



Residential Review – One Texas Center | 505 Barton Springs Road, Austin, Texas 78704 | Phone: 512.978.4000

Water & Wastewater Service Plan Verification (WWWSPV)

To complete this form electronically: Open with Internet Explorer, then [Click Here to Save and continue.](#)

Service Address: _____

Lot: _____ Block: _____ Subdivision: _____

Existing Use: _____

Proposed Use: Single-Family Res. Two-Family Res. Duplex Mobile Home
 Cottage Urban Home Accessory Dwelling Unit Other: _____

Existing # Baths: _____ Additional # Baths: _____ Total # bathrooms the meter will serve: _____

First Meter: _____ Second Meter: _____

Applicant Name & Title *Date* *Phone*

City of Austin Office Use Only

Water main size: _____ Service stub size: _____ Service stub change required: Y N

Shared Service? Y N Meter #, size & address: _____

Existing meter #: _____ Existing meter size: _____

Existing water service line/meter location: _____

Upgrade required: Y N New meter(s) size: _____

Existing water or wastewater main located on the property: Y N

WW main size: _____ WW Service line/clean-out location: _____

Secondary address needed at property: Y N Utility Tap Plan required: Y N

AWU Pipeline Engineering approval required: Y N Is the lot legally Platted? Y N

Comments: _____

AWU Engineer Representative *Date* *Phone*

AWU Taps Representative *Date* *Phone*

Water meters & wastewater clean-outs are not permitted in sidewalks or driveways.

Relocation of services to remove them from proposed sidewalks or driveways shall be performed at the applicant's expense.

If the existing water meter was pulled for non-billing account during demolition, contact Customer Care at 512-494-9400 to have account set up and the same size meter reinstalled within 120 days of meter removal (with active building permit) to avoid city re-connect charges being applied.

Instructions:

The intent of the “WWWSPV” is to ensure that prior to beginning a residential project, adequate water and wastewater services can be provided to the site and is planned for as part of the overall project and to ensure the applicant is aware of the potential costs and lead times associated with any requirement of relocation, new installation, or upgrade of services to the site.

A WWWSPV is required prior to submitting a residential plan review for the following project types:

- Construction of a new home, duplex, garage apartment, or secondary structure unless identified as a volume builder project
- Remodeling to an existing structure that increases the number of total bathrooms, in excess of 3, on site
- Remodeling to an existing structure to increase the number of units on the site (i.e. converting a home to a duplex)
- Remodeling to an existing structure/site causing change to driveway location, garage entry/approach that would impact water/wastewater service placement.

A WWWSPV is NOT required prior to submitting for a residential plan review for the following project types:

- Remodel of an existing structure that is kept under a 3 or less bathroom count
- Construction of a swimming pool
- Additions to an existing residence, such as decks
- Projects that are part of a large commercial site project where utility plans are being reviewed by AWU engineers

If a WWWSPV is required, complete the verification form and provide a copy of the plot plan for the site. The plot plan should be to a standard scale and show all existing, included water meter and wastewater cleanout locations, in order to complete verification, as well as any proposed improvements. Submit the verification form and planning materials to Austin Water Utility Taps Division for approval prior to submitting for a residential building permit at one of the locations below.

If Residential Plan Review deems a different use for the proposed structure(s) than what was submitted in the review, this could trigger different meter requirements for the site. If this is the case, please contact the Taps Office, at either location below, for a new assessment:

Austin Water Utility – Waller Creek
625 E. 10th St, Austin, TX 78701
512-972-0000 – Suite 200 Taps Division

Development Assistance Center – One Texas Center
505 Barton Springs Rd, Austin, TX 78704
512-978-4000

Applicant must contact AWU Taps office at either location noted above to submit an application for a meter upgrade or a new service after plan review has been submitted and before issuance of the building permit. If a Utility Tap Plan is required, the tap plan MUST be approved before taps can be sold.

WWWSPV form is only valid for life of Plan Review permit.

Utility Criteria Manual

- 2.9.2 Water Meters shall be placed within the public right of way or in an easement. Water meter boxes are not allowed in sidewalks or driveways.
- 2.9.4 Services to lots without a water/wastewater easement will terminate at the property line with a clean-out; service to lots having a 5' x 5' water/wastewater easement will terminate within the easement. For details, see the City of Austin Standard Details. Wastewater cleanouts are not allowed in sidewalks or driveways.