RFA 2021 – 008 College Food Access
Official Questions and Answers

All questions should be directed to the RFA Authorized Contact Person: Angela Baucom at APHCompetitions@austintexas.gov or in the Partnergrants database by no later than January 6 by 3 PM CST.

Last Update by AB: <u>December 20, 2021</u>

Question No.	Questions	Answers
1	"Unduplicated clients" - what is the duplication run against? Others within the same program? This refers to client duplication strictly, not about meal or food duplication or frequency?	Clients served by the program can only be counted once per contract period, regardless of the amount of service. If a client returns for services/meals multiple times in the contract period, they can only be captured in the Unduplicated Client count one time per program period.
2	Are resume characters in the 15k limit?	For Question 14 in the RFA, the attachments to answer that section are not included in the word count. Please see B-Standard Solicitation Provisions and Instructions, Section 5.2 Final Application Instructions regarding the word limit on pages 6-7.
3	Can you provide more context for the funding stream/source?	Refer to the background section and links in the Scope of Work.
4	Are sub-award structures all required to be non-profits?	For the Sub-Award model, the awarded agency contracting with Austin Public Health is required to be a non-profit for this funding. The sub-awardees would be the specific groups affiliated with the colleges and universities listed in the Scope of Work which do not need not be non-profits. See the RFA Scope of Work for more information.
5	For describing ALL funding sources - this pertains to funding sources for the entire organization or just related to this program? Wouldn't APH be the only funding source?	A description of all funders for the proposed program is required, but not for the Applicant's organization as a whole. Some agencies do have multiple funders for individual programs. If there are additional funding sources, and there may not be any, they should be included.
6	The RFA goals seem two parts: to establish education programs on the campuses and to distribute food? Is that correct? But there was a section on surveys and intakes? Is that correct? Could you clarify?	There are a variety of programs that could apply to this work. The objectives are purposefully broad—refer to the Background section of the Scope of Work. Exact strategies will vary based on what each organization proposes.

7	When will the announcement be made as to who received the award?	There is not a set date, but generally notice of awards will go out around a month after the application closes.
8	If we already have a food program and have organizations we work with to provide those services, would those be sub-awardees?	The sub-award is intended to be a competitive process that your agency would undergo with the specific college and university groups in the Scope of Work. The sub-award would be a competition with the different groups affiliated with colleges and universities, giving them the funds to do that work. If you're proposing an existing direct service program that would be expanded to these colleges and universities listed in the RFA Scope of Work, you would propose a Direct Service Model program.
9	If we solicit volunteers for students on the particular campus, would that be considered a sub-award?	The sub-award category would be if an agency plans to award **funds** through a competitive process to those groups affiliated with colleges and universities as specified in the Scope of Work.
10	Partnergrants stateed this: Contract Term: The Agreements will have an effective start date of April 1, 2022, for an initial 12-month period, and four 12-month extension options. All extension options are conditional upon City Council approval of the Budget. The RFA Scope of Work document stated this: Contract Term: The Agreements will have an effective start date of April 1, 2022, for an initial 12-month period, and one 12-month extension option. All extension options are conditional upon City Council approval of the Budget. Which is correct – one or four 12-month extension options?	This was an error and has been corrected in the documents. The contract term originally listed in the Scope of Work is correct. This contract will be for an initial 12-month period and one 12-month extension option, conditional upon City Council approval of the Budget.