949 Secondary Employment

949.7 SPECIFIC SECONDARY LERE GUIDELINES

949.7.1 SAFETY PLAN REQUIREMENTS FOR EVENTS PERMITTED BY THE CITY OF AUSTIN

949.7.2 OFFICERS WORKING LERE FOR CAPITAL METRO

949.7.3 MINIMUM REQUIRED NUMBER OF EMPLOYEES AND SUPERVISORS SPAN OF CONTROL FOR LERE

- (a) Required number of officers:
 - 1. The number of officers and supervisors required for any City Permitted event will be determined by the Special Events Unit.
 - 2. A minimum of two (2) officers must be present at all times for any City Permitted assignment where alcohol is sold or served.
- (b) Supervisor requirements are as follows Required number of supervisors:
 - 1. When <u>four (4) or more than three (3) APD officers are simultaneously engaged in LERE at the same location, a supervisor, sergeant or above, must be one of those additional employeespresent.</u>
 - (a) No supervisor will supervise more than fifteen ten (1510) officers.
 - (b) Supervisors must be present at the job site at all times.
 - (c) When multiple supervisors are required, one will be specifically designated as the supervisor-in-charge and be responsible for the actions of all officers working at that time. Designation of the supervisor in charge can be as assigned by the person scheduling the event or by agreement among those supervisors involved.
 - (d) When <u>four (4) or more than twenty (20) officers, along with the required number of</u> supervisors, are needed simultaneously at the same location for a LERE assignment, a <u>manager lieutenant or above</u> is required to be present at the job site at all times.
 - 2. The Chief or designee may <u>authorize the assignment of assign</u> up to five (5) officers for a LERE assignment related to traffic control (e.g., road closure) without utilizing a supervisor; <u>Hhowever</u>, when more than five (5) officers are simultaneously engaged in LERE at the same location, regardless of the event, a supervisor must be <u>one of the officers</u> present.

949.7.4 SUPERVISOR REQUIREMENTS

- 3.(a) Corporals/Detectives may not be hired to work LERE in a supervisory role.
- 4.(b) Supervisors will not work any secondary employment where a subordinate employee in their direct chain-of-command holds the contract.
- 5.(c) Supervisors will not work any secondary employment where they function in a subordinate role to an officer of a lower rank without prior approval of the Chief or designee.
- 6.(d) The coordinator will work with the supervisor (designated supervisor-in-charge) on placement of employees at the LERE site. At no time should supervisors (designated supervisor-in-charge) be placed in a position where they are unable to monitor the operation of the assignment of all officers.
- 949.7.45 LIMITATION ON LERE HOURS WORKED
- 949.7.56 REQUIRED REPORTING OF OVERTIME AND LERE HOURS WORKED
- 949.7.67 MOTOR VEHICLE ESCORT GUIDES
 - 949.7.78 LAW ENFORCEMENT ACTIONS TAKEN WHILE WORKING LERE ASSIGNMENTS