



# Policy Revision Request

Requestor Name Jeremy Compton, Scott Perry Emp # 4529, 2592

This revision applies to Existing Policy

If new, recommended section \_\_\_\_\_

This revision is necessary to comply with Best Practices

Whom does this revision affect? Department

This revision has an unbudgeted financial impact of \$ 0

**Brief reason for the revision:**

The revision keeps the violation and the discipline consistent.

**Document the changes or additions to the policy below. Please include the specific policy number. ~~Red strikethroughs~~ are used for deletions and blue underlined for text insertions. Please email completed forms to [APDPolicy@austintexas.gov](mailto:APDPolicy@austintexas.gov). Use this email for any related questions or issues for policy.**

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## 903 Discipline Matrix

### 903.1 PURPOSE AND SCOPE

The Discipline Matrix is designed as a guide to be used in conjunction with General Order 902 (Administrative Investigations). This matrix is not an all-encompassing document, but should provide some guidance for the vast majority of investigations involving discipline. As a general rule, those violations below that are listed as IS (Indefinite Suspension), Fact Specific, or those that may include discipline greater than a 15-day suspension will be investigated by Internal Affairs.

Violation	General Order Reference	1st Occurrence	2nd Occurrence	3rd Occurrence
<u>On-Duty Negligent Unintentional Discharge not targeted at a person or animal, and no injury.</u>	<u>803.2.1 GENERAL GUIDELINES</u>	<u>One day suspension</u>	<u>Increased one level</u>	<u>Increased one level</u>