

Internship Title: Zilker Hillside Theatre Production Intern (PAID)

Organization Address: Zilker Hillside Theatre, 2206 William Barton Drive, Austin, TX 78704

Internship Overview:

The City of Austin Parks and Recreation Department is seeking a motivated, eager and dependable individual to serve a Production Intern at the Zilker Hillside Theatre during its busiest summer months. During the internship, the candidate will work alongside Austin Shakespeare, Zilker Theatre Productions and other professional theatre organizations to gain valuable communications, technical, design and leadership experiences.

Company Background:

The Zilker Hillside Theatre is a landmark venue located in Austin, Texas. It has been home over the years to many academic, nonprofit and professional performance companies. During the summer, it hosts Austin Shakespeare's "Shakespeare in the Park" as well as Zilker Theatre Production's "Summer Musical!" Over the years, the musical has grown from an Austin Parks and Recreation Department's project for high school students into the highly polished, professional theatrical production of Broadway musicals under the stars. During the summer of 2015, Zilker Hillside Theatre had 75,000 visitors.

Supervisor Information:

This intern will work out of two different locations (Zilker Hillside Theatre and The Dougherty Arts Center) and be supervised by

Lucy Miller-Downing, Public Event Leader

Description: The internship includes:

- *Overseeing and developing a new inventory system for Zilker Hillside Theatre's lighting equipment
- *Overseeing the front of house responsibilities, and assisting the public with questions and concerns during performances.
- *Maintaining a weekly blog for social media sites.
- *Assisting clients with production needs such as set construction, lighting and sound, as scheduling permits.
- *Networking with area theatre companies, venues and arts organizations to gain professional development and expertise in the theatre business.
- *Work directly with Theatre Coordinator and Public Event leader to coordinate events for the public.

Qualifications:

- *Excellent writing skills
- * Ability to work independently and unsupervised.
- *Knowledge of electronic media, social networking
- *Experience in set construction, hanging light fixtures and general technical theatre knowledge.
- *Ability to communicate assertively.

REQUIREMENTS:

- *Enrollment in a degree program in theatre, directing, stage management, theatre technology, performance studies or related.
- *The ability to work flexible hours during the summer season.
- *Reliable transportation

Timeline:

Hours per week vary but must add up to a minimum of 20 hours per week, beginning May 12, 2016 and ending August 13, 2016.