



OFFICE OF SPECIAL EVENTS
 200 South Lamar, Austin, Texas 78704
 (512)974-6797
 reservations@austintexas.gov
 http://www.austintexas.gov/parkevents

Review:

PARD is seeking and preference given for the following qualities and/or services in a concession:

- *Concession serves a clear park recreational purpose, and/or serves to enhance a recreational experience in a park.*
- *Concessions do not require permanent structures or buildings.*
- *Current Park accounts in good standing.*
- *Zero waste, or minimized waste with biodegradable containers*
- *All Concessions permitted in parks may be inspected at any time.*

Locations Authorized:

- Temporary Concessions have a list of pre-authorized locations. Other locations may be permitted with site supervisor approval.
- Concessions may be required to meet on site with the Park Maintenance Supervisor or his/her designee to confirm location and access.

Public Application Schedule:

Temporary Concession permits will be issued based on the following schedule:

	Dates	Process	Application Accepted	Evaluation	Term
Priority Concession Locations	March – August	Competitive RFA for locations for high demand vending areas	Call for applications released in January. <i>NO walk in applications will be accepted outside of the application period and competitive process.</i>	February	6 month permit, or as noted in RFA
Spring Season	March – August	First-come first-served starting in application period <ul style="list-style-type: none"> • Lottery process for more than 1 application received for the same park on the same business day 	January	January & February	6 month permit, March - August
Fall Season	September - February	First-come first-served starting in application period <ul style="list-style-type: none"> • Lottery process for more than 1 application received for the same park on the same business day 	July	July & August	6 month period, September - February
First Come First Serve	Any time	First-come first-served after application period is completed and within the permit season	Any time after Spring or Fall Season permits have been issued	Must be a pre-approved park location	Single day / 6 months or less



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Priority Concession Locations – Permitted through a Request For Applications

- Request For Applications Priority Concession Locations – March through August
 - RFA locations 6 month permit
 - Released in January
 - Evaluations in February
 - Selected vendors will sign a Temporary Concession Contract and receive 6 month permit
 - Application for multiple concessions allowed
 - Concessionaires apply for and operate more than one concession at a time.

Spring Season Permit Term – Permitted through First Come First Serve

- Spring Season – March – August
 - 6 month permit
 - Applications accepted in January
 - Applications processed in January/February
 - Permit Term to begin in March
 - Approved vendors will sign a Temporary Concession Contract and receive 6 month permit
 - Lottery if more than 1 application received for the same park on the same day
 - Application for multiple concessions allowed
 - Concessionaires apply for and operate more than one concession at a time.

Fall Season Permit Term – Permitted through First Come First Serve

- Fall Season – September – February
 - 6 month permit
 - Applications accepted in July
 - Applications processed in July/August
 - Permit Term to begin in September
 - Approved vendors will sign a Temporary Concession Contract and receive 6 month permit
 - Lottery if more than 1 application received for the same park on the same day
 - Application for multiple concessions allowed
 - Concessionaires apply for and operate more than one concession at a time.

First Come First Serve Term

- First Come First Serve – Available after Spring or Fall Season vendors have been permitted
 - 6 month or 1 day permit
 - Applications accepted on a rolling basis for available locations
 - Park shall not have the same concession at the space already
 - A prorated fee may be possible to end at the beginning of each season
 - Approved vendors will sign a Temporary Concession Contract and receive up to a 6 month permit
 - Application for multiple concessions allowed
 - Concessionaires may apply for and operate more than one concession at a time in separate parks.