



12/16/19 Special Events Task Force Meeting Notes

Actions:

Meeting called to order

November Meeting minutes/notes approved

Task force requests correct spelling of member Ingrid Weigand's name in future minutes/notes.

Meeting adjourned

Discussion:

Task force selected members of the data collection working group:

Ingrid Weigand, Cindy Lo, Jeff Smith.

Task force members resumed the discussion of draft recommendations for event tier designations and deadlines:

New Draft Recommendations

ACE should have the ability to implement a "late" or "expedited" or "additional resource" fee for special event applications in the Tier 3 Category

Note(s): This would allow option for late review/consideration of a late application. This does NOT guarantee that an event will be approved.

Kelly Davenport, APD ACE representative, expressed concern about the impact a late or expedited application fee might have on available APD resources.

Task force member Bobby Garza expressed that a briefing from the budget office and/or law department would be helpful to the task force in understanding the impact a late or expedited application fee would impact the City from a cost of service perspective and compliance with state and city ordinances.

Revised Draft Recommendations

Two waste management forms - One for established venues and one for one-offs (simpler form for Tiers 1 & 2). Streamline the waste reduction/management requirements to allow exemptions for events in venues/locations in compliance with the Universal Recycling Ordinance (URO) or other City approved waste management/diversion plans/practices.



AUSTIN CENTER
FOR EVENTS

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Change # of attendees required for all Tier/deadline classifications to be reflective of a venue/location's peak capacity.

Note: The SETF wants tighter/clearer/more timely language for final approval of application. This is an effort to address a challenge with late final approval notifications. Question: What are the minimum requirements for 10 day preliminary approval?

The task force is considering whether or not it wants to bring forward language for a draft recommendation for final approval deadlines.