

# COMMUNITY ACTIVATED PARK PROJECT STAGES



Stage 1

## Submit a Proposal

Review FAQ section on CAPP Webpage and submit a proposal online to the Parks and Recreation Department (PARC).

Stage 2

## Internal Review

Survey by PARC and other relevant agencies (e.g. Public Works, Watershed Protection).  
Review of city code for site constraints and considerations.



Stage 3

## Site Visit

PARC staff coordinates site visit. Discussion of proposal feasibility, maintenance implications, and how project meets community and city goals. Determine next steps.

Stage 4

## Project Development

PARC assigns a project manager to support as proposer gathers community feedback, seeks funding, defines maintenance roles & responsibilities, and finalizes design.



Stage 5

## Implementation

Once funding is secured, PARC supports implementation and proposer submits wrap-up report.

Enjoy new park improvements!

Questions?

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