



HOMESTEAD PERMIT

Eligibility Requirements

A person who is not licensed to perform electrical, mechanical and plumbing work may perform within a residence owned by the person if all of the following requirements are met:

- (a) the residence is the person's homestead and principal residence;
- (b) the work does not include electrical, mechanical and plumbing work that involves the following:
 - Main electric service
 - Reclaiming & charging a ducted heating & air-conditioning system containing refrigerant
 - Natural gas plumbing systems, liquefied petroleum plumbing systems and auxiliary water system
- (c) the person has not secured a homestead permit for another residence within the prior 12 month period;
- (d) the person has owned and occupied the property as of January 1 of the tax year in which the person applies for a homestead permit;
- (e) A person must obtain a homestead permit and pay required permit fees before beginning any electrical, mechanical, or plumbing work. A person must apply for a homestead permit in person and must file an affidavit stating that the location at which the work is to be done is the person's homestead;
- (f) A person who has obtained a homestead permit may not allow or cause any person to perform electrical, mechanical, or plumbing work under the permit. The building official may suspend or revoke a homestead permit if work done under the permit is performed by anyone other than the person who obtained the permit;
- (g) A person may not transfer a permit to another person;
- (h) A person performing electrical, mechanical, or plumbing work under a homestead permit shall present a picture identification to verify that the person is authorized to perform work under the homestead permit when requested by the building official or his designee; and
- (i) A homestead permit shall not be issued for electrical, mechanical, or plumbing work on a mobile, modular or manufactured home unless the homeowner owns the land on which the mobile, modular or manufactured home is located. A homestead permit shall not be issued if the mobile, modular or manufactured home is located in a mobile home park, mobile home community or other commercial premises.