



# **Knock It Out**

**Safety and Fire Protection**

**12345 Meadowlark Lane  
Living Large, USA**



**Third party inspection  
company letterhead**

Date 03-01-2016 ← **Date letter was written**

To whom it may concern:

In response to requirements associated with Fire Protection System Operational Permits in the City of Austin, the listed system(s) at the address shown below have been inspected and appropriately tagged with no deficiencies noted...



**Statement of "No deficiencies"**

**Prevention Tower  
1000 Fire Fighter Way, Building A**

Fire Sprinkler System - Inspection date 02-15-2016

Fire Alarm System - Inspection date 02-15-2016

Deficiencies corrected 02-22-2016

Standpipe System – 5 year flow test 11-08-2014

Visual inspection 02-15-2016



Respectfully,

*Danielle Smith*

Danielle Smith

Service Manager

- Full business name & address with building number and suite number, or garage
- Systems present identified – (those for which your company is responsible)
- Last inspection date
- If system is deficient, include both original inspection date and date of correction



1. Physical signature (electronic signature is not acceptable)
2. Printed name
3. Title