

**RFP 2023-005 Reproductive Health  
Official Questions and Answers**

All questions should be directed to the RFP Authorized Contact Person: **Natasha Ponczek Shoemake** at [APHCompetitions@austintexas.gov](mailto:APHCompetitions@austintexas.gov) or in the PartnerGrants database by no later than **Thursday, May 18, 2023 by 3PM CST.**

**Last Updated May 19, 2023**

Question No.	Questions	Answers
1	Will a recording be sent out?	There will not be a posted recording of the Pre-Bid meeting. This Q&A document, as well as the PowerPoint and attendance/collaboration document can be found on the APH Competitions Website: <a href="https://www.austintexas.gov/article/rfp-2023-005-reproductive-health">https://www.austintexas.gov/article/rfp-2023-005-reproductive-health</a> .
2	How and when will we know if there is a renewal?	This contract is set to start on September 1, 2023. During late spring or early summer of 2024 all awarded contracts should expect more information about how, if, when, and for how much FY24 renewals will be available.
3	Considering the Texas [legislative session might leave us with] some still unknown answers, is there flexibility between applying now, and something changing the landscape?	Yes. All contracts are expected to be in compliance with local, state, and federal laws. If there are changes to these laws after the contract is in effect, your contract manager will work with you to amend services offered. If these laws change after the application is submitted but prior to a contract going into effect, Austin Public Health will reach out to all applicants to address any issues.
4	Question to confirm that the max amount we can ask for is \$75K over 12 months?	For this current solicitation the max amount to apply for is \$75,000. Agencies can apply for more than one contract, but the requested amount for each program must be between \$50,000 and \$75,000.
5	Has there been discussion on aspects viable for promoting from the male side?	Yes. Reproductive Health services apply to people of all genders and applications will be considered as such.
6	Our agency is concerned about the logistics of getting identification and income verification from clients who are calling into a text line.	The process for documentation of the clients for the proposed program would be something including in the description in the proposal. The evaluation team will review all proposals based on the answers provided. If an agency is not using the regular client eligibility process and documentation process, please describe it and the reasons for variation in the proposal. If awarded the contract, the agency would negotiate the details with the contract manager.

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7	<p>Regarding cost-per-client - The spreadsheet calculates that based on the total program budget. However, since this is a statewide program, the total program budget doesn't appropriately demonstrate cost-per-client because the number of clients we've estimated for the program funding is only the number of clients we anticipate for Austin/Travis County. Should I change either of these numbers to make the formula work, or should I override the formula to make the cost-per-client correct? The numbers for the amount we're requesting from the city reflect program costs associated with the number of Austin/Travis County clients we anticipate.</p>	<p>The spreadsheet shouldn't be altered, but you can explain the cost per client in the proposal document. An agency has a choice with the way to include "other funding" in the proposed budget – it should only include funding for the program being proposed and if there are different program(s) at the agency the funding does not have to be included in the budget table.</p>
8	<p>Regarding estimating # of clients served - We can put numbers to those served in case management, but other initiatives are more tricky like number of clients for a health fair or when we conduct psychoeducation individual therapy sessions around reproductive health, but it's quite difficult to put potential numbers to those initiatives, and even harder to have clients in these spaces self-assess whether they "report improvement in physical, mental, emotional, or social functioning" from engaging in certain services.</p>	<p>The process for setting up program goals is up to the agency and if there are any items that need to be explained they could be included in the answer in the proposal performance section. The evaluation team will review all proposals based on the answers provided. If awarded the contract, the agency would negotiate the details with the contract manager.</p>