

RFP 2024-004

RFP SSAU 2024-004 Ryan White Part A, Minority AIDS Initiative, and General Funds

All questions should be directed to the RFP Authorized Contact Person: Helen Howell at APHCompetitions@austintexas.gov or in the PartnerGrants database by no later than Thursday, November 14, 2024, 3 PM CST.

Question No. Questions Answers

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Notice: PartnerGrants notification emails come from this address austin.grants@mail.webgrantscloud.com . This includes notifications regarding application submission, negotiation, and withdrawal. Please ensure from this address go to your inbox and not Spam, Junk, etc.		
1	How many Intents to Apply do we need to submit if we are applying for more than one funding type (RWHAP, MAI, and General Funds) through this RFP.	Offerors applying for multiple funding sources should submit one Intent to Apply and one Proposal for all funding types (RWHAP, MAI, and General Funds). In the Intent to Apply form in PartnerGrants, please indicate which funding sources you’re applying for in the Program Type section.
2	If we apply for more than one funding type through this RFP, can we split budget line items requests across the budget types? For example, can we request one staff member’s salary from RWHAP, MAI, and General Funds?	Awards with both federal grant funds and general funds will result in distinct master agreements (contracts). In other words, RWHAP, MAI funding would be awarded as one contract, and General Funds would be awarded as a separate contract. If applying for both RWHAP and MAI, budget line-item requests could be split across the 2 funding types. However, please be aware of how your budget could be affected if you are only awarded one funding type.
3	What is the request limit for MAI funds for Referral for Healthcare and Support Services?	There is no request limit for MAI funds for Referral for Healthcare and Support Services. In Exhibit G, Ryan White Part A, MAI, General Funds Service Categories and Limits by Funding Type, the \$20 request limit listed is just a placeholder.
4	Are Non-Medical Case Management Services still funded by City General Funds, or only by Ryan White Part A?	Non-Medical Case Management Services can be funded by all 3 funding sources in this RFP - Ryan White Part A, Minority AIDS Initiative, and General Funds. Please see Exhibit G for corresponding allocations per funding source.
RFP Frequently Asked Questions		

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	<p>Does APH need to approve our Threshold Application before we submit an Intent to Apply?</p>	<p>No, APH does not need to approve an offeror's Threshold prior to them submitting an Intent to Apply. However, offerors do need to submit a Threshold, or have one that is current (submitted within the last 12 months), prior to submitting an Intent to Apply. If there are issues with a Threshold that aren't resolved prior to an RFP's final application/proposal due date, the offeror's application/proposal will not be valid.</p>
	<p>Our organization did not submit an Intent to Apply prior to the due date, can we still apply?</p>	<p>APH does not accept applications for funding after the Intent to Apply deadline.</p>
	<p>Are applicants to create an application for the Intent to Apply Form, and then another, separate application for the rest of the application? Or should they be combined into one application?</p>	<p>The Intent to Apply form (which is the Pre-Application stage in PartnerGrants) is separate from and comes before your application. Once your Intent to Apply is approved, you will receive a notification email from PartnerGrants and PartnerGrants will give you access to submit the rest of the application. Your Application in PG includes RFP documents 1-4 (Offer Sheet, Proposal, Budget, and COA Certifications and Disclosures).</p>
	<p>When we list the Type of program in the Intent to Apply, is that the same as the Category referenced when you say 'one Category' per application?</p>	<p>The type of program is the same as the service category.</p>
	<p>What are guidelines for supplemental attachments in the Intent to Apply?</p>	<p>The Intent to Apply supplemental attachments are optional and up to your discretion. You will have ample opportunity to describe your program and submit any required and optional attachments via your Proposal and Budget (RFP forms 2 and 3).</p>
	<p>Will links in the Pre-Bid PowerPoint slides be live when the slides are posted?</p>	<p>Yes, all links are also available in the Scope of Work and in PartnerGrants.</p>
	<p>Are pre-bid calls recorded?</p>	<p>No, but slides are published on the RFP website, as well as within PartnerGrants.</p>
	<p>When an RFP has 2 pre-bid meetings, do the meetings contain same content or additional content?</p>	<p>The second pre-bid meeting will be the same content and will only vary based on audience questions. Those questions will be posted with answers on the solicitation website.</p>
	<p>Is there a definition of quasi-government agency?</p>	<p>A quasi-governmental agency is an agency that provides specific services that are at times overseen by the government - like a school</p>

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		district, university or, at times, Workforce Solutions.
	If you submit multiple proposals, could you receive multiple awards?	Correct, multiple proposals could result in multiple awards.
	If this program already has one contract with APH (e.g., a contract through the Early Childhood RFP), can the program also be awarded a contract through an additional RFP?	Yes, an agency can be awarded multiple contracts with APH via multiple RFPs.
	Are no PDFs allowed for any documents submitted as part of our proposal?	Word .doc or .docx is required for your Proposal. PDFs are allowed for supplemental documentation (i.e., annual reports, policies).
	Are there any guidelines/recommendations for cost per participant? How will that impact scoring?	There are no guidelines for cost per client. Cost per client only impacts scoring so far as the reasonableness of the explanation of the amount. (IE. High cost per client does not lower scoring if the reasoning for the amount is sound).
	Are we able to negotiate the income threshold for eligibility for services beyond 250% FPL?	No, at or below 250% FPL is the current required income limit for City funded Social Services. Federal grants may have different client income limits.
	Where can we find more information on livable wages?	The Scope of Work, section VII. Principles of Service Delivery and Best Practices, contains info on livable wages for program staff, including this link from the City. The Proposal question on livable wages for staff details that the City is seeking regarding consideration of livable wages for your staff. It's an open-ended question.
	Are there specifics indicating an allowable and unallowable cost for programming?	Please see Exhibit B3, section 10 – Allowable and Unallowable Costs (around page 21 in this packet). This exhibit, plus others, and the Boilerplate, are posted on the competition website. Also see the Program Budget and Funding Summary, first tab – Instructions, for non-exhaustive list of allowable expenses per line item.
	Do applicants submit application materials on Austin Finance Online or in PartnerGrants?	APH is only accepting proposals through the Partnergrants database, as noted on the competition website. This site contains all info and instructions to apply for this funding opportunity.

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		RFP announcement emails from Purchasing, with links to Austin Finance Online direct applicants back to the Workforce Readiness RFP website.
	Regarding providing emergency services in the event of a natural disaster, how would that look? Has that happened before, like during COVID? Do you have any examples of how orgs pivoted to provide those services?	This is standard language in most City contracts. A past example is APH coordinating with an agency to provide a vaccine clinic or to hand out water during a boil order or hurricane. More often, this looks like pivoting the way standard services are provided to continue to these services to the community (i.e., In person services to virtual services during the COVID pandemic).