



**CITY OF AUSTIN PARKS AND RECREATION DEPARTMENT
AUSTIN MUNICIPAL CEMETERIES
CEMETERY SCOPE OF WORK PUBLIC INPUT MEETING**

Tuesday, December 11, 2012
6:00 PM – 8:80 PM

ZILKER BOTANICAL GARDENS AUDITORIUM
2220 Barton Spring Rd. Austin, TX 78746
(512) 477-8672

PURPOSE

The purpose of this meeting is to provide a forum for the public to submit comments to the Parks and Recreation Department (PARD) on the draft Scope of Work (SOW) to be included in the upcoming Cemetery Management and Operations, Request for Proposal (RFP). PARD has developed this SOW to improve cemetery management and this effort includes the comments and prior input submitted by the public.

PARD is committed to ensuring that all questions and concerns raised by the public have been included either directly or by reference in the SOW.

AGENDA

1. Welcome
2. Overview of the City of Austin Request for Proposal Process
3. Overview of the Draft Scope of Work
4. Facilitated discussion and public input on the Scope of Work
5. Next steps and proposed timeline

Please visit the Cemetery Website for updated meeting information and notices: <http://www.austintexas.gov/blog/cemetery-updates>