



**AUSTIN POLICE DEPARTMENT**  
**SPECIAL EVENTS UNIT**  
**P.O. Box 689001**  
**AUSTIN, TX. 78768-9001**  
**PHONE – (512) 974-5032 / FAX (512) 974-6636**  
**FILM PRODUCTION**

Individuals and production companies will complete this application for review by the Austin Police Department for approval. Permit applications must be faxed or emailed to the APD Special Events Unit at least **five (5) business days** prior to filming at (512) 974-6636 or [apd.specialevents@austintexas.gov](mailto:apd.specialevents@austintexas.gov).

<b>DATE(S) OF FILMING:</b>
<b>TIME AND LOCATION OF FILMING:</b>
<b>LOCATION OFFICERS WILL REPORT TO</b> (if applicable):

**PERSON REQUESTING AUSTIN POLICE DEPARTMENT (APD) APPROVAL:**

<b>NAME:</b>
<b>ADDRESS:</b>
<b>WORK PHONE:</b>
<b>E-MAIL ADDRESS:</b>
<b>NAME OF PRODUCTION COMPANY:</b>
<b>COMPANY BILLING ADDRESS</b> (Include Name, Street Address, City, State, and Zip Code):
<b>OWNER’S FULL NAME</b> (If more than one, list additional on back of page):

Individuals and production companies shall pay the City’s actual cost for City staff, utilities, and security used in assisting the production company. The City shall provide a film or visual media production crew with up to two (2) City of Austin police officers for up to fifteen (15) filming days, subject to certain requirements and limitations. Officers will be scheduled for up to eight (8) hour shifts in order to work traffic control and other public safety issues including the monitoring of vehicles, intermittent traffic control, lane closures, and crowd control.

**Is the filming budgeted to spend for local goods and services at least** *(check any that apply):*

- One million dollars for a feature film and documentary
- One million dollars a season for a television production of an episodic series; or
- One hundred thousand dollars for a commercial

The production company will receive an invoice from the Austin Police Department. After filming is complete, the production company shall provide the City with a final location expenditure report verifying that actual purchases of local goods and services. If the expenditures fail to meet the minimum thresholds prescribed by the City, the production crew shall pay the City for the Austin peace officer services provided during the filming in the greater Austin area.

**REQUESTS FOR OFFICER ASSIGNMENT:**

<b>NUMBER OF OFFICERS REQUESTED:</b>		
<b>OFFICERS WILL BE IN UNIFORM</b> (select one):	<b>YES</b>	<b>NO</b>
<b>IS A MARKED POLICE VEHICLE REQUESTED</b> (select one):	<b>YES</b>	<b>NO</b>
<b>OFFICER DUTY HOURS: START -</b>	<b>FINISH -</b>	
<b>SUMMARY OF OFFICER DUTIES:</b>		

<b>THIS PROJECT IS (CHECK ONE):</b>		
<b>Feature Film</b> <input type="checkbox"/>	<b>Music Video</b> <input type="checkbox"/>	<b>Television Programming</b> <input type="checkbox"/>
<b>Corporate Video</b> <input type="checkbox"/>	<b>Short Film</b> <input type="checkbox"/>	<b>Public Service Announcement</b> <input type="checkbox"/>
<b>Documentary</b> <input type="checkbox"/>	<b>Still Photography</b> <input type="checkbox"/>	<b>TV Movie</b> <input type="checkbox"/>
<b>Commercial</b> <input type="checkbox"/>	<b>Other as Specified:</b>	

Will this production involve a public display of weapons or act of violence?  Yes or  No

<p><b>Will APD Special Events coordinate the off-duty police officers for this production?</b>  <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p><b>Will other off-duty police officers be used for this event?</b>  <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p><b>If yes, what law enforcement agency are they employed by?</b>  <input type="checkbox"/> APD (under a secondary employment contract) <input type="checkbox"/> Other Law Enforcement Agency: _____</p> <p><b>What is the name and contact information for the off-duty police officers coordinating the officers for this production?</b>  Name: _____ Phone: _____</p> <p><b>Will a private security agency be used for this event?</b>  <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p><b>If yes, what agency are they employed by?</b></p> <p><b>Number of security agents to be hired for the event:</b></p>
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*I certify the information in this application is accurate and the Film Production described with this permit will follow all laws and ordinances of the State of Texas and City of Austin.*

\_\_\_\_\_  
 (Signature of Applicant Requesting Permit)