



City of Austin Municipal Court

Address: 6800 Burleson Rd., Bldg 310, Ste 175, Austin, TX 78744

Mail: P.O. Box 2135, Austin, TX 78768

Phone: (512) 974-4800; Fax: (512) 974-4882

Email: court@austintexas.gov Internet: www.austintexas.gov



Driver Safety Request

Must be submitted or postmarked no later than the appearance date on your citation. See other requirements below. Not available to anyone with a commercial driver license or a juvenile (under 17 years of age at the time of violation). More information is available at www.austintexas.gov/court.

Case or Citation Number: _____ Date of Request: _____

Name (Please print): _____

Address is correct as shown in case file; OR

Address has changed to: _____

I hereby enter a plea of "no contest" to the violation of _____ (must be a traffic violation) and waive my right to trial. I request the Court allow me to complete a Driving Safety Course for this case. I understand if I successfully complete the course by the due date established by the court, my case will be dismissed. If I do not complete the terms of the Driving Safety Course, I will be sent a notice to appear in court to show cause why I did not complete the terms of this deferral. If cause is not sufficient, I understand that the Driving Safety will be revoked and I will be found guilty of the offense.

I understand that if found guilty, the conviction will be reported to the Department of Public Safety to be placed on my driving record. I understand that I have **90 days** to take the course and submit both the certificate of completion and a copy of my driving record to the court as indicated below. I understand that I have 90 days after the processing of this request by the court to submit proof:

1. Take an approved driving safety course and submit a copy of the certificate. The certificate must indicate it is for the Austin Municipal Court. The copy may be submitted in person, by fax, by mail or via email;
2. Obtain a copy of your driving record (version 3 or 3A) from Texas Department of Public Safety.

You may view the date your request has been processed on-line: <https://www.austintexas.gov/AmcPublicInquiry/help.htm>

Affidavit for Driving Safety

I SWEAR OR AFFIRM that I am not in the process of taking a Driver Safety Course or Motorcycle Operator's Training Course and that I have not completed a Driver Safety Course or Motorcycle Operator's Training Course to have a case in any court in the State of Texas dismissed and no such course will appear on my driving record has having been completed within the last 12 months preceding the date of this offense.

Sworn before me this _____ day of _____, 20____.

Defendant Signature

Deputy Court Clerk

Notary Public In and for the State of _____

My Commission Expires: _____

Do not take a driving safety course before submitting the information listed on page 2 to Austin Municipal Court.

Do not take a driving safety course before submitting the information listed below to Austin Municipal Court

1. This completed document (notarized or brought to one of our locations);
2. Proof of valid vehicle insurance policy or other form of financial responsibility;
3. Copy of valid non-commercial Texas driver license (unless in the military);
4. Check or money order for **\$144.00 or \$169.00** if the offense happened in a school zone.

Send to Austin Municipal Court, P.O. Box 2135, Austin, TX 78768
Visit one of our Austin locations: Main Courthouse, 6800 Burleson Rd., Bldg 310, Ste 175 or
Jaime Padron Substation, 12425 Lamplight Village Avenue
Email us at court@austintexas.gov
Case information is available at www.austintexas.gov/public