

Date:

Author:

Development Name:

Confirmed Construction Start:

% Construction Completion:

Proposed Date of Substantial Completion:

**1) Development Description**

- a) Provide description of the development including the total number of units and square footage of the project.
- b) Borrower-
  - i) List the name of the borrower
- c) Contractors Involved this period

**2) Development Timeline**

- a) Site Development
  - i) Provide status update on site development. If site development has been completed than insert completion date.
- b) Subterranean Concrete Garage
  - i) Start/Confirmed:
  - ii) Complete/Confirmed:
- c) Wood Superstructure
  - i) Start/Confirmed:
  - ii) Complete/Confirmed (top-out):
- d) Building Dry-In
  - i) Completion/Confirmed:
- e) Finishes
  - i) Start/Confirmed:
  - ii) Anticipated Completion:
- f) Certificates of Occupancy
  - i) Anticipated Completion:

**3) Development Timeline Changes (since previous month)**

- a) Including documents and pictures which show development changes for property since last month.

**4) Development Financiering Sources**

- a) AHFC loan, Cash equity

**5) Contract Change Orders**

- a) Previously issued
  - i) OCO-01 through 22
    - (1) Associated Time Extensions (total to date)
      - (a)
    - (2) Associated Costs (total to date)
      - (a)
- b) Newley issued
  - (a) N/A

**6) Development Progress**

**7) Development Issues**

**8) Development Meetings**