

**Contract Invoice & Financial Status
Form
Program Costs
Contract Budget Period 10/01/19 to 09/30/20**

AGREEMENT NUMBER: NGXXXXXX Contractor: XXX
 Request Number: 11 Type of Request Partial Final
 Period Covered per this request: (Monthly) From: 10/1/2019 To: 9/30/2020

	Contract Budget (A)	Per This Request (B)	Cumulative Amount requested (C)	Balance (A)-(C)
Salaries and Benefits:				
Salaries and Wages		99.99		
Payroll Taxes		999.99		
SUTA		-		
Health Insurance	\$ 999,999	-	999.99	\$
Worker's Compensation		-		
Total Salaries and Benefits		<u>999999.99</u>		
Other Expenses:				
Program Supplies		99.99		
Postage				
Telephone & Telecommunication				
SaaS Subscription				
Computer Expenses				
Internet Service				
Office Furniture				
Mileage Reimbursement				
Other Client Travel	999.99		9.99	
Professional Training Education				
Advertising				
Insurance				
Payroll Service Fees				
Bank Service Charge				
Rent				
Other Services				
Accounting Service				
Beverage and Food for Clients	-	-	-	-
Total Other Expenses		<u>-</u>		
TOTAL	<u>\$ 9999999</u>	<u>\$ 999.99</u>	<u>\$ 999.99</u>	<u>\$</u>

Total Contract Amount:	\$
Less: Amount per this request	_____
Payments Requested/Not Received, excluding this request	_____
Payments Received To Date	_____
Balance Remaining to date, including this request	\$ _____

I certify that the above information is true and correct to the best of my knowledge.

Requesting Person's Signature _____ Date: _____
 Requesting Person's Title Executive Director

Agency Name
Statement of Activity Detail
 Sep-20

	Date	Transaction Type	Num	Memo/Des cription	Split	Amount	
Ordinary Revenue/Expenditures							
Expenditures							
Operations							
65040 Supplies							
	09/02/2020	Journal Entry	Category Name		-Split-	45.66	1
Total for 65040 Supplies						\$ 45.66	
Total for Operations						\$ 45.66	
Personnel Cost							
52100 Salaries and Wages							
	09/30/2020	Journal Entry	Category Name		-Split-	4,264.42	2
Total for 52100 Salaries and Wages						\$ 4,264.42	
52700 FICA							
	09/30/2020	Journal Entry	Category Name		-Split-	326.23	3
Total for 52700 FICA						\$ 326.23	
Total for Personnel Cost						\$ 4,590.65	
Total for Expenditures						\$ 4,636.31	
Net Revenue						-\$ 4,636.31	

Agency Name
Profit & Loss
September 2020

City of Austin Grant	Sep 20
Ordinary Income/Expense	
Expense	
7210 · Salaries and Wages	12,209.51
7300 · Fringe	
7320 · Benefits	1,667.25
7330 · Payroll Taxes	934.04
7350 · HR Payroll Processing Admin	260.02
7370 · Workmans Compensation Insurance	38.01
Total 7300 · Fringe	2,899.32
7540 · Contract Accounting	75.00
7710 · Supplies	23.30
7810 · Telephone, Telecommunications	75.60
7910 · Postage, Mailing Service	180.11
8009 · Rent	
8010 · Rent - Austin	1,678.76
Total 8009 · Rent	1,678.76
8210 · Printing and Copying	284.36
8890 · Technology	
8891 · Technology - Hosting / Maint.	86.50
8895 · Website	6.26
Total 8890 · Technology	92.76
9000 · Other Expenses	
8820 · Staff Training	28.06
8850 · Subscriptions/Dues	83.43
Total 9000 · Other Expenses	111.49
Total Expense	17,630.21
Net Ordinary Income	-17,630.21
Net Income	-17,630.21