



Permits and Review Required for Historic Properties

TYPE OF PROPERTY	Historic Landmark (H zoning)	Building 40+ years old , not in a National Register or Local Historic District	Building in a National Register Historic District	Contributing building to a Local Historic District (HD zoning)	Non-contributing Building to a Local Historic District (HD zoning)	RTHL, SAL or National Register property*
TYPE OF WORK						
Minor maintenance with no change in paint color/minor in-kind repairs	Courtesy call to CHPO to inform of work	N/A	N/A	Courtesy call to CHPO to inform of work	N/A	N/A
Exterior/ site changes that do not require any demolition	Certificate of Appropriateness required	N/A	Application for permit in a National Register Historic District reviewed by CHPO	Certificate of Appropriateness required	N/A	Certificate of Appropriateness required
Exterior/site changes that require a demolition or building permit (includes all exterior demolition)	Certificate of Appropriateness required	Demolition permit application reviewed by CHPO	Application for permit in a National Register Historic District & demolition permit application reviewed by CHPO	Certificate of Appropriateness required	Demolition permit application reviewed by CHPO	Certificate of Appropriateness required
Total demolition/relocation	Certificate of Appropriateness required	Demolition/relocation permit application reviewed by CHPO; possible referral to Historic Landmark Commission	Demolition/relocation permit application reviewed by CHPO; possible referral to Historic Landmark Commission (Review of replacement structure required)	Certificate of Appropriateness required	Demolition/relocation permit application reviewed by CHPO	Demolition/relocation permit application reviewed by CHPO
New construction, additions (all work requiring a building permit)	Certificate of Appropriateness required	N/A	Application for permit in a National Register Historic District reviewed by CHPO	Certificate of Appropriateness required	N/A	Certificate of Appropriateness required
Modifications to building that may not require a building permit, i.e., replacement windows, doors, roofing materials	Certificate of Appropriateness required	N/A	Application for permit in a National Register Historic District reviewed by CHPO	Certificate of Appropriateness required	N/A	Certificate of Appropriateness required
Signage	Sign permit application reviewed by CHPO	N/A	Sign permit application reviewed by CHPO	Sign permit application reviewed by CHPO	Sign permit application reviewed by CHPO with possible referral to Historic Landmark Commission	Sign permit application reviewed by CHPO
Administrative Review by Staff may be possible:	<ul style="list-style-type: none"> • Application for 1-story addition or outbuilding <600 sf • Application for 2-story addition to 2-story building, not visible from street • Application for pool, deck, fence, back porch or other minor feature • Demo permit application for outbuilding, not historically significant 	<ul style="list-style-type: none"> • Demo permit application 	<ul style="list-style-type: none"> • Application for 1-story addition or outbuilding <600 sf • Application for 2-story addition to 2-story building, not visible from street • Application for pool, deck, fence, back porch or other minor feature • Demo permit application for outbuilding, not historically significant • Demo permit application for non-contributing structure (Review of replacement structure required) 	See LHD Design Standards for each district	<ul style="list-style-type: none"> • Demo permit application for non-contributing structure less than 50 years old 	<ul style="list-style-type: none"> • Application for 1-story addition or outbuilding <600 sf • Application for 2-story addition to 2-story building, not visible from street • Application for pool, deck, fence, back porch or other minor feature • Demo permit application for outbuilding, not historically significant

* Review by Texas Historical Commission (THC) may also be necessary for Registered Historic Landmarks (RTHLs), State Archeological Landmarks (SALs), and National Register Properties. Contact THC to verify - <http://www.thc.state.tx.us/>.