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## Contact Info

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**Telephone:**

Main Line [512-974-0160](tel:512-974-0160)

Inspection Scheduling [512-974-0153, Option #3](tel:512-974-0153) (Mon-Fri 8:00 AM to 1:00 PM)

**E-mail:**

[fireprevention@austintexas.gov](mailto:fireprevention@austintexas.gov)

**Physical Address:**

6310 Wilhelmina Delco Dr

Austin, TX 78752

[See Map](#)

## Hours of Operation

Administrative Services: Monday thru Friday 8:00 AM – 4:00 PM. Plan Submissions and Inspection Requests are not accepted in person.

Fire System Plan Submissions accepted online. Please refer to our [Contractor's Box Set Up and Submittal Guidelines](#) to get started.

Fire Inspection Requests accepted via phone message at 512-974-0153 Option #3. Lines are open from 8:00 AM to 1:00 PM, Monday thru Friday, excluding City Holidays.

## Engineering Appointments

The Fire Marshal's Office offers 15-minute appointments for general engineering questions that can be set up by visiting the links below. Please limit appointments to the services listed for each workgroup. Appointments are not available for all services.

**[DAILY DUTY ENGINEER - IN PERSON](#)** appointments scheduled thru this link will be held at the City of Austin's Permitting and Development Center (PDC), located at 6310 Wilhelmina Delco Drive, Austin ([See Map](#)). Walk in appointments are not available. Starting February 1<sup>st</sup>, 2023, parking at PDC will be subject to fees after a 30-minute grace period.

**[DAILY DUTY ENGINEER - VIRTUAL](#)** (video or phone) appointments are hosted on [Microsoft Teams](#). Two options will be provided to you in a confirmation email: a link and a phone number. You may use your computer or mobile device with the link to use

video or share screens, or you can call the conference phone number using just your phone for a voice-only option.

Note: Preliminary design meetings with an engineer are not scheduled thru the link above, please email [firepreventionadmin@austintexas.gov](mailto:firepreventionadmin@austintexas.gov) to request one.