	2011	2012	07- '12	11- '12
<b>Austin</b>	\$183.7	\$193.1	\$206.0	12.1%	6.7%
Boston	\$395.6	\$346.2	\$352.2	-11.0%	1.7%
Chicago	\$276.6	\$176.5	\$175.3	-36.6%	-0.7%
Dallas-Ft Worth	\$150.9	\$148.9	\$159.3	5.6%	7.0%
Denver	\$245.4	\$231.4	\$252.4	2.9%	9.1%
Houston	\$152.5	\$155.7	\$164.8	8.1%	5.8%
Las Vegas	\$297.7	\$124.7	\$134.1	-55.0%	7.5%
Miami	\$365.5	\$181.1	\$203.1	-44.4%	12.1%
Minneapolis	\$225.2	\$154.7	\$171.8	-23.7%	11.1%
New York	\$469.7	\$442.6	\$445.6	-5.1%	0.7%
Phoenix	\$257.4	\$115.5	\$147.6	-42.7%	27.8%
Portland, OR	\$295.2	\$219.5	\$232.9	-21.1%	6.1%
Sacramento	\$342.8	\$167.1	\$176.8	-48.4%	5.8%
San Antonio	\$153.2	\$152.5	\$159.5	4.1%	4.6%
San Diego	\$588.7	\$370.3	\$385.5	-34.5%	4.1%
San Francisco	\$804.8	\$483.4	\$543.8	-32.4%	12.5%
Seattle	\$386.9	\$285.0	\$300.4	-22.4%	5.4%
Tampa	\$214.9	\$127.8	\$138.1	-35.7%	8.1%
Tucson	\$244.8	\$134.5	\$149.9	-38.8%	11.4%
Washington	\$430.8	\$325.4	\$352.0	-18.3%	8.2%

Source: National Association of Realtors; TXP

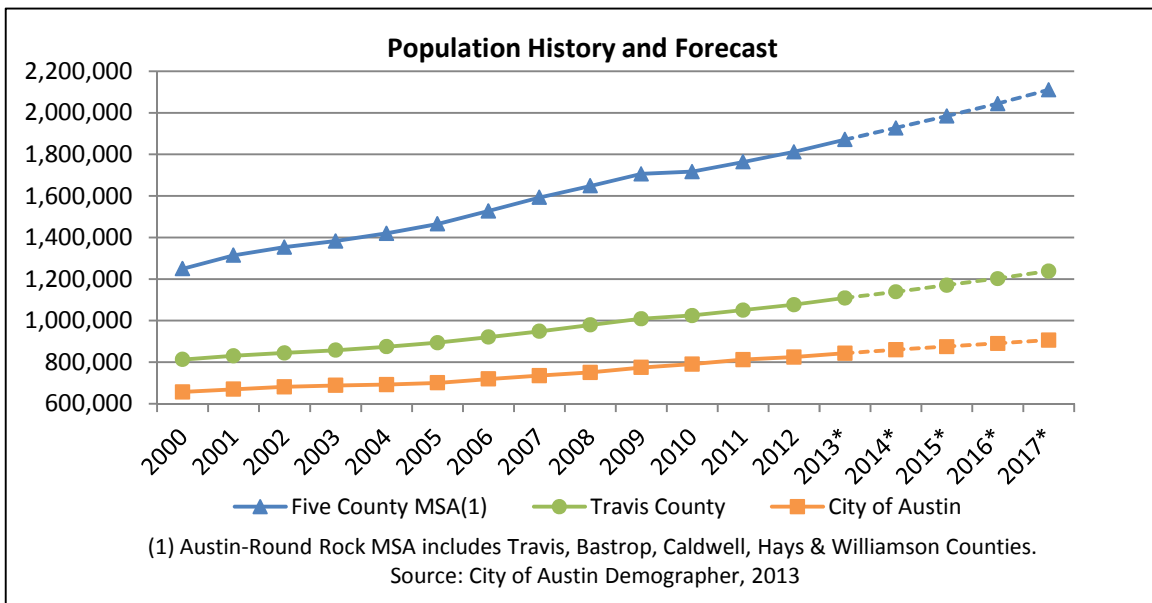


# Long Range Economic and Financial Outlook



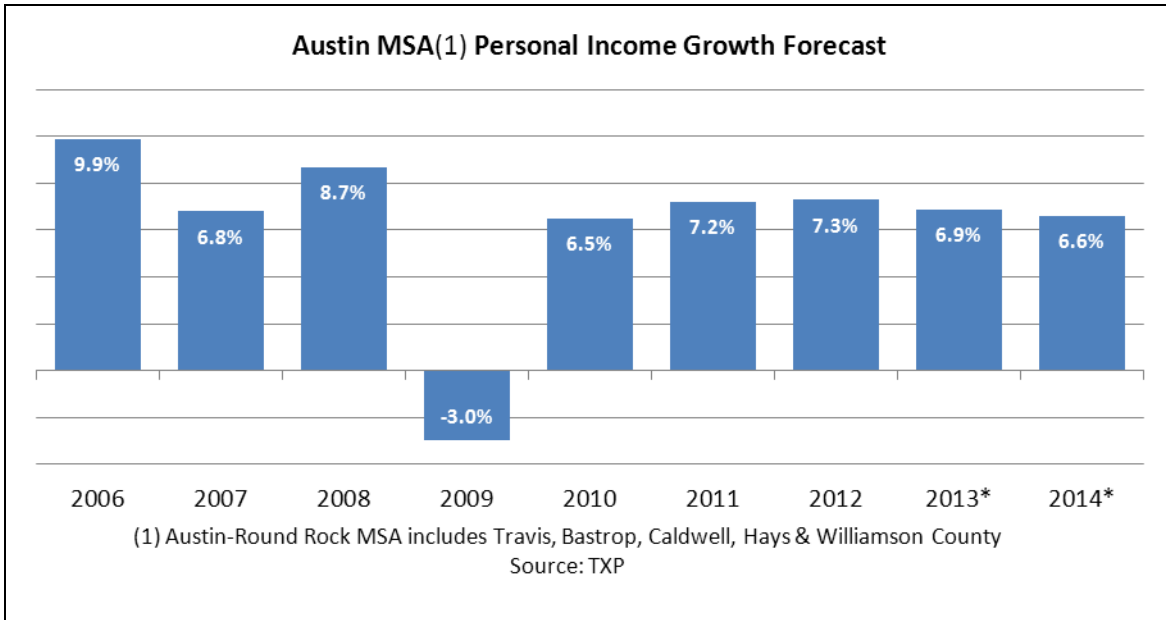
## Austin Area Economy - Forecast

Austin is considered one of the brightest economic stars in the United States, a status that should be the case for some time. Economic performance will be fairly stable through 2014; slightly slower growth rates reflect a national slowdown as the impact of sequester is absorbed, as well as measurement against an improved based. The population of Austin is projected to increase at rates ranging from 2% to 1.75% inside the city; population outside the city, in Travis County, is projected to grow at rates that vary from 2.75% to 3.0%.



An overall creation of 24,700 new jobs is forecasted for 2014. Personal income is expected to expand in the 6-7% range. While concerns about significant public sector job loss at the state appear to have abated, little growth on the public side is expected. However, the private sector is projected to create 24,800 net new jobs this year. Manufacturing is projected to add another almost 2,000 net jobs in 2014, with business and professional services contributing another 6,100. All major private sector industry segments are projected to grow.

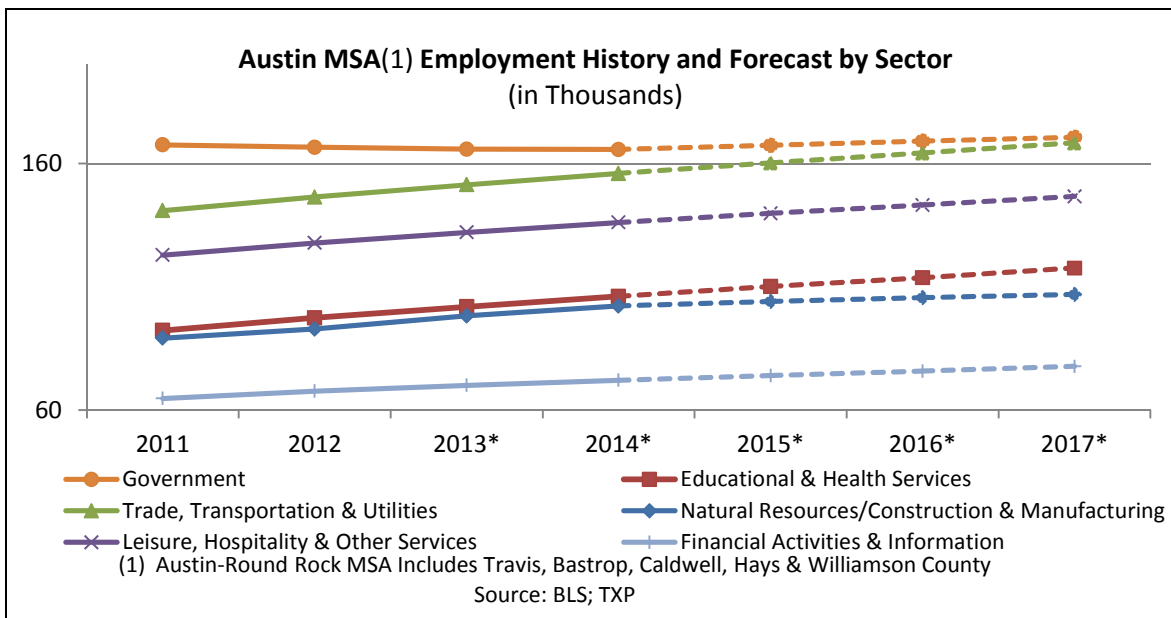
# Long Range Economic and Financial Outlook



### Austin MSA Employers and Their Industry Categories Employing 6,000 and Over

<ul style="list-style-type: none"> <li>• State of Texas / Government</li> <li>• The University of Texas at Austin / Education</li> <li>• Dell Computer Corporation / Info. Technology</li> <li>• City of Austin / Government</li> <li>• Federal Government / Government</li> </ul>	<ul style="list-style-type: none"> <li>• Austin Independent School District / Education</li> <li>• Seton Family of Hospitals / Healthcare</li> <li>• St. David's Healthcare Partnership / Healthcare</li> <li>• IBM Corporation / Info. Technology</li> </ul>
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Source: Austin Chamber of Commerce



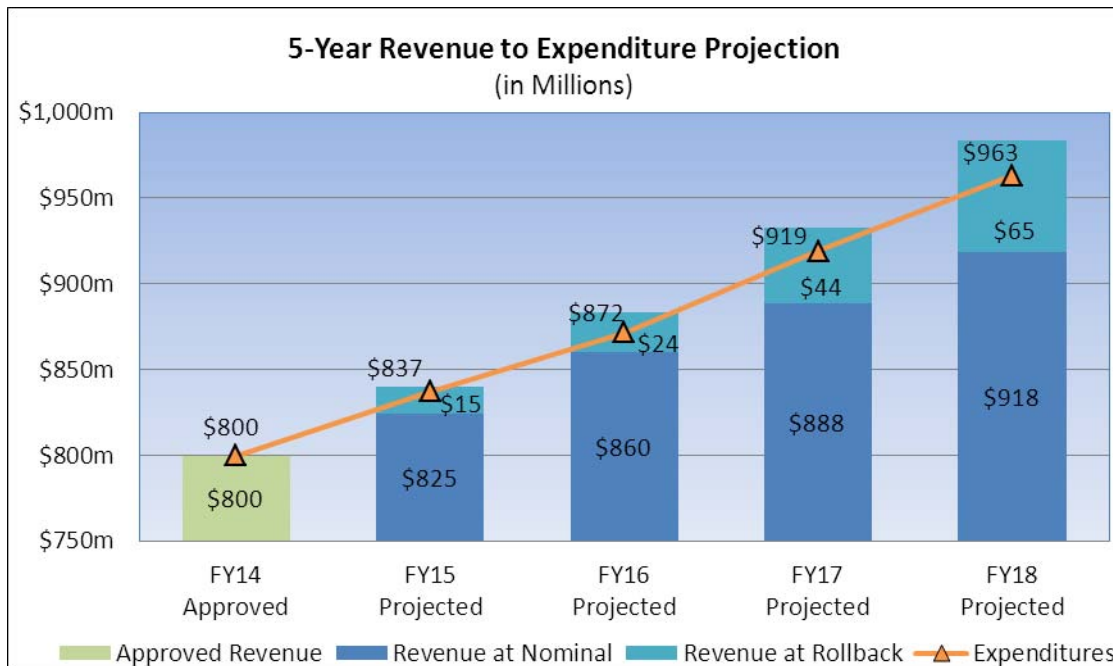
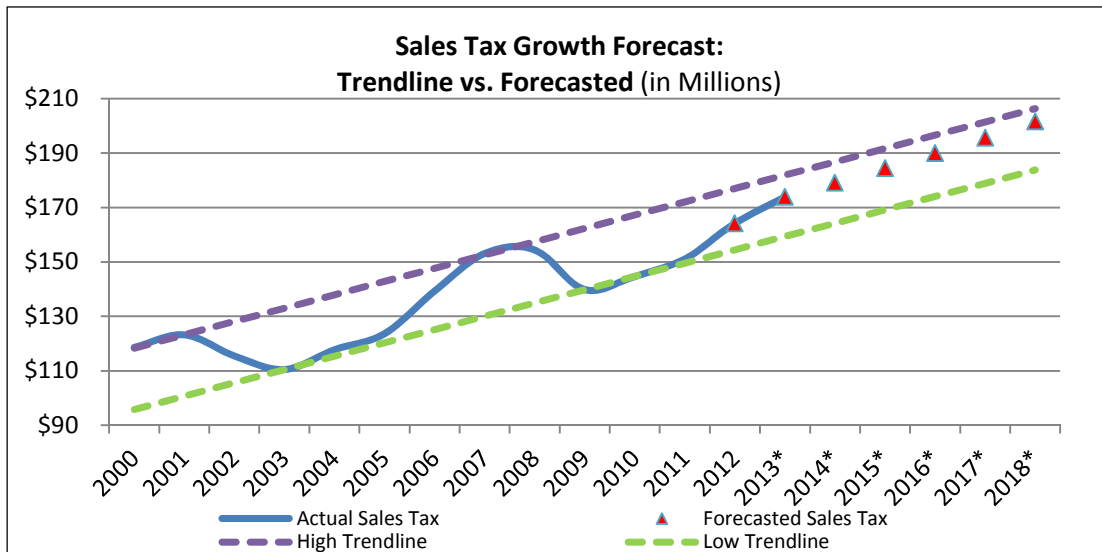
Other measures of the economy also should stay on track, although likely at somewhat slower rates. The exceptional volume of real estate in the pipeline will ripple through the economy over the next several years.

# Long Range Economic and Financial Outlook

## General Fund Forecast

The General Fund collects approximately 85% of its funding from four sources: sales tax, property tax, utility transfers and development. Sales tax revenue is forecasted at \$183.2 million for FY 2013-14 and is projected to increase to \$203 million for FY 2017-18.

General Fund revenue is forecasted at two different property tax rates. Assuming the nominal property tax rate (maintaining the same rate), revenue is projected to increase to \$825 million in FY 2014-15 and \$918 million by FY 2017-18. Assuming the rollback property tax rate (the rate needed to provide the same amount of tax revenue spent the previous year plus an extra 8% increase), revenue is projected at \$840 million in FY 2014-15 and \$983 million by FY 2017-18. These revenue projections assume an annual 3% growth on assessed property value. Development revenue assumes permitting activity and thus revenue will peak in FY 2013-14 and begin to return to normal levels by FY 2017-18.



## Long Range Economic and Financial Outlook

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General Fund expenditures are forecasted to grow incrementally throughout the coming years. A 1.5% general wage increase is included for FY 2013-14 and assumed each projected year. Expenditures are projected to range from \$13 million higher than revenue in FY 2014-15 to \$45 million higher than revenue in FY 2017-18 when set at the nominal property tax rate. When set at the rollback rate, expenditures are forecasted to range from \$5 million lower than revenue in FY 2014-15 to \$20 million below revenue in FY 2017-18.

### **National and Local Economic Outlook**

Nationally, underlying economic factors will lead to more rapid growth; 3.4% in 2014 and an average of 3.6% a year from 2015 through 2018. In particular, the Congressional Budget Office (CBO) expects that the effects of the housing and the financial crisis will continue to fade. An upswing in housing construction (though from a very low level), rising real estate and stock prices, and increasing availability of credit will help to spur a cycle of faster growth in employment, income, consumer spending, and business investment over the next few years.

Locally, for the city of Austin, there are a number of factors to consider in the recovery. From strong population growth (which is bolstering aggregate spending levels), inflation remaining moderate, and the e-commerce industry continuing to grow (now around 5% of national total), there is solid growth looking forward into FY 2013-14.

Capital Outlay



# 2013-14 Capital Outlay

Description	NUMBER OF UNITS			Approved Budget
	Unit Cost	New	Replace-ment	
<b>Austin Cable Access Fund</b>				
Music Library/Final Cut Software	\$5,000	0	2	\$10,000
Studio Lighting	\$22,770	0	1	\$22,770
Field Lighting	\$17,012	0	1	\$17,012
Energy Efficient Monitoring Equipment	\$7,900	0	1	\$7,900
ChannelAustin software upgrades/additions	\$36,655	0	1	\$36,655
ChannelAustin computer hardware	\$21,576	0	1	\$21,576
ChannelAustin video hardware	\$94,087	0	1	\$94,087
PEG Electronics	\$90,000	0	1	\$90,000
<u>TOTAL AUSTIN CABLE ACCESS:</u>				<u>\$300,000</u>
<b>Austin Convention Center</b>				
Cisco switches for VoIP System	\$12,500	0	2	\$25,000
VPN Appliance (Virtual Private Network that creates IP Addresses)	\$10,000	0	1	\$10,000
Wi-Fi Controllers	\$25,000	0	2	\$50,000
LCD Digital Sign Kiosks	\$6,000	8	0	\$48,000
Multi-mode fiber infrastructure ((IDFs -- Intermediate Distribution Frame (Distribution Point for Network))	\$3,409	0	22	\$75,000
Floor pocket Re-termination Fiber	\$40,000	0	1	\$40,000
Forklift replacement	\$40,000	0	1	\$40,000
Radio Base for Dispatch Console	\$50,000	1	0	\$50,000
Sataboy	\$25,000	0	1	\$25,000
<u>TOTAL CONVENTION CENTER:</u>				<u>\$363,000</u>
<b>Austin Convention Center - Palmer Events Center</b>				
Forklift replacement	\$40,000	0	1	\$40,000
Tug replacement	\$10,000	0	1	\$10,000
<u>TOTAL CONVENTION CENTER - PALMER EVENTS CENTER:</u>				<u>\$50,000</u>
<b>Austin Water Utility</b>				
Custom Printer	\$7,500	0	1	\$7,500
Biljax Manlift	\$45,000	1	0	\$45,000
Wachs Valve Operator	\$6,000	1	0	\$6,000
Autoclave	\$14,000	0	1	\$14,000

# 2013-14 Capital Outlay

Description	NUMBER OF UNITS			Approved Budget		
	Unit Cost	New	Replace-ment		Total	
50 Ton Hydraulic Ironworker w/accessories	\$11,805	1	0	1	\$11,805	To punch, shear, break and notch angle iron, flat bar, square tubing, sheet metal, round tubing
SCADA Controller Server	\$6,000	0	1	1	\$6,000	Replace per SCADA recommendation
SCADA Backup Application Server	\$7,500	0	1	1	\$7,500	Replace per SCADA recommendation
Irrigation Water Cannon	\$72,000	2	0	2	\$144,000	To remove water from our full treatment ponds, and prevent fire in composting areas
FEB Grinder Cartridge	\$20,000	0	1	1	\$20,000	This will be a spare cartridge to replace existing when needed
Thickener Polymer Pump	\$8,000	0	6	6	\$48,000	Replacement pumps
Digester Feed Pump	\$30,000	1	0	1	\$30,000	Ready to install pump on the shelf
Scissor Lift / Man Lift	\$30,000	0	1	1	\$30,000	For the Govalle Basement as it was flooded
Skid Mounted Self Contained Welder	\$10,000	1	0	1	\$10,000	To make repairs in the field
Thermal Imager	\$8,000	0	1	1	\$8,000	Old equipment is outdated and difficult to support
Vibration Data Logger	\$9,000	0	1	1	\$9,000	Old equipment is outdated and difficult to support
Motor Surge Tester	\$26,000	0	1	1	\$26,000	Old equipment is outdated and difficult to support
Insulation Tester	\$8,000	0	1	1	\$8,000	Old equipment is outdated and difficult to support
Battery Tester	\$8,000	0	1	1	\$8,000	Old equipment is outdated and difficult to support
Current Tester	\$8,000	0	1	1	\$8,000	Old equipment is outdated and difficult to support
Domain Controller Server, Dell Poweredge	\$5,000	0	1	1	\$5,000	To process log-ons for the plant control system, plant control and security issue
Backup Applications Server, Dell Poweredge	\$7,200	0	1	1	\$7,200	Provide backups of the plant control system and historical data
Autoclave	\$70,000	0	1	1	\$70,000	For the preparation of media for the fecal coliform analysis of samples from Hornsby Bend including compost, dry sludge, monitoring wells and the lagoons
Furnace	\$10,000	1	0	1	\$10,000	Generate regulatory data and reduce turn around time and overtime due to holding samples over from the weekend
50 Ton Hydraulic Ironworker w/accessories	\$11,805	1	0	1	\$11,805	To purchase a new 50-Ton Hydraulic Ironworkers to punch, shear, break and notch angle iron, flat bar, square tubing, sheet metal, round tubing
InfoWorks ICM Wastewater Collection System	\$18,750	1	2	3	\$56,250	To facilitate model operational efficiency and support wastewater collection system
Computer Modeling Software	\$6,000	0	1	1	\$6,000	To replace the SCADA Administration Server
SCADA Administration Server	\$7,000	0	3	3	\$21,000	Replacement meters
Wastewater Billing Meter	\$40,000	0	3	3	\$120,000	To inspect sewer lines
Cues OZ III Camera/ Transporter	\$7,000	0	1	1	\$7,000	For TV truck to inspect wastewater lines
Video Cable	\$10,000	0	1	1	\$10,000	For the emergency response group to inspect sewer lateral and provide inspections for the Private Lateral Program



# 2013-14 Capital Outlay

Description	Unit Cost	NUMBER OF UNITS		Approved Budget			
		New	Replace-ment		Total		
4" Sewer Hydraulic Pumps	\$9,000	0	2	2	\$18,000	Address the size and scope of current SSO's in order to comply with current response times	
Fencing	\$100,000	1	0	1	\$100,000	Location for the future Northeast Regional Wastewater Treatment Plant	
<u>TOTAL AUSTIN WATER UTILITY:</u>					<u>\$889,060</u>		
<b>Austin Water Utility - Wildland Conservation Fund</b>							
Fencing	\$250,000	1	0	1	\$250,000	To secure the City preserves	
<u>TOTAL AUSTIN WATER UTILITY - WILDLAND CONSERVATION FUND:</u>					<u>\$250,000</u>		
<b>Austin Resource Recovery</b>							
Stand on end front loader	\$25,000	1	0	1	\$25,000	Dead animal collection expansion	
<u>TOTAL AUSTIN RESOURCE RECOVERY:</u>					<u>\$25,000</u>		
<b>Building Services</b>							
Truck	\$25,000	1	0	1	\$25,000	For new Trade Manager	
<u>TOTAL BUILDING SERVICES:</u>					<u>\$25,000</u>		
<b>Code Compliance</b>							
1/2 ton, ext cab Truck	\$29,000	12	0	12	\$348,000	For 12 Inspectors	
1/2 ton, ext cab Truck	\$29,000	0	7	7	\$203,000	Needed replacement trucks	
Ford Explorers	\$33,000	2	0	2	\$66,000	For new hires	
<u>TOTAL CODE COMPLIANCE:</u>					<u>\$617,000</u>		
<b>Fire</b>							
Thermal Imaging Cameras	\$8,500	11	0	11	\$93,500	Bring total inventory to 58 TICs, one for every apparatus	
AED Replacements	\$3,478	0	23	23	\$80,000	Needed replacements	
Stationary treadmill replacements	\$5,000	0	15	15	\$75,000	Replacement treadmills	
Confined space rescue escape packs and Supplied Air Respirator Cart Replacements	\$1,200	0	20	20	\$24,000	Replacing AFD's confined space rescue escape packs and Supplied Air Respirator (SAR) carts	
Special Operations Training	\$1,257	18	0	18	\$22,630	To meet regional, state, and federal standards for Special Operations Response	
Face Piece Fit-Tester for Self-contained Breathing Apparatus (SCBA) Replacement	\$9,000	0	1	1	\$9,000	Breathing air system testing equipment	
<u>TOTAL FIRE:</u>					<u>\$304,130</u>		

# 2013-14 Capital Outlay

Description	NUMBER OF UNITS			Approved Budget		
	Unit Cost	New	Replace-ment		Total	
<b>Fleet Services</b>						
Shop Equipment	\$32,500	0	1	1	\$32,500	To replace shop equipment as needed
Shop Equipment	\$32,500	0	1	1	\$32,500	To replace shop equipment as needed
Shop Equipment	\$32,500	0	1	1	\$32,500	To replace shop equipment as needed
Shop Equipment	\$32,500	0	1	1	\$32,500	To replace shop equipment as needed
Shop Equipment	\$32,500	0	1	1	\$32,500	To replace shop equipment as needed
Shop Equipment	\$32,500	0	1	1	\$32,500	To replace shop equipment as needed
Office Equipment	\$5,000	0	1	1	\$5,000	To replace office equipment as needed
					<u>\$200,000</u>	
<b>Health and Human Services</b>						
Vehicle	\$26,000	1	0	1	\$26,000	Car for Senior Sanitarian
					<u>\$26,000</u>	
<b>Parks and Recreation</b>						
Scoreboard	\$9,500	1	0	1	\$9,500	Indoor scoreboard that is mounted to the wall
					<u>\$9,500</u>	
<b>Police - Federal Department of Justice Asset Forfeiture Fund</b>						
Other Capital Equipment	\$685,000	1	0	1	\$685,000	Department-wide requirements
Other Capital Equipment	\$654,880	1	0	1	\$654,880	Department-wide requirements
					<u>\$1,339,880</u>	
<b>Police - Federal Department of Treasury Asset Forfeiture Fund</b>						
Other Capital Equipment	\$200,000	1	0	1	\$200,000	Department-wide requirements
Other Capital Equipment	\$400,000	1	0	1	\$400,000	Department-wide requirements
					<u>\$600,000</u>	
<b>Police - State Contraband Asset Forfeiture Fund</b>						
Other Capital Equipment	\$200,000	1	0	1	\$200,000	Department-wide requirements
					<u>\$200,000</u>	
<b>Police - State Gambling Asset Forfeiture Fund</b>						
Other Capital Equipment	\$162,056	1	0	1	\$162,056	Department-wide requirements
					<u>\$162,056</u>	

# 2013-14 Capital Outlay

Description	Unit Cost	NUMBER OF UNITS		Approved Budget
		New	Replace-ment	
<b>Public Works - Capital Projects Management Fund</b>				
Pickup truck, 3/4 ton extended cab Propane fuel, towing package	\$40,000	0	5	\$200,000
SUV, Mid-size 4x2, E85	\$22,000	1	0	\$22,000
SUV, Mid-size 4x2, E85	\$22,000	1	0	\$22,000
<u>TOTAL PUBLIC WORKS - CAPITAL PROJECTS MANAGEMENT:</u>				<u>\$244,000</u>
<b>Public Works - Child Safety Fund</b>				
Small sport utility vehicle	\$22,000	1	0	\$22,000
<u>TOTAL PUBLIC WORKS - CHILD SAFETY:</u>				<u>\$22,000</u>
<b>Austin Transportation - Parking Management Fund</b>				
Ford Focus Electric powered	\$33,000	1	0	\$33,000
Ford Focus Electric powered	\$33,000	0	2	\$66,000
Van, Cargo	\$35,000	2	0	\$70,000
Pickup, 1/2 ton, propane	\$33,000	0	1	\$33,000
Ford Focus Electric powered	\$33,000	1	0	\$33,000
<u>TOTAL AUSTIN TRANSPORTATION PARKING MANAGEMENT:</u>				<u>\$235,000</u>
<b>Watershed Protection - Drainage Fund</b>				
Hydrolab, Flowmeters, or microscope	\$16,000	1	0	\$16,000
Hoist	\$5,000	2	0	\$10,000
Grapple Bucket for Skid Loader	\$7,000	1	0	\$7,000
10-inch Wheel Kit	\$6,000	1	0	\$6,000
In-Clonometer	\$7,000	1	0	\$7,000
Transmission Repair Kit	\$7,500	1	0	\$7,500
Target Pro 35 III 30S Pavement Saw	\$10,000	1	0	\$10,000
Various Equipment for Waller Creek	\$21,400	1	0	\$21,400
Survey Equipment	\$8,500	1	0	\$8,500
<u>TOTAL WATERSHED PROTECTION - DRAINAGE:</u>				<u>\$93,400</u>

# 2013-14 Capital Outlay

Description	NUMBER OF UNITS			Approved Budget	
	Unit Cost	New	Replace-ment		Total
<b>One-Time Critical Capital Fund</b>					
<b>Emergency Medical Services (EMS)</b>					
Lift assist Stretcher Devices	\$25,000	20	0	20	\$500,000 Safety Audit reduce injuries
Cardiac Monitors	\$30,000	0	25	25	\$750,000 Replacement of aging cardiac monitors
Stretchers Replacement	\$14,975	0	10	10	\$149,750 Replacement of aging stretchers
<u>TOTAL EMS:</u>					<u>\$1,399,750</u>
<b>Animal Services</b>					
Generator	\$200,000	1	0	1	\$200,000 Back up power source for animal shelter
3870M Large Capacity Sterilizer (Autoclave)	\$10,000	1	0	1	\$10,000 Increase efficiency and be able to handle the larger volume of surgery equipment needing to be sterilized
Misting System for kennels	\$25,667	1	0	1	\$25,667 Maintain employee and customer comfort, animal care standards, and animal protection activities
<u>TOTAL ANIMAL SERVICES:</u>					<u>\$235,667</u>
<b>Municipal Court</b>					
Standing Desk	\$1,499	15	0	15	\$22,485 Part 1 of a 3 year ergonomic pilot
<u>TOTAL MUNICIPAL COURT:</u>					<u>\$22,485</u>
<b>Planning and Development Review</b>					
Ford Equinox SUVs	\$21,000	10	0	10	\$210,000 New vehicles for 10 new Inspectors
<u>TOTAL PLANNING AND DEVELOPMENT REVIEW:</u>					<u>\$210,000</u>
<b>Parks and Recreation</b>					
Portable compressor	\$9,000	0	1	1	\$9,000 Compressed air
Spreader-sprayer	\$3,500	0	2	2	\$7,000 Spreader that pulls behind the fertilizer
Tool Set	\$5,000	0	1	1	\$5,000 Used for preventive maintenance
Phone system	\$25,000	0	1	1	\$25,000 Voice over IP for 974 numbers
<u>TOTAL PARKS AND RECREATION:</u>					<u>\$46,000</u>

## 2013-14 Capital Outlay

Description	Unit Cost	NUMBER OF UNITS		Approved Budget
		New	Replace-ment	
<b>Police</b>				
UV-VIS Spectrophotometer	\$40,000	0	1	\$40,000 Replacement instrument
Fire Safety Equipment	\$87,500	0	1	\$87,500 Replacement fire alarm systems for the Patrol Building and North Substation
Wireless Bar Code Scanners	\$54,300	0	1	\$54,300 Inventory equipment to comply with audit
<b>TOTAL POLICE:</b>				<u>\$181,800</u>
<b>TOTAL ONE-TIME CRITICAL CAPITAL FUND:</b>				<u>\$2,095,702</u>
<b>TOTAL CAPITAL OUTLAY:</b>				<u>\$7,850,728</u>



## Debt Position





# Debt Position

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## Types of Debt

The City sells bonds to finance a major portion of its capital improvement plan. *General obligation bonds* fund improvements such as streets, police and fire stations, health clinics, parks and libraries, and are repaid from property taxes.

*Revenue bonds* fund improvements for the City's enterprise activities. Revenue bonds are used to finance capital projects for the utilities and also have been used to build the new convention center and to fund construction of the Austin-Bergstrom International Airport. Revenue bonds are repaid from revenue of the enterprise and not from property taxes.

The City's outstanding debt from all sources as of June 30, 2013, is as follows:

## Debt Position

### General Obligation Bonds (G.O.)

Public Improvement Bonds	\$975,405,000	
Certificates of Obligation	152,920,000	
Public Property Finance Contractual Obligations	<u>81,585,000</u>	1,209,910,000
Less: Revenue Supported G.O. Bonds <sup>(1)</sup>		(231,336,726)
Less: G.O. Debt Service Fund Balance		<u>(96,711,115)</u>
Net Total G.O. Debt		<u>\$881,862,159</u>

### Revenue Bonds and Commercial Paper

Electric Utility Revenue Bonds	\$1,276,401,614	
Water and Wastewater Utility Revenue Bonds	2,152,085,780	
Electric Utility Commercial Paper	57,650,000	
Water and Wastewater Utility Commercial Paper	<u>207,660,000</u>	3,693,797,394
Water and Wastewater Assumed MUD		6,571,649
Watershed Protection Assumed MUD		<u>3,693,345</u>
Total Debt Payable from Utility Systems Revenue		3,704,062,388
Convention Center Revenue Bonds (payable from hotel/motel occupancy taxes and rental car tax)		195,825,000
Airport Revenue Bonds (payable from airport system revenue)		<u>326,055,000</u>
Total Revenue Debt		<u>\$4,225,942,388</u>

<sup>(1)</sup> Revenue supported general obligation bonds are subtracted from debt payable from property taxes, because the respective enterprises and general fund departments transfer funds to support the necessary debt service payments.

## Debt Service Requirements <sup>(1)</sup> – FY 2013-14

General Obligation Bond Debt	\$128,565,034
Utility Revenue Bond Debt	347,382,705
Airport Revenue Bond Debt	3,478,375
Airport Variable Rate Bond Debt	24,389,385
Town Lake Park Comm. Venue Bond Debt	3,036,300
Hotel Tax Revenue Bond Debt	<u>15,223,186</u>
	<u>\$522,074,985</u>

<sup>(1)</sup> For bonds outstanding on June 30, 2013.

# Debt Position

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## Current Bond Ratings

A bond rating is a measure of a city’s ability to repay its debt. Several factors are considered when assigning a rating, including the local economy and the strength of the city’s financial and administrative management as well as various debt ratios. G.O. Net debt per capita is an important ratio and is calculated by dividing the net outstanding general obligation bond principal by the population. As of September 30, 2012, Austin’s G.O. net debt per capita was \$1,379.03. The amount of debt owed by jurisdictions with boundaries overlapping the City’s is also considered. The City’s overlapping net debt per capita ratio is higher at \$3,635.38 because the debt of Travis County, the Austin Independent School District, as well as other local entities, is considered in the calculation. The City’s G.O. bond ratings are ranked the highest ranking given among all three agencies (Moody’s Investors Services, Standard & Poor’s Services, and Fitch).

Revenue bonds are different from general obligation bonds in that debt service is paid by ratepayers both inside and outside the city. Factors considered when rating revenue bonds include financial performance of the enterprise activity, long range planning for capital improvements and the process of setting rates and fees.

The level of revenue debt is dependent upon the number of enterprise activities within the City. Because the City of Austin owns its own water and wastewater utility as well as an airport, convention center and electric utility, revenue debt issued by the City will exceed that issued by many municipalities of comparable size which do not provide those services. The combined utility systems revenue bond debt rating is Aa1 by Moody’s (highest usually given is AA) which means the outstanding revenue bonds are considered a good credit risk.

The City of Austin’s bond ratings as of June 30, 2013 are:

	<u>General Obligation</u>	<u>Utility Systems</u>
Moody’s Investors Services	Aaa	Aa1
Standard & Poor’s	AAA	AA
Fitch	AAA	AA-

## Annual Bond Sales

The City Financial Policies were revised to include new policies regarding remaining authorized but unissued general obligation bonds, and the timing of bond elections. An estimated two years of authorized but unissued bonds shall remain before an election will be held. In addition, the total dollar amount of bond election propositions recommended to the voters shall not exceed the city’s estimated ability to issue the bonds within a six year period. This six year period was recommended by the Council’s Audit and Finance Committee on June 24, 1998 and is included in the City’s Financial Policies. Council approved funding of the projects approved by voters in the 2006 bond election over a 7-year period.

These policies will assist the City in completing projects approved by the voters in a reasonable amount of time.

### Authorized but Unissued G.O. Bonds

Transportation/Street Improvements	\$ 196,434,000
Parks and Recreation	83,817,000
Drainage Improvements	45,000,000
Central Library	83,200,000
Public Safety	36,079,000
Health and Human Services	11,148,000
Cultural Arts & Library	<u>22,837,000</u>
Total	\$478,515,000 <sup>(1) (2)</sup>

<sup>(1)</sup> As of June 30, 2013

<sup>(2)</sup> Brackenridge 2000 bond authority of \$9,215,000 is excluded due to the lease of hospital to Seton.

# Debt Position

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## Financial Policies

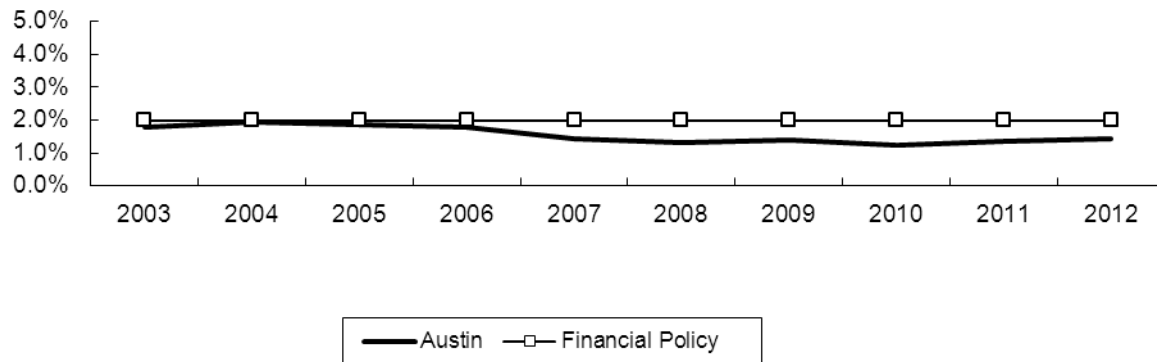
Financial policies adopted by the City Council guide the City's debt management. The status of selected policies as of September 30, 2012 is summarized in the following graphs.

### Policy

The ratio of G.O. net debt to total assessed valuation shall not exceed 2%. This ratio is calculated by dividing general obligation debt (net of debt service fund balance and self-supporting debt) by total assessed valuation.

As of September 30, 2012, this ratio was 1.43% which is below the 2% policy requirement.

**G.O. Net Debt as a Percent of Assessed Valuation**



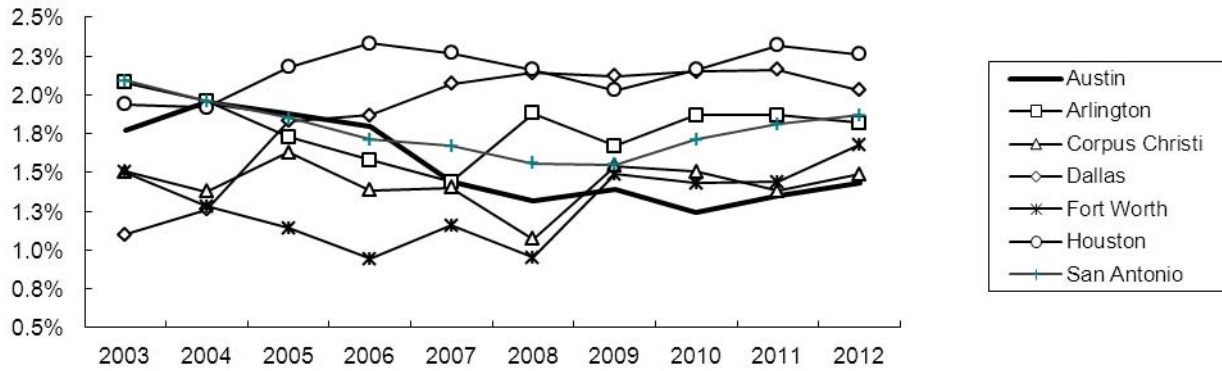
Source: City of Austin - Financial Services

# Debt Position

## How Does Austin Compare?

The following graphs compare the City of Austin to other Texas cities, using two of the City's adopted financial policies for debt management. A third comparison is also presented based on net debt per capita. The first graph compares the ratio of Austin's G.O. net debt as a percentage of assessed valuation to other Texas cities.

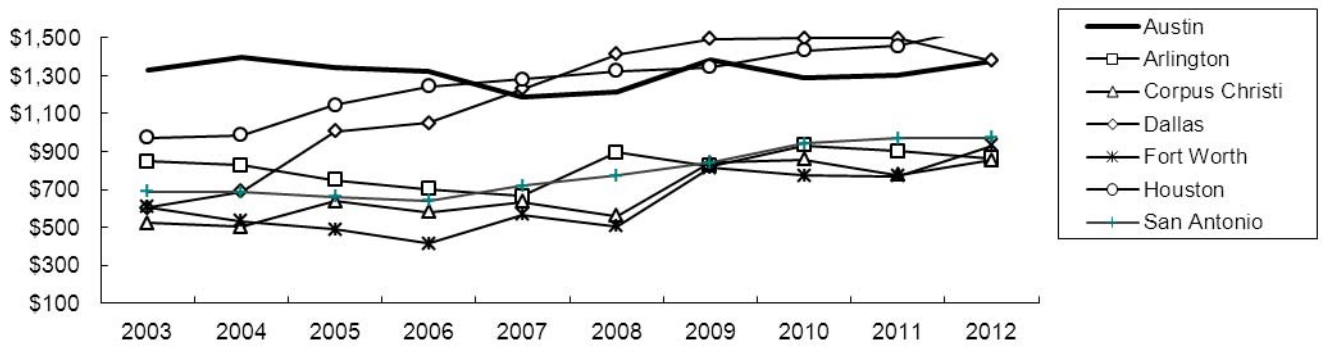
**G.O. Net Debt as a Percentage of Assessed Valuation**



Source: City of Austin and Entity CAFRs - Financial Services

The following graph compares Austin's G.O. net debt per capita to other Texas cities. This statistic represents the rate of debt retirement versus debt issuance as well as growth in population.

**G.O. Net Debt Per Capita**

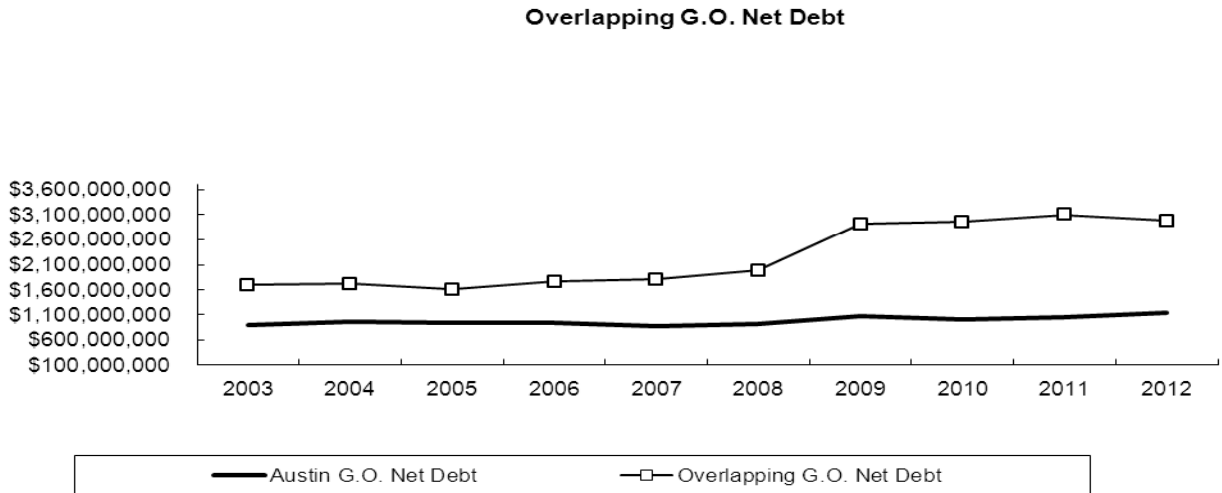


Source: City of Austin and Entity CAFRs - Financial Services

# Debt Position

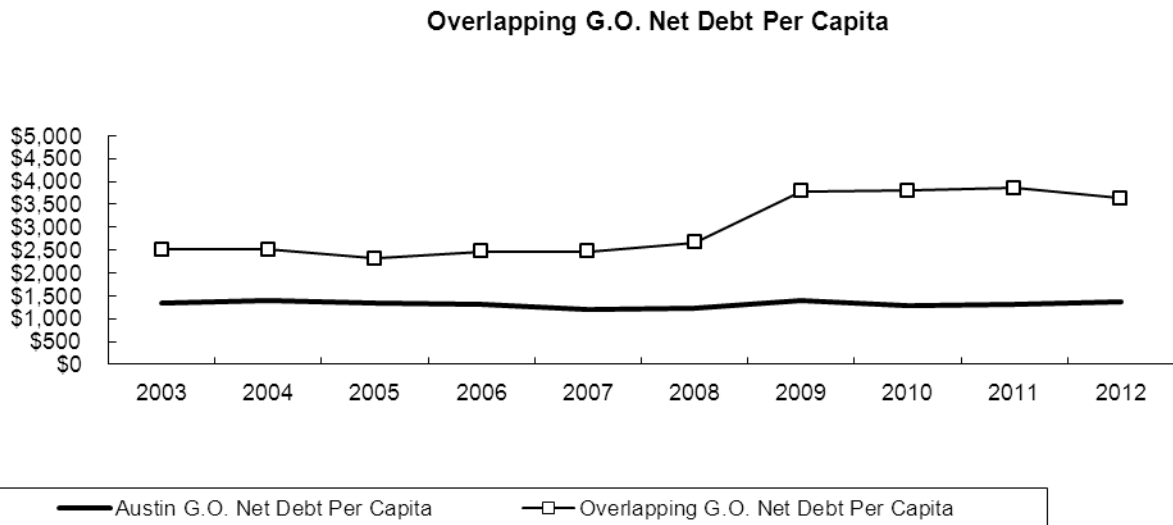
## Overlapping Debt

The following graphs reflect the additional debt burden imposed by other governmental units in the area, including Travis County, Austin Independent School District, and Austin Community College.



Source: City of Austin - Financial Services

While Austinites are impacted through individual tax rates of these entities, the City of Austin does not have the authority to impose restrictions on the other jurisdictions borrowing power.



Source: City of Austin – Financial Services

## Conclusion

Because of the implementation and adherence to its debt management financial policies, Austin has been able to retain its excellent bond ratings even during periods of economic stress. As a consequence, the city will continue to receive competitive interest rates when entering the bond market.



## Bond Indebtedness





# General Obligation Debt Service Fund

## Purpose and Nature of Fund

---

The General Obligation Debt Service Fund pays the principal and interest associated with general obligation bonds that the City sells to finance capital improvements projects. As of September 30, 2013, total outstanding General Obligation (G.O.) debt will total \$1.332 billion, of which \$270.2 million is self-supported, leaving a net of \$1.061 billion in tax supported debt. The full faith and credit of the City is pledged to secure G.O. debt.

## Factors Affecting Revenue

---

The main source of revenue for the G.O. Debt Service Fund is property taxes paid by property owners. The amount of debt issued by the City, the City's assessed property valuation, and the tax collection rate determine the tax rate necessary to raise the required amount of revenue. In FY 2013-14, the approved property tax rate is 50.27 cents per \$100 assessed valuation, of which 11.71 cents is dedicated to debt service requirements. Assessed valuation increased 5.9% compared to FY 2012-13 and total property tax revenue is budgeted at \$103 million. Additionally, \$36.3 million will be transferred into the G.O. Debt Service Fund from the various Enterprise Funds and General Government Departments that have issued G.O. debt.

Interest earned on the Debt Service Fund balance comprises an additional revenue source for the fund and supplements the taxes necessary to pay debt service. Interest revenue is expected to remain low in FY 2013-14 due to low market rates

## Factors Affecting Requirements

---

The requirements for the G.O. Debt Service Fund are based on the amount of outstanding general obligation bonds and related debt service costs.

The City's financial policies require the G.O. Debt Service Fund to maintain a fund balance of at least 10% of total G.O. debt service requirements. The fund balance provides a contingency reserve that helps to ensure the City's ability to meet debt service payments. The FY 2013-14 ending balance maintains compliance with the policy.

	2010-11 Actual	2011-12 Actual	2012-13 Amended	2012-13 Estimated	2013-14 Approved
Revenue	\$106,392,961	\$103,390,894	\$103,398,530	\$104,370,284	103,598,175
Transfers In	\$30,719,501	\$33,550,078	\$33,941,121	\$33,830,206	\$36,263,536
Requirements	\$141,384,586	\$138,870,093	\$139,567,557	\$138,468,976	\$141,224,034

## GENERAL OBLIGATION DEBT SERVICE FUND SUMMARY

	2010-11 ACTUAL	2011-12 ACTUAL	2012-13 AMENDED	2012-13 ESTIMATED	2013-14 APPROVED
BEGINNING BALANCE	22,365,587	17,682,332	16,184,661	15,753,211	15,484,725
REVENUE					
Property Tax Revenue					
Current	100,674,138	99,351,778	99,448,418	99,448,391	102,066,875
Delinquent	506,416	140,154	375,010	375,000	448,331
Penalty and Interest	466,890	507,024	440,000	440,000	440,000
Property Tax Requirement	<u>101,647,444</u>	<u>99,998,956</u>	<u>100,263,428</u>	<u>100,263,391</u>	<u>102,955,206</u>
Other Revenue					
Interest on Investments	93,347	90,012	22,352	66,324	65,969
CMTA Mobility	3,500,000	3,500,000	2,535,750	2,535,750	0
Zilker Park Improvements (ACL)	1,000,000	0	500,000	500,000	500,000
Accrued Interest Purchased/Excess COI	75,170	(275,074)	0	927,819	0
Post Properties	77,000	77,000	77,000	77,000	77,000
Interest and Other Revenue	<u>4,745,517</u>	<u>3,391,938</u>	<u>3,135,102</u>	<u>4,106,893</u>	<u>642,969</u>
TOTAL REVENUE	<u>106,392,961</u>	<u>103,390,894</u>	<u>103,398,530</u>	<u>104,370,284</u>	<u>103,598,175</u>
TRANSFERS IN					
Austin Energy	250,774	170,605	155,041	155,041	154,974
Austin Resource Recovery	8,046,079	9,014,251	9,722,591	9,711,512	10,344,270
Austin Transportation Department	0	0	112,812	110,641	158,251
Austin Water Utility	4,909,782	5,501,742	5,348,270	5,346,413	4,810,183
Aviation	30,101	29,718	26,272	26,272	27,089
Code Compliance	84,810	85,690	142,781	141,890	194,520
Convention Center	2,758,383	2,617,238	2,124,464	2,124,464	2,354,371
EMS	63,696	0	0	0	0
Environmental Remediation	640,825	1,132,847	1,320,597	1,320,452	1,343,702
Financial Svcs. - Rutherford Lane Facility	1,354,700	1,357,100	1,358,700	1,358,700	1,354,500
Fire	925,513	672,488	490,550	490,550	495,561
Fleet	748,263	739,568	479,457	479,457	467,292
Golf	214,908	230,125	359,846	346,398	316,665
Golf Surcharge	0	0	0	0	40,000
Landfill Closure	1,002,687	1,036,705	979,594	979,594	867,941
MUD Surcharge	128,740	104,340	118,800	113,545	114,000
One Texas Center	1,607,836	1,556,042	1,600,672	1,600,672	1,690,362
Police	214,242	228,144	231,735	231,735	235,205
Support Services	3,186,122	3,238,875	3,282,705	3,282,705	3,131,602
Parking Fund - Parking Pay Stations	871,462	1,073,526	1,093,017	1,093,017	1,105,941
Public Works - Transportation	2,105,057	2,354,210	2,134,848	2,139,120	2,458,877
Waller Creek Tunnel	0	1,254,056	1,780,613	1,696,720	3,291,720
Watershed Protection	1,575,521	1,152,808	1,077,756	1,081,308	1,306,510
TOTAL TRANSFERS IN	<u>30,719,501</u>	<u>33,550,078</u>	<u>33,941,121</u>	<u>33,830,206</u>	<u>36,263,536</u>
TOTAL AVAILABLE FUNDS	<u>137,112,462</u>	<u>136,940,972</u>	<u>137,339,651</u>	<u>138,200,490</u>	<u>139,861,711</u>
EXPENSES					
Principal	92,882,400	89,345,000	86,075,000	87,210,000	86,510,000
Interest	48,494,861	49,527,217	53,477,557	51,243,976	54,699,034
Other	7,325	(2,124)	15,000	15,000	15,000
TOTAL EXPENSES	<u>141,384,586</u>	<u>138,870,093</u>	<u>139,567,557</u>	<u>138,468,976</u>	<u>141,224,034</u>
TOTAL REQUIREMENTS	<u>141,384,586</u>	<u>138,870,093</u>	<u>139,567,557</u>	<u>138,468,976</u>	<u>141,224,034</u>
EXCESS (DEFICIENCY) OF TOTAL AVAILABLE FUNDS OVER TOTAL REQUIREMENTS	<u>(4,272,124)</u>	<u>(1,929,121)</u>	<u>(2,227,906)</u>	<u>(268,486)</u>	<u>(1,362,323)</u>
ADJUSTMENT TO GAAP	<u>(411,130)</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
ENDING BALANCE	<u>17,682,332</u>	<u>15,753,211</u>	<u>13,956,755</u>	<u>15,484,725</u>	<u>14,122,402</u>

# Airport Revenue Bond Redemption Fund

## Purpose and Nature of Fund

---

The Airport Revenue Bond Redemption Fund pays the principal and interest payments on debt issued for the City's Airport System. The ordinance authorizing the bonds requires that revenue from the Airport System, after operation and maintenance expenses, be pledged to repay the debt before revenue is used for any other purpose.

## Factors Affecting Revenue

---

The fund receives transfers from the Airport Fund and the Passenger Facility Charges Fund. Due to aspects and requirements of a loan completed in FY 2012-13, the fund will receive capitalized interest revenues for the next few fiscal years to satisfy interest payment requirements. This includes an estimated \$506,250 in FY 2012-13 and \$1.35 million in FY 2013-14.

## Factors Affecting Requirements

---

The requirements of the Airport Revenue Bond Redemption Fund are the debt service payments of the outstanding bonds and the associated paying agent/registrar fees. Debt service includes the principal and interest on outstanding and anticipated bond issues, and is scheduled for payment in May and November of each year.

	2010-11 Actual	2011-12 Actual	2012-13 Amended	2012-13 Estimated	2013-14 Approved
Transfers In	\$4,525,000	\$10,171,000	\$3,239,363	\$3,745,250	\$3,483,225
Requirements	\$4,468,475	\$4,475,300	\$10,760,675	\$10,760,675	\$3,479,076

## AIRPORT REVENUE BOND REDEMPTION FUND

	2010-11 ACTUAL	2011-12 ACTUAL	2012-13 AMENDED	2012-13 ESTIMATED	2013-14 APPROVED
BEGINNING BALANCE	2,698,963	2,755,488	8,451,403	8,451,188	1,435,763
TRANSFERS IN					
Passenger Facility Charge	2,134,062	4,796,342	1,527,435	1,527,072	1,006,469
Airport Fund	2,390,938	5,374,658	1,711,928	1,711,928	1,126,756
Capitalized Interest	0	0	0	506,250	1,350,000
TOTAL AVAILABLE FUNDS	<u>4,525,000</u>	<u>10,171,000</u>	<u>3,239,363</u>	<u>3,745,250</u>	<u>3,483,225</u>
REQUIREMENTS					
Principal	2,015,000	2,115,000	8,670,000	8,670,000	260,000
Interest	2,453,125	2,359,950	2,090,325	2,090,325	3,218,376
Other	350	350	350	350	700
TOTAL REQUIREMENTS	<u>4,468,475</u>	<u>4,475,300</u>	<u>10,760,675</u>	<u>10,760,675</u>	<u>3,479,076</u>
EXCESS (DEFICIENCY) OF TOTAL AVAILABLE FUNDS OVERTOTAL REQUIREMENTS	<u>56,525</u>	<u>5,695,700</u>	<u>(7,521,312)</u>	<u>(7,015,425)</u>	<u>4,149</u>
ENDING BALANCE	<u><u>2,755,488</u></u>	<u><u>8,451,188</u></u>	<u><u>930,091</u></u>	<u><u>1,435,763</u></u>	<u><u>1,439,912</u></u>

# Airport Variable Rate Bond Debt Service Fund

## Purpose and Nature of Fund

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The Airport Variable Rate Bond Debt Service Fund pays the principal and interest payments on variable rate debt issued for the City's Airport System.

The Series 2005 Variable Rate Revenue Refunding Bonds are "Revenue Bonds," as defined in the ordinance, and are secured by a lien on the net revenues that is senior to the lien on net revenues securing the subordinate lien bonds. The 2005 Bonds bear a variable interest rate which currently resets every seven days. In connection with the issuance of the bonds, the City entered into an interest rate swap agreement to enable the City to accrue substantial savings over the life of the bonds and to fix its interest obligation on the debt represented by the bonds.

## Factors Affecting Revenue

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The fund receives transfers from the Airport Fund and the Passenger Facility Charges Fund.

## Factors Affecting Requirements

---

The requirements of the Airport Variable Rate Bond Debt Service Fund are the debt service payments on the outstanding notes and the associated paying agent/registrar fees. Debt service includes the principal and interest on outstanding and anticipated note issues, and is scheduled for monthly payment. Fund requirements are estimated since repayment is based on a floating rate that is reset weekly.

	2010-11 Actual	2011-12 Actual	2012-13 Amended	2012-13 Estimated	2013-14 Approved
Transfers In	\$26,154,727	\$48,315,976	\$28,061,774	\$27,561,774	\$28,976,876
Requirements	\$25,087,353	\$54,223,702	\$19,956,983	\$19,244,302	\$28,340,504

## AIRPORT VARIABLE RATE BOND DEBT SERVICE FUND

	2010-11 ACTUAL	2011-12 ACTUAL	2012-13 AMENDED	2012-13 ESTIMATED	2013-14 APPROVED
BEGINNING BALANCE	10,935,526	12,002,900	6,094,327	6,095,174	14,412,646
TRANSFERS IN					
Airport Capital Fund	0	27,654,795	0	0	0
Passenger Facility Charge	11,392,809	8,897,787	11,327,626	11,077,626	12,331,671
Airport Fund	14,761,918	11,763,394	16,734,148	16,484,148	16,645,205
TOTAL AVAILABLE FUNDS	<u>26,154,727</u>	<u>48,315,976</u>	<u>28,061,774</u>	<u>27,561,774</u>	<u>28,976,876</u>
REQUIREMENTS					
Principal	11,500,000	40,050,000	6,125,000	6,125,000	15,350,000
Interest	10,804,155	9,894,830	10,498,299	9,844,522	9,852,704
Other	2,783,198	4,278,872	3,333,684	3,274,780	3,137,800
TOTAL REQUIREMENTS	<u>25,087,353</u>	<u>54,223,702</u>	<u>19,956,983</u>	<u>19,244,302</u>	<u>28,340,504</u>
EXCESS (DEFICIENCY) OF TOTAL AVAILABLE FUNDS OVER TOTAL REQUIREMENTS	<u>1,067,374</u>	<u>(5,907,726)</u>	<u>8,104,791</u>	<u>8,317,472</u>	<u>636,372</u>
ENDING BALANCE	<u><u>12,002,900</u></u>	<u><u>6,095,174</u></u>	<u><u>14,199,118</u></u>	<u><u>14,412,646</u></u>	<u><u>15,049,018</u></u>

# Convention Center Hotel Occupancy Tax Revenue Bond Redemption Fund

## Purpose and Nature of Fund

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The Hotel Occupancy Tax Revenue Bond Redemption Fund pays the principal and interest payments on bonds issued for the City's Convention Center. The Hotel Occupancy Tax Revenue Bonds are special obligations of the City and are payable and secured by the Pledged Hotel Occupancy Tax Revenue (Pledged Revenue).

## Factors Affecting Revenue

---

The fund receives transfers from the Convention Center Tax Fund and the Venue Tax Fund. The funding source for the transfers is hotel/motel occupancy taxes.

## Factors Affecting Requirements

---

The requirements of the Hotel Occupancy Tax Revenue Bond Redemption Fund are debt service payments on the outstanding bonds and all bank charges and other costs and expenses relating to the payment. Debt service includes the principal, interest and redemption premiums on the outstanding bond issues, and is scheduled for semi-annual payment.

	2010-11 Actual	2011-12 Actual	2012-13 Amended	2012-13 Estimated	2013-14 Approved
Revenue	\$688,701	\$15,205	\$12,020	\$12,640	\$10,579
Transfers In	\$17,807,939	\$16,745,532	\$17,254,715	\$17,129,370	\$17,032,931
Requirements	\$19,232,285	\$17,007,458	\$17,072,007	\$16,647,845	\$16,806,659

## CONVENTION CENTER HOTEL OCCUPANCY TAX REVENUE BOND REDEMPTION FUND

	2010-11 ACTUAL	2011-12 ACTUAL	2012-13 AMENDED	2012-13 ESTIMATED	2013-14 APPROVED
BEGINNING BALANCE	9,439,230	8,703,585	8,786,827	8,500,970	8,995,135
REVENUE					
Interest Income	15,300	15,205	12,020	12,640	10,579
BAB Subsidy	673,401	0	0	0	0
TOTAL REVENUE	<u>688,701</u>	<u>15,205</u>	<u>12,020</u>	<u>12,640</u>	<u>10,579</u>
TRANSFERS IN					
Convention Center Tax Fund	5,654,750	5,666,813	5,670,125	5,670,125	5,673,813
Venue Fund	10,408,145	11,078,719	9,336,604	11,459,245	11,359,118
CIP Fund	1,745,044	0	2,247,986	0	0
TOTAL TRANSFERS IN	<u>17,807,939</u>	<u>16,745,532</u>	<u>17,254,715</u>	<u>17,129,370</u>	<u>17,032,931</u>
TOTAL AVAILABLE FUNDS	<u>18,496,640</u>	<u>16,760,737</u>	<u>17,266,735</u>	<u>17,142,010</u>	<u>17,043,510</u>
EXPENSES					
Principal	8,545,000	8,870,000	8,890,000	8,890,000	9,380,000
Interest	7,597,276	6,673,259	6,881,041	6,345,645	6,050,809
Other	1,125,922	1,464,199	1,300,966	1,412,200	1,375,850
TOTAL EXPENSES	<u>17,268,198</u>	<u>17,007,458</u>	<u>17,072,007</u>	<u>16,647,845</u>	<u>16,806,659</u>
TRANSFERS OUT					
Waller Creek Tunnel Reserve	1,964,087	0	0	0	0
TOTAL TRANSFERS OUT	<u>1,964,087</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL REQUIREMENTS	<u>19,232,285</u>	<u>17,007,458</u>	<u>17,072,007</u>	<u>16,647,845</u>	<u>16,806,659</u>
EXCESS (DEFICIENCY) OF TOTAL AVAILABLE FUNDS OVER TOTAL REQUIREMENTS	<u>(735,645)</u>	<u>(246,721)</u>	<u>194,728</u>	<u>494,165</u>	<u>236,851</u>
ADJUSTMENT TO GAAP	<u>0</u>	<u>44,106</u>	<u>0</u>	<u>0</u>	<u>0</u>
ENDING BALANCE	<u><u>8,703,585</u></u>	<u><u>8,500,970</u></u>	<u><u>8,981,555</u></u>	<u><u>8,995,135</u></u>	<u><u>9,231,986</u></u>



# Convention Center Town Lake Park Venue Project Bond Redemption Fund

## Purpose and Nature of Fund

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The Convention Center Town Lake Park Venue Project Bond Redemption Fund pays the principal and interest payments on bonds issued for the construction and development of the Town Lake Park Community Events Center Project, which includes parkland development and the construction of parking facilities. The Town Lake Park Venue Project Bonds are a special obligation of the City and are payable and secured by a five percent (5%) tax on short-term motor vehicle rentals.

## Factors Affecting Revenue

---

The fund receives a transfer from the Town Lake Park Venue Project Fund. The funding source for the transferred funds is pledged short-term motor vehicle rental taxes authorized by Austin voters in November 1998.

## Factors Affecting Requirements

---

The requirements of the Convention Center Town Lake Park Venue Project Bond Redemption Fund are debt service payments on the outstanding bonds and all bank charges and other costs and expenses relating to the payments. Debt service includes the principal, interest and redemption premiums on the outstanding bond issues, and is scheduled for semi-annual payment.

	2010-11 Actual	2011-12 Actual	2012-13 Amended	2012-13 Estimated	2013-14 Approved
Revenue	\$459	\$798	\$300	\$513	\$577
Transfers In	\$2,193,772	\$2,875,289	\$3,061,456	\$3,061,456	\$3,070,808
Requirements	\$1,759,165	\$2,329,595	\$3,032,013	\$3,032,013	\$3,036,600

## CONVENTION CENTER TOWN LAKE PARK VENUE PROJECT BOND REDEMPTION FUND

	2010-11 ACTUAL	2011-12 ACTUAL	2012-13 AMENDED	2012-13 ESTIMATED	2013-14 APPROVED
BEGINNING BALANCE	439,676	874,742	1,421,182	1,421,234	1,451,190
REVENUE					
Interest Income	459	798	300	513	577
TOTAL REVENUE	459	798	300	513	577
TRANSFERS IN					
Town Lake Park Venue Project Fund	2,193,772	2,875,289	3,061,456	3,061,456	3,070,808
TOTAL TRANSFERS IN	2,193,772	2,875,289	3,061,456	3,061,456	3,070,808
TOTAL AVAILABLE FUNDS	2,194,231	2,876,087	3,061,756	3,061,969	3,071,385
REQUIREMENTS					
Principal	0	580,000	1,315,000	1,315,000	1,370,000
Interest	1,758,865	1,749,295	1,716,713	1,716,713	1,666,300
Other	300	300	300	300	300
TOTAL REQUIREMENTS	1,759,165	2,329,595	3,032,013	3,032,013	3,036,600
EXCESS (DEFICIENCY) OF TOTAL AVAILABLE FUNDS OVER TOTAL REQUIREMENTS	435,066	546,492	29,743	29,956	34,785
ENDING BALANCE	874,742	1,421,234	1,450,925	1,451,190	1,485,975

# Combined Utility Revenue Bond Redemption Fund

## Purpose and Nature of Fund

---

The Combined Utility Revenue Bond Redemption Fund is used to make the principal and interest payments for debt issued for the City's electric, water and wastewater utilities. The ordinance authorizing these bonds requires that net revenue, after meeting operations and maintenance requirements, be pledged to repay the debt before it is used for any other purpose. The utilities transfer the funds needed to make annual debt service payments to the Combined Utility Revenue Bond Redemption Fund.

## Factors Affecting Revenue

---

The source of revenue to the fund is transfers from the utilities and interest earnings. Debt service payments are made twice each year; the obligation, however, is accrued on a monthly basis for the entire fiscal period.

In 2002, the City obtained the required consent from the bondholders of outstanding Combined Utility System Revenue Bonds to amend the Bond Ordinance provisions for the Revenue Bond Retirement Reserve Fund. The amendment allowed funding for all or a portion of the required reserve with a surety bond or insurance policy issued by an insurance company rated in the highest rating category by the various rating agencies. Subsequently, the City acquired the necessary insurance policy. As a result of the financial market distress in 2008 and 2009, there were no insurance companies that met the rating requirements and the City had to fund a cash reserve instead.

In FY 2009-10, Austin Energy transferred \$44 million to the Combined Utility System Revenue Bond Retirement Reserve to meet the cash reserve requirement based on the average annual debt service. The amount of outstanding Combined Utility System Revenue Bonds and related debt service declines as the bonds are paid off and therefore, the required reserve also declines. As the required reserve declines, all reductions are applied to Austin Energy's portion of the debt service requirements or debt defeasance. For FY 2012-13, an \$8.8 million transfer from the Revenue Bond Retirement Reserve Fund was made to meet debt service requirements.

## Factors Affecting Requirements

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The requirements of the Combined Utility Revenue Bond Redemption Fund are the debt service payments for the outstanding bonds and miscellaneous fees associated with issuance costs. Debt service consists of the principal and interest on outstanding and anticipated bond issues, and is scheduled for semi-annual payments. The fund requirements are generally predictable since once a bond sale is closed, the requirements can only be altered by a future bond sale for new money, or a refunding.

	2010-11 Actual	2011-12 Actual	2012-13 Amended	2012-13 Estimated	2013-14 Approved
Revenue	\$5,941,828	\$3,986,965	\$3,924,866	\$3,774,365	\$3,579,182
Transfers In	\$335,307,000	\$348,917,000	\$379,353,711	\$337,806,126	\$339,084,431
Requirements	\$328,510,397	\$346,897,823	\$374,689,295	\$367,363,068	\$350,369,483

## COMBINED UTILITY REVENUE BOND REDEMPTION FUND

	2010-11 ACTUAL	2011-12 ACTUAL	2012-13 AMENDED	2012-13 ESTIMATED	2013-14 APPROVED
BEGINNING BALANCE	162,829,525	175,567,956	182,885,506	181,574,098	155,791,521
REVENUE					
Legal Settlement	3,158,848	0	0	0	0
BAB Subsidy	2,646,819	3,849,997	3,849,997	3,682,522	3,515,048
Interest	136,161	136,968	74,869	91,843	64,134
TOTAL REVENUE	<u>5,941,828</u>	<u>3,986,965</u>	<u>3,924,866</u>	<u>3,774,365</u>	<u>3,579,182</u>
TRANSFERS IN					
Transfer from Utility Funds	335,307,000	348,917,000	370,553,711	329,006,126	339,084,431
Transfer from Reserve Fund	0	0	8,800,000	8,800,000	0
TOTAL TRANSFERS IN	<u>335,307,000</u>	<u>348,917,000</u>	<u>379,353,711</u>	<u>337,806,126</u>	<u>339,084,431</u>
TOTAL AVAILABLE FUNDS	<u>341,248,828</u>	<u>352,903,965</u>	<u>383,278,577</u>	<u>341,580,491</u>	<u>342,663,613</u>
REQUIREMENTS					
Principle	125,743,900	143,067,902	183,883,983	180,277,063	181,396,213
Interest Expense	202,766,497	203,829,921	190,805,312	187,086,005	168,973,270
TOTAL REQUIREMENTS	<u>328,510,397</u>	<u>346,897,823</u>	<u>374,689,295</u>	<u>367,363,068</u>	<u>350,369,483</u>
EXCESS (DEFICIENCY) OF TOTAL AVAILABLE FUNDS OVER TOTAL REQUIREMENTS	<u>12,738,431</u>	<u>6,006,142</u>	<u>8,589,282</u>	<u>(25,782,577)</u>	<u>(7,705,870)</u>
ADJUSTMENT TO GAAP	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
ENDING BALANCE	<u><u>175,567,956</u></u>	<u><u>181,574,098</u></u>	<u><u>191,474,788</u></u>	<u><u>155,791,521</u></u>	<u><u>148,085,651</u></u>

# HUD Section 108 Loan Debt Service Fund

## Purpose and Nature of Fund

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The Housing and Urban Development (HUD) Section 108 Loan Debt Service Fund pays the principal and interest payments on debt related to the East 11th and 12th Street Redevelopment Program, the Neighborhood Commercial Management Program, and the Section 108 Family Business Loan Program.

## Factors Affecting Revenue

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The sources of revenue to the HUD Section 108 Loan Debt Service Fund are Community Development Block Grant funding and loan repayments from the Section 108 Family Business Loan Program.

## Factors Affecting Requirements

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The requirements of the HUD Section 108 Loan Debt Service Fund are the semi-annual debt service payments of the outstanding loans and all bank charges or other costs relating to these payments.

	2010-11 Actual	2011-12 Actual	2012-13 Amended	2012-13 Estimated	2013-14 Approved
Transfers In	\$2,202,530	\$1,019,838	\$1,068,552	\$984,883	\$1,106,105
Requirements	\$2,202,530	\$1,019,770	\$1,068,552	\$984,951	\$1,106,105

## HUD SECTION 108 DEBT SERVICE FUND

	2010-11 ACTUAL	2011-12 ACTUAL	2012-13 AMENDED	2012-13 ESTIMATED	2013-14 APPROVED
BEGINNING BALANCE	0	0	0	68	0
TRANSFERS IN					
Community Development Block Grant	2,202,530	0	0	0	0
Community Development Block Grant	0	1,019,838	969,864	969,796	1,010,917
Section 108 Family Business Loan Program Fund	0	0	98,688	15,087	95,188
TOTAL AVAILABLE FUNDS	<u>2,202,530</u>	<u>1,019,838</u>	<u>1,068,552</u>	<u>984,883</u>	<u>1,106,105</u>
REQUIREMENTS					
Principal	1,495,000	720,000	775,000	775,000	830,000
Interest	707,530	289,373	283,052	199,451	269,105
Other	0	10,397	10,500	10,500	7,000
TOTAL REQUIREMENTS	<u>2,202,530</u>	<u>1,019,770</u>	<u>1,068,552</u>	<u>984,951</u>	<u>1,106,105</u>
EXCESS (DEFICIENCY) OF TOTAL AVAILABLE FUNDS OVER TOTAL REQUIREMENTS	<u>0</u>	<u>68</u>	<u>0</u>	<u>(68)</u>	<u>0</u>
ENDING BALANCE	<u>0</u>	<u>68</u>	<u>0</u>	<u>0</u>	<u>0</u>

## How to Read Debt Service Schedules

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Debt service payments occur semi-annually and are comprised of principal and interest components for fixed rate transactions. Debt Service payments occur monthly and are comprised of principal and interest components for variable rate demand bonds. The principal repayments result in the reduction of the total debt outstanding and occur once each year for most bond issues. Interest payments occur twice each year for each individual fixed rate bond issue and monthly for each individual variable rate bond issue.

## General Obligation Debt

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As of September 30, 2013, the City of Austin will have \$1,141,790,000 in outstanding General Obligation (G.O.) bonds, consisting of Certificates of Obligation, Contractual Obligations and Public Improvement Bonds. These bonds were issued to fund capital improvements such as streets, bridges, parks, libraries, fire and police stations, vehicle service centers, health clinics and neighborhood centers.

General Obligation debt is supported by the full faith and credit of the City and is repaid from ad valorem property taxes collected from both current and future property owners throughout the term of the debt.



## Scheduled of Authorized but Unissued General Obligation Debt

The City Charter requires that the voters authorize the amount of all General Obligation Debt issued by the City. However, the City does not immediately issue all of the debt that is authorized. The amount of debt issued each year depends upon the cash flow needs of the Capital Improvements Program, the City's debt issuance capacity, and bond market conditions. The following table shows the status of all voter authorized general obligation bonds.

### *Authorized but Unissued General Obligation Bonds as of July 1, 2013*

<u>PURPOSE</u>	<u>DATE AUTHORIZED</u>	<u>AMOUNT AUTHORIZED</u>	<u>AMOUNT PREVIOUSLY ISSUED</u>	<u>UNISSUED BALANCE</u>
Brackenridge 2000	10-23-83	50,000,000	40,785,000	9,215,000
Park Improvements	09-08-84	9,975,000	9,648,000	327,000
Cultural Arts	01-19-85	20,285,000	14,890,000	5,395,000
Transportation	11-07-06	103,100,000	94,660,000	8,440,000
Drainage Improvements	11-07-06	145,000,000	130,000,000	15,000,000
Park Improvements	11-07-06	84,700,000	78,890,000	5,810,000
Cultural Arts	11-07-06	31,500,000	27,500,000	4,000,000
Central Library	11-07-06	90,000,000	6,800,000	83,200,000
Public Safety Facility	11-07-06	58,100,000	53,100,000	5,000,000
Mobility Transportation	11-02-10	90,000,000	45,305,000	44,695,000
Transportation and Mobility	11-06-12	143,299,000	0	143,299,000
Open Space and Watershed Protection	11-06-12	30,000,000	0	30,000,000
Parks and Recreation	11-06-12	77,680,000	0	77,680,000
Public Safety	11-06-12	31,079,000	0	31,079,000
Health and Human Services	11-06-12	11,148,000	0	11,148,000
Library, Museum, and Cultural Arts	11-06-12	13,442,000	0	<u>13,442,000</u>
TOTAL				<u>\$487,730,000</u>

**CITY OF AUSTIN  
GENERAL OBLIGATION BONDS  
Includes PIB's, CO's, and KO's  
SUMMARY BY PAYMENT DATE**

Payment Date	Principal Outstanding	Principal Payment	Interest Payment	Total	Fiscal Year Total
11/01/13	1,141,790,000	9,495,000	1,048,387	10,543,387	
03/01/14	1,132,295,000	0	23,067,974	23,067,974	
05/01/14	1,132,295,000	8,460,000	945,699	9,405,699	
09/01/14	1,123,835,000	62,480,000	23,067,974	85,547,974	128,565,034
11/01/14	1,061,355,000	8,630,000	850,735	9,480,735	
03/01/15	1,052,725,000	0	21,678,095	21,678,095	
05/01/15	1,052,725,000	8,300,000	735,326	9,035,326	
09/01/15	1,044,425,000	62,420,000	21,678,095	84,098,095	124,292,251
11/01/15	982,005,000	8,480,000	634,667	9,114,667	
03/01/16	973,525,000	0	20,292,512	20,292,512	
05/01/16	973,525,000	6,355,000	522,204	6,877,204	
09/01/16	967,170,000	58,890,000	20,292,512	79,182,512	115,466,894
11/01/16	908,280,000	6,405,000	445,574	6,850,574	
03/01/17	901,875,000	0	18,936,532	18,936,532	
05/01/17	901,875,000	5,750,000	357,878	6,107,878	
09/01/17	896,125,000	64,700,000	18,936,532	83,636,532	115,531,516
11/01/17	831,425,000	5,890,000	288,691	6,178,691	
03/01/18	825,535,000	0	17,430,230	17,430,230	
05/01/18	825,535,000	4,445,000	207,519	4,652,519	
09/01/18	821,090,000	65,415,000	17,430,230	82,845,230	111,106,669
11/01/18	755,675,000	4,565,000	151,444	4,716,444	
03/01/19	751,110,000	0	15,926,020	15,926,020	
05/01/19	751,110,000	2,410,000	83,194	2,493,194	
09/01/19	748,700,000	66,505,000	15,926,020	82,431,020	105,566,677
11/01/19	682,195,000	2,400,000	46,856	2,446,856	
03/01/20	679,795,000	0	14,428,455	14,428,455	
05/01/20	679,795,000	0	0	0	
09/01/20	679,795,000	67,020,000	14,428,455	81,448,455	98,323,765
11/01/20	612,775,000	0	0	0	
03/01/21	612,775,000	0	12,894,880	12,894,880	
09/01/21	612,775,000	66,350,000	12,894,880	79,244,880	92,139,760
03/01/22	546,425,000	0	11,408,832	11,408,832	
09/01/22	546,425,000	59,450,000	11,408,832	70,858,832	82,267,663
03/01/23	486,975,000	0	10,075,489	10,075,489	
09/01/23	486,975,000	58,495,000	10,075,489	68,570,489	78,645,978
03/01/24	428,480,000	0	8,892,391	8,892,391	
09/01/24	428,480,000	60,410,000	8,892,391	69,302,391	78,194,781
03/01/25	368,070,000	0	7,680,999	7,680,999	
09/01/25	368,070,000	60,485,000	7,680,999	68,165,999	75,846,997
03/01/26	307,585,000	0	6,355,286	6,355,286	
09/01/26	307,585,000	62,655,000	6,355,286	69,010,286	75,365,573
03/01/27	244,930,000	0	5,011,896	5,011,896	
09/01/27	244,930,000	63,505,000	5,011,896	68,516,896	73,528,791
03/01/28	181,425,000	0	3,567,920	3,567,920	
09/01/28	181,425,000	50,110,000	3,567,920	53,677,920	57,245,839
03/01/29	131,315,000	0	2,504,164	2,504,164	
09/01/29	131,315,000	41,595,000	2,504,164	44,099,164	46,603,328
03/01/30	89,720,000	0	1,677,941	1,677,941	
09/01/30	89,720,000	35,470,000	1,677,941	37,147,941	38,825,881
03/01/31	54,250,000	0	1,019,677	1,019,677	
09/01/31	54,250,000	23,245,000	1,019,677	24,264,677	25,284,354
03/01/32	31,005,000	0	600,409	600,409	
09/01/32	31,005,000	10,425,000	600,409	11,025,409	11,625,819
03/01/33	20,580,000	0	430,059	430,059	
09/01/33	20,580,000	2,100,000	430,059	2,530,059	2,960,119
03/01/34	18,480,000	0	388,414	388,414	
09/01/34	18,480,000	2,195,000	388,414	2,583,414	2,971,828
03/01/35	16,285,000	0	343,844	343,844	
09/01/35	16,285,000	2,295,000	343,844	2,638,844	2,982,688
03/01/36	13,990,000	0	296,919	296,919	
09/01/36	13,990,000	2,405,000	296,919	2,701,919	2,998,838
03/01/37	11,585,000	0	247,484	247,484	
09/01/37	11,585,000	2,510,000	247,484	2,757,484	3,004,969
03/01/38	9,075,000	0	194,706	194,706	
09/01/38	9,075,000	2,300,000	194,706	2,494,706	2,689,413
03/01/39	6,775,000	0	144,919	144,919	
09/01/39	6,775,000	2,410,000	144,919	2,554,919	2,699,838
03/01/40	4,365,000	0	92,756	92,756	
09/01/40	4,365,000	2,130,000	92,756	2,222,756	2,315,513
03/01/41	2,235,000	0	47,494	47,494	
09/01/41	2,235,000	2,235,000	47,494	2,282,494	2,329,988
		<b>1,141,790,000</b>	<b>417,590,759</b>	<b>1,559,380,759</b>	<b>1,559,380,759</b>

**CITY OF AUSTIN  
PUBLIC IMPROVEMENT BONDS  
SUMMARY BY PAYMENT DATE**

Payment Date	Principal Outstanding	Principal Payment	Interest Payment	Total	Fiscal Year Total
03/01/14	914,750,000	0	20,296,603	20,296,603	
09/01/14	914,750,000	55,935,000	20,296,603	76,231,603	96,528,207
03/01/15	858,815,000	0	19,018,792	19,018,792	
09/01/15	858,815,000	55,915,000	19,018,792	74,933,792	93,952,584
03/01/16	802,900,000	0	17,752,185	17,752,185	
09/01/16	802,900,000	52,080,000	17,752,185	69,832,185	87,584,370
03/01/17	750,820,000	0	16,525,912	16,525,912	
09/01/17	750,820,000	58,920,000	16,525,912	75,445,912	91,971,823
03/01/18	691,900,000	0	15,115,977	15,115,977	
09/01/18	691,900,000	59,370,000	15,115,977	74,485,977	89,601,953
03/01/19	632,530,000	0	13,718,334	13,718,334	
09/01/19	632,530,000	60,175,000	13,718,334	73,893,334	87,611,667
03/01/20	572,355,000	0	12,331,329	12,331,329	
09/01/20	572,355,000	60,480,000	12,331,329	72,811,329	85,142,658
03/01/21	511,875,000	0	10,916,643	10,916,643	
09/01/21	511,875,000	59,490,000	10,916,643	70,406,643	81,323,286
03/01/22	452,385,000	0	9,557,172	9,557,172	
09/01/22	452,385,000	52,250,000	9,557,172	61,807,172	71,364,344
03/01/23	400,135,000	0	8,359,345	8,359,345	
09/01/23	400,135,000	50,945,000	8,359,345	59,304,345	67,663,690
03/01/24	349,190,000	0	7,317,726	7,317,726	
09/01/24	349,190,000	50,630,000	7,317,726	57,947,726	65,265,453
03/01/25	298,560,000	0	6,307,819	6,307,819	
09/01/25	298,560,000	52,185,000	6,307,819	58,492,819	64,800,638
03/01/26	246,375,000	0	5,148,550	5,148,550	
09/01/26	246,375,000	54,550,000	5,148,550	59,698,550	64,847,100
03/01/27	191,825,000	0	3,971,876	3,971,876	
09/01/27	191,825,000	56,965,000	3,971,876	60,936,876	64,908,752
03/01/28	134,860,000	0	2,661,282	2,661,282	
09/01/28	134,860,000	43,565,000	2,661,282	46,226,282	48,887,564
03/01/29	91,295,000	0	1,719,845	1,719,845	
09/01/29	91,295,000	35,640,000	1,719,845	37,359,845	39,079,689
03/01/30	55,655,000	0	1,002,209	1,002,209	
09/01/30	55,655,000	29,585,000	1,002,209	30,587,209	31,589,418
03/01/31	26,070,000	0	450,948	450,948	
09/01/31	26,070,000	18,885,000	450,948	19,335,948	19,786,895
03/01/32	7,185,000	0	112,298	112,298	
09/01/32	7,185,000	7,185,000	112,298	7,297,298	7,409,595
		914,750,000	344,569,686	1,259,319,686	1,259,319,686

**CITY OF AUSTIN  
CERTIFICATES OF OBLIGATION  
SUMMARY BY PAYMENT DATE**

Payment Date	Principal Outstanding	Principal Payment	Interest Payment	Total	Fiscal Year Total
03/01/14	145,455,000	0	2,771,370	2,771,370	
09/01/14	145,455,000	6,545,000	2,771,370	9,316,370	12,087,741
03/01/15	138,910,000	0	2,659,303	2,659,303	
09/01/15	138,910,000	6,505,000	2,659,303	9,164,303	11,823,607
03/01/16	132,405,000	0	2,540,327	2,540,327	
09/01/16	132,405,000	6,810,000	2,540,327	9,350,327	11,890,654
03/01/17	125,595,000	0	2,410,620	2,410,620	
09/01/17	125,595,000	5,780,000	2,410,620	8,190,620	10,601,240
03/01/18	119,815,000	0	2,314,253	2,314,253	
09/01/18	119,815,000	6,045,000	2,314,253	8,359,253	10,673,506
03/01/19	113,770,000	0	2,207,686	2,207,686	
09/01/19	113,770,000	6,330,000	2,207,686	8,537,686	10,745,372
03/01/20	107,440,000	0	2,097,125	2,097,125	
09/01/20	107,440,000	6,540,000	2,097,125	8,637,125	10,734,251
03/01/21	100,900,000	0	1,978,237	1,978,237	
09/01/21	100,900,000	6,860,000	1,978,237	8,838,237	10,816,474
03/01/22	94,040,000	0	1,851,660	1,851,660	
09/01/22	94,040,000	7,200,000	1,851,660	9,051,660	10,903,319
03/01/23	86,840,000	0	1,716,144	1,716,144	
09/01/23	86,840,000	7,550,000	1,716,144	9,266,144	10,982,288
03/01/24	79,290,000	0	1,574,664	1,574,664	
09/01/24	79,290,000	9,780,000	1,574,664	11,354,664	12,929,328
03/01/25	69,510,000	0	1,373,180	1,373,180	
09/01/25	69,510,000	8,300,000	1,373,180	9,673,180	11,046,359
03/01/26	61,210,000	0	1,206,736	1,206,736	
09/01/26	61,210,000	8,105,000	1,206,736	9,311,736	10,518,472
03/01/27	53,105,000	0	1,040,020	1,040,020	
09/01/27	53,105,000	6,540,000	1,040,020	7,580,020	8,620,040
03/01/28	46,565,000	0	906,638	906,638	
09/01/28	46,565,000	6,545,000	906,638	7,451,638	8,358,275
03/01/29	40,020,000	0	784,319	784,319	
09/01/29	40,020,000	5,955,000	784,319	6,739,319	7,523,639
03/01/30	34,065,000	0	675,732	675,732	
09/01/30	34,065,000	5,885,000	675,732	6,560,732	7,236,464
03/01/31	28,180,000	0	568,729	568,729	
09/01/31	28,180,000	4,360,000	568,729	4,928,729	5,497,459
03/01/32	23,820,000	0	488,112	488,112	
09/01/32	23,820,000	3,240,000	488,112	3,728,112	4,216,224
03/01/33	20,580,000	0	430,059	430,059	
09/01/33	20,580,000	2,100,000	430,059	2,530,059	2,960,119
03/01/34	18,480,000	0	388,414	388,414	
09/01/34	18,480,000	2,195,000	388,414	2,583,414	2,971,828
03/01/35	16,285,000	0	343,844	343,844	
09/01/35	16,285,000	2,295,000	343,844	2,638,844	2,982,688
03/01/36	13,990,000	0	296,919	296,919	
09/01/36	13,990,000	2,405,000	296,919	2,701,919	2,998,838
03/01/37	11,585,000	0	247,484	247,484	
09/01/37	11,585,000	2,510,000	247,484	2,757,484	3,004,969
03/01/38	9,075,000	0	194,706	194,706	
09/01/38	9,075,000	2,300,000	194,706	2,494,706	2,689,413
03/01/39	6,775,000	0	144,919	144,919	
09/01/39	6,775,000	2,410,000	144,919	2,554,919	2,699,838
03/01/40	4,365,000	0	92,756	92,756	
09/01/40	4,365,000	2,130,000	92,756	2,222,756	2,315,513
03/01/41	2,235,000	0	47,494	47,494	
09/01/41	2,235,000	2,235,000	47,494	2,282,494	2,329,988
	145,455,000	66,702,901	212,157,901	212,157,901	

**CITY OF AUSTIN  
CONTRACTUAL OBLIGATIONS  
SUMMARY BY PAYMENT DATE**

Payment Date	Principal Outstanding	Principal Payment	Interest Payment	Total	Fiscal Year Total
11/01/13	81,585,000	9,495,000	1,048,387	10,543,387	
05/01/14	72,090,000	8,460,000	945,699	9,405,699	19,949,086
11/01/14	63,630,000	8,630,000	850,735	9,480,735	
05/01/15	55,000,000	8,300,000	735,326	9,035,326	18,516,061
11/01/15	46,700,000	8,480,000	634,667	9,114,667	
05/01/16	38,220,000	6,355,000	522,204	6,877,204	15,991,870
11/01/16	31,865,000	6,405,000	445,574	6,850,574	
05/01/17	25,460,000	5,750,000	357,878	6,107,878	12,958,452
11/01/17	19,710,000	5,890,000	288,691	6,178,691	
05/01/18	13,820,000	4,445,000	207,519	4,652,519	10,831,210
11/01/18	9,375,000	4,565,000	151,444	4,716,444	
05/01/19	4,810,000	2,410,000	83,194	2,493,194	7,209,638
11/01/19	2,400,000	2,400,000	46,856	2,446,856	
05/01/20	0	0	0	0	2,446,856
11/01/20	0	0	0	0	0
		81,585,000	6,318,173	87,903,173	87,903,173

## Combined Utility Systems Revenue Debt

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As of September 30, 2013, the City of Austin will have \$194,432,394 in outstanding Combined Utility Systems Revenue Bonds. These revenue bonds were issued to fund utility capital improvements such as electric power generation plants, water and wastewater treatment plants, transmission and distribution systems, and collection systems.

Utility Systems Revenue debt is supported solely by a pledge of combined net revenues of the Electric Utility and the Water and Wastewater Utility Systems. The City currently has both Prior Lien Bonds and Subordinate Lien Bonds. In the unlikely event that the City were to default on payment of the bonds, the holders of the Prior Lien Bonds have first priority to claim for repayment.

**CITY OF AUSTIN  
COMBINED UTILITY SYSTEMS REVENUE BONDS  
INCLUDES PRIOR AND SUBORDINATE LIEN  
SUMMARY BY PAYMENT DATE**

Payment Date	Principal Outstanding	Principal Payment	Interest Payment	Total	Fiscal Year Total
11/15/13	194,432,394	490,000	3,675,856	4,165,856	
05/15/14	193,942,394	5,551,214	6,374,943	11,926,156	16,092,013
11/15/14	188,391,180	1,018,885	8,608,653	9,627,538	
05/15/15	187,372,295	11,095,837	12,801,700	23,897,538	33,525,075
11/15/15	176,276,458	947,916	8,595,096	9,543,013	
05/15/16	175,328,541	18,007,363	6,730,649	24,738,013	34,281,025
11/15/16	157,321,178	881,905	8,253,970	9,135,875	
05/15/17	156,439,273	17,417,821	34,158,054	51,575,875	60,711,750
11/15/17	139,021,453	819,131	8,129,032	8,948,163	
05/15/18	138,202,322	21,503,237	50,394,926	71,898,163	80,846,325
11/15/18	116,699,085	0	2,727,575	2,727,575	
05/15/19	116,699,085	16,006,123	31,906,452	47,912,575	50,640,150
11/15/19	100,692,962	0	2,536,869	2,536,869	
05/15/20	100,692,962	12,427,962	6,538,907	18,966,869	21,503,738
11/15/20	88,265,000	0	2,268,331	2,268,331	
05/15/21	88,265,000	10,840,000	2,268,331	13,108,331	15,376,663
11/15/21	77,425,000	0	1,983,781	1,983,781	
05/15/22	77,425,000	17,410,000	1,983,781	19,393,781	21,377,563
11/15/22	60,015,000	0	1,526,769	1,526,769	
05/15/23	60,015,000	17,310,000	1,526,769	18,836,769	20,363,538
11/15/23	42,705,000	0	1,072,381	1,072,381	
05/15/24	42,705,000	17,935,000	1,072,381	19,007,381	20,079,763
11/15/24	24,770,000	0	601,588	601,588	
05/15/25	24,770,000	15,045,000	601,588	15,646,588	16,248,175
11/15/25	9,725,000	0	206,656	206,656	
05/15/26	9,725,000	0	206,656	206,656	413,313
11/15/26	9,725,000	0	206,656	206,656	
05/15/27	9,725,000	0	206,656	206,656	413,313
11/15/27	9,725,000	0	206,656	206,656	
05/15/28	9,725,000	9,725,000	206,656	9,931,656	10,138,313
		194,432,394	207,578,319	402,010,713	402,010,713

**CITY OF AUSTIN  
COMBINED UTILITY SYSTEMS REVENUE BONDS, PRIOR LIEN  
REFUNDING SERIES 1990A AND B, 1993, AND 1994  
SUMMARY BY PAYMENT DATE**

Payment Date	Principal Outstanding	Principal Payment	Interest Payment	Total	Fiscal Year Total
11/15/13	31,051,469	490,000	14,700	504,700	
05/15/14	30,561,469	0	0	0	504,700
11/15/14	30,561,469	1,018,885	5,026,115	6,045,000	
05/15/15	29,542,584	0	0	0	6,045,000
11/15/15	29,542,584	947,916	5,097,084	6,045,000	
05/15/16	28,594,668	0	0	0	6,045,000
11/15/16	28,594,668	881,905	5,163,095	6,045,000	
05/15/17	27,712,763	8,337,006	27,767,994	36,105,000	42,150,000
11/15/17	19,375,757	819,131	5,215,869	6,035,000	
05/15/18	18,556,627	12,121,086	43,893,914	56,015,000	62,050,000
11/15/18	6,435,541	0	0	0	
05/15/19	6,435,541	6,435,541	25,299,459	31,735,000	31,735,000
11/15/19	0	0	0	0	
05/15/20	0	0	0	0	0
11/15/20	0	0	0	0	0
		31,051,469	117,478,231	148,529,700	148,529,700



**CITY OF AUSTIN  
COMBINED UTILITY SYSTEMS REVENUE BONDS, SUBORDINATE LIEN  
SERIES 1998 AND 1998A REFUNDING  
SUMMARY BY PAYMENT DATE**

Payment Date	Principal Outstanding	Principal Payment	Interest Payment	Total	Fiscal Year Total
11/15/13	163,380,925	0	3,661,156	3,661,156	
05/15/14	163,380,925	5,551,214	6,374,943	11,926,156	15,587,313
11/15/14	157,829,711	0	3,582,538	3,582,538	
05/15/15	157,829,711	11,095,837	12,801,700	23,897,538	27,480,075
11/15/15	146,733,874	0	3,498,013	3,498,013	
05/15/16	146,733,874	18,007,363	6,730,649	24,738,013	28,236,025
11/15/16	128,726,511	0	3,090,875	3,090,875	
05/15/17	128,726,511	9,080,815	6,390,060	15,470,875	18,561,750
11/15/17	119,645,695	0	2,913,163	2,913,163	
05/15/18	119,645,695	9,382,151	6,501,012	15,883,163	18,796,325
11/15/18	110,263,544	0	2,727,575	2,727,575	
05/15/19	110,263,544	9,570,582	6,606,993	16,177,575	18,905,150
11/15/19	100,692,962	0	2,536,869	2,536,869	
05/15/20	100,692,962	12,427,962	6,538,907	18,966,869	21,503,738
11/15/20	88,265,000	0	2,268,331	2,268,331	
05/15/21	88,265,000	10,840,000	2,268,331	13,108,331	15,376,663
11/15/21	77,425,000	0	1,983,781	1,983,781	
05/15/22	77,425,000	17,410,000	1,983,781	19,393,781	21,377,563
11/15/22	60,015,000	0	1,526,769	1,526,769	
05/15/23	60,015,000	17,310,000	1,526,769	18,836,769	20,363,538
11/15/23	42,705,000	0	1,072,381	1,072,381	
05/15/24	42,705,000	17,935,000	1,072,381	19,007,381	20,079,763
11/15/24	24,770,000	0	601,588	601,588	
05/15/25	24,770,000	15,045,000	601,588	15,646,588	16,248,175
11/15/25	9,725,000	0	206,656	206,656	
05/15/26	9,725,000	0	206,656	206,656	413,313
11/15/26	9,725,000	0	206,656	206,656	
05/15/27	9,725,000	0	206,656	206,656	413,313
11/15/27	9,725,000	0	206,656	206,656	
05/15/28	9,725,000	9,725,000	206,656	9,931,656	10,138,313
		163,380,925	90,100,088	253,481,013	253,481,013

## Electric Utility Separate Lien Debt

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As of September 30, 2013, the City of Austin will have \$1,176,390,000 in outstanding Electric Utility Separate Lien Revenue Refunding Bonds. These revenue bonds were issued to fund Austin Energy capital improvements.

Electric Utility Separate Lien Revenue debt is supported solely by a pledge of net revenues of the Electric Utility System, and the pledge is on parity with the outstanding Combined Utility Systems Subordinate Lien Bonds. In the unlikely event that the City were to default on payment of the utility bonds, the holders of the Combined Utility Systems Prior Lien Bonds have first priority to claim for repayment.

**CITY OF AUSTIN  
AUSTIN ENERGY SEPARATE LIEN BONDS  
2002 REFUNDING, 2002A REFUNDING, 2003 REFUNDING, 2006 REFUNDING,  
2006A REFUNDING, 2007 REFUNDING, 2008 TAXABLE REFUNDING AND 2008A REFUNDING,  
2010A REFUNDING AND 2010B TAXABLE REFUNDING, 2012A REFUNDING AND 2012B TAXABLE REFUNDING  
SUMMARY BY PAYMENT DATE**

Payment Date	Principal Outstanding	Principal Payment	Interest Payment	Total	Fiscal Year Total
11/15/13	1,176,390,000	58,125,000	28,258,803	86,383,803	
05/15/14	1,118,265,000	22,500,000	26,704,840	49,204,840	135,588,643
11/15/14	1,095,765,000	42,950,000	26,157,340	69,107,340	
05/15/15	1,052,815,000	2,000,000	25,068,378	27,068,378	96,175,718
11/15/15	1,050,815,000	53,095,000	25,028,378	78,123,378	
05/15/16	997,720,000	0	24,076,720	24,076,720	102,200,097
11/15/16	997,720,000	48,280,000	24,076,720	72,356,720	
05/15/17	949,440,000	0	22,986,361	22,986,361	95,343,081
11/15/17	949,440,000	33,730,000	22,986,361	56,716,361	
05/15/18	915,710,000	0	22,158,282	22,158,282	78,874,643
11/15/18	915,710,000	36,540,000	22,158,282	58,698,282	
05/15/19	879,170,000	0	21,258,179	21,258,179	79,956,461
11/15/19	879,170,000	38,470,000	21,258,179	59,728,179	
05/15/20	840,700,000	0	20,336,589	20,336,589	80,064,769
11/15/20	840,700,000	38,405,000	20,336,589	58,741,589	
05/15/21	802,295,000	0	19,401,187	19,401,187	78,142,777
11/15/21	802,295,000	40,185,000	19,401,187	59,586,187	
05/15/22	762,110,000	0	18,491,630	18,491,630	78,077,817
11/15/22	762,110,000	37,615,000	18,491,630	56,106,630	
05/15/23	724,495,000	0	17,594,904	17,594,904	73,701,534
11/15/23	724,495,000	40,100,000	17,594,904	57,694,904	
05/15/24	684,395,000	0	16,641,733	16,641,733	74,336,637
11/15/24	684,395,000	42,165,000	16,641,733	58,806,733	
05/15/25	642,230,000	0	15,631,541	15,631,541	74,438,274
11/15/25	642,230,000	46,910,000	15,631,541	62,541,541	
05/15/26	595,320,000	0	14,541,015	14,541,015	77,082,556
11/15/26	595,320,000	60,480,000	14,541,015	75,021,015	
05/15/27	534,840,000	0	13,225,749	13,225,749	88,246,764
11/15/27	534,840,000	63,030,000	13,225,749	76,255,749	
05/15/28	471,810,000	0	11,809,809	11,809,809	88,065,558
11/15/28	471,810,000	52,890,000	11,809,809	64,699,809	
05/15/29	418,920,000	0	10,509,228	10,509,228	75,209,036
11/15/29	418,920,000	41,895,000	10,509,228	52,404,228	
05/15/30	377,025,000	0	9,468,676	9,468,676	61,872,904
11/15/30	377,025,000	43,980,000	9,468,676	53,448,676	
05/15/31	333,045,000	0	8,381,201	8,381,201	61,829,877
11/15/31	333,045,000	36,425,000	8,381,201	44,806,201	
05/15/32	296,620,000	0	7,473,283	7,473,283	52,279,483
11/15/32	296,620,000	38,045,000	7,473,283	45,518,283	
05/15/33	258,575,000	0	6,524,365	6,524,365	52,042,647
11/15/33	258,575,000	35,765,000	6,524,365	42,289,365	
05/15/34	222,810,000	0	5,618,141	5,618,141	47,907,505
11/15/34	222,810,000	37,430,000	5,618,141	43,048,141	
05/15/35	185,380,000	0	4,669,908	4,669,908	47,718,049
11/15/35	185,380,000	39,160,000	4,669,908	43,829,908	
05/15/36	146,220,000	0	3,678,042	3,678,042	47,507,950
11/15/36	146,220,000	31,460,000	3,678,042	35,138,042	
05/15/37	114,760,000	0	2,892,206	2,892,206	38,030,248
11/15/37	114,760,000	32,915,000	2,892,206	35,807,206	
05/15/38	81,845,000	0	2,070,289	2,070,289	37,877,495
11/15/38	81,845,000	34,445,000	2,070,289	36,515,289	
05/15/39	47,400,000	0	1,201,217	1,201,217	37,716,506
11/15/39	47,400,000	23,175,000	1,201,217	24,376,217	
05/15/40	24,225,000	0	613,785	613,785	24,990,001
11/15/40	24,225,000	24,225,000	613,785	24,838,785	24,838,785
	<u>1,176,390,000</u>	<u>733,725,814</u>	<u>1,910,115,814</u>	<u>1,910,115,814</u>	

## Water and Wastewater Separate Lien Debt

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As of September 30, 2013, the City of Austin will have \$2,057,665,000 in outstanding Water and Wastewater Separate Lien Revenue Refunding Bonds. These revenue bonds were issued to fund utility capital improvements such as water and wastewater treatment plants.

Water and Wastewater Separate Lien Revenue debt is supported solely by a pledge of net revenues of the Water and Wastewater Utility System, and the pledge is on parity with the outstanding Combined Utility Systems Subordinate Lien Bonds. In the unlikely event that the City were to default on payment of the utility bonds, the holders of the Combined Utility Systems Prior Lien Bonds have first priority to claim for repayment.

**CITY OF AUSTIN**  
**WATER & WASTEWATER SEPARATE LIEN BONDS**  
**INCLUDES 2001C REFUNDING, 2002A REFUNDING, 2004A REFUNDING,**  
**2005 REFUNDING, 2005A REFUNDING, 2006 REFUNDING, 2006A REFUNDING, 2007 REFUNDING,**  
**2009 REFUNDING, 2009A REFUNDING, 2010 REFUNDING, 2010A AND B REFUNDING,**  
**2011 REFUNDING, AND 2012 REFUNDING**  
**SUMMARY BY PAYMENT DATE**

Payment Date	Principal Outstanding	Principal Payment	Interest Payment	Total	Fiscal Year Total
11/15/13	1,909,945,000	57,810,000	45,951,536	103,761,536	
05/15/14	1,852,135,000	19,660,000	44,591,193	64,251,193	168,012,729
11/15/14	1,832,475,000	55,915,000	44,163,758	100,078,758	
05/15/15	1,776,560,000	22,900,000	42,778,025	65,678,025	165,756,783
11/15/15	1,753,660,000	55,210,000	42,206,110	97,416,110	
05/15/16	1,698,450,000	28,355,000	40,881,662	69,236,662	166,652,772
11/15/16	1,670,095,000	67,560,000	40,172,787	107,732,787	
05/15/17	1,602,535,000	17,045,000	38,561,328	55,606,328	163,339,115
11/15/17	1,585,490,000	41,495,000	38,148,128	79,643,128	
05/15/18	1,543,995,000	16,080,000	37,186,301	53,266,301	132,909,429
11/15/18	1,527,915,000	42,545,000	36,802,126	79,347,126	
05/15/19	1,485,370,000	16,265,000	35,791,237	52,056,237	131,403,364
11/15/19	1,469,105,000	53,240,000	35,399,279	88,639,279	
05/15/20	1,415,865,000	22,125,000	34,172,213	56,297,213	144,936,491
11/15/20	1,393,740,000	59,645,000	33,631,913	93,276,913	
05/15/21	1,334,095,000	24,355,000	32,235,457	56,590,457	149,867,369
11/15/21	1,309,740,000	60,800,000	31,640,319	92,440,319	
05/15/22	1,248,940,000	26,180,000	30,221,273	56,401,273	148,841,592
11/15/22	1,222,760,000	66,930,000	29,578,360	96,508,360	
05/15/23	1,155,830,000	9,890,000	28,039,527	37,929,527	134,437,887
11/15/23	1,145,940,000	76,890,000	27,792,277	104,682,277	
05/15/24	1,069,050,000	10,385,000	26,098,617	36,483,617	141,165,894
11/15/24	1,058,665,000	75,315,000	25,838,992	101,153,992	
05/15/25	983,350,000	10,890,000	24,036,069	34,926,069	136,080,061
11/15/25	972,460,000	75,190,000	23,780,209	98,970,209	
05/15/26	897,270,000	11,400,000	21,992,132	33,392,132	132,362,342
11/15/26	885,870,000	85,290,000	21,707,132	106,997,132	
05/15/27	800,580,000	12,020,000	19,643,420	31,663,420	138,660,552
11/15/27	788,560,000	67,235,000	19,342,920	86,577,920	
05/15/28	721,325,000	12,625,000	17,723,339	30,348,339	116,926,259
11/15/28	708,700,000	70,145,000	17,407,714	87,552,714	
05/15/29	638,555,000	13,235,000	15,701,249	28,936,249	116,488,964
11/15/29	625,320,000	65,215,000	15,370,374	80,585,374	
05/15/30	560,105,000	13,860,000	13,788,406	27,648,406	108,233,780
11/15/30	546,245,000	35,140,000	13,441,906	48,581,906	
05/15/31	511,105,000	6,790,000	12,622,186	19,412,186	67,994,092
11/15/31	504,315,000	36,805,000	12,452,436	49,257,436	
05/15/32	467,510,000	7,095,000	11,603,509	18,698,509	67,955,946
11/15/32	460,415,000	38,580,000	11,443,872	50,023,872	
05/15/33	421,835,000	7,415,000	10,510,098	17,925,098	67,948,970
11/15/33	414,420,000	40,445,000	10,343,261	50,788,261	
05/15/34	373,975,000	7,755,000	9,335,552	17,090,552	67,878,813
11/15/34	366,220,000	42,400,000	9,141,677	51,541,677	
05/15/35	323,820,000	8,105,000	8,084,178	16,189,178	67,730,856
11/15/35	315,715,000	53,555,000	7,881,553	61,436,553	
05/15/36	262,160,000	0	6,544,237	6,544,237	67,980,790
11/15/36	262,160,000	56,115,000	6,544,237	62,659,237	
05/15/37	206,045,000	0	5,139,359	5,139,359	67,798,597
11/15/37	206,045,000	49,745,000	5,139,359	54,884,359	
05/15/38	156,300,000	0	3,895,657	3,895,657	58,780,017
11/15/38	156,300,000	43,085,000	3,895,657	46,980,657	
05/15/39	113,215,000	0	2,817,277	2,817,277	49,797,934
11/15/39	113,215,000	45,030,000	2,817,277	47,847,277	
05/15/40	68,185,000	0	1,689,052	1,689,052	49,536,329
11/15/40	68,185,000	33,535,000	1,689,052	35,224,052	
05/15/41	34,650,000	0	846,875	846,875	36,070,927
11/15/41	34,650,000	23,250,000	846,875	24,096,875	
05/15/42	11,400,000	0	285,000	285,000	24,381,875
11/15/42	11,400,000	11,400,000	285,000	11,685,000	11,685,000
		1,909,945,000	1,191,670,528	3,101,615,528	3,101,615,528

**CITY OF AUSTIN**  
**WATER & WASTEWATER SEPARATE LIEN SWAP TRANSACTIONS**  
**REFUNDING 2008 \***  
**SUMMARY BY PAYMENT DATE**

Payment Date	Principal Outstanding	Principal Payment	Interest Payment *	Total	Fiscal Year Total
11/15/13	147,720,000	12,700,000	2,658,960	15,358,960	
05/15/14	135,020,000	9,900,000	2,430,360	12,330,360	27,689,320
11/15/14	125,120,000	9,425,000	2,252,160	11,677,160	
05/15/15	115,695,000		2,082,510	2,082,510	13,759,670
11/15/15	115,695,000	1,805,000	2,082,510	3,887,510	
05/15/16	113,890,000		2,050,020	2,050,020	5,937,530
11/15/16	113,890,000	4,070,000	2,050,020	6,120,020	
05/15/17	109,820,000		1,976,760	1,976,760	8,096,780
11/15/17	109,820,000	4,130,000	1,976,760	6,106,760	
05/15/18	105,690,000		1,902,420	1,902,420	8,009,180
11/15/18	105,690,000	4,190,000	1,902,420	6,092,420	
05/15/19	101,500,000		1,827,000	1,827,000	7,919,420
11/15/19	101,500,000	4,260,000	1,827,000	6,087,000	
05/15/20	97,240,000		1,750,320	1,750,320	7,837,320
11/15/20	97,240,000	3,210,000	1,750,320	4,960,320	
05/15/21	94,030,000		1,692,540	1,692,540	6,652,860
11/15/21	94,030,000	530,000	1,692,540	2,222,540	
05/15/22	93,500,000		1,683,000	1,683,000	3,905,540
11/15/22	93,500,000	585,000	1,683,000	2,268,000	
05/15/23	92,915,000	10,355,000	1,672,470	12,027,470	14,295,470
11/15/23	82,560,000		1,486,080	1,486,080	
05/15/24	82,560,000	10,675,000	1,486,080	12,161,080	13,647,160
11/15/24	71,885,000		1,293,930	1,293,930	
05/15/25	71,885,000	11,035,000	1,293,930	12,328,930	13,622,860
11/15/25	60,850,000		1,095,300	1,095,300	
05/15/26	60,850,000	7,800,000	1,095,300	8,895,300	9,990,600
11/15/26	53,050,000		954,900	954,900	
05/15/27	53,050,000	30,000	954,900	984,900	1,939,800
11/15/27	53,020,000		954,360	954,360	
05/15/28	53,020,000	12,560,000	954,360	13,514,360	14,468,720
11/15/28	40,460,000		728,280	728,280	
05/15/29	40,460,000	12,950,000	728,280	13,678,280	14,406,560
11/15/29	27,510,000		495,180	495,180	
05/15/30	27,510,000	13,530,000	495,180	14,025,180	14,520,360
11/15/30	13,980,000		251,640	251,640	
05/15/31	13,980,000	13,980,000	251,640	14,231,640	14,483,280
		147,720,000	53,462,430	201,182,430	201,182,430

\* Interest payments made on a monthly basis, but disclosed semi-annually on this schedule to simplify disclosure.

## Assumed Municipal Utility District Bonds

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As of September 30, 2013, the City of Austin will have \$9,914,994 in outstanding assumed Municipal Utility District (MUD) Bonds. The Northwest Austin MUD #1 was desolved during FY 2010 and the outstanding debt was assumed by the City of Austin as a general obligation pledge.

The debt service payments are supported by revenue of the Austin Water Utility and the Drainage Utility.

**CITY OF AUSTIN  
ASSUMED MUNICIPAL UTILITY DISTRICT BONDS  
NORTHWEST AUSTIN MUD #1  
REFUNDING SERIES 2004, 2006, 2009  
SUMMARY BY PAYMENT DATE**

Payment Date	Principal Outstanding	Principal Payment	Interest Payment	Total	Fiscal Year Total
03/01/10	9,914,994	335,000	236,362	571,362	
09/01/10	9,579,994	340,000	248,943	588,943	1,160,305
03/01/11	9,239,994	315,000	241,190	556,190	
09/01/11	8,924,994	350,000	236,465	586,465	1,142,655
03/01/12	8,574,994	330,000	230,053	560,053	
09/01/12	8,244,994	340,000	223,453	563,453	1,123,505
03/01/13	7,904,994	340,000	217,080	557,080	
09/01/13	7,564,994	350,000	210,280	560,280	1,117,360
03/01/14	9,914,994	365,000	203,699	568,699	
09/01/14	9,549,994	355,000	196,399	551,399	1,120,098
03/01/15	9,194,994	380,000	189,299	569,299	
09/01/15	8,814,994	365,000	181,699	546,699	1,115,998
03/01/16	8,449,994	400,000	174,545	574,545	
09/01/16	8,049,994	395,000	166,045	561,045	1,135,590
03/01/17	7,654,994	145,000	158,200	303,200	
09/01/17	7,509,994	393,824	311,295	705,119	1,008,319
03/01/18	7,116,170	150,000	148,063	298,063	
09/01/18	6,966,170	396,108	318,767	714,875	1,012,938
03/01/19	6,570,062	0	137,541	137,541	
09/01/19	6,570,062	455,062	437,479	892,541	1,030,083
03/01/20	6,115,000	0	129,249	129,249	
09/01/20	6,115,000	775,000	129,249	904,249	1,033,498
03/01/21	5,340,000	0	113,059	113,059	
09/01/21	5,340,000	820,000	113,059	933,059	1,046,118
03/01/22	4,520,000	0	95,839	95,839	
09/01/22	4,520,000	845,000	95,839	940,839	1,036,678
03/01/23	3,675,000	0	78,094	78,094	
09/01/23	3,675,000	885,000	78,094	963,094	1,041,188
03/01/24	2,790,000	0	59,288	59,288	
09/01/24	2,790,000	920,000	59,288	979,288	1,038,575
03/01/25	1,870,000	0	39,738	39,738	
09/01/25	1,870,000	965,000	39,738	1,004,738	1,044,475
03/01/26	905,000	0	19,231	19,231	
09/01/26	905,000	905,000	19,231	924,231	943,463
		9,914,994	3,692,022	13,607,016	13,607,016



## Non-Utility Revenue Debt

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As of September 30, 2013, the City will have \$521,880,000 of Non-Utility Revenue Bonds outstanding. This includes \$230,175,000 of Airport System Variable Rate Revenue Bonds issued to refund previously outstanding airport bonds, \$60,000,000 of Airport System Subordinate Lien Bank Loan, \$35,880,000 of Airport System Prior Lien Revenue Refunding Bonds; \$32,915,000 of Hotel Occupancy Tax Revenue Refunding Bonds; \$108,240,000 of Hotel Occupancy Tax Subordinate Lien Revenue Refunding Bonds issued to construct the expansion of the Convention Center; \$19,845,000 Convention Center/Waller Creek Venue Project Bonds issued to construct tunnel improvements along Waller Creek in the vicinity of the Convention Center; and \$34,825,000 Town Lake Park Community Events Center Venue Project Bonds issued to construct a civic center and parking garage.

Airport Revenue Bonds are supported by revenue of the Aviation Department. Hotel Occupancy Tax Revenue Bonds are repaid from pledged revenue of the Hotel Occupancy Tax. Town Lake Park Venue Project Bonds are repaid from pledged short-term motor vehicle rental taxes.

**CITY OF AUSTIN**  
**AIRPORT SYSTEM VAIRABLE TATE SWAP TRANSACTIONS**  
**REFUNDING 2005 \***  
**SUMMARY BY PAYMENT DATE**

Payment Date	Principal Outstanding	Principal Payment	Interest Payment *	Total	Fiscal Year Total
11/15/13	230,175,000	15,350,000	4,662,195	20,012,195	
05/15/14	214,825,000	0	4,377,190	4,377,190	24,389,385
11/15/14	214,825,000	16,075,000	4,351,280	20,426,280	
05/15/15	198,750,000	0	4,052,815	4,052,815	24,479,095
11/15/15	198,750,000	16,825,000	4,025,681	20,850,681	
05/15/16	181,925,000	0	3,713,290	3,713,290	24,563,971
11/15/16	181,925,000	2,850,000	3,684,891	6,534,891	
05/15/17	179,075,000	0	3,631,975	3,631,975	10,166,866
11/15/17	179,075,000	2,975,000	3,627,164	6,602,164	
05/15/18	176,100,000	0	3,571,927	3,571,927	10,174,091
11/15/18	176,100,000	18,650,000	3,566,906	22,216,906	
05/15/19	157,450,000	0	3,220,629	3,220,629	25,437,535
11/15/19	157,450,000	21,800,000	3,189,150	24,989,150	
05/15/20	135,650,000	0	2,784,387	2,784,387	27,773,537
11/15/20	135,650,000	21,725,000	2,747,591	24,472,591	
05/15/21	113,925,000	0	2,344,221	2,344,221	26,816,812
11/15/21	113,925,000	20,900,000	2,307,551	23,207,551	
05/15/22	93,025,000	0	1,919,499	1,919,499	25,127,050
11/15/22	93,025,000	21,800,000	1,884,221	23,684,221	
05/15/23	71,225,000	0	1,479,459	1,479,459	25,163,680
11/15/23	71,225,000	22,750,000	1,442,662	24,192,662	
05/15/24	48,475,000	0	1,020,261	1,020,261	25,212,923
11/15/24	48,475,000	23,725,000	981,861	24,706,861	
05/15/25	24,750,000	0	541,357	541,357	25,248,218
11/15/25	24,750,000	24,750,000	540,302	25,290,302	25,290,302
		230,175,000	69,668,465	299,843,465	299,843,465

\* Interest payments made on a monthly basis, but disclosed semi-annually on this schedule to simplify disclosure.

**CITY OF AUSTIN**  
**AIRPORT SYSTEM SUBORDINATE LIEN BANK LOAN, SERIES 2013**  
**SUMMARY BY PAYMENT DATE**

<b>Payment Date</b>	<b>Principal Outstanding</b>	<b>Principal Payment</b>	<b>Interest Payment</b>	<b>Total</b>	<b>Fiscal Year Total</b>
05/15/13	60,000,000		0	0	0
11/15/13	60,000,000		675,000	675,000	
05/15/14	60,000,000		675,000	675,000	1,350,000
11/15/14	60,000,000		675,000	675,000	
05/15/15	60,000,000		675,000	675,000	1,350,000
11/15/15	60,000,000	880,000	675,000	1,555,000	
05/15/16	59,120,000		665,100	665,100	2,220,100
11/15/16	59,120,000	2,710,000	665,100	3,375,100	
05/15/17	56,410,000		634,613	634,613	4,009,713
11/15/17	56,410,000	4,145,000	634,613	4,779,613	
05/15/18	52,265,000		587,981	587,981	5,367,594
11/15/18	52,265,000	4,235,000	587,981	4,822,981	
05/15/19	48,030,000		540,338	540,338	5,363,319
11/15/19	48,030,000	4,335,000	540,338	4,875,338	
05/15/20	43,695,000		491,569	491,569	5,366,906
11/15/20	43,695,000	4,425,000	491,569	4,916,569	
05/15/21	39,270,000		441,788	441,788	5,358,356
11/15/21	39,270,000	4,530,000	441,788	4,971,788	
05/15/22	34,740,000		390,825	390,825	5,362,613
11/15/22	34,740,000	4,630,000	390,825	5,020,825	
05/15/23	30,110,000		338,738	338,738	5,359,563
11/15/23	30,110,000	4,730,000	338,738	5,068,738	
05/15/24	25,380,000		285,525	285,525	5,354,263
11/15/24	25,380,000	4,845,000	285,525	5,130,525	
05/15/25	20,535,000		231,019	231,019	5,361,544
11/15/25	20,535,000	4,950,000	231,019	5,181,019	
05/15/26	15,585,000		175,331	175,331	5,356,350
11/15/26	15,585,000	5,060,000	175,331	5,235,331	
05/15/27	10,525,000		118,406	118,406	5,353,738
11/15/27	10,525,000	5,175,000	118,406	5,293,406	
05/15/28	5,350,000	5,350,000	60,188	5,410,188	10,703,594
		60,000,000	13,237,650	73,237,650	73,237,650

**CITY OF AUSTIN  
AIRPORT SYSTEM PRIOR LIEN REVENUE REFUNDING BONDS, SERIES 2003  
SUMMARY BY PAYMENT DATE**

<b>Payment Date</b>	<b>Principal Outstanding</b>	<b>Principal Payment</b>	<b>Interest Payment</b>	<b>Total</b>	<b>Fiscal Year Total</b>
11/15/13	35,880,000	260,000	936,788	1,196,788	
05/15/14	35,620,000		931,588	931,588	2,128,375
11/15/14	35,620,000	270,000	931,588	1,201,588	
05/15/15	35,350,000		926,188	926,188	2,127,775
11/15/15	35,350,000	280,000	926,188	1,206,188	
05/15/16	35,070,000		920,588	920,588	2,126,775
11/15/16	35,070,000	16,015,000	920,588	16,935,588	
05/15/17	19,055,000		500,194	500,194	17,435,781
11/15/17	19,055,000	16,845,000	500,194	17,345,194	
05/15/18	2,210,000		58,013	58,013	17,403,206
11/15/18	2,210,000	2,210,000	58,013	2,268,013	2,268,013
		35,880,000	7,609,925	43,489,925	43,489,925

**CITY OF AUSTIN, TEXAS**  
**HOTEL OCCUPANCY TAX REVENUE REFUNDING BONDS, SERIES 2004**  
**SUMMARY BY PAYMENT DATE**

Payment Date	Principal Outstanding	Principal Payment	Interest Payment	Total	Fiscal Year Total
11/15/13	32,915,000	4,025,000	822,875	4,847,875	
05/15/14	28,890,000		722,250	722,250	5,570,125
11/15/14	28,890,000	4,230,000	722,250	4,952,250	
05/15/15	24,660,000		616,500	616,500	5,568,750
11/15/15	24,660,000	4,455,000	616,500	5,071,500	
05/15/16	20,205,000		505,125	505,125	5,576,625
11/15/16	20,205,000	4,680,000	505,125	5,185,125	
05/15/17	15,525,000		388,125	388,125	5,573,250
11/15/17	15,525,000	4,920,000	388,125	5,308,125	
05/15/18	10,605,000		265,125	265,125	5,573,250
11/15/18	10,605,000	5,170,000	265,125	5,435,125	
05/15/19	5,435,000		135,875	135,875	5,571,000
11/15/19	5,435,000	5,435,000	135,875	5,570,875	5,570,875
		32,915,000	6,088,875	39,003,875	39,003,875

**CITY OF AUSTIN**  
**HOTEL OCCUPANCY TAX SUBORDIANTE SWAP TRANSACTIONS**  
**REFUNDING 2008 \***  
**SUMMARY BY PAYMENT DATE**

Payment Date	Principal Outstanding	Principal Payment	Interest Payment *	Total	Fiscal Year Total
11/15/13	108,240,000	4,875,000	1,759,171	6,634,171	
05/15/14	103,365,000	0	1,679,940	1,679,940	8,314,111
11/15/14	103,365,000	5,020,000	1,679,940	6,699,940	
05/15/15	98,345,000	0	1,598,352	1,598,352	8,298,292
11/15/15	98,345,000	5,190,000	1,598,352	6,788,352	
05/15/16	93,155,000	0	1,514,002	1,514,002	8,302,354
11/15/16	93,155,000	5,335,000	1,514,002	6,849,002	
05/15/17	87,820,000	0	1,427,295	1,427,295	8,276,297
11/15/17	87,820,000	5,495,000	1,427,295	6,922,295	
05/15/18	82,325,000	0	1,337,987	1,337,987	8,260,282
11/15/18	82,325,000	5,685,000	1,337,987	7,022,987	
05/15/19	76,640,000	0	1,245,592	1,245,592	8,268,579
11/15/19	76,640,000	5,875,000	1,245,592	7,120,592	
05/15/20	70,765,000	0	1,150,108	1,150,108	8,270,700
11/15/20	70,765,000	6,075,000	1,150,108	7,225,108	
05/15/21	64,690,000	0	1,051,374	1,051,374	8,276,482
11/15/21	64,690,000	6,280,000	1,051,374	7,331,374	
05/15/22	58,410,000	0	949,309	949,309	8,280,683
11/15/22	58,410,000	6,445,000	949,309	7,394,309	
05/15/23	51,965,000	0	844,561	844,561	8,238,870
11/15/23	51,965,000	6,675,000	844,561	7,519,561	
05/15/24	45,290,000	0	736,076	736,076	8,255,637
11/15/24	45,290,000	6,910,000	736,076	7,646,076	
05/15/25	38,380,000	0	623,771	623,771	8,269,847
11/15/25	38,380,000	7,160,000	623,771	7,783,771	
05/15/26	31,220,000	0	507,403	507,403	8,291,174
11/15/26	31,220,000	7,395,000	507,403	7,902,403	
05/15/27	23,825,000	0	387,216	387,216	8,289,619
11/15/27	23,825,000	7,660,000	387,216	8,047,216	
05/15/28	16,165,000	0	262,722	262,722	8,309,938
11/15/28	16,165,000	7,935,000	262,722	8,197,722	
05/15/29	8,230,000	0	133,758	133,758	8,331,480
11/15/29	8,230,000	8,230,000	133,758	8,363,758	8,363,758
		108,240,000	32,658,103	140,898,103	140,898,103

\* Interest payments made on a monthly basis. Disclosed semi-annually to simplify disclosure.

**CITY OF AUSTIN**  
**HOTEL OCCUPANCY TAX SUBORDINATE LIEN REVENUE REFUNDING BONDS, SERIES 2012**  
**CONVENTION CENTER/WALLER CREEK VENUE PROJECT**  
**SUMMARY BY PAYMENT DATE**

Payment Date	Principal Outstanding	Principal Payment	Interest Payment	Total	Fiscal Year Total
11/15/13	19,845,000	480,000	431,875	911,875	
05/15/14	19,365,000		427,075	427,075	1,338,950
11/15/14	19,365,000	490,000	427,075	917,075	
05/15/15	18,875,000		422,175	422,175	1,339,250
11/15/15	18,875,000	930,000	422,175	1,352,175	
05/15/16	17,945,000		412,875	412,875	1,765,050
11/15/16	17,945,000	950,000	412,875	1,362,875	
05/15/17	16,995,000		401,000	401,000	1,763,875
11/15/17	16,995,000	975,000	401,000	1,376,000	
05/15/18	16,020,000		388,813	388,813	1,764,813
11/15/18	16,020,000	1,010,000	388,813	1,398,813	
05/15/19	15,010,000		363,563	363,563	1,762,375
11/15/19	15,010,000	1,065,000	363,563	1,428,563	
05/15/20	13,945,000		336,938	336,938	1,765,500
11/15/20	13,945,000	1,115,000	336,938	1,451,938	
05/15/21	12,830,000		309,063	309,063	1,761,000
11/15/21	12,830,000	1,170,000	309,063	1,479,063	
05/15/22	11,660,000		279,813	279,813	1,758,875
11/15/22	11,660,000	1,230,000	279,813	1,509,813	
05/15/23	10,430,000		249,063	249,063	1,758,875
11/15/23	10,430,000	1,285,000	249,063	1,534,063	
05/15/24	9,145,000		216,938	216,938	1,751,000
11/15/24	9,145,000	1,350,000	216,938	1,566,938	
05/15/25	7,795,000		183,188	183,188	1,750,125
11/15/25	7,795,000	1,420,000	183,188	1,603,188	
05/15/26	6,375,000		147,688	147,688	1,750,875
11/15/26	6,375,000	1,485,000	147,688	1,632,688	
05/15/27	4,890,000		110,563	110,563	1,743,250
11/15/27	4,890,000	1,560,000	110,563	1,670,563	
05/15/28	3,330,000		71,563	71,563	1,742,125
11/15/28	3,330,000	1,630,000	71,563	1,701,563	
05/15/29	1,700,000		30,813	30,813	1,732,375
11/15/29	1,700,000	1,700,000	30,813	1,730,813	1,730,813
		19,845,000	9,134,125	28,979,125	28,979,125

**CITY OF AUSTIN**  
**TOWN LAKE PARK COMMUNITY EVENTS CENTER VENUE PROJECT REFUNDING BONDS, SERIES 2005**  
**SUMMARY BY PAYMENT DATE**

Payment Date	Principal Outstanding	Principal Payment	Interest Payment	Total	Fiscal Year Total
11/15/13	34,825,000	1,370,000	846,850	2,216,850	
05/15/14	33,455,000		819,450	819,450	3,036,300
11/15/14	33,455,000	1,435,000	819,450	2,254,450	
05/15/15	32,020,000		783,575	783,575	3,038,025
11/15/15	32,020,000	1,510,000	783,575	2,293,575	
05/15/16	30,510,000		745,825	745,825	3,039,400
11/15/16	30,510,000	1,590,000	745,825	2,335,825	
05/15/17	28,920,000		706,075	706,075	3,041,900
11/15/17	28,920,000	1,660,000	706,075	2,366,075	
05/15/18	27,260,000		672,875	672,875	3,038,950
11/15/18	27,260,000	1,725,000	672,875	2,397,875	
05/15/19	25,535,000		638,375	638,375	3,036,250
11/15/19	25,535,000	1,805,000	638,375	2,443,375	
05/15/20	23,730,000		593,250	593,250	3,036,625
11/15/20	23,730,000	1,890,000	593,250	2,483,250	
05/15/21	21,840,000		546,000	546,000	3,029,250
11/15/21	21,840,000	1,990,000	546,000	2,536,000	
05/15/22	19,850,000		496,250	496,250	3,032,250
11/15/22	19,850,000	2,085,000	496,250	2,581,250	
05/15/23	17,765,000		444,125	444,125	3,025,375
11/15/23	17,765,000	2,190,000	444,125	2,634,125	
05/15/24	15,575,000		389,375	389,375	3,023,500
11/15/24	15,575,000	2,300,000	389,375	2,689,375	
05/15/25	13,275,000		331,875	331,875	3,021,250
11/15/25	13,275,000	2,410,000	331,875	2,741,875	
05/15/26	10,865,000		271,625	271,625	3,013,500
11/15/26	10,865,000	2,530,000	271,625	2,801,625	
05/15/27	8,335,000		208,375	208,375	3,010,000
11/15/27	8,335,000	2,650,000	208,375	2,858,375	
05/15/28	5,685,000		142,125	142,125	3,000,500
11/15/28	5,685,000	2,775,000	142,125	2,917,125	
05/15/29	2,910,000		72,750	72,750	2,989,875
11/15/29	2,910,000	2,910,000	72,750	2,982,750	2,982,750
		34,825,000	16,570,700	51,395,700	51,395,700



## Schedule of Authorized but Unissued Revenue Debt

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The City Charter requires that the voters authorize a substantial portion of General Obligation and Revenue Bonds issued by the City. However, the City does not immediately issue all of the debt that is authorized. The amount of debt issued each year depends upon the cash flow needs of the Capital Improvements Program, the City's debt issuance capacity, and bond market conditions. The following table shows the status of all voter authorized revenue bonds as of July 1, 2013.

**AUTHORIZED BUT UNISSUED REVENUE BONDS AS OF JULY 1, 2013**  
(In 000s)

PURPOSE	DATE AUTHORIZED	ORIGINAL AMOUNT AUTHORIZED	DEAUTHORIZED	AMOUNT	
				PREVIOUSLY ISSUED	UNISSUED BALANCE
<b>ELECTRIC UTILITY</b>					
Hydrogeneration Power Plant and Electric System	10-22-83	39,000	0	10,620	28,380
Electric System, South Texas Nuclear Project	03-01-84	605,000	0	315,232	289,768 (A)
Electric Improvements (Gas Turbines)	09-08-84	32,775	0	31,237	1,538
Electric Improvements (Western Coal Plant)	09-08-84	47,725	0	31,199	16,526
Electric Transmission and Reliability Improvements	09-08-84	39,945	0	20,040	19,905
Transmission Lines and Substations	12-14-85	175,130	0	96,017	79,113
Overhead and Underground Distribution	12-14-85	76,055	0	46,845	29,210
Miscellaneous	12-14-85	25,891	0	10,443	15,448
Electric Distribution and Street Lighting	08-10-92	82,500	0	0	82,500
<b>TOTAL ELECTRIC UTILITY</b>		<b>1,124,021</b>	<b>0</b>	<b>561,633</b>	<b>562,388</b>

(A) In addition, Certificates of Obligation totaling \$30,000,000 and Revenue Notes totaling \$246,000,000 have been issued by the City of Austin, leaving \$13,768,000 in remaining Council Authorization.

**AUTHORIZED BUT UNISSUED REVENUE BONDS AS OF JULY 1, 2013**  
(In 000s)

PURPOSE	DATE AUTHORIZED	ORIGINAL AMOUNT AUTHORIZED	DEAUTHORIZED	AMOUNT		UNISSUED BALANCE
				PREVIOUSLY ISSUED		
<b>WATER UTILITY</b>						
Green Water Treatment Plant Water Lines and Reservoir	09-11-82	40,300	0	28,885		11,415
Ullrich Water Treatment Plant Water Lines and Reservoir	09-11-82	49,100	0	42,210		6,890
Davis Water Treatment Plant Water Lines and Reservoir	09-11-82	40,800	0	32,274		8,526
Waterworks System Rehabilitation and Improvements	09-11-82	12,800	0	9,164		3,636
Waterworks North Central, Northeast and East Service Area	09-08-84	39,385	17,000	3,990		18,395
Waterworks, Northwest Service Area	09-08-84	14,970	0	11,430		3,540
Water Improvements in North Central and Northwest Service Area	09-08-84	14,470	0	2,745		11,725
Waterworks System Improvements	09-08-84	141,110	0	36,513		104,597
Ullrich Water Treatment Plant Improvements to South Austin	09-08-84	47,870	0	23,245		24,625
Water Lines, Reservoir Improvements to South Corridor Area	09-08-84	12,570	0	6,585		5,985
Water Lines, Pump Station Improvements to North Austin Area	09-08-84	7,945	0	7,765		180
Waterworks System Rehabilitation and Improvements	09-08-84	26,500	0	3,665		22,835

**AUTHORIZED BUT UNISSUED REVENUE BONDS AS OF JULY 1, 2013**  
(In 000s)

PURPOSE	DATE AUTHORIZED	ORIGINAL AMOUNT AUTHORIZED	DEAUTHORIZED	AMOUNT PREVIOUSLY ISSUED	UNISSUED BALANCE
<b>WATER UTILITY (cont.)</b>					
Northeast Area Improvements	12-14-85	37,950	10,000	7,493	20,457
South/Southeast Area Improvements	12-14-85	42,090	14,000	6,035	22,055
Improvements/Extensions	12-14-85	9,775	0	3,689	6,086
Improvements to meet requirements of U.S. Environmental Protection Agency Safe Drinking Water Act	08-10-92	23,000	0	0	23,000
Improvement and Replacement of Deteriorated Water System Facilities	08-10-92	5,000	0	0	5,000
General Utility Relocation	08-10-92	2,000	0	0	2,000
Improvements and extensions to the City's Waterworks and Wastewater System	05-03-97	35,000	0	0	35,000
Aquifer Preservation	05-02-98	65,000	0	0	65,000
Water Improvements, Upgrade, Replace	11-03-98	64,900	0	0	64,900
Water / Expand and Improvements	11-03-98	49,940	0	0	49,940
Water Improvements and Extensions	11-03-98	19,800	0	0	19,800
<b>TOTAL WATER UTILITY</b>		<b>802,275</b>	<b>41,000</b>	<b>225,688</b>	<b>535,587</b>

**AUTHORIZED BUT UNISSUED REVENUE BONDS AS OF JULY 1, 2013**  
(In 000s)

PURPOSE	DATE AUTHORIZED	ORIGINAL AMOUNT AUTHORIZED	DEAUTHORIZED	AMOUNT		UNISSUED BALANCE
				PREVIOUSLY ISSUED		
<b>WASTEWATER UTILITY</b>						
Sewer System Improvements	11-20-76	46,920	0	38,920	8,000	
Govalle Sewage Treatment Plant Sewer Lines and Improvements	09-11-82	28,300	0	24,658	3,642	
Onion Creek Sewage Treatment and Sewer Lines	09-11-82	57,000	0	49,345	7,655	
Sewer Lines for North Central and Northwest Austin	09-11-82	20,700	0	17,975	2,725	
Walnut Creek Sewage Treatment Plant Additions	09-11-82	20,400	0	17,971	2,429	
Sewer System Rehabilitation and Improvements	09-11-82	4,800	0	3,930	870	
Sewer System Rehabilitation and Improvements	09-08-84	43,515	0	36,950	6,565	
Onion Creek and Walnut Creek Sewage Treatment Plant Improvements	09-08-84	44,795	0	42,284	2,511	
Sewer System Rehabilitation and Improvements	09-08-84	46,230	0	14,925	31,305	
Sewer System Improvements	04-06-85	54,000	0	33,106	20,894	
Advanced Wastewater Treatment	12-14-85	34,500	0	0	34,500	
Northeast Area Improvements	12-14-85	47,035	32,300	1,857	12,878	
Southeast Area Improvements	12-14-85	9,200	4,200	757	4,243	
Improvements/Extensions	12-14-85	24,725	0	12,621	12,104	
Walnut Creek WWTP Expansion	12-14-85	46,000	0	13,717	32,283	

**AUTHORIZED BUT UNISSUED REVENUE BONDS AS OF JULY 1, 2013**  
(In 000s)

PURPOSE	DATE AUTHORIZED	ORIGINAL AMOUNT AUTHORIZED	DEAUTHORIZED	AMOUNT PREVIOUSLY ISSUED	UNISSUED BALANCE
<b>WASTEWATER UTILITY (cont.)</b>					
Bear Creek Interceptor	12-14-85	1,840	1,511	265	64
Improvement to Hornsby Bend Beneficial Re-use Program	08-10-92	11,000	0	0	11,000
Replacement and Rehabilitation of Deteriorated Wastewater Facilities	08-10-92	3,000	0	0	3,000
Wastewater Improvements, Upgrades, Replace	11-03-98	77,000	0	0	77,000
Wastewater/Expand and Improvements	11-03-98	121,000	0	0	121,000
<b>TOTAL WASTEWATER UTILITY</b>		<b>741,960</b>	<b>38,011</b>	<b>309,281</b>	<b>394,668</b>
<b>AVIATION</b>					
Relocation/Construction of New Airport	11-03-87	728,000	0	30,000	698,000
New Airport	05-01-93	400,000	0	362,205	37,795
<b>TOTAL AIRPORT</b>		<b>1,128,000</b>	<b>0</b>	<b>392,205</b>	<b>735,795</b>
<b>CONVENTION CENTER</b>					
Convention Center	07-29-89	69,000	0	68,240	760
<b>TOTAL CONVENTION CENTER</b>		<b>69,000</b>	<b>0</b>	<b>68,240</b>	<b>760</b>
<b>TOTAL REVENUE BONDS</b>		<b>3,865,256</b>	<b>79,011</b>	<b>1,557,047</b>	<b>2,229,198</b>

## Financial Policies





## Financial Policies – 2013-14

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# **CITY OF AUSTIN, TEXAS**

# **FINANCIAL POLICIES**

Prepared by  
Financial Services Department

# Financial Policies – 2013-14

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## OVERVIEW OF FINANCIAL POLICIES

In June 1989, the City Council developed financial policies to ensure that the City's financial resources are managed in a prudent manner. These policies are reviewed annually for compliance. Changes and additions to these policies are approved by Council from time to time.

There is one change to the financial policies from the previous year which was approved on January 17, 2013. Council amended Austin Water Utility Financial Policy #8 eliminating the requirement for voter-approved revenue bonds and providing for enhanced reviews (Board and Commission and citizens) of growth related capital improvement projects located in the Drinking Water Protection Zone.

The City of Austin is in compliance with 95 of the 99 financial policies, as approved. Unless otherwise noted, the FY 2013-14 Budget has been used to determine the current status of the financial policies.

For example, the City:

- Prepared a 5-year financial forecast for fiscal years 2013-14 through 2017-18;
- Maintained reserves in the General Fund and General Obligation Debt Service Fund at designated levels; and,
- Managed the City's investment portfolio in alignment with the policies governing capital preservation, liquidity, asset security, portfolio diversification and return on investment.

The City is not currently in compliance with:

- General Obligation Debt Service Policy #7: In FY12, the City conducted a bond election with 4 years of authorized unissued bonds remaining;
- Austin Energy Policy #11: Austin Energy does not have operating cash equivalent to 45 days of budgeted operations and maintenance expense, less fuel, as recommended by the policy;
- Austin Energy Policy #16: Austin Energy's emergency reserve has been met. However, the contingency reserve was drawn down by \$24,750,000 in FY 2012 and replenishment will not begin until FY 2015, which is past the two year time-frame set in the policy; and,
- Austin Water Utility Policy #11: The calculated quick ratio (Current Assets less inventory divided by Current Liabilities) is 1.37 as of September 30, 2012, instead of the minimum 1.50 prescribed in the policy.

# Financial Policies – 2013-14

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Policy	General Topics	Current Status
<b><i>Accounting, Auditing, and Financial Planning</i></b>		
1. The City will establish accounting practices that conform to generally accepted accounting principles as set forth by the authoritative standard-setting body for units of local government.		In compliance.
2. An annual audit will be performed by an independent certified public accounting firm and an official comprehensive annual financial report (CAFR) shall be issued no later than 6 months following fiscal year-end.		In compliance.
3. The independent certified public accounting firm shall present to the Audit and Finance Committee the results of the annual audit no later than 60 days from the issuance of the City's CAFR.		In compliance.
4. A 5-year financial forecast shall be prepared annually projecting revenues and expenditures for all operating funds. This forecast shall be used as a planning tool in developing the following year's operating budget.		In compliance.
5. The City Auditor's Office shall be responsible for conducting financial and performance audits as set forth in the annual work plan. This work plan will be submitted to the Audit and Finance Committee of the Council for approval. The City Manager shall be responsible for establishing a process to ensure timely resolution of audit recommendations.		In compliance.
6. The City shall provide its share of contributions to the City's three retirement systems in accordance with the State statutes establishing each system.		In compliance.
7. At the direction of the City Council and City Manager, City operations will be performed at the most economical cost while maintaining desired service levels. As one alternative to meet this goal, the City will initiate a competitive process that will allow for periodic analysis of proposals from City departments and from the private sector for purposes of evaluating the cost of performing selected municipal services. All such proposals will be evaluated through an orderly process that will include verification and appropriate classification of all costs.		In compliance.
8. Investments shall be made in conformance with the City's investment policy, with the primary objectives of: <ul style="list-style-type: none"> <li data-bbox="199 1663 773 1690">· Preservation of capital and protection of principal.</li> <li data-bbox="199 1724 878 1751">· Maintenance of sufficient liquidity to meet operating needs.</li> <li data-bbox="199 1785 654 1812">· Security of City funds and investments.</li> <li data-bbox="199 1845 992 1873">· Diversification of investments to avoid unreasonable or avoidable risks.</li> <li data-bbox="199 1906 667 1934">· Maximization of return on the portfolio.</li> </ul>		In compliance.

- 9. All grants and other Federal and State funds shall be managed to comply with the laws, regulations, and guidance of the grantor, and all gifts and donations shall be managed and expended according to the wishes and instructions of the donor. In compliance. Single audit performed annually.
- 10. Maintenance and replacement funding will be prioritized each year to ensure that capital facilities and equipment are sufficiently maintained to avoid service disruptions. In compliance.
- 11. The City shall require adequate financial controls to be included in the City’s standard contract terms so as to provide assurance of minimum risk of and access to review compliance. Among these controls are the right to audit all provisions of contracts, the right to require appropriate levels of insurance, the right to review any financial/escrow accounts, bank letters of credit or other credit instruments, and the right to require complete financial reports if appropriate for the solicitation. In compliance.

**Reserves**

- 12. The City shall maintain a Liability Reserve Fund with a balance sufficient to fund 75% of anticipated claims expense and resulting liabilities, other than those for health benefits and workers' compensation. The Fund will be used to pay and account for such claims expense and liability, which will be identified in accordance with guidelines established by the Governmental Accounting Standards Board. Contributions from each operating fund shall be made in accordance with the fund's pro-rata share of claims expense, determined in accordance with the above mentioned guidelines. In compliance.  
  
 Payments in excess of departmental spending authority must be approved by the City Council. Payments for accrued claims will be paid from the Fund's reserve balance, which will have been appropriated by the City Council. Payments for unaccrued claims will be made against the Fund's current year appropriations. Payments in excess of current year appropriations for any unaccrued claims must be appropriated by the City Council at the time the payment is approved.
- 13. The Workers' Compensation Fund shall maintain a budgeted claims reserve equal to 25% of budgeted claims and settlement expenses. In compliance.
- 14. An individual-specific stop-loss policy shall be maintained for the City Health Plan. In addition, the Employee Benefits Fund will maintain a stop-loss reserve in an amount recommended by the City’s actuary. Further, the Employee Benefits Fund will maintain a cash balance equal to anticipated end-of-year claims incurred but not paid and other current liabilities. In compliance.

### **Debt Refinancing**

15. An advance refunding of outstanding debt shall only be considered when present value savings of at least 4.25% of the principal amount of the refunded bonds are produced, unless (1) a debt restructuring is necessary or (2) bond covenant revisions are necessary to facilitate the ability to provide services or to issue additional debt. The same requirements will normally apply to municipal utility district tax and revenue refunding bond issues approved by the City of Austin. Savings from general obligation and district bond refundings will be distributed to lessen the impact of debt service requirements in future years. In compliance.

Refundings will be done in accordance with City debt management practices, including the interest rate exchange policy approved through Resolution 20050623-014.

The following policies shall be established for the management of the City's investment pool:

16. Funds having negative balances in the centralized cash pool will not be charged interest. In compliance.
17. Operating and capital funds incurring a sustained negative cash balance exceeding \$1 million over the course of one year, for which City management has not identified a repayment plan, will be brought to Council for direction on implementing a repayment plan. In compliance.
18. Funds on a repayment plan will be expected to repay their debt to the pool through revenue and/or assistance from other funds. In compliance.

### **Unbudgeted Funds**

19. The following types of funds will not be included in the City's annual budget: In compliance.
- a. Funds whose revenue source is primarily donations or contributions from the public. Examples:
    - *Ellis Library Trust Fund* – accounts for donations and expenditures for the purchase of library books on the subject of mental health.
    - *Lady Bird Johnson Lake Beautification Fund* – accounts for donations and expenditures for the beautification of Lady Bird Johnson Lake.
  - b. Funds used to account for escrow or performance deposits. Examples:
    - *Subdivision Participation Fund* – accounts for escrowed funds received from contractors for construction and installation of streets, sidewalks, etc.
    - *Hydromulch/Erosion Control Fund* - accounts for escrowed funds received from contractors for hydromulch and erosion control.
  - c. Funds controlled by another legal entity. Examples:
    - *Housing Assistance Fund* – accounts for proceeds from residual equity bonds issued by the Austin Housing Finance Corporation.
    - *Austin Industrial Development Fund* - accounts for the administrative costs related to the Austin Industrial Development Corporation.

d. Funds used to account for the repayment of certain loans. Examples:

- *RMD Loan Fund* - accounts for the repayment of energy loans.
- *Leveraged Loan Pool Fund* – accounts for the repayment of loans made to small businesses to stimulate economic development.

Any fund not included in the annual budget will have a stated purpose and will be assigned to a responsible department that will ensure that accounts in the fund are used in accordance with the fund's stated purpose.

### **Letters of Credit**

20. A City department may accept letters of credit for less than \$10,000 from any bank or savings and loan if the total City-wide exposure for that institution is less than \$250,000. In compliance.

A City department may accept any letter of credit that is 110% collateralized by an acceptable investment instrument registered in the City's name. The Treasurer's Office must receive safekeeping receipts for all collateral before the letter of credit is accepted. If the value of the collateral falls below 105% of the letter of credit value, the Treasurer's Office will make a margin call.

Letters of credit that are not collateralized, and are \$10,000 or more, which are issued by an institution whose total City-wide exposure is \$250,000 or more, may be accepted only if the issuer meets the following criteria:

#### Banks

- Equity capital of at least \$2 million;
- Highland Data rating of ten (10) or higher, or core capital as a percent of total assets of at least 6.0%; and,
- Total letters of credit held by the City at each bank totaling no more than 50% of the bank's equity capital.

#### Savings and Loan Associations

- Tangible capital (excluding reserves) of at least \$2 million;
- Highland Data rating of ten (10) or higher, or tangible capital (excluding reserves) as a percent of total assets of at least 3%; and,
- Total letters of credit held by the City at each savings and loan totaling no more than 50% of the savings and loan's capital (excluding reserves).

The City of Austin will draw on any letter of credit if a bank or savings and loan no longer meets the criteria. The City will not accept new letters of credit issued by institutions that do not meet these criteria.

Each department will provide the Treasurer's Office with a quarterly report listing dollar values, by institution, of that department's letter of credit. The Treasurer's Office will prepare a quarterly report indicating total City-wide exposure at each financial institution.

### **General Fund Financial Policies**

1. Current revenue, which does not include the General Fund beginning balance, will be sufficient to support current expenditures (defined as "structural balance"). Unreserved fund balances in excess of required shall normally be used to fund capital items in the operating and capital budget. However, if projected revenue in future years is not sufficient to support projected requirements, an unreserved ending balance may be budgeted to achieve structural balance. In compliance.
  
2. Fiscal notes provided Council shall include initial costs of a program/project and the operations costs for a minimum of five years. Unbudgeted items would require identification of savings necessary to fund needs. Fiscal notes for reimbursement resolutions shall require the fiscal impact to debt service both in real dollars and tax rate for a minimum of five years. In compliance.
  
3. To improve financial planning, non-emergency amendments to the Adopted Budget shall be accomplished in one mid-year Council Meeting except in cases where the amendments are fully offset by new revenue resulting from the initiative and there is no discretion on how the revenue is spent. In compliance.
  
4. Tax Increment Financing (TIF) Policy
  - a. Tax Increment Financing zones should be established where revenues will recover the public cost of debt with adequate safety margin. In compliance.
  
  - b. No more than 5% of the City's tax base will be in Tax Increment Financing zones. In compliance.

### Capital and Debt Management

- c. All Public Improvement District (PID) and TIF proposals, even "pay-as-you-go" projects, will be evaluated for service impact. A five-year fiscal note must accompany any request to establish a PID or TIF including repayment terms of any interfund borrowing. In compliance.
  
- d. All approved PID or TIF debt issuances supported by a district's revenues are subject to the following criteria: In compliance.
  - i. Coverage Tests - The project should provide for revenues, net of overlapping taxes, of 1.25 times maximum annual debt service requirement. The issuance of TIF bonds may be considered prior to achieving coverage ratio of 1.25 if a developer or property owner provides a credit enhancement such as a letter of credit or bond insurance from an AAA rated financial institution for the entire amount of the debt issue.
  
  - ii. In the event that there is insufficient TIF increment revenues to retire TIF bonds, which event consequently requires that the credit enhancement mechanism be called upon to service the TIF bonded indebtedness, contingent liability to reimburse a credit-enhancer would be the sole liability of the developer or its affiliates.

- iii. In the event that there are changes in the rating of the financial institution providing credit enhancement, then that institution shall be replaced with a "AAA" rated financial institution within 90 days; and in the event that no replacement of a "AAA" rated institution is provided, no further TIF bonds in advance of the 1.25 coverage ratio will be provided for any additional TIF projects undertaken by the developer or its affiliates.
- iv. Additional Bonds Test - The project should include an additional bonds test parallel to the coverage test.
- v. Reserve Fund - The project should include a debt service reserve fund equal to the maximum annual debt service requirements.
- vi. Limitations on Amount of PID/TIF Bonds - The total amount of PID/TIF indebtedness will be included and managed as part of the City's overlapping debt and the total amount of PID/TIF debt outstanding should generally not exceed 20% of the City's outstanding general obligation indebtedness.
- vii. PID bonds should be limited to those projects which can demonstrate the ability to support the debt either through its own revenues or another pledge source other than ad valorem taxes. PID/TIF bond authorizations should remain in effect for no more than five years from the date of City Council approval.

- e. All approved PID or TIF debt issuances must mature on or before the termination date of the respective PID or TIF district, and, further, all bonds must also conform to the district's Financial Plan by maturing on or before the Plan's projected date by which all district expenses would be paid, including repayment of bonds. In compliance.
- f. The City will not propose the issuance of any unrated, high-yield PID/TIF bond that could be labeled a "high risk bond" except for small (less than \$5 million) private placements coordinated with the City's Financial Advisor. In compliance.

All projects must be carefully evaluated for credit worthiness and meet the criteria above whether or not a credit rating is obtained.

- g. The City should use PID/TIF bonds only when other options have been considered. In compliance.

- 5. A tax abatement ordinance and policy will be established, as necessary, according to State law and in accordance with Council guidelines and criteria for economic development. There is currently no tax abatement ordinance in effect. N/A
- 6. Debt will not be used to fund current expenditures. In compliance.
- 7. Each year, the City Manager's Budget shall reflect an ad valorem tax rate that helps sustain existing core service levels. The year-to-year increase of actual revenue from the levy of the ad valorem tax shall generally not exceed 8% (Peveto limit): In compliance.
  - a. excluding taxable value gained through annexation or consolidation;



- b. excluding the value gained through new construction;
  - c. excluding expenditure increases required for General Obligation Debt Service; and
  - d. not excluding the valuation gained or lost through revaluation or equalization programs.
8. As part of the annual budget process, the City Council shall adopt by resolution a maximum approved ad valorem tax rate that the Council may consider for the upcoming fiscal year consistent with State law. The resolution will establish the date(s) the Council will adopt and levy the ad valorem tax rate. The actual tax rate adopted by the City Council after its budget deliberations may be lower than the approved rate, but it will not be higher. In compliance.
9. Property values shall be appraised, at a minimum, every two years. In compliance.
10. The City shall encourage the Tax Assessor-Collector to follow an aggressive policy of collecting property tax revenues. An average collection rate of at least 98% of current levy shall be maintained. In compliance.
11. Charges for services and other revenues shall be examined at a minimum of once every five years and adjusted as deemed necessary to respond to changes in cost of service. In compliance.

### **Reserves**

12. A General Fund Emergency Reserve Fund of at least \$40,000,000 shall be budgeted. The Emergency Reserve Fund shall be used to provide for temporary financing for unanticipated or unforeseen extraordinary needs of an emergency nature; for example, costs related to a natural disaster or calamity or an unexpected liability created by Federal or State legislative action. Funds shall be allocated from the Emergency Reserve Fund only after an analysis has been prepared by the City Manager and presented to City Council. In compliance.

The analysis shall provide sufficient evidence to establish that the remaining balance is adequate to offset potential downturns in revenue sources and provide a sufficient cash balance for daily financial needs. The analysis shall address the nature of the approved expenditure and the revenue requirement in subsequent budget years. Prior to allocating funds from the Emergency Reserve Fund, the City Council shall find that an emergency or extraordinary need exists to justify the use of these funds. Funds shall be allocated each year in the budget process to replace any use of the Emergency Reserve Fund during the preceding fiscal year to maintain the balance of the Emergency Reserve Fund at \$40,000,000.

13. A General Fund Contingency Reserve Fund of 1% of total budgeted departmental expenditures, but not less than \$2,000,000, shall be budgeted annually. The Contingency Reserve Fund shall be used to provide for unanticipated or unforeseen needs that arise during the year; for example, expenses associated with unforeseen weather or other natural disasters, such as debris removal following a flood, unexpected liability created by Federal or State legislation, new service needs that have been identified after the budget process, new public safety or health needs, revenue shortfalls, service enhancements, or opportunities to achieve cost savings. In compliance.

Funds shall be allocated from the Contingency Reserve Fund only after an analysis has been prepared and presented by the City Manager to the City Council outlining the initial and recurring costs associated with the approved expenditure. Funds shall be allocated each year in the budget process to replace any use of the Contingency Reserve Fund during the preceding fiscal year and to maintain the balance of the Contingency Reserve Fund at one percent (1%) of budgeted departmental expenditures but not less than \$2,000,000. The Contingency Reserve Fund shall be exhausted prior to any utilization of the Emergency Reserve.

- 14. A General Fund Reserve for Budget Stabilization shall be budgeted. At the end of each fiscal year, any excess revenue received in that year and any unspent appropriations at the end of that year will be deposited into this reserve. Excess revenue is defined as the amount of revenue in excess of the amount budgeted. The reserve may be appropriated to fund capital or other one-time costs, but such appropriation will not normally exceed one-third of the total amount in the reserve, with the other two-thirds reserved for budget stabilization in future years. In compliance.
- 15. A General Government Capital Contingency of at most 3% of capital expenditures, but not less than \$2,000,000, shall be budgeted annually. In compliance.

**General Debt Management Policies**

- 1. The City shall use several methods of debt issuance, including selling bonds competitively, by negotiated sale, or through private placement. The City may issue bonds by negotiated sale when appropriate, based on prevailing market conditions, size or structure of the planned issuance, or other factors. The City shall use the competitive sale method when issuing general obligation bonds, unless a negotiated sale or private placement would be more advantageous. In compliance.
- 2. The City shall use competitive procurement methods to select professional firms used in the bond issuance process. In compliance.
- 3. The City’s financial advisor must be a firm that is independent of banking, underwriting, or other interests to assure that the selected financial advisor can effectively represent the City in negotiations with bankers, underwriters, and other service providers needed for the issuance of debt. In compliance.

**General Obligation Debt Financial Policies**

- 1. A fund balance for the General Obligation Debt Service Fund of at least 10% of total general obligation debt service requirements shall be maintained to ensure the City's ability to meet debt service payments in spite of tax revenue shortfalls or fluctuations in interest rates. In compliance.
- 2. The term of long-term debt generally shall not exceed the expected useful life of the capital asset being financed and in no case shall it exceed 20 years. In compliance.
- 3. The ratio of net debt (total outstanding tax supported general obligation debt less G.O. Debt Service Fund balance) to Total Assessed Valuation shall not exceed 2.0%. This excludes debt of overlapping jurisdictions. The City shall structure its bond issuance to achieve and maintain a debt-to-assessed-value of 2.0% or less. In compliance.

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| 4.  | The ratio of Debt Service to Total Expenditures (operating expenditures and debt service combined) shall not exceed approximately 20%.   | In compliance.  |
| 5.  | Bond sales shall be structured to achieve level debt service payments.   | In compliance.  |
| 6.  | Interest earnings from bond proceeds for general government projects (excluding projects for enterprise funds) shall be deposited in and retained by the debt service fund (preferred practice) unless otherwise required by bond ordinance or used to fund future CIP projects.   | In compliance.  |
| 7.  | Timing of general obligation bond elections shall be determined by the inventory of current authorized unissued bonds remaining to be sold. An estimated 2 years of authorized unissued bonds shall remain before an election will be held.  | Not in compliance. In FY12, the City conducted a bond election with 4 years of authorized unissued bonds remaining. |
| 8.  | The total dollar amount of bond election propositions recommended to the voters shall not exceed the City's estimated ability to issue said bonds within a normal 6 year period.   | In compliance.  |
| 9.  | The use of reimbursement resolutions shall be encouraged as a cash management tool for general obligation debt funded projects. Reimbursement resolutions may be used for any project which is on the bond sale schedule for the following year.   | In compliance.  |
| 10. | Reimbursement resolutions may be used for other projects if the projects are revenue-supported, funded within a department's operating budget, or included on the schedule of capital projects to be funded by cash in the following year.   | In compliance.  |
| 11. | It is the City's priority to fund capital expenditures with cash or voter-approved debt. However, non-voter-approved debt may be used for capital expenditures as an alternative to lease/purchase or other financing options if the capital expenditure is: <ul style="list-style-type: none"> <li>· Urgent;</li> <li>· Unanticipated;</li> <li>· Necessary to prevent an economic loss to the City;</li> <li>· Results in an economic gain to the City within a reasonable time; or</li> <li>· Non-voter approved debt is the most cost effective financing option available.</li> </ul> | In compliance.  |
| 12. | The average maturity of non-voter approved debt shall not exceed the average life of the capital items financed.   | In compliance.  |
| 13. | Capital items financed with non-voter approved debt shall have a value of at least \$10,000 and a life of at least four years.   | In compliance.  |

### Austin Energy Financial Policies

1. The term of debt generally shall not exceed the useful life of the asset, and in no case shall the term exceed 30 years. In compliance.
  
2. Capitalized interest shall only be considered during the construction phase of a new facility if the construction period exceeds 7 years. The time frame for capitalizing interest may be 3 years but not more than 5 years. Council approval shall be obtained before proceeding with a financing that includes capitalized interest. N/A
  
3. Principal repayment delays shall be 1 to 3 years, but shall not exceed 5 years. In compliance.
  
4. Austin Energy shall maintain either bond insurance policies or surety bonds issued by highly rated (“AAA”) bond insurance companies or a funded debt service reserve or a combination of both for its existing revenue bond issues, in accordance with the Combined Utility Systems Revenue Bond Covenant. In compliance.
  
5. A debt service reserve fund shall not be required to be established or maintained for the Parity Electric System Obligations so long as the “Pledged Net Revenues” of the System remaining after deducting the amounts expended for the Annual Debt Service Requirements for Prior First Lien and Prior Subordinate Lien Obligations is equal to or exceeds one hundred fifty per cent (150%) of the Annual Debt Service Requirements of the Parity Electric Utility Obligations. If the “Pledged Net Revenues” do not equal or exceed one hundred fifty per cent (150%) of the Annual Debt Service Requirements of the Parity Electric Utility Obligations, then a debt service reserve fund shall be established and maintained in accordance with the Supplemental Ordinance for such Parity Electric System Obligations. In compliance.
  
6. Debt service coverage of a minimum of 2.0x shall be targeted for the Electric Utility Bonds. All short-term debt, including commercial paper, and non-revenue obligations will be included at 1.0x. In compliance.  
Debt service coverage (DSC) for the FY 2013-14 Budget is 2.69x.
  
7. Short-term debt, including commercial paper, shall be used when authorized for interim financing of capital projects and fuel and materials inventories. The term of short-term debt will not exceed 5 years. Both Tax-Exempt and Taxable commercial paper may be issued in order to comply with the Internal Revenue Service Rules and Regulations applicable to Austin Energy. Total short-term debt shall generally not exceed 20% of outstanding long-term debt. In compliance.
  
8. Commercial paper may be used to finance capital improvements required for normal business operation for Electric System additions, extensions, and improvements or improvements to comply with local, state and federal mandates or regulations. However, this shall not apply to new nuclear generation units or conventional coal generation units. In compliance.

Commercial paper will be converted to refunding bonds when dictated by economic and business conditions. Both Tax-Exempt and Taxable refunding bonds may be issued in order to comply with the Internal Revenue Service Rules and Regulations applicable to Austin Energy.

Commercial paper may be used to finance voter approved revenue bond projects before the commercial paper is converted to refunding bonds.

9. Ongoing routine, preventive maintenance should be funded on a pay-as-you-go basis. In compliance.
10. Austin Energy shall maintain a minimum quick ratio of 1.50 (current assets less inventory divided by current liabilities). The source of this information should be the Comprehensive Annual Financial Report. In compliance.
11. Austin Energy shall maintain operating cash equivalent to 45 days of budgeted operations and maintenance expense, less fuel. Not in compliance.
12. Net Revenue generated by Austin Energy shall be used for General Fund transfers, capital investment, repair and replacement, debt management, competitive strategies, and other Austin Energy requirements such as working capital. In compliance.
13. The General Fund transfer shall not exceed 12% of Austin Energy three-year average revenues, calculated using the current year estimate and the previous two years' actual revenues from the City's Comprehensive Annual Financial Report. In compliance.
14. Capital projects should be financed through a combination of cash, referred to as pay-as-you-go financing (equity contributions from current revenues), and debt. An equity contribution ratio between 35% and 60% is desirable. In compliance.
15. A Repair and Replacement Fund shall be created and established. Moneys on deposit in the Repair and Replacement Fund shall be used for providing extensions, additions, replacements and improvements to the Electric System. Net revenues available after meeting the General Fund Transfer, capital investment (equity contributions from current revenues) and 45 days of working capital may be deposited in the Repair and Replacement Fund. The targeted balance shall not exceed 50% of the previous year's electric utility depreciation expense, which is at a level necessary to keep the electric system in good operating condition or to prevent a loss of revenues. In compliance.
16. A Strategic Reserve Fund shall be created and established, replacing the Debt Management Fund. It will have three components: Not in compliance.
  - An Emergency Reserve with a minimum of 60 days of non-power supply operating requirements.
  - Up to a maximum of 60 days additional non-power supply operating requirements set aside as a Contingency Reserve.
  - Any additional funds over the maximum 120 days of non-power supply operating requirements may be set aside in a Rate Stabilization Reserve.

The Emergency Reserve shall only be used as a last resort to provide funding in the event of an unanticipated or unforeseen extraordinary need of an emergency nature, such as costs related to a natural disaster, emergency or unexpected costs created by Federal or State legislation. The Emergency Reserve shall be used only after the Contingency Reserve has been exhausted.

The Contingency Reserve shall be used for unanticipated or unforeseen events that reduce revenue or increase obligations such as extended unplanned plant outages, insurance deductibles, unexpected costs created by Federal or State legislation, and liquidity support for unexpected changes in fuel costs or purchased power which stabilizes fuel rates for Austin Energy customers.

In the event any portion of the Contingency Reserve is used, the balance will be replenished to the targeted amount within two (2) years.

A Rate Stabilization Reserve shall be created and established, replacing the Competitive Reserve in FY 2011-12, for the purpose of stabilizing electric utility rates in future periods. The Rate Stabilization Reserve may provide funding for: (1) deferring or minimizing future rate increases, (2) new generation capacity construction and acquisition costs and (3) balancing of annual power supply costs (net power supply/energy settlement cost). The balance shall not exceed 90 days of net power supply costs.

Funding may be provided from net revenue available after meeting the General Fund Transfer, capital investment (equity contributions from current revenue), Repair and Replacement Fund, and 45 days of working capital.

- 17. Electric rates shall be designed to generate sufficient revenue, after consideration of interest income and miscellaneous revenue, to support (1) the full cost (direct and indirect) of operations including depreciation, (2) debt service, (3) General Fund transfer, (4) equity funding of capital investments, (5) requisite deposits of all reserve accounts, (6) sufficient annual debt service requirements of the Parity Electric Utility Obligations and other bond covenant requirements, if applicable, and (7) any other current obligations. In addition, Austin Energy may recommend to Council in the budget directing excess net revenues for General Fund transfers, capital investment, repair and replacement, debt management, competitive strategies and other Austin Energy requirements such as working capital. In compliance.

In addition to these requirements, electric rates shall be designed to generate sufficient revenue, after consideration of interest income and miscellaneous revenue, to ensure a minimum debt service coverage of 2.0x on electric utility revenue bonds.

A rate adequacy review shall be completed every five years, at a minimum, through performing a cost of service study.

- 18. A decommissioning trust shall be established external to the City to hold the proceeds for moneys collected for the purpose of decommissioning the South Texas Nuclear Project. An external investment manager may be hired to administer the trust investments. In compliance.
- 19. The master ordinance of the Parity Electric System Obligations does not require a debt service reserve fund. Austin Energy will maintain a minimum of unrestricted cash on hand equal to six months debt service for the then outstanding Parity Electric System Obligations. In compliance.

20. Current revenue, which does not include the beginning balance, will be sufficient to support current expenditures (defined as “structural balance”). However, if projected revenue in future years is not sufficient to support projected requirements, ending balance may be budgeted to achieve structural balance. In compliance.
21. A Non-Nuclear Plant Decommissioning Fund shall be established to fund plant retirement. The amount set aside will be based on a decommissioning study of the plant site. Funding will be set aside over a minimum of four (4) years prior to the expected plant closure. In compliance.

### **Austin Water Utility Financial Policies**

1. The term of debt generally shall not exceed the useful life of the asset, and shall not generally exceed 30 years. In compliance.
2. Capitalized interest shall only be considered during the construction phase of a new facility, if the construction period exceeds 7 years. The time frame for capitalizing interest may be 3 years but not more than 5 years. Council approval shall be obtained before proceeding with a financing that includes capitalized interest. In compliance.
3. Principal repayment delays on revenue bonds shall be 1 to 3 years, but shall not exceed 5 years. In compliance.
4. Each utility shall maintain a fully funded debt service reserve for its existing revenue bond issues and future issues, in accordance with the Combined Utility Systems Revenue Bond Covenant. In compliance
5. Debt service coverage of at least 1.50x shall be targeted. In compliance.
6. Short-term debt, including tax-exempt commercial paper, shall be used when authorized for interim financing of capital projects. The term of short-term debt shall not exceed 5 years. Commercial paper will be converted to refunding bonds when appropriate under economic and business conditions. Total short-term debt shall generally not exceed 20% of outstanding long-term debt. In compliance.
7. Commercial paper may be used to finance new water and wastewater plants, capital expansions, and growth-related projects as well as to finance routine capital improvements required for normal business operation. Commercial paper for the necessary amount may also be used to finance improvements to comply with local, state and federal mandates or regulations. In compliance.
8. Capital improvement projects for new water and wastewater treatment plants, capital expansions, and growth-related projects that are located in the Drinking Water Protection Zone (DWPZ) will be identified and submitted, as part of the annual budget process, to the following Boards and Commissions: Water and Wastewater Commission, Resource Management Commission, Environmental Board, Planning Commission, and the Zoning and Platting Commission. In compliance.

These Boards and Commission will review growth-related DWPZ capital projects spending plans, obtain Board and Commission and citizen input, review consistency with Imagine Austin Comprehensive Plan, review effect on growth within the DWPZ, and make recommendations on project approval for inclusion in Austin Water Utility's 5-year capital spending plan.

A public hearing will be held during the City's annual budget review process to provide citizens an additional opportunity to comment on growth related projects located within the DWPZ.

- 9. Ongoing routine, preventive maintenance should be funded on a pay-as-you-go basis. In compliance.
  
- 10. Capital projects should be financed through a combination of cash, referred to as pay-as-you-go financing (equity contributions from current revenues), and debt. An equity contribution ratio of at least 20% is desirable. In compliance.
  
- 11. The Austin Water Utility shall maintain a minimum quick ratio of 1.50 (Current Assets less inventory divided by Current Liabilities). Source of information shall be the Comprehensive Annual Financial Report. Not in compliance at 1.37 based on 2012 CAFR.
  
- 12. The Austin Water Utility shall maintain operating cash reserves equivalent to a minimum of 60 days of budgeted operations and maintenance expense. In compliance.
  
- 13. Revenue generated by the Austin Water Utility from Debt Service Coverage requirements shall be used for General Fund transfers, capital investment, or other Austin Water Utility requirements such as working capital reserve or non-CIP capital. In compliance.
  
- 14. Austin Water Utility rates shall be designed to generate sufficient revenues to support the full cost (direct and indirect) of operations and debt, provide debt service coverage and meet other revenue bond covenants, if applicable, and ensure adequate and appropriate levels of working capital. In compliance.
  
- 15. The General Fund Transfer shall not exceed 8.2% of the Austin Water Utility three-year average revenues, calculated using the current year estimate at March 31 and the previous two years' actual revenues from the City's Comprehensive Annual Financial Report. In compliance.

Revenue collected from the Reserve Fund Surcharge will be included in the General Fund Transfer calculation, however any use or transfer of the reserve fund back into the operating fund in the future due to revenue loss will not be included in the total revenues to calculate the General Fund Transfer.

- 16. A Water Revenue Stability Reserve Fund shall be created and established for the purpose of offsetting current year water service revenue shortfalls below budgeted revenue levels. In compliance.

The target funding level for the Reserve Fund is 120 days of the budgeted water operating requirements of Austin Water Utility, which includes operations and maintenance, and other operating transfers, but excludes debt service and other transfers. In the event that any portion of the Reserve Fund is used, the balance will be replenished to the target level within 5 years.



Upon creation of the Reserve Fund, the goal to reach the target funding level of 120 days of budgeted water operating requirements will be no later than 5 years. If the fund is drawn down prior to reaching the 120 day target during the first 5-year development period, the reserve fund surcharge shall not be lower than it was during the year in which the draw down occurred until such time as the fund reaches its 120 days of operating costs.

Sources of funding for the Reserve Fund may include a Reserve Fund volumetric surcharge charged to all customer classes, operating reserves in excess of 60 days of operating requirements, and any available net water service revenue after meeting all obligations of the Austin Water Utility.

The City Council must approve all Reserve Fund utilization of funds through a separate action during the year. The Reserve Fund shall only be used to offset a current year water service revenue shortfall where actual water service revenue is less than the budgeted level by 10% or greater. The maximum use of the Reserve Fund in any fiscal year is 50% of the existing balance at the time of request for Council action.

When the target levels of the Reserve Fund are reached, any Reserve Fund Surcharge shall be reduced to levels sufficient to only maintain the goal of 120 days of operating requirements as may be necessitated by changes in budgeted operating costs over time.

All interest earned by the Reserve Fund account shall remain in the Reserve Fund in order to offset funding and replenishment requirements and to minimize rate impacts for water customers.

### **Airport Financial Policies**

- |    |  |                |
|----|--|----------------|
| 1. | Debt service coverage shall be targeted at a minimum of 1.25x.   | In compliance. |
| 2. | The debt service reserve shall be funded at the same time long-term debt is issued (typically equal to 1 year's average debt service requirement).   | In compliance. |
| 3. | The term of long-term debt shall not exceed the expected useful life of the capital asset being financed, and in no case shall the life of the debt exceed 30 years.   | In compliance. |
| 4. | Capitalized interest during construction shall generally not exceed 5 years. Council approval shall be obtained before proceeding with a financing that includes capitalized interest.   | In compliance. |
| 5. | The Airport shall maintain a ratio of current assets plus operating reserve to current liabilities of at least 1.5 times. Source of information shall be the Comprehensive Annual Financial Report.  | In compliance. |
| 6. | The Aviation Fund shall maintain working capital that is equivalent to 60 days of budgeted operations and maintenance expense, in accordance with bond ordinance provisions. (Current assets plus operating reserve less current liabilities.) | In compliance. |

### **Drainage Utility Fund Financial Policies**

1. A Drainage Utility Fund will be established to account for all revenues and all operational expenses related to this activity. In compliance.
2. The department that manages the Drainage Utility Fund shall recommend to Council in the budget setting rates sufficient to pay all requirements including debt service and to maintain a fund balance which is equivalent to 30 days of budgeted operations and maintenance. In compliance.

### **Austin Resource Recovery Financial Policies**

1. The Austin Resource Recovery Fund shall establish and fund a reserve to provide for the closure and monitoring of the City's landfills in compliance with federal regulations. In compliance.
2. The department that manages the Austin Resource Recovery Fund shall recommend to Council in the budget setting rates sufficient to pay all requirements including debt service and to maintain a fund balance which is equivalent to 30 days of budgeted operations and maintenance. In compliance.

### **Fleet Services Financial Policies**

1. Fleet Services Department shall maintain, in a separate Fleet Fuel Reserve Fund (Reserve Fund), an amount that may be drawn upon in the event significant fuel losses occur in a given fiscal period. The maximum ending balance of the fund shall not exceed 20% of total budgeted fuel costs or \$3 million, whichever amount is less. In compliance.

Funding shall consist of a fixed price per gallon (with the exception of compressed natural gas and propane) to be charged to each user department as determined each budget year. Fleet Services Department is responsible for calculating the annual per gallon fixed price during the City's annual budget process. The amount collected each fiscal year is to be deposited in the Fleet Fuel Reserve Fund in the same year as collected.

Upon determination that fuel costs exceeded fuel revenues in any given year in an amount greater than \$500,000, the Reserve Fund may be utilized to fund the deficiency in the subsequent fiscal year.



City of Austin  
2013-2014  
Approved  
Budget

**Volume II**  
Glossary



# Glossary

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## **ACCRUAL BASIS**

Method of accounting that recognizes revenue when earned, rather than when collected. Expenses are recognized when incurred rather than when paid. Proprietary funds use the full accrual basis of accounting. Governmental funds use a modified accrual basis.

## **ACTIVITY**

A set of services performed by a department grouped together by a common purpose, which produces outputs and results. It is the lowest level presented in the Budget.

## **ADMINISTRATIVE SUPPORT** (See also COST ALLOCATION PLAN)

Funding transferred from the General Fund and enterprise funds for specific central administrative functions that benefit those funds, such as the City Manager's Office, the Financial Services Department, Communications and Public Information, and the Human Resources Department.

## **AD VALOREM TAX** (Also known as PROPERTY TAX)

The ad valorem tax is payable at a rate per \$100 of taxable property value. The City Council sets the ad valorem tax rate every year as part of the budget process. A portion of the tax funds General Fund operations. The remaining portion funds General Obligation Debt Service.

## **AMORTIZATION**

The process of accounting for an amount over a period of time.

## **AMENDED BUDGET**

Amended budget, as used throughout the budget document, represents the original adopted budget plus any amendments passed by the City Council as of September 30<sup>th</sup> each year. This figure does not include prior year encumbrances or re-appropriations.

## **APPROPRIATION**

The legal device by which the City Council authorizes the spending of City funds for specific purposes. Appropriations are usually limited in the amount and timeframe for expenditure.

## **APPROVED BUDGET**

Approved budget, as used in fund summaries and department and program summaries within the budget document, represents the budget as originally adopted by the City Council.

## **ASSESSED VALUATION**

A government sets a valuation upon real estate or other property as a basis for levying taxes. An assessed valuation represents the appraised valuation less any exemptions.

## **BACKCHARGE** (See also EXPENSE REFUND)

An expense reimbursement budgeted in one department for service costs charged to another department.

## **BAD DEBT**

The U.S. Comptroller of the Currency, Administrator of National Banks defines a bad debt as an unsecured debt for which interest or payment is past due and unpaid for six months (and which is not in process of collection). Some businesses set aside a reserve on their books to offset losses from bad debts.

## **BALANCED BUDGET** (See also STRUCTURAL BALANCE)

A budget in which planned expenditures can be met by current income from taxation and other central government receipts.

## **BASIS OF ACCOUNTING**

Basis of Accounting refers to when revenue and expenditures are recognized in the accounts and reported in the financial records of the City, regardless of the measurement focus applied. Accounting records for governmental fund types are maintained on a modified accrual basis, with revenue being recorded when available and measurable, and expenditures being recorded when services or goods are received and the liabilities are incurred. Accounting records for proprietary fund types and trust funds are maintained on an accrual basis.

## **BASIS OF BUDGETING** (See also MODIFIED ACCRUAL)

The City of Austin's basis for budgeting is the modified accrual basis for governmental funds, including the General Fund. Budgeting for proprietary funds, which includes enterprise and internal service funds, is essentially on the full accrual basis. Encumbrances are recognized by both governmental and proprietary funds since encumbrances represent a commitment of funding for goods and services. The City budgets for payments that are expected to be paid during the fiscal year.

## **BEGINNING BALANCE**

The residual non-restricted funds brought forward from the previous fiscal year's ending balance.

# Glossary

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## **BONDS**

Debt instruments that require repayment of a specified principal amount on a certain date (maturity date), together with interest at a stated rate or formula for determining the interest rate.

## **BOND ELECTION**

Election held at various times to authorize the issuance of long term general obligation debt for capital improvements. The taxing authority of the city backs G.O. Bonds (General Obligation Bonds).

## **BOND SALE**

Process where the City sells bonds authorized through a public election, as a means of borrowing capital for projects. The City then repays this debt to the lender over a period of time similar to the manner in which a homeowner pays a mortgage.

## **BUDGETARY CONTROL**

The management of a government or enterprise in accordance with an approved budget for the purpose of keeping spending within available appropriations and available revenue.

## **BUDGETARY EXPENDITURES**

Decreases in net assets. In contrast to conventional expenditures, budgetary expenditures do not include amounts represented by non-current liabilities.

## **BUDGET**

A plan of financial operation showing proposed expenditures and the means of financing them.

## **BUSINESS PLAN**

Plans developed by all City departments, which have a 1-5 year horizon and are revisited annually. Business plans do three things: 1. improve business decisions by focusing on measureable goals and objectives; 2. focus the culture of government to manage for results; and 3. integrate planning with the performance budget.

## **CAPITAL BUDGET**

A plan of proposed capital outlays and the means of financing them. The annual capital budget is the primary means by which most of the acquisition and construction activities for facilities and major improvements of a government are controlled.

## **CAPITAL EXPENDITURES**

Funds used to acquire or improve long-term assets.

## **CAPITAL IMPROVEMENTS PROGRAM** (CIP)

A comprehensive program that projects the capital needs of a community. Generally, it is a cyclical process that estimates the needs for a set number of years. Capital Improvements Program Plans are essential for sound infrastructure and financial planning.

## **CAPITAL OUTLAY**

An item costing more than \$5,000 and having a useful life of more than one year.

## **CERTIFICATE OF OBLIGATION** (CO)

A certificate of obligation is used to obtain quick financing. The full faith and credit of the City secures it. Under the State Act, the intent to issue a certificate must be published in the local newspaper 14 days in advance. Voter approval is not required unless 5% of the qualified voters sign a petition and file it with the City Clerk. A certificate can be used for real property purchase and construction.

## **COMMERCIAL PAPER** (CP)

Short-term, unsecured promissory notes, usually due within 30-45 days. Generally, the notes are backed by a line of credit with a bank.

## **COMMODITIES**

Consumable goods such as asphalt, concrete, office supplies, small tools, and fuel.

## **CONTRACTUAL OBLIGATION** (KO)

A short-term debt instrument which does not require voter authorization, used to finance the purchase of items such as equipment and vehicles.

## **COST**

The amount of money or other consideration exchanged for property, services, or an expense.

## **COST ALLOCATION PLAN** (See also ADMINISTRATIVE SUPPORT)

The documentation identifying and allocating centralized administrative support costs based on the level of centralized support provided by the City to each of its departments and agencies.

## **CURRENT**

Designates the present fiscal period, as opposed to past or future periods. It usually means items likely to be used up

# Glossary

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or converted into cash within one year.

## **CYE** (CURRENT YEAR ESTIMATE)

The level of revenue, expenditures or performance data projected to be received, spent, or achieved by the end of the current fiscal period.

## **DEBT SERVICE**

The amount of money required for interest and principal payments on an outstanding debt in any given year.

## **DEBT SERVICE COVERAGE**

An indicator of the financial strength of the project financed by revenue bonds. The calculation is net revenue divided by the debt service. Net revenue is total revenue less operating and maintenance expenses, and debt service is annual principal and interest payments on debt.

## **DEBT SERVICE FUND**

Also called a SINKING FUND—a fund established to account for the accumulation of resources for the payment of principal and interest on long term debt.

## **DEBT SERVICE RESERVE**

A fund that may be used to pay debt services of revenue bonds if the sources of the pledged revenue do not generate sufficient funds to satisfy the debt service requirements. The reserve fund is either funded in whole or in part from the proceeds of the bonds or is allowed to gradually accumulate over a period of years through required payments from the pledged revenue. If the reserve fund is used in whole or in part to pay the debt service, the issuer usually is required to replenish the reserve fund from the first available funds or revenue. A typical reserve requirement might be the maximum annual debt service requirement for any year remaining until the bonds reach maturity.

## **DEFICIT**

The excess of expenditures over revenue during an accounting period or, in the case of proprietary funds, the excess of expense over income during an accounting period.

## **DEPRECIATION**

A reduction in the value of an asset with the passage of time, due in particular to wear and tear.

## **EFFECTIVE RATE**

The effective tax rate is a calculated rate that would provide the taxing unit with about the same amount of revenue

received in the year before, on properties taxed in both years. If property values rise, the effective tax rate will go down and vice versa. The effective tax rate is generally equal to the prior year's taxes divided by the current taxable value of properties that were also on the tax roll in the prior year.

## **ENCUMBRANCES**

Obligations in the form of purchase orders, contracts, or other commitments that are chargeable to an appropriation and for which a part of the appropriation is reserved. They cease to be encumbrances when paid or actual liability is set up, at which point they become expenditures.

## **ENCUMBRANCE CARRIED FORWARD**

When contractual commitments of funds are made, those funds are encumbered and no longer available for expenditure. As actual expenses occur, the encumbrance is reduced. When the fiscal year ends, the remaining encumbrance is "carried forward" and added to the budget approved by the City Council for the new fiscal year.

## **ENDING BALANCE** (See also FUND BALANCE)

The dollars remaining after current expenditures for operations and debt service are subtracted from the sum of the beginning fund balance and current resources. Portions of the fund balance may be reserved for various purposes, such as contingencies or encumbrances.

## **ENTERPRISE FUNDS**

Account for operations that are financed and operated in a manner similar to private business enterprises. Costs are financed or recovered primarily through user charges. Major enterprise funds include: Austin Water Utility, Austin Energy, and Airport Fund. Non-major business-type activities include: Convention Center and public events; environmental and health services, public recreation and urban growth management.

## **EXPENDITURES**

Decreases in net financial resources. They include current operating expenses that require the current or future use of net current assets, debt service, and capital outlay.

## **EXPENSE REFUND** (See also BACKCHARGE)

A cost reimbursement from other departments. It is usually associated with some service provided by one department on behalf of another. Because these reimbursed costs are incurred activity costs, they are shown as activity requirements in the budget document.

# Glossary

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## **EXPENSES**

Decreases in net total assets. They represent the total cost of operations during a period, regardless of the timing of related expenditures.

## **FEES**

Charges for services.

## **FIXED ASSETS**

Fixed assets are of long-term character and are intended to continue to be held or used. Examples are land, buildings, and improvements such as machinery and equipment.

## **FIXED COST**

A cost, such as rent, that does not change with increases or decreases in the amount of services provided.

## **FTE**

A full-time equivalent authorized position, filled or vacant.

## **FULL ACCRUAL**

The accounting and budgeting basis the City of Austin uses for proprietary funds, with the exception of compensated absences and debt service payments. Full accrual reports income when earned and expenses when incurred, as opposed to cash basis accounting, which reports income when received and expenses when paid.

## **FUND**

A fiscal and accounting entity with a self-balancing set of accounts. It records cash and other financial resources, all related liabilities, residual equities or balances, and changes therein, which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations.

## **FUND BALANCE** (See also ENDING BALANCE)

The dollars remaining after current expenditures for operations and debt service are subtracted from the sum of the beginning fund balance and current resources. Portions of the fund balance may be reserved for various purposes, such as contingencies or encumbrances.

## **FUND SUMMARY** (FINANCIAL SUMMARY)

A financial forecasting statement for any period of time that combines beginning and ending balances, including estimated revenue.

## **FUNDING SOURCE**

The specifically identified dollars allocated to meet budgeted requirements.

## **GENERAL FUND**

The primary operating fund of the City. It is used to account for all financial resources that are not required to be accounted for in another fund. It includes the following activities: general government; public safety; transportation, planning, and sustainability; public health; public recreation and culture; and urban growth management.

## **GENERALLY ACCEPTED ACCOUNTING PRINCIPLES** (GAAP)

The uniform minimum standards of, and guidelines to, financial accounting and reporting. They govern the form and content of the basic financial statements of an entity. GAAP encompass the conventions, rules, and procedures necessary to define the accepted accounting practices at a particular time. They include both broad guidelines of general application and detailed practices and procedures. GAAP provide a standard by which to measure financial presentations.

## **GENERAL OBLIGATION BONDS** (G.O. BONDS)

Bonds that are secured by the full faith and credit of the issuer. G.O. bonds issued by local units of government are secured by a pledge of the issuer's ad valorem taxing power. They are usually issued to pay for general capital improvements such as parks and streets.

## **GOVERNMENTAL ACCOUNTING**

The composite activity of analyzing, recording, summarizing, reporting and interpreting the financial transactions of government.

## **GOVERNMENTAL FUNDS**

Funds generally used to account for tax-supported activities. There are five different types of governmental funds: general, special revenue, debt service, capital projects, and permanent funds.

## **GRANT**

A contribution by outside governments or agencies to the City. The contribution is usually made to aid in a specified function (for example, education), but it is sometimes also for general purposes.

## **INDIRECT COST**

An expense necessary for the functioning of the



# Glossary

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organization as a whole that cannot be directly assigned to one service.

## **INDIRECT COST REFUND**

The mechanism for recovering expenses not directly associated with individual department's operations and maintenance.

## **INTERDEPARTMENTAL SERVICES**

Budgeted expenses for services provided by another department.

## **INTERNAL SERVICE FUNDS**

Account for the financing of goods or services provided by one city department or agency to other city departments or to other governmental units on a cost-reimbursement basis. These activities include, but are not limited to, capital projects management, combined emergency center operations, employee health benefits, fleet services, information services, liability reserve (city-wide self insurance) services, support services, wireless communication services, and workers' compensation coverage.

## **KEY INDICATOR**

A performance measure that has been determined by the department during its business planning process to be an important measure that indicates the department's success.

## **MAJOR FUNDS**

As of September 30, 2012, major funds for the city of Austin are: the General Fund, Austin Energy Fund, Austin Water Utility Fund, and the Airport Fund.

## **MODIFIED ACCRUAL**

City of Austin governmental funds are budgeted using the modified accrual basis, with revenue recognized when they become measurable. Revenue is "measurable" when the amount of the transaction can be reasonably determined. Expenditures are generally recognized under the modified accrual basis of accounting when the related fund liability is incurred and is expected to be liquidated within 60 days.

## **NOMINAL RATE**

The same set rate as the prior year, regardless of changes in assessed property value.

## **NON-PERSONNEL**

A budget category consisting of contractual, commodity, and indirect costs.

## **NON-RECURRING REVENUE**

A one-time windfall that is budgeted only for one fiscal year.

## **NOTE**

A written, short-term promise of the issuer to repay a specified principal amount on a certain date, together with interest at a stated rate, or according to a stated formula, payable from a defined source of anticipated revenue. Notes usually mature in fewer than five years.

## **OBJECT**

As used in expenditure classification, object applies to the article purchased or the service obtained. Examples are wages, electricity, rental, maintenance, travel, office supplies, and computer hardware.

## **OBJECT CLASS/CATEGORY**

The expenditure classification according to the types of items purchased or services obtained; for example, personnel, services, materials or supplies, and equipment.

## **OPERATING EXPENSES** (see also PROGRAM REQUIREMENTS)

Proprietary fund expenses that directly relate to the fund's primary service activities.

## **ORDINANCE**

A formal legislative enactment by City Council. If it is not in conflict with any higher form of law, such as a state statute or constitutional provision, it has the full force and effect of law within the City's boundaries.

## **OVERHEAD**

The element of cost necessary for the production of an article or the performance of a service which is of such a nature that the amount applicable to the product or service cannot be determined readily. Usually, overhead relates to those objects of expenditures that do not become an integral part of the finished product or service such as rent, heat, light, supplies, and management.

## **PERFORMANCE BUDGET**

The City's performance budget was developed as a way to tie appropriations of City funding to the results achieved by programs. Departments develop the performance budget by determining the cost of activities, which are aggregated together into program budgets.

## **PERFORMANCE MEASURES**

Measurable information regarding the work performed

# Glossary

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within an activity. They can be represented in counts, costs, or percentages. They help to make good business decisions.

## **PIB** (PUBLIC IMPROVEMENT BOND)

A voter-approved bond issued by the City that is secured by and payable from ad valorem taxes to finance the cost of purchasing land or making improvements to real property for the purpose of public improvement within the municipality. Examples of tax-supported PIBs include street, signal and pedestrian improvements, watershed protection projects, parkland and parks or cultural facility improvements, library facility improvements and affordable housing.

## **PROGRAM**

A major line of business or division within a department. It consists of a group of common activities that provide services and produce results for citizens.

## **PROGRAM REQUIREMENTS** (see also OPERATING EXPENSES)

Expenses that directly relate to the fund's primary service areas, or programs.

## **PROPRIETARY FUNDS**

Funds that consist of enterprise funds and internal service funds. Proprietary funds distinguish operating revenue and expenses from non-operating items. Operating revenue and expenses generally result from providing services in connection with a proprietary fund's principle ongoing operations, such as providing electric or water-wastewater services. Other revenue or expenses are non-operating items.

## **RE-APPROPRIATION**

By City Council action, an Operating Budget spending authorization lapses on September 30 of each fiscal year. Any authorization not expensed or encumbered is illegal for expenditures, and the dollars associated with the authorization "fall to the ending balance." Those items that are deemed important are brought to the City Council to be re-appropriated in the new fiscal year.

## **REFUNDING**

Issuing new bonds to refinance an outstanding bond issue. There are two major reasons for refunding: to reduce the issuer's interest costs or to remove a burdensome or restrictive covenant imposed by the terms of the bonds being refinanced. The proceeds of the new bonds are either deposited in escrow to pay the debt service on the outstanding obligations when due, or they are used to

immediately retire the outstanding obligations. The new obligations are referred to as the "refunding bonds" and the outstanding obligations being refinanced are referred to as the "refunded bonds" or the "prior issue."

## **REPLACEMENT COST**

The cost of a property, as of a certain date, which can render similar service as the property to be replaced. The replacement need not be of the same structural form as the original.

## **REQUIREMENTS**

Expenses of a fund, department, program or activity.

## **RESERVE**

An account in which a portion of the fund balance is segregated for a future use and which is, therefore, not available for further appropriation or expenditure. A reserve for inventories equal in amount to the inventory of supplies on the balance sheet of the general fund is an example of such a reserve.

## **RESOLUTION**

A special or temporary order of a legislative body requiring less legal formality than an ordinance or statute.

## **REVENUE BONDS**

Bonds payable from a specific source of revenue, which do not pledge the full faith and credit of the issuer. Revenue bonds are payable from identified sources of revenue and do not affect the ad valorem tax rate. Pledged revenue may be derived from operation of the financed project, grants, excise, or other specified non-ad valorem tax.

## **REVENUE**

Revenue is (1) an increase in a governmental fund net current assets from other than expenditure refunds and residual equity or (2) an increase in a proprietary fund net total assets from other than expense refunds, capital contributions, and residual equity transfers.

## **ROLLBACK RATE**

The rollback rate is a calculated maximum rate allowed by law without voter approval. The rollback rate provides the City entity authority with about the same amount of tax revenue it spent the previous year for day-to-day operations, plus an extra 8 percent increase for those operations, in addition to sufficient funds to pay debts in the coming year. If a City entity authority adopts a tax rate higher than the rollback rate, voters in the City can circulate

# Glossary

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a petition for an election to limit the size of the tax increase.

## **SERVICES**

Deliverables given to customers, either internal departments or citizens.

## **SINKING FUND**

An account into which a debt issuer makes periodic deposits to ensure the timely availability of sufficient monies for the payment of debt service requirements. The revenue to be deposited into the sinking fund and payments from the fund are determined by the terms of the bond contract.

## **STRUCTURAL BALANCE**

The state at which current revenue sufficiently supports current expenditures.

## **TAXES**

Compulsory charges levied by a government for the purpose of financing services performed for the common benefit. This term does not include specific charges made against particular persons or property for current or permanent benefits, such as special assessments, or charges for services rendered, such as wastewater service.

## **TAX RATE**

The amount of tax levied for each \$100 of assessed valuation.

## **TIF (TAX INCREMENT FINANCING)**

Tax increment financing is a tool that local governments can use to publicly finance needed structural improvements and enhanced infrastructure within a defined area. TIFs are portions of property tax collections and/or sales tax revenue dedicated to specific improvements within an established Reinvestment Zone. They are not separate taxes. The City of Austin has established active TIF Reinvestment Zones for approved infrastructure improvements to the Mueller and Waller Creek developments.

## **TRANSFERS**

The authorized exchanges of cash or other resources between funds.

## **WORKING CAPITAL**

Excess of current assets over current liabilities.

# Acronym Index

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<b>A/TCEMS</b>	Austin-Travis County EMS	<b>CERT</b>	Community Emergency Response Team
<b>AACHF</b>	African American Cultural and Heritage Facility	<b>CIP</b>	Capital Improvements Program
<b>AARC</b>	Asian American Resource Center	<b>CIPPAR</b>	CIP Project Action Reviews
<b>ABIA</b>	Austin Bergstrom International Airport	<b>CMD</b>	Contract Management Department
<b>ABTPA</b>	Auto Burglary Theft Prevention Authority	<b>CNG</b>	Compressed Natural Gas
<b>ACCD</b>	Austin Convention Center Department	<b>CO</b>	Certificate of Obligation
<b>ACI</b>	Airports Council International	<b>COA</b>	City of Austin
<b>ACL</b>	Austin City Limits	<b>COATN</b>	City of Austin Telecommunications Network
<b>ACPP</b>	Austin Climate Protection Plan	<b>CONRAC</b>	Consolidated Rental Car Facility
<b>ACSI</b>	American Customer Satisfaction Index	<b>CP</b>	Commercial Paper
<b>ACVB</b>	Austin Convention and Visitors Bureau	<b>CPIO</b>	Communications and Public Information Office
<b>ADA</b>	Americans with Disability Act	<b>CPMF</b>	Capital Projects Management Fund
<b>AE</b>	Austin Energy	<b>CPO</b>	Capital Planning Office
<b>AED</b>	Automatic External Defibrillator	<b>CSBG</b>	Community Service Block Grant
<b>AFD</b>	Austin Fire Department	<b>CSR</b>	Community Service Restitution Program
<b>AHA</b>	Austin Healthy Adolescent	<b>CTECC</b>	Combined Transportation, Emergency and Communications Center
<b>AHFC</b>	Austin Housing Finance Corporation	<b>CTG</b>	Community Transformation Grant
<b>AIP</b>	Airport Improvement Program	<b>CTM</b>	Communications and Technology Management Department
<b>AIPP</b>	Art in Public Places	<b>CWPP</b>	Community Wildland Protection Plan
<b>AISD</b>	Austin Independent School District	<b>CYE</b>	Current Year Estimate
<b>AMATP</b>	Austin Metropolitan Area Transportation Plan	<b>DAA</b>	Downtown Austin Alliance
<b>APD</b>	Austin Police Department	<b>DACC</b>	Downtown Austin Community Court
<b>ARCH</b>	Austin Resource Center for the Homeless	<b>DBE</b>	Disadvantaged Business Enterprise
<b>ARFF</b>	Aircraft Rescue and Fire Fighting	<b>DHS</b>	Department of Homeland Security
<b>ARIC</b>	Austin Regional Intelligence Center	<b>DMAV</b>	Digital Mobile Audio Video
<b>ARR</b>	Austin Resource Recovery	<b>DPHP</b>	Disease Prevention and Health Promotion
<b>ARRA</b>	American Recovery and Reinvestment Act	<b>EAF</b>	Equivalent Availability Factor
<b>ASE</b>	Automotive Service Excellence	<b>ECC</b>	Energy Control Center
<b>ASO</b>	Animal Services Office	<b>EDIMS</b>	Electronic Data Imaging Management System
<b>ASPCA</b>	American Society for the Prevention of Cruelty to Animals	<b>EEO</b>	Equal Employment Opportunity
<b>ASQ</b>	Airport Service Quality	<b>EES</b>	Energy Efficiency Services
<b>ATCIC</b>	Austin/Travis County Integral Care	<b>EIP</b>	Economic Incentive Program
<b>ATD</b>	Austin Transportation Department	<b>EMS</b>	Emergency Medical Services
<b>AWU</b>	Austin Water Utility	<b>ERCOT</b>	Electric Reliability Council of Texas
<b>BAB</b>	Build America Bonds	<b>ERS</b>	Employees' Retirement System
<b>BCCP</b>	Balcones Canyonlands Conservation Plan	<b>ESG</b>	Emergency Shelter Grant
<b>BCP</b>	Balcones Canyonlands Preserve	<b>FAA</b>	Federal Aviation Administration
<b>BOD</b>	Biochemical Oxygen Demand	<b>FAC</b>	Fuel Adjustment Clause
<b>BRE</b>	Business Retention and Enhancement	<b>FBLP</b>	Family Business Loan Program
<b>BSD</b>	Building Services Department	<b>FEMA</b>	Federal Emergency Management Agency
<b>CAD</b>	Cultural Arts Division	<b>FEWS</b>	Flood Early Warning System
<b>CAFR</b>	Comprehensive Annual Financial Report	<b>FPP</b>	Fayette Power Plant
<b>CAIU</b>	City Auditor's Integrity Unit	<b>FSD</b>	Financial Services Department
<b>CAMPO</b>	Capital Area Metropolitan Planning Organization	<b>FTEs</b>	Full-Time Equivalents
<b>CAP</b>	Customer Assistance Program	<b>GAAP</b>	Generally Accepted Accounting Principles
<b>CATRAC</b>	Capital Area Trauma Regional Advisory Council	<b>GATRRS</b>	Greater Austin/Travis County Regional Radio System
<b>CCD</b>	Code Compliance Department	<b>GFOA</b>	Government Finance Officers Association
<b>CDBG</b>	Community Development Block Grant		

# Acronym Index

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<b>GIS</b>	Geographic Information Systems	<b>PARD</b>	Parks and Recreation Department
<b>GO</b>	General Obligation	<b>PDRD</b>	Planning and Development Review Department
<b>GPCD</b>	Gallons Per Capita Per Day	<b>PEC</b>	Palmer Events Center
<b>GRO</b>	Government Relations Office	<b>PEG</b>	Public, Education, or Governmental-Access
<b>GTSA</b>	Ground Transportation and Staging Area	<b>PFCs</b>	Passenger Facility Charges
<b>HHSD</b>	Health and Human Services Department	<b>PIBs</b>	Public Improvement Bonds
<b>HHW</b>	Household Hazardous Waste	<b>PID</b>	Public Improvement District
<b>HMPG</b>	Hazard Mitigation Grant Program	<b>PPE</b>	Personal Protective Equipment
<b>HR</b>	Human Resources	<b>PSA</b>	Power Supply Adjustment
<b>HRD</b>	Human Resources Department	<b>PSH</b>	Permanent Supportive Housing
<b>HSEM</b>	Homeland Security and Emergency Management	<b>PUCT</b>	Public Utility Commission of Texas
<b>HUD</b>	Housing and Urban Development	<b>PWD</b>	Public Works Department
<b>HVAC</b>	Heating, Ventilation and Air Conditioning	<b>QBS</b>	Qualification Based Selection
<b>IISP</b>	Influenza Incidence Surveillance Project	<b>RCA</b>	Request for Council Action
<b>IPMC</b>	International Property Maintenance Code	<b>RFQ</b>	Request for Qualifications
<b>ISO</b>	Independent System Operator	<b>RLC</b>	Rutherford Lane Campus
<b>IT</b>	Information Technology	<b>ROW</b>	Right-of-Way Management
<b>IWWM</b>	Infrastructure and Waterway Maintenance	<b>SAFER</b>	Staffing for Adequate Fire and Emergency Response
<b>KO</b>	Contractual Obligation	<b>SAIDI</b>	System Average Interruption Duration Index
<b>LCRA</b>	Lower Colorado River Authority	<b>SAIFI</b>	System Average Interruption Frequency Index
<b>LEED</b>	Leadership in Energy and Environmental Design	<b>SBA</b>	Small Business Administration
<b>LRO</b>	Labor Relations Office	<b>SDIPs</b>	Storm Drain Improvement Projects
<b>MACC</b>	Mexican American Cultural Center	<b>SECO</b>	State Energy Conservation Office
<b>MAI</b>	Minority AIDS Initiative	<b>SMBR</b>	Small and Minority Business Resources Department
<b>MAP</b>	Municipal Annexation Plan	<b>SSO</b>	Sanitary Sewer Overflows
<b>MBE/WBE</b>	Minority and Women Owned Business Enterprise	<b>STP</b>	South Texas Nuclear Plant
<b>MCAH</b>	Maternal, Child, and Adolescent Health	<b>TARA</b>	Telecommunications and Regulatory Affairs
<b>MCSAP</b>	Motor Carrier Safety Assistance Program	<b>TCA</b>	Texas Commission for the Arts
<b>MDCs</b>	Mobile Data Computers	<b>TCAD</b>	Travis Central Appraisal District
<b>MFI</b>	Median Family Income	<b>TCEQ</b>	Texas Commission on Environmental Quality
<b>MMRS</b>	Metro Medical Response System	<b>TCFP</b>	Texas Commission on Fire Protection
<b>MUD</b>	Municipal Utility District	<b>TES</b>	Thermal Energy Storage
<b>MW</b>	Megawatts	<b>TIF</b>	Tax Increment Financing
<b>NAI</b>	North Austin Interceptor	<b>TLAC</b>	Town Lake Animal Center
<b>NEPA</b>	National Environmental Policy Act	<b>TOD</b>	Transit-Oriented Development
<b>NERC</b>	North American Electric Reliability Corporation	<b>TRE</b>	Texas Reliability Entity
<b>NFIP</b>	National Flood Insurance Program	<b>TSA</b>	Transportation Security Administration
<b>NFPA</b>	National Fire Protection Association	<b>TSS</b>	Total Suspended Solids
<b>NHCD</b>	Neighborhood Housing and Community Development	<b>TxDOT</b>	Texas Department of Transportation
<b>NTU</b>	Nephelometric Turbidity Units	<b>UASI</b>	Urban Area Security Initiative
<b>O&amp;M</b>	Operating and Maintenance	<b>UNO</b>	University Neighborhood Overlay
<b>OCA</b>	Office of the City Auditor	<b>WIC</b>	Women, Infants and Children program
<b>OPM</b>	Office of the Police Monitor	<b>WPD</b>	Watershed Protection Department
<b>ORES</b>	Office of Real Estate Services	<b>WTP</b>	Water Treatment Plant
<b>OSS</b>	One Stop Shop		
<b>OSSF</b>	On-Site Sewage Facilities		







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