



# Policy Revision Request

Requestor Name Kachina Clark Emp # 3732

This revision applies to Existing Policy 01-16-24

If new, recommended section \_\_\_\_\_

This revision is necessary to comply with Best Practices

Whom does this revision affect? Victim Services

This revision has an unbudgeted financial impact of \$ 0

**Brief reason for the revision:**

To ensure that immediate support is provided to those impacted by critical incidents, including family, witnesses, business, and other community members.

Document the changes or additions to the policy below. Please include the specific policy number. ~~Red strikethroughs~~ are used for deletions and blue underlined for text insertions. Please email completed forms to [APDPolicy@austintexas.gov](mailto:APDPolicy@austintexas.gov). Use this email for any related questions or issues for policy.

## 601 Victim Services

### 601.2 VICTIM SERVICE DIVISION PERSONNEL RESPONSE

- a) VSD personnel shall respond immediately to any request for assistance.
- b) Victim Services and the Wellness Division Manager will automatically be notified of any Critical Incident to assess response needs.
- ~~b)c)~~ VSD personnel shall automatically be dispatched on the following incidents:
  1. Partial or Citywide disasters (e.g., aviation, criminal, natural or man-made).
  2. Any death of an APD employee.
  3. All adult and child sexual assaults regardless if it just occurred or is a delayed report.
- ~~e)d)~~ VSD personnel shall be notified of the following call types if needed:
  1. Homicides, suicides, child deaths, and fatality collisions.
  2. Robberies & aggravated robberies (e.g., banks, restaurants, motels).
  3. Aggravated assaults (child, family or adult).
  4. Family violence.
  5. Child/elderly abuse or neglect.
  6. Hostage/barricade incident and SWAT/hostage negotiator call outs.
  7. Attempted suicides.
  8. Any death of an APD employee's family member.
  9. Unexpected death of any City employee.

- d)e) Officers on the scene of any incident may request VSD personnel when they determine assistance may be needed.
- e)f) VSD personnel may respond to an incident without being requested, but only when a scene is determined to be safe.
- f)g) VSD personnel shall be contacted by the officer if the victim requests their services.